

Hinesburg, Vermont

Annual Report

Hinesburg Annual Town Meeting
Monday, March 2, 2009
CVU Auditorium 7:30 pm
Australian Ballot Voting - Tuesday, March 3, 2009
Town Hall 7:00am-7:00pm
Fiscal Year July 1, 2007 through June 30, 2008



CVUHS Annual Meeting
Monday March 2, 2009
5:00 pm CVUHS Room 172

Hinesburg Town School District Annual Meeting
Monday March 9, 2009
7:00 pm Hinesburg Community School Gym

Please bring this report to all meetings!

Hinesburg, Vermont

Annual Report

Town of Hinesburg
P.O. Box 133
Hinesburg, Vermont 05461

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Town of Hinesburg, Vermont
Champlain Valley Union High School
Hinesburg Town School District
CSSU
Annual Reports

Please bring this Report with you to all meetings!

In Memory of Henry Carse

Hinesburg lost one of its preeminent citizens on August 14, 2008, when Henry H. Carse passed away at the age of ninety. Henry was born in New York in 1918. He graduated from Williams College and Harvard Business School, and served his country honorably during World War II as a U.S. Naval Reserve Lieutenant on the naval destroyer, the U.S.S. Isherwood.

Henry married Mary Rowell in 1945, and they moved to Vermont in 1947, where he taught economics at UVM from 1947 to 1949. In 1950, Henry turned to farming when he and Mary purchased a farm on Charlotte Road in Hinesburg. This farm (pictured on the front cover) remained Henry's home until his death fifty-eight years later. In 1967, Henry sold his dairy herd, and began raising Scotch Highland beef cattle – those shaggy cows that became such a mainstay of the Charlotte Road scenery.

Henry's desire to serve his community led to participation in both State and local government. Henry was elected as Hinesburg's Town Moderator, and presided over the annual Town Meeting for forty-eight years, from 1951 to 1999, with dignity, sound judgment and a touch of humor. He served on the Hinesburg School Board from 1962 to 1977, and represented Hinesburg as a State Representative in the Legislature from 1965 to 1988.

During his political career, Henry began the practice of recording interesting quotations on index cards. Whenever he would hear or read an interesting passage, he would record it in writing and file it away. During his time in the Vermont Legislature, Henry would periodically cite one of these quotations as was appropriate for a given situation. After his death, his family found a stack of index cards that Henry had collected. The family graciously shared this collection with the Town, and you will find some of these words collected by Henry Carse throughout this report.



Photo courtesy of Carse Family

Cover photo: The Carse Family Farm, Hinesburg, VT
Courtesy of Tom & Jeanne Wilson



Town of Hinesburg - Founded 1762

Town Chartered – September 9, 1762

Est. Population – 5,000

Total Acreage – 25,250

Registered Voters – 3,317

Grand List - \$4,950,396

Tax Rate - \$1.7959 (residential) \$1.7821 (non-residential)

Elevation Range – 300' at Lewis Creek 1700' at Town Forest near Hayden Hill

Town of Hinesburg

P.O. Box 133

Hinesburg, VT 05461

www.hinesburg.org

Town Clerk & Treasurer 482-2281 (fax: 482-5404) E-mail: hinesburgclerk@gmavt.net

Town Administrator 482-2096 (fax: 482-5404) E-mail: hinesburgtown@gmavt.net

Planning & Zoning 482-3619 (fax: 482-5404) Planning email: hinesburgplanning@gmavt.net
Zoning email: hinesburgzoning@gmavt.net

Listers 482-5594 (fax: 482-5404) E-mail: hinesburglisters@gmavt.net

Recreation Office 482-4691 E-mail: hinesburgrec@gmavt.net

Hinesburg Highway Department 482-2635 (pager: 482-8259) E-mail: hinesburghighway@gmavt.net

Hinesburg Department of Building & Facilities 482-2096 (pager: 482-8200)
E-mail: hinesburgpw@gmavt.net

Water & Wastewater Department 482-6097 (pager: 482-8229) E-mail: hinesburgwater@gmavt.net

Hinesburg Community Police 911 (emergency)
482-3397 (non-emergency) E-mail: hinesburgpd@gmavt.net

Hinesburg Fire Department 911 (emergency) 482-2455 (non-emergency)

Hinesburg Fire Warden 985-8051 (Shelburne Dispatch)

Hinesburg Business & Professional Association
P.O. Box 77, Hinesburg, VT 05461
www.hinesburgbusiness.com

Carpenter-Carse Library 482-2878 www.carpentercarse.org

Recycling Center - Beecher Hill Drop-Off Facility 482-4840

Hinesburg Post Office 482-2292

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Appointed Officials

Affordable Housing Committee

Rocky Martin, Chair
George Bedard
Carl Bohlen
Julie Pierson
Karolyn Realms
Kellie Stoll
Dale Wernhoff
Bruce Wheeler

Ancient Roads Committee

George Bedard
Ann Brush
Elizabeth Lee
Suzanne Richard
Howard Russell
Ann Thomas
Don Wheeler

Animal Control Officer

David Palmer

Assistant Town Clerk

Cheryl Hubbard

Auditors' Assistant

Christina Mead

Boards of Civil Authority

Justices of the Peace
Selectboard

Community Resource Center

Kathleen Patten, Assistant

Chittenden Solid Waste Dist. Rep.

Thomas Nostrand
Lynn Gardner, Alt.

Conservation Commission

Matthew Probasco, Chair
Rob Farley
David Hirth
Charles Kogge
Melissa Levy
William Marks
Nancy Plunkett
Kristen Sharpless

Constable

Stephen Gutierrez

Dir. of Buildings & Facilities & Town Health Officer

Rocky Martin

DRB

Tom McGlenn, Chair
Theodore Bloomhardt
Lisa Godfrey
George Munson
Dennis Place
Zoe Wainer
Greg Waples
Amy Escott, Alt.
Richard Jordan, Alt.

E-911 Coordinator

Renae Marshall

Fence Viewers

Pam Durda
Susan Johnson
Suzanne Kneller

Fire Chief & Emergency Manager

Al Barber

Forest Fire Warden

Ed Waite

Hinesburg Land Trust & Tree Warden

Paul Wieczorek

Inspector of Lumber, Shingles & Wood

Norman Smith

Lake Iroquois Rec. District Rep.

Carlie Geer

Listers Assistant

Marie Gardner

Planning Commission

Jean Isham, Chair
Tim Clancy
Carolyn Fenn
Fred Haulenbeek
Joseph Iadanza
Ashley Orgain
Will Patten
Johanna White

Planning & Zoning Assistant

Karen Cornish

Planning & Zoning Director

Alex Weinhausen

Appointed Officials

Police Department

Chris Morrell, Chief
Fred Silber, Deputy Chief
Chris Bataille, Full-time
Frank Koss, Full-time
Susan Albert, Part-time
Kim Conant, Part-time
Wade Johnson, Part-time
Deb Koss, Administrative Assistant

Recreation Commission

Frank Twarog, Chair
Peter Cahn
Chris CichoskiKelly
Tom Giroux
Carrie Harlow
Karen Tronsgard-Scott

Recreation Coordinator

Jennifer McCuin

Recreation Path Committee

Jonathan Trefry
Rocky Martin
Andrea Morgante
Jeanne Kundell Wilson

Rep. to Metropolitan Planning Com.

Andrea Morgante
Rob Bast, Alt.

Rep. to Regional Planning Com.

Fred Haulenbeek
David Hirth, Alt.

Road Crew

Thomas Boivin
Stephen Miller
Ben Osicky

Road Foreman

Michael Anthony

Town Administrator & Road Commissioner

Jeanne Kundell Wilson

Town Forest Committee

Stephen Russell, Chair
Wayne Bissonette
Pat Mainer
Vincent Masseau
Chuck Reiss

Town Service Officer

Kathleen Patten

Trails Committee

Ken Brown
Lenore Budd
Martha Keenan
Launa Lagasse
Greg LeRoy
Colin McNaul
Stewart Pierson
Jason Reed
Frank Twarog

Village Steering Committee

Rolf Kielman, Chair
George Dameron
Aaron Kimball
Brian Busier
Karla Munson
Dona Walker

Water & Wastewater Superintendent

Steve Button

Water & Wastewater Operator

Kayhon Bahar

Web Site Manager

Aaron Kimball

Weigher of Coal

Stephen Russell

Winter Sidewalk Maintainer

Doug Olufsen

Zoning Administrator

Peter Erb

Elected Officials

Cemetery Trustees

Tim Giroux – 3 years, 2010
J. Bradley Wainer – 3 years, 2009
Glenn Place – 3 years, 2011

Delinquent Tax Collector

Melissa Ross – 1 year, 2009

Grand Juror

E.M. Bud Allen – 1 year, 2009

Justices of the Peace

Maureen Barnard – 2 years, 2010
Ken Brown – 2 years, 2010
Gill Coates – 2 years, 2010
Sheila Dodd – 2 years, 2010
Lynn Gardner – 2 years, 2010
Trina Hikel – 2 years, 2010
Mary Hurlie – 2 years, 2010
Bill Lippert – 2 years, 2010
Vicki Matthews – 2 years, 2010
Marge Sharp – 2 years, 2010
Claire Weis – 2 years, 2010

Library Trustees

Katherine Kjelleren – 3 years, 2011 – Chair
Susan Abell – 3 years, 2011
Chris Boerner, 3 years, 2010
Brian Dunlop – 3 years, 2010
Darelene Lewis – 3 years, 2009
Earla Sue McNaul – 3 years, 2010
Heather Roberts – 3 years, 2009
Edward Sengle – 3 years, 2009
Jane Starkweather – 3 years, 2011

Listers

Marie Gardner – 3 years, 2009
Andrew Dennison – 3 years, 2010

Peck Estate Trustee

Laura Carlsmith – 3 years, 2009
Gill B. Coates – 3 years, 2011
Kristy McLeod – 3 years, 2010

Representative to VT Legislature

William Lippert – 2 years, 2010

Selectboard

Jonathan Trefry – 3 years, 2010 – Chair
Andea Morgante – 2 years, 2009
Howard Russell – 3 years, 2011
Randy Volk – 3 years, 2009
Kenneth Brown – 2 years, 2010

School Directors (CSSU)

Michael Bissonette – 3 years, 2010
Lia Cravedi – appointed, 2009

School Directors

Colleen MacKinnon – 3 years, 2009 - Chair
Lisa Falcone Coffin – 3 years, 2011
Mary Crane – 2 years, 2009
Jim Brown – appointed, 2009
Paul Lamberson – 3 years, 2010

School Moderator

Dena Monahan – 1 year, 2009

Town Agent

E.M. Bud Allen – 1 year, 2009

Town Clerk & Treasurer

Melissa Ross – 3 years, 2011

Town Moderator

Joseph Fallon – 1 year, 2009

Town Meeting Procedures

Town Meetings are truly “the people’s meeting”, and are run by members of the Town’s voting assembly with the help of a moderator. The legislature requires that the meeting be run by “Robert’s Rules of Order”, some of which are described below. (We use the words “Article Three” to give examples of proper motions).

Motions

All articles must be placed on the floor for discussion by a “motion to adopt”, and a “second” from another person. The usual way this is done is with the words, “Mr. /Madam Moderator, I move we adopt Article Three.” (If the moderator requests you give your name, please do so.) Motions should be made in the affirmative.

If a voter wishes to make a motion or offer an opinion, they need to raise their hand and wait to be called upon (recognized) by the moderator. Speaking in a voice loud enough to be heard by all, any remarks should be addressed to the moderator only, and should not be personal in nature. All questions/opinions should be limited to the subject being discussed at the time, and each speaker should offer their opinion one time only on the given subject until all others have had a chance to speak.

After the discussion appears to be over the moderator will “call the question” by saying, “Are you ready to vote on Article Three?” Voters should try to avoid making a motion to call the question to limit discussion. Remember that town meeting comes only once a year, and everyone has a right to be heard.

Amendments

Amendments to a main motion can be made by a voter saying “I move we amend Article Three to read...” and stating exactly how (s) he believes the amendment should read. Any motion for amendment needs to be seconded. Theoretically, there is no limit to the number of amendments that can be made to an article, provided they are reasonable and germane (closely related to the main motion). An amendment may itself be amended only once. Voting will take place on the amendment first, then on the main motion.

Any article may be amended, including town and school budgets, and any money related articles. Amending a budget item may sometimes be better than voting it down. An article may be reconsidered before the next one is moved.

Voting

Voting can be done in three ways:

Voice: “all in favor of Article three, say aye, all opposed, no”.

Standing vote: If the moderator feels the voice vote was close, or if any voter calls for a “division of the assembly”, people who voted either way must stand and be counted.

Secret Ballot: seven (7) voters may request the vote be taken by secret ballot, the most time consuming and most accurate method.

Other Important Points

If a voter has a valid reason to postpone an article, they may request a postponement to a certain time by saying, “Mr. Moderator, I move to postpone Article Three until...” (after another article, at a specific time, etc.).

Tabling a motion is not recommended at Town Meeting. Postponing to a definite time may accomplish what is needed. However, you are always within your rights to use any legal and appropriate motion at any time.

Passing over does not exist in Robert’s Rules of Order. All articles should be given consideration, and if a voter feels that an article is inappropriate, the best method is to bring it to the floor in the usual way, and hope it is voted down.

If any voter feels an article is inappropriate, contradictory, or confusing, it can be postponed indefinitely. This procedure requires a majority vote, is debatable, but not amendable.

Any voter stating, “I object to consideration of Article Three” can eliminate an article from consideration. This should be stated before the debate, and does not require a second, is not debatable or amendable. A two-thirds vote against consideration is required to sustain this motion.

Non-Voters

Only registered voters may speak and vote at their Town Meeting. If the assembly wishes to hear from a non-voter, it can suspend the rules: “I move we suspend the rules for Article Three”. This motion may not be amended or debated, and requires a 2/3 vote.

2009 Order of Proceedings

Open Town Meeting to discuss all Articles will be held on **Monday, March 2, 2009, at 7:30 PM in the CVU Auditorium. Australian ballot voting for Articles will be on Tuesday March 3, 2009, at the Town Hall, from 7:00 AM to 7:00 PM.**

If you have special needs for participating in Town Meeting, please notify the office of the Town Clerk as soon as possible for assistance.

WARNING

Town of Hinesburg, Vermont

The legal voters of the Town of Hinesburg, Vermont are hereby warned and notified to meet at the Champlain Valley Union High School auditorium, in said Town of Hinesburg, Monday evening March 2, 2009 at 7:30 PM to transact business on all articles except Articles 1 and 2 which will be voted upon by Australian ballot Tuesday, March 3, 2009 at the Town Hall in said Town of Hinesburg. Polls will be open at 7:00 AM and close at 7:00 PM. The March 2, 2009 meeting to be adjourned to the Town Hall in said Town of Hinesburg at 9:00 AM March 3, 2009, if necessary, to act on any business left unfinished when met.

ARTICLE 1: To elect the necessary town and school district officers by Australian ballot Tuesday March 3, 2009 (see Officers for Election list in the Town Report).

ARTICLE 2: Shall the voters authorize the elimination of the office of Town Auditor, with future audits to be provided by a certified public accountant, and all other auditor duties performed by others as directed by the Selectboard, in accordance with 17 V.S.A. § 2651(b)?

ARTICLE 3: To hear the reports of the Town officers and take action thereon.

ARTICLE 4: Shall the Town appropriate \$910,326 to defray the general expenses of the Town?

ARTICLE 5: Shall the Town appropriate \$35,400 as initial down payment and finance an amount not to exceed \$114,600 plus interest over the next four years for the purpose of purchasing a dump truck, such purchase estimated to cost \$150,000 plus interest?

ARTICLE 6: Shall the Town appropriate \$674,275 for highway purposes?

ARTICLE 7: Shall the Town appropriate \$487,502 for the general expenses of the Community Police Department?

ARTICLE 8: Shall the Town appropriate \$170,800 for the Carpenter Carse Library?

ARTICLE 9: Shall the Town appropriate the sum of \$7,500 for the purpose of obtaining options and/or the acquisition of lands, or those rights in land, which would preserve open space and natural resources, any unexpended portion of such sum to be placed in the Land Preservation Reserve Fund established?

ARTICLE 10: Shall the Town appropriate \$3,000 to the Hinesburg Land Trust?

ARTICLE 11: Shall the Town appropriate \$600 for the Lake Iroquois Recreation District as Hinesburg's share?

ARTICLE 12: Shall the Town vote to raise the sum of \$29,100 to be disbursed as specifically designated to the following agencies/organizations?

Budget 09-10

Hinesburg Community Resource Center	\$10,000
Visiting Nurse Association	7,000
Women Helping Battered Women	2,700
Champlain Valley Agency on Aging	2,200
Committee on Temporary Shelter	2,000
Chittenden Community Action	1,500
Hinesburg Rides Elderly & Disabled Transportation	1,500
Howard Center	800
Hinesburg Community Meal Site	600
VermontCares	500
Vermont Center for Independent Living	<u>300</u>
	\$29,100

ARTICLE 13: Shall the voters authorize the Selectboard to furnish the Town of St. George fire protection and first response coverage at the sum of \$22,959 for the period of one year?

(If all articles are approved as printed, a total of \$2,318,503 will need to be raised for town government. This total will come from two sources: \$2,215,345 shall be raised in taxes and \$103,158 shall be utilized from the Town's fund balance.)

ARTICLE 14: Shall the voters authorize the Selectboard to borrow money when needed to meet current expenses and indebtedness of said Town?

ARTICLE 15: Shall the voters authorize the payment of real and personal property taxes for the fiscal year ending June 30, 2010 payable in full to the Town of Hinesburg in one installment, with the due date being November 16, 2009? Any and all payments received in the Town Treasurer's Office later than midnight on November 16, 2009 will be considered delinquent and will be subject to the collection of interest at the rate of 1% per month or fraction thereof for the first three months and thereafter at the rate of 1 1/2% per month or fraction thereof.

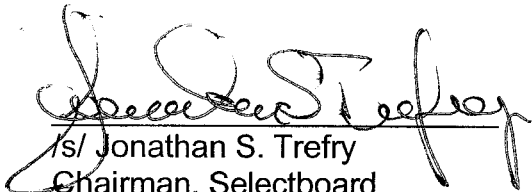
ARTICLE 16: Shall the voters authorize the Town to exempt 33.3% of the value of business personal property from taxation for the fiscal year starting July 1, 2010, and exempt an additional 33.3% of the value of business personal property from taxation each additional fiscal year thereafter until all business personal property is exempt from taxes beginning with the fiscal year starting July 1, 2012?

ARTICLE 17: (By petition) Shall the voters request the Vermont Legislature to deny approval for the proposed twenty-year license extension for the Vermont Yankee Nuclear Power Plant, affirming the current March 2012 closing date for the plant?

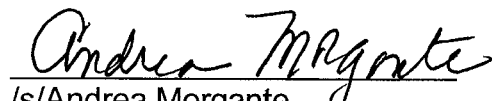
ARTICLE 18: (By petition) Shall the voters request the Vermont Legislature to hold the Entergy Corporation, which purchased Vermont Yankee in 2002, responsible to fully fund the plant's cleanup and decommissioning, as that company pledged when its purchase of the plant was under review by state and federal regulators?


ARTICLE 19: To transact any other business proper to be brought before said meeting.


Signed, dated, recorded and posted this 26th day of January, 2009, as attested to by:

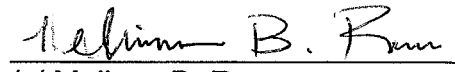

/s/ Jonathan S. Trefry
Chairman, Selectboard


/s/ Kenneth Brown
Selectperson


/s/Andrea Morgante
Selectperson


/s/Howard E. Russell
Selectperson


/s/ Randall C. Volk
Selectperson


/s/ Melissa B. Ross
Town Clerk / Treasurer

What Do These Numbers Mean, and Where Do They Come From?

An explanation of the Articles in the Warning for Town Meeting 2009

By Vermont statute we vote to raise the money as tax dollars to support the expenses of the town. That is why where expense items have corresponding revenues, we only raise the difference between the expense and revenue as tax dollars. In an effort to provide clarity, the Selectboard provides the following information. Please refer to the Revenue and Expenditure Summaries, found on pages 12 and 13.

ARTICLE 4: Shall the Town appropriate \$910,326 to defray the general expenses of the Town? This appropriation consists of all expenses that are not included in separate articles in the Warning. It is calculated by taking the Total General Expense (Line A in the Expenditure Summary) minus the Total General Revenue (Line A in the Revenue Summary), or $\$1,154,755 - \$244,429 = \$910,326$.

ARTICLE 6: Shall the Town appropriate \$674,275 for highway purposes? A portion of the highway expense is covered in Article 5 (\$35,400 for a new dump truck). So, the first thing that needs to be determined is the remaining highway expense. This amount is calculated by subtracting the \$35,400 for the dump truck from the Highway Expense (Line B in the Expenditure Summary), or $\$830,134 - \$35,400 = \$794,734$. The appropriation in Article 6 is calculated by subtracting the Total Highway Revenue (Line B in the Revenue Summary) from the remaining highway expense, or $\$794,734 - \$120,459 = \$674,275$.

ARTICLE 7: Shall the Town appropriate \$487,502, for the general expenses of the Community Police Department? This appropriation is calculated by subtracting the Total Police Revenue (Line C in the Revenue Summary) from the Police Expense (Line C in the Expenditure Summary), or $\$504,502 - \$17,000 = \$487,502$.

ARTICLE 8: Shall the Town appropriate \$170,800 for the Carpenter Carse Library? This appropriation appears on Line D of the Expenditure Summary.

ARTICLE 9: Shall the Town appropriate the sum of \$7,500 for the purpose of obtaining options and/or the acquisition of lands, or those rights in land, which would preserve open space and natural resources? This appropriation appears on Line E of the Expenditure Summary.

ARTICLE 10: Shall the Town appropriate \$3,000 to the Hinesburg Land Trust? This appropriation appears on Line F of the Expenditure Summary.

ARTICLE 11: Shall the Town appropriate \$600 for the Lake Iroquois Recreation District as Hinesburg's share? This appropriation appears on Line H of the Expenditure Summary.

ARTICLE 12: Shall the Town vote to raise the sum of \$29,100 to be disbursed to specifically designated agencies/organizations? This appropriation appears as Line I in the Expenditure Summary.

ARTICLE 13: Shall the voters authorize the Selectboard to furnish the Town of St. George fire protection and first response coverage at the sum of \$22,959 for the period of one year? In 1996, the Towns of Hinesburg and St. George entered into an agreement for determining the contribution from St. George for fire and first response coverage. According to the agreement, the contribution is equal to 15% of the actual expense of the Hinesburg Fire Department and First Response for the previous fiscal year. The actual Fire and First Response expense for the previous fiscal year was \$153,062 (operating expense plus bond payments, minus grant income and other revenue). This revenue amount appears on Line J in the Revenue Summary.

If all articles are approved as printed, a total of \$2,318,503 will need to be raised for town government. This total will come from two sources: \$2,215,345 shall be raised in taxes and \$103,158 shall be utilized from the Town's fund balance. **The amount of \$2,318,503 is calculated by adding together all of the appropriations that appear in Articles 4 – 12. It can also be calculated by subtracting the Total Non-Tax Revenue (Line K in the Revenue Summary) from the Total Expenditures (Line K in the Expenditure Summary) or \$2,700,391 - \$381,888 = \$2,318,503.**

Some Comments About the Fund Balance: When actual revenues exceed budgeted revenues (for instance, through the receipt of unanticipated grant funds) or when actual expenditures are less than budgeted expenditures (for instance, through cost-saving measures), the surplus funds are applied to the fund balance. Each year, the Selectboard must make decisions about what percentage of the fund balance should be applied towards the budget to reduce the total tax dollars needed to meet expenses. The Selectboard has developed the following language in the form of an informal policy to clarify the process used to determine how much of the fund balance to apply towards budgeted expenditures:

In order to ensure that adequate funds are available to cover normal operating expenses between the start of the fiscal year (July 1) and tax day for the corresponding fiscal year (November 15), as well as for unanticipated emergencies or events, the Town will retain an unreserved fund balance amount equal to between 7.5% - 10% of total budgeted expenditure, but not less than \$250,000. The remainder of the unreserved fund balance shall be applied back towards budgeted expenditures.

For Fiscal Year 09 - 10, 7.5% - 10% of the total budgeted expenditures equals between \$202,529 and \$270,039 (7.5% - 10% of \$2,700,391). According to the above informal policy, this is the approximate amount of funds that should be retained in the unreserved fund balance. The current unreserved fund balance is equal to \$353,158. Leaving a minimum of \$250,000 in the unreserved fund balance will allow an amount of \$103,158 to be applied towards the proposed budget (\$353,158 - \$250,000 = \$103,158).

**ANNUAL TOWN AND SCHOOL DISTRICT MEETING
LIST OF OFFICERS FOR ELECTION
HINESBURG, VERMONT
March 3, 2009**

FOR BOARD OF SELECTMEN
(2-year term)
Andrea Morgante

FOR BOARD OF SELECTMEN
(3-year term)
Randy Volk

DELINQUENT TAX COLLECTOR
(1-year term)
Melissa B. Ross

AUDITOR
(3-year term)

AUDITOR
(2 years remaining of a 3-year term)

AUDITOR
(1 year remaining of a 3-year term)

LISTER
(3-year term)
Marie Gardner

LISTER
(2 years remaining of a 3-year term)
Mary Z. Mills

TOWN MODERATOR
(1-year term)
Joseph D. Fallon

TOWN AGENT
(1-year term)
E. M. "Bud" Allen

GRAND JUROR
(1-year term)
E. M. "Bud" Allen

CEMETERY TRUSTEE
(3-year term)

PECK ESTATE TRUSTEE
(3-year term)
Laura Carlsmith

LIBRARY TRUSTEE
(3-year term)
Vote for not more than 3
Darcelene Lewis/Wedge
Heather Roberts
Edward Sengle

SCHOOL DISTRICT OFFICERS

SCHOOL MODERATOR
(1-year term)
Dena Monahan

**HINESBURG COMMUNITY
SCHOOL DIRECTOR**
(3-year term)
Colleen T. MacKinnon

**HINESBURG COMMUNITY
SCHOOL DIRECTOR**
(2-year term)
Keith A. Roberts

**HINESBURG COMMUNITY
SCHOOL DIRECTOR**
(1 year remaining of a 2-year term)
Jim Brown

SCHOOL DIRECTOR (CSSU)
(2 years remaining of a 3-year term)
Lia Cravedi

REVENUE SUMMARY

	BUDGET 07 - 08	ACTUAL 07 - 08	BUDGET 08 - 09	BUDGET 09 - 10	
Property Tax, Interest	\$ 16,000	\$ 16,351	\$ 16,000	\$ 16,000	
State Land Payment	6,000	6,487	6,400	7,000	
Liquor Licenses	600	600	600	600	
Dog Licenses & Fees	3,000	3,388	3,000	3,300	
Zoning Permits & Fees	70,000	40,915	52,000	32,000	
Marriage & Civil Union Licenses	300	264	300	250	
Motor Vehicle Renewal Fees	1,000	1,125	1,000	1,000	
Sale of Zoning Regulations	-	-	-	-	
Planning Grant	14,400	14,400	-	-	
Park & Ride Grant	-	36,980	-	-	
Streetscape Grant	-	150,228	-	-	
Ancient Roads Grant	-	728	-	-	
Development Reimbursement	-	2,940	-	-	
HAVA Grant	-	1,178	-	-	
Recording Fees	32,000	37,413	32,000	25,000	
Record Restoration Fees	5,300	5,377	5,000	3,570	
Photocopy Income	5,500	6,794	5,500	5,000	
Miscellaneous Clerk Fees	1,200	1,578	1,200	1,200	
St. George Contract	15,687	15,687	20,095	22,959	J
Recreation Fees & Registrations	45,000	42,753	45,000	42,350	
Town Hall Rental Fees	200	935	1,500	1,000	
Wild Fire Reimbursements	100	-	-	-	
Investment Interest	45,000	59,845	55,000	20,000	
Cemetery Income	2,000	8,188	2,000	5,000	
Fire Department Grants	-	70,686	-	-	
Bond & Note Proceeds	-	110,000	-	-	
Miscellaneous Income	-	1,028	-	500	
Current Use Payment	30,000	42,251	35,000	40,000	
Act 60 Reappraisal Payment	14,440	15,895	15,600	15,800	
Act 60 Listing Payment	1,805	1,975	1,850	1,900	
Total General Revenue	309,532	695,989	299,045	244,429	A
Highway State Aid	133,677	132,809	133,677	120,309	
Highway Grants	-	66,267	-	-	
Highway Miscellaneous Income	150	195	150	150	
Total Highway Revenue	133,827	199,271	133,827	120,459	B
Police Judicial Fines	25,000	13,223	20,000	16,000	
Police Grants	-	29,658	-	-	
Police Reimbursements	-	1,290	1,000	1,000	
Police Crime Prevention Donations	-	-	-	-	
Total Police Revenue	25,000	44,171	21,000	17,000	C
Total Non-Tax Revenue	468,359	939,431	453,872	381,888	K
Property Tax, Town Share	2,186,976	1,989,515	2,290,813	2,318,503	*
TOTAL REVENUE	\$ 2,655,335	\$ 2,928,946	\$ 2,744,685	\$ 2,700,391	

* For Fiscal Year 09 - 10, the Town will utilize \$103,158 from the fund balance to make the total tax dollars to be raised for town government equal to \$2,215,345.

EXPENDITURE SUMMARY

	BUDGET 07 - 08	ACTUAL 07 - 08	BUDGET 08 - 09	BUDGET 09 - 10	
Selectboard	\$ 17,043	\$ 15,018	\$ 16,897	\$ 17,127	
Town Agent	5,000	13,948	6,500	6,500	
Town Administrator	70,935	70,118	75,467	82,518	
Auditors	19,677	18,566	20,177	20,284	
BCA	550	205	638	638	
Elections	2,250	3,588	8,000	2,700	
Town Clerk / Treasurer	121,491	113,443	121,302	124,710	
Delinquent Tax Collector	10,746	4,899	6,278	7,267	
Planning Commission / DRB	197,568	186,526	191,519	196,488	
Fixed Costs	175,918	180,916	191,023	213,242	
Listers	61,296	49,114	59,329	49,145	
Computers / Copiers / Fax / Web Site	28,800	28,060	28,425	25,635	
Public Health	800	-	800	800	
Buildings & Facilities	180,313	150,748	106,658	124,437	
Recreation Path	-	4,939	50,000	50,000	
Recreation	81,695	75,455	85,008	75,855	
Animal Control	4,295	2,043	3,295	2,399	
Volunteer Fire Department	107,057	188,285	121,845	119,645	
Fire Warden	1,550	570	700	350	
E-9-1-1	1,699	1,338	1,699	-	
Cemeteries	26,000	22,089	27,608	28,715	
Conservation Commission	5,300	2,423	7,000	6,300	
Total General Expense	1,119,983	1,132,291	1,130,168	1,154,755	A
Highway Department	747,738	881,106	906,181	830,134	B
Library (Article 8)	158,724	158,724	164,100	170,800	D
Police Department	497,349	470,285	492,944	504,502	C
Land Preservation Fund (Article 9)	100,000	100,000	7,500	7,500	E
Hinesburg Land Trust (Article 10)	5,000	5,000	5,000	3,000	F
Sustainable Community Project	-	-	10,000	-	
Lake Iroquois Beach Commission (Article 11)	600	600	600	600	H
Agencies (Article 12)	25,941	28,001	28,192	29,100	I
TOTAL EXPENDITURES	\$ 2,655,335	\$ 2,776,007	\$ 2,744,685	\$ 2,700,391	K

SELECTBOARD

	<u>BUDGET 07-08</u>	<u>ACTUAL 07-08</u>	<u>BUDGET 08-09</u>	<u>BUDGET 09-10</u>
Reimbursement	4,250	4,250	4,250	4,250
Secretary Salary	1,456	1,547	1,500	1,700
Supplies	600	620	600	600
Ads & Notices	750	53	750	500
Postage	1,100	1,116	1,100	1,100
VLCT Dues	4,200	4,110	4,257	4,522
Professional Service	2,000	844	2,000	2,000
Miscellaneous	2,250	2,035	2,000	2,000
FICA	437	443	440	455
TOTAL SELECTBOARD	<u>17,043</u>	<u>15,018</u>	<u>16,897</u>	<u>17,127</u>

TOWN AGENT

	<u>BUDGET 07-08</u>	<u>ACTUAL 07-08</u>	<u>BUDGET 08-09</u>	<u>BUDGET 09-10</u>
TOTAL TOWN AGENT	<u>5,000</u>	<u>13,948</u>	<u>6,500</u>	<u>6,500</u>

TOWN ADMINISTRATOR

	<u>BUDGET 07-08</u>	<u>ACTUAL 07-08</u>	<u>BUDGET 08-09</u>	<u>BUDGET 09-10</u>
Salary	53,976	54,449	55,596	61,924
Assistant	-	-	3,380	4,368
Supplies	400	150	250	150
Postage	300	90	200	100
Professional Development	3,260	2,900	3,260	2,600
Telephone	600	338	400	350
FICA	4,129	4,165	4,253	4,737
Health & Dental Insurance	5,571	5,322	5,348	5,193
Retirement	2,699	2,704	2,780	3,096
TOTAL TOWN ADMINISTRATOR	<u>70,935</u>	<u>70,118</u>	<u>75,467</u>	<u>82,518</u>

- For FY 09 - 10, the percentage of the Town Administrator's Salary reflected in the Water and Wastewater Enterprise Account Budget was reduced from 10% to 5%.

AUDITORS

	<u>BUDGET 07-08</u>	<u>ACTUAL 07-08</u>	<u>BUDGET 08-09</u>	<u>BUDGET 09-10</u>
Salary	1,000	1,079	1,000	1,100
Postage	50	-	50	50
Supplies	50	29	50	50
Professional Audit	13,500	13,500	14,000	14,500
Town Report	5,000	3,875	5,000	4,500
FICA	77	83	77	84
TOTAL AUDITORS	<u>19,677</u>	<u>18,566</u>	<u>20,177</u>	<u>20,284</u>

BCA

	<u>BUDGET 07-08</u>	<u>ACTUAL 07-08</u>	<u>BUDGET 08-09</u>	<u>BUDGET 09-10</u>
Salary	500	190	500	500
Meetings & Mailings	50	-	100	100
FICA	-	15	38	38
TOTAL BCA	<u>550</u>	<u>205</u>	<u>638</u>	<u>638</u>

ELECTIONS

	<u>BUDGET 07-08</u>	<u>ACTUAL 07-08</u>	<u>BUDGET 08-09</u>	<u>BUDGET 09-10</u>
Supplies	300	349	600	300
Postage	50	206	800	300
Dues, Meetings & Subscriptions	100	-	-	-
Professional Service	1,000	1,274	6,000	1,500
Printing	800	581	600	600
Grant Expense	-	1,178	-	-
TOTAL ELECTIONS	<u>2,250</u>	<u>3,588</u>	<u>8,000</u>	<u>2,700</u>

TOWN CLERK/TREASURER

	<u>BUDGET 07-08</u>	<u>ACTUAL 07-08</u>	<u>BUDGET 08-09</u>	<u>BUDGET 09-10</u>
Salary	72,437	74,000	74,616	78,735
Accounting Assistant	10,000	6,336	8,000	7,000
Supplies	1,800	1,469	1,800	1,600
Postage	1,400	849	1,400	1,200
Dues, Meetings & Subscriptions	400	255	400	300
Print/Bind/Micro-Reserve Fund	2,000	850	2,000	1,000
Land Record Supplies	2,500	2,098	2,500	2,200
Travel	300	123	300	300
Telephone	1,400	1,057	1,400	1,200
Professional Development	300	-	300	500
Records Restor.-Reserve Fund	3,500	961	3,500	-
Miscellaneous	200	459	200	200
FICA	5,541	5,661	5,708	6,023
Health & Dental Insurance	16,091	15,478	15,447	20,515
Retirement	3,622	3,847	3,731	3,937
TOTAL CLERK/TREASURER	<u>121,491</u>	<u>113,443</u>	<u>121,302</u>	<u>124,710</u>

- 14% of the Town Clerk / Treasurer Salary is reflected in the Water and Wastewater Enterprise Account Budget.

- The Town Clerk's Office collected \$50,973 in fees during FY 07-08.

DELINQUENT TAX COLLECTOR

	<u>BUDGET 07-08</u>	<u>ACTUAL 07-08</u>	<u>BUDGET 08-09</u>	<u>BUDGET 09-10</u>
Salary	8,032	4,176	4,160	4,521
Supplies	100	-	100	100
Postage	900	404	700	700
Dues, Meetings & Subscriptions	100	-	-	100
Legal	1,000	-	1,000	1,000
Ads & Notices	-	-	-	500
FICA	614	319	318	346
TOTAL TAX COLLECTOR	<u>10,746</u>	<u>4,899</u>	<u>6,278</u>	<u>7,267</u>

PLANNING / ZONING

	<u>BUDGET 07-08</u>	<u>ACTUAL 07-08</u>	<u>BUDGET 08-09</u>	<u>BUDGET 09-10</u>
Salary	111,372	109,465	116,462	119,525
Supplies	1,000	917	1,000	1,000
Ads & Notices	2,000	1,485	2,000	1,500
Postage	1,600	1,740	2,000	1,700
Dues, Meetings & Subscriptions	800	664	800	800
Professional Services	7,000	2,660	500	500
Telephone	900	619	700	700
Mileage	600	743	600	800
Printing	400	400	400	400
CCRPC Dues	2,897	2,897	3,052	3,235
CCMPO Dues	2,806	2,806	2,933	3,064
GBIC Dues	600	600	600	600
Special Projects	15,900	14,400	11,500	5,280
Village Steering Committee	500	-	500	500
Affordable Housing Committee	500	600	500	5,000
Trails Committee	500	228	500	500
FICA	8,520	8,375	8,909	9,144
Health & Dental Insurance	34,104	32,495	32,740	37,200
Retirement	5,569	5,432	5,823	5,040
TOTAL PLANNING/ZONING	<u>197,568</u>	<u>186,526</u>	<u>191,519</u>	<u>196,488</u>

-The Planning/Zoning Office collected \$55,315 in fees and grant revenue during FY 07-08.

FIXED COSTS

	<u>BUDGET 07-08</u>	<u>ACTUAL 07-08</u>	<u>BUDGET 08-09</u>	<u>BUDGET 09-10</u>
Debt Service	81,656	84,260	79,658	76,503
County Tax	22,825	23,614	24,182	25,300
Unemployment Compensation	4,500	4,427	4,500	4,000
Property & Liability Insurance	26,747	34,367	44,176	51,618
Workers Compensation Ins	33,348	26,746	30,757	42,271
Landfill Closure	750	546	750	650
Flexible Spending Plan	1,130	595	1,000	700
Short Term Disability	4,962	6,361	6,000	6,200
Long Term Disability	-	-	-	6,000
TOTAL FIXED COSTS	<u>175,918</u>	<u>180,916</u>	<u>191,023</u>	<u>213,242</u>

LISTERS

	BUDGET 07-08	ACTUAL 07-08	BUDGET 08-09	BUDGET 09-10
Lister Salary	8,000	2,652	6,000	5,000
Assistant Salary	22,566	25,513	23,616	16,640
Supplies	200	180	300	300
Equipment	100	-	100	100
Ads & Notices	150	-	150	150
Postage	350	197	400	400
Dues, Meetings & Subscriptions	800	288	500	500
Professional Service / Tax Map	3,500	2,206	2,700	3,000
Reappraisal-Reserve Fund	14,000	7,538	14,000	20,500
Mileage	300	101	300	200
Telephone	450	-	700	700
FICA	2,338	2,155	2,266	1,655
Health & Dental Insurance	7,414	7,130	7,117	-
Retirement	1,128	1,154	1,181	-
TOTAL LISTERS	61,296	49,114	59,329	49,145

-The Listers Office received \$17,870 in Act 60 payments from the State of Vermont during FY 07-08.

COMPUTER / COPIER / FAX / WEB SITE

	BUDGET 07-08	ACTUAL 07-08	BUDGET 08-09	BUDGET 09-10
Computer Supply	2,000	1,006	2,000	1,500
Computer Software	500	753	500	1,000
NEMRC Expense	2,000	1,500	2,000	2,000
Training	500	-	500	600
Repair & Maintenance	2,625	4,862	2,625	2,625
Internet	2,000	783	2,000	1,000
Computer Hardware	8,500	8,502	3,700	3,200
Copier Supplies	700	620	700	700
Copier Maintenance	8,000	7,648	8,000	8,000
Fax Machine	800	501	700	600
Postage Meter & Supplies	1,175	1,885	1,200	1,410
Web Site Expense	-	-	3,000	3,000
Digital Projector	-	-	1,500	-
TOTAL COMPUTER/ COPIER/FAX/WEB SITE	28,800	28,060	28,425	25,635

PUBLIC HEALTH

	BUDGET 07-08	ACTUAL 07-08	BUDGET 08-09	BUDGET 09-10
Heating Fuel Assistance	500	-	500	500
Miscellaneous	300	-	300	300
TOTAL PUBLIC HEALTH	800	-	800	800

BUILDINGS & FACILITIES

	BUDGET 07-08	ACTUAL 07-08	BUDGET 08-09	BUDGET 09-10
Salary	37,441	37,550	38,819	44,022
Supplies	1,200	870	1,200	1,000
Furniture & Fixtures	750	346	750	500
Professional Service	10,756	10,597	11,655	13,242
Outside Rental	-	314	-	-
Building Repair & Maintenance	26,100	31,927	11,250	8,600
Utilities	7,500	8,986	8,000	9,940
Vehicle/Equip Repair & Maint	500	1,817	1,500	2,500
Development Oversight	-	2,940	-	-
Vehicle Fuel	1,050	2,290	1,700	2,000
Street Lights	5,664	5,270	5,370	5,700
Hinesburg Green Up Day	323	336	323	350
Ancient Roads Committee	-	728	500	500
FICA	2,864	2,872	2,970	3,368
Health & Dental Insurance	10,083	6,699	9,680	12,209
Retirement	1,872	1,805	1,941	2,201
Sub Total General	106,104	115,347	95,658	106,132
Capital & Reserve Funds				
Recreation Path	-	4,939	50,000	50,000
Sidewalks	-	2,507	-	1,500
Sidewalk Equipment	-	-	-	12,305
Town Hall Landscaping	5,000	6,995	-	-
Village Corridor Improvements	-	-	2,500	2,500
Facilities Planning	-	-	5,000	-
Tree Planting & Maintenance	3,500	2,883	3,500	2,000
Streetscape Project	55,029	21,835	-	-
Park & Ride Project	10,680	1,181	-	-
Sub Total Capital & Reserve	74,209	40,340	61,000	68,305
TOTAL BUILDINGS & FACILITIES	180,313	155,687	156,658	174,437

-Bond payment due in FY 09 - 10 for 1992 Town Hall Renovation of \$24,591 appears in Fixed Costs / Debt Service.

-For FY 09 - 10, the percentage of the Buildings and Facilities Director Salary reflected in the Water and Wastewater Enterprise Account Budget was reduced from 40% to 25%.

- The Recreation Path Project, Village Corridor Improvements Project, Streetscape Project and Park & Ride Project are all grant funded project. Budget and Actual amounts represents the Town's share of the cost. Remaining cost paid through grant funds.

-The Buildings and Facilities Department collected \$188,871 in fees and grant revenue during FY 07-08.

RECREATION

	<u>BUDGET 07-08</u>	<u>ACTUAL 07-08</u>	<u>BUDGET 08-09</u>	<u>BUDGET 09-10</u>
Salary	20,246	20,979	21,503	22,654
Supplies	300	372	300	300
Postage	750	801	750	800
Dues, Meetings & Subscriptions	500	447	450	450
Printing & Advertising	1,500	1,546	1,550	1,550
Telephone	700	558	700	600
Field Maintenance	3,100	2,491	3,500	3,985
Sub Contract Maintenance	1,400	1,518	1,400	1,525
Ice Rink/Basketball Court	6,400	392	800	800
Youth Sports	3,000	3,267	4,000	4,000
Events & Performances	2,000	2,575	2,475	2,475
Adult Programs	4,000	9,996	5,000	5,000
Youth Programs	24,000	21,604	24,000	22,000
FICA	1,549	1,607	1,645	1,733
Health & Dental Insurance	9,437	3,237	9,060	50
Retirement	1,012	1,012	1,075	1,133
Hinesburg Artist Series	500	500	500	500
July 4th Celebration	1,300	951	1,300	1,300
Sub Total General	<u>81,695</u>	<u>73,853</u>	<u>80,008</u>	<u>70,855</u>
Capital & Reserve Funds				
New Field	-	1,602	5,000	5,000
Recreation Park	-	-	-	-
Sub Total Capital & Reserve	<u>-</u>	<u>1,602</u>	<u>5,000</u>	<u>5,000</u>
TOTAL RECREATION	<u>81,695</u>	<u>75,455</u>	<u>85,008</u>	<u>75,855</u>

-The Recreation Department collected \$42,753 in registration fees and donations during FY 07-08.

ANIMAL CONTROL

	<u>BUDGET 07-08</u>	<u>ACTUAL 07-08</u>	<u>BUDGET 08-09</u>	<u>BUDGET 09-10</u>
Salary	1,500	1,113	1,500	1,300
Supplies & Equipment	500	170	250	250
Postage	150	35	150	50
Dog Damage	500	-	-	-
Pager / Dispatch	180	-	180	-
Contract Service	700	640	700	700
FICA	115	85	115	99
Mileage	400	-	400	-
Professional Development	250	-	-	-
TOTAL ANIMAL CONTROL	<u>4,295</u>	<u>2,043</u>	<u>3,295</u>	<u>2,399</u>

-The Town's share of Dog Licenses and Fines collected during FY 07-08 was \$3,388.

VOLUNTEER FIRE & FIRST RESPONSE DEPARTMENT

	<u>BUDGET 07-08</u>	<u>ACTUAL 07-08</u>	<u>BUDGET 08-09</u>	<u>BUDGET 09-10</u>
Call Reimbursement	20,000	23,483	22,000	24,000
Fire Chief Stipend	750	750	1,250	1,250
E.O.P. Planning	-	-	2,600	2,600
Protective Gear	7,000	6,661	7,000	7,000
Protective Gear Maintenance	2,200	2,793	2,800	2,100
EMS Equipment	1,900	2,750	2,200	3,000
EMS Equipment Maintenance	300	1,162	-	-
Communication Equip.& Maint.	5,000	4,924	9,000	6,500
Dispatch	13,250	14,388	15,900	15,400
Firefighting Foam	2,000	1,500	2,000	2,000
Hose Replacement	900	449	900	750
Medical Supplies	3,500	2,948	3,500	3,500
Oxygen Refill	1,000	829	1,000	1,000
Professional Development	6,000	2,108	6,000	4,500
Prevention	1,500	1,466	1,500	1,500
Insurance	15,200	17,675	16,500	19,000
Medical Expense	700	470	700	700
Vehicle Repair & Maintenance	7,000	11,304	10,000	8,000
Vehicle Fuel	2,500	4,060	3,500	3,500
Building Maintenance	2,600	3,870	3,600	4,000
Utilities	2,500	2,618	2,750	3,000
Fuel Oil	3,200	3,480	3,600	3,600
Telephone	2,400	1,896	2,400	2,000
Office Materials	500	293	750	400
Postage	100	40	100	50
Professional Services	-	600	-	-
Grant Expense	-	75,711	-	-
FICA	57	57	295	295
Sub Total General	<u>102,057</u>	<u>188,285</u>	<u>121,845</u>	<u>119,645</u>
Capital & Reserve Funds				
Station Addition Design	5,000	-	-	-
Sub Total Capital & Reserve	<u>5,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FIRE/FIRST RESPONSE	<u>107,057</u>	<u>188,285</u>	<u>121,845</u>	<u>119,645</u>

- The Town will receive \$22,959 in revenue during FY 09-10 from the Town of St. George for providing fire protection services.

-Bond payments of \$34,672 due in FY 09 - 109 for 2001 Truck Purchase & 2005 Truck Purchase appear in Fixed Costs / Debt Service.

-The Fire Department received \$70,686 in grant revenue during FY 07-08.

FIRE WARDEN

	<u>BUDGET 07-08</u>	<u>ACTUAL 07-08</u>	<u>BUDGET 08-09</u>	<u>BUDGET 09-10</u>
Reimbursable	700	-	350	-
Supplies	700	570	350	350
Pager	150	-	-	-
TOTAL FIRE WARDEN	<u><u>1,550</u></u>	<u><u>570</u></u>	<u><u>700</u></u>	<u><u>350</u></u>

E-9-1-1

	<u>BUDGET 07-08</u>	<u>ACTUAL 07-08</u>	<u>BUDGET 08-09</u>	<u>BUDGET 09-10</u>
Salary	1,300	1,218	1,300	-
Equipment	100	27	100	-
Educational Materials	200	-	200	-
FICA	99	93	99	-
TOTAL E-9-1-1	<u><u>1,699</u></u>	<u><u>1,338</u></u>	<u><u>1,699</u></u>	<u><u>-</u></u>

For FY 09 - 10, E-9-1-1 Expense will be included in the Planning & Zoning Budget.

CEMETERIES

	<u>BUDGET 07-08</u>	<u>ACTUAL 07-08</u>	<u>BUDGET 08-09</u>	<u>BUDGET 09-10</u>
Supplies	25	-	-	-
Ads & Notices	25	-	-	-
Copy Charges	10	-	-	-
Professional Services	100	-	-	-
Contract Services	23,340	21,085	25,608	26,715
Repairs & Maintenance	2,500	1,004	2,000	2,000
TOTAL CEMETERIES	<u><u>26,000</u></u>	<u><u>22,089</u></u>	<u><u>27,608</u></u>	<u><u>28,715</u></u>

CONSERVATION COMMISSION

	<u>BUDGET 07-08</u>	<u>ACTUAL 07-08</u>	<u>BUDGET 08-09</u>	<u>BUDGET 09-10</u>
Education	600	602	800	800
Supplies	50	85	50	50
Laplatte River Restoration	500	-	-	-
Lewis Creek Association	550	550	550	550
Geprags Park Maintenance	1,500	1,186	1,500	1,800
General Operations	100	-	100	100
Natural Resource Planning	2,000	-	4,000	3,000
TOTAL CONSERVATION	<u><u>5,300</u></u>	<u><u>2,423</u></u>	<u><u>7,000</u></u>	<u><u>6,300</u></u>

HIGHWAY DEPARTMENT

General	BUDGET 07-08	ACTUAL 07-08	BUDGET 08-09	BUDGET 09-10
Supplies	1,000	1,168	1,000	1,000
Tools & Equipment	1,500	2,039	1,500	2,000
Ads & Notices	600	-	800	500
Postage	32	14	32	32
Dues, Meetings & Subscriptions	300	115	300	300
CDL Licensing	200	198	200	200
CDL Testing	50	-	50	50
Professional Services	250	105	5,250	5,250
Uniforms	4,500	5,529	4,500	5,000
Bridges	600	-	600	-
Flood Control	900	-	900	-
Sign Supplies	2,500	206	2,500	2,500
Signs New	2,500	2,136	8,500	16,500
Building Supplies	800	109	800	800
Building Repair & Maintenance	1,500	619	1,000	1,000
Utilities	10,000	11,293	10,000	10,000
Telephone	2,000	1,794	2,000	2,000
Vehicles / Blades	10,000	9,447	10,000	12,000
Vehicles / Supplies	7,000	6,900	7,000	7,000
Vehicles / Maintenance	33,500	30,757	35,000	30,000
Vehicles / Tax & Registration	80	-	80	80
Vehicles / Fuel	35,000	61,406	38,000	48,000
Radios	1,000	-	1,000	500
FICA	13,861	15,559	14,373	15,386
Health & Dental Insurance	43,330	34,597	41,597	51,498
Retirement	8,922	10,072	9,256	9,919
Total General	181,924	194,063	196,238	221,515
Winter				
Salary	101,087	121,029	106,275	113,823
Supplies	500	227	500	500
Salt	30,000	34,837	32,000	30,000
Sand	15,000	14,486	15,000	17,000
Total Winter	146,587	170,579	153,775	161,323
Summer				
Salary	77,347	81,071	78,855	84,556
Part-Time Salary	2,750	1,293	2,750	2,750
Culverts	15,000	12,720	15,000	10,000
Crushing	31,000	41,572	40,000	30,000
Supplies & Equipment	4,500	2,861	4,500	4,000
Dust Control	17,500	22,470	27,000	22,000
Black Top	100,000	155,173	35,000	34,000
Gravel Road Reconstruction	15,000	14,317	5,000	-
Guardrails	13,000	5,590	13,000	-
Brush Cutting	10,000	1,225	10,000	5,000
Outside Rental	5,000	2,850	5,000	-
Pavement Striping	2,500	1,831	2,500	2,500
Excavating Work	51,000	116,361	51,000	25,000
Total Summer	344,597	459,334	289,605	219,806

Capital & Reserve Funds	BUDGET 07-08	ACTUAL 07-08	BUDGET 08-09	BUDGET 09-10
Dump Truck / 2006	32,130	32,130	30,859	29,715
Dump Truck / 2009	-	-	-	35,400
Road Reconstruction (Pond Roa	-	-	170,000	106,382
Pick Up Truck	17,500		17,500	-
Loader	25,000	25,000	25,000	25,000
Grader	-		23,204	22,993
Texas Hill Road Bridge	-	-	-	8,000
Total Capital & Reserve	74,630	57,130	266,563	227,490
TOTAL HIGHWAY	747,738	881,106	906,181	830,134

-The Highway Department received \$199,271 in State Aid, grants and miscellaneous revenue during FY 07-08.

CARPENTER-CARSE LIBRARY

	BUDGET 07-08	ACTUAL 07-08	BUDGET 08-09	BUDGET 09-10
Books & Materials	9,500	11,741	10,000	10,500
Copier	850	1,072	900	900
Electric	3,800	3,907	4,000	4,000
Equipment & Furniture	300	565	300	300
Fuel Oil	2,200	1,927	2,200	2,500
Insurance	3,600	5,692	4,000	5,000
Repair & Maintenance	4,000	3,646	4,000	3,600
Deferred Maintenance	-	-	-	3,500
Mileage	300	102	100	100
Miscellaneous/Planning/Admin	4,800	4,544	4,900	5,000
Postage	1,450	1,888	1,100	1,100
Programs	2,500	3,508	2,900	2,900
Salary	118,500	127,580	126,950	131,000
Supplies	2,300	2,110	2,350	2,300
Telephone	1,700	1,849	2,000	2,100
Water & Wastewater Charges	1,150	1,234	1,175	1,500
Employee Benefits	6,830	6,116	6,625	7,800
Computers	4,244	4,721	4,500	4,000
Bookmobile Maintenance	700	335	600	700
Sub Total	168,724	182,537	178,600	188,800
Other Income	(10,000)	(23,813)	(14,500)	(18,000)
TOTAL LIBRARY	158,724	158,724	164,100	170,800

COMMUNITY POLICE DEPARTMENT

	BUDGET 07-08	ACTUAL 07-08	BUDGET 08-09	BUDGET 09-10
Salary	248,745	241,071	257,199	263,698
Grant Reimbursed Salary	-	23,617	-	-
Physical Fitness Incentive	2,500	1,447	2,500	2,000
Supplies	5,500	5,161	5,500	5,000
Equipment	5,000	5,362	5,000	5,000
Evidence Collection	2,000	1,328	2,000	1,700
Crime Prevention	200	-	200	200
Uniforms	5,000	5,148	5,000	5,200
Postage	600	519	500	500
Professional Services	7,500	9,174	1,500	1,500
Dispatch	30,000	27,295	26,000	27,500
C.A.D. Expense	10,000	9,333	10,000	11,500
Computer Maintenance	2,000	1,413	2,000	2,000
Vehicle Repair & Maintenance	14,000	10,274	14,000	12,000
Mileage	1,500	1,021	1,500	1,500
Telephone	4,000	2,867	4,000	3,200
Vehicle Fuel	11,000	11,064	14,000	12,000
Professional Development	3,000	3,306	3,000	3,000
Station Utilities	3,500	3,897	4,000	4,000
Station Professional Service	2,500	2,410	3,000	3,000
Station Repair & Maintenance	2,500	2,558	3,500	4,500
Grant Expense	-	2,879	-	-
C.U.S.I.	14,000	10,983	10,000	12,798
FICA	19,220	19,222	19,867	20,326
Health & Dental Insurance	75,129	56,008	72,124	54,648
Retirement	11,455	11,238	10,054	10,232
Sub Total General	480,849	468,595	476,444	467,002
Capital & Reserve Funds				
Vehicle Purchase	16,500	-	16,500	17,500
Station Improvements	-	1,690	-	-
In-Car Cameras	-	-	-	20,000
Sub Total Capital & Reserve	16,500	1,690	16,500	37,500
TOTAL POLICE	497,349	470,285	492,944	504,502

-Bond payment due in FY 09 - 10 for 2001 Police Parcel Purchase of \$16,645 appears in Fixed Costs / Debt Service.

-The Police Department collected \$44,171 in fees, donations, grant revenue and judicial fines during FY 07-08.

AGENCIES

	BUDGET 07-08	ACTUAL 07-08	BUDGET 08-09	BUDGET 09-10
Community Resource Center	10,000	10,000	10,000	10,000
Visiting Nurse Association	6,585	6,585	6,750	7,000
Women Helping Battered Women	2,600	2,600	2,665	2,700
Champlain Valley Agency on Aging	2,157	2,157	2,211	2,200
COTS	1,456	1,456	1,493	2,000
Chittenden Community Action	-	-	1,500	1,500
Hinesburg Rides Elderly/Disabled	-	-	-	1,500
Howard Center	809	809	829	800
Community Meal Site	539	539	553	600
Vermont CARES	755	755	774	500
Center for Independent Living	270	270	277	300
Community Partners	-	2,060	-	-
Vermont Adult Learning	270	270	277	-
Spectrum Youth & Family Services	-	-	-	-
Vermont Works for Women	500	500	513	-
Chittenden Emergency Food Shelf	-	-	350	-
TOTAL AGENCIES	25,941	28,001	28,192	29,100

Based on a recommendation made at the 2008 Town Meeting, a group of interested community members volunteered to review, evaluate and prioritize requests for funding from social service agencies that serve the residents of Hinesburg, and to make a recommendation to the Selectboard for agency funding to be presented to the voters in March 2009. This informal committee developed a set of criteria for the evaluation process, including (but not limited to) the following:

- a. Provide funding only to 501(c)3 registered, tax-exempt agencies
- b. Provide funding only to agencies that provided complete information, as requested
- c. Prioritize funding allocations to serve vulnerable populations in Hinesburg
- d. Maintain the total level of agency funding to an amount comparable to the past fiscal year

Based on the above criteria, funding was not recommended for the following organizations:

Maple Leaf Farm (\$1,050 requested)	Champlain Valley Crime Stoppers (\$500 requested)
Vermont Works for Women (\$513 requested)	American Red Cross (\$250 requested)
Hinesburg Historical Society (\$500 requested)	Women's Rape Crisis Center (\$200 requested)
Vermont Adult Learning (\$277 requested)	

The Selectboard would like to thank the following residents for their time and effort in preparing a recommendation for the voter's consideration:

Paula Caruso, Donna Cunningham, Maggie Gordon, Trina Hikel, Paul Lamberson, Ginny Roberts, Kate Schubart and Nancy Wright

Note: In an effort to reduce printing costs, the above agency reports have not been included in the Town Report. They are available upon request.

Capital Budget and Program: On July 14, 2008, the Hinesburg Selectboard formally adopted a Capital Budget and Program. A Capital Budget and Program is a plan containing the proposed capital projects, costs and methods of financing these costs for a five-year period. It is a working document, intended to provide guidance for the Town's future decisions regarding capital projects. Due to the size of the Capital Budget and Program, the plan is not included in the Town Report. Copies are available upon request at the Town Hall, or the plan may be viewed on the Town's website at www.hinesburg.org under "Documents".

**TOWN OF HINESBURG
GENERAL FUND
BALANCE SHEET
June 30, 2008**

Assets:	Cash	\$ 702,989	
	Receivables		
	Delinquent taxes, interest & penalties	46,348	
	Other	112,487	
	Prepaid Expenses	32,527	
	Due From Other Funds	27,287	
	Total Assets		<u>\$ 921,638</u>
Liabilities:	Accounts Payable	77,798	
	Accrued Wages	6,290	
	Accrued & Withheld Payroll Deductions	2,000	
	Taxes Collected in Advance	3,761	
	Deferred Revenue	87,265	
	Total Liabilities	<u>\$ 177,114</u>	
Fund Equity:	Reserved for Specific Purposes:		
	Planning Commission -Professional Services	3,000	
	Sidewalks-Capital Improvements	19,406	
	Highway- Garage	20,000	
	Recreation Path Committee	62,208	
	Land Preservation	14,931	
	Reappraisal	41,374	
	Fire Department - Landscaping	24,700	
	Recreation - Capital Expense	10,697	
	Records, Print, Bind & Microfilm	7,078	
	Records Restoration	24,201	
	Streetscape Project	33,986	
	Police Vehicle	16,500	
	Tree Planting	2,264	
	July 4th	613	
	Highway -Pick-up Truck	17,500	
	Police Station	9,536	
	Conservation Commission	6,821	
	Reserved For FY 2007-2008	76,551	
	Unreserved	320,631	
	Prepaid Expenses	32,527	
	Total Fund Equity	<u>\$ 744,524</u>	
	Total Liabilities and Fund Equity		<u>\$ 921,638</u>
Change in Unreserved Fund Balance			
	Unreserved Fund Balance 7-1-07	\$ 326,551	
	Current Year Deficit	(5,920)	

TOWN OF HINESBURG
FIDUCIARY FUNDS & GOVERNMENTAL TRUST FUNDS
STATEMENT OF NET ASSETS
June 30, 2008

	<u>Eddy Family Trust</u>	<u>Peck Estate</u>
Assets		
Cash	\$ 13,025	\$ 17,795
Investments	75,000	727,390
Total Assets	\$ 88,025	\$ 745,185
Net Assets Held in Trust for Other Purposes	\$ 88,025	\$ 745,185
Change in Net Assets		
Net Assets 7-1-07	\$ 83,616	\$ 797,290
Change in Net Assets	4,409	(52,105)
Net Assets 6-30-08	\$ 88,025	\$ 745,185

TOWN OF HINESBURG
SPECIAL REVENUE FUND - CEMETERY TRUST
BALANCE SHEET
June 30, 2008

	<u>Special Revenue Fund</u>
Assets	
Cash & Cash Equivalents	\$ 34,194
Investments	46,472
Due from other funds	-
Total Assets	\$ 80,666
Liabilities	
Due to other funds	\$ 8,188
Total Liabilities	\$ 8,188
Fund Balance	
Reserved for s	\$ 72,478
Fund Balance	\$ 72,478
Total Liabilities \$ Fund Balance	\$ 80,666

**TOWN OF HINESBURG
WATER & WASTEWATER FUND
BALANCE SHEET
June 30, 2008**

Assets:	Cash & Cash Equivalent	\$ 277,173	
	Receivables		
	Water & Wastewater Charges	154,136	
	Internal Balances	(19,099)	
	Capital Assets	3,896,370	
	Accumulated Depreciation	<u>(1,291,396)</u>	
	Total Assets		<u>\$ 3,017,184</u>
Liabilities:	Accounts Payable	\$ 5,644	
	Accrued Wages	1,082	
	Compensated Absences	16,278	
	Accrued Interest Payable	6,726	
	Bonds and Notes Payable	1,341,920	
	Total Liabilities	<u>\$ 1,371,650</u>	
Fund Equity:	Reserved for Specific Purposes:		
	Other Projects	\$ 60,954	
	Sludge Removal	94,989	
	Unreserved	226,537	
	Investment in Capital Assets	1,263,054	
	Total Fund Equity	<u>\$ 1,645,534</u>	
	Total Liabilities and Fund Equity		<u>\$ 3,017,184</u>
Change in Fund Balance			
	Fund Balance 7-1-07	\$ 1,675,163	
	Net Income (Loss)	<u>(29,629)</u>	
	Fund Balance 6-30-08	<u>\$ 1,645,534</u>	

WATER AND WASTEWATER DEPARTMENTS - SHARED EXPENSES

	BUDGET 07-08	ACTUAL 07-08	BUDGET 08-09	BUDGET 09-10
Salary	117,904	126,744	121,446	124,987
Accounting Assistant	3,000	1,207	1,600	1,500
FICA	9,020	9,696	9,291	9,562
Health & Dental Insurance	33,497	34,632	32,158	36,244
Retirement	5,895	6,363	6,072	6,249
Office Supplies	500	532	500	1,000
Vehicle Operating Supplies	100	40	100	100
Vehicle Repair & Maintenance	1,000	852	1,000	750
Vehicle Insurance	1,489	1,489	1,554	1,818
Vehicle Repair & Maint Labor	500	289	500	300
Vehicle Fuel	4,400	3,734	4,000	3,700
Vehicle New Purchases	-	-	11,000	-
Uniforms	1,750	2,217	2,450	2,300
Telephone	1,750	1,754	2,200	1,775
Meters	9,000	5,616	10,000	1,000
TOTAL SHARED EXPENSES	<u>189,805</u>	<u>195,165</u>	<u>203,871</u>	<u>191,285</u>

On adjournment – “You have sat here too long for any good you have been doing. Depart, I say, and let us have done with you. In the name of God, go.” Oliver Cromwell

WATER DEPARTMENT EXPENDITURES

	<u>BUDGET 07-08</u>	<u>ACTUAL 07-08</u>	<u>BUDGET 08-09</u>	<u>BUDGET 09-10</u>
Operating Supplies	1,000	1,779	2,500	2,800
Repair & Maintenance Supplies	9,000	5,942	9,300	5,000
Small Tools & Equipment	700	686	700	700
Advertising	150	-	-	-
Postage	700	554	800	700
Dues, Meetings & Subscriptions	850	386	850	600
Insurance	1,809	1,809	2,831	3,256
Insurance / Workers Comp.	2,601	2,601	2,174	4,469
Testing	1,500	3,103	2,000	4,000
Rentals	200	216	200	200
Repair & Maintenance Labor	11,250	8,258	11,250	11,250
Permits & Licensing	1,600	1,740	2,000	1,500
Utilities	35,000	36,623	38,000	40,000
Miscellaneous	400	-	400	400
Building Improvements	500	-	500	200
Acquisition of Machinery	500	400	3,000	200
Debt Service Reduction	70,000	70,000	70,000	70,000
Interest on Debt	77,382	77,936	78,715	74,695
Capital Expense Reserve	27,000	921	27,000	25,000
Sub Total Water	<u>242,142</u>	<u>212,954</u>	<u>252,220</u>	<u>244,970</u>
1/2 Shared Expenses	94,903	97,583	101,936	95,642
TOTAL WATER	<u>337,045</u>	<u>310,537</u>	<u>354,156</u>	<u>340,612</u>

WATER DEPARTMENT REVENUES

	<u>BUDGET 07-08</u>	<u>ACTUAL 07-08</u>	<u>BUDGET 08-09</u>	<u>BUDGET 09-10</u>
Billing Charges	270,000	281,361	275,000	314,612
Connection Fees	21,000	1,000	25,000	15,000
Interest Investments	8,000	9,462	10,000	10,000
Late Charges & Interest	1,000	1,735	1,000	1,000
Miscellaneous Income	-	1,702	-	-
TOTAL REVENUE	<u>300,000</u>	<u>295,260</u>	<u>311,000</u>	<u>340,612</u>

WASTEWATER DEPARTMENT EXPENDITURES

	<u>BUDGET 07-08</u>	<u>ACTUAL 07-08</u>	<u>BUDGET 08-09</u>	<u>BUDGET 09-10</u>
Operating Supplies	9,200	6,803	9,700	8,100
Repair & Maintenance Supplies	3,500	3,464	4,000	4,000
Small Tools & Equipment	2,000	1,293	2,000	1,000
Postage	500	542	600	600
Dues, Meetings & Subscriptions	850	630	850	600
Insurance	1,426	1,426	1,998	2,299
Insurance / Workers Comp.	2,190	2,190	2,175	4,468
Testing	3,200	2,486	3,000	3,000
Rentals	500	205	500	200
Repair & Maintenance Labor	10,000	8,213	15,000	10,000
Permits & Licenses	750	610	750	600
Miscellaneous	400	-	400	100
Utilities	25,000	30,867	26,000	26,000
Phosphorus Removal	14,000	20,962	16,500	16,500
Sludge Removal	12,000	-	12,000	-
Capital Expense Reserve	45,000	-	28,000	28,391
Building Improvements	2,000	370	2,000	200
Acquisition of Machinery	801	691	3,000	200
Sub Total Wastewater	<u>133,317</u>	<u>80,752</u>	<u>128,473</u>	<u>106,258</u>
1/2 Shared Expenses	94,903	97,583	101,936	95,642
TOTAL WASTEWATER	<u>228,219</u>	<u>178,335</u>	<u>230,409</u>	<u>201,900</u>

WASTEWATER DEPARTMENT REVENUES

	<u>BUDGET 07-08</u>	<u>ACTUAL 07-08</u>	<u>BUDGET 08-09</u>	<u>BUDGET 09-10</u>
Billing Charges	155,000	201,571	165,000	175,900
Allocation Fees	13,800	16,088	8,100	10,000
Connection Fees	10,000	1,000	25,000	15,000
Late Charges & Interest	1,000	1,735	1,000	1,000
Miscellaneous Income	-	1,702	-	-
TOTAL REVENUE	<u>179,800</u>	<u>222,096</u>	<u>199,100</u>	<u>201,900</u>

Note: The closing of Saputo Cheese will impact projected revenue for the Wastewater Department, as well as plans for an upgrade to the Wastewater Treatment Facility. At the time of printing, the impact of the closing and subsequent loss of revenue are being evaluated. Actual Wastewater Department billing charges and expenditures for FY 09 -10 may vary significantly from the proposed budget.

Non-Taxable Property as of June 30, 2008

<u>Property Owner</u>	<u>Description</u>
Baird Center for Children	Hawk Lane/ 1.70 Acres
Baptist Society of Hinesburg	Silver St./ 18.5 Acres
Carpenter Carse Library	Ballard's Corner Rd./ .97 Acres
Community Alliance Church	Pond Rd./ 9.69 Acres
Congregational Society (Vestry)	Route 116/ .06 Acres
CVUHS	CVU Rd./ 80.5 Acres
Roman Catholic Diocese	Route 116/ 1.87 Acres
Town of Hinesburg	
Patriot Lodge	Route 116/ 2.6 Acres
Town Hall	Route 116/ 3.9 Acres
Town Garage	Beecher Hill Rd./ 38 Acres
Fire Station	Route 116/ .84 Acres
Police Department	Route 116/ 0.85 Acres
Wastewater Plant	Charlotte Rd./ 26.05 Acres
Old Fire Station	Route 116 & Mechanicsville Rd.
Elementary School	Route 116/ 33.6 Acres
Town Forest	Hayden Hill Rd./ 864.5 Acres
Cemetery	Richmond Rd./ 1.5 Acres
Cemetery	Route 116/ .83 Acres
Cemetery	Gilman Rd./ .25 Acres
Cemetery	Route 116/ .98 Acres
Cemetery	Mechanicsville Rd./ 12.9 Acres
Cemetery	Silver St./ .12 Acres
Cemetery	Mechanicsville Rd./ 5.2 Acres
Park	Route 116/ .66 Acres
Lyman Park	Route 116/ 3.24 Acres
Wildlife Area	NE end of Sunset Lake/ 3 Acres
Sunny Acres	Developer Deeded to Town/ .63 Acres
Sunny Acres	Developer Deeded to Town/ .4 Acres
Sunny Acres	Developer Deeded to Town/ 4.9 Acres
Sunny Acres	Developer Deeded to Town/ 1 Acre
Geprags Park	Shelburne Falls Rd./ 85.5 Acres
Lyman Meadow Water System	Lyman Meadows
Water Storage Tank	Piette Meadow Road/ 2.51 Acres
Shadow Lane Lot	Shadow Lane/ .04 Acres
Water Pump House	Stella Entrance Rd.
Town of Hinesburg	
Creekside Lot 1	Lot 1 / 1.85 Acres
Creekside Lot 31	Lot 31 / 5.35 Acres
State of Vermont Gravel Pit	Route 116/ 19.7 Acres
United Church	Route 116/ 2.2 Acres
Vermont Astronomical Society	No Acreage
Vermont Fish & Wildlife	Lewis Creek Rd./ 42.9 Acres
Vermont Fish & Wildlife	Hollow Rd./ 947.8 Acres
Vermont Fish & Wildlife	Silver St./ 89.9 Acres
Vermont Fish & Wildlife	Silver St./ 57 Acres
Vermont Fish & Wildlife	Silver St./ 30.84 Acres
Vermont Fish & Wildlife	Lincoln Hill Rd./ 126 Acres
Vermont Fish & Wildlife	Gilman Rd./ 96.07 Acres
New Town Forest	Gilman Rd./ 301.47 Acres
Town of Hinesburg	Commerce St./ .23 Acres
Hinesburg Firemen's Assoc.	Sunny Acres/Shed & 1.5 Acres

Delinquent Tax Policy and Delinquent Taxes

1. Tax payments are due **November 15th**. Taxes are considered delinquent the day following the tax due date. Interest will be added at a rate of 1% per month for the first three months, and 1½ % per month thereafter, on the unpaid principal. When partial payments are received, interest must be credited first, and the remainder applied to the principal.
2. Each month a notice will be sent to each delinquent taxpayer, which will reflect additional charges (interest), as well as payments. Interest will roll on the **15th** of each month, meaning that **PAYMENTS MUST BE RECEIVED BEFORE THAT DAY TO AVOID ADDITIONAL INTEREST CHARGES.**
3. If tax on personal property (equipment) is not paid in full within thirty (30) days of the first notice, a lien may be recorded against that property or other action may be taken, as permitted by statute.
4. Mortgage and Lien Holders will be notified of delinquent taxes within sixty (60) days after the first notice has been sent (February).
5. Payment arrangements, which completely pay the taxes by **July 1st**, are required. Payment schedules can be arranged by calling or writing the Collector of Delinquent Taxes. Failure to make arrangements or to abide by them will require the Collector to begin the following actions to sell as much of the property as is necessary to pay the tax, costs and fees:
 - a) The Collector will notify the taxpayer of the Tax Sale decision, the date by which full payment must be received, and the costs to expect once the Sale process has begun.
 - b) The Collector will notify all mortgage and lien holders.
 - c) Once the deadline date has expired, and full payment has not been received, the Collector will proceed with the Tax Sale according to the procedures specified in 32 V.S.A. Section 5252.
 - d) Costs of preparing and conducting the sale, including legal fees up to a maximum of 15% of the amount of the delinquent tax, will be charged to the delinquent taxpayer.

Delinquent Taxes as of November 30, 2008

Year	Original	Outstanding	# of Delinquencies
2003	\$222,209	\$1295.52	2
2004	\$300,890	\$1852.33	2
2005	\$259,842	\$1775.68	2
2006	\$213,849	\$9032.13	5
2007	\$208,258	\$10,734.11	12

"An old timer is a person whose annual property tax now exceeds what he paid for the place in the beginning"
Anonymous

Property Taxes and Tax Rate Summary

The town levies its property tax based upon the assessed value as of April 1st, for all real and personal property with exemptions to qualifying veterans and excludes assessments on municipal, school and church properties. Tax stabilization contracts are agreements with individuals who own or lease agricultural land that would qualify the State of VT Use Value Appraisal, or Working Farm Tax Abatement currently under program on which the state pays proportionate tax. The Town of Hinesburg also reduces taxes on certain property to encourage farming and non-development of land. These local contracts provide for a reduction on assessed value of farmland provided the land does not change in use. The contracts run for a period of 10 years. At the end of ten years, all previous taxes related to the contract are abated. The penalty for noncompliance is that the current year taxes become due in addition to the deferred taxes for the 3 preceding years under this agreement and a penalty equal to 10% of the fair market value of the land at the time of dissolution of the contract. This tax and penalty shall be paid before or on the date of the transfer of title.

Property taxes levied for the year ended June, 30, 2008 were calculated as follows:

Property Taxes Billed	\$	8,136,108
Property Taxes Paid to the School District	\$	(6,162,594)
Change in deferred property taxes	\$	<u>16,000</u>
Property Tax Revenues	\$	<u>1,989,514</u>

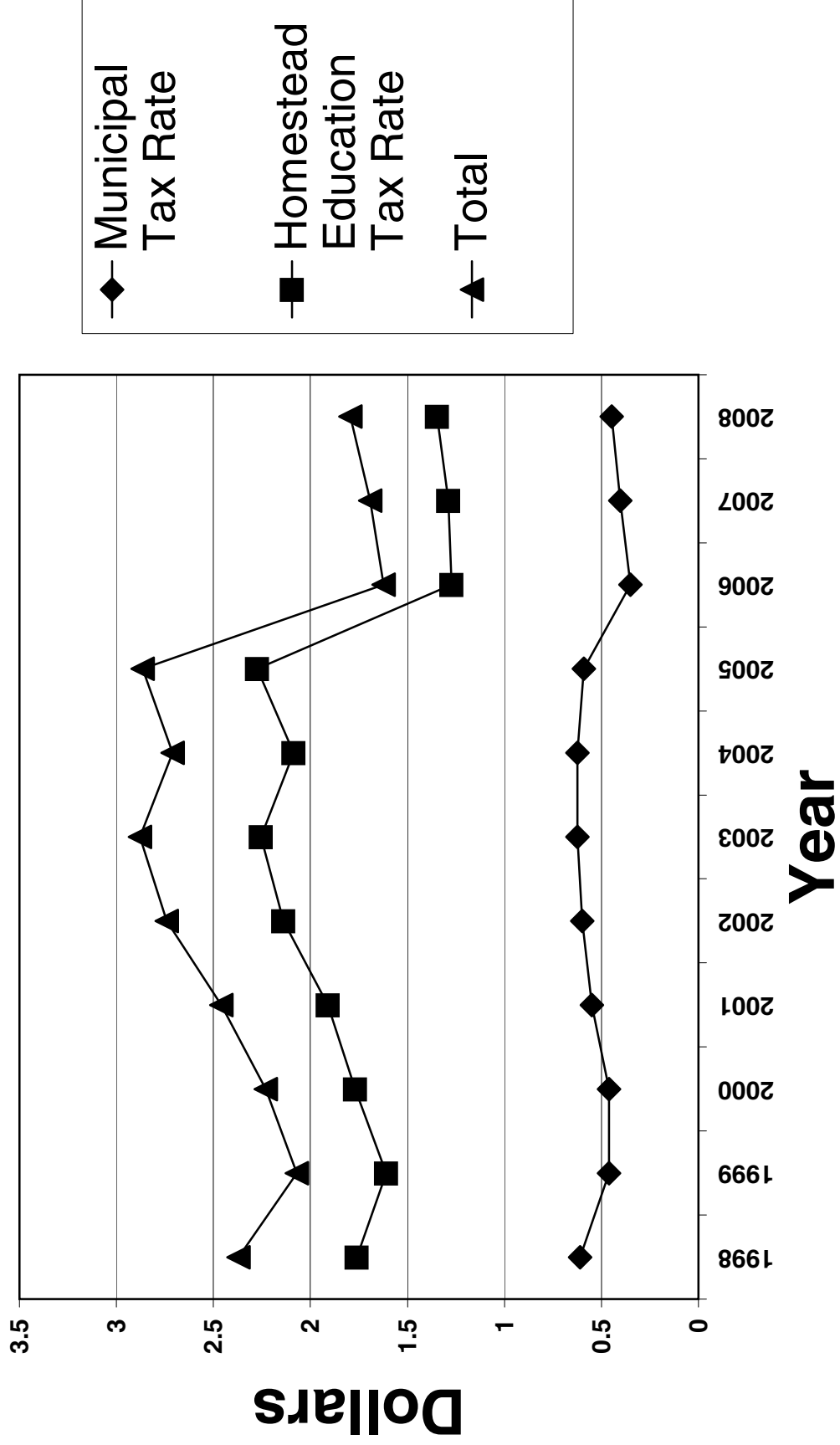
Tax Rate Summary - Fiscal Year 2008-2009

<u>Town Tax Rate</u>	<u>Tax Rate 2008-2009</u>
To Be Raised: \$2,290,813	\$0.4626
Surplus Utilized: \$76,551	(0.0155)
<u>Town Tax Rate</u>	<u>\$0.4472</u>
<u>Local Agreement Tax Rate</u>	<u>0.001</u>

State Education Tax Rate

Homestead Tax Rate To Be Assessed:	\$1.3477
Non-Residential Tax Rate To Be Assessed:	\$1.3339
Total Homestead Tax Rate : (Town + Education + Local Agreement):	\$1.7959
Total Non-Residential Tax Rate: (Town + Education + Local Agreement):	\$1.7821

Hinesburg Property Tax Rates Past 10 Years



Schedule of Indebtedness - June 30, 2008

Notes and bonds payables

Notes and bonds payable of the various funds consist of the following:

General Long-Term Debt Account Group

Bond Payable -Vermont Municipal Bond Bank, interest between 5.4% and 6.6%, maturing December 1, 2012, principal payments of \$20,000 due on December 1, interest due June 1 and December 1. \$ 100,000

Bond Payable -Vermont Municipal Bond Bank, interest at 2.80%, maturing December 1, 2011, principal payments of \$30,000 until 12/1/2011. 120,000

Note Payable-Chittenden Bank, interest at 4.15%, maturing July 8, 2008, principal and interest due in full. 54,149

Note Payable-Vermont Municipal Bond Bank, interest at 3.87%, annual payments of principal and interest, maturing December 1, 2016 110,000

Capital Lease Payable-Kansas State Bank, interest at 5.7%, maturing August 4, 2010, payments of \$25,000 due annually beginning August 4, 2007. Final payment of \$6,072 due August 4, 2010. 51,130

Total government activities bonds and notes payables: 435,279

Accrued compensated absences: 107,000

Total governmental activities: \$ 542,279

Proprietary Fund

Bond Payable-Vermont Municipal Bond Bank, interest between 4.0% and 6.2%, maturing December 1, 2026, principal payments of \$70,000 due on December 1st, interest due June 1st and December 1st. \$ 1,330,000

Bond Payable-Vermont Municipal Bond Bank, \$14,900 at 0% interest, maturing November 1, 2015, annual payments of \$2,980 beginning November 1, 2011. \$ 11,920

Total municipal bond activities: \$ 1,341,920

Accrued compensated absences: \$ 16,278

Total proprietary fund activities: \$ 1,358,198

Schedule of Indebtedness - June 30, 2008

As of June 30, 2008 the maturities of the notes and bonds payable are as follows:

	<u>Governmental Funds</u>			<u>Water and Sewer Funds</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
June 30, 2009	\$ 114,560	\$ 19,800	\$ 134,360	\$ 70,000	\$ 78,800	\$ 148,800
June 30, 2010	114,977	14,300	129,277	70,000	74,700	144,700
June 30, 2011	70,742	8,600	79,342	70,000	70,600	140,600
June 30, 2012	65,000	5,000	70,000	72,980	66,500	139,480
June 30, 2013	30,000	2,600	32,600	72,980	62,400	135,380
2014-2018	40,000	3,400	43,400	355,960	248,600	604,560
2019-2023	-	-	-	350,000	140,900	490,900
2024-2028	-	-	-	280,000	34,700	314,700
Total	\$ 435,279	\$ 53,700	\$ 488,979	\$ 1,341,920	\$ 777,200	\$ 2,119,120

During the fiscal year ended June 30, 2008 the following changes occurred in Notes and Bonds Payable:

	<u>Balance</u> <u>1-Jul-07</u>	<u>Additions</u>	<u>Repayments</u>	<u>Balance</u> <u>30-Jun-08</u>
<u>General Long-Term Debt</u>				
General obligation debt	\$ 641,223	\$ 123,000	\$ (221,944)	\$ 542,279
<u>Water and Sewer Fund</u>				
Bonds payable	\$ 1,428,198	\$ -	\$ (70,000)	\$ 1,358,198

*"Nothing develops character like a pat on the back, provided it is given often enough,
hard enough and low enough" Anonymous*

**Minutes of the Hinesburg Annual Town Meeting
March 3, 2008**

Town of Hinesburg, Vermont

Selectboard: Robert S. Bast, Chairman, Howard E. Russell, Randall C. Volk, Andrea Morgante and Jonathan S. Trefry

Town Clerk / Treasurer: Melissa B. Ross

Town Moderator: Joseph Fallon

Joseph Fallon called the meeting to order at 7:28 on March 3, 2008. He reviewed Roberts Rules of Order and how he planned to facilitate the meeting. Mr. Fallon read the warning:

"The legal voters of the Town of Hinesburg, Vermont are hereby warned and notified to meet at the Champlain Valley Union High School auditorium, in said Town of Hinesburg, Monday evening March 3, 2008 at 7:30 PM to transact business on all articles except Article 1 which will be voted upon by Australian ballot Tuesday, March 4, 2008 at the Town Hall in said Town of Hinesburg. Polls will be open at 7:00 AM and close at 7:00 PM. The March 3, 2008 meeting to be adjourned to the Town Hall in said Town of Hinesburg at 9:00 AM March 4, 2008, if necessary, to act on any business left unfinished when met."

Mr. Fallon then recognized the attendance of Diane Snelling and Bill Lippert as state representatives.

Each article was read to the audience before any action was taken.

ARTICLE 1: To elect the necessary town and school district officers by Australian ballot Tuesday March 4, 2008 (see Officers for Election list in the Town Report).
No action required.

ARTICLE 2: To hear the reports of the Town officers and take action thereon.

Mr. Fallon recognized Randy Volk, town Selectboard member. Randy recognized Rob Bast, a retiring Selectboard member and his nearly continuous service to Hinesburg since 1979. Randy outlined the numerous accomplishments by the town during Rob's tenure and his key participation in this process. A plaque was presented to Rob as a thank you for his service to the Town of Hinesburg. The audience recognized this service with a round of applause.

Rob Bast gave a brief report of town activities and noted completion of a number of

projects using a power point presentation. He then outlined projects on the horizon. These include the wastewater upgrade and expansion, sidewalk on the west side of Route 116 between Charlotte Road and the community school, and recreation path/sidewalk to CVU. Rob asked everyone to look at the tax rate chart in the town report. He noted our tax rate has been fairly steady over the last several years. Rob then acknowledged the town staff including the highway department, police department, water and wastewater, buildings & facilities, and town hall staff. Rob also highlighted the positive notoriety the town has received recently through awards and recognition in the media. Finally, Rob thanked the Selectboard and town administrator for their respectful interactions over the years and reiterated how much he had enjoyed his years as a member of the Selectboard.

The motion to accept the report was moved and seconded and the report was approved by voice vote.

ARTICLE 3: Shall the Town appropriate \$831,123 to defray the general expenses of the Town?

The motion was moved and seconded. Discussion and questions asked about specific budget numbers. It was pointed out that there has been changes in the way grant monies are accounted for in department budgets.

Katherine Goldsmith asked to amend the article to change the amount to \$841,123 for the purpose of extending the sidewalk on Commerce Street where there will be a gap between Dark Star and the new National Bank of Middlebury. There is a vacant lot with no plans for development at this time and she hoped this additional money could be used to finish this section of sidewalk. The motion was seconded. A number of questions were asked and answered by audience members and Selectboard members, with pedestrian safety being the main consideration.

Jonathan Trefry spoke about sidewalk and recreation path projects already on-going in the town. There is a lot of funding currently budgeted and he suggested other sidewalk projects might have a higher priority. Howard Russell said that in his opinion the section from Lyman Meadows to the crosswalk in front of Hinesburg Community School would be more important to complete. People asked if whoever does ultimately develop the vacant lot would be required to build the sidewalk and if there would be a mechanism for the town to recoup the money if the town were to construct it first. There is no known way to force a developer to pay if it is already constructed. The town would also need to obtain an easement.

Mr. Fallon then called the question regarding the amendment to Article 3 and it was defeated by voice vote.

He then called the question for Article 3 and it passed by voice vote.

ARTICLE 4: Shall the Town appropriate \$772,354 for highway purposes?

The motion was moved and seconded. In response to a question, there was some clarification on what is proposed for Pond Road vs. Pond Brook Road. The paving work is for Pond Road. The article passed by voice vote.

ARTICLE 5: Shall the Town appropriate \$471,944 for the general expenses of the Community Police Department?

The motion was moved and seconded. Howard Russell made some comments on this article and some of the budget numbers, especially compared to 2007. Overall, the new budget represents about a one percent decrease. He also noted the strategic plan is on the town website and he encouraged all to review this document.

There were questions about specific items including how the town gets money from moving violation fines. Chief Morrell explained that it was based on a formula set by the State. There were also questions about dispatch and the cost of this service. It was explained that we have a contract with the Town of Shelburne and our costs are based on the number of calls they receive from Hinesburg.

The motion passed by voice vote.

ARTICLE 6: Shall the Town appropriate \$164,100 for the Carpenter Carse Library?

The motion was moved and seconded.

There was one question about the wind turbine and whether the library had realized any cost savings yet. It was noted that it has taken some time to get the turbine on-line so that it is too early to ascertain what the savings might be. There was also a question about the cost of on-going maintenance. The Selectboard noted the turbine should not require maintenance for a number of years.

The motion was approved by voice vote.

ARTICLE 7: Shall the Town appropriate the sum of \$7,500 for the purpose of obtaining options and/or the acquisition of lands, or those rights in land, which would preserve open space and natural resources, any unexpended portion of such sum to be placed in the Land Preservation Reserve Fund established?

The motion was moved and seconded. An audience member asked if there is any limit to the amount of land the Town needs to conserve. Andrea Morgante noted that the town is presently studying this very question in the overall town plan and that the planning and conservation commissions are working on it. She suggested that considerations such as sensitive natural areas, wildlife habitat and corridors, and areas where trail connections might be needed would be looked at.

The motion passed by voice vote.

ARTICLE 8: Shall the Town appropriate \$5,000 for the Hinesburg Land Trust?

The article was moved and seconded. John Kiedaisch gave a brief overview of the land trust activities and thanked the Bissonettes for their support of the large conservation project the town supported last year with \$100K. There was a question about the difference between article 7 and 8. John explained the difference. The motion passed by voice vote.

ARTICLE 9: Shall the Town appropriate the sum of \$10,000 for the purpose of supporting the Sustainable Community Project, an initiative resulting from the work of the four Community Task Forces created as part of the Vermont Council on Rural Development Community Visit?

The motion was moved and seconded. Carl Bohlen gave a brief discussion on this article and the actions of these volunteer committees. The article passed by voice vote.

ARTICLE 10: Shall the Town appropriate \$600 for the Lake Iroquois Recreation District as Hinesburg's share?

The motion was moved and seconded and passed unanimously by voice vote.

ARTICLE 11: Shall the Town vote to raise the sum of \$26,342 to be disbursed as specifically designated to the following agencies/organizations?

	Funded 07-08	Budget 08-09
Women Helping Battered Women	\$2,600	\$2,665
Center for Independent Living	270	277
Hinesburg Community Resource Center	10,000	10,000
Visiting Nurse Association	6,585	6,750
Committee on Temporary Shelter (COTS)	1,456	1,493
Champlain Valley Area Agency on Aging	2,157	2,211
Hinesburg Community Meal Site	539	553
VT CARES	755	774
Vermont Adult Learning	270	277
Howard Center for Human Services	809	829
Vermont Works for Women	500	513
	\$25,941	\$26,342

The motion was moved and seconded. A question was asked about how these agencies are included in this article. Howard Russell answered that they are automatically included in the appropriation for this article if they were on it the year before and that they are given a cost of living adjustment. Further additions to this article are made by motions from the floor at the annual meeting.

An audience member made a motion to increase the article amount by \$1,850 with a recommendation to the Selectboard to use the money for the purpose of funding the Chittenden Emergency Food Shelf and Chittenden Community Action. There was

discussion about whether these organizations provide services to the Hinesburg community. Rob Bast noted some information provided by the two organizations including numbers of residents who received services. There were a number of comments about the cost and benefit. One audience member suggested that a committee could help the Selectboard decide which agencies should be included in this article each year. The amendment passed by voice vote. The new article now included a total allocation of \$28,192. The motion passed by voice vote.

ARTICLE 12: Shall the voters authorize the Selectboard to furnish the Town of St. George fire protection and first response coverage at the sum of \$20,095 for the period of one year?

The motion was made and seconded. There was no discussion and the motion passed by voice vote.

(If all articles are approved as printed, a total of \$2,290,813 will need to be raised for town government. This total will come from two sources: \$2,214,262 shall be raised in taxes and \$76,551 shall be utilized from the Town's fund balance.)

ARTICLE 13: Shall the voters authorize the Selectboard to borrow money when needed to meet current expenses and indebtedness of said Town?

Motion was made and seconded. There was no discussion. The motion was passed by voice vote

ARTICLE 14: Shall the voters authorize the payment of real and personal property taxes for the fiscal year ending June 30, 2009 payable in full to the Town of Hinesburg in one installment, with the due date being November 15, 2008. Any and all payments received in the Town Treasurer's Office later than midnight on November 15, 2008 will be considered delinquent and will be subject to the collection of interest at the rate of 1% per month or fraction thereof for the first three months and thereafter at the rate of 1 1/2% per month or fraction thereof.

The motion was made and seconded. No discussion. Passed by voice vote

ARTICLE 15: To transact any other business proper to be brought before said meeting.

A motion was made by an audience member to ask the two Selectboard candidates to talk for 5 minutes each about their positions. The motion was seconded and passed by close voice vote. The candidates were Tom Ayer and Ken Brown and both gave a brief outline of their platform and reasons for running for Selectboard.

It was noted that the Lion's Club farmer's market was extremely successful this year and town residents were thanked.

Marge Sharp wanted to ask Hinesburg residents if they would allow channel 17 to start broadcasting town meetings. She made this into a motion, which was seconded. There was some discussion. The motion passed by voice vote.

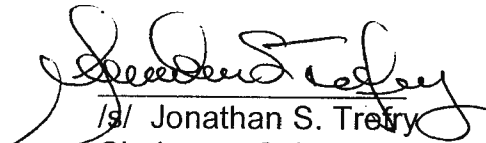
One audience member supports the wind turbine but wants the town to come back next year with a definite plan on the costs and benefits. A motion was made and seconded. This motion passed by voice vote

Motion to adjourn was made at 9:41. It was seconded and the motion to adjourn was passed by voice vote

Respectfully submitted,

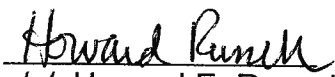
Philip Pouech


We have read, approved and accepted these minutes as a true record of the proceedings that were held at the Hinesburg Town Meeting held on March 3, 2008


/s/ Jonathan S. Treary
Chairman, Selectboard

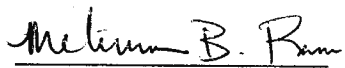

/s/ Kenneth Brown
Selectperson


/s/ Andrea Morgante
Selectperson


/s/ Howard E. Russell
Selectperson


/s/ Randall C. Volk
Selectperson

I hereby certify the foregoing to be a true record of the proceedings that were held at the Hinesburg Town Meeting on March 3, 2008. Witnessed and attested to the 7th day of April, 2008 by


/s/ Melissa B. Ross
Town Clerk / Treasurer

Selectboard

The past year began routinely enough, but became one of change, new challenges, and opportunities.

The Highway Department reconstructed and paved a one mile section of Pond Road between the intersections of CVU and Pond Brook Roads. They continued with town wide ditching work that began two years ago to improve the shoulders and ditches of our roads. This effort will lead to better overall road quality and in general extend the life of the roads. The Department purchased a new grader and one ton truck. Congratulations to Highway Department employee Steve Miller who was promoted to Maintainer I, joining Tom Boivin. Now both Steve and Tom can be seen operating the new grader. Department foreman, Mike Anthony and highway maintainer Ben Osicky became certified State inspectors and the Highway Department now inspects the Town's vehicles.

Early in the year, the Community Police hired Chris Batialle as a part time officer. Chris became a full time officer later in the year and has since completed training at the State Police Academy. The Department also hired Deb Koss as administrative assistant. Deb works twenty hours a week and handles all administrative duties for the Department. Doug Olufsen has volunteered for the Police Department for the past two years. This year Doug worked with officers to create an activity and data collection program to track time spent by officers on various Community Policing tasks. As a result of Doug's work, the Department and Selectboard have valuable information on the time spent performing the various duties of the Community Police Department.

At the Water and Wastewater Department, operator Jason Boivin resigned late in the summer and has since been replaced by Kayhon Bahar. We welcome Kayhon who is an experienced operator from the Town of Richmond. Thankfully, department superintendent Steve Button escaped serious injury in a roll over accident on black ice last spring. The truck didn't fair as well and had to be replaced.

Holly Russell retired as administrative assistant to the Planning, Zoning, and Lister's offices at the end of 2008. Holly worked for the Town in various roles since 1979 and was the resident historian of Hinesburg land transactions. The Board hired Karen Cornish to replace Holly in the Planning and Zoning offices and long time Lister, Marie Gardner to fill Holly's role in the Lister's office.

Special appreciation is due to the Hinesburg Fire Department whose volunteers continue to shoulder the burden of increasing call volume. This year the Department responded to several structure fires in Hinesburg, including one at the cheese factory. The Fire Department's pre-planning, training, and strong mutual aid relationships with surrounding communities lead to minimal damage to the facilities and minimal risk to local citizens. Fire Captain, Jonathan Wainer suffered serious injuries to his knee and wrist at the cheese factory fire. Jonathan is recovering, but we should all thank Jonathan and the rest of the emergency medical responders and fire fighters for their willingness to risk their personal safety in an effort to protect the people and property of Hinesburg.

Based on a suggestion from the leadership team (department managers), Town Administrator, Jeanne Wilson did an excellent job of minimizing the impact of projected double digit increases in healthcare costs for the coming year. Jeanne implemented a wellness program and healthcare buyout program that resulted in a small reduction in the overall cost of healthcare coverage in the coming year. Renae Marshall began work this year as a part time assistant to Jeanne. Renae helps with many of the routine tasks in the office.

The Selectboard spent a significant amount of time reviewing and recommending changes to the Village Growth zoning proposal submitted to the Board by the Planning Commission. In January, 2009 the Planning Commission held a public meeting and will pass the proposal back to the Selectboard. By Town Meeting, the Selectboard should have an update on the status of the proposed bylaw changes.

The Board discussed and adopted a five year Capital Plan and Capital Budget. Both are good planning tools and both are required prior to adoption of an impact fee ordinance. More work is required on setting up an impact fee program. Due to cost constraints, the Selectboard will likely implement a program incrementally.

The Board spent a considerable amount of time this year on matters regarding the Wastewater facility. A new Wastewater upgrade and bond proposal was presented to the voters in two public meetings and approved by the voters in November. Negotiations were underway for a new wastewater contract with Saputo cheese, but those negotiations abruptly ended when Saputo announced the factory closing in October. The cheese factory funded over 50% of the wastewater operating and maintenance budget. Recent Board discussions focused on how and if to proceed with the upgrade. The plan is to complete the design of the full infrastructure upgrade and request bids for the whole project. The Board will then decide how much of the infrastructure to construct.

The process of developing the municipal budget posed special challenges this year. The condition of the national economy, the possibility of Federal economic stimulus funds, and questions surrounding State revenue sharing added to the uncertainty, making revenue planning difficult. Unlike recent years, there was the likelihood of little or no growth in the grand list. The grand list is the total taxable property value of the Town measured April 1st of each year. The cheese factory closing and decommissioning reduced the grand list and the down turn in the general economy slowed development, minimizing growth in the grand list. The expectation is that the Town's grand list will be equal to the 2008 grand list. Given the revenue uncertainties, zero growth in the grand list, and the poor economic forecast for 2009, the Selectboard planned a budget that will not require a municipal tax increase for the 2009-2010 budget year. The budget is benefiting from \$103,000 in surplus funds that may not be available in future years. The Selectboard and department heads have made difficult budgeting decisions that we believe are appropriate given the challenging economic times.

Less than a month after a late September fire, Saputo announced they were shutting down the processing plant. The cheese factory closing presents an opportunity for change. The Selectboard created a committee to propose redevelopment ideas for the property. The Board is working with the property owner, the Greater Burlington Industrial Corporation, and the State to direct a smooth transition in property ownership. Working with a new owner, the Town's goal is to guide the creation of a rich business and employment environment on the site.

Hinesburg continues to benefit from the efforts of a dedicated and productive staff complimented by a large number of volunteers. It is a pleasure to serve in a community where so many of its citizens are committed to contributing to its present and future success.

Jonathan Trefry, Selectboard Chair

Affordable Housing Committee

This advisory committee was formed by the Selectboard in August, 2006 with the charge to "gather, generate and prioritize ideas and plans which will help to increase the availability of affordable housing in the Town". The committee will then make recommendations to the Planning Commission, DRB and Selectboard based on its findings. Meetings are held the first Wednesday of every month at 7:00, first floor conference room in Town Hall, public is welcome. Meeting minutes will be posted on the Town website.

This past year we collated and summarized results from the town-wide survey on affordable housing which we prepared and distributed. We received 488 responses to this survey with 67% of respondents concerned about the affordability of housing. We heard presentations concerning several successful affordable housing projects around the state. We are reviewing a few potential affordable housing projects in Hinesburg possibly in collaboration with Habitat for Humanity, Champlain Housing Trust and/or other affordable housing organizations. If interested in serving on this committee, contact Jeanne Wilson at 482-2096.

Rocky Martin, Chair



Officer Kim Moore takes a break from crossing pedestrians in front of town hall on Election Day to tickle the toes of Hinesburg voter Kathy Gutierrez's new baby, Allyson.

Photo credit: Lynn Monty-Burlington Free Press

Hinesburg Community Police

The town received the much awaited Police Department Strategic Plan this past year. The plan was prepared by Municipal Resources of Meredith, New Hampshire. This was the fourth in a series of reviews of the police department starting first with a citizen survey several years ago. Then there was a review of the department by former Vermont Public Safety Commissioner James Walton, a statistical review of the department in comparison with departments in other jurisdictions done by Hinesburg citizen Doug Olufsen, and concluding with the 2008 study.

The bottom line of the study is; Hinesburg citizens appear to be very happy with the department and in particular the community policing style the department provides. The report notes as demands for service rise quality of the service will decrease unless sufficient staffing is provided. We thank you for the vote of confidence.

Looking to the future, tremendous financial demands are being placed on citizens. The department is aware of this and has taken a number of steps to keep costs down. The largest single one is operating with too few officers as determined by both experience and the above studies. Secondly we have taken a number of small steps to reduce costs of operating the department. These include increasing energy efficiency at the station and in our vehicles. We are in the process of working with other nearby departments to see if we can provide certain police services on a regional basis rather than individually.

Lastly, I want you to know that Community Policing is working in Hinesburg. The result is less crime and a better quality of life. This has been achieved through your active support. Thank you.

Chief Chris Morrell

Buildings and Facilities

Thanks go to Water/Wastewater Superintendent Steve Button for ensuring efficient operation of both systems. Water/Wastewater Operator Jason Boivin left employment with the Town this year and we wish him the best in the future and we welcome new Water/Wastewater Operator Kayhon Bahar. Many repairs both large and small were completed for both Water and Wastewater systems. Both Water and Wastewater distribution systems were extended in the Creekside housing development and will be turned over to the town at the end of the warranty period. Additional engineering was completed for the Wastewater Upgrade Project leading to a successful bond vote in November. The Selectboard in conjunction with Town staff and our engineering consultant are reviewing options for this project and scaled back versions without revenue from Saputo Cheese.

The 116 sidewalk project from Charlotte Rd to Saputo entrance was completed with all landscaping and new municipal office sign. Landscaping and signage was also completed for the Park and Ride in back of Town Hall. New carpeting was installed on the first floor at Town Hall.

Rocky Martin, Director of Buildings and Facilities

"Your Representative owes you, not his industry only, but his judgment, and he betrays instead of serving you if he sacrifices it to your opinion" Edmond Burke, Nov. 3, 1774

Hinesburg Community Resource Center

The Hinesburg Community Resource Center (HCRC) is a community based non-profit whose mission is to support family life in Hinesburg. HCRC collaborates with existing agencies to identify needs and pool human and fiscal resources to provide needed services to Hinesburg families. These services include the Emergency Food Shelf, The Summer Nutrition Food Program and Fun Camp, Hinesburg Rides, a grant of emergency funds for crisis and utilities, and The Fiends of Families Programs. (FOF) serves families with children age 0-6.

The Food Shelf serves an average of 80 families per month equaling about 4800 individuals per year. In 2008 The Summer Nutrition Food Program and fun camp served 55 children federally subsidized breakfast, lunch and educational activities for four weeks. Hinesburg Rides has assisted 244 people in 2008. The Emergency fund continues to experience a rapid rise in requests.

Friends of Families believes parenting is a challenging job that can benefit from community involvement to rear healthy and capable children. FOF supports several major programs that reflect this commitment. A dedicated effort is made to eliminate obstacles to participation by providing childcare, snacks, and transportation. Our services are provided by a network of volunteers at no charge to families.

The following numbers reflect the number of families rather than individuals served in 2008. Baby and toddler playgroup 60, Literacy program 18, New Baby Brunch brings families together and dedicates a Carpenter-Carse library book to each new born 25, Clothing giveaway 70, New Mom's support group 25, Educational Seminars for parents 60, Welcome new babies with a personal visit, gifts and resources, 30

HCRC/FOF volunteers network for funding opportunities. On occasion we have received funding and in-kind services from Vermont Council on the Humanities, Early Childhood Connection, Prevent Child Abuse Vermont, Connecting Youth, Hinesburg Central School, Vermont Food Bank, Children's Trust Fund, US Summer Food Service Program, Turrell Fund, Carpenter-Carse Library, Town of Hinesburg, SCHIP, Inc. Transportation grants and The Vermont Center for the Book. We have solicited donations and services from area faith groups, social organizations and businesses.

Kathleen Patten, Assistant

Hinesburg Conservation Commission

During Fiscal Year 2008, the Conservation Commission (HCC) redoubled its focus on developing a Greenspace Plan as tasked by the Planning Commission. With hopes of making a final draft of the plan available in 2009, the HCC faced many challenges in fostering its development. However, most sections of the plan are in draft form and are prepared for internal review. There are ongoing discussions to contract with a professional planner to assist in editing and final draft preparation. Upon completion, it will provide specific objectives and goals to preserve the Town's rural character; inventory the Town's valued natural resources, offer recommendations and scientific rationale to guide future decisions, encourage private landowner participation and, propose educational and outreach activities. As usual, the HCC offers many thanks to the Director of Planning & Zoning, the Planning Commission and the Select Board, in their continued support of this and other HCC efforts.

Several public surveys, forums and workshops were conducted during FY 2008, including the Northern Forest Alliance Workshop, Vermont Town Forest Project, Surface Water Quality Management Plan for the Northern Lake Champlain District, and the Hinesburg's Conservation Goals and Priorities Survey. The HCC worked with local non-profit groups and grassroots organizations in local planning efforts, including the LaPlatte Watershed Partnership, the newly established Lake Iroquois Association, and the Sherman Hollow Neighborhood Association.

Many HCC members were engaged with other projects too. These include providing leadership on the Bissonette Town Forest Management Plan Committee, creating a detailed Conservation Commission webpage, offering technical assistance to the Planning Commission in its effort to revise the Town's development regulations and, providing recommendations towards updating Geprag's Park Management Plan. Additionally, many Conservation Commissioners and citizens volunteered time to conduct trail maintenance and area improvements at Geprag's Park as well as assisted in the annual Green-Up Day activities and festivities.

Finally, an offer of the utmost appreciation to Gerry Livingston for the time and effort he contributed to the Town of Hinesburg, as a member and former chair of the HCC.

Matthew Probasco, Chair

An excellent plumber is infinitely more admirable than an incompetent philosopher. The society which scorns excellence in plumbing because plumbing is a humble activity and tolerates shoddiness in philosophy because it is an exalted activity will have neither good plumbing nor good philosophy. Neither its pipes nor its theories will hold water. John Gardner

Development Review Board

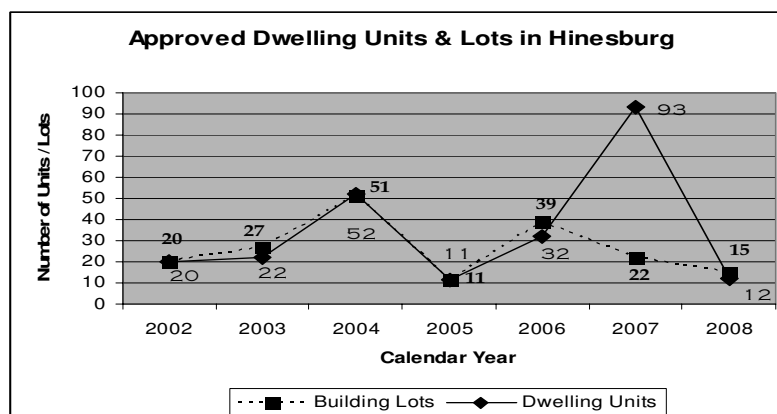
2008 saw a decrease in development activity in Hinesburg. This is most likely related to the overall economic conditions.

Subdivision Hearings (creating building lots and dwelling units):

The DRB has approved 242 new dwelling units on 185 new lots in Hinesburg since it was formed in 2002, but a few of those lots are not building lots. They are open space or stormwater lots. In 2008 the DRB approved 15 new lots and 12 new dwelling units in Hinesburg through our subdivision regulations. There are currently 28 new lots and 37 new units of housing in the subdivision process with the request to be approved in 2009.

'02 – '07 Summaries

Year	Lots	Dwellings
2002	20	20
2003	27	22
2004	51	52
2005	11	11
2006	39	32
2007	22	93
2008	15	12
Total	185	242



Conditional Use and Site Plan Hearings:

The DRB also approved 11 Conditional Use Permits and 1 Site Plan. The Conditional Use Permits include a couple camp conversions to a year round home, 3 additions to non-conforming (pre-Zoning) structures, 2 replacements of non-conforming structures, 2 accessory apartments, and 2 home occupations. The Site Plan was for a light on a farm sign.

Other Hearings:

The DRB held some well attended controversial hearings. One was for a Unicel antenna on a farm silo – approved; a doggy day care – denied; and a request to expand the hours of operation at Burnett's junk yard – pending. Citizen participation in these and other hearings is not only welcome, it is encouraged, so the DRB can take all issues into account in our deliberations.

An appeal of the Zoning Administrator's decision that motocross on Hayden Hill didn't need Building or Conditional Use Permits was denied, upholding the Zoning Administrator's decision.

Six revisions to Final Plats, a transfer of land to an adjourner (neighbor), a certificate for Burnett's junk yard, and a stormwater plan were approved.

Volunteer Board and Staff:

The DRB gained the services of Amy Escott as an alternate board member.

The excellent committed staff (Alex Weinhagen, Peter Erb and Holly Russell) assists applicants and is available to answer questions from the public on pending applications or subdivision and zoning regulations in general.

This was the last year of Holly Russell's excellent and dedicated service to the DRB. She retired at the end of 2008 and we all wish her much joy and happiness in the next chapter in her life.

Karen Cornish's excellent meeting minutes form our historical basis for what transpired at the DRB meetings. They are available on the Town of Hinesburg's website.

The DRB hearings also started to be recorded by Vermont Community Access Media (VCAM) and broadcast on cable TV channel 17 and are available on their website www.vermontcam.org

Tom McGlenn, Chair

Hinesburg Fire Department

Thank you all very much for your support of the Hinesburg Fire Department. The Hinesburg community is very fortunate that we have such a dedicated group of volunteers willing to give so much of their private lives in service of the community. It is very hard to quantify the hours that are spent on this task. It's easy to say we had 454 calls for service which equates to something over 3000 hours on calls or over 7000 people hours of training but this only begins to capture what the Hinesburg Fire Department members do. We continue to plan collectively for unthinkable events. A prime example of this was the Saputo fire. Due to all of our efforts there was very little loss regarding the facility. Only an area used for storage of mechanical spare parts, a maintenance area and chemical storage area were destroyed. One of our dedicated firefighters, Captain Jonathan Wainer received severe injuries to his hand and knee that will be with him the rest of his life.

As we look to the future, we know there will always be a need for the community to support the fire department. There will be more calls for service and the fire department will always be there to help our citizens and friends in their time of need. There will be more training requirements and more equipment needed. We will have to ask for more financial support. As always we will put forth efforts beyond the normal call of duty serving the community. We are all community members and tax payers. We feel the same burden as you do. Please rest assured we will look for every grant possible to help offset costs to the community.

We always look forward to meeting community members in hopes that possibly they will become our next member. I know it is a great commitment but there is no greater reward than knowing you have helped someone in need.

We look forward serving you, the community in your time of need, large or small.

Chief Al Barber

Highway Department

I would like to first thank my crew for another year of dedication and outstanding performance to the Town. The crew consists of four full time employees; Tom Boivin (equipment operator/truck driver) with nineteen years of full-time service, Steve Miller (truck driver/laborer) with three and a half years of full-time service, myself Mike Anthony (Road Foreman/equipment operator) with twenty-six years of full-time service, and Ben Osicky (truck driver/laborer) who has been with us for two years.

Spring of 08' we were able to blast the ledge on Pond Brook Road in order to widen a section of road that was narrow and close to a few houses. We ended up moving the road about 10 feet. Ditching was done on the Charlotte Road and Shelburne Falls Roads

Our big project over the summer was the reconstruction of the first mile of Pond Road. Brush and trees were cut, culverts were changed and the road was re-ditched. Fill was also hauled in to allow for widening the shoulders along the road. The old pavement was ground up, graded and had a 2" base course of new pavement put down. We are planning to do another 2" of top coat this coming summer to complete the project

We took delivery of a new John Deere Grader this year that was much appreciated.

We look forward to serving the residents of Hinesburg by making our roads safe for all to enjoy.

Michael Anthony, Road Foreman

Lake Iroquois Recreation District

The Lake Iroquois Recreation District beach area, along with its 150 acres of open land, continues to serve the district towns (Williston, Richmond, Hinesburg and St. George) as well as all non-residents. The district lands provide access to swimming, picnicking, playground equipment, and walking trails. The beach area also continues to host Red Cross swim lessons, birthday parties, and other individual and group functions. Costs for septic maintenance and summer staff continue to represent the bulk of our annual expenses. The District has collaborated with Eastern Mountain Sports Kayak School and hope to offer canoe and kayak lessons on a limited basis again in 2009 at the beach facility. Water quality sampling continues on a weekly basis and results are within State limits for beach facilities.

The beach continues to be a beautiful and affordable local recreation area. We will open for the 2009 summer season on Memorial Day weekend and close on Labor Day weekend. Please come and enjoy this wonderful facility.

Carlie Geer, Secretary – Hinesburg

Every man rises to the level of his own incompetence Anonymous

Hinesburg Land Trust

The Hinesburg Land Trust is a non-profit organization whose mission is to conserve Hinesburg's agricultural and forested heritage by integrating and balancing the protection of natural resources with responsible economic development. HLT believes that as the population of Hinesburg grows the importance of maintaining the rural character can be achieved through careful planning and collaboration with those landowners who share the values that have defined our community. HLT facilitates conservation either through the transfer of the property to public ownership or through the use of conservation easements.

Working with the Vermont Land Trust and the Trust for Public Land, HLT closed on the La Platte Conservation Initiative on Bissonette Farm that was supported by the town at the 2007 town meeting. This initiative created an opportunity to conserve more than 600 acres of prime farmland, forests, wetlands, and 5.3 miles of the La Platte River and its tributaries as part of Hinesburg's landscape for today and future generations. Located along Gilman Road and Hines Road it's easy to spot much of the terrain as this area is one of the largest remaining undeveloped parcels in town.

An outcome of the project was the donation of 300 acres to the town for recreation and conservation including the protection of important habitat for the Indiana Bat. The area includes trails and is open to hunters, hikers, skiers and snowmobilers. Funding for this acquisition came from multiple sources including the Vermont Housing and Conservation Trust Fund, Vermont Clean and Clear Program and US Fish and Wildlife Service and many private foundations and individuals.

The HLT is requesting \$3,000.00 from the Town to show evidence of continued public support and to help provide some of the matching funds for its projects. This money leverages both public and private funding and allows HLT to operate as an all-volunteer organization.

Trail maps on HLT previously conserved public land, compiled by the Trails Committee (hart): Gillespie / Copp-Welch Trails, Fred Johnson Wildlife Management Area and The Russell Family Trails are available on the town website, www.hinesburg.com/hart.html. HLT meets at least once a month on the second Tuesday at 7:30 pm. For location and agenda of the meetings, please contact Ann Powers Brush at 482-5656.

Paul Wiczoreck, President
Ann Powers Brush, Secretary

*“The aim of education and key to wisdom is to hate what you ought to hate, and love what you ought to love”
Plato*

Lewis Creek Association

LCA collaborated with LaPlatte Watershed Partnership, Addison County RiverWatch Collaborative, Vermont River Conservancy, land trusts, towns and government partners to cultivate love and respect for our natural and working landscapes. From the Lemon Fair in Salisbury to the LaPlatte in Shelburne, the State and others suggest that our efforts are great examples of how to work together to achieve common goals.

Friends of LCA celebrated LCA's 18th birthday party with Audubon Vermont. Since the Lewis Creek and LaPlatte region includes valley and mountain terrain, we learned about the distinct habitat needs of Champlain Valley bird residents versus the Western Green Mountain bird residents. Each year, we try to become more aware of the richness and diversity within our watershed community and surrounds.

LCA continued to support requests from CVUHS, Walden School, Middlebury College and UVM; and pursued the projects below.

Restoration and Conservation

Monkton Road Wildlife Crossing Project

Starksboro farm river corridor buffer – Monitoring the riparian planting established by Stark Mountain employees and area students

Thorp and Kimball Bay at Lake Champlain invasive European Frogbit plant removal

Land conservation initiatives in Monkton, Charlotte, Starksboro and Hinesburg

Education and Outreach

Lewis Creek Association website enhanced as a resource library

Presented Conservation Priorities Project to Towns and Walden School Wildlife Project

Presented Conservation Priorities Project at 2008 New England Env. Biology Conference

Presented WQ and River Assessment results to Towns and State Agencies

Supported LaPlatte Watershed Partnership, Addison County RiverWatch and Thorp Bay Group

New outreach materials - Grassland Birds of Charlotte, Water Quality in Your Neighborhood

Planning

Town Farm Bay Invasive Plants Management Plan

Lewis Creek Corridor Plan for Monkton, Hinesburg, Starksboro

LaPlatte River Corridor Plan for Charlotte and Shelburne

Charlotte Town Plan, Significant Wildlife Habitat Mapping and Protocols

Otter Creek and Northern Lake Champlain State Basin Plans

Land Management along the Lewis Creek (Middlebury College)

Data Collection

Fluvial geomorphic assessments for Lewis Creek, LaPlatte River, and Direct to Lake Tributaries

Water quality monitoring -Lewis Creek, LaPlatte River, Munroe Brook, Thorp Brook, Kimball Brook, and Addison County drainages

Marty Illick

Carpenter-Carse Library

The library's mission is to offer people of all ages the equal opportunity to read and learn in a bright, welcoming environment that serves as a community gathering place.

Our web site is <http://www.carpentercarse.org> where you will find the library catalog, program listings, links and much more. Our e-mail address is carpentercarselibrary@gmavt.net. We are one of the first libraries in Vermont to use Koha, an open source integrated library system, for our daily operations. We enjoy the increased flexibility Koha offers and have been able to add new features to our automated catalog and to better manage the lending system. The library offers the community reference, reserve, reader advisory and outreach services, as well as access to a copier, the Internet & Wi-Fi, word processing, a scanner and Internet instruction. All services are free with the exception of copier & printer use. A book discussion group and a teen book selection group meet monthly. Seasonal activities include a *Friends of the Library* July 4th Book Sale and the Summer Reading Program. With Vermont Department of Libraries support we are able to provide free access to the Vermont Online Library (VOL), an extensive database of full-text periodicals. Our library belongs to a county-wide lending system that allows *eligible* patrons to borrow at any/all member (public) libraries. The library is also a member of the interlibrary loan network; last year we lent 506 books to other libraries and borrowed 259 items for our patrons. The library received three grants used to enhance services.

The library's Community Room is available for use by non-profit groups; during July '07 – June '08 26 groups used the space, with at least 1,400 people attending. The room's primary function is for library programs for all ages. Last year library programs were attended by 1,970 people. Hinesburg author Katharine Hikel and Charlotte artist Annemie Curlin shared their talents with library patrons. Music filled the library last year, thanks to the Hinesburg Brass Trio, Rik Palieri, Matthew Witten, Tom Stamp and Pickin' Party participants. Presenters brought their expertise to topics of interest such as early African American farmers in Hinesburg and wildlife in Vermont. There were virtual tours of Honduras, Greece, Turkey, New Guinea and the Galapagos Islands. People pursued interests at the library, including yoga, writing, knitting, gingerbread houses and board games. For children there were visits from notable musicians and storytellers: Rober Resnik & Gigi, Tom Stamp, Simon Brooks and John Schraven. Youth events numbered 108. We welcomed new babies to the community with a book dedicated to each one, and offered instruction and entertainment to babies, toddlers, preschoolers, school age kids (many homeschooled) and teens. This fiscal year's programs are equally exciting. Off-site library services were provided to local residents of all ages. Last year librarians made ten outreach visits to enthusiastic readers at a community meal site for seniors and seven bookmobile trips with 109 borrowers.

Library Services and Use - A Snapshot of Changes Over 5 Years

- Overall circulation increased from 28,171 in 2002/03 to 34,674 in 2007/08, a 23% increase (28.5% for adult borrowing & 18% for children).
- The number of patron visits totaled 16,558 in 2002/03 and increased by 13.7% to 18,829 in 2007/08.
- CCL's collection size has grown from 17,038 books and other media to the current size of 26,902 items, a 57.9% increase. (The collection is "weeded" regularly to make room for new acquisitions.)
- The number of programs offered has risen from 92 annually to 147, a 59.7% increase.

Sue Barden, Director

iI have been told I was on the road to hell, but I had no idea it was just a mile down the road with a dome on it!
Abraham Lincoln

Hinesburg Listers

Once again, the Listers wish to thank the property owners of Hinesburg for their cooperation, support, and encouragement throughout the process of listing the value of property in Hinesburg.

This year we hired a new consulting firm to assist us with appraisals of property in town and to advise us in all the other aspects of work in the Listers' Office. That firm is known as APAS, LLC and is owned by Ed Clodfelter. Ed and his staff assist many towns around the state including some others in Chittenden County such as Charlotte, Richmond and Westford. We started working with Ed and his firm the first of September and look forward to a productive year.

In updating the Grand List for 2008, we sent out 195 Change of Appraisal notices to property owners and 42 notices for Personal Property/Equipment. There were also 77 notices sent to Hinesburg landowners with State Current Use contracts and/or Town of Hinesburg Piggyback contracts. In June the Listers heard 20 Grievance Hearings. This year there were no appeals continued on to the Board of Civil Authority.

Our long-time assistant, Holly Russell, retired at the end of 2008 after 20 years of service to the Listers' Office. We wish Holly the very best in her new life! She will be sorely missed in this office. Marie Gardner has taken over the Listers' Assistant position while continuing to also be a Lister.

The town has once again contracted with GrassRoots GIS, owned by Chuck and Judy Bond of Underhill, to continue updating our tax maps.

Marie Gardner and Andrew Dennison – Listers

Hinesburg Town Clerk & Treasurer

The town clerk's office had a very busy year, mainly due to the federal elections being added to our regular activities. We had a very large turnout for the election, with almost half of those voters who participated casting their votes prior to Election Day through early and absentee voting opportunities. This had the effect of creating lots of work for us prior to the election, but reducing the crowds and traffic jams on Election Day itself.

In fiscal year 07-08, the town recorded the following vital statistics. There were 60 births, 18 deaths, 2 civil unions and 33 marriages. This is an increase in births from 48 last year which is a 25 percent increase. Perhaps this is due to the baby "echo" or simply to a number of younger families moving into Hinesburg. Time will tell whether this is an anomaly or a trend with implications for the school system. There was also a slight increase in the number of marriages and deaths.

The office had an increase in the number of dog registrations, hitting the 700 plus mark for the first time. Recording of land records transactions was still slower than in years past, largely due to the economic downturn. With interest rates falling to historic lows, however, we have noticed an increase in refinancing and anticipate this may continue for at least several months.

Thank you to all Hinesburg residents for continuing to make this community such a wonderful place to live and work. We greatly enjoy your visits to the clerk's office with kids in tow, dogs looking for biscuits, and citizens who may simply need help or advice with tax bills, deeds or other business. As always, please feel free to call us with any questions you may have. We hope to continue to be of service to you in the coming year.

Melissa "Missy" Ross, Town Clerk & Treasurer

Hinesburg Planning Commission

Following review by the Selectboard during most of 2008, and acting on their input, the Planning Commission and staff spent considerable time refining the Village Growth Area Zoning and Subdivision Regulations. As part of this process, an Official Map was developed. An Official Map is a tool available to municipalities with the force of zoning regulations that allows municipalities to identify the locations of future public facilities. Among other things, the map can show future street alignments, planned trails, sites reserved for public buildings, and areas reserved for stormwater and flood control. This provides a clear picture to property owners, developers, and the public of the Town's intentions with regard to its future physical form and design. The refined Zoning and Subdivision Regulations and Official Map will be submitted to the Selectboard following a public hearing scheduled for January 2009.

In accordance with the Priority Goals & Recommendations of the Town Plan, we commenced an in depth review of the zoning regulations for the rural areas including density issues. We held a public forum to gather input, have done some scenario planning with actual sites and plan to hold additional public forums during 2009 as the process develops. Performance standards regarding noise were discussed at length. Telecommunications and farm worker housing regulations were discussed, developed and will be finalized in 2009 following the scheduling of public hearings.

We experienced some change in members of the Planning Commission. Joe Donegan and Nancy Norris left at the beginning of the year and were replaced by Rodman Cory and Will Patten. Rodman Cory was replaced in October by Timothy Clancy. I want to thank Joe, Nancy and Rodman for their service and contributions to the Planning Commission and welcome Will and Timothy.

As Chair, I would like to express my appreciation to all the members of the Planning Commission for the many hours they have devoted to the Commission's work.

Jean Isham, Chair

Hinesburg Town Planner

2008 was a deliberative planning year here in Hinesburg. The comprehensive Village Growth Area rezoning proposal was scrutinized by the Selectboard, and eventually returned to the Planning Commission for additional fine tuning, and the creation of an Official Map (see Planning Commission report). Work on natural resource planning and drafting of our first Greenspace Plan (led by the Conservation Commission) continues. After 2+ years focused on village area planning, I turned my attention to rural area development patterns, and helped the Planning Commission explore new zoning strategies to protect natural resources and make development review more predictable. We took these new strategies on a road test by designing hypothetical developments on properties here in town. This work was put on hold to follow through on Selectboard changes to the Village Growth Area proposal, and to deal with the unforeseen events of the fall (see below). I hope to resume more concentrated work on both greenspace planning and rural area development patterns in 2009!

As development review slowed with the national economic meltdown, our energy was redirected toward the Town's new Sustainability Initiative in the summer & fall. We hired a consultant to beat the funding bushes and help us apply for government and private foundation funding for projects ranging from carpooling to renewable and biomass energy production. We applied for a substantial federal grant (Transportation Action Grant) in the fall, and are still waiting to hear. Grant applications for biomass energy projects are in the works, and will evolve as the federal economic stimulus package is formalized.

On 10/22/2008, one month after a fire shut down operations, Saputo Cheese announced that it was closing its 87,000 square foot Hinesburg manufacturing facility, resulting in a loss of 80+ jobs. Since that announcement, we have turned our attention to ensuring redevelopment of this 15.4-acre property in the heart of the village area. True to form, Hinesburgers put forward a variety of imaginative ideas for future uses of the site. With proactive community leaders and help from our regional partners, we hope to turn the Saputo closure into an opportunity for Hinesburg.

Alex Weinhausen, Town Planner

Village Steering Committee

The Hinesburg Village Steering Committee, comprised in 2008 of Brian Busier, George Dameron, Donna Constantineau, Aaron Kimball, Karla Munson, Dona Walker and Rolf Kielman, has continued to work in creating improvements to the Hinesburg Village area and its environs.

The Committee's focus during the past year included several important items. Primary among these is the pedestrian environment with the creation of additional sidewalks and crosswalks and helping the Selectboard establish priorities for new pedestrian routes within the village. Traffic and pedestrian safety are essential to the livability of our Village and the HVSC has continued to support efforts that accomplish this goal such as noise abatement, traffic signals and reducing the impact of truck traffic. The Committee is also working on the Hinesburg Village History Project in collaboration with the Hinesburg Historical Society. We are hoping to assist in producing a publication that details the historic qualities of buildings in the Village proper. This publication would assist in understanding and appreciating the diverse array of historic structures, their styles and significant features.

Another of our effort is directed at the creation of welcome signs to our Village. It is hoped that signs marking the entrance of our Village will be designed and erected within the coming years. These signs would be similar in theme and appearance to the Town sign recently erected in front of the Town Hall. The HVSC is also working with the Lion's Club proposal to erect a Town clock on the Town Hall.

The HVSC has also worked in constructively reviewing the re-zoning efforts of the Planning Commission and the Selectboard for the expanded Village area. Review comments and suggestions have been forwarded to these bodies after consideration by our committee. The HVSC has strongly supported the concept of an Official Map as a planning tool for establishing and locating significant community resources such as a Town Green, new public rights of way and expanded municipal facilities.

The unfortunate fire and closing of the Saputo Facility has also engaged our committee. Creative thinking regarding the futures uses of the Saputo site are under consideration and our committee hopes to contribute to making this site a vital part of our Village once again. Our committee meets on the second Monday of every month at 7 PM in the Town Hall. We currently have a vacancy on the committee and if you wish to join us please attend. It's a great Town.

Village Steering Committee

Hinesburg's New Town Forest

With the completion of the Bissonette conservation project, the Town of Hinesburg now owns an exceptionally diverse New Town Forest where area residents and visitors can come explore and learn from its rich and diverse landscape — or simply enjoy walking, hunting, skiing or snowshoeing.

However, with this diversity comes the opportunity and responsibility for careful planning. Major funding from federal and state sources to insure that the unique features of this land remain a public resource included the requirement that a management plan incorporate:

- Restoration of a portion of the wetlands and LaPlatte River to help improve water quality in Shelburne Bay, and
- Forest management to provide habitat for the Indiana bat population, which is the northernmost known colony of this endangered species

To ensure that the Town meets these requirements, the Select Board has appointed a Management Plan Committee that includes members of the Planning Commission, Trails Committee, Conservation Commission and Hinesburg Land Trust. This past fall the Committee sponsored several public walks on the land led by state experts and one public forum in the fall. This group is in process of drafting a plan for public review and comment, with eventual submission to the Select Board for final approval.

Susan Mead

Sustainability Initiative

An outcome of the 2006 "Community Visit" program facilitated by the Vermont Council on Rural Development was the formation of four Hinesburg task forces consisting of Sustainability and Energy Planning, Buy Local Campaign and Specialty Farming, Farm and Forest Conservation and Multigenerational Community Center. Some examples of task force accomplishments include:

- compact fluorescent light bulb switch program resulting in the sale of 7000 bulbs which translates into the reduction of 300 tons of carbon into the atmosphere per year
- a survey of large farm and forest landowners to determine interest in land conservation and/or energy generation potential
- a survey to determine interest in a multi-generational facility
- produced a directory of local businesses, services and products
- developed a rideshare/carpooling program with 70 residents participating
- explored alternatives for a new, more permanent venue for the farmer's market
- formed neighborhood groups to implement the Low Carbon Diet program resulting in the average household reduction of 5,000 pounds of carbon into the atmosphere
- held a Sustainability Fair and a Button-Up Workshop
- started a community gardens project next to the Post Office
- reviewed possible hydro electrical generation sites in Hinesburg
- provided input on possible redevelopment of Saputo Cheese site

Last year the Sustainability Initiative, an umbrella group comprised mostly of representatives of the four task forces was formed and obtained voter approval for a \$10,000 appropriation to hire a consultant to further the goals of the group. Thanks to the support of this initiative, VHB of North Ferrisburg was selected to provide consultant services. VHB contacted and inventoried over a dozen sources of possible grant funding. VHB applied for a grant from the Chittenden County Metropolitan Planning Organization to assist the Hinesburg Rides program. This grant application was successful with a \$40,000 award which will enable Hinesburg Rides to expand transportation alternatives including the Town's request for public transit services through CCTA. Many thanks to Karla Munson for her tireless work in support of Hinesburg Rides. As of this writing, VHB will be submitting at least 2 more grant applications with direction from the Sustainability Initiative.

Rocky Martin

Most hierarchies were established by men who now monopolize the upper levels, thus depriving women of their rightful share of opportunities for incompetence.â Anonymous

Hinesburg Zoning Department

2008 was basically an average year, with applications tailing off after the financial debacle. I anticipate that this is the beginning of a period with fewer applications for new homes, and many more for improvements, accessory apartments, and home occupations that harder economic times will necessitate. It is important to keep in mind that most of these activities do require zoning permits, and possibly Development Review Board approval. Feel welcome to run your plans by us in the very early planning stages so we can explain the regulations and make you aware of their possibilities and limitations so you can plan accordingly. I always recommend coming into the office to discuss the application process and, as well, to take advantage of some basic mapping information we can provide for your application.

The less enjoyable part of my job, enforcement, was also about the level same as last year, some thirty issues. For the most part they were easily resolved and my intent is always to bring a situation into conformance with our regulations without resorting to a formal violation process. Lenders and lawyers increasingly want to insure that there are no violations on properties that they are involved with. If one is discovered late in the process it can really complicate a transaction and I will continue to work on cleaning up existing violations as I become aware of them, for the sake of the owner as well as the Town.

We remain committed to helping applicants, or landowners, to learn about their land and its potential and limitations. Our office is generally open workdays from 8 until 4:30 but please call ahead to insure someone will be here. I am available for other appointments outside of these normal hours if necessary.

Peter Erb, Zoning Administrator

New Single-Family Residences	10
New Duplex Residences	0
New Multi-Family Residences	0
New Commercial/Industrial	2
All Other Permits	98

Hinesburg Recreation Path

The Recreation Path is a grant funded project that will extend the existing sidewalk system from the Post Office to the Carpenter-Carse Library following a road alignment along the Mechanicsville and CVU Roads.

The recreation path final plans were approved by the State, and Right of Way (ROW) plans have been submitted to the State. The economic down turn lead the State to cut staff leaving few resources to review the ROW plans for Hinesburg's project. In November, the Town learned that there is no one available to review the plans. Until the State approves the ROW plans, the Town cannot have those documents signed by the property owners. Until the ROW documents are signed by the property owners, the Town cannot request quotes from contractors to bid on the project. The Town and State project manager are pushing for assistance from the reviewers, but as of this writing, the reviewers have taken no action. The Town's engineering firm for the project is proceeding to create construction plans, but if the project is to be constructed this year, bids will have to be received by spring. The chances of building the path in 2009 are getting slim.

At the end of 2007, the estimated cost to complete the project was \$1.67 million dollars. The Town is responsible for 10% of this cost or \$167,000. We have \$117,000 in reserve funds and need to raise \$50,000 more from taxes. This year's budget reflects a request for \$50,000 for the recreation path that should be all the tax dollars needed to complete the project.

I would like to thank the Building and Facilities director Rocky Martin for taking the lead on this project and pushing the State and engineers along. Rocky's efforts are the main reason that the project has progressed as far as it has in 2008.

Jonathan Trefry, Chair

Hinesburg Recreation Commission

The Recreation Department continues to serve the town by organizing and facilitating activities and events for our community. The Youth Sports and After-School Enrichment programs thrive with enrollment, serving and enriching our youngsters. Generous community volunteers coach all Youth Sports teams. It is satisfying to report that all of these programs are self-supporting and accomplished without any expense to the taxpayer.

The annual Winter Carnival celebration on the second Saturday in February incorporates many organizations, volunteers, and energy. The day brings dog sled rides, snowmobile rides, with ice-skating, broomball, and hockey on the town rink. The Dinner Theater is the crowning jewel of Winter Carnival that provides an evening full of talented local performers and a wonderful meal. This event successfully raises money for the Hinesburg Food Shelf and Hinesburg Artist Series.

The 4th of July Celebration kicks off the summer as a proud Hinesburg tradition with the Hilly Hobble Foot Race, the parade, food vendors, activities, and especially the fireworks, which are funded by the Fireworks Committee. Summer programming through the Rec. Dept. remains popular with camps and activities for children, such as soccer, tennis, horseback riding, golf, and outdoor adventure camps. Adult activities include tennis, golf, and dog obedience classes, while driver education classes continue to serve 100 students each summer. With the financial support of Nestech Business Machines and the manpower of the Recreation Commission, the Summer Concert Series provides five concerts on Wednesday evenings throughout July and August. In September, Hinesburg celebrates the Fall Festival at the Town Hall, complete with a farmer's market, local food, crafts, activities, music and an art show. A concert, dinner, and contra dance conclude this popular community event.

The Recreation Commission consists of Pete Cahn, Chris CichoskiKelly, Tom Giroux, Carrie Harlow, Karen Tronsgard-Scott and Frank Twarog (Chairman). There is currently an opening on the Recreation Commission.

Jennifer McCuin, Recreation Coordinator

Hinesburg Senior Community Meal Site

The Hinesburg Senior Community Meals is a gathering of seniors each Friday (except the first Friday of the month) at the United Church of Hinesburg's Parish House for a meal, exercise, and friendly conversation. In addition to a nutritious meal, the community meal provides socialization and companionship for older people who may be isolated or live alone. Over 36 Hinesburg seniors have participated in the community meals program.

Bob Borts comes before lunch and has exercise class or sometimes indoor horseshoes. The foot clinic comes about every six weeks and Sue Barden from the library comes on the third Friday of each month with books and tapes the seniors can borrow. Seniors are welcome to come anytime after 10:00am and the lunch is served around noon.

The seniors continue to send birthday, get well, and thank you cards when needed. They also help out people who might not be able to make a donation for the meal, which is \$3.00. All are welcome whether they can make the anonymous donation or not. Generally in the winter months there are about 18 seniors and in the summer the number increases to 20 or 30 seniors. The seniors come from Hinesburg, Shelburne, Monkton, Charlotte, and other nearby towns.

Hinesburg seniors would like to thank the United Church of Hinesburg for letting them use the Parish House and the Town of Hinesburg for their contributions to help pay for supplies, activities, and the various programs. Please call Bonnie Parent at 482-2998, Dee Howe at 482-7782 or Champlain Agency on Aging (CVAA) at 865-0360 if you would like to attend.

Bonnie Parent, Treasurer
Dee Howe, Secretary

CY—Connecting Youth in Chittenden South

CY—Connecting Youth is a collaborative, community-based organization housed within the Chittenden South Supervisory Union whose goal is to promote a safe and healthy environment for youth. Representing students, parents, educators, law enforcement, the medical field, policy makers, and local businesses, we provide education to youth and families and support a wide array of prevention and wellness activities in the CSSU towns of Charlotte, Hinesburg, St. George, Shelburne and Williston.

Does prevention work? Do our efforts make a difference? Data from the Youth Risk Behavior Survey (YRBS) indicates a resounding YES! Our main objective has been to “delay the onset” of drug use among youth—meaning we want fewer students to start using substances at an early age. According to the YRBS, we are making significant progress!

- Students in grade 9 who reported “ever trying” alcohol decreased from 58% in 1999 to 45% in 2007.
- Those who reported “ever smoking” a cigarette decreased from 37% in 1999 to 8% in 2007; and
- Those who reported “ever trying” marijuana dropped from 37% in 1999 to 17% in 2007.

While there is much to celebrate, there are also some areas of concern. After examining the data, it is clear that we need to devote more attention to alcohol use and binge drinking. Among 12th graders, an astounding 61% reported drinking alcohol in the past 30 days and 43% reported binge drinking (5 or more drinks in a row within a couple of hours).

Here are a few examples of CY successes from 2008:

- The CY Mentoring Program matched more than 115 middle school youth with caring adults for one-on-one time each week throughout the school year.
- More than 250 young people participated in CY’s prevention activities through our Leadership Education the Anti-Drug (LEAD) program, the See Why Improv Troupe, and Vermont Kids Against Tobacco (VKAT)
- The “Student Assistance Program,” with certified counselors in each school, enabled more than 400 students to get professional help for issues related to substance use;

Many people ask “How is CY funded?” Approximately 80% of our budget is self-generated through grants and 20% comes from the school and community. We urge you to get involved and support CY. To become an official “partner in prevention” just call Dayna Scott at 383-1211, e-mail Dscott@cssu.org, or check out the CY website at www.seewhy.info.

Thanks & be well, The CY Board of Directors

2008 CY Board members: Jeanne Wilson, Chair; Sara Kassel Youth Chair; Mitch Barron, Vice Chair; Jessica Spadaccini, Youth Vice Chair; Steve Hyde; Joan Lenes; Helen Niedermeier; Jim Buell; Matt Bijur; Dr. Don Weinberg; Dr. Susan Shane; Caroline Slater; Thom Fleury; Mary Peterson; Julie Ho; Jameson Hurd; and James Neiley.

“What is wanted is not the will to believe but the wish to find out, which is the exact opposite” Bertrand Russell

Auditors

In accordance with Section 1681 of Title 24, V.S.A., the records and reports of the Town of Hinesburg have been reviewed. We have compiled the accompanying statements and schedules representing the financial position of the Town of Hinesburg as of June 30, 2008. Fothergill, Segale, and Valley, Certified Public Accountants, have performed an independent audit of the accounts and financial statements for the town. The audit report is available to the public at the Town Clerk’s office.



CY trip to Bolton Adventure Center last Spring. Pictured are Halle Broido from Hinesburg, Rachel Leary from Charlotte, and Jameson Hurd from Hinesburg.

Photos courtesy of CY



CVU students at our Annual “Leadership Education: the Anti-Drug (LEAD)” Overnight Retreat in November of 2008. Pictured l to r clockwise are Isaiah Cory from Hinesburg, Courtney McLaughlin from Williston, Allison Giroux from Hinesburg, Travis Dufresne from Williston and Jen Bickel, Student Assistance Counselor at CVU.

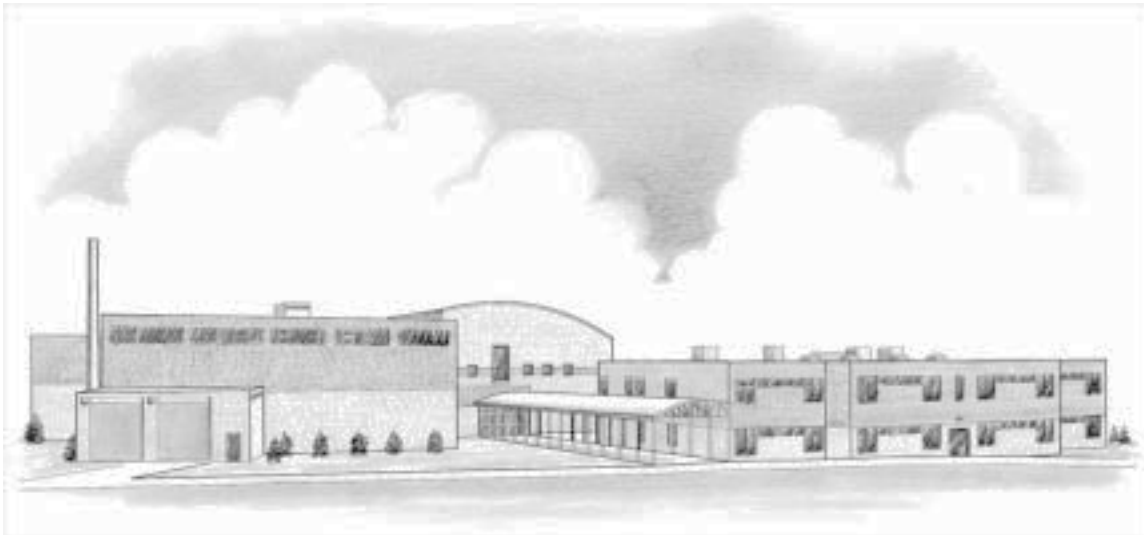
Photo courtesy of CY

Champlain Valley Union High School

Annual Meeting

**Monday March 2, 2009 - 5:00 pm
CVUHS Room 172**

**Voting Tuesday March 3, 2009 7:00 am - 7:00pm
Hinesburg Town Hall**



Champlain Valley Union High School – Principal’s Report

This past year has clearly proven that we live in historic and challenging times. Political transition, continued military involvement and economic difficulties characterize an American landscape in an increasingly global world. These “opportunities” provide fertile ground for creativity, innovation and leadership. As more and more people around the world become educated and access to information grows exponentially it is imperative that the CVU community continue to shape the education of our children for this constantly changing world. Our mission guides us in this sacred endeavor:

*We believe that every student can demonstrate the behaviors, skills, and knowledge
essential for a contributing member of a democratic society.*

*This mission of CV and the community is to ensure this learning for all students
and challenge them to develop excellence in their individual pursuits.*

This mission guides our decision-making as we prepare students to navigate the future. We continue to explore *what* we teach and *how* people learn to support students for a world that changes so rapidly. We live in a world that values the ability to understand other cultures, apply complex and critical thinking skills, exhibit teamwork and leadership qualities, access reliable information and utilize appropriate technologies. Our educational vision, the CVU Frameworks, sets a course for providing opportunities for CVU students to attain these skills.

Last year the community supported the growth of these valued skills, specifically in the areas of technology and the arts. We have experienced tremendous educational dividends in these areas. We have teachers and students developing blogs, communicating with other students across the globe via the internet and learning piano, guitar and string instruments for the first time at CVU. Thank you!

This year, I would ask that each of you carefully consider the auditorium renovation project. This is the final piece of our physical plant that requires upgrading to 21st century standards for our students and broader community use. Students, staff, board members, parents and community members have worked tirelessly and creatively to craft design and funding plans for your consideration.

Lastly, I feel immeasurably grateful to work with such a talented and compassionate group of educators and students. Particularly, I would like to highlight the careers of CVU teachers David Ely, Sandy Lord and Pam Lord who will be retiring this year. Their over one hundred years of combined service to CVU has positively impacted multitudes of students. Their legacies will provide a lasting sense of diligence, creativity and achievement that CVU can continue to cultivate. Thank you for supporting our work for the benefit of students!

Sean McMannon, CVU Principal

*“There comes a time in the affairs of men when you must take the bull by the tail and face the situation”
W.C. Fields*

Chittenden South Supervisory Union Superintendent of Schools

“Impossible not to be learning” – this was the hand-written message posted on the Graduation Challenge Chart in the CVU Cafeteria. As I read the hundreds of entries - each capturing the topic of one graduating senior’s project - I could not have agreed more whole-heartedly with the anonymous author’s thinking. While this sentiment pertained to the Graduation Project specifically, in a more general sense, it is what we aspire to, and believe we provide, for each and every one of our students—an environment in which it is impossible not to be learning.

Nine years into the 21st Century, it is abundantly clear that the “learning” of which we speak has been expanded to include key 21st century skills that our students will need in order to be successful. Literacy, numeracy, science and social studies competencies are as important as ever, but they are not enough. To ensure that our students are ready for college and the world of work, we must prepare them to be critical and creative thinkers. We know that they have more information at their fingertips daily than we had in our entire K-12 education; we have to make sure that they learn how to seek, analyze, and interpret this vast array of information. We know that their world will not be contained by the boundaries of Vermont, New England or even the USA; we must ensure that they are globally aware, that they understand the economics of a flattened world. We know that the world our students will thrive in will be substantially different than the one we live in today; we need to make sure that they learn flexibility, that they are good collaborators, and that they are self-directed learners.

To that end, the boards and administrators of Chittenden South have focused their collective attention and energies on three focus areas this year:

21st Century Learning – Technology Integration – Closing Achievement Gaps

Our board meetings, professional development activities, and committee work has focused on these important questions: What will our students need to know and be able to do in order to be successful in their adult lives? What kinds of skills will become critical in a 21st century context? What learning experiences do we need to provide them in order for them to access and internalize these skills and habits? How should our schools and schedules be structured to maximize the relevance and success of these experiences? How can we ensure that our students use information and technology for thinking and learning? How can we use technology to ensure competency in learning skills? How can we make sure that each and every one of our students learns to his/her maximum potential regardless of socio-economic status?

The expectations on our students, and the matching demands on our educational systems, are significant. Today’s kindergarten students will graduate from high school in 2021. They will be living in a world that has 64 times more information than exists today. I am committed to ensuring that they are provided a world-class education - one that will prepare them for a future that we can only imagine, and for jobs that don’t yet exist. It will take all of us working together to realize this goal. I thank you for your past and continued support in this important endeavor.

Elaine F. Pinckney, Superintendent of Schools

“The question is very much too wide and much too deep and much too hollow and learned men on either side use arguments I cannot follow” Hillaire Bellor

**Union Administration
SCHOOL YEAR 2007-2008**

Chittenden South Supervisory Union

Superintendent of Schools	Elaine F. Pinckney
Chief Operations Officer	Bob Mason
Director of Student Support Services	Fran Williams
Director of Human Resources	Cindy Koenemann-Warren
Director of Budget and Finance	Michael Nadeau
Director of Curriculum, Assessment & Instruction	Judith Newman

Champlain Valley Union High School

Principal	Sean McMannon
Chittenden House Director	Jeff Tobrocke
Fairbanks House Director	Dan Shepardson
Nichols House Director	Connie Metz
Snelling House Director	Adam Bunting
Student Support Services Director	Helen Neidermeier
Student Activities Director	Kevin Riell
Special Education Administrator	David Blanchard

Hinesburg Community School

Principal	Robert Goudreau
Associate Principal	Thomas Fleury
Special Education Coordinator	Kelly Bushey-Striker

WARNING

CHAMPLAIN VALLEY UNION HIGH SCHOOL No. 15

March 2, 2009 and March 3, 2009

The legal voters of the Champlain Valley Union High School District No. 15 consisting of the towns of Charlotte, Hinesburg, Shelburne, and Williston are hereby notified and warned to meet at the Champlain Valley Union High School Room 172 on **Monday, March 2, 2009**, at **5:00 p.m.** to transact any of the following business not involving voting by Australian Ballot. Upon the conclusion of the business not involving Australian Ballot, the meeting is to be adjourned and reconvened in the respective polling places hereinafter named for each of the above-referenced towns on **Tuesday, March 3, 2009** at **7:00 a.m.** at which time the polls will open, until **7:00 p.m.** at which time the polls will close, to transact any business involving voting by Australian Ballot.

- ARTICLE I: To elect the following officers and fix their compensation:
1. Moderator
 2. Clerk
 3. Treasurer
- ARTICLE II: To hear and act upon the reports of the Union High School District Officers.
- ARTICLE III: Shall the voters of the Champlain Valley Union High School District No. 15 authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year.
- ARTICLE IV: Shall the Champlain Valley Union High School District No. 15 hold its 2010 Annual Meeting on Monday, March 1, 2010 at 5:00 p.m. to transact any business not involving voting by Australian ballot?
- ARTICLE V: Shall the voters of the Champlain Valley Union High School District No. 15 authorize the Board of School Directors to create a Reserve for Construction Fund pursuant to VSA 24 §2804 for the purposes of funding longer term maintenance projects for the school?
- ARTICLE VI: To transact any other business proper to come before said meeting.

MARCH 3, 2009

BALLOT QUESTIONS

- ARTICLE VII: Shall the voters of the Champlain Valley Union High School District No. 15 appropriate Twenty-One Million, Twenty-Nine Thousand, Seven Hundred Eighty Seven Dollars (\$21,029,787) necessary for the support of its school for the year beginning July 1, 2009 and ending June 30, 2010.
- ARTICLE VIII: Shall Champlain Valley Union School District No. 15 allocate its current fund balance, without effect upon the District tax levy, as follows: One Hundred Forty Thousand Dollars (\$140,000) of the school district's current fund balance as revenue for the 2009-2010 operating budget, Two Hundred Ninety-Five Thousand Dollars (\$295,000) of the school district's current fund balance to the Schools Construction Fund created under Article V, and apply the remaining balance as revenue for future budgets.
- ARTICLE IX: Shall the voters of the Champlain Valley Union High School District No. 15 authorize the Board of School Directors to borrow money by issuance of notes not in excess of One Hundred Five Thousand Dollars (\$105,000) for the purpose of purchasing one (1) school bus.
- ARTICLE X: Shall Champlain Valley Union High School District, without effect upon the District tax levy, apply Five Hundred Thirty-Seven Thousand, Five Hundred Ninety Dollars (\$537,590) of unused and available bond proceeds, subject to reduction from available state construction grants-in-aid and appropriations, for the purpose of making certain public improvements, viz: Auditorium Renovations to be funded from the school's Construction Fund established in Article V. **State funds may not be available at the time these projects are otherwise eligible to receive state school construction aid. The District is responsible for all costs incurred in connection with any borrowing done in anticipation of state school construction aid.**

Upon closing of the polls, the ballot boxes will be sealed, re-opened at Champlain Valley Union High School in the Town of Hinesburg, the ballots commingled and publicly counted by representative of the Boards of Civil Authority of the Towns of Charlotte, Hinesburg, Williston and Shelburne, under the supervision of the Clerk of Champlain Valley Union High School District No. 15.

The legal voters of Champlain Valley Union High School District No. 15 are further notified that voter qualification, registration and absentee voting relative to said special meeting shall be as provided in Sections 706u-706w of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Adopted and approved at a meeting of the Board of School Directors of Champlain Valley Union High School District No. 15 held on January 26, 2009. Received for record and recorded in the records of Champlain Valley Union High School District No. 15 on January 27, 2009.

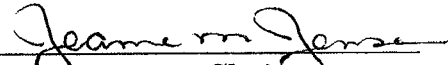
Said voters and persons warned, are further notified that voter qualifications, registration, absentee voting, and voter procedures shall be in accordance with Chapters 43 and 51 of Title 17 Vermont Status Annotated.

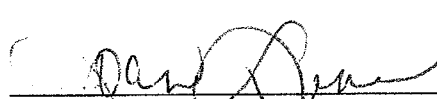
Polling Places

The voters residing in each member district will cast their ballots in the polling places designated for their district as follows:


Charlotte	-	Charlotte Central School - Multi Purpose Room
Hinesburg	-	Hinesburg Town Hall - Upstairs
Shelburne	-	Shelburne Town Center Gymnasium
Williston	-	Williston Armory

Dated this 26th day of January, 2009.


Jeanne Jensen, Chairman


Joan Lenes, Clerk

Received for record and recorded prior to posting this 26th day of January, 2009.


Joan Lenes, Clerk

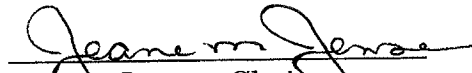
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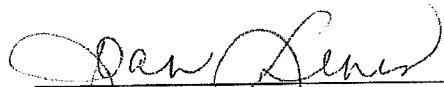
CHAMPLAIN VALLEY UNION HIGH SCHOOL No. 15

March 2, 2009

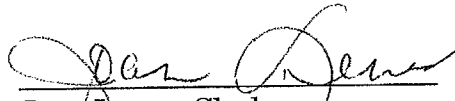
The legal voters of the Champlain Valley Union High School No. 15 consisting of the towns of Charlotte, Hinesburg, Shelburne, and Williston are hereby notified and warned that the Champlain Valley Union High School No. 15 will meet on **Monday, March 2, 2009**, at the Champlain Valley Union High School Room 172 at **5:00 p.m.** for the purpose of a public hearing on and for those items involving voting by Australian Ballot on the succeeding day.

Dated this 26th day of January, 2009.


Jeanne Jensen, Chairman


Joan Lenes, Clerk

Received for record and recorded prior to posting this 26th day of January, 2009.


Joan Lenes, Clerk

CHITTENDEN SOUTH SUPERVISORY UNION

Proposed 2009-2010 Budget

Revenue Summary by Program

	2005-2006 Adopted Budget	2006-2007 Adopted Budget	2007-2008 Adopted Budget	2008-2009 Adopted Budget	2009-2010 Proposed Budget
Superintendent's Office					
Assessments to Local School Districts	\$ 1,386,638	\$ 1,455,683	\$ 1,554,666	\$ 1,656,569	\$ 1,675,236
Balance Carryover and Pmt in Lieu of Services	\$ -	\$ 25,000			
Funds from Federal Programs	\$ 55,000	\$ -	\$ -		
Interest Earnings	\$ 2,000	\$ 10,000	\$ 30,000	\$ 42,000	\$ 29,500
E-Rate Funds	\$ 18,000				
Payment from CVU for CSSU Office	\$ 14,500	\$ 14,500	\$ 14,500	\$ 14,500	\$ 14,500
IDEA-B Funds - Student Services Administration *	\$ 105,346	\$ 112,000	\$ 110,000	\$ 120,000	\$ 130,000
Total - Superintendent's Office	\$ 1,581,484	\$ 1,617,183	\$ 1,709,166	\$ 1,833,069	\$ 1,849,236
Shared Services					
Assessments to Local School Districts:					
Information Technology Services	\$ 747,950	\$ 433,401	\$ 505,591	\$ 722,473	\$ 728,101
CY Programs	\$ 49,562	\$ 49,562	\$ 45,736	\$ 45,736	\$ 63,101
Transportation & Courier Services (Consolidated)	\$ 1,820,966	\$ 1,792,039	\$ 1,463,408	\$ 1,426,833	\$ 1,524,148
Family, Infant & Toddler Program					
-Local Assessment	\$ 116,387	\$ 114,116	\$ 117,726	\$ 132,901	\$ 136,252
-Grant	\$ 23,874	\$ 22,791	\$ 22,791	\$ 20,000	\$ 20,000
Psychological Services-Local Assessment	\$ 291,460	\$ 320,866	\$ 344,961	\$ 364,298	\$ 360,428
Occupational Therapy - Local Assessment	\$ 135,953	\$ 176,914	\$ 183,455	\$ 176,314	\$ 192,167
English Language Learners - Local Assessment	\$ 85,109	\$ 232,601	\$ 256,690	\$ 277,849	\$ 320,369
Total - Shared Services	\$ 3,321,261	\$ 3,192,290	\$ 2,990,358	\$ 3,216,404	\$ 3,394,566
General Fund Services	\$ 4,902,745	\$ 4,809,473	\$ 4,699,524	\$ 5,049,473	\$ 5,243,802
Shared Services - Food Service Fund	\$ -	\$ 292,809	\$ 300,850	\$ 314,670	\$ 750,774
Sub-total Chittenden South Supervisory Union	\$ 4,902,745	\$ 5,102,282	\$ 5,000,374	\$ 5,364,143	\$ 5,994,576
Grant Programs					
IDEA - B *	\$ 550,000	\$ 672,779	\$ 671,066	\$ 692,000	\$ 715,343
IDEA - B (PreSchool)	\$ 24,590	\$ 24,222	\$ 23,716	\$ 23,959	\$ 22,811
Title V-A - Innovative Programs	\$ 29,233	\$ 15,206	\$ 14,101	\$ 6,000	\$ 10,164
Title IV - Safe & Drug Free Schools & Communities	\$ 35,904	\$ 20,292	\$ 29,579	\$ 30,352	\$ 26,654
Title II-D Technology	\$ 11,998	\$ -	\$ 6,135	\$ 7,237	\$ 10,125
Title II-A Teacher Quality	\$ 260,991	\$ 254,838	\$ 260,050	\$ 258,400	\$ 252,110
Title III - ELL			\$ 14,814	\$ 13,393	\$ 15,395
Title I-Part A	\$ 250,000	\$ 231,104	\$ 247,603	\$ 270,176	\$ 425,032
Medicaid - EPSDT	\$ 50,995	\$ 17,875	\$ 28,175	\$ 34,811	\$ 34,754
Peer Prevention Educator	\$ 74,350	\$ -	\$ -	\$ -	\$ -
SAMSHA		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Tobacco Use Prevention	\$ 27,054	\$ 27,114	\$ 36,517	\$ 36,517	\$ 34,056
Community Tobacco	\$ 30,000	\$ 40,000	\$ 28,000	\$ 28,000	\$ 40,000
Drug Free Schools Project	\$ 15,000	\$ 15,000	\$ 20,500	\$ 20,000	\$ 20,000
New Directions - SAP	\$ 74,754	\$ 67,084	\$ 79,981	\$ 80,801	\$ 80,301
Strategic Prevention Framework					\$ 43,000
New Directions - Coalition	\$ 27,471	\$ 40,000	\$ 24,355	\$ 20,000	\$ -
Access and Summer Program		\$ 170,000	\$ 199,450	\$ 253,000	\$ 247,210
Local Standards Board	\$ 1,500	\$ 1,500	\$ 1,300	\$ 1,400	\$ 1,740
Joint Collective Bargaining		\$ 30,000	\$ -	\$ 30,000	\$ 30,000
VEHI - VP3/PATH				\$ 41,450	\$ 58,900
CVU Wellness Initiative			\$ 22,570	\$ 5,000	\$ -
Act 230/Best	\$ 10,500	\$ 22,255	\$ 17,270	\$ 20,420	\$ 29,319
Total - Grant Programs	\$ 1,474,340	\$ 1,749,269	\$ 1,825,182	\$ 1,972,916	\$ 2,196,914
Total - Chittenden South Supervisory Union Budget	\$ 6,377,085	\$ 6,851,551	\$ 6,825,556	\$ 7,337,059	\$ 8,191,490

CHITTENDEN SOUTH SUPERVISORY UNION

Proposed 2009-2010 Budget Expense Summary by Program

	2005-2006 Adopted Budget	2006-2007 Adopted Budget	2007-2008 Adopted Budget	2008-2009 Adopted Budget	2009-2010 Proposed Budget
Central Office Services					
Executive Administration	\$ 632,151	\$ 662,982	\$ 738,158	\$ 823,101	\$ 794,880
Fiscal Services	\$ 431,524	\$ 469,425	\$ 430,267	\$ 448,164	\$ 462,235
Human Resources	\$ 329,766	\$ 341,298	\$ 358,392	\$ 373,585	\$ 395,805
Student Services Administration *	\$ 188,043	\$ 143,478	\$ 182,349	\$ 188,219	\$ 196,316
Total - Central Office Services	\$ 1,581,484	\$ 1,617,183	\$ 1,709,166	\$ 1,833,069	\$ 1,849,236
Shared Services					
Information Technology Services	\$ 747,950	\$ 433,401	\$ 505,591	\$ 722,473	\$ 728,101
CY Programs	\$ 49,562	\$ 49,562	\$ 45,736	\$ 45,736	\$ 63,101
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Family, Infant & Toddler Program	\$ 140,261	\$ 136,907	\$ 140,517	\$ 152,901	\$ 156,252
Psychological Services	\$ 291,460	\$ 320,866	\$ 344,961	\$ 364,298	\$ 360,428
Occupational Therapy	\$ 135,953	\$ 176,914	\$ 183,455	\$ 176,314	\$ 192,167
English Language Learners	\$ 85,109	\$ 232,601	\$ 256,690	\$ 277,849	\$ 320,369
Math Coordinators	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Total - Shared Services	\$ 3,321,261	\$ 3,192,290	\$ 2,990,358	\$ 3,216,404	\$ 3,394,566
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Sub-total Chittenden South Supervisory Union	\$ 4,902,745	\$ 5,102,282	\$ 5,000,374	\$ 5,364,143	\$ 5,994,576
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Title II-A Teacher Quality	\$ 260,991	\$ 254,838	\$ 260,050	\$ 258,400	\$ 252,110
Title III - ELL			\$ 14,814	\$ 13,393	\$ 15,395
Title I-Part A	\$ 250,000	\$ 231,104	\$ 247,603	\$ 270,176	\$ 425,032
Medicaid - EPSDT	\$ 50,995	\$ 17,875	\$ 28,175	\$ 34,811	\$ 34,754
Peer Prevention Educator #5	\$ 74,350	\$ -	\$ -	\$ -	\$ -
SAMSHA Grant		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Tobacco Use Prevention	\$ 27,054	\$ 27,114	\$ 36,517	\$ 36,517	\$ 34,056
Community Tobacco	\$ 30,000	\$ 40,000	\$ 28,000	\$ 28,000	\$ 40,000
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New Directions - SAP	\$ 74,754	\$ 67,084	\$ 79,981	\$ 80,801	\$ 80,301
Strategic Prevention Framework					\$ 43,000
New Directions - Coalition	\$ 27,471	\$ 40,000	\$ 24,355	\$ 20,000	\$ -
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Local Standards Board	\$ 1,500	\$ 1,500	\$ 1,300	\$ 1,400	\$ 1,740
Joint Collective Bargaining		\$ 30,000	\$ -	\$ 30,000	\$ 30,000
VEHI - VP3/PATH				\$ 41,450	\$ 58,900
CVU Wellness Initiative			\$ 22,570	\$ 5,000	\$ -
Act 230/Best	\$ 10,500	\$ 22,255	\$ 17,270	\$ 20,420	\$ 29,319
Total - Grant Programs	\$ 1,474,340	\$ 1,749,269	\$ 1,825,182	\$ 1,972,916	\$ 2,196,914
Total - Chittenden South Supervisory Union Budget	\$ 6,377,085	\$ 6,851,551	\$ 6,825,556	\$ 7,337,059	\$ 8,191,490

Chittenden South Supervisory Union Employee Listing 2007-2008

<u>Employee</u>		<u>Position</u>	<u>Degree</u>	<u>Step</u>
Joyce	Bove	A/P Coordinator-Fiscal Services		
Duncan	Wardwell	Access Program Co-Director		
Edward	Krasnow	Access Program Coordinator		
Tammy	Anthony	Administrative Assistant-Fiscal Services		
Betsey	Sessions	Administrative Assistant-Human Resources		
Wendy	Clark	Administrative Assistant-Student Services		
Kathleen	Delman	Administrative Asst-50% HR/50% Curriculum		
Rosanne	Hedges	Benefits Clerk/Administrative Asst		
Kathleen	Jones	Benefits Coordinator		
Sharon	Ogden	Community Skills		
Margaret	MacDonald	Community Skills	B45/M15	14
Denise	Myers	Community Skills-Job Coach		
Alicia	Kroll	Community Skills-Job Trainer		
Janis	Bedard	CY Community Prevention Liasion		
Dayna	Scott	CY Coordinator		
Carol	Conard	CY Mentoring Coordinator-CCS		
Virginia	Roberts	CY Mentoring Coordinator-HCS		
Georgene	Grover	CY Mentoring Coordinator-SCS		
Nancy	Carlson	CY Mentoring Director		
Margo	Austin	CY Peer Prevention Coordinator		
Cameryne	Kelley	Data Manager		
Michael	Kanfer	Director of Network Services		
Erika	Albinson	ELL	B30/M	1
Carol	Grau	ELL	B45/M15	13
Melita	Sedic-Lawton	ELL	B60/M30	2
Johanna	Shaw-Daniels	ELL	B30/M	9
Rachel	Thibault	ELL	B45/M15	9
Sandra	Raymond	Executive Assistant to the Superintendent		
Kristin	Eisensmith	Family, Infant & Toddler Program	B30/M	2
Melissa	Hendrickson	Family, Infant & Toddler Program	B45/M15	14
Mary	Skypeck	Food Services Director-CCS		
Leo	LaForce	Food Services Director-CVU		
Debra	Bissonette	Food Services Director-HCS		
Marguerite	Meunier	Food Services Director-SCS		
Andrew	Larsen	Information Technolgy Technician-CCS		
Sean	Sinay	Information Technolgy Technician-CVU		
Seth	Piontek	Information Technolgy Technician-SCS		
Pauline	Cozzy	Information Technology Technician-WSD		
Adrian	Tanguay	Information Technology Technician-WSD		
James	Benosky	Mail Courier		
Cristin	Milks	Math Coordinators	B45/M15	7
Lisa	Phelps	Math Coordinators	B60/M30	15
Nancy	Pollack	Math Coordinators	B60/M30	13
Pamela	Piper	Math Coordinators	B30/M	6
Nancy	Colbourn	Network Administrator		
Judy	Gover	Network Administrator		
Matthew	Vile	Network Administrator		
Bonnie	Lachtrupp	Occupational Therapist		
Linda	Kogut	Occupational Therapist		
Grace	Lance	Occupational Therapy Tutor		

Chittenden South Supervisory Union Employee Listing 2007-2008

<u>Employee</u>		<u>Position</u>	<u>Degree</u>	<u>Step</u>
Melinda	Marshall	Payroll Coordinator		
Eleanor	Carpenter	Receptionist/Central Office Administrative Asst		
Sarah	Klionsky	SAP		
Katherine	Senecal	SAP Counselor - Shelburne		
Jennifer	Bickel-Hayes	SAP Counselor-CVU		
Kathleen	Kennedy	School Psychologist		
Virginia	MacDonald	School Psychologist		
Miriam	Stoll	School Psychologist		
Katherine	Wisse	School Psychologist		
Cynthia	Cole	School Psychologist Director		
Rodney	Emmons	Trans. Svcs.-Maintenance Center		
Patrick	Ward	Trans. Svcs.-Maintenance Supervisor		
James	Hoyt	Trans. Svcs.-Mechanic/Maintenance Center		
Leanora	Aube	Transportation Services-CVU		
Charles	Bean	Transportation Services-CVU		
Toni	Cassidy	Transportation Services-CVU		
Glenn	Enos	Transportation Services-CVU		
Edmund	Hart	Transportation Services-CVU		
Larned	Ketcham	Transportation Services-CVU		
Joseph	Martell	Transportation Services-CVU		
Madeline	Martell	Transportation Services-CVU		
Nancy	Martin	Transportation Services-CVU		
Matthew	Peet	Transportation Services-CVU		
Frank	Tenney	Transportation Services-CVU		
Mary	Wildasin	Transportation Services-CVU		
Hazel	Winter	Transportation Services-CVU		
Bernard	Wisniowski	Transportation Services-CVU		
James	Benosky	Transportation Services-CVU		
James	Hoyt	Transportation Services-CVU		
Kenneth	Martin	Transportation Services-CVU		
Laurie	Carlson	Transportation Services-SCS		
Lucy	Cooney	Transportation Services-SCS		
Janette	Hart	Transportation Services-SCS		
Paul	Henry	Transportation Services-SCS		
Paula	Joyal	Transportation Services-SCS		
James	Kirkpatrick	Transportation Services-SCS		
David	Lucia	Transportation Services-SCS		
Kenneth	Morey	Transportation Services-SCS		
Pamela	Weber	Transportation Services-SCS		
Wendi	Whitaker	Transportation Services-SCS		
Diane	Davis	Transportation Services-WCS		
Robert	Hedges	Transportation Services-WCS		
James	Lane	Transportation Services-WCS		
Robert	Lemons	Transportation Services-WCS		
Donald	Merchant	Transportation Services-WCS		
Christine	Palin	Transportation Services-WCS		
Rena	Pickering	Transportation Services-WCS		
Robert	Quackenbush	Transportation Services-WCS		
Barbara	Tourangeau	Transportation Services-WCS		

Hinesburg Community School

Annual Meeting

Monday, March 9, 2009

Hinesburg Community School Gymnasium - 7:00pm

**Be sure to bring this report with
you to the meeting on Monday, March 9, 2009**



HINESBURG COMMUNITY SCHOOL

I wish to thank everyone for their wonderful support of our school. It is great to see your enthusiasm and participation in the many activities attended and sponsored by parents and community members on behalf of our children. It makes a difference!

Action Plan

Our school wide Action Plan Goals were revised last year. Our work is centered on improving student performance in Literacy, Mathematics and building a cooperative and supportive school community. This work has been enhanced through professional development for our staff in these areas during the past year. Utilization of technology to support student learning has been a common theme during this year, as well.

Creation of Common Planning Time within the school day in our current school schedule allows staff at a given grade levels an opportunity to meet regularly during the school day to discuss and share curriculum and assessments of student work. This has been helpful in defining expectations and improving communication as well as providing support to all who serve children within the school.

The Enrichment Program is evolving under the leadership of Thomas Stamp. Tom is coordinating and teaching a variety of groups focused on challenging literacy, mathematics and creative problem solving across our school. Dividing his time between students and staff, he is making strides in addressing the needs of our students. We are integrating his work with our existing program as a means of providing a broader and more challenging learning experience for our children.

"Be A Star Program" was introduced at the Hinesburg Community School in the fall. The program was designed as a means of engaging our school community in fostering positive behavior and outcomes for everyone. It is based on the notion that if we recognize positive attributes in individuals it will produce additional examples of such behavior. I am happy to announce that this program is working and is producing Stars throughout our building. The additional positive energy it is creating is adding a great deal to our school climate. Later this year, we will celebrate this wonderful accomplishment.

The 21st Century Classroom

The CCSU Supervisory Union has provided development opportunities in 21st Century Learning. Whiteboards in some of our classrooms are gaining new partners known as Smartboards. This technology allows our staff to share student work, access resources for the classroom from the world wide web, interact with other classrooms and bring experiences into the classroom that otherwise would not be possible. Our staff is learning to integrate this new technology into their curriculum in support of student learning with curriculum mapping program software.

Building and Facilities

During the past year we addressed building-related issues in several areas. In the Third and Fourth Grade Wing we replaced floor tile, ceiling tile, hallway lighting and also painted the entire area. The dishwasher was replaced in our kitchen after serving us well for many years. Floor tile was replaced outside of the library and gym entrance area. These improvements have enhanced the learning environment and overall appearance of our building. Charlie Fortin, our Head Custodian, and the custodial staff are doing a nice job of maintaining our facilities.

Student Leadership

Our students under the leadership of our student council continue to place a great deal of value on community service. Some examples of their work during the year are their support of the Hinesburg Food Shelf, Camp Ta-Kum-Ta, and the Vermont Children's Hospital.

Staff Changes

At the end of last year three of our valued veteran staff made a choice to retire. Pam Miller, Carol Slesar and Chris Varney announced their retirement after a combined 70 plus years of service to the Hinesburg Community School. They made tremendous contributions to our school community during their tenure with us, and we wish them many happy and healthy years in retirement. We wish to welcome the following new members to our staff for this year: Cynthia Ballas, Lynn Camara, Sue Hoeppner, Lydia Kenney, Renae Marshall, Pam Piper, Katie Powell, Jessica Raymond, and Sarah Schoolcraft.

Volunteers

The fundraising efforts for our playground project led by the parent group have had a successful year. The group actively launched the playground upgrade last year and I am happy to report that as of January 1, 2009, \$38,408.00 has been raised toward our goal of \$80,000.00.

Special thanks again to parents, community members and volunteers at HCS for your tremendous support of our children. It indeed makes our school a very special place.

Respectfully submitted,
Bob Goudreau, Principal

Hinesburg School District Board of Directors

State statutes define the work of school boards, which can be summarized as adopting policy, developing budgets, providing facilities, approving curriculum, and hiring school employees. The Board could not accomplish tasks defined by statutory requirements and fulfill our mission to meet the educational needs of all learners without the exemplary work of our administrators who carry out decisions made by the Board. In his second year at the helm of our community school, Principal Bob Goudreau continues to keep the focus of the Board, faculty, staff, and students on continuous improvement efforts. Hinesburg School Board members are equally appreciative of the excellent leadership also provided by Assistant Principal Thom Fleury, Superintendent Elaine Pinckney, Chief Operations Officer Bob Mason, and their teams.

During budget development, our decision-making begins with looking at what it would take to support the current program in next year's budget. This base-line budget gets modified as new information comes in and as the Board refines expectations for the following year's allocations. Some highlights of the past year and challenges considered by the Board:

- In the past year, at the CSSU level, board members throughout the supervisory union agreed to ask administrators to focus on 21st century learning skills and closing the achievement gaps between kids who live in poverty and those who do not. At the HCS level, board members agreed to improve strategies for communications. One significant change in the way we will be sharing the work of the board is that now regular board meetings are being broadcast on the Regional Television Network (RETN). RETN-produced board meetings are also available on the internet at www.retn.org.
- Projections for declining enrollments means an accompanying decline in those State revenues tied to student head-counts. Even a few students less in the building has a direct impact on overall per-pupil costs. For the FY10 budget, the board asked administrators to develop ways to further reduce at least \$70,000 in expenses from the baseline budget without specifying any particular program, which brought the proposed budget to \$7,565,476. The board will continue to work with administrators and faculty to think strategically about the best ways to reduce per pupil costs.
- Full-day kindergarten, implemented during the 2007-2008 school year, is helping to prepare students for the activities required of our first and second-grade students. Our budget for 2009-2010 continues to support efforts to provide our youngest students with the opportunities to acquire the knowledge, skills and dispositions needed for them to become successful learners.
- Planning around the renovation of the 1969 wing of the building has continued. The board has not made any decisions about moving forward with a bond vote. However, the board wants to continue to build our understanding of a possible plan so that we can be prepared to bring this discussion to the community when the time is appropriate.
- Article IV asks voters to approve using \$140,000 of the school district's current fund balance for modest renovations that would improve security at the entrance to the building and address concerns related to drop-off access for buses.
- The board worked with administrators to carefully draft a budget that reflects a reduction in expenses and that continues to support locally adopted action plans. We are asking voters to approve a FY10 budget of \$7,565,476, which reflects a decrease of \$137,164 from the FY09 budget.

We are looking forward to seeing community members at the Annual School Meeting.

Respectfully submitted,
Colleen T. MacKinnon, Chair

Hinesburg Community School Action Plan Goals

Math Goal: Implement a system of mathematics instruction which supports the needs of all students.

Highlights of our work:

- Implementing “Bridges,” a new Kindergarten mathematics program, along with development of new reporting and assessment systems to support the program.
- Developing, implementing, and evaluating a program audit for “Everyday Mathematics.”
- Developing resources to support differentiated instruction, assessment, and homework to meet the needs of all students.
- Improving data collection and analysis to inform instruction.
- Implementing embedded professional development to improve best practices in mathematics classrooms.

Literacy Goal: To improve students’ reading performance in analysis and interpretation of literary and informational text.

Highlights of our work:

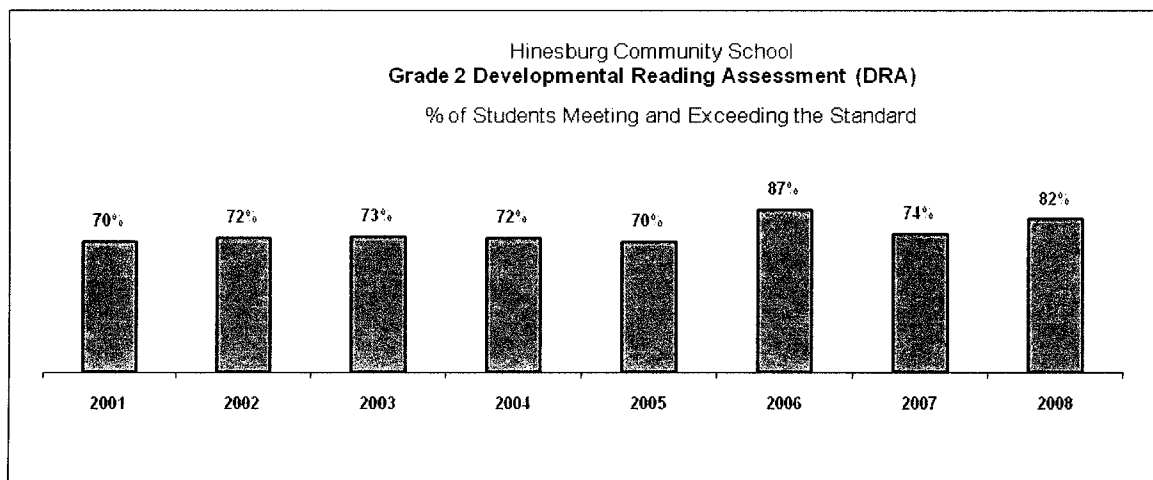
- Using Collaborative Work Time to evaluate student work.
- Creating and implementing common assessment rubrics to evaluate student work.
- Using the Comprehension Tool Kit Resource (grades 3-6) to purposefully guide students’ thinking about how they interact with text.
- Implementing and analyzing a faculty survey entitled “Reflection on Progress Towards our Action Plan Goal”.
- Implementing a school-wide approach to teaching research skills to our students.
- Implementing embedded professional development to improve best practices in mathematics classrooms.

School Climate: All students will demonstrate belonging, respect, sharing, trust and responsibility across all settings to create a positive and safe learning environment.

Highlights of our work:

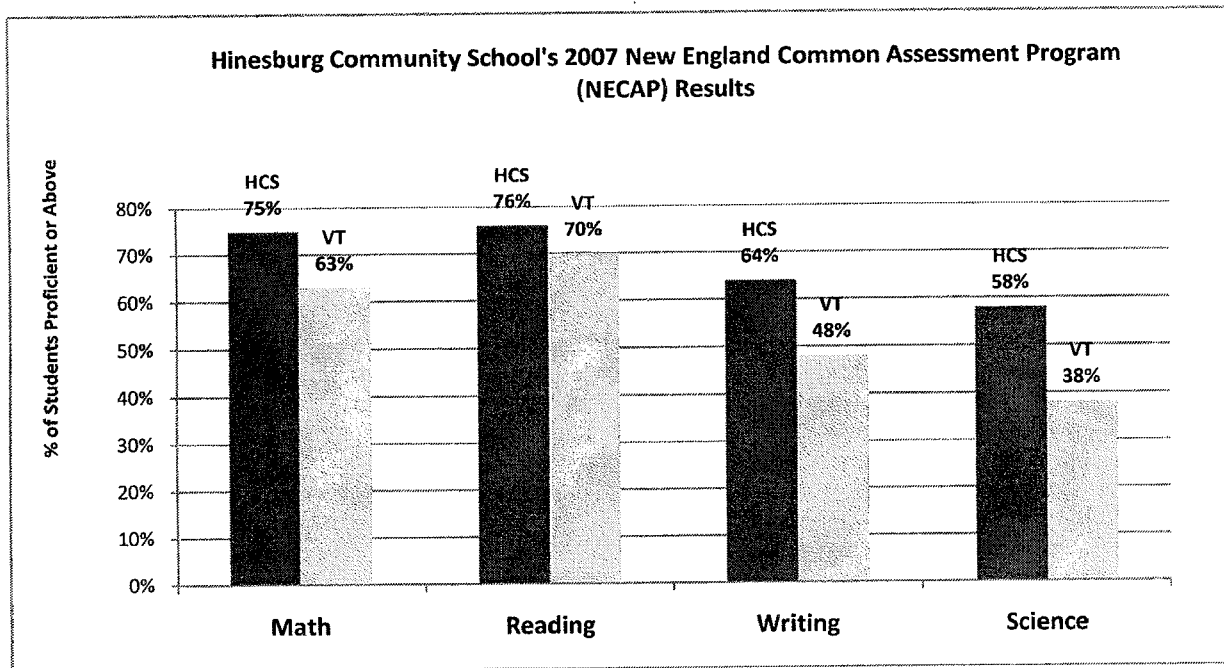
- Implementing the Positive Behavior Instruction and Supports approach to proactive, preventative discipline—year one of the 3-5 year process focuses on universal supports (for all students).
- Establishing Belonging, Sharing, Trust, Accepting Responsibility and Respect as the school’s behavioral expectations, using “Be a STAR” as a mnemonic to help all students learn and remember them.

- Developing matrices for teaching the expectations in all areas of the school building (hallway, cafeteria, recess, lavatories, bus, etc.).
- Designing and implementing a positive behavior recognition system, using stars to thank students for following the school-wide expectations (approximately 6,000 stars have been used by faculty and staff to recognize positive student behaviors to date).
- Celebrating improved school climate by planning a “Be a STAR” Banquet (for students earning 50 stars) and a school-wide “Be a STAR” celebration (for all students)
- Using the SWIS data recording program for recording discipline infractions to enable data-based decision making and targeted interventions
- Continuing preparations for further PBIS training—Tiers 2 and 3.



NECAP Results 2007

The NECAP is administered to students in Grades 3 -8 (Reading and Math) and Grades 5 & 8 (Writing) each October. The data in the charts below reflects the averages of the scores across grade levels. Our fall 2008 data was not available in time for printing of this document.



Hinesburg Community School Enrollment Projections

Grade	Number of Staff	Number of Students 08/09	Class Size 09/10	Projected Number of Students 09/10
EEE	1	28	14	30
K	3	48	14/15	44
Grade 1/2	6	94	15/16	94
Grade 3/4	5	94	20/21	102
Grade 5/6	5	101	18/19	92
Grade 7/8	5	115	20/21	101

Hinesburg Community School Code of Conduct
School-wide Norms for Promoting Belonging among
All Students, Staff, and Families

Sharing

- Be willing to share ideas and feelings
- Be compassionate—kind to self, others and the environment
- Be courteous and help others in need

Trust

- Act with integrity—have the courage to do the right thing
- Be honest—do what you say you will
- Communicate directly and respectfully with and for others

Accept Responsibility

- Be reliable—do what you are supposed to do
- Be accountable for your choices and your learning
- Strive for personal improvements
- Be safe and keep others safe

Respect

- Be considerate—honor the ideas and feelings of others
- Everyone is equally important
- Practice self-control—deal peacefully with conflict

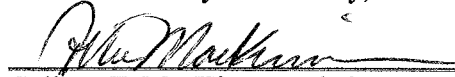
WARNING
HINESBURG TOWN SCHOOL DISTRICT
ANNUAL MEETING

March 9, 2009

The legal voters of the Hinesburg Town School District are hereby notified and warned to meet at the Hinesburg Community School gymnasium on **Monday, March 9, 2009, at 7:00 p.m.** to act upon the following articles:

- ARTICLE I: To hear and act upon the reports of the Town School District Officers.
- ARTICLE II: Shall the voters of the Hinesburg Town School District authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year.
- ARTICLE III: Shall the Town School District approve the school budget of Seven Million Six Hundred Forty-Seven Thousand Six Hundred Thirty-Three Dollars (\$7,647,633) for the fiscal year beginning July 1, 2009 through June 30, 2010, as recommended by the Board of School Directors?
- ARTICLE IV: Shall the voters of the Hinesburg Town School District authorize the Board of School Directors to apply One Hundred Forty Thousand (\$140,000) of the school district's current fund balance to the School's Construction Fund for purposes of renovating the front entrance and improving security at the school?
- ARTICLE V: Shall the voters of the Hinesburg Town School District authorize the Board of School Directors to apply One Hundred Thousand (\$100,000) of the school district's current fund balance as revenue for the 2009-2010 operating budget and apply the remaining balance as revenue for future budgets?
- ARTICLE VI: Shall the Town School District hold its 2010 Annual Meeting on Monday, March 8, 2010 at 7:00 p.m. to transact any business not involving voting by Australian ballot?
- ARTICLE VII: To transact any other business proper to come before said meeting.


Dated this 3rd day of February, 2009.


Colleen T. MacKinnon, Chair

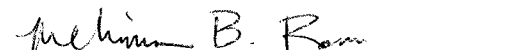

Paul Lamberson, Director


Lisa Falcone, Director


Mary Crane, Director


James Brown, Director

Received for record and recorded prior to posting this 4th day of February, 2009.


Melissa Ross, Hinesburg Town Clerk

**HINESBURG BOARD OF SCHOOL DIRECTORS
HINESBURG TOWN SCHOOL DISTRICT
ANNUAL MEETING
Monday, March 10, 2008
7:00 p.m., HCS Gymnasium**

Moderator: Dena Monahan

HCS Board Members: Mary Crane, Lisa Falcone, Paul Lamberson, Colleen MacKinnon

HCS Administration: Principal Bob Goudreau, Assoc. Principal Thom Fleury

CSSU Administration: Superintendent Elaine Pinckney, Chief Ops Officer Bob Mason

Meeting Warning: The legal voters of the Hinesburg Town School District are hereby notified and warned to meet at the Hinesburg Community School gymnasium on **Monday, March 10, 2008, at 7:00 p.m.** to act upon the following articles:

Moderator Dena Monahan called the meeting to order at 7:08 p.m. on Monday, March 10, 2007. Approximately 45 audience members were present.

Dena Monahan read each warned article as they came up, starting with Article I.

ARTICLE I: *To hear and act upon the reports of the Town School District Officers.*

A motion to discuss Article I was duly made and seconded.

Chair MacKinnon thanked Jim Gelber for his 12 years of service on the board. She thanked Alison Dennison for her 8 years of service also.

Principal Goudreau introduced a slideshow highlighting HCS Programs and grants currently being funded at HCS. He thanked the full staff, administration, parents, and school board of HCS for being so welcoming to him in his first year as principal.

Principal Goudreau stated that enrollment will remain stable next year. Facilities projects completed this year include replacing flooring in the 1-2 (1969) wing, interior and exterior painting, and a major renovation of the bathrooms off the cafeteria. He stated that \$50,000 is earmarked to upgrade 3-4 wing this summer—for flooring tiles, painting, and other projects. Safety improvements to 1-2 wings are currently under discussion. Principal Goudreau also identified some possible improvements to the front entrance so that it might become the main entrance, with the main office moved forward in the wing.

Principal Goudreau identified the three goals in the School Action Plan: math, literacy, and school climate. Program highlights of the 2007-2008 school year include the summer school program; a pilot project of after school intervention programs in math and literacy for grades 3-4; the addition of an after school activities bus; additional library hours; the transition to a full day kindergarten program; and Tom Stamp's work with the new Enrichment Program.

Principal Goudreau identified as his primary goal for 2008-2009 the institution of common planning time for teachers at every grade level, stating that it is an essential component in helping all students to meet the standards. Grade-level teachers will work together with support staff and UA teachers to plan during this time. He also recommended that the pilot interventions in math and literacy be continued, as well as the after school transportation, to increase the capability of students to participate in activities such as student government, homework clubs, and "interest clubs" (such as Odyssey of the Mind). Principal Goudreau also explained the rationale for increasing the Special Education Director to 190 days per year. He discussed the administrative team's strategy for making a \$70,000 reduction in the salary line of the 2008-2009 budget. He spoke also of the parent group's efforts to raise funds for a new playground—an effort independent of the budget.

The floor was opened for questions:

Deb Light asked Principal Goudreau to clarify how the \$70,000 reduction in the salary line will be achieved. He reported as examples that 3-4 teacher Carol Hinsdale will take a one-year sabbatical next year and that librarian Chris Varney will retire at the end of the year. He anticipates that these teachers will be replaced with educators who require smaller salary and benefit packages. He reported that these staffing changes provide a strategy more conducive to maintaining a quality instructional program and morale.

Nancy Boyle asked for clarification whether the Special Education Director position will become 1.0 FTE. Principal Goudreau reported that the position will be increased such that the director will be here every day that students are, although not to the number allotted to a 1.0 FTE on the administrative scale.

Article I was approved by voice vote.

ARTICLE II: *Shall the voters of the Hinesburg Town School District authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year.*

A motion to approve Article II was duly made and seconded.

Article II was approved by voice vote.

ARTICLE III: *Shall the Town School District approve the school budget of Seven Million, Seven Hundred Two Thousand, Six Hundred Forty Dollars (\$7,702,640) for the fiscal year beginning July 1, 2008 through June 30, 2009, as recommended by the Board of School Directors?*

A motion to approve Article III was duly made and seconded.

Board Chair MacKinnon provided an overview of the budget process. She identified an increase of \$155,388 to the Instructional Program (or 3.87%), which includes both the reduction of \$70,000 in salary and the addition of common planning time at \$20,000, as well as the continuation of the math and literacy intervention programs. She clarified that the board decided not to approve the decision package that would have increased the Enrichment position by one day per week. Board Chair MacKinnon spoke again of the rationale for reducing the salary line rather than making a reduction in the teaching force. She also identified the plan to offer stipends to co-curricular positions (in the amount of \$16,500) to people who have previously acted as volunteers.

Board Chair MacKinnon explained eligible vs. ineligible reimbursements in Special Education, particularly as they relate to the increase in the Special Education Director position. She also explained the CSSU Assessment process and the benefits of working collaboratively with the other towns in the supervisory union. As an example, she addressed the \$61,837 assessment to Hinesburg under Information Technology.

Board Chair MacKinnon explained the process of determining enrollment projections and the calculation of Average Daily Membership. She estimated that 480-500 students will attend HCS in 2008-2009.

Valerie Spadaccini asked about the impact of teachers returning from sabbatical on the reduction in salary for future years. Principal Goudreau spoke of his approach and of the need to develop win-win solutions. MacKinnon raised also the role of natural attrition. Andrea Morgante asked how much the after school bus is currently used. Principal Goudreau stated that ridership has increased as the year has progressed. Ruth Ayer asked how many students currently ride the bus. Principal Goudreau answered that ridership is on average 15-20 kids between the two busses. Jennifer Prue asked for a break out of the co-curricular stipends. Principal Goudreau clarified that the Director of Odyssey of the Mind program is typically compensated in other schools, while the coaches are parent volunteers. Jill Reynolds asked about the spectrum of students we serve and how best to meet the needs of highest achieving students. Board Chair MacKinnon responded that one of the reasons behind the addition of common planning time is to achieve just that goal. Ruth Lamberson asked how much it would cost to increase the Enrichment Position—the answer was \$11,500. Deb Light observed that this amount seems small and lamented the limited time offerings for enrichment during class time. Principal Goudreau emphasized the Enrichment Coordinator's work with classroom teachers during class time. Board Chair MacKinnon explained the board's position, emphasizing the importance of common planning time and the role of student enrichment during those periods of time. She also stated that, with declining enrollment ahead, we need to be mindful of how close we get to the state threshold for penalties. Ruth Ayer questioned the figure for investment earnings, given the current economy. CSSU Chief Operating Officer Bob Mason alerted the audience to both the investment earning and expense line items, and explained changes in reporting recommended by the auditors. Nancy Boyle asked about enrollment projections. MacKinnon described a slow decline that varies by projection tool and reemphasized the accuracy of these projections. Jim Gelber asked about the size of incoming EEE classes. Ruth Ayer asked for clarification about the increase to the Special Education Director. Principal Goudreau clarified that the position is going from 164 days to 190 and that the dollar amount listed is accurate. Ruth Ayer inquired as to how many kids are on Special Education caseload and whether that figure ever goes down. Principal Goudreau answered that students do leave the caseload and spoke of increasingly tight regulations to qualify for services. He stated that there are 59 kids currently on IEPs (or 12% of our total student population, adding that the statewide average is 15%). Stephen Cote asked for a break down by grade level of numbers of students on IEPs. 1-2 teacher Michelle Lass spoke of the role of Special Education as a service that allows access to education for students who would otherwise not be successful. Mitch Barron raised the issue of chronic care issues and greater severity in diagnoses. Principal Goudreau responded that we are now better at identifying the needs of students and expectations for students have soared, such that the old standard of a 30% bell curve failure rate is no longer an acceptable option. Board Chair MacKinnon reported that the IEP distribution is fairly even across grade levels.

Board Chair MacKinnon then detailed the state spending per student threshold and the penalties associated therewith. Under the proposed budget, HCS is within \$101 of the state threshold. She then provided an overview of the pro-rated tax rate. She

advised that any household earning less than \$90,000 apply for income caps and offered to help families navigate that process. She also acknowledged the contributions of the Peck Estate.

Ruth Ayer lamented the low turnout at the hearing and suggested an Australian ballot be used for future voting. Jennifer Prue praised the current process, with its emphasis on discussion and detail. Kristin Kany observed that the good turnout at this year's town elections may have been due to the national primary. Alison Dennison spoke of the need for a balanced board, precisely because many people in town simply cannot attend meetings such as this. Board Chair MacKinnon spoke of ways to engage more people in the process. Jon Trefry asked about the projected change to the local tax rate. COO Mason estimated a rate of 2.2% increase year-to-year in Hinesburg (for CVUHS and HCS combined). Superintendent Pinckney praised the democratic process at work in Hinesburg—and cautioned about the use of administrative resources when budgets are voted down, often for small reductions in the eventual budgets. Board Member Paul Lamberson praised the state's income sensitivity and lamented disconnect between the push for equity and the overhead inherent in state bureaucracy. Andrea Morgante inquired about long-term plans for the building. MacKinnon spoke of the tremendous amount of use the building gets all day every day and praised Principal Goudreau's push to make the school a community focal point. Goudreau stated that the schoolhouse is the heart of the community. Howdy Russell asked the school board to think creatively about community uses of the school, as a community center was one of the four priorities determined by the citizens of Hinesburg.

Article III was approved by voice vote.

ARTICLE IV: *Shall the voters of the Hinesburg Town School District authorize the Board of School Directors to apply One Hundred Forty Thousand Dollars (\$140,000) of the school district's current fund balance to its capital projects fund to be applied towards renovations to the '69 Wing? State funds may not be available at the time these projects are otherwise eligible to receive state school construction aid. The District is responsible for all costs incurred in connection with any borrowing done in anticipation of state school construction aid.*

A motion to approve Article IV was duly made and seconded.

Board Member Mary Crane spoke of the history of the capital fund, and outlined the proposed transfer, which would hold \$300,000 in the General Fund for future risk. She also reviewed the desired improvements to the wing.

Ken Brown inquired as to whether energy efficiency has been part of the discussion. COO Mason assured that such details are a key part of the planning. Andrea Morgante asked about reducing the heat in the school. Jennifer Prue observed that temperatures are inconsistent across the building. Stephen Cote asked whether the board has considered changes to the current heating systems, as CVUHS has. Board Chair MacKinnon stated that the school is a conglomeration of several different buildings and assured that efficiency is a priority. COO Mason stated that in the smaller SU schools, wood chip heat is currently not as viable an option as it is at CVU. Jill George cited recent studies which show that making a school "green" leads to a 26% increase in student test scores.

Article IV was approved by voice vote.

ARTICLE V: *Shall the voters of the Hinesburg Town School District authorize the Board of School Directors to apply One Hundred Thousand Dollars (\$100,000) of the school district's current fund balance as revenue for the 2008-2009 operating budget and apply the remaining balance as revenue for future budgets?*

A motion to approve Article V was duly made and seconded.

Ruth Ayer cautioned the board about taking from the fund balance too often.

Diane Pelfry inquired as to the implications this move would have on future budgets. COO Mason clarified that any future applications will require a vote by the community, and that the \$100,000 offsets money drawn through taxes. Patti Drew asked about reserve funds in other CSSU schools. COO Mason stated that all of the schools are fairly consistent in the amounts they maintain in their fund balances.

Article V was approved by voice vote.

ARTICLE VI: *Shall the Town School District hold its 2009 Annual Meeting on Monday, March 9, 2009 at 7:00 p.m. to transact any business not involving voting by Australian ballot?*

A motion to approve Article VI was duly made and seconded.

Article VI was approved by voice vote.

A motion to adjourn was duly made and seconded. Moderator Dena Monahan adjourned the meeting at 9:05 p.m.

Hinesburg Community School
Function Summary
FY2010 Budget

Description	2008		2009		2010		Percent Change
	Adopted Budget	Actual	Adopted Budget	Revised Budget	Proposed Budget	Dollar Change	
Instructional Programs							
1100 Instructional	\$2,981,312	\$2,951,648	\$3,096,700	\$3,098,200	\$3,041,600	(\$56,600)	(1.83%)
1101 Kindergarten	\$3,000	\$2,704	\$3,000	\$3,000	\$3,000	\$0	0.00%
1102 Teams 1-2	\$7,650	\$6,800	\$7,707	\$7,707	\$6,551	(\$1,156)	(15.00%)
1103 Teams 3-4	\$7,200	\$6,506	\$6,853	\$6,853	\$6,850	(\$3)	(0.04%)
1104 Teams 5-6	\$7,290	\$6,210	\$7,340	\$7,340	\$7,450	(\$1,890)	(25.75%)
1105 Teams 7-8	\$11,610	\$9,821	\$11,180	\$11,180	\$10,650	(\$530)	(4.74%)
1106 Art	\$5,483	\$4,504	\$5,180	\$5,180	\$5,180	\$0	0.00%
1107 World Language	\$2,791	\$2,170	\$2,790	\$2,790	\$2,400	(\$390)	(13.98%)
1108 Health/Physical Educ.	\$3,640	\$3,198	\$3,640	\$3,640	\$3,640	\$0	0.00%
1109 Discrete Math	\$0	\$135	\$300	\$300	\$300	\$0	0.00%
1110 Literacy & Math Coordinators	\$13,700	\$9,975	\$18,237	\$18,237	\$13,194	(\$5,043)	(27.65%)
1111 Enrichment	\$0	\$0	\$0	\$0	\$590	\$590	n/a
1112 Music	\$3,521	\$3,236	\$3,280	\$3,280	\$3,280	\$0	0.00%
1122 Science	\$1,000	\$850	\$1,600	\$1,600	\$1,600	\$0	0.00%
1125 Family Consumer Science	\$4,960	\$4,439	\$4,933	\$4,933	\$4,738	\$805	16.32%
1127 Essential Skills (K-4) (Title I to CSSU)	\$231,717	\$232,068	\$249,364	\$249,364	\$74,240	(\$175,124)	(70.23%)
1128 Essential Skills - (5-8)	\$3,439	\$1,629	\$2,350	\$2,350	\$3,511	\$1,161	49.40%
1200-1210 Special Education - (Combined)	\$935,754	\$885,199	\$1,019,952	\$1,019,952	\$1,091,301	\$71,349	7.00%
1215-1216 Early Essential Education - (Combined)	\$194,023	\$219,757	\$207,928	\$207,928	\$283,860	\$75,931	36.52%
1410 CoCurricular Activities	\$46,732	\$47,604	\$82,652	\$82,652	\$76,225	(\$6,427)	(7.78%)
Total Instructional Program	\$4,464,822	\$4,398,453	\$4,734,986	\$4,736,486	\$4,639,159	(\$97,327)	(2.05%)
Instructional Support							
2120 Guidance Services	\$261,534	\$243,766	\$272,612	\$272,612	\$276,369	\$3,758	1.38%
2130 Health Services	\$61,960	\$62,446	\$65,960	\$65,960	\$69,983	\$4,023	6.10%
2140 Psychological Services	\$81,572	\$82,127	\$81,501	\$81,501	\$64,508	(\$16,993)	(20.85%)
2150-2151 Speech & Language Svcs - (Combined)	\$117,494	\$105,601	\$122,089	\$122,089	\$116,960	(\$5,129)	(4.20%)
2200 Computer Technology Pgm	\$297,757	\$294,940	\$299,282	\$299,282	\$277,334	(\$21,948)	(7.33%)
2220 Educational Media/Library Services	\$146,686	\$157,539	\$163,164	\$163,164	\$155,046	(\$8,118)	(4.98%)
Total Instructional Support	\$967,003	\$946,419	\$1,004,607	\$1,004,607	\$960,200	(\$44,407)	(4.42%)
Administrative/Other Support							
2310 Board of Education	\$42,806	\$28,725	\$42,574	\$37,574	\$39,538	\$1,965	5.23%
2320 Executive Administration	\$122,473	\$122,473	\$129,548	\$129,548	\$131,396	\$1,848	1.43%
2390 Other Support Services	\$31,959	\$31,279	\$53,002	\$53,002	\$47,594	(\$5,408)	(10.20%)
2410 Office of Principal	\$316,660	\$344,696	\$343,199	\$343,199	\$381,880	\$38,681	11.27%
2490 Other School Administrative Services	\$50,020	\$52,809	\$47,745	\$47,745	\$55,858	\$8,113	16.99%
2520 Fiscal Services	\$112,250	\$116,006	\$116,240	\$116,240	\$121,266	\$5,026	4.32%
2600 Operations & Maintenance	\$560,706	\$588,256	\$594,885	\$594,885	\$607,767	\$12,883	2.17%
2712 Transportation Services	\$218,859	\$205,202	\$259,901	\$258,401	\$276,907	\$18,506	7.16%
2720 Transportation - CoCurricular	\$10,600	\$15,402	\$13,070	\$18,070	\$20,770	\$2,700	14.94%
2900 Other Support Services	\$350	\$184	\$350	\$350	\$350	\$0	0.00%
3100 Food Services	\$53,334	\$88,825	\$53,334	\$53,334	\$53,334	\$0	0.00%
5100 Debt Services	\$251,585	\$243,474	\$175,624	\$175,624	\$169,881	(\$5,743)	(3.27%)
5230 Other Outlays	\$0	\$140,000	\$0	\$0	\$0	\$0	n/a
Total Administrative/Other Support	\$1,791,602	\$1,977,331	\$1,829,472	\$1,827,972	\$1,906,542	\$78,570	4.30%
Total Operating Budget	\$7,223,427	\$7,322,203	\$7,569,066	\$7,569,066	\$7,505,902	(\$63,164)	(0.83%)
1219 Early Learning Partnership	\$6,975	\$6,975	\$10,574	\$10,574	\$10,574	\$0	0.00%
5230 Tax Anticipation Note Interest	\$92,000	\$122,555	\$123,000	\$123,000	\$49,000	(\$74,000)	(60.16%)
Total General Fund	\$7,322,402	\$7,451,733	\$7,702,640	\$7,702,640	\$7,565,476	(\$137,164)	(1.78%)
5210 Grades 9-12 (pre Act 130)	\$3,344,646	\$3,344,781	\$0	\$0	\$0	\$0	n/a
Grand Total	\$10,667,048	\$10,796,514	\$7,702,640	\$7,702,640	\$7,565,476	(\$137,164)	(1.78%)

CSSU ASSESSMENTS AS PART OF THE HINESBURG PROPOSED BUDGET

The Hinesburg School District is a member of the Chittenden South Supervisory Union (CSSU). As a member of CSSU, Hinesburg combines efforts and services with Shelburne, Charlotte, CVU, and St. George. Through the central administration of some services, Hinesburg and the other local districts benefits from the most cost effective way of provided the services. Below is a breakdown of payments (assessments) Hinesburg makes to CSSU, a list of the services provided, and a comparison with last year's budget.

	2008-2009 Adopted Budget	2009-2010 Proposed Budget	Difference \$	%
Executive Administration and Human Resources Services (Assessment based on student average daily membership)	\$ 129,547	\$ 131,396	\$ 1,849	
Financial Services (Assessment based on student average daily membership)	\$ 50,568	\$ 53,433	\$ 2,865	
Student Services Administrative Services (Assessment based on student average daily membership)	\$ 7,820	\$ 7,666	\$ (154)	
Summary - Superintendent's Office	\$ 187,935	\$ 192,495	\$ 4,560	2.4%
Pupil Transportation & Courier Service (Assessment based on usage)	\$ 252,801	\$ 271,315	\$ 18,514	
Family, Infant & Toddler Program (Assessment is based on student enrollment)	\$ 23,111	\$ 23,694	\$ 583	
Information Technology (Assessment based on student average daily membership & FY09 actual technicians)	\$ 109,202	\$ 115,146	\$ 5,944	
Psychologists (Assessment based on usage)	\$ 81,501	\$ 64,508	\$ (16,993)	
Connecting Youth Program (Assessment is based on equal payment by all schools involved in the program)	\$ 11,434	\$ 15,775	\$ 4,341	
English Language Learners (Assessment based on usage)	\$ 33,342	\$ 35,241	\$ 1,899	
Occupational Therapy (Assessment based on usage)	\$ 17,349	\$ 22,849	\$ 5,500	
Math Coordinators (Assessment based on student average daily membership)	\$ 8,401	\$ 8,458	\$ 57	
Summary - Shared Services	\$ 537,141	\$ 556,986	\$ 19,845	3.7%
Total	\$ 725,076	\$ 749,481	\$ 24,405	3.4%

Hinesburg Community School
Revenue Estimate
FY2010 Budget

Description	2008	2008	2009	2009	2010	Dollar Change	Percent Change
	Adopted Budget	Actual	Adopted Budget	Revised Budget	Proposed Budget		
Revenue Summary							
Cash Carryover	\$100,000		\$100,000	\$100,000	\$100,000	\$0	0.00%
Investment Earnings	\$120,000	\$221,264	\$208,000	\$208,000	\$93,000	(\$115,000)	(55.29%)
Tuition:							
Regular	\$60,000	\$64,232	\$48,824	\$48,824	\$36,618	(\$12,206)	(25.00%)
Other Local:							
Misc. & Peck Estate (HCS)	\$24,000	\$28,689	\$27,000	\$27,000	\$27,000	\$0	0.00%
Transportation:							
Regular (VT)	\$103,026	\$99,324	\$109,664	\$109,664	\$110,915	\$1,251	1.14%
Special Education:							
Block Grant (VT)	\$148,153	\$148,153	\$152,507	\$152,507	\$149,666	(\$2,841)	(1.86%)
Intensive (VT)	\$379,956	\$330,907	\$393,101	\$393,101	\$430,056	\$36,955	9.40%
EEE (VT)	\$39,718	\$39,718	\$41,417	\$41,417	\$47,470	\$6,053	14.61%
Federal:							
IDEA-B	\$48,455	\$49,575	\$57,742	\$57,742	\$56,055	(\$1,687)	(2.92%)
IDEA-B Pre		\$3,436	\$2,444	\$2,444	\$4,562	\$2,118	86.66%
Title I	\$99,375	\$117,411	\$99,375	\$99,375		(\$99,375)	(100.00%)
Medicaid:							
Regular & EPSDT	\$18,745	\$17,776	\$18,745	\$18,745	\$18,745	\$0	0.00%
Prior Year Adjustments							
Subtotal Revenue	\$1,141,428	\$1,124,323	\$1,258,819	\$1,258,819	\$1,074,087	(\$184,732)	(14.68%)
Education Spending Grant	\$9,453,407	\$9,453,272	\$6,443,821	\$6,443,821	\$6,491,389	\$47,568	0.74%
Tech Center State Grant	\$72,213	\$72,348			\$0	\$0	n/a
Net Education Spending	\$9,525,620	\$9,525,620	\$6,443,821	\$6,443,821	\$6,491,389	\$47,568	0.74%
Total Revenues	\$10,667,048	\$10,649,943	\$7,702,640	\$7,702,640	\$7,565,476	(\$137,164)	(1.78%)
Total Expenses	\$10,667,048	\$10,796,514	\$7,702,640	\$7,702,640	\$7,565,476	(\$137,164)	(1.78%)

**HINESBURG COMMUNITY SCHOOL
FY '10 BUDGET SUMMARY
Increases & (Decreases) note > \$6000**

Instructional Program	-\$56,600
<ul style="list-style-type: none"> • Staffing full time equivalents reduced by one • Salary costs adjusted for year three of contract • Benefit costs flat year to year 	
Essential Skills Program / Title I	-\$173,963
<ul style="list-style-type: none"> • Program expense and offsetting revenue moved to CSSU 	
Special Education / Early Essential Education	+\$147,280
<ul style="list-style-type: none"> • Program expenses associated with service plan developed in Oct 2008 	
Co-Curricular Activities	-\$6,427
<ul style="list-style-type: none"> • Salary and Benefit elections same staffing level 	
Psychological Services / Speech and Language	-\$22,182
<ul style="list-style-type: none"> • Program expenses associated with service plan developed in Oct 2008 	
Computer Technology Program	-\$21,948
<ul style="list-style-type: none"> • Lower equipment expenditures necessary with declining enrollment 	
Educational Media/Library Services	-\$8,118
<ul style="list-style-type: none"> • Lower salary and benefits on same staffing 	
Office of the Principal	+\$36,681
<ul style="list-style-type: none"> • Salary and benefits for principal, asst. principal and admin assistants • \$\$ based on contract and actual benefit elections of employees 	
Other School Administrative Services	+\$8,113
<ul style="list-style-type: none"> • Increased costs for equipment maintenance and repair 	
Operations & Maintenance Services	+\$12,883
<ul style="list-style-type: none"> • Increase salary costs on same staff • Fuel and Utility costs adjusted upward based on last years actuals 	
Transportation Services	+\$18,506
<ul style="list-style-type: none"> • Increased costs for fuel and labor based on same number of runs 	
Tax Anticipation Note Interest	-\$74,000
<ul style="list-style-type: none"> • Lower interest expense in current market • Note that interest earnings off sharply as well 	

District: Hinesburg		LEA: T096		Enter estimated homestead base rate for FY2010. See note at bottom of page.	
County: Chittenden		S.U.: Chittenden South		0.86	
		Act 68		Act 130	
Expenditures		FY2007	FY2008	FY2009	FY2010
1.	Budget (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$6,953,968	\$7,322,402	\$7,702,640	\$7,565,476
2.	<i>plus</i> Sum of separately warned articles passed at town meeting	-	-	-	-
3.	<i>minus</i> Act 144 Expenditures, to be excluded from Education Spending	-	-	-	-
4.	Act 68 locally adopted or warned budget	\$6,953,968	\$7,322,402	\$7,702,640	\$7,565,476
5.	<i>plus</i> Prior years Champlain Valley UHSD #15 assessment	\$3,289,336	\$3,344,646	NA	NA
6.	<i>plus</i> No union elementary or junior high school assessment	-	-	NA	NA
7.	<i>plus</i> Obligation to a Regional Technical Center School District if any	-	-	-	-
8.	<i>plus</i> Prior year deficit reduction if not included in expenditure budget	-	-	-	-
9.	Gross Act 68 Budget	\$10,243,304	\$10,667,048	\$7,702,640	\$7,565,476
10.	S.U. assessment (included in local budget) - informational data	\$629,093	\$573,720	\$725,076	\$749,481
11.	Prior year deficit reduction (if included in expenditure budget) - informational data	-	-	-	-
Revenues					
12.	Local revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$1,016,310	\$1,141,428	\$1,258,819	\$1,074,087
13.	<i>plus</i> Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-
14.	<i>plus</i> Prior year deficit reduction if included in revenues (negative revenue instead of expenditures)	-	-	-	-
15.	<i>minus</i> All Act 144 revenues, including local Act 144 tax revenues	-	-	-	-
16.	Total local revenues	\$1,016,310	\$1,141,428	\$1,258,819	\$1,074,087
17.	Education Spending	\$9,226,994	\$9,525,620	\$6,443,821	\$6,491,389
18.	Equalized Pupils (Act 130 count is by school district)	778.87	763.44	475.50	458.82
19.	Education Spending per Equalized Pupil	\$11,847	\$12,477	\$13,551.67	\$14,148
20.	<i>minus</i> Less net eligible construction costs (or P&I) per equalized pupil	\$758.37	\$733.26	\$366.20	\$368
21.	<i>minus</i> Less share of SpEd costs in excess of \$50,000 for an individual	-	-	-	-
22.	<i>minus</i> Less amount of deficit if deficit is solely attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed	-	-	-	-
23.	<i>minus</i> Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils	-	-	-	-
24.	<i>plus</i> Excess Spending per Equalized Pupil over threshold (if any)	-	-	-	-
25.	Per pupil figure used for calculating District Adjustment	\$11,847	\$12,477	\$13,552	\$14,148
26.	District spending adjustment (minimum of 100%) (\$14,148 / \$8,544)	161.619% based on \$7,330	161.288% based on \$7,736	165.063% based on \$8,210	165.590% based on \$8,544
Prorating the local tax rate					
27.	Anticipated district equalized homestead tax rate to be prorated (Tax rates were not prorated in FY07 - FY08) (165.590% x \$0.86)	\$1.535 based on \$0.95	\$1.403 based on \$0.87	\$1.436 based on \$0.87	\$1.424 based on \$0.86
28.	Percent of Hinesburg equalized pupils not in a union school district	Not applicable prior to Act 130	Not applicable prior to Act 130	62.196%	62.170%
29.	Portion of district eq homestead rate to be assessed by town (62.170% x \$1.42)	Not applicable prior to Act 130	Not applicable prior to Act 130	\$0.893	\$0.885
30.	Common Level of Appraisal (CLA)	120.65%	108.85%	101.96%	98.32%
31.	Portion of actual district homestead rate to be assessed by town (Tax rates were not prorated in FY07 - FY08) (\$0.885 / 98.32%)	\$1.273 based on \$0.95	\$1.289 based on \$0.87	\$0.876 based on \$0.87	\$0.901 based on \$0.86
If the district belongs to a union school district, this is only a PARTIAL homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.					
32.	Anticipated income cap percent to be prorated (165.590% x 1.80%)	Not applicable prior to Act 130	Not applicable prior to Act 130	2.97%	2.98% based on 1.80%
33.	Portion of district income cap percent applied by State (62.170% x 2.98%)	2.91% based on 1.80%	2.90% based on 1.80%	1.85% based on 1.80%	1.85% based on 1.80%
34.	Percent of equalized pupils at Champlain Valley UHSD	Not applicable prior to Act 130	Not applicable prior to Act 130	37.80%	37.830%
35.		Not applicable prior to Act 130	Not applicable prior to Act 130	-	-
The Tax Commissioner recommended an FY2010 base education homestead tax rate of \$0.85 but also urged the Legislature to not accept that recommendation. The rate entered is therefore an estimate only. The base income percentage cap is 1.80%. Final figures will be set by the Legislature and approved by the Governor.					
The projected base education amount of \$8,544 is subject to change by the Legislature.					

Comparative Data for Cost-Effectiveness
16 V.S.A. § 165(a)(2)(K)

School: Hinesburg Elementary School
S.U.: Chittenden South S.U.

A list of schools and school districts in each cohort may be found on the DOE website under "School Data and Reports":
<http://www.state.vt.us/educ/>

FY2008 School Level Data

Cohort Description: K - 8, enrollment ≥ 200
 (26 schools in cohort)

Cohort Rank by Enrollment (1 is largest)
 11 out of 26

School level data		Grades Offered	Enrollment	Total Teachers	Total Administrators	Stu / Tchr Ratio	Stu / Admin Ratio	Tchr / Admin Ratio
↗ Smaller ↘	Castleton-Hubbardton UESD#42	PK - 8	404	40.13	3.00	10.07	134.67	13.38
	Manchester Elementary	K - 8	417	47.90	3.00	8.71	139.00	15.97
	Charlotte Central School	PK - 8	470	39.66	3.00	11.85	156.67	13.22
	Hinesburg Elementary School	PK - 8	486	44.80	1.67	10.85	291.02	26.83
↖ Larger ↗	Lyndon Town School	K - 8	504	37.00	2.00	13.62	252.00	18.50
	Bellows Free Academy	PK - 8	609	46.14	2.00	13.20	304.50	23.07
	St. Albans Town Education Center	K - 8	697	63.30	2.00	11.01	348.50	31.65
Averaged SCHOOL cohort data			490.77	43.18	2.23	11.37	219.73	19.33

School District: Hinesburg
LEA ID: T096

Special education expenditures vary substantially from district to district and year to year. Therefore, they have been excluded from these figures.

In prior years, these figures were limited to districts' own current expenditures. The portion of current expenditures made by supervisory unions on behalf of districts varies greatly. This year's figures include district assessments to SUs. The advantage is that districts are more comparable to each other. The consequence is that THESE FIGURES ARE NOT COMPARABLE TO FIGURES USED IN PRIOR YEARS.

FY2007 School District Data

Cohort Description: K - 8 school district, FY2007 FTE ≥ 200
 (30 school districts in cohort)

School district data (local, union, or joint district)		Grades offered in School District	Student FTE enrolled in school district	Current expenditures per student FTE EXCLUDING special education costs	Cohort Rank by FTE (1 is largest) 14 out of 30
↗ Smaller ↘	Castleton-Hubbardton USD #42	PK-8	425.09	\$9,199	Current expenditures are an effort to calculate an amount per FTE spent by a district on students enrolled in that district. This figure excludes tuitions and assessments paid to other providers, construction and equipment costs, debt service, adult education, and community service.
	Manchester	K-8	427.70	\$11,692	
	Charlotte	PK-8	444.70	\$12,432	
	Hinesburg	PK-8	491.15	\$11,352	
↖ Larger ↗	Lyndon	K-8	502.00	\$8,004	
	Rockingham	K-8	579.60	\$10,582	
	Georgia	PK-8	636.84	\$8,219	
Averaged SCHOOL DISTRICT cohort data			523.23	\$10,068	

FY2009 School District Data

		School district tax rate			Total municipal tax rate, K-12, consisting of prorated member district rates		
		SD	SD	SD	MUN	MUN	MUN
		Grades offered in School District	Equalized Pupils	Education Spending per Equalized Pupil	Equalized Homestead Ed tax rate	Common Level of Appraisal	Actual Homestead Ed tax rate
LEA ID School District				Use these tax rates to compare town rates.			These tax rates are not comparable due to CLA's.
↗ Smaller ↘	T187 Sheldon	K-8	430.55	10,514.48	1.1142	0.7316	1.5230
	U036 Waits River Valley USD #3	K-8	439.79	11,747.09	1.2448	-	-
	T045 Charlotte	PK-8	450.12	13,351.26	1.4148	1.3651	1.2535
	T096 Hinesburg	PK-8	475.50	13,551.67	1.4360	1.3741	1.3477
↖ Larger ↗	T174 Rutland Town	PK-8	530.59	12,299.91	1.3034	0.6003	2.1712
	T094 Hartland	K-8	534.95	12,875.12	1.3644	0.9942	1.3724
	T169 Rockingham	K-8	547.81	12,035.80	1.2754	1.3181	1.2595

The Legislature has required the Department of Education to provide this information per the following statute:

16 V.S.A. 165(a)(2) The school, at least annually, reports student performance results to community members in a format selected by the school board. . . . The school report shall include:

(K) data provided by the commissioner which enable a comparison with other schools, or school districts if school level data are not available, for cost-effectiveness. The commissioner shall establish which data are to be included pursuant to this subdivision and, notwithstanding that the other elements of the report are to be presented in a format selected by the school board, shall develop a common format to be used by each school in presenting the data to community members. The commissioner shall provide the most recent data available to each school no later than October 1 of each year. Data to be presented may include student-to-teacher ratio, administrator-to-student ratio, administrator-to-teacher ratio, and cost per pupil.

**HINESBURG SCHOOL BOARD
COMPARISON OF STUDENT:TEACHER RATIO**

YEAR	TEACHER NUMBER (FTE)	STUDENT ENROLLMENT	STUDENT: TEACHER RATIO	AVERAGE CLASSROOM SIZE
2008-09	46.86	484	10:33:1	19.4
2007-08	46.40	486	10.47:1	19.4
2006-07	47.05	480	10.20:1	19.2
2005-06	47.85	512	10.70:1	19.4
2004-05	48.75	521	10.69:1	19.3
2003-04	48.25	535	11.09:1	18.4
2002-03	51.05	593	11.62:1	18.8
2001-02	51.45	612	11.90:1	19.6
2000-01	51.15	618	12.08:1	19.3
1999-00	49.10	624	12.71:1	19.3

NOTE: Student Enrollment & Teacher FTE figures are actual and include all staff. Student:teacher ratio based on classroom teachers only and yields a figure of 20.64 pupils per teacher for grades 1-8.

**HINESBURG SCHOOL DISTRICT
COMPARISON-COST PER STUDENT**

YEAR	PROJECTED ENROLLMENT	BUDGET	COST PER PERSON	VARIANCE (%)
2009-10	464 (1)	7,505,902 (2)	\$16,177	7.71%
2008-09	504 (1)	7,569,066 (2)	\$15,018	-2.28%
2007-08	470 (1)	7,223,427 (2)	\$15,369	11.52%
2006-07	504 (1)	6,946,179 (2)	\$13,782	7.70%
2005-06	515 (1)	6,590,644 (2)	\$12,797	4.94%
2004-05	513 (1)	6,255,893 (2)	\$12,195	9.29%
2003-04	535 (1)	5,969,770 (2)	\$11,158	12.47%
2002-03	593 (1)	5,883,432 (2)	\$9,921	6.86%
2001-02	612 (1)	5,681,583 (2)	\$9,284	11.36%
2000-01	618 (1)	5,152,363 (2)	\$8,337	12.59%
1999-00	624	4,620,490 (2)	\$7,405	

1) Includes Early Essential Education Students

2) Does not include tuition to Voc-Tech Centers, TAN interest and ELP

PECK ESTATE FUND REPORT

JULY 1, 2007 – JUNE 30, 2008

FUND BALANCE - 7/1/07:

Cash and Money Market Funds - Schwab	\$ 33,665.16
Investments - Schwab	<u>763,625.08</u>

TOTAL FUND BALANCE - 7/1/07: \$ 797,290.24

SCHWAB INTEREST AND DIVIDENDS:

Money Funds Dividends	883.79
Cash Dividends	11,988.90
Corporate Bond Interest	<u>19,115.73</u>

TOTAL INTEREST AND DIVIDENDS: 31,988.42

INVESTMENT APPRECIATION (DEPRECIATION): (51,604.04)

EXPENDITURES:

Fund Distribution to Hinesburg School	28,000.00
Investment Advisor Fees (Hanson Investments)	<u>4,489.00</u>

TOTAL EXPENDITURES: (32,489.00)

FUND BALANCE - 6/30/08:

Cash and Money Market Funds - Schwab	17,795.25
Investments - Schwab	<u>727,390.37</u>

TOTAL FUND BALANCE – 6/30/08: \$745,185.62

PECK ESTATE TRUSTEES

Laura Carlsmith
Kristy McLeod
Gill Coates

Term Expires 2009
Term Expires 2010
Term Expires 2011

Submitted by Gill B. Coates, Clerk, Peck Estate Trustees

Hinesburg Community School Support Staff Listing for SCHOOL YEAR 2007-2008

<u>Employee</u>		<u>Position</u>
Debra	Lyman	Administrative Assistant
Jennifer	Bradford	Behavior Specialist
Tina	Bouvier	Bookkeeper
Lorraine	Hart	Bus Aide
Matthew	Kihm	Computer Technician
Donald	Bell	Crossing Guard
Everett	Bombard	Custodian
Lydia	Fuller	Custodian
Annette	Kimball	Custodian
Timothy	Peet	Custodian
Luke	Rixon	Custodian-Evening
Dianne	Deforge	EEE Paraeducator
Linda	Fortin	Food Services
Mary Beth	Giroux	Food Services
Linda	Simpson	Food Services
Yvonne	Epstein	Library Assistant
Charles	Fortin	Maintenance/Custodial Supervisor
Sharon	Gillette	Special Ed. 1:1 Paraeducator
Lydia	Kenney	Special Ed. 1:1 Paraeducator
Alison	Wagner	Special Ed. 1:1 Paraeducator
Martha	Simmons	Special Ed. General Paraeducator
Alan	Belcher	Special Ed. Individual Non-Intensive
Diane	Boivin	Special Ed. Individual Non-Intensive
Cynthia	Billen	Special Ed. Non-Intensive
Joan	Charney	Special Ed. Paraeducator
Jodi	McLeod	Special Ed. Paraeducator
Diane	Terry	Special Ed. Paraeducator & SLP Aide
Albert	Anderson	Special Ed. Paraeducator Specialized
Nancy	Boyle	Special Ed. Paraeducator Specialized
Melody	Miner	Special Ed. Paraeducator Specialized
Lydia	Kenney	Special Ed. Paraeducator/Afternoon Intervention Program
Amanda	Kessler	Special Ed. Paraeducator/Afternoon Intervention Program
Barbara	Provost	Special Ed. Secretary
Deborah	Lavalette	Student Services Secretary
Amanda	Kessler	Title I Para 50%/Special Ed Para 50%
Denise	Pike	Title I Tutor
Erika	Place	Title I Tutor
Catherine	Steirman	Title I Tutor

Hinesburg Community School Faculty Listing for SCHOOL YEAR 2007-2008

<u>Employee</u>		<u>Position</u>	<u>Degree</u>	<u>Step</u>
Stephen	Heney	7/8 Language Arts/Social Studies	B45/M15	10
Barbara	Spaulding	7/8 Language Arts/Social Studies	B60/M30	11
Suzanne	Gruendling	7/8 Math/Science	B60/M30	4
Stephanie	Konowitz	7/8 Math/Science	B60/M30	6
Thomas	Darling	7/8 Social Studies & Language Arts	B45/M15	7
Kathryn	O'Brien	Art	B45/M15	13
Alice	Trageser	Art	B60/M30	15
Audrey	Walsh	Community Early Education	B15	10
Maria	Duryea	Discrete Math/Essential Skills	B45/M15	7
Jo	Evelti	Early Education	B45/M15	14
Kay-Ellen	Willette	EEE-SLP	B60/M30	15
Michaela	Brooks Whitman	Elementary Teacher	B45/M15	8
Joanna	D'Andrea	Elementary Teacher	B30/M	12
Sarah	Feussner	Elementary Teacher	B30/M	9
Carol	Hinsdale	Elementary Teacher	B30/M	10
Carol	Slesar	Elementary Teacher	B60/M30	15
Thomas	Stamp	Enrichment Teacher	B	10
Cheryl	Eichen	Essential Skills	B60/M30	14
Nancy	Behun	Language Arts Specialist	B45/M15	13
Katherine	Knox	Essential Skills Teacher	B45/M15	8
Rachel	Thibault	Essential Skills Teacher	B45/M15	9
Scott	Webb	Essential Skills Teacher & Special	B60/M30	7
Maureen	Locker	Family & Consumer Sciences	B60/M30	9
Zalfa	Kasti	French	B60/M30	3
David	Rast	Guidance Counselor	B60/M30	15
Andrew	Hudacs	Guidance Counselor	B45/M15	1
Angela	Galyean	Intermediate Grades	B45/M15	7
Paul	Lasher	Intermediate Grades	B45/M15	4
Paul	Rocheleau	Intermediate Grades	B60/M30	15
Kerri	Wallis	Intermediate Grades	B60/M30	8
Joyce	Wright	Intermediate Grades	B30/M	13
Eunice	Branch	Kindergarten	B60/M30	15
Miranda	Johnson	Kindergarten	B30/M	2
Alyssa	Lasher	Kindergarten	B30/M	5
Christine	Varney	Librarian	B60/M30	15
Susan	Hoepfner	Long-Term Sub	B	1
Cynthia	Fay	Music	B	10
Pamela	Miller	Music	B60/M30	15
Shelley	Torrey	Nurse	B15	7
John	Badger	Phys. Ed./Health	B45/M15	14
Cynthia	Stanley	Phys. Ed./Health	B	4
Diane	Barber	Primary	B60/M30	15
Patricia	O'Brien	Primary	B45/M15	7
Barbara	Hodge	Primary 1/2	B60/M30	15
Michelle	Lass	Primary Grades	B30/M	13
Joan	McGuire	Primary Grades	B60/M30	13
Lisa	Stanton	Primary Grades	B30/M	13
David	Miller	Spanish Teacher	B30/M	13
Patricia	McMahon	Special Education	B60/M30	15
Margaret	McNeil	Special Education	B60/M30	15
Erin	Dolan	Special Education	B15	1
Erin	Kihm	Special Education	B	1
Karen	Poulin	Special Education	B60/M30	9
Donna	Fialkoff	Speech & Language Teacher	B60/M30	15
J Timothy	Bourne	Technology Educator	B60/M30	15
Jean	Hart	Title I Teacher	B45/M15	14

CHITTENDEN SOUTH SUPERVISORY UNION
5420 SHELBURNE ROAD, SUITE 300, SHELBURNE, VT 05482
TELEPHONE 802-383-1234 FAX 802-383-1242
www.cssu.org

January 5, 2009

Residents of the communities of:

HINESBURG SCHOOL DISTRICT

The attached audit of the financial statements of the Hinesburg School District covers the fiscal year 2007-2008.

We are including for your review and consideration the Independent Auditors Report and Managements Discussion and Analysis of the school district's financial performance. The complete audit is available on the web @ <http://www.cssu.org/BusinessOffice/Budget%2009-10/Hinesburg/HCSfinal%20audit08.PDF>

If you have questions about this report or desire more detailed financial information please contact the Superintendent's office at 5420 Shelburne Road, Suite 300, Shelburne, VT 05482.

Respectfully Submitted,


Robert Mason
Chief Operations Officer, CSSU

FOTHERGILL SEGALE & VALLEY

Certified Public Accountants



INDEPENDENT AUDITOR'S REPORT

John E. (Jeff) Fothergill, CPA
Michael L. Segale, CPA
Sheila R. Valley, CPA
Teresa H. Kajenski, CPA
Jane M. Burroughs, CPA
Donald J. Murray, CPA

September 23, 2008

To the Board of School Directors
Hinesburg Town School District
Hinesburg, Vermont

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Hinesburg Town School District, as of and for the year ended June 30, 2008, which collectively comprise the School District's basic financial statements as listed in the Table of Contents. These financial statements are the responsibility of the School District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the School District, as of June 30, 2008, and the respective changes in financial position, thereof and the budget comparison for the General Fund for the year then ended in conformity with U.S. generally accepted accounting principles.

The management's discussion and analysis is not a required part of the basic financial statements but is supplementary information required by U.S. generally accepted accounting principles. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Respectfully submitted,

Fothergill Segale & Valley, CPAs

FOTHERGILL SEGALE & VALLEY, CPAs
Vermont Public Accountancy License #110

HINESBURG TOWN SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2008

Our discussion and analysis of Hinesburg Town School District's financial performance provides an overview of the School District's financial activities for the fiscal year ended June 30, 2008. Please read it in conjunction with the School District's financial statements which begin on page 9.

Financial Highlights

- The School District's net assets changed as a result of this year's operations. Net assets of our governmental activities increased by \$100,566.
- The cost of all of the School District's programs was \$10,955,257 this year, with no new programs added this year.
- The General Fund reported a deficit this year of \$150,997 which was \$89,003 better than what was budgeted.
- The unreserved fund balance for the General Fund was \$89,003 as of June 30, 2008. This amount represents the amount of funds available for future budgets. Reserved fund balances of the General Fund total \$412,884 as of June 30, 2008. This amount is reserved for fiscal year 2009 expenditures and future expenditures.
- The Food Service Fund reported a surplus this year of \$24,484, after a transfer from the General Fund of \$88,825 which increased the cumulative surplus to \$12,740.
- The Capital Projects Fund reported a surplus this year of \$57,513, after a transfer from the General Fund of \$140,000 which increased the cumulative surplus to \$206,631.

Using This Annual Report

This annual report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities (Exhibits A and B) provide information about the activities of the School District as a whole and present a longer-term view of the School District's finances. Fund financial statements start on Exhibit C. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the School District's operations in more detail than the government-wide statements by providing information about the School District's most significant funds. The remaining statements provide financial information about activities for which the School District acts solely as a trustee or agent for the benefit of those outside the government.

Reporting the School District as a Whole

The financial statements of the School District as a whole are reflected on Exhibit A and Exhibit B. One of the most important questions asked about the School District's finances is, "Is the School District as a whole better off or worse off as a result of the year's activities?" The Statement of Net Assets and the Statement of Activities report information about the School District as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

HINESBURG TOWN SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2008
(Continued)

These two statements report the School District's net assets and changes in them. You can think of the School District's net assets – the difference between assets and liabilities – as one way to measure the School District's financial health, or financial position. Over time, increases or decreases in the School District's net assets are one indicator of whether its financial health is improving or deteriorating. You will need to consider other non-financial factors, however, such as changes in the School District's property tax base and the condition of the School District's capital assets, to assess the overall health of the School District.

All of the School District's basic services are governmental activities. They include regular and special education for Pre Kindergarten through 8th grade, High School costs, support services, administrative services, transportation, interest on long-term debt and other activities. Property taxes and state grants finance most of these activities.

Reporting the School District's Most Significant Funds

The financial statements of the School District's major governmental funds are reflected on Exhibit C through Exhibit E. These fund financial statements provide detailed information about the most significant funds – not the School District as a whole. The School Board establishes the funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants and other money (like grants received from the State of Vermont Department of Education).

Governmental Funds

All of the School District's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the School District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the School District's programs.

The School District as Agent

The School District is the fiscal agent for funds held for various school related activities. All of the School District's fiduciary activities are Agency Funds and are reported in a separate Statement of Fiduciary Net Assets at Exhibit H. We exclude these activities from the School District's other financial statements because the School District cannot use these assets to finance its operations. The School District is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

HINESBURG TOWN SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2008
(Continued)

The School District as a Whole

The School District's combined net assets increased by \$100,566 – increasing from \$4,510,794 to \$4,611,360. In contrast, last year's net assets increased by \$262,386. Our analysis below focuses on the net assets (Table 1) and changes in net assets (Table 2) of the School District's governmental activities.

Table 1
Net Assets

	Governmental Activities		
	2008	2007	Net Change
Current and other assets	\$ 825,969	\$ 860,699	\$ (34,730)
Capital assets	5,156,816	5,181,535	(24,719)
Total assets	<u>5,982,785</u>	<u>6,042,234</u>	<u>(59,449)</u>
Other liabilities	108,494	76,409	32,085
Long term liabilities	1,262,931	1,455,031	(192,100)
Total liabilities	<u>1,371,425</u>	<u>1,531,440</u>	<u>(160,015)</u>
Net assets:			
Invested in capital assets, net of debt	3,906,816	3,746,535	160,281
Restricted for capital projects	50,448	62,935	(12,487)
Unrestricted	<u>654,096</u>	<u>701,324</u>	<u>(47,228)</u>
Total net assets	<u><u>\$ 4,611,360</u></u>	<u><u>\$ 4,510,794</u></u>	<u><u>\$ 100,566</u></u>

Unrestricted net assets – the part of net assets that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation, or other legal requirements decreased from a \$701,324 surplus at June 30, 2007, to a \$654,096 surplus at June 30, 2008, a decrease of \$47,228.

HINESBURG TOWN SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2008
(Continued)

Table 2
Change in Net Assets

	Governmental Activities		
	2008	2007	Net Change
REVENUES			
Program revenues:			
Charges for services	\$ 150,911	\$ 126,963	\$ 23,948
Operating grants	1,176,607	1,137,814	38,793
General revenues:			
Act 68 State aid	9,453,272	9,163,592	289,680
Other general revenues	275,033	312,145	(37,112)
Total revenues	<u>11,055,823</u>	<u>10,740,514</u>	<u>315,309</u>
PROGRAM EXPENSES			
Regular instruction and related	3,057,213	2,823,390	233,823
High School assessment	3,272,433	3,217,531	54,902
Special Education and related	1,346,266	1,272,954	73,312
Support services - student based	905,098	868,338	36,760
Administrative support services	696,251	659,113	37,138
Buildings and grounds	751,228	744,039	7,189
Transportation	220,604	250,776	(30,172)
Interest on short-term debt	122,555	155,525	(32,970)
Interest on long-term debt	56,290	75,881	(19,591)
Food service	198,386	172,246	26,140
Other grant programs	82,933	73,335	9,598
On behalf payments	246,000	165,000	81,000
Total program expenses	<u>10,955,257</u>	<u>10,478,128</u>	<u>477,129</u>
Increase in net assets	<u>\$ 100,566</u>	<u>\$ 262,386</u>	<u>\$ (161,820)</u>

The School District's revenues increased by 2.9% compared to fiscal year 2007. The cost of all programs and services increased by 4.6%, with no new programs added this year. See table above for changes in specific categories.

HINESBURG TOWN SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2008
(Continued)

Governmental Activities

Table 3 presents the cost of each of the School District's three largest programs – regular instruction and related services, high school assessment and special education and related services – as well as each program's net cost (total cost less revenue generated by the activities). The net cost shows the financial burden that was placed on the School District's taxpayers by each of these functions.

Table 3
Governmental Activities

	Total Cost of Services		Net Cost of Services	
	2008	2007	2008	2007
Regular instruction and related services	\$ 3,057,213	\$ 2,823,390	\$ 2,972,142	\$ 2,707,156
High School assessment	3,272,433	3,217,531	3,272,433	3,217,531
Special education and related services	1,346,266	1,272,954	657,066	571,971
All others	3,279,345	3,164,253	2,726,098	2,716,693
Totals	<u>\$10,955,257</u>	<u>\$10,478,128</u>	<u>\$ 9,627,739</u>	<u>\$ 9,213,351</u>

The School District's Funds

As the School District completed the year, its governmental funds (as presented in the Balance Sheet on Exhibit C) reported a combined fund balance of \$721,258, which is below last year's total of \$790,258. Included in this year's total change in fund balance is a deficit of \$150,997 in the School District's General Fund, a surplus of \$24,484 in the Food Service Fund, and a surplus of \$57,513 in the Capital Projects Fund. The following explains the reasons for the current year surpluses and deficit:

- The Voters approved using \$240,000 of the fund balance when they approved the budget. Therefore, a deficit of \$150,997 is actually \$89,003 better than what was budgeted. Please see Exhibit G for a comparison of actual to budget that shows where the favorable and unfavorable variances arose during the year. Some revenues and expenditures were not included in the approved budget because they netted out to no effect.
- The Food Service Fund surplus occurred because the General Fund transferred \$88,825.
- The Capital Projects Fund reflects the activities related to the renovation of the School's buildings, specifically improvements to both classroom wings and the main bathrooms.

General Fund Budgetary Highlights

Over the course of the year, the School District Leadership Team adjusted the budget a few times to reflect expense changes. Most changes were insignificant.

Quarterly financial reports reviewed by the Board of School Directors served as the vehicle for monitoring the budget for the fiscal year.

HINESBURG TOWN SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2008
(Continued)

For the year ended June 30, 2008, General Fund revenues were less than expenditures and other financing sources and uses by \$150,997 which was \$89,003 better than budget. Exhibit G of the financial statements compares actual results to budget. The most significant variances were as follows:

<u>General Fund</u>	<u>Variance Favorable (Unfavorable)</u>
Revenues:	
Earnings on investments	\$ 101,264
Title I	18,036
State special education	(49,049)
Expenditures:	
Special education	50,305
Instructional program	25,263
Essential early education	(26,122)
Guidance services	17,768
Other support services - general	21,030
Office of the Principal	(28,036)
Interest on short-term debt	(30,555)
Transfers:	
Food service	(35,491)

Capital Asset and Debt Administration

Capital Assets

At June 30, 2008, the School District had \$5,156,816 invested in a broad range of capital assets, net of accumulated depreciation, including elementary school buildings and furniture and equipment. (See Table 4 below) This amount represents a net decrease (netting additions, disposals and depreciation) of \$24,719 over last year.

Table 4
Capital Assets at Year-End
(Net of Accumulated Depreciation)

	Governmental Activities	
	2008	2007
Land improvements	\$ 60,337	\$ 64,049
Buildings and improvements	4,991,186	5,068,880
Furniture and equipment	105,293	48,606
Totals	<u>\$ 5,156,816</u>	<u>\$ 5,181,535</u>

HINESBURG TOWN SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2008
(Continued)

This year's major additions included:

Computers	\$ 33,753
Phone system	27,979
Smart boards	14,176
Building improvements	61,832
Total	<u>\$ 137,740</u>

The School District's capital projects budget for fiscal year 2009 includes expenditures for 1969 Wing Renovations, improved access and security and miscellaneous other projects. These expenditures will be funded from existing Capital Projects Fund fund balance.

Debt

At June 30, 2008, the School District had \$1,250,000 in bonds outstanding versus \$1,435,000 on June 30, 2007 – a decrease of \$185,000 – as shown in Table 5.

Table 5
Outstanding Debt at Year-End

	Governmental Activities	
	2008	2007
Bonds	<u>\$ 1,250,000</u>	<u>\$ 1,435,000</u>

Economic Factors and Next Year's Budgets and Rates

The School District's elected and appointed officials considered many factors when setting the fiscal year 2009 budget for school operations. When adopting the budget for the fiscal year 2009 school year the School Board took into account the current economic climate, enrollment changes year to year and resulting property tax impacts to changes in the expenditures of the School District.

The School Board settled on a 5.2% increase in expenditures.

Contacting the School District's Financial Management

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the School District's finances and to show the School District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Chief Operations Officer, Chittenden South Supervisory Union, Shelburne, Vermont.

Hinesburg's long-time administrative assistant in the Planning, Zoning and Lister Office, Holly Russell, retired at the end of December 2008. Holly started her career with the Town of Hinesburg in November 1979 as a recording secretary for board meetings. From 1985 to 1987, Holly served as the Zoning Administrator. She began work in her current position twenty years ago, in 1988. Holly's encyclopedic knowledge of the land, the people, and the history of Hinesburg will be greatly missed, as will her dedication and willingness to serve the members of our community.

We wish Holly the best as she begins a new chapter in her life, and say a very heartfelt.....

Thank you, Holly Russell!!

