



Town of Hinesburg
10632 Rte. 116
Hinesburg, VT 05461
www.hinesburg.org
(802) 482-2281

SELECTBOARD AGENDA

May 4, 2022

7:00PM

MEETING WILL BE HELD IN-PERSON & REMOTELY
FACE MASKS SUGGESTED FOR IN-PERSON ATTENDANCE

Join Zoom Meeting

<https://us06web.zoom.us/j/82283054876?pwd=RzF3MGNEYzg5ekVubW9ndW42bVJpdz09>

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 822 8305 4876

Passcode: 873089

Link to meeting on Media Factory: <https://www.mediafactory.org/hinesburg>

You can also view on Comcast Ch.1084

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|---|--------|
| 1. Public Information Hearing on Revised Police Budget | 6:00PM |
| 2. Meeting Call to Order | 7:00PM |
| 3. Agenda Additions or Deletions | 7:00PM |
| 4. Public Comment (for items not on the agenda) | 7:05PM |
| 5. Approve Minutes of 4/13, 4/20 & 4/22 | 7:15PM |
| 6. Selectboard Forum | 7:25PM |
| 7. Town Forest Committee Request to Apply for Recreation Trail Grant | 7:35PM |
| 8. Hinesburg Land Trust Request for Letter of Support and \$10k for Ballard Farm Preservation | 7:45PM |
| 9. Consider Request for Support of Hinesburg Center II Payment in Lieu of Public Space | 7:55PM |
| 10. Consider Request for Haystack Crossing Fee Reduction | 8:05PM |
| 11. Consider Approval of Grant Application for Segment of Richmond Road Pedestrian Path | 8:15PM |
| 12. Consider Approval of Contract for Landfill Inspection, Testing and Well Replacement | 8:25PM |
| 13. Consider Approval of Police Vehicle Bid | 8:35PM |
| 14. Consider Approval of Local Emergency Management Plan | 8:45PM |
| 15. Town Manager Update | 8:50PM |
| 16. Approve Warrants and Payroll | 9:00PM |
| 17. Adjourn | 9:05PM |

Questions or comments during the live broadcast? Email selectboard@hinesburg.org and those questions or comments may be read during the meeting. ***All times are approximate. For meeting materials, please visit: <https://www.hinesburg.org/select-board>*** Contact the Town Manager if you have questions: todit@hinesburg.org; or 482-4206



Police Budget

	<u>Item</u>	<u>FY21 Actual</u>	<u>FY22 Budget</u>	<u>FY23 Original</u>	<u>FY23 Revised</u>	<u>\$ Change from Original</u>	<u>\$ Change from FY22</u>
	Expenditures						
1	Community Police						
2	Police Salaries	\$404,424	\$470,621	\$470,621	\$460,393	-\$10,228	-\$10,228
3	FICA	\$31,049	\$36,003	\$36,003	\$35,220	-\$783	-\$783
4	Insurances	\$109,570	\$128,382	\$133,494	\$129,513	-\$3,981	\$1,131
5	Retirement	\$23,000	\$29,301	\$26,517	\$26,517	\$0	-\$2,784
6	Supplies	\$3,624	\$4,000	\$4,000	\$4,000	\$0	\$0
7	Police Equipment	\$7,792	\$9,500	\$10,500	\$10,500	\$0	\$1,000
8	Evidence Collection	\$65	\$250	\$250	\$250	\$0	\$0
9	Public Relations	\$884	\$900	\$1,100	\$1,100	\$0	\$200
10	Howard Center Outreach	\$3,576	\$7,365	\$8,000	\$8,000	\$0	\$635
11	Uniforms	\$3,712	\$4,500	\$4,500	\$4,500	\$0	\$0
12	Postage	\$55	\$300	\$300	\$300	\$0	\$0
13	Prof. Services	\$0	\$2,000	\$1,500	\$1,500	\$0	-\$500
14	Dispatch Services	\$56,250	\$45,000	\$45,000	\$45,000	\$0	\$0
15	Computer/Copier	\$2,541	\$3,500	\$3,500	\$3,500	\$0	\$0
16	CAD	\$2,933	\$4,500	\$4,000	\$4,000	\$0	-\$500
17	Vehicle Repair/Maint	\$8,448	\$8,000	\$8,000	\$8,000	\$0	\$0
18	Mileage	\$0	\$750	\$750	\$750	\$0	\$0
19	Telephone	\$3,779	\$3,800	\$4,700	\$4,700	\$0	\$900
20	MDT Maint	\$2,140	\$3,360	\$5,400	\$5,400	\$0	\$2,040
21	Vehicle Fuel	\$7,698	\$10,000	\$14,000	\$14,000	\$0	\$4,000
22	Professional Development	\$3,802	\$4,500	\$4,500	\$4,500	\$0	\$0
23	Station - Prof Service	\$8,562	\$9,680	\$9,500	\$9,500	\$0	-\$180
24	Station - R&M	\$4,942	\$2,500	\$3,000	\$3,000	\$0	\$500
25	Station - Utilities	\$7,700	\$7,000	\$7,000	\$7,000	\$0	\$0
26	CUSI	\$8,510	\$8,479	\$6,848	\$6,848	\$0	-\$1,631
27	Dog Control	\$0	\$462	\$2,500	\$2,500	\$0	\$2,038
28	Grant Work	\$18,297	\$0	\$0	\$0	\$0	\$0
29	TOTAL	\$723,352	\$804,653	\$815,483	\$800,491	-\$14,992	-\$14,162
30							
31							
32	Revenue	\$70,927	\$90,500	\$100,500	\$100,500	\$0	\$10,000
33	NET EXPENSE	\$652,425	\$714,153	\$714,983	\$699,991	-\$14,992	-\$14,162
34							
35							
36							
37							

Revised Hinesburg Community Police Department Q&A

This document will be updated as questions arise-updated 4/28/2022

1) How is this budget different from the FY22 and original FY23 Budgets?

- Compared to the FY22 and original FY23 budgets, the revised budget contains a salary line-item reduction of \$10,228 for a total of \$460,393. Combined with reductions in FICA and insurances, the revised FY23 budget is \$4,162 less than the approved FY22 budget and \$14,992 less than the original FY23 budget proposal.

2) How many officers will this budget support?

- There are a few factors that make it hard to determine this right now. For example, the budget that was presented to the Selectboard in December had a salary total of \$495,149. That figure was based on 6 full-time officers, a budget for filling shifts with per diem officers and a part-time administrative assistant. The Selectboard chose to level fund the salary line at \$470,621, a reduction of \$24,528 from what was recommended. The Chief was going to manage that reduction by either eliminating the administrative assistant position or increasing the number of single officer shifts. A further reduction of \$10,228 will very likely result in the elimination of the administrative assistant position and a greater increase in single-officer shifts. On top of that, the departure of three officers creates a situation where filling those vacancies will be more expensive than they were due to the higher wages and signing bonuses being offered by neighboring communities.
- Another potential added expense is if Hinesburg has to contract with another town to cover the 2300-0700 shift or if the town has to start paying officers to be on call during that shift.

3) Why can't the Vermont State Police cover Hinesburg?

- Since the town began covering the 2300 – 0700 shift, the Vermont State Police has in essence, put a moratorium on covering towns that it does not already cover. Because Hinesburg has covered itself 24/7 for the last 10 years, we are expected to continue to do so. The State Police simply does not have enough staff to absorb daily policing services in municipalities that have historically covered themselves. Options for providing that coverage include doing so completely with our own department or through a mix of self-coverage and contracts with other agencies. The difficulty right now is that most other nearby agencies have staffing shortages of their own.
- In the event we are unable to find a way to cover shifts, the VSP will on a temporary basis, respond to violent crime, in progress crimes and calls that are clearly emergencies. The coverage area for the Williston station extends to Milton, Belvidere, Eden, Wolcott, Elmore, Stowe and south to Buels Gore, as a result, response times even in dire emergencies could be an hour or more.

4) How many calls were there in 2021?

- There were 1,956 calls in 2021. An increase of 62% from 2006 when there were 4 full-time officers.

5) How many calls were there per officer in 2021?

- With 6 full-time officers, there were 325.

6) How many calls per officer does the 2008 study recommend?

- 300 – 350

7) How does the Hinesburg Police Department Compare staffing wise to surrounding departments?

Compared to seven other nearby police departments, Hinesburg has the second lowest number of officers per 1,000 of population.

Town	Patrol Officers per 1,000 residents
Vergennes	2.6
Shelburne	1.9
Colchester	1.65
Williston	1.58
Essex	1.4
South Burlington	1.38
Hinesburg*	1.25
Richmond	1.08

*With 6 full-time officers

8) What is the impact of the COPS Grant?

- The budget includes the use of \$50,000 in COPS grant funds to offset the estimated salary and benefit costs of \$93,925.

9) Can the COPS Grant be redirected to a different use or position?

- No. The COPS grant was acquired to add a 6th full-time officer in order to reduce the number of shifts with only one officer working.

10) Can we cut a full-time officer and keep the COPS Grant?

- No. If there is a reduction in the amount of full-time sworn officers the COPS grant would have to be terminated.

11) Is there any change to the hours of coverage?

- The hours of coverage will depend on the number of officers that can be hired. Surrounding communities are understaffed and unable to cover any of our shifts

12) How are shifts filled?

- If a shift can't be filled by a full-time officer, the department has a couple of sworn officers who are able to work a few shifts a month. These per diem officers are not considered regular part-time employees and do not receive any benefits.

13) When do the majority of calls occur?

- On average, slightly more calls occur during the 3:00 pm – 11:00 pm shift than the 7:00 am – 3:00 pm shift. Less than 10% of the calls occur during the call-out time of 11:00 pm – 7:00 am.

14) Does the town still plan to go through a community process to create a new public safety strategic plan?

Yes. Given the potential future demands on the police and fire departments, the Selectboard still plans on developing a strategic plan. More discussions on how to approach this will occur over the next few months.

15) Why does the FY23 Police budget look much higher than the warned FY22 budget and previous budgets.

- The FY23 budget was the first budget in a long time to have the benefit costs for each department put under each department. Previously employee benefits were a stand-alone section of the budget. In the budget presentation for town meeting, it was possible to separate employee benefits into each department for FY22, but it was not possible to do so for the FY21 Actual column. As a result, comparing the bottom line department FY21 Actual figure to the bottom line department FY22 and FY23 figures was not an apples to apples comparison and therefore, the FY21 Actual budget looked artificially lower than FY22 and FY23.

1 **SELECTBOARD MEETING DRAFT**

2 **April 13, 2021**

3
4 **Attending the Meeting (remotely):** Merrily Lovell (Chair), Phil Pouech, Mike Loner, Maggie Gordon,
5 Dennis Place, Todd Odit, Anthony Cambridge, Joy Dubin Grossman, attending remotely: Natacha Luizzi,
6 Monique Jackson, Caleb Casco & Gabriel Sennott

7
8 Meeting called to order at 7:00 p.m. via Zoom.
9

10 Agenda Additions / Deletions

11 None at this time.

12 Public Comment (for items not on the agenda)

13 None at this time.

14 Consider Action on Revised Police Department Budget

15 Merrily began with a brief overview of the proposed Police Department budget. She said that the original
16 Police Department budget proposal to the Selectboard had a salary total of \$495,148 and that of that
17 amount, \$44,841 was budgeted for filling shifts with per diem officers, \$26,000 was for the administrative
18 assistant position, and the balance was the total salaries for 6 FTEs. She said that the Selectboard chose
19 to level-fund salaries at the Fiscal Year 2022 amount, which cut off \$24,527, which equates to cutting the
20 administrative assistant position or the shift filling budget by more than half. She said that this results in
21 \$46,314 left to cut in the salary line item before full-time positions have to be reduced. She said that in
22 order to make discussion easier tonight, there are four different versions of the budget:

- 23 1. The original, reduced police budget that Todd had proposed, where the administrative assistant
24 position was cut by 0.125%.
25 2. A proposed budget where the administrative assistant position is cut entirely.
26 3. A proposed budget where the administrative assistant position is cut and \$50,000 in ARPA funding is
27 used.
28 4. A proposed budget with 5 full-time officers (rather than 6).

29 Phil said that there is a small group of people in Hinesburg who are questioning the police and whether
30 the Town needs armed forces. He said that some of this comes from the Black Lives Matter movement,
31 and that many people are having some soul-searching about policing in the United States. He said that it
32 is a healthy discussion, but does not think that some of these issues with the country's policing are
33 necessarily issues that have occurred in Hinesburg. He said that there have not been complaints about
34 police escalating problems or racial biasing in the police department. He said that it is not realistic to
35 impact the police department if there are no tangible issues. He also noted healthy discussion about the
36 budget and about the funding of the police department. He said he has heard from many members of the
37 community about community policing. He suggested that the Town should maintain its current police
38 force and follow up with a review and needs assessment next year for policing services in Hinesburg, and
39 then budget according to the results of those analyses. He said he is supportive of the originally-proposed
40 budget reduction for the Police Department.

41 Maggie agreed with Phil's assessment of constituents' comments, and said that because voters voted
42 against the budget, the Selectboard needs to respond to that and take it seriously. She said she is
43 uncomfortable with cutting a position without having a Town-wide conversation, since a cut position
44 could result in cutting services or hours. She said she is interested in Option #3, which includes using ARPA
45 funds, though she is uncomfortable with using one-time investment funding to address a budget shortfall.

46 Mike agreed with Maggie. He said that the Selectboard felt confident to give the police department and
47 the Town Manager the approval to hire a sixth officer last year, which represents a commitment to that
48 department. He said that they could make an adjustment to that commitment based on a future review
49 and needs assessment and expressed hesitancy for cutting a position from the police department, since
50 it would be difficult to bring it back to current levels should the Town find that it needs to do so in future
51 (especially since other municipalities are having difficulty recruiting and retaining staff in their own police
52 departments). He said that it does not make sense to add one-time ARPA funding. He said that he would
53 be supportive of Option #2. He said that the majority of voters do want to see the budget cut, and this
54 option would address that.

55 Dennis asked Todd why the revenue changes so much for each option. Todd said one difference is that if
56 they reduce the number of officers, there is less revenue from ticketing that would be occurring. He also
57 noted that the \$150,000 revenue figure includes the idea of using ARPA funds to offset some of the
58 expense. He said that revenue projections are estimates. He also said that with 5 officers, there wouldn't
59 be the Community Oriented Policing Services (COPS) grant, since if they reduced the force to 5 full-time
60 officers, they would need to terminate the grant. He said that with respect to Option #3, a number of
61 communities are using ARPA funds to retain and attract employees and that though Hinesburg has not
62 done that yet, they could budget the use of ARPA funds to offset the cost of the police department.

63 Merrily said that it would be good to maintain the status quo until there's a deeper review and needs
64 assessment of the Town's policing needs. She said that a study could result in the Town needing more
65 officers, not fewer, and there is a dearth of information on other Towns that have populations that are
66 similar to that of Hinesburg. She expressed support for Option #1 and is interested in Option #3. She asked
67 Todd how the ARPA funding could be used. Todd replied that they are eligible to use ARPA funds to offset
68 any normal government expense, and that the Town could choose to apply funding to this position and
69 lessen the cost of the position. He said that because ARPA funding needs to be spent by December 31,
70 2026, a Town could supplant what is normally spent with ARPA funding and save taxpayer dollars for a
71 future date.

72 Phil said he is still hesitant to use ARPA funds for this, since there hasn't been a wider discussion with the
73 community on how to use ARPA funding overall, and also because the ARPA funding is one-time funding.
74 Maggie agreed.

75 Maggie discussed Option #2, saying that if they reduce the administrative assistant position, those tasks
76 will fall to the police officers, who will need to devote more time to administrative tasks than providing
77 policing services. Todd replied that the general feeling is that the administrative tasks could be more easily
78 spread around the 6 officers. Maggie said she would be supportive of Option #2. Mike agreed.

79 Phil said that he isn't against Option #2. He said that while the police department might lose some
80 administrative consistency with a cut in administrative staff, it is important to retain the police services
81 and be responsive to the voters' request for a budget reduction. Merrily agreed.

82 Dennis said he is willing to support Option #2 with the understanding that Hinesburg will try and look at

83 regionalization and working with other towns for policing services in future. He requested additional
84 information from Town staff on weekly schedules and staffing levels for each shift, asking if there are
85 always 2 officers on each shift if the police staffing levels are at 6 FTEs. Anthony replied that having 6
86 officers helps, but they still run single shifts, especially since they no longer have part time (per diem)
87 positions. He noted that the police department maintains 2-officer staffing on the weekend shifts, and
88 that they typically have 12.5 single shifts per month (compared to 35 single shifts per month when they
89 only had 5 FTEs).

90 Todd said that procedurally, if the Selectboard agrees to a budget tonight, the official warning will be next
91 week, and the election date would be May 17th. Maggie asked about worst-case scenario and what would
92 happen if this budget were voted down. Todd replied that because taxes are collected in November, the
93 Town could use fund balance to fund departments until they need to send out tax bills (in November),
94 and that they would need to have an approved budget in place by that time.

95 Merrily opened the discussion up to the public.

96 Natasha said she is supportive of maintaining six police officers and the Town's current coverage. She
97 noted that the Town voted unanimously to pass the COPS grant (only 53 dissenting votes).

98 Phil made a motion to approve Budget Option #2 (reduced administration position and additional
99 reductions discussed before) for a budget vote. Maggie seconded. The motion passed with 5 yes votes.

100
101 Consider Readoption of Selectboard Operating Guidelines

102 Merrily said that there were good questions asked at the last meeting, which led to the drafting of a
103 Selectboard Code of Ethics in addition to the Selectboard Operating Guidelines.

104
105 Todd noted several corrections to the Operating Guidelines, including several pronoun changes, and a
106 struck reference to a nonexistent appendix.

107
108 Dennis asked about media relations requirements and asked whether it prevents people who are not
109 the Town Manager or Selectboard chair from getting on Front Porch Forum or Facebook and speaking
110 about issues. Todd replied that he interprets it as responding to a media inquiry on behalf of the Town
111 or Selectboard, such replying to a media inquiry from a reporter. Merrily added that the requirement
112 seems to pertain to media other than social media. Mike additionally added that inquiries from the
113 media should be directed to Todd, but responding to a social media post should be covered under the
114 Town's social media/personnel policy. Phil agreed, saying that there is a distinction between providing
115 information on social media platforms and replying to an inquiry as a representative of the Town or
116 Selectboard, and acknowledged that there could be a grey area in that section of the policy. Merrily
117 pointed out that some of these questions are dealt with in the Selectboard Code of Ethics. Todd said
118 that from a staff perspective, he tends to weigh in on Front Porch Forum with factual information or
119 corrections, rather than offer his own opinion on a topic.

120
121 Dennis asked if there should be clarification in Guideline #8 about who can respond to media posts and
122 inquiries. Todd said that for language around the Selectboard, the Chair is the designated spokesperson
123 and that is clearly laid out in the policy. He said that for Town employees, there is language allowing for
124 the Town Manager's designee to issue communications, as well as another separate document on
125 personnel and social media policies for staff that outlines requirements.

126

Phil made a motion to readopt the Selectboard Operating Guidelines. Maggie seconded. The motion passed with 5 yes votes.

Consider Adoption of Selectboard Code of Ethics

Merrily reviewed the code of ethics. These include that the Selectboard will represent the needs and interests of all Hinesburg residents, the Selectboard will create policies and assure accountability, the Manager will lead the Town, the Selectboard will lead by example, the Selectboard will hear each opinion but act as one, the Chair or designee will speak as the official voice of the Selectboard, the Selectboard will be aware of the different roles each member plays as individuals (Selectboard member, citizen, voter, and taxpayer), the Selectboard will maintain open communication with each other, the Manager, and the community at large, all Selectboard members shall uphold the highest ethical standards, the Selectboard members will act within the scope of their official roles, and that all Selectboard members will respect their peers, constituents, and confidentiality.

Maggie asked for clarification on the requirement around being aware of the different roles each member plays as an individual. Merrily said that she interprets this requirement as not using one's status as a Selectboard member for personal gain. Joy said that from her perspective, each individual plays many roles in a small Town such as Hinesburg, and that Selectboard members need to lead by example due to their visibility in Town, even in their personal lives. Phil said that when personal and professional roles are in conflict, Selectboard members are able to recuse themselves if it's needed. Maggie recommended adding clarifying language to this point about keeping one's roles in mind when speaking. Todd suggested rewording this requirement, since Selectboard members are always in that role first and foremost. He said he would revise this requirement and return to the Selectboard with proposed clarifying language.

Merrily asked how other Selectboard members feel about the requirement around hearing each other's viewpoints but acting as one once a decision is made. Mike said that it is important to include this requirement and is a good way for the Board to operate, but asked about extreme situations (such as if the majority of the Board adopts an extreme white supremacy perspective and policies and an individual Selectboard member is opposed to this and feels no other recourse than to resign out of principle). Phil acknowledged a lot of grey areas in the code of ethics, but said that it is important for the Board to establish this code and agree upon each of its included requirements. Todd said that developing a code of ethics is an exercise in establishing trust amongst the Board.

Maggie said that she would like to spend time reviewing the document and potentially reordering some of the requirements for better document flow. Dennis said he would like to outreach Board members and Town staff if he has questions. Todd suggested that Maggie and Dennis work together on refining a draft for the Selectboard's consideration at its next meeting.

Selectboard Forum

Maggie said that the Lot 1 Committee has received 5 responses to the Request for Proposals (RFP) that was issued, and that they will be reviewing and scoring the bids next week.

Phil noted that there was a meeting of the Town Hall Committee to fix its roof. He noted that the initial patching of the roof has occurred, and that they hope to have the initial survey completed within the next two weeks and would like to begin fielding it. He said that the roof repair/replacement effort will

173 likely be a several-year project, and also noted that the Committee said that the Town will likely need to
174 seek a large meeting space elsewhere (while the Town Hall's large gathering space is out of
175 commission). Joy added that the workers who patched the roof had noted that the slate has
176 deteriorated significantly. She said that one idea the Committee had is to field a survey of people at the
177 time when they are voting on the police budget in the next several weeks. Dennis asked if the roof can
178 be converted to a standing-seam roof. Phil replied that the tresses need to be fixed and that they could
179 switch to a new style of roof.

180
181 Dennis said that the Selectboard should take up the topic of impact fees in the next several weeks. Todd
182 replied that there will be an update on impact fees at the Selectboard's next meeting.

183
184 Merrily noted that the Hinesburg Tree Warden, Paul Wiczoreck, has received the 2022 Vermont Tree
185 Warden Hamilton Award for significant advancement of the goals of urban and community forestry
186 through successful forestry practices, conservation planning, increased citizen engagement and active
187 public education. Selectboard members congratulated Paul for this accomplishment.

188
189 Mike said that he and Joy have been working with the Diversity, Equity, and Inclusion Work Group to
190 focus on Hinesburg policy and they are looking into writing a grant to the Vermont Community
191 Foundation to conduct a Town-wide cultural survey.

192
193 Adjourn

194
195 Phil moved to adjourn at 8:44 p.m., seconded by Maggie and approved with 5 yes votes.
196

197 Respectfully submitted,
198 Amy Coonradt, Recording Secretary

1 **SELECTBOARD MEETING DRAFT**

2 **April 20, 2021**

3
4 Attending the Meeting in person: Merrily Lovell (Chair), Maggie Gordon, Dennis Place, Joy Dubin
5 Grossman, Xander Patterson, Rob Peeters, Chad Hayden
6

7 Attending the Meeting remotely: Phil Pouech, Mike Loner, Todd Odit, Alex Weinhausen, Jennifer Decker,
8 Monique Jackson, Beth Danon, Tom Giroux, Richard Watts, Natacha Liuzzi.
9

10 Meeting called to order at 7:00 p.m. via Zoom.
11

12 Agenda Additions / Deletions

13 None at this time.
14

15 Public Comment (for items not on the agenda)

16 None at this time.
17

18 Approve Minutes of 4/6/2022

19 Phil made a motion, seconded by Maggie, to approve the minutes of April 6, 2022 with any agreed-upon
20 edits. The motion passed with 5 yes votes.
21

22 Affordable Housing Committee Interview – Xander Patterson

23 Xander said that his roots in Hinesburg go back to 1964 but that he's only lived here full-time for the
24 past 3 years. He said that he has been attending the Affordable Housing Committee for the last 3 years.
25 He said that the issue is pressing and the Committee has been congenial, and he would like to support
26 their work.
27

28 Phil said that the Applicant's experience can help the Town secure this type of housing. He said that he
29 also liked the idea of looking at affordable public transport as well. He said he is encouraged by the
30 Applicant and will support him.
31

32 Maggie thanked the Applicant for being willing to step up and serve on the Committee.
33

34 Dennis said that he agrees about the higher densities in the Village, but said that he doesn't want the
35 Committee to forget about those residents outside of the Village, who also need affordable housing.
36 Xander agreed, saying that it would be important to pay attention to the zoning regulations, since
37 zoning regulations can be a barrier to providing affordable housing in less densely-populated areas.
38

39 Maggie made a motion, seconded by Mike, to appoint Xander Patterson to the Affordable Housing
40 Committee, with a term expiring on April 1, 2024. The motion passed with 5 yes votes.

41
42 Public Hearing – Contractor Yard Zoning Bylaw Amendments
43

44 Maggie made a motion, seconded by Phil, to open the public hearing on Contractor Yard Zoning Bylaw
45 Amendments. The motion passed with 5 yes votes.
46

47 Merrily noted that this set of amendments had come to the Selectboard some time ago and that it was
48 sent back to the Planning Commission for further revisions when several contractors raised concerns
49 and had questions with the amendments as proposed. She noted that the amendments have been
50 revised and are now back at the Selectboard for a public hearing and consideration for adoption.
51

52 Alex provided a brief summary, saying that there was an action item in the Town Plan that required the
53 Town to review and revise its regulations around contractor yards and vehicle repair services. He noted
54 that contractor yards refers to a home property that is used for the storage of heavy equipment and
55 construction materials for use in off-site construction (such as landscaping, construction, excavating, and
56 snow-plowing businesses). He said that the changes would simplify the contractor yard portion and
57 remove some of the difficult-to-meet setbacks in current zoning from surrounding homes and reducing
58 those to be more reasonable and accomplishable, while also ensuring that screening is adequate. He
59 said that the revisions retain a robust review process by the Development Review Board (DRB). He said
60 that the regulations also separate out vehicle repair services from contractor yards, recognizing that
61 vehicle repair services are their own distinct type of home occupation, and that the new regulations
62 around contractor yards would not apply to home occupation vehicle repair services.
63

64 Alex noted that the more recent revisions between the last Selectboard public hearing on these
65 regulations and tonight's public hearing have to do with a provision to allow minimal topsoil processing
66 in the contractor yard regulations, as well as a minor change made to the vehicle repair services
67 regulations to allow for minimal outdoor work on vehicles.
68

69 [redacted] asked about equipment count and whether vehicles used for personal and business use are part of
70 the count. Alex replied that yes, they would be counted. [redacted] asked about lot sizes and how the 3 acres
71 was derived. Alex replied that it comes from the existing zoning, which has a similar lot size
72 requirement. He noted that the Planning Commission discussed this and felt that a lot of at least 3 acres
73 was advisable in order to meet the required setbacks and landscaping provisions. He said that because
74 these types of home occupations have the potential to impact their neighborhoods, they would not be
75 suitable to neighborhoods with smaller lots.
76

77 Merrily made a motion, seconded by Maggie, to close the public hearing. The motion passed with 5 yes
78 votes.
79

80 Consider Adoption of Contractor Yard Zoning Bylaw Amendments

81 Maggie noted that the requirements say that contractors need to contact the Zoning Administrator prior
82 to any topsoil screening and asked whether that would be burdensome. Alex replied that the
83 requirement came out of a suggestion by a contractor, and serves to help contractors work with the
84 Town on meeting these regulations. He noted that these requirements would only apply to new
85 businesses or businesses who are looking to expand their operations, and said that he anticipated that
86 there would not be many of them.

87
88 Maggie made a motion, seconded by Dennis, that the Selectboard adopt the zoning regulation revision
89 regarding home occupation contractor yards and vehicle repair services. The motion passed with 5 yes
90 votes.

91
92 Review of Updated Police Impact Fee and Study

93 Alex noted that this effort to update impact fee ordinances was started several years ago, in recognition
94 that times have changed and the formulas that had been used when the first impact fees were adopted
95 in 2009 needed to be adjusted, specifically with regard to the police impact fee. He said that this fee was
96 adopted before the Town bonded for and built the new police station. He said that since the actual costs
97 for building the new police station are known, the police impact fee for new development much easier
98 and transparent and defensible. He said that this study would base the fee on the actual cost of the
99 police station. He said that they will be collecting these fees for the duration of the bond. He said that
100 the consultant provided an analysis of the impact fee and how it was calculated. He said that the Zoning
101 Administrator would make the calculation and collect the fee.

102
103 He spoke about fire impact. He said that the same consultant updated the fire impact fee, but that the
104 work needed to be paused because impact fees are based on the capital budget, and that the Town
105 needs more information and a plan for further capital budget development prior to moving forward
106 with fire impact fees.

107
108 Dennis asked whether any impact fees that are collected for the Police Department would go toward
109 that bond to pay down the loan. Alex replied in the affirmative. Dennis noted that the Town had
110 recently had \$330,000 in its fire department account but now are down to \$170,000. He asked who
111 authorizes the spending from that account. Todd replied that ideally, expenses would be programmed
112 into the capital budget so that any time there is a proposed expense that would use impact fees, that
113 revenue would also be budgeted. Dennis said that moving forward, it would be good to implement that
114 kind of transparent process that Todd referenced. Dennis expressed concern that people in the past
115 have paid impact fees for certain purchases that were not made. He asked whether residents have the
116 right to ask for that money back. Todd replied that they have that right, but that if there aren't any
117 funds left unexpended from the year they paid, then the Town can't reimburse that money. Phil noted
118 that the Selectboard needs to approve the expenditure of these funds.

119
120 Alex said that the consultant provided a proposed revised police impact fee ordinance for the
121 Selectboard's consideration, and noted that the ordinance revision process differs from zoning bylaw
122 revision processes.

123
124 Phil said that he is in favor of moving this forward. He said that it would be good to also analyze water
125 and wastewater impact fees and compare those to fees from other municipalities. He said that he would
126 like to continue moving this forward but also look at the big picture in terms of impact fees.

127
128 Merrily said she is in favor of moving this forward. She asked why there has been no acknowledgment of
129 the major housing projects that are currently under consideration. She said that it looks like there will be
130 quite a dramatic rise in the population of Hinesburg, but that was not acknowledged in the study. Alex
131 replied that the consultant was very interested in that, and noted that the consultant was Jonathan
132 Slason who is a member of the DRB (and is aware of the major housing projects). Alex noted that the

133 analysis was driven by the amount of money spent on the new police station and the bond for that, and
134 also how many officers Hinesburg has.

135
136 Jennifer Decker asked if the impact study is available on the website. Merrily replied that it is included in
137 the materials for tonight's meeting. Jennifer asked if residents have had the opportunity to review and
138 give input to it. Todd replied that if the Board decides to amend the ordinance, there will be a public
139 hearing, at which time the public can give input. Jennifer said that she would encourage the Selectboard
140 to give the Town residents the opportunity to give input.

141
142 Selectboard members unanimously indicated favor for the study and for staff moving forward with a
143 revised police impact fee ordinance.

144
145 Consider Approval of Statement in Remembrance of Fern Feather
146 Merrily said that Fern Feather was a resident of Hinesburg who was tragically killed last week and that
147 the Selectboard would like to issue a statement in remembrance of her. She read the statement, which
148 is as follows:

149
150 Fern Feather was a resident of Hinesburg and beloved by all who knew her. She was devoted to animals
151 and plants alike and had a great love for the natural world. She was a loving friend who always had time
152 for listening and supporting the people around her. Fern will be missed by many, and we all mourn the
153 loss of this loving, beautiful spirit.

154
155 The Selectboard discussed putting the statement on the Hinesburg website as well as posting it on Front
156 Porch Forum.

157
158 Jennifer Decker thanked the Selectboard for their work on this, and asked whether they would including
159 in their statement some language around transphobia and how to help make Hinesburg safer for people
160 and protecting them from hate crimes. She also suggested putting a plaque in the Town forest in her
161 memory, since Fern was a lover of plants. Merrily said that it was not clear that Fern's death was a hate
162 crime, and so they did not want to classify it as such. Phil said that a plaque would need to be
163 maintained, and encouraged Jennifer to meet with others and develop a plan to present to the
164 Selectboard for consideration.

165
166 Phil made a motion, seconded by Mike, that the Selectboard approve the statement of remembrance.
167 The motion passed with 5 yes votes.

168
169 Consider Approval of St. George Fire Department Contract
170 Merrily noted that Hinesburg has provided fire services to St. George for some time at a flat fee of
171 \$40,000, but that this contract proposes to base costs on call percentages. She noted that St. George
172 had 16% of the call volume and so their charges would now be 16% of the operating budget
173 (approximately \$65,000). She noted that St. George will pay the ambulance service on a per capita basis,
174 similarly to how Hinesburg does this. She noted that Nick and Todd will go to the April 21, 2022 St.
175 George Selectboard meeting to obtain approval.

176
177 Phil asked about the 16% cost, and whether it includes the \$100,000 capital that is part of this year's
178 expense. Todd replied that it does not, and the consensus was that it didn't seem right to charge St.

George for that, recognizing that they are a small town with fewer resources. He said that this contract is a good starting point for future contracts.

Phil made a motion, seconded by Maggie, that the Selectboard approves the proposed interlocal contract with St. George for the provision of fire protection, rescue, and emergency medical services by the Town of Hinesburg, for \$65,000. The motion passed with 5 yes votes.

Consider Approval of Revised Police Budget Vote

Todd said that yesterday the Town was informed that three officers are taking positions with other Towns, and as a result, Hinesburg is down to 3 officers. He said that the departing officers left for significantly higher compensation opportunities. He said that the prior budget was built on having 6 officers, no administrative assistant, and little shift-filling money; he said that it will be much more expensive to fill the positions that were lost than what was paid to the prior individuals in those positions. He said that one officer left for a \$10,000 signing bonus and \$11 more per hour. He said that Hinesburg will not be able to attract anyone at the rates that the Town had been paying. He said that the budget will likely only now be able to support 5 officers, in order to both fill the positions and pay the positions enough to retain them. He said that there will likely be a reduction in coverage to 9 AM to 9 PM, Monday-Friday (from 7 AM to 7 PM for all 7 days a week); he said that State police will cover the remainder of the hours, and will only respond to serious crimes and violent crimes, and that that they cannot guarantee set response times.

Maggie said that at some point, Williston will have filled their vacant positions. She asked if other departments, such as Shelburne, have raised what they are offering to be comparable to Williston. Todd replied that one of the officers went to Williston and one went to Shelburne, and Shelburne has a lot of positions to fill.

Phil said that it seems as though the Town has been caught off guard with this. He asked what if the Town moves forward with the budget but doesn't know how many officers it can support. Todd replied that the Selectboard could authorize 5 full-time employees at this point, since they will likely need to put more funding into part-time shifts and an administrative assistant position. He said that the Town will likely need to look into hiring and retention bonuses.

Merrily asked if they should move forward with the budget that was voted on at the last meeting, which was a certain dollar amount. She asked how they will move forward at this point. Todd replied that the COPS grant is now off the table, so they will need to remove that funding (since they only have 5 FTEs). He said that he would not recommend changing the salary line item, but noted that there would be savings in the health insurance line item (a decrease of \$30,404). He said that with this change, the revised budget would be \$747,156, which is a decrease of \$68,327 from the original warned FY23 budget, and a decrease of \$57,497 from the current FY22 budget. He said that when revenue is taken into account, the net expense for this revised budget is \$18,327 from the originally-proposed FY23 budget and \$17,497 from the FY22 budget.

Todd displayed the proposed budget (FY23 Revised), which currently includes assumptions that the Town would have 5 full-time officers and no COPS grant. He showed comparisons to the FY21 Actual, FY22 Budgeted, and FY23 Original budgets.

Phil said that he supports the revised budget moving forward, but suggested that they postpone a decision until the next meeting so that they and the public can digest this new information.

Mike said that he agrees with Phil and would like to have more time to review the revised proposed budget. He said that intermunicipal policing seems more and more appealing (and more and more likely), since it appears that there aren't enough officers to staff all of the positions in the towns in the area.

Merrily expressed concern about timing and suggesting meeting next week to discuss this new budget. Todd said that they must give 30-40 days to warn a vote. He said that the Town can get by on reserve funds if they do not have an approved budget by July, but they cannot send out tax bills without an approved budget. He said that they would like to have an approved budget by August 1. Merrily suggested scheduling a Selectboard meeting on April 27th to approve this new proposed budget. She said that at that point they would also decide on a date for a public hearing on that new budget and a date for a vote on the new budget.

Beth Danon said that the Town of Shelburne is interested in regionalization. Todd replied that a discussion around regionalization would be best discussed in executive session, and that if Shelburne was willing to contemplate this kind of agreement, it would need to be a longer-term solution.

Jennifer Decker said that Hinesburg has the opportunity to create unarmed positions similarly to the approach that Burlington is taking. She said that this is an opportunity to shift positions in that direction, since Hinesburg is a smaller community and does not need to use violent responses to non-violent incidents.

Consider Approval of Selectboard Code of Ethics

Merrily thanked Maggie and Dennis for their edits and suggestions to the Code of Ethics.

Todd said that he is very open to discussion with the Selectboard about how the Town is operating. He said that he is very willing to engage with Selectboard members and discuss what is occurring and why. He said that in the next few years, he will begin working on what he has observed over the last year. He said that he would like to share his observations over the past year at some sort of Selectboard conference in the spring. Merrily thanked Todd for his comments and said that this document helps clarify roles for the Selectboard and Town Manager.

Phil made a motion, seconded by Maggie, that the Selectboard accept the Code of Ethics dated April 13, 2022 as shown. Maggie seconded. The motion passed with 5 yes votes.

Approve Quote for Water Filter Replacements

Merrily noted that the Water and Sewer Departments need to purchase water filter replacements and that they have obtained 3 quotes. She noted that the lowest quote was priced at \$24,475.15, and that it will be a capital expense.

Phil made a motion, seconded by Maggie, that the Selectboard approve the purchase of the water filters for \$24,475.15 from IFI Inc. The motion passed with 5 yes votes.

Emergency Meeting of the Hinesburg Selectboard Meeting Draft

April 22, 2022

Hybrid Meeting

Present: Merrily Lovell, Maggie Gordon, Dennis Place (remote), Phil Pouech (remote), Todd Odit, Joy Dubin Grossman (remote), Stuart D

Meeting Called to order at 3:30pm

Additions/Deletions to the Agenda

None at this time

Consider Approval of Revised Police Budget

Recently three Hinesburg Police Officers resigned to move to departments that offered \$10 to \$11 more an hour as well as "signing on bonuses". These resignations and the inability for the Vermont State Police to provide police support due to their statewide shortage is of great concern to the Town.

Merrily, Todd and Chief Cambridge met with Sargent Casco to discern the possibility of retaining the three officers; he being one of them. Two of the three officers were not interested in staying and the third was a maybe. Following this meeting the general sentiment, if there's not enough funds to staff all of the shifts, we won't have a department.

The two remaining officers were given raises by the Town Manager in an effort to retain them.

Merrily expressed concern and remorse that the board hasn't done a good job acting quickly on bringing forth a budget as well as not being supportive enough of the department.

Phil was looking for clarification on how many officers, cops grant information and which of the budget were at play. He was also concerned about listening to the voters.

Maggie expressed concern as well about listening to the voters.

Dennis asked questions and had concerns about the Cops Grant, staffing, and overall expenses.

Jennifer Decker was concerned with the town having to continue to Cops Grant after the funding ended.

Todd proposed voting on two budgets

Option 1 \$800, 491 total expenditure which has enough funding for 5 possibly 6 officers and retains Cops grant

Option 2 \$773,579 does not have enough of a salary line to support 6 officers which eliminates the Cops Grant and ultimately costs the town more money.

Phil made a motion, seconded by Maggie to bring Option 1 FY23 Revised Budget to the voters. The motion passed with 4 yes votes.

32 Consider Approval of Special Meeting Vote on Revised Police Budget Phil made a motion, seconded by
33 Maggie to have a Public Information Meeting May 4, 6:00pm & May 24 Australian Ballot election. The
34 motion passed with 4 yes votes.

35 Motion to adjourn 4:55

36

37

38

39

271 Selectboard Forum

272 Maggie spoke about the Virtual Community Q&A and said that she enjoyed it and that it went well. She
273 said that it would be great to have one of these sessions per month to give residents an opportunity to
274 interact with Selectboard members. Merrily agreed.

275
276 Phil noted that Green Up Day is coming and that more information on it will be forthcoming on Front
277 Porch Forum. He said that residents can leave secured Green Up Day bags on the roadside for pickup,
278 and noted that the Town is looking for one more volunteer to help with pickup. He said that they will
279 also accept returnable bottles and cans in separate bags, and that additional information on that topic
280 will also be forthcoming.

281
282 Dennis thanked Todd for sending out information on the Richmond Ambulance Service. He commended
283 that group for its efforts and expressed thanks for their partnership with Hinesburg.

284
285 Town Manager Update

286 Todd said that due to supply chain issues, the next phase of the sewer treatment plant upgrade will not
287 begin in the fall, but that further updates are forthcoming. He said that he had a phone call with Wayne
288 Elliott about allocation fees and that they are beginning work on looking at Hinesburg's allocation fees
289 and will potentially come back with some recommendations at a future Selectboard meeting.

290
291 Todd said that there are a number of development topics coming to the Selectboard over the next
292 number of meetings, including the Hinesburg Center 2 application.

293
294 Approve Warrants and Payroll

295
296 Maggie made a motion, seconded by Phil, to approve warrants and payroll as signed by Merrily and
297 Maggie. The motion passed with 5 yes votes.

298
299 Adjourn

300
301 Maggie moved to adjourn at 8:44 p.m., seconded by Phil and approved with 5 yes votes.

302
303 Respectfully submitted,
304 Amy Coonradt, Recording Secretary

Zimbra

#7

5/4

todithvt@gmavt.net

Town Forest Committee RTP grant application

From : Jonathan Trefry <trefryj@gmavt.net>

Mon, Apr 11, 2022 01:29 PM

Subject : Town Forest Committee RTP grant application**To :** Todd Odit <todithvt@gmavt.net>

Todd

As I wrote previously, the Town Forest Committee is applying for a Recreation Trail Program grant. I will need a letter of support from the Town that says a few things: support for the application, available funding (it's a reimbursement grant), grant admin support, and an indication of liability coverage for users of the HTF. The grant submission deadline has been pushed out to May 26th, so I don't need a letter right away. This is more of a heads up to see if you have thoughts about our applying for the grant. The award limit is \$30K and the grant requires a 20% match that we believe we can reach with volunteer labor. We have money available from this winter's timber sales. I don't have all the budget information for the grant yet, but it's looking like we will apply for \$22,000. The most costly part of the project is replacing a 2' culvert with a 6' culvert per VT DEC requirement. The culvert is near the Hayden Hill Road West trail head. Other trail maintenance will be done on 1.5 miles of the Eagles trail along the old Economou Rd extension and on Passing the Horizon trail. We'd work with FOTW on much of this and an outside contractor for the culvert. Grant awards are not distributed until September of this year and we have until the end of 2024 to spend the money. There's nothing saying we would get an award, but we want to try.

Another topic.

The Forest Committee is updating the HTF management plan. We will need to hold one and maybe two public meeting to solicitate feedback. We'd like to work with a facilitator, but don't know of anyone. VLT hasn't offered any suggestions. Do you know of a facilitator we might contact? Or, perhaps someone in your network would know of someone.

thanks for your help.

Best regards, Jon



PO Box 137 Hinesburg Vermont 05461

To: Hinesburg Conservation Commission
Kate Kelly Chairperson

RE: Request for \$10,000 from the Hinesburg Land Preservation Funds.

Tim and Kay Ballard have been working Vermont Land Trust and Hinesburg Land Trust to conserve their 177 acre farm on the west side of RT 116, the last farmland as you descend down the hill to the light at CVU intersection. As described in the Hinesburg Town Plan this project reflects the goals of working with the Hinesburg and Vermont Land Trusts, and other non-profit organizations and landowners for opportunities to conserve appropriate land and the ability to leverage funds with use of Town's Land Preservation Fund, HLT is requesting a \$10,000 contribution from the Hinesburg Land Preservation Fund towards conservation of this land.

The farm was established by the Ballard Family in 1937 and since selling their dairy herd about 17 years ago the cropland has been used by their neighbors the Garvey's. The majority of funds for the purchase of Development Right (Conservation Easement) has been secured through a grant from the VT Housing and Conservation Board (VHCB.)

The project fits well with other conserved land to the north and the western portion of its southern border abuts Geprags Park. The easement includes the opportunity for a public trail along the western edge of the property that would connect to the north west trail on Geprags. The addition of this conserved acreage adds important agricultural land and forest to the previously conserved xxx acres extending north to the Hinesburg town line.

The parcel has 117 acres of agricultural soils comprised of cropland and pasture and 57 acres of woodland that includes a small sugarbush. There are 12 acres of wetland and the easement will create a buffer along the small streams that flow into the wetland complex and stream on Geprags. The 5.3 acres surrounding the barns and house are excluded from the easement and 4 acre farmstead complex with RT 116 road frontage allows for construction of agricultural buildings and housing.

16,431.

Board of Directors

Meg Handler Carol Jenkins John Kiedaisch Alison Lesure Aaron Miller
Andrea Morgante Paul Wieczorek



PO Box 137 Hinesburg Vermont 05461

The farm is in Hinesburg's Agricultural District so there is no conflict with local zoning or regional plans. Conserving this land is in keeping with the strategies in the Hinesburg Town Plan as identified in Strategy 4 and Goals and Actions described in 5.2 and 5.4

Objectives:

Preserve and protect the natural resources and special features of Hinesburg.

4a) Enhance and protect the surface and groundwater resources of the Town.

4b) Preserve and restrict development in significant natural areas such as wetlands, wildlife habitat, streams, and shorelines.

4c) Promote the ecological sustainable use and conservation of natural resources.

4d) Conserve agricultural and forestry lands in the rural regions of Hinesburg.

4e) Encourage a pattern of development that maintains open spaces and scenic resources.

Goal 5.2

Ensure that growth and development don't negatively impact the viability of agricultural uses.

5.2.1 Development planning shall preserve the Town's valuable agricultural resources by directing growth to locations that minimize impact on these resources.

5.2.2 policies such as "Right to Farm" to minimize conflicts between residential and agricultural uses.

5.2.3 Ensure access and proper rights of way to preserve the viability of productive agricultural land.

5.4 Value and encourage farming practices that protect wildlife habitat, water quality, and soil productivity.

5.4.1 Require adequate, uncut vegetative buffers at productive crop fields along streams, rivers and ponds to provide filtering of field runoff and minimize bank erosion.

5.4.2 Encourage productive field cutting schedules to allow young ground nesting birds (e.g. bobolinks, quail, meadowlarks) to leave their nests.

5.4.3 Encourage use of fertilizers and their application types (e.g. soil injection, broadcast incorporated, band application) and application schedules that minimize ground and surface water degradation.

5.4.4 use of the Northeast Region Certified Crop Advisors (NRCCA) Study Resources for nutrient management, pest management, crop management, and soil and water management.

5.4.5 Publicly recognize "best farming practice" which protect and improve wildlife habitat, water quality and soil productivity through an annual awards program.

Board of Directors

Meg Handler Carol Jenkins John Kiedaisch Alison Lesure Aaron Miller
Andrea Morgante Paul Wiczoreck



PO Box 137 Hinesburg Vermont 05461

In addition to the Hinesburg Land Trust request for \$10,000 from the Hinesburg Land Preservation Fund we are also seeking support from the broader community for the remaining \$10,000. With a very generous offer from a Hinesburg resident to match donations up to \$5,000 we are hopeful that the \$20,000 needed to complete the project will be successful. This additional funding will secure the remaining funds to allow for a closing by Vermont Land Trust May 11, 2022.

The Ballards will receive \$570,000 for sale of the Development Rights.

Below is the Budget Summary

Vermont Housing & Conservation Board	\$550,000
Town of Hinesburg	10,000
Local Fundraising (HLT)	<u>10,000</u>
Total Easement Funding	\$570,000

Please see the attached maps and if you have questions or would like more information please contact

If you have questions for:

Please contact Andrea Morgante HLT

andreahinesburg@gmail.com or

Allan Karnatz VLT

allan@vlt.org

Orthophoto Map
 Property: Ballard
 Hinesburg, VT

EXHIBIT A



Riparian
Buffer
Zone

4.4 acres
Farm building
complex

Archeological
Protection
Zone

Wetland
Protection
Zone

5.3 acres
Excluded

Public trail

Conserved Acres: 177

This map is not a survey or subdivision plat, and should not be used or construed for such purposes. It was prepared without the benefit of field measurements or extensive title research. It is intended solely to assist the owner(s) of the conserved land and the holder(s) of the conservation easement in the administration and interpretation of the conservation easement by clearly depicting the presumed boundaries of the protected property, calculating the approximate acreages, and showing the approximate locations of any excluded lands, farmstead or farmstead complex, farm labor housing complex, or special treatment areas.

THIS MAP IS NOT A SURVEY



1:6,000



Farm Building Complex



Public Walking Trail



Riparian Buffer



Protected Property



Archeological Protection Zone



Wetland Protection Zone



Excluded Land



4-16-21

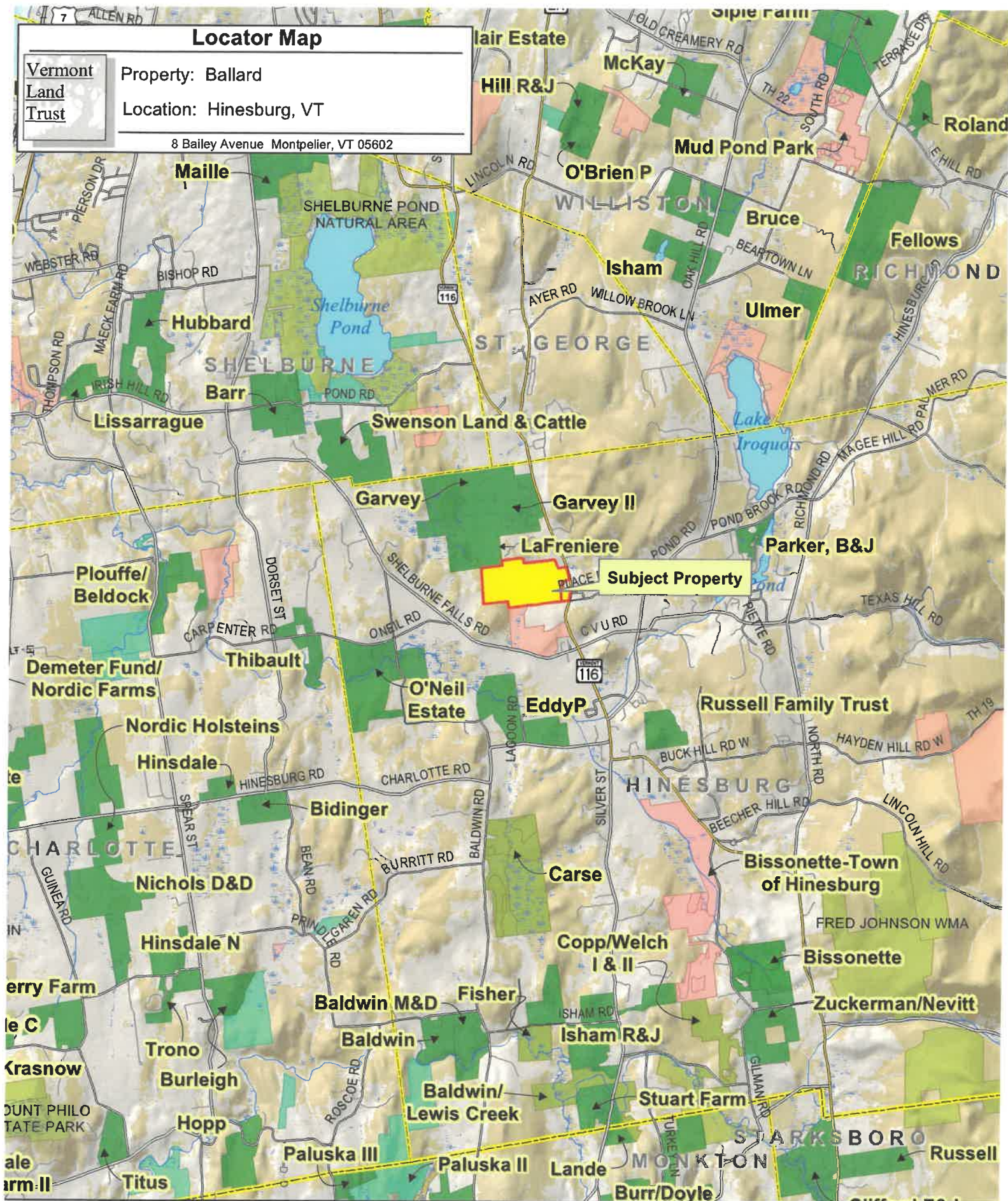
Locator Map

Vermont
Land
Trust

Property: Ballard

Location: Hinesburg, VT

8 Bailey Avenue Montpelier, VT 05602



Subject Property



State Land



Other Non-profit



VLT Conserved Land



Federal Land



Municipal Land

Scale: 1:70,000





T.J. BOYLE ASSOCIATES
LANDSCAPE ARCHITECTURE & PLANNING

April 26, 2022

Todd Odit, Town Manager
Town of Hinesburg
10632 VT Route 116
Hinesburg, VT 05461

Re: Hinesburg Center Phase II – Public Open Space Lot 1 Contribution

Thank you for meeting with me the other week to discuss the Hinesburg Center Phase II Project (HC2). Per our discussion, I'm providing the following information to describe HC2's approach to meeting requirements under Hinesburg Zoning Regulations, section 5.22.5 Public Open Space Standards. In particular, we are requesting the Town's approval to accept a **\$41,925 financial contribution for improvements to the Town of Hinesburg Lot 1, also referred to as the 'Town Common'**. The financial contribution will satisfy part of HC2 public open space requirements.

The zoning regulations require projects with 10 or more new residential dwelling units or 6,000 square feet or more of new non-residential space to provide public open space per the following minimum guidelines:

- (a) Residential Development: 200 square feet per dwelling unit
- (b) Non-residential development:
13,501-50,000 SF building floor area 15% of building floor area

HC2 is proposing:

73 new residential units (73 units X 200 SF/unit)	14,600 SF
14,500 SF of non-residential building floor area (14,500 SF X 15%)	2,175 SF
Minimum Public Open Space Total	16,775 SF

Section 5.22.5(1)(c) notes that 'Trials and pathways (within the project area or off-site) may constitute up to 30% of the minimum public open space size requirements

As noted in Section 5.22.5(3) Features & Amenities

Public open spaces shall be improved with robust features and amenities including, but not limited to, at least three of the elements listed below:

- Landscaping, hardscaping, artwork, and structures (as appropriate) that provide visual interest and encourage public use.
- Shade trees (in addition to street trees) to provide summer shade and vertical differentiation.
- Sidewalks or paths to facilitate easy access within the space.
- Bike storage – e.g., bike racks, bike lockers, etc.
- Outdoor seating sufficient in type and quantity for the intended use.

To meet the public open space requirements, HC2 is proposing a combination of onsite spaces and amenities, and a financial contribution for improvements to Town Lot 1. For onsite amenities, HC2 is providing public open space in two primary ways.

1. HC2 is proposing a substantial number of public trails and pathways in addition to roads and sidewalks within the community. Most substantially, current plans show a total of 3,987 linear feet of 20-foot-wide public trail easements, beginning at the intersection of Roads A and B and continuing west towards the LaPlatte River and north to the Bissonette Recreation Area. HC2 is also proposing a paved recreation path along the south side of Road A to provide connected between an existing recreation path along Farmall Drive and the proposed 'western' trail easements. This represents over 80,000 SF of dedicated easements and paved pathways. As per Section 5.22.5(1)(c), only 30% of the require open space can be satisfied by trails and pathways, which equates to 4,972.5 SF of the total 16,575 SF requirement.
2. As illustrated on the attached 'Village Green' plans and details, HC2 has incorporated a pocket park within the development area. The Village Green will include a central lawn area to support informal play, walkways, benches, bike racks, landscaping, and a plaza area with seat walls, tables and grills. The overall size of the village green is 7,550 SF.

HC2 Public Open Space Requirement	16,775.0 SF
Pathways & Trails	-5,032.5 SF
HC2 Village Green	-7,550 SF
REMAINING	4,192.5 SF

A total of **16,775 SF** of public open space is required for HC2. Per items 1 and 2 above, a total of 12,582.5 SF of public open space is provided as part of the Project. A minimum of 4,192.5 SF of additional public open space is necessary. Section 5.22.5(5) Contribution Alternative states:

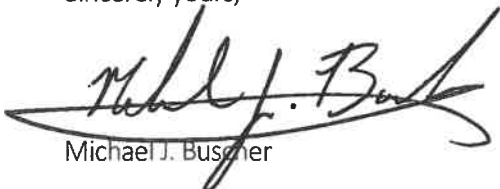
In lieu of providing all the public open space as required by these regulations, the DRB, at its sole discretion, may allow an applicant to contribute to a suitable Town-managed fund that will be used for the creation or improvement of public open space in the village growth area. The contribution amount shall be no less than \$10 per square foot of the minimum required public open space that is not being provided within the project area. - (p. 96)

HC2 is proposing a \$41,925 financial contribution to a 'Lot 1 fund' to help implement improvements to the 'Town Common' and satisfy the remaining public open space requirement.

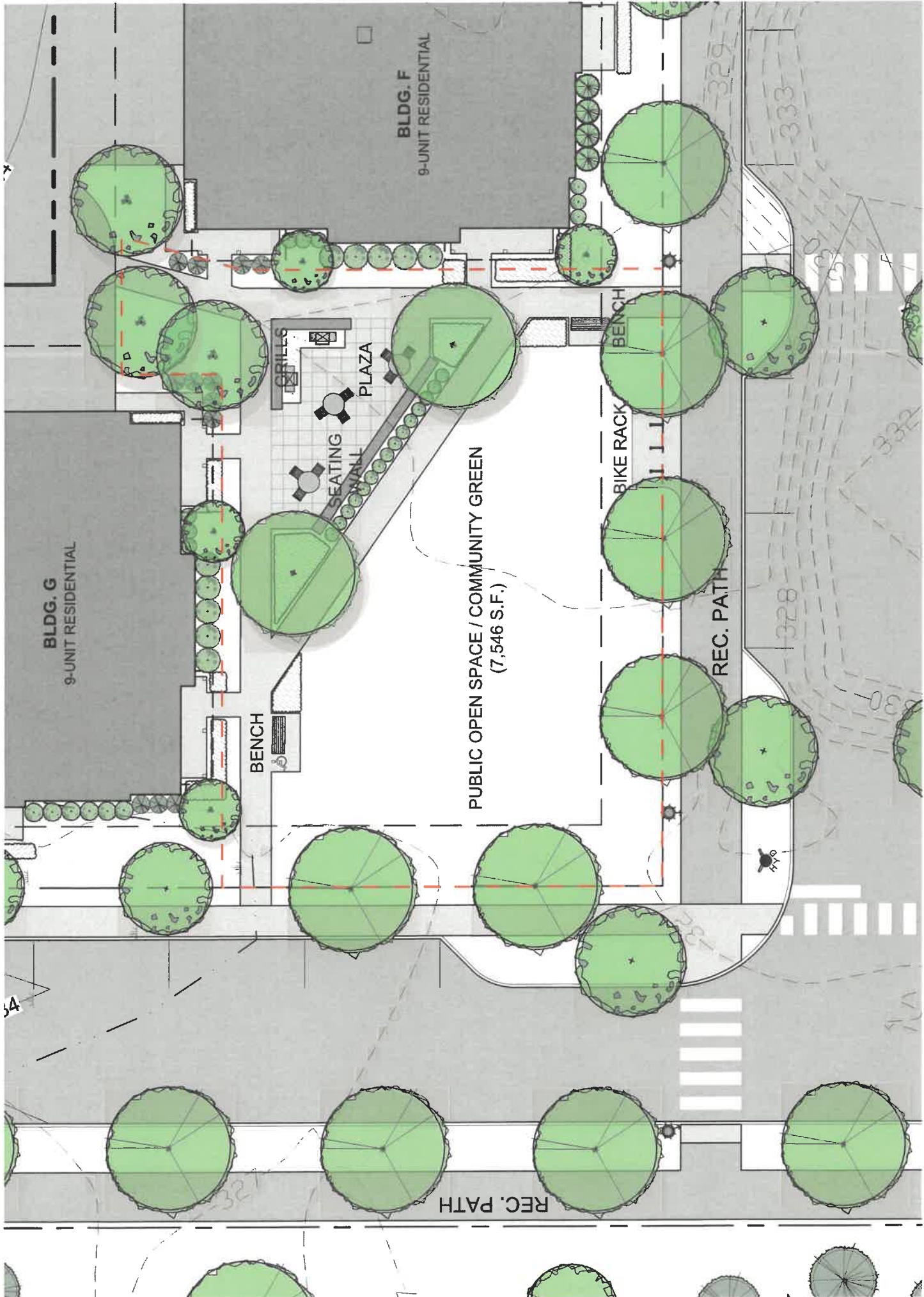
The original intention was to provide improvements within Lot 30 of HC2, a 1.18 acre open space parcel, to comply with public open space requirements. However, this parcel provides an open space connection with the Creekside neighborhood and directly backs to several Creekside residences. There has been strong vocal resistance to programed improvements within this space from Creekside residents. Residents have provided repeated encouragement to keep Lot 30 as a passive recreational space and focus improvements within the Town Common area. Even so, there will be significant improvements to Lot 30, including drainage and landscaping, and the parcel will not restrict passive recreational use by the public within Lot 30.

Your attention to this matter is extremely appreciated. We anticipate submitting a final plat application for Hinesburg Center Phase II in the next week. Please do not hesitate to contact me with any questions or comments.

Sincerely yours,



Michael J. Buscher





5 THOMAS STEELE - VILAS BENCH

DETAIL, NTS



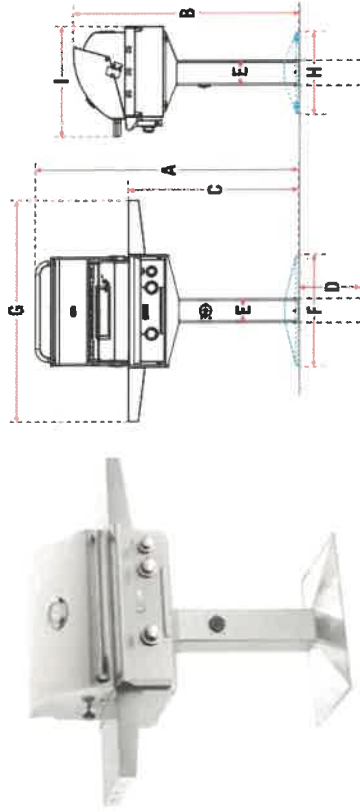
4 MADRAX - LOFTY BICYCLE RACK

DETAIL, NTS



3 THOMAS STEELE - GRAMERCY COURTYARD TABLE

DETAIL, NTS



POST / IN-GROUND MOUNT GRILLS SPECIFICATIONS

Grill Model	Height*		Width		Depth	
	Hood Open (A)	Hood Closed (B)	Post Base (E)	Post Base (F)	Shelf to Shelf (G)	Post Base Outer (H)
24NGT/24NGL	59"	48 1/2"	5 1/2"	5 1/2"	51"	24 3/4"
24NPT/24NPL	59"	48 1/2"	5 1/2"	5 1/2"	51"	18 1/2"

*In-Ground Mount grill height dimensions are approximate from ground level once installed.

2 AOG - FREESTANDING GAS GRILL

DETAIL, NTS



SEMMA

ON: Corner or Pillar TEXTURE: Split Face

Specifications per pallet	Imperial	Metric
Cubing	24 units	24 units
Approx. Weight	1 403 lbs	636 kg
Number of rows	4	
Pillar height	35 7/16 in	900 mm

Unit dimensions	in	mm	Units/pallet
Height	5 7/8	150	24 units
Depth	10 1/2	266	12 right corners
Length	16	406	12 left corners



1 TECO-BLOCK - DOUBLE-SIDED CMU WALL

DETAIL, NTS





Town of Hinesburg
Planning & Zoning Department
10632 Route 116, Hinesburg, VT 05461
802-482-2281 (ph) 802-482-5404 (fax)
www.hinesburg.org

MEMORANDUM

TO: Select Board
FROM: Alex Weinhagen, Director of Planning & Zoning
DATE: April 15, 2022
RE: Fee Reduction Recommendation – Haystack Crossing Project – Black Rock Construction

Ben Avery (Black Rock Construction) expressed concern about the fee amount that the Planning & Zoning Office calculated for the Haystack Crossing project subdivision final plat application. Per the protocol outlined in note #16 our Planning & Zoning Fee Schedule, fees may be reduced or waived by the Select Board due to extenuating circumstances.

In this case, the Applicant makes a reasonable point that due to the large number of multi-unit dwellings proposed, the fee schedule will result in them paying a per dwelling unit fee twice – i.e., for the subdivision final plat review and for the subsequent site plan review. Note – site plan review is required for multi-unit dwellings, but not for single-family or two-family dwellings. I believe this is an unintended consequence of how the fee structure was revised in 2014, when we added a per unit fee for site plan review. The intention was to base the site plan review fee on the size/scope of the project (hence the multiplier per dwelling unit and per square foot of new non-residential space); however, we didn't factor in the additive per dwelling unit fees for projects that also had to go through subdivision review.

The Applicant's request is to pay the subdivision final plat per lot fee for the 60 lots, and be charged the per dwelling unit fee at a later date for the multi-unit dwellings that require site plan review. Per our current fee schedule, the per dwelling unit fee for the future site plan review would total \$12,900. This seems like a reasonable compromise to me. As such, I recommend the Board approve a fee reduction for the Haystack Crossing subdivision final plat application, such that the fee is \$12,015 instead of \$31,215.

As a follow up, I recommend we revise the fee schedule to codify this protocol for per unit fee assessment on projects that go through both subdivision and site plan review. This can be easily accomplished by revising note #7 and note #11 on the fee schedule.

See below for:

- My 3/30/2022 email to Ben Avery explaining the fee calculation, and my willingness to recommend a reduction/waiver. *Two pages.*
- Ben Avery's 3/25/2022 letter with questions/concerns about the fee calculation. *Two pages.*
- The current Planning & Zoning Fee Schedule. *Three pages.*

From: Alex Weinhagen <aweinhagen@hinesburg.org>
Sent: Wednesday, March 30, 2022 1:13 PM
To: 'Ben Avery'
Cc: 'Mitchel Cypes'; 'David S. Marshall'
Subject: Haystack Crossing - subdivision final plat application fee
Attachments: Final Plat Fee BDA.pdf; fee_schedule_020520.pdf

Ben,
Letter received.

Note #7 of the Planning & Zoning Fee Schedule clarifies that the subdivision final plat fee is based on the number proposed lots or units, whichever is greater. See attached. This recognizes that one project might propose 24 new dwelling units on one lot, while another could propose the same 24 new dwelling units on 24 lots. The intent was to have our fee schedule recognize that the complexity of the review increases as the size of the project increases, regardless of how many lots are proposed. The subdivision review does anticipate and codify the number of dwelling units in a given development, even when additional approvals will be necessary (e.g., site plan, conditional use, zoning permit).

With that said, I take your point about paying a per unit fee at a later date for those uses that require site plan review – e.g., all uses other than the single-family homes. Our fee schedule does require fees as part of site plan review – a per unit fee for new residential units, and a per square foot fee for non-residential structures. As outlined in the fee schedule, for new development projects requiring both subdivision and site plan review, these fees are separate and additive. In other words, I think Mitch and I are interpreting our fee schedule correctly.

However, given the unique nature and scope of the Haystack Crossing project, I think it makes sense to base this final plat fee on lots rather than total dwelling units. Assuming you're amenable, I will recommend to the Select Board a waiver of the subdivision final plat per unit charge, with the fee based on the 60 lots instead of the 176 dwelling units. For a subdivision final plat fee of \$12,015 instead of \$31,215. Per note #16 of the Planning & Zoning Fee Schedule, you request the waiver, I make a recommendation to the Select Board, and they make the final determination.

Happy to discuss further if you like. Otherwise, reply with the green light and I will construe your 3/25/2022 letter as a waiver request, and will forward it to the Select Board along with my recommendation. FYI – we will proceed with the development review process while this fee waiver request is being considered.

For reference, here are some fee calculations:

Fees already paid:

\$430 - Subdivision sketch plan – for two sketch plan reviews, \$215 each

\$16,015 - Subdivision preliminary plat

Subdivision final plat fee to be paid:

\$31,215 - Per Mitch's 3/2/2022 email - (176 total units – 20 affordable units) x \$200/unit plus \$15 recording fee

Or...

\$12,015 - Per David Marshall's 3/14/2022 cover letter and your 3/25/2022 letter - (60 lots x \$200/unit) plus \$15 recording fee

Future site plan review fees:

\$12,900 - Residential units – (20 townhouse units + 59 multi-family units + 50 congregate housing units) x \$100/unit

\$\$\$ – Site plan review base amount per application - \$315

\$\$\$ – Non-residential structures - \$0.25/sq ft – depends on building sizes proposed

Alex Weinhagen
Director of Planning & Zoning, Town of Hinesburg
aweinhagen@hinesburg.org
www.hinesburg.org - Planning/Zoning page

802-482-4209
10632 Route 116, Hinesburg, VT 05461



Notice – Under Vermont Open Records law, e-mail and attachments received or prepared for use in matters concerning Town business, or relating to Town business, are likely to be regarded as public records which may be inspected by any person upon request, unless otherwise made confidential by law.

From: Ben Avery <ben@blackrockus.com>
Sent: Tuesday, March 29, 2022 12:29 PM
To: Alex Weinhagen <aweinhagen@hinesburg.org>
Cc: Mitchel Cypes <mcypes@hinesburg.org>; David S. Marshall <dmarshall@cea-vt.com>
Subject: Fees

Alex,

See attached letter seeking clarification on fee schedule for final plat.

Thanks!

Best Regards,
Ben

Benjamin Avery

President
Commercial Construction and Development
BlackRock Construction

802-316-0004
ben@blackrockus.com
blackrockus.com
68 Randall St. South Burlington, VT 05403

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March 25, 2022
Alex Weinhagen
Village of Hinesburg
Director of Planning & Zoning

RE: Final Plat Fee's

Alex,

This letter is in response to Mitch's request for formal clarification on Final Plat application fees.

Haystack Crossing has paid application fees and received a Master Plan approval from the Development Review Board for the entire Haystack Crossing project. The Master Plan identified 176 units of housing in Phase I of the project. Once an applicant has received a Master Plan approval, the applicant is required to come back to the Development Review Board with requests for approval for portions (or all of that) identified in the master plan approval.

The Final Plat application for Phase I of the Haystack crossing project calls for the creation of 60 development lots. The majority of these lots are for single family homes while some of these lots are reserved for future multifamily or commercial development. Those reserved lots are required to come back before the Development Review Board for Site Plan approval to address the details and final unit count for each lot.

The Site Plan application fee schedule requires payment based on the number of residential units or amount of commercial space being developed. We have run into a situation in which Staff has requested that we pay an application fee for the Final Plat application for Phase I that not only includes the creation of the proposed 60 development lots, but also for future projects on reserved lots that we are not seeking approval for at this time. This is inconsistent with a literal reading of the Planning and Zoning Fee structure and is also inconsistent with how other municipalities address multi-phase projects.

We asked Staff that if by charging for the future units now, is the Town granting tacit approval for all 176 units of development for this phase of the project? We believe that our interpretation of the Fee Structure is as intended and consistent

with other municipalities as noted above. For clarity, we are NOT seeking final site plan approval for all of the commercial and mixed use properties at this juncture (therefore why would we pay a fee for them).

Thank you and let me know if you have any questions. Please advise on how to proceed and what amount to make payable.

Best Regards,

A handwritten signature in blue ink, appearing to read 'BA', with a long horizontal flourish extending to the right.

Benjamin Avery
BlackRock Construction, LLC

Planning & Zoning Fee Schedule

Last revised 2/5/2020 (refund policy added)



Type of Permit or Review	Application Fee ¹³	Recording Fee	Total Fee
Zoning permit – building ¹			
Residential dwellings	\$.40/sq ft	\$15	varies
Residential accessory structures ³	\$.30/sq ft	\$15	varies
Affordable residential dwellings ²	waived	\$15	\$15
Non-residential structures	\$.50/sq ft	\$15	varies
Zoning permit - other			
Boundary line adjustment	\$75	\$15	\$90
Transfer of land for agriculture, forest, conservation	\$75	\$15	\$90
Sign (permitted by Zoning Administrator)	\$25	\$15	\$40
Site plan - minor revision	\$75	\$15	\$90
Miscellaneous ^{5, 10}	\$25	\$15	\$40
Zoning - other			
Certificate of compliance	\$50	n/a	\$50
Certificate of occupancy/use	\$0	\$0	\$0
Conditional certificate of occupancy/use	\$100	\$0	\$100
DRB review – subdivision & transfers			
Transfer of land to adjoiner ⁴	\$75	\$15	\$90
Subdivision sketch plan	\$200	\$15	\$215
Subdivision preliminary plat ⁷	\$300 or \$100 per lot/unit	\$15	varies
Subdivision final plat ⁷	\$400 or \$200 per lot/unit	\$15	varies
Subdivision revision (no newspaper warning)	\$50	\$15	\$65
Subdivision revision (newspaper warning)	\$300	\$15	\$315
DRB review – other			
Sign (permitted by DRB)	\$50	\$15	\$65
Site plan – new and major revisions ¹¹	\$300	\$15	\$315
New residential units	\$100 per unit	n/a	varies
Renovated structures ¹²	\$.05/sq ft	n/a	varies
New non-residential structures			
Below or equal to 1,000 sq ft	\$.10/sq ft	n/a	varies
Above 1,000 sq ft	\$.25/sq ft	n/a	varies
Conditional use ⁶	\$300	\$15	\$315
Variance	\$200	\$15	\$215
Development on a private right of way or class 4 road ⁹	\$200	\$15	\$215
Miscellaneous/other	\$200	\$15	\$215
Appeal of a Zoning Administrator action ⁸	\$200	\$15	\$215

Notes:

1. Includes livable floor area portion of dwellings (per definition in Zoning) as well as finished basement areas, and accessory space such as attached decks & landings, attached garages & porches, etc. Changes from existing, unpermitted accessory space to livable floor area pay the full fee.
2. Perpetually affordable dwellings as defined in the Zoning regulations or as otherwise approved by Selectboard.
3. Accessory structures that include an accessory apartment shall pay the higher residential dwelling fee for the residential area.
4. Inclusive fee - for DRB review and zoning permit.
5. For example: structure replacement (increase in size pays bldg permit fee), swimming pools, tennis courts (and other similar "outdoor courts" that require a zoning permit), home occupation, pond, permit renewal, use permit, etc.
6. Conditional use applications that include site plan changes shall only pay the site plan fee.
7. Flat fee or per lot/unit fee, whichever is greater; only lots/units created for new development counted for per lot/unit fee; the per lot/unit fee shall be waived for perpetually affordable lots/units (per Zoning regulations or as approved by Selectboard)
8. This fee shall be refunded for successful appeals that overturn a Zoning Administrator action/decision.
9. Subdivisions that require this review shall only pay subdivision fees.
10. When a zoning permit has expired before a Certificate of Occupancy is issued, in the event that substantial construction (investment) has been done, a permit may be re-issued for a \$25 administrative fee. In the event that a zoning permit has expired when no substantial construction has been completed, the owner will be required to obtain a new permit under the current regulations and fee schedule.
11. Site plan application fees include the base \$300 plus the additional fees indicated in the categories listed.
12. Applies only to major renovations that involve changes to the footprint or exterior form of an existing structure – e.g., relocation of an existing structure, reconstruction of portions of the structure's footprint, etc.
13. Fees increase for permits issued after the fact. If no formal notice of violation has been issued, then the fee shall be 1.5 times what is shown. If a formal notice of violation has been issued, the fee shall be two times what is shown.
14. The DRB may retain independent consultants to facilitate the review of applications, and whose services shall be paid for by the applicant. The consultant(s) shall work at the DRB's direction and shall provide the DRB such reports and assistance, as the DRB deems necessary to determine compliance with this bylaw. The scope of the independent review shall be as narrow as possible, and the cost shall be minimized to the extent practical. The applicant shall be notified as to the choice of the consultant(s) and the estimated cost prior to the independent consultant(s) starting work.
15. When a structure is destroyed by fire through no intentional act of the property owner, the fee associated with the rebuilding of the original square footage of the structure on the same foot print shall be waived and replaced with the miscellaneous zoning permit fee.
16. Reduction or waiver of fees. Fees under this schedule may be reduced or waived due to extenuating circumstances. An applicant requesting such reduction or waiver shall provide the request in writing to the Director of Planning and Zoning. The Director shall review such requests and provide a written recommendation to the Selectboard. The Director may also initiate such a request and recommendation. The Selectboard shall review the request and recommendation and make a final determination.
17. Refunds of fees. Partial refunds of fees paid will be issued as outlined below. Refunds will also be issued for fee overages calculated in error by the Planning & Zoning office. If further guidance is necessary, the applicant or the Director of Planning and Zoning may request a determination from the Select Board.

- Zoning permit fees – application withdrawal:
 - 100% refund (application and recording fees) – If requested prior to permit being issued and notice being posted on-site.
 - 50% refund (application fee only) – If requested after permit is issued, and before expiration of the permit.
 - 0% refund – If requested after the permit has expired.
- Zoning permit fees – size differential – for structures built smaller than originally permitted:
 - 50% refund of the differential – If requested prior to issuance of a certificate of occupancy, and if the square foot differential is more than 100 square feet.
 - 0% refund of the differential – If requested after the issuance of a certificate of occupancy, or if the square foot differential is 100 square feet or less.
- DRB review fees – application withdrawal (application and recording fees):
 - 100% refund – If requested within one week of application submittal, and prior to staff review (as evidenced by staff comments delivered to the applicant), and prior to any required legal notice being submitted to the newspaper of record.
 - 50% refund – If requested after any of the three parameters listed above, and prior to the start of the DRB review.
 - 0% - If requested after the DRB review has begun.

TOWN OF HINESBURG

TO: SELECTBOARD
FROM: TODD ODOT, TOWN MANAGER
SUBJECT: RICHMOND ROAD PATH GRANT APPLICATION
DATE: 4/6/2022

ISSUE:

The issue is whether the Selectboard will approve applying for a Bicycle & Pedestrian Program Grant for segment A of the Richmond Road pedestrian path.

DISCUSSION:

The Richmond Road Pedestrian Path Study update has been completed and the Bicycle and Pedestrian Grant Program is accepting applications until June 8, 2022. The logical starting point would be Segment A, which goes from Pond Road to Longmeadow Road for a distance of 2,844 lf. The estimated cost of this segment is \$1,230,000. The grant application would request the full amount, but stipulate that the town would be willing to accept less. If we accepted less, we could reduce the length of Segment A or apply for additional funds in later years or from different funding sources. The estimated cost of this segment would require a local match of \$246,000. If awarded the grant, the town would have to commit to providing the required match in cash. This could be accomplished in a variety of ways: fund balance, budgeting transfers over 5 years, or setting aside ARPA funds. The bulk of the local match would be needed for construction, which would likely be 4-5 years after the grant award.

COST:

An estimated \$246,000.

RECOMMENDATION:

It is recommended that the Selectboard approve applying for a Bicycle & Pedestrian Program Grant for segment A of the Richmond Road pedestrian path.



FOR IMMEDIATE RELEASE

April 7, 2022

Contact: Peter Pochop, Agency of Transportation
802-447-3123, Peter.Pochop@vermont.gov

AOT Seeking Applications for Bicycle and Pedestrian Infrastructure Improvements

Barre, Vt. –The Vermont Agency of Transportation (AOT) has issued a grant solicitation for new infrastructure projects that improve access and safety for bicyclists and pedestrians. In 2021, awards totaled more than \$3.8 million for construction and planning projects throughout the state.

“These projects make it possible for more people to walk and bike safely in Vermont communities,” said Transportation Secretary Joe Flynn. “Municipalities across Vermont understand that providing good facilities for walking and bicycling are key factors for livability that can stimulate economic development in our downtowns and improve public health. As communities continue to recover from the pandemic, providing safe ways for Vermonters to walk and bike is especially important.”

The AOT Bicycle and Pedestrian Program improves access and safety for bicyclists and pedestrians through the planning, design, and construction of infrastructure projects. The program improves transportation options for commuters, visitors to the state, and recreational use.

To learn more about this year’s grant program and to access the Bicycle and Pedestrian Program Guides and Applications, visit <https://vtrans.vermont.gov/highway/local-projects/bike-ped>. Applications must be received by 1:00 p.m., June 8, 2022. A pre-application information and training webinar is planned for April 29 and potential applicants are strongly encouraged to participate.

For more information about the 2022 Bicycle and Pedestrian Program or other AOT initiatives related to bicycling and walking, contact Peter Pochop at 802-477-3123 or Peter.Pochop@vermont.gov.

###

MEMORANDUM

April 28, 2022

To: Bryan Davis, CCRPC and Todd Odit, Town of Hinesburg

From: Lucy Gibson, PE

Project: Richmond Road Bicycle and Pedestrian Scoping Study Update

Re: Richmond Road Project Segment Costs

Toole Design has been retained by the Chittenden County Regional Planning Commission to update the Richmond Road Bicycle and Pedestrian Scoping Study, prepared for CCRPC and the Town of Hinesburg in August, 2016. This study investigated the costs, impacts and feasibility of constructing a shared use path on Richmond Road in Hinesburg from Pond Road to Texas Hill Road. The report's findings included a total construction cost estimate of \$2,485,000. Because this cost significantly exceeds the typical funding award from the Vermont Agency of Transportation Bicycle-Pedestrian Program, the Town of Hinesburg has elected to break the project into smaller segments, with estimated costs that are more in line with typical projects funded by VTrans.

Toole Design conducted the following tasks to support the revised cost estimate:

- Site visit to confirm field conditions
- Identify project segment limits
- Develop updated project cost estimates for each segment using most recent available VTrans unit costs

This memorandum summarizes this effort and provides updated projects costs by segment.

Current Field Conditions

A site visit was conducted to assess any changes in field conditions that have occurred since the 2016 study was completed. The only significant change is the construction of stormwater infrastructure to support new development on the north side of Richmond Road. The new infrastructure will need to be considered in the design, but does not affect the basis for the cost estimate. Drainage infrastructure cannot be determined until the design engineering phase, when a topographic survey is available, hydrologic modeling is conducted, and drainage requirements can be determined.

Project Segment Analysis

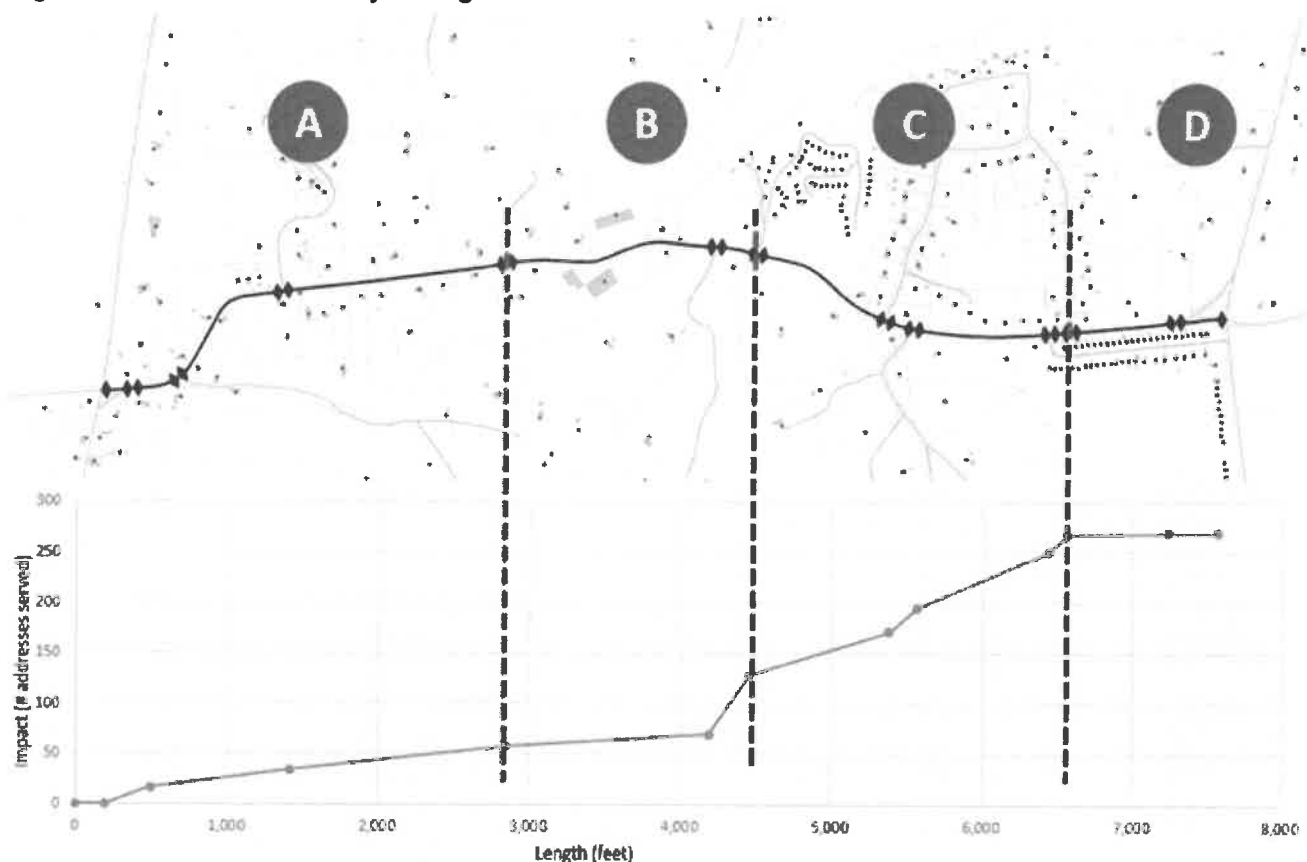
The project length of approximately 1 ½ miles was evaluated for logical end points for segments. The following considerations were included in this process:

Logical Termini. Typically, federal funding is provided for projects that will have independent utility, even if they are part of a longer term phased process. Segment ends are proposed at street intersections, which will provide a connection to all addresses on that street.

Impact. The impact of different segment options can be evaluated by the number of residences and businesses that are connected to the Hinesburg bicycle and pedestrian network.

It is proposed to divide the project into 4 segments, as illustrated below. This allows for greater flexibility in establishing costs for a grant application.

Figure 1: Recommended Project Segments



The table below shows the segment boundaries, lengths, and number of addresses that each segment will connect to the shared use path. Residents are not equally distributed along Richmond Road, but rather are more concentrated in the eastern portion of the project.

Table 1: Project Segment Data

Segment	From	To	Addresses Served	Length (feet)
A	Pond Road	Longmeadow Road	58	2,844
B	Longmeadow Road	Jourdan Street	73	1,612
C	Jourdan Street	Birchwood Street	122	1,979
D	Birchwood Street	Texas Hill Road/N Road	19	1,133
TOTAL			272	7,568

The construction costs by segment were calculated using the same methodology as in the 2016 report, but updated with the most recent available unit cost information. The design files were used to determine the quantity of each item in each project segment. The following table shows the distribution of quantities that was used to develop estimates for each project segment. These quantities were developed from the proposed conceptual design as outlined in the 2016 report, and are subject to change once survey is collected and the project design is developed in greater detail.

Table 2: Project Segment Quantities

DESCRIPTION	UNIT	A	B	C	D
Clearing and Grubbing	ACRE	1	1	0.5	0.5
Unclassified Excavation	CY	1,670	840	1,040	550
Solid Rock Excavation	CY	-	60	-	-
Subbase Gravel	CY	1,120	560	700	370
Subbase Sand Borrow	CY	570	280	360	190
Culvert Replacement	EA	1	-	1	-
Shared Use Path Bridge	SF	-	1,500	-	-
Bituminous Concrete	TON	430	220	260	150
Remove and Reset Guardrail	LF	-	80	-	-
Accessible Ramps	EA	6	4	4	2
Detectable Warning Surface	EA	6	4	4	2
Durable 4" Yellow Line, Type 1 Tape	LF	1,500	800	800	600
Durable 12" White Line, Type 1 Tape	LF	280	220	180	80
Hydrant Relocation	EA	1	-	-	-
Utility Pole Relocation	EA	18	5	3	-
Traffic Signs & Posts	EA	10	8	8	6
Loam & Seed	SY	2,540	1,440	1,760	1,020
Tree Plantings	EA	36	-	9	-

These quantities were applied to the most recent available unit prices available from VTrans to develop a segment construction cost. Details on the cost estimates are attached to this memorandum. In addition, allowances for the following items were included based on typical cost factors.

- Erosion Control was estimated to be 5% of the total construction cost. While this is higher than typical, it was considered appropriate for this context, due to the prevalent drainage courses along the north side of Richmond Road and stream crossings.
- Traffic Control was estimated to be 10% of total construction cost, which is a typical factor for projects located on a narrow, heavily trafficked corridor.
- Mobilization was estimated to be 6% of the project construction cost, which is in the typical range.
- A 25% contingency was applied to the construction cost to reflect items for which there is insufficient design to provide a cost estimated, such as drainage infrastructure, curbing, guardrail or higher utility relocation costs than anticipated.
- Design Engineering fees are estimated to be 22% of the total construction cost (inclusive of all the above items).

- Construction Engineering fees are estimated to be 14% of the total construction costs (inclusive of all the above construction items, but not the design engineering fee allowance)
- An allowance for right-of-way acquisition costs are estimated based on likely area and property values, and include an allowance for legal and engineering services that are required for the acquisition.

A project management fee was not included, but the Town of Hinesburg may wish to retain a municipal project manager to oversee the project. These fees are eligible for reimbursement. If the Town elects to provide these services in house, the staff costs can be included in the local match. However, project funding applications with full cash matches are often considered more favorably by VTrans. The following table summarizes the cost estimates for all four project segments. Details for each segment are included in the appendix.

Table 3: Project Segment Cost Summary

Segment	A	B	C	D	TOTAL
Length (feet)	2,844	1,612	1,979	1,133	7,568
Construction Cost	\$689,000	\$667,000	\$338,000	\$170,000	\$1,864,000
25% Contingency	\$172,000	\$167,000	\$85,000	\$43,000	\$467,000
Design Engineering	\$189,000	\$183,000	\$93,000	\$47,000	\$512,000
Construction Engineering	\$121,000	\$117,000	\$59,000	\$30,000	\$327,000
Right of Way Costs	\$59,000	\$34,000	\$41,000	\$24,000	\$158,000
TOTAL	\$1,230,000	\$1,168,000	\$616,000	\$314,000	\$3,328,000
Cost/Linear foot	\$432	\$725	\$311	\$277	\$440

The cost per linear foot are generally within the wide range of typical VTrans shared use path projects. Segment B has a higher cost per foot due to the combined factors of the path bridge and ledge excavation. Additionally, utility relocation costs are relatively higher in both segments A and B.

Funding Strategies

The most likely funding source at this time for project implementation would be the VTrans Bicycle-Pedestrian program. In reviewing the VTrans recent grant awards from the past three years, the largest construction grant award was \$1,452,500 for the Intervale Road Path in Burlington, and the average award was about \$600,000. However, it is quite common for larger projects to receive additional funds beyond their initial award as more accurate cost estimates are developed in the design process. Therefore, it is possible that higher cost projects have been funded through this program.

A review of the STIP shows that statewide funding, not including MPO projects, ranges from \$4 million to \$6 million per year. The CCRPC TIP shows that an average of \$2.4 million per year has been put toward bicycle and pedestrian projects. Larger projects are often designed and constructed over several years.

With the possibility of recent infrastructure bill providing significantly increased funding for bicycle and pedestrian projects, it may be more realistic for this entire project to be funded with one grant than previously thought.

Some communities have successfully assembled funding for large bicycle-pedestrian projects by applying to both the Bicycle and Pedestrian program, and the Transportation Alternative Program (which caps awards at \$375,000 with a 20% match).

While the Richmond Road shared use path will be a high-cost project, there are efficiencies gained by going through the federal permitting and procurement process just one time, or as few times as possible. Additionally, a larger project could attract more interest from contractors and result in more favorable unit prices. For these reasons, the Town of Hinesburg should consider pursuing funding for as long a segment as possible, to both enjoy the benefits of the completed project sooner, and minimize the administration resources that are required to use federal funding.

The Town of Hinesburg will need to consider options for funding and sequencing this project. One possible strategy is to apply for funding with the VTrans Bicycle Pedestrian Program for segments A and B. If only partial funding is awarded, the Town can pursue other sources, such as the Transportation Alternatives program, or elect to use a higher share of local funding than required. If additional funds are not secured, the Town can proceed with only Segment A.

Recommendations

A significant concern for constructing the project in segments is that construction of the first segment may encourage more walking and bicycling on the remaining segments, where conditions are not safe. As full funding of the entire project is unlikely, we recommend using some of the contingency allowance to mitigate risk to people walking or biking by reducing speeds and carving out more space for people walking and biking along the road. Possible design strategies include:

- Signage
- Radar feedback sign
- Narrowing travel lanes and providing shoulder striping (9 or 10 ft lanes)
- Removing the center line (allowable on roads with AADT less than 3,000)
- Install speed humps or lumps to reduce traffic speeds
- Closure of slip lane at North/Texas Hill Road to reduce speeds entering corridor (planned)

TOWN OF HINESBURG

TO: SELECTBOARD
FROM: TODD ODIT, TOWN MANAGER
SUBJECT: LANDFILL INSPECTION, MONITORING AND WELL REPLACEMENT
DATE: 5/4/2022

ISSUE:

The issue is whether the Selectboard will approve a contract with Stone Environmental for the May 2022 monitoring, mw-1 monitoring well replacement and landfill inspection.

DISCUSSION:

Pursuant to the Final Solid Waste Management Facility Certificate for Post-Closure Care dated March 29, 2022, there are a variety of tasks the town has to undertake this May. The tasks are detailed in the attached scope of work. Given the work that Stone Environmental has done to date, it makes sense to continue working with them for the required May tasks as well as the tasks we will need to do in October, which mainly consist of drinking water, monitoring well and surface water testing. For the subsequent bi-annual testing requirements, staff plans to advertise an RFP for those services to make sure we receive competitive pricing.

COST:

\$21,425

RECOMMENDATION:

It is recommended that the Selectboard approve a contract with Stone Environmental for the May 2022 monitoring, mw-1 monitoring well replacement and landfill inspection.

April 15, 2022

Joy Dubin Grossman
Assistant Town Manager
Town of Hinesburg
10632 VT Route 116
Hinesburg, Vermont, 05461

Stone Project No. 20211205
Subject: Proposal for Town of Hinesburg Landfill, May 2022 Monitoring and MW-1 Monitoring Well Replacement

Dear Ms. Dubin Grossman,

Stone Environmental, Inc (Stone) is pleased to present the Town of Hinesburg our proposal to perform May 2022 Monitoring and MW-1 Monitoring Well Replacement at the closed landfill property located at 907 Beecher Hill Road in Hinesburg, Vermont (the Site). Stone has prepared this proposal in accordance with the Final Solid Waste Management Facility Certificate for Post-Closure Care dated March 29, 2022.

1. Scope of Work

The post closure care of the landfill includes groundwater and surface water monitoring, abandonment and replacement of existing monitoring well MW-1, and an inspection of the landfill.

1.1 MW-1 Monitoring Well Replacement

Stone proposes to abandon existing monitoring well MW-1 that serves as a upgradient background well and has been gauged dry during two monitoring events (June 2021 and December 2021). The steel protective casing will be removed and the monitoring well screen and riser will be removed using a drill rig. The borehole annular space will be backfilled with bentonite chips and topped with topsoil to match the surrounding grade of the ground surface.

Monitoring well MW-1 will be replaced (MW-1R) and the shallow well will be screened at the top of the water table. Stone will properly develop the newly installed well and purge water will be contained in 55-gallon drums and disposed based on analytical results. In addition to the groundwater data collected during the May 2022 event (Section 1.2), polychlorinated biphenyls and semi-volatile organic compounds will also be collected from the purge water for analysis, at the request of the disposal facility.

1.2 Semi-Annual Monitoring, May 2022

The semi-annual monitoring event planned for May 2022 with include groundwater samples collected from the newly installed MW-1R, and existing monitoring wells MW-2S/-2D, MW-3S/-3D and MW-4S/-4D. Groundwater samples will be collected for VOCs, PFAS, chemical oxygen demand (COD), sodium and

chloride, and total metals including arsenic, cadmium, chromium, copper, iron, lead, manganese, mercury, nickel, and zinc analysis. One field duplicate, one PFAS field reagent blank, one VOC trip blank, and one equipment blank will be collected for quality assurance/quality control (QA/QC) purposes.

Surface water samples will be collected from two locations within the Beecher Brook, including SW-1 (upstream) and SW-2 (downstream) in May 2022. Surface water samples will be measured for physical and chemical field parameters including pH, specific conductance, temperature, DO, ORP, and turbidity.

Drinking water supply samples will be collected from three locations including 152 Forest Edge Road, 56 Forest Edge Road/685 Beecher Hill Road, and Hinesburg Town Garage in May 2022. Costs for sampling 152 Forest Edge Road and Hinesburg Town Garage were previously included in the initial Site Investigation scope of work.

For 56 Forest Edge Road/685 Beecher Hill Road, the drinking water sample will be collected from the pressure tank sample port prior to any treatment. Three water samples will be collected per POET at 152 Forest Edge Road and Hinesburg Highway Garage: a sample pre-treatment, a sample post-treatment, and a sample from between the carbon filters.

Drinking water samples will be analyzed for VOCs by EPA method 524.2 and PFAS by method 537.1 modified with isotope dilution and including a 24-compound list.

1.3 Landfill Site Inspection and Soil Borings, May 2022

The extent of the landfill and integrity of the landfill cap will be determined following initial maintenance (tree removal and mowing) by installing soil borings using a hand-auger to approximately 3- feet below ground surface or until refuse and debris is observed. Soils will be logged for texture, color, grain size, moisture content and visual evidence of refuse and debris. Justification for each soil boring location is provided in Table 1 below:

Table 1: Soil Boring Location Summary

Soil Boring ID	Justification
SB-1 – SB-4	Assess the edge of the landfill on the northern, southern, eastern, and western extent
SB-5 – SB-8	Assess the cap integrity within four quadrants of the landfill, one boring per acre.

1.4 Data Evaluation and Reporting

Following receipt of all laboratory analytical data, Stone will prepare a May 2022 Semi-Annual Monitoring Report. The report will document field activities, include a summary of all analytical results obtained, provide an evaluation of the data versus relevant regulatory criteria, present an updated conceptual site model and

sensitive receptor survey, identify data gaps, and offer conclusions and recommendations. The report will include full laboratory reports, field notes, and appropriate tables and figures including a time series trend analysis of contaminant concentrations detected in the monitoring well network.

The report will include results of the landfill inspection, including the landfill cover system, erosion control measures, drainage systems, and groundwater monitoring networks. The report will detail any necessary corrective actions denoted by the inspection, and a detailed schedule for completing those corrective actions.

Stone will deliver a draft May 2022 Semi-Annual Monitoring Report to the Town of Hinesburg for review and comment. Following your approval, Stone will deliver the May 2022 Semi-Annual Monitoring Report to the Vermont Department of Environmental Conservation.

2. Project Resources

Katrina Mattice, PE is Stone's Project Manager and lead technical resource on the project. Michael Smith, Senior Hydrogeologist, will provide senior technical review of all deliverables. Katrina will be supported by technical staff with experience in conducting groundwater hydrogeologic assessments.

3. Schedule

Table 2, below, provides a schedule for completion of milestones for each task described above. It assumes that the project will be awarded following the next selectboard meeting on April 21, 2022. The semi-annual monitoring and landfill inspection will be performed in May 2022.

Table 2: Proposed Project Schedule

Tasks / Milestones	Duration	Approximate Completion Date
Utility Clearance / Site Access	2 days	Week of April 25, 2022
Monitoring Well Mw-1 Replacement	1 day	Week of May 2, 2022
Semi-Annual Groundwater Sampling (May 2022) and Landfill Inspection	1 day	Week of May 9, 2022
Analytical Results	2 weeks from receipt of samples	May 27, 2022
Semi-Annual Report	2 weeks from receipt of results	June 10, 2022
Regulatory Review	4 weeks	July 11, 2022
Final Report	1 week	July 13, 2022

Variations to this schedule will be made with the input from project stakeholders, as necessary.

4. Costs

Costs for our proposed Scope of Services will be billed on a time-and-materials to a maximum basis; we will not exceed the proposed budget without your prior consent. Costs are summarized by task in Table 3, as follows:

Table 3: Proposed Costs

	Task	Professional Services	Consultant	Expenses	Total
1	Task 1 - MW-1 Monitoring Well Replacement	\$1,157	\$4,527	\$1,134	\$6,818
2	Task 2 - Semi-Annual Monitoring, May 2022	\$2,590	\$5,860	\$1,331	\$9,781
3	Task 3 - Landfill Site Inspection and Soil Borings, May 2022	\$1,752	\$0	\$97	\$1,849
4	Task 4 - Data Evaluation and Reporting	\$2,978	\$0	\$0	\$2,978
	TOTAL	\$8,477	\$10,386	\$2,562	\$21,425

Thank you for the opportunity to work with you on this project. Please do not hesitate to contact me with questions at the information provided below.

Sincerely,



Katrina Mattice, PE

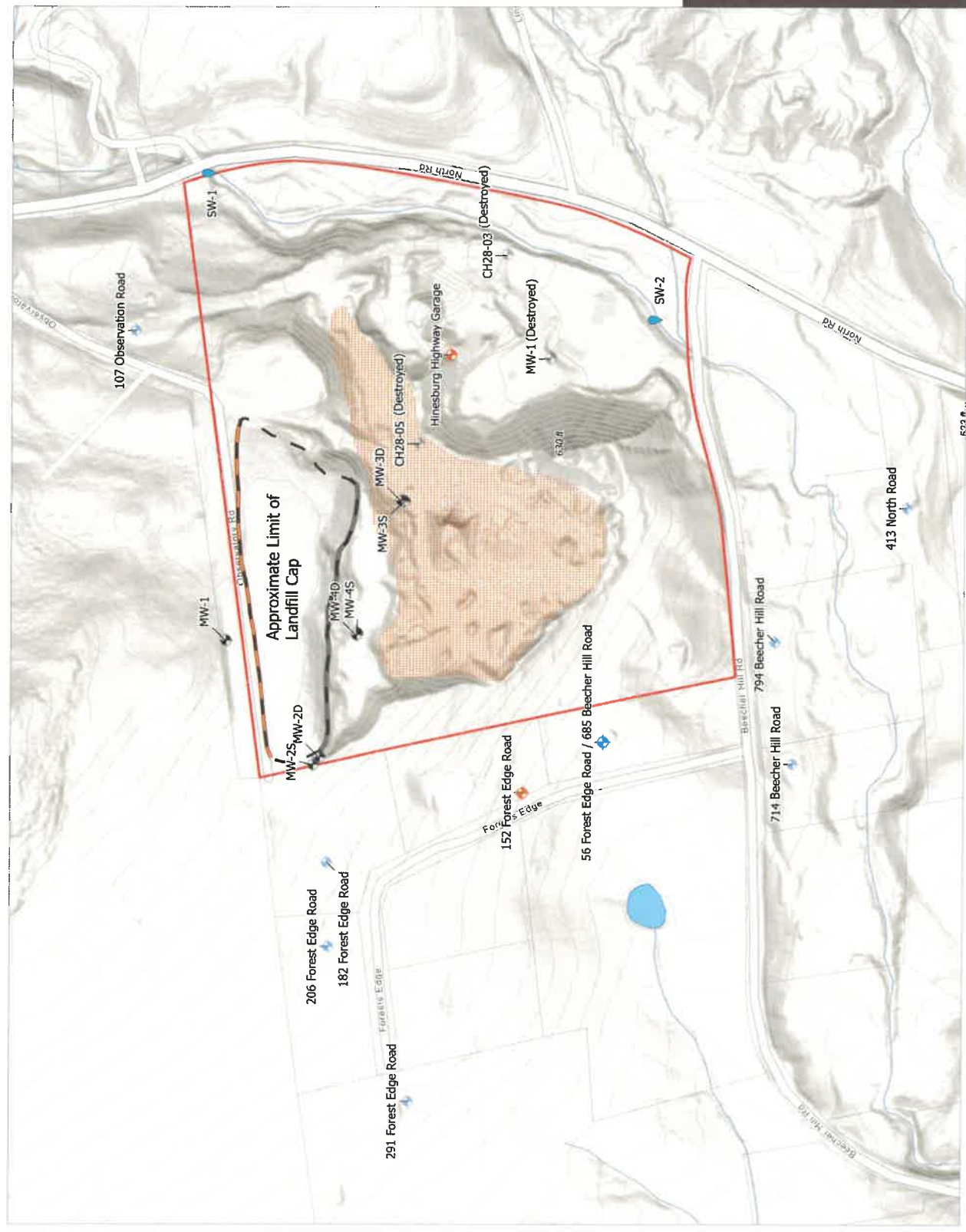
Project Engineer

Direct Phone / 802.229.6434

Mobile / 518.366.5034

Email / kmattice@stone-env.com

O:\PROJ-21\NEAR\20211205 Town of Hinesburg Landfill\Proposal\Drafts\May 2022 Monitoring\20211205 Hinesburg Landfill Post Closure Monitoring May 2022.docx



Source: Esri World Imagery, VCGI, Holl Gilmour survey
December 29, 2021
Path: C:\PROJ\21\NEAR\20211205 Town of Hinesburg
Landfill\GIS\20211205 Hinesburg Landfill\20211205
Hinesburg Landfill.aprx Figure 3 - Site Map Exported:
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Figure 3: Site Map with Post-Closure Monitoring Locations

Hinesburg Landfill Site
Investigation Report

Prepared For Town of Hinesburg

STONE ENVIRONMENTAL

Town of Hinesburg Landfill, Compliance Wells
Stone Project #: 20211205
DETAILED FEE & SCOPE DETAILS

#	Staff Type	Name	Rate Per Unit	Unit	Amount	Subtotal	Scope Details		
1	Task 1 - MW-1 Monitoring Well Replacement						Abandon and install replacement MW-1.		
	Professional Services						Collect PCB and SVOC samples from IDW water.		
	Staff Professional 1	SLW	\$ 89 / hour	13	\$1,157		Stone Labor: 1 Day Oversight, including well development. 1 hr prep time		
	Professional Services Summary						\$1,157	Laboratory: PCBs= 1 SVOCs= 1	
	Sub-Contractors/Consultants*								
	Platform Drilling- Mobilization		\$600 / ls	1	\$660				
	Platform Drilling- Rotary Drilling Services		\$1,895 / day	1	\$2,085				
	Platform Drilling- Consumables		\$1,430 / ls	1	\$1,573				
	PCBs		\$55 / sample	1	\$61				
	SVOCs		\$135 / sample	1	\$149				
	Consultant Summary						\$4,527		
	External Expenses								
	Waterra Pump		\$ 150 / day	1	\$165				
	IDW		\$ 600 / ea	1	\$660				
	Stone Equipment								
	Nissan NV200 Mileage		\$ 0.58 / mile	74	\$43				
	PID		\$ 90 / Daily	1	\$90				
	Samsung Field Tablet		\$ 50 / Daily	1	\$50				
	Water Level Meter/Indicator		\$ 30 / Daily	1	\$30				
	Stone Consumables								
	PPE		\$ 19.5 / Day/Staff	1	\$20				
	55-Gallon Drum		\$ 65 / Each	1	\$65				
	3/8" OD LDPE tubing		\$ 0.2 / Feet	60	\$12				
	Expense Summary						\$1,134		
	TASK SUBTOTAL						\$6,818		
	2	Task 2 - Semi-Annual Monitoring, May 2022						Groundwater sampling in May 2022 at MW-1R, MW-2S, MW-2D, MW-3S, MW-3D, MW-4S, and MW-4D. Surface water at two locations upstream and downstream. Drinking water supply wells at three locations, 152 Forest Edge Road, Hinesburg Highway Garage, and 56 Forest Edge Road/685 Beecher Hill Road.	
		Professional Services						Labor: 1 day for two staff to sample groundwater, surface water and drinking water. 1 hr prep and 1 hr sample management.	
		Staff Professional 2		\$ 96 / hour	14	\$1,344		Laboratory Groundwater:	
		Staff Professional 1		\$ 89 / hour	14	\$1,246		VOCs- 7 + FD + TB + EB= 10	
		Professional Services Summary						\$2,590	PFAS- 7 + FD + FB + TB + EB = 11
		Consultants*							COD- 7 + FD + EB = 9
VOCs by 8260			\$70 / ea	11	\$847		Metals- 7 + FD + EB = 9		
PFAS by 537 modified (24 compounds)			\$268 / ea	12	\$3,538		Sodium- 7+ FD + EB = 9		
Metals by 6010			\$90 / ea	9	\$891		Chloride- 7 + FD + EB = 9		
Mercury by 7470			\$21 / ea	9	\$208				
COD by 410.4			\$23 / ea	9	\$228				
Chloride by 4500-CL-B			\$15 / ea	9	\$149				
Consultant Summary						\$5,860			
External Expenses							Laboratory Drinking Water:		
Rental- Field Equipment YSI			\$160,000 / ea	2	\$352		Previous costs for analysis was included in Site Investigation Scope of Work. Quantity below only includes samples for 56 Forest Edge Road/685 Beecher Hill Road.		
Rental- Field Equipment Bladder Pump			\$220,000 / ea	2	\$484		VOCs- 1		
Shipping/Freight			\$100,000 / ea	1	\$110		PFAS- 1		
Stone Equipment									
Nissan NV200 Mileage			\$0.58 / mile	74	\$42.92				
Rav4 Mileage			\$0.58 / mile	74	\$42.92				
Water Level Meter/Indicator			\$30.00 / Daily	2	\$60.00				
Stone Consumables									
1/4" OD HDPE tubing			\$0.20 / Feet	500	\$100.00				
3/8" OD LDPE tubing			\$0.20 / Feet	500	\$100.00				
PPE			\$19.50 / Day/Staff	2	\$39.00				
Expense Summary						\$1,331			
TASK SUBTOTAL						\$9,781			
3		Task 3 - Landfill Site Inspection and Soil Borings, May 2022						Annual landfill inspection and soil borings.	
		Professional Services						Labor: 1 day for two staff to install borings and inspect the landfill.	
		Project Professional 3		\$ 130 / hour	8	\$1,040			
		Staff Professional 1		\$ 89 / hour	8	\$712			
	Professional Services Summary						\$1,752		
	Stone Equipment								
	Nissan NV200 Mileage		\$0.58 / mile	74	\$42.92				
	Soil Hand Auger		\$15.00 / Daily	1	\$15.00				
	Stone Consumables								
	PPE		\$19.50 / Day/Staff	2	\$39.00				
	Expense Summary						\$97		
	TASK SUBTOTAL						\$1,849		
	4	Task 4 - Data Evaluation and Reporting						Prepare Supplemental Site Investigation Report including the May 2022 semi-annual data, landfill inspection results, and recommendations.	
Professional Services									
Senior Professional 3			\$ 167 / hour	2	\$334				
Project Professional 3			\$ 130 / hour	10	\$1,300				
Staff Professional 2			\$ 96 / hour	14	\$1,344				
Professional Services Summary						\$2,978			
TASK SUBTOTAL						\$2,978			
PROJECT TOTAL						\$21,425			

Stone Environmental's standard mark-up on all Consultant and reimbursable project expenses is 10%.

TOWN OF HINESBURG

TO: SELECTBOARD
FROM: TODD ODIT, TOWN MANAGER
SUBJECT: VEHICLE BID
DATE: 5/4/2022

ISSUE:

The issue is whether the Selectboard will accept the highest bid for the police vehicle.

DISCUSSION:

Despite the minimum bid of \$7,500, the highest bid received was \$5,575. That bid is \$375 higher than the last highest bid.

COST:

\$21,425

RECOMMENDATION:

It is recommended that the Selectboard accept the bid of \$5,575.

TOWN OF HINESBURG

TO: SELECTBOARD
FROM: TODD ODIT, TOWN MANAGER
SUBJECT: LEMP APPROVAL
DATE: 5/4/2022

ISSUE:

The issue is whether the Selectboard will approve the 2022 Local Emergency Management Plan.

DISCUSSION:

The Local Emergency Management Plan must be adopted annually and submitted to the Regional Planning Commission by May 1st of each year. The LEMP is a basic document providing contact information, shelter information and a list of resources. The main shelter location has been changed to the Highway Garage since it has a generator, large space, bathroom with shower and a kitchen area.

COST:

N/A

RECOMMENDATION:

It is recommended that the Selectboard approve the 2022 Local Emergency Management Plan.

1. Emergency Management (EM) planners

<i>These are the people who wrote and/or maintain this plan.</i>	
Nicholas Baker	
Todd Odit	

2. Municipal Emergency Operations Center (EOC)

<i>The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.</i>	
Who, by position, can activate the EOC? Any Fire Officer	
Preferred EOC Positions and Duties	
EOC Director Nicholas Baker	Supervises and directs all EOC activities coordinating municipal support and response
802-482-2455, 482-6845	Staffs phones and radio
As assigned at EOC	Tracks and answers any Requests For Information (RFI)
As assigned at EOC	Tracks and coordinates any Requests For Support (RFS)
Todd Odit	Produces and posts public information and press releases
Potential EOC Staff Members	
<i>Name</i>	<i>Notes / Contact Information</i>
Nicholas Baker	603-244-6537 (C)
Fire Dept Staff	802-482-2455/802-482-6845/ FAX 802-482-4532
Selectboard members	
Primary EOC Location	
Facility / Address:	Hinesburg Fire Station 10340 RT 116
Phone Numbers:	802-482-2455 802-482-6845 FAX 802-482-4532
Equipment/Notes:	Fax machine, computers, 110 Watt VHF radio, 50 Watt UHF radio, 40 watt Low Band, 40 watt VHF Amateur radio
Alternate EOC Location	
Facility / Address:	Hinesburg Police Station
Phone Numbers:	802-482-3397
Equipment/Notes:	VHF/UHF base radio 110 watt

3. Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.

Purchasing agents for emergencies: Melissa Ross, Town Clerk

Emergency spending limits:

Businesses with Standing Municipal Contracts

Type of Contract	Name	Contact Info
None		

Other Local Resources

[illegible]

State support that is usually at no cost to the municipality:

- Vermont Hazardous Material (HAZMAT) Response Team (VHMRT)
- Vermont Urban Search and Rescue (USAR, VT-TF1)
- Vermont State Police and Special Teams
- Community Emergency Response Teams (CERTs)
- Swiftwater Rescue Teams
- Regional Shelter Support
- State government agency expertise / services
- Federal response agency expertise

State support the municipality will normally eventually have to pay for:

- Supplies and equipment (including sandbags)
- VTrans Equipment and Personnel
- Vermont National Guard Support

The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.

National Incident Management System (NIMS) Typed Resources*											
Type	I	II	III	IV	Other	Type	I	II	III	IV	Other
Critical Incident Stress Management Team				N/A		Hydraulic Excavator, Large Mass Excavation				N/A	
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation					
Mobile Communications Unit			N/A	N/A		Hydraulic Excavator, Compact		1			
All-Terrain Vehicles	N/A	N/A	N/A	N/A		Road Sweeper					
Marine Vessels	N/A	N/A	N/A	N/A		Snow Blower, Loader Mounted					
Snowmobile	N/A	N/A	N/A	N/A		Track Dozer					
Public Safety Dive Team						Track Loader					
SWAT/Tactical Team						Trailer, Equipment Tag-Trailer		1		N/A	
Firefighting Brush Patrol Engine	N/A	N/A	N/A			Trailer, Dump		N/A	N/A	N/A	
Fire Engine (Pumper)		2				Trailer, Small Equipment		1	N/A	N/A	
Firefighting Crew Transport				N/A		Truck, On-Road Dump		2	2		
Aerial Fire Truck			N/A	N/A		Truck, Plow	2	2	2		
Foam Tender			N/A	N/A		Truck, Sewer Flusher					
Hand Crew						Truck, Tractor Trailer				N/A	
HAZMAT Entry Team				N/A		Water Pumps, De-Watering			1		1
Engine Strike Team						Water Pumps, Drinking Water Supply - Auxiliary Pump					
Water Tender (Tanker)	1					Water Pumps, Water Distribution					
Fire Boat				N/A		Water Pumps, Wastewater					
Aerial Lift - Articulating Boom						Water Truck		N/A	N/A	N/A	1
Aerial Lift - Self Propelled, Scissor, Rough Terrain						Wheel Dozer			N/A	N/A	
Aerial Lift - Telescopic Boom						Wheel Loader Backhoe					
Aerial Lift - Truck Mounted						Wheel Loader, Large					
Air Compressor				1		Wheel Loader, Medium					
Concrete Cutter/Multi-Processor for Hydraulic Excavator						Wheel Loader, Small			1	N/A	
Electronic Boards, Arrow						Wheel Loader, Skid Steer				N/A	
Electronic Boards, Variable Message Signs						Wheel Loader, Telescopic Handler					
Floodlights				N/A		Wood Chipper	1	N/A	N/A	N/A	
Generator					4	Wood Tub Grinder					
Grader		1		N/A							

*Information about the NIMS Typed resources can be found at: <https://rtlt.preptoolkit.fema.gov>

4. Public Information and Warning

<i>During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i>	
VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488
Important Local Websites / Social Media channels:	www.hinesburgfd.org www.hinesburg.org
Local Newspaper, Radio, TV:	The Citizen and Hinesburg Record
Public Notice locations:	Hinesburg Town Hall, Hinesburg Post Office, Carpenter-Carse Library, and Hinesburg Front Porch Forum
<i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community-based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i>	
To provide information for 2-1-1	Dial 211 or (802) 652-4636

5. Vulnerable Populations

<i>If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.</i>		
Name / Notes		Contact Info
CARE (Citizen Assistance Registration for Emergencies)		(Supporting PSAP)
CVUHS	Adam Bunting	802-482-7100
HCS	Susan Locke	802-482-2106
Annette's Play School, 97 Pond Road		802-482-2525
Karen's Day Care, 77 Piette Road		802-482-2557
Mountain View Mobile Home Park		
Kelley's Field, Kelley's Field Road		
Hillview Mobile Home Park		
Sunset Villa Mobile Home Park		
Hinesburg Nursery School		802-482-3827

6. Shelters

During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.

Spontaneous Sheltering

- Determine the approximate number of people who need sheltering
- Call the State EOC / Watch Officer at 800-347-0488 and request support
- Track the status of residents who need shelter until their situation stabilizes

Regional Shelter

Location / Address:	Champlain Valley Union High School, 369 CVU Road, Hinesburg
Opening Contact:	State EOC, 800-347-0488; American Red Cross, 802-733-2767
Phone Numbers:	802-482-7100

Primary Local Shelter

Location / Address:	Hinesburg Highway Garage, 907 Beecher Hill Road		
Facility Contact(s):	Mike Anthony		
Phone Numbers:	802-734-7519		
Shelter Manager:	Appointed at time of opening		
Staff Requirements:	4		
Services:	Warm/Cool Overnight		
Notes:			
	Capacity: 50	Generator? Y	Pets Allowed? N

Alternate Local Shelter

Location / Address:	Hinesburg Fire Dept, 10340 RT 116			
Facility Contact(s):	Nicholas Baker			
Phone Numbers:	802-482-2455			
Shelter Manager:	Appointed at time of opening			
Staff Requirements:	5			
Services:	Warm/Cool Overnight Food Prep Showers Healthcare			
Notes:				
	Capacity:	100	Generator? Y	Pets Allowed? Y

Annexes (Optional, create and letter as needed)

See the Vermont Emergency Management (VEM) web site at <http://vem.vermont.gov> for samples and examples of annexes, such as: forms; delegations of authority; debris plans; incident-specific plans, checklists, and matrices; animal disaster references; etc.

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Local Emergency Management Team					
EMD	Nicholas Baker	603-244-6537			
Local Response Organization Contacts					
Fire Chief	Nicholas Baker	603-244-6537			
Assistant/Deputy Fire Chief	Dave Estey	802-734-2366			
Chief of Police	Anthony Cambridge	802-482-3397	802-777-0688		
State Police		802-878-7111			
Local Dispatch Center	Shelburne Dispatch	802-985-8051			
Local Public Works Contacts					
Road Foreman	Mike Anthony	802-482-2635			
Town Garage		802-482-2635			
Drinking Water Utility	Erik Bailey	802-482-6097			
Wastewater Utility	Erik Bailey	802-482-6097			
Municipal Government Contacts					
Town Manager	Todd Odit	802-482-4206	802734-6994		
Selectboard Chair	Merrily Lovell	802-482-5655	802-377-7315		
Selectboard Alt	Maggie Gordon	802-482-4216			

[illegible]

04/28/22
01:00 pm

Town of Hinesburg Payroll
Check Warrant Report #15508
Check date 04/28/22 to 04/28/22

Page 1 of 2

mross

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
ALEXANDER, JOHN C., JR	1192.80	0.00	0.00	109.98	73.95	17.30	34.39	0.00	0.00	216.32	0.00	740.86	E 15636
ANTHONY, MICHAEL W.	1936.89	0.00	0.00	231.45	120.09	28.08	89.19	0.00	0.00	108.95	0.00	1359.13	E 15637
BAILEY, ERIK B.	1575.20	0.00	0.00	171.51	97.66	22.84	51.54	0.00	0.00	298.69	0.00	932.96	E 15638
BAKER, NICHOLAS R.	1000.00	0.00	0.00	52.21	62.00	14.50	27.19	0.00	0.00	0.00	0.00	844.10	E 15639
BRYAN, FRANK M.	1515.00	0.00	0.00	193.67	93.93	21.97	58.19	0.00	0.00	103.93	0.00	1043.31	E 15640
CAMBRIDGE, ANTHONY S.	1492.00	0.00	0.00	81.45	92.50	21.63	26.37	0.00	0.00	136.49	0.00	1133.56	E 15641
CASCO, CALEB M.	1382.40	0.00	0.00	106.65	85.71	20.04	34.05	0.00	0.00	215.17	0.00	920.78	E 15642
COONRADT, AMY A.	165.00	0.00	0.00	0.00	10.23	2.39	3.43	0.00	0.00	0.00	0.00	148.95	E 15643
CYPES, MITCHEL S.	1209.09	0.00	0.00	99.03	74.96	17.53	31.92	0.00	0.00	68.01	0.00	917.64	E 15644
SICKENBERG, DANIEL R.	1338.12	0.00	0.00	101.02	82.96	19.40	52.88	0.00	0.00	111.37	0.00	970.49	E 15646
FOX, BRIAN K.	1163.60	0.00	0.00	63.99	72.14	16.87	30.48	0.00	0.00	118.01	0.00	862.11	E 15647
GIROUX, TOM	152.00	0.00	0.00	0.00	9.42	2.20	0.10	0.00	0.00	0.00	0.00	140.28	E 15648
DUBIN GROSSMAN, JOY	1486.29	0.00	0.00	120.50	92.15	21.55	37.79	0.00	0.00	83.60	0.00	1130.70	E 15645
HULSHOF, JEREMY B.	1240.00	0.00	0.00	92.60	76.88	17.98	30.00	0.00	0.00	122.31	0.00	900.23	E 15649
JARVIS, JAMES L.	543.15	0.00	0.00	4.41	33.68	7.88	31.89	0.00	0.00	9.58	0.00	455.71	E 15650
MCCUIN, JENNIFER	802.72	0.00	0.00	41.48	49.77	11.64	15.86	0.00	0.00	141.15	0.00	542.82	E 15651
MUSUMECI, DOMINIC	1113.60	0.00	0.00	128.52	69.04	16.15	38.89	0.00	0.00	101.07	0.00	759.93	E 15652
ODIT, TODD R.	2351.89	0.00	0.00	354.16	145.82	34.10	117.94	0.00	0.00	132.29	0.00	1567.58	E 15653
ROBERTS, HEATHER J.	938.40	0.00	0.00	68.37	58.18	13.61	23.36	0.00	0.00	105.35	0.00	669.53	E 15654
ROSS, MELISSA B.	1445.60	0.00	0.00	237.45	89.63	20.96	74.57	0.00	0.00	100.03	0.00	922.96	E 15655
SHERMAN, BART	1260.81	0.00	0.00	140.89	78.17	18.28	42.35	0.00	0.00	137.41	0.00	843.71	E 15656
SHORT, ERIK M.	1080.39	0.00	0.00	88.40	66.98	15.67	36.83	0.00	0.00	60.77	0.00	811.74	E 15657
WEINHAGEN, ALEXANDER C.	1433.60	0.00	0.00	172.96	88.88	20.79	52.23	0.00	0.00	216.74	0.00	882.00	E 15658
	27818.55	0.00	0.00	2660.70	1724.73	403.36	941.44	0.00	0.00	2587.24	0.00	19501.08	

04/28/22

Town of Hinesburg Payroll

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01:00 pm

Check Warrant Report #15508

mross

Check date 04/28/22 to 04/28/22

Employee

Gross	Fringes Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
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To the Treasurer of Hinesburg

SELECT BOARD

we hereby certify that there is due to the several persons whose
names are listed hereon the sum against each name and that
here are good and sufficient vouchers supporting the
payments

aggregating \$ **19,501.08

Let this be your order for the payments of these amounts.

04/22/22
09:06 am

Town of Hinesburg Accounts Payable
Invoice Edit List-Current-Last-Next FY
Invoices Up To 04/22/22

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gross

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
AIRGAS	AIRGAS USA LLC	9987169185	04/20/22	04/20/22	04 HWY GASSES			
		440-5100-23.00 GEN HIGHWAY TOOLS/EQUIP				70.74	0.00	0.00
ALERT ALL	ALERT ALL CORPORATION	W29526	04/20/22	04/20/22	04 COMMUNITY OUTREACH			
		440-4500-23.00 F/R PREVENTION EDUCATION				275.50	0.00	0.00
APEX CONS	APEX CONSULTING	00106	04/20/22	04/20/22	04 TOWN HALL ROOF CONSULT			
		440-3710-68.00 BLDG & FACIL REPAIR/MAINT				237.50	0.00	0.00
ATT	AT&T MOBILITY	04122022	04/20/22	04/20/22	04 FIRE TRUCK I-PADS			
		440-4500-77.00 F/R TELEPHONE				275.48	0.00	0.00
AUBUCHON	AUBUCHON HARDWARE	SUB#2 3/22	04/20/22	04/20/22	03 WATER OPERATING SUPPLIES			
		330-5000-21.00 OPERATING SUPPLIES				91.18	0.00	0.00
		SUB#4 3/22	04/20/22	04/20/22	04 STATION MAINT			
		440-4151-80.60 HPD STATION - PROF SERVIC				47.23	0.00	0.00
		SUB#6 3/22	04/20/22	04/20/22	04 FIRE STATION MAINT			
		440-4500-69.00 F/R STATION REPAIRS/MAINT				237.27	0.00	0.00
		TOWN 3/22	04/20/22	04/20/22	04 TOWN SUPPLIES			
		440-5801-05.00 TRAILS COMMITTEE				11.79	0.00	0.00
		330-5480-21.00 OPERATING SUPPLIES				24.98	0.00	0.00
		440-3710-21.00 BLDG & FACIL SUPPLIES				60.15	0.00	0.00
Invoice TOWN 3/22 Total						96.92	0.00	0.00
Total For AUBUCHON HARDWARE						472.60	0.00	0.00
BASIC	BASIC	2364240	04/20/22	04/20/22	04 COBRA ADMINT FEE APRIL 22			
		440-9705-00.00 HEALTH INSURANCE				30.00	0.00	0.00
BERGERON	BERGERON PROTECTIVE CLOTH	231351	04/20/22	04/20/22	04 2 PAIRS FIRE BOOTS			
		440-4500-21.01 F/R FIRE GEAR				1,060.41	0.00	0.00
CASELLA	CASELLA WASTE MANANGEMENT	3280068	04/20/22	04/20/22	04 HWY GARAGE			
		440-5310-76.00 HW BLDG C/M UTILITIES				192.30	0.00	0.00
		3281625	04/20/22	04/20/22	04 TOWN HALL			
		440-3710-76.00 BLDG & FACILITIES UTILITI				100.63	0.00	0.00
		3281756	04/20/22	04/20/22	04 POLICE STATION			
		440-4151-80.60 HPD STATION - PROF SERVIC				47.79	0.00	0.00
		3282034	04/20/22	04/20/22	04 LYMAN PARK			
		440-5600-80.00 REC FACILITIES MAINT				49.51	0.00	0.00
		3282368	04/20/22	04/20/22	03 LAGOON ROAD			
		330-5331-66.00 TRASH REMOVAL				109.63	0.00	0.00

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Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
Total For CASELLA WASTE MANANGEMENT						499.86	0.00	0.00
CCRPC CHITTENDEN COUNTY REGIONA 2022-414								
	440-3710-60.00	BLDG & FAC PROFESSION SVC	04/20/22	04/20/22	04 RICHMND RD BIKE PED STUDY	735.49	0.00	0.00
ENDYNE ENDYNE INC								
	405971		04/20/22	04/20/22	03 TESTING			
	330-5000-60.00	TESTING				20.00	0.00	0.00
	405972		04/20/22	04/20/22	03 TESTING			
	330-5000-60.00	TESTING				60.00	0.00	0.00
	406303		04/22/22	04/22/22	03 TESTING			
	330-5480-60.00	TESTING				260.00	0.00	0.00
Total For ENDYNE INC						340.00	0.00	0.00
PRESCOTT EVERETT J PRESCOTT INC								
	6003869		04/20/22	04/20/22	03 WATER SUPPLIES			
	330-5000-22.00	REPAIR & MTCE. SUPPLIES				595.89	0.00	0.00
FASTENAL FASTENAL COMPANY								
	VTBUR307868		04/21/22	04/21/22	04 WASTEWATER SUPPLIES			
	330-5480-22.00	REPAIR & MTCE. SUPPLIES				57.98	0.00	0.00
FIREMATIC FIREMATIC SUPPLY CO INC								
	396226		04/20/22	04/20/22	04 RESCUE EQUIPMENT			
	440-4600-24.01	MEDICAL SUPPLIES				296.65	0.00	0.00
GIROUX GIROUX BODY SHOP INC								
	125609		04/20/22	04/20/22	04 HWY VEH MAINT			
	440-5330-68.00	HW VEH REPAIR/MAINT				28.00	0.00	0.00
GMP GREEN MOUNTAIN POWER CORP								
	08290 4/22		04/20/22	04/20/22	03 FALLS RD WELLHOUSE			
	330-5000-76.00	UTILITIES				2,122.05	0.00	0.00
	14552 4/22		04/20/22	04/20/22	04 OLD FIRE STATION			
	440-4500-70.00	F/R UTILITIES				35.00	0.00	0.00
	19252 4/22		04/20/22	04/20/22	04 STREET LIGHTS			
	440-3710-97.00	STREETLIGHTS				505.67	0.00	0.00
	28552 4/22		04/20/22	04/20/22	04 TOWN HALL			
	440-3710-76.00	BLDG & FACILITIES UTILITI				376.00	0.00	0.00
	44552 4/22		04/20/22	04/20/22	04 FIRE STATION			
	440-4500-70.00	F/R UTILITIES				300.75	0.00	0.00
	45781 4/22		04/20/22	04/20/22	03 CVU PUMP REDUCER			
	330-5000-76.00	UTILITIES				257.26	0.00	0.00
	54552 4/22		04/20/22	04/20/22	03 PUMP STATION GBS			
	330-5480-76.00	UTILITIES				812.45	0.00	0.00

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Town of Hinesburg Accounts Payable
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Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
	55682	4/22	04/20/22	04/20/22	04 POLICE STATION			
	440-4151-80.76	HPD STATION UTILITIES				182.37	0.00	0.00
	55781	4/22	04/20/22	04/20/22	03 LYMAN MDW PUMP			
	330-5000-76.00	UTILITIES				565.43	0.00	0.00
	61781	4/22	04/20/22	04/20/22	04 REC DEPT			
	440-5600-80.00	REC FACILITIES MAINT				24.84	0.00	0.00
	67452	4/22	04/20/22	04/20/22	03 MECHANICSVILLE RD PUMP			
	330-5000-76.00	UTILITIES				1,120.07	0.00	0.00
	72881	4/22	04/20/22	04/20/22	04 SOLAR TRACKER ACCOUNT			
	440-3710-97.01	SOLAR TRACKER-OPER EXP				21.20	0.00	0.00
	82881	4/22	04/20/22	04/20/22	03 LAGOON ROAD			
	330-5480-76.00	UTILITIES				2,607.89	0.00	0.00
	91881	4/22	04/20/22	04/20/22	03 STELLA RD PUMPHOUSE			
	330-5000-76.00	UTILITIES				61.60	0.00	0.00
Total For GREEN MOUNTAIN POWER CORP						8,992.58	0.00	0.00
						=====	=====	=====
HEALTHY HEALTHY HABITAT LLC	10211		04/20/22	04/20/22	04 DEC 2020 PRO-RATED			
	440-3710-60.00	BLDG & FAC PROFESSION SVC				138.00	0.00	0.00
	440-4151-80.60	HPD STATION - PROF SERVIC				83.00	0.00	0.00
Invoice 10211 Total						221.00	0.00	0.00
	10570		04/20/22	04/20/22	04 FEB 2022 JANITORIAL			
	440-3710-60.00	BLDG & FAC PROFESSION SVC				615.00	0.00	0.00
	440-4151-80.60	HPD STATION - PROF SERVIC				360.00	0.00	0.00
Invoice 10570 Total						975.00	0.00	0.00
Total For HEALTHY HABITAT LLC						1,196.00	0.00	0.00
						=====	=====	=====
HOLLOWAY HOLLOWAY CPA PC	8878		04/20/22	04/20/22	04 PD 8 RECONCILIATION			
	440-3400-12.00	TREASURER ACCTNG ASSIST.				928.20	0.00	0.00
	330-5331-12.00	ACCOUNTING ASSISTANT				176.80	0.00	0.00
Invoice 8878 Total						1,105.00	0.00	0.00
JARVIS J JAMES JARVIS	4/14/22 MEMO		04/21/22	04/21/22	04 INSURANCE CLAIM REIMB			
	440-9731-00.00	PROPERTY & LIABILITY INSU				852.94	0.00	0.00
JOHANSEN KIM JOHANSEN	4/18/22 INV		04/20/22	04/20/22	04 RIDING LESSONS			
	440-5600-90.20	YOUTH PROGRAMS				705.00	0.00	0.00

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Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
DIPPEN P MARGARET DIPPEN	4/20/22REFUN		04/20/22	04/20/22	04	GOLF LESSONS REFUND		
	440-2600-00.00	Fees & Registrations				150.00	0.00	0.00
MEI ELECT MEI ELECTRICAL CONTACTORS	22914		04/19/22	04/19/22	04	SECURITY SYSTEM MAINT		
	440-4151-80.60	HPD STATION - PROF SERVIC				200.00	0.00	0.00
MONAGHAN MONAGHAN SAFAR DUCHAM	19050		04/20/22	04/20/22	04	LEGAL FEES		
	440-3100-61.00	ATTORNEY FEES				60.00	0.00	0.00
	19051		04/20/22	04/20/22	04	TOWN FOREST EASEMENT		
	440-3100-61.00	ATTORNEY FEES				15.00	0.00	0.00
	19052		04/20/22	04/20/22	04	QUINN LAND TRANSFER		
	440-3100-61.00	ATTORNEY FEES				172.00	0.00	0.00
Total For MONAGHAN SAFAR DUCHAM						247.00	0.00	0.00
MVP MVP HEALTH CARE INC	16595087		04/20/22	04/20/22	04	GROUP#431364 MAY 2022		
	440-9705-00.00	HEALTH INSURANCE				24,745.80	0.00	0.00
NEW PIG NEW PIG	23615191-00		04/20/22	04/20/22	04	RESCUE EQUIPMENT		
	440-4600-21.10	RESCUE EQUIPMENT				473.29	0.00	0.00
DENTAL NORTHEAST DELTA DENTAL	MAY 2022		04/21/22	04/21/22	04	GROUP 925 SUB 6247		
	440-9705-01.00	DENTAL INSURANCE				1,767.67	0.00	0.00
NVTYLL NORTHERN VT YOUTH LACROSS	TEAMS 2022		04/21/22	04/21/22	04	DUES FOR LAX PLAYERS		
	440-5600-85.02	YOUTH SPORTS				1,360.00	0.00	0.00
REYNOLDS REYNOLDS AND SON INC	3406231		04/20/22	04/20/22	04	RESCUE EQUIPMENT		
	440-4600-21.10	RESCUE EQUIPMENT				330.38	0.00	0.00
	3406239		04/20/22	04/20/22	04	RESCUE EQUIPMENT		
	440-4600-21.10	RESCUE EQUIPMENT				1,300.00	0.00	0.00
Total For REYNOLDS AND SON INC						1,630.38	0.00	0.00
SPORTSCEN SPORTS CENTRAL	19251		04/20/22	04/20/22	04	YOUTH SPORTS SHIRTS		
	440-5600-85.02	YOUTH SPORTS				70.00	0.00	0.00
STATE STATE OF VERMONT	3-1172 2023		04/22/22	04/21/22	03	WW DISCH PERMIT 2023		
	330-5480-72.00	PERMITS AND LICENSES				965.00	0.00	0.00
TECHGROUP TECH GROUP, INC	97378		04/20/22	04/20/22	04	NEW COMPUTER SET UP		
	440-5360-68.00	COMPUTER REPAIR/MAINT				877.50	0.00	0.00
UNIFIRST UNIFIRST CORPORATION	1080075394		04/21/22	04/21/22	04	HWY UNIFORMS		
	440-5100-76.00	GEN HWY UNIFORMS				49.27	0.00	0.00

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Town of Hinesburg Accounts Payable
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Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
	1080077831		04/20/22	04/20/22	04	HWY UNIFORMS		
	440-5100-76.00	GEN HWY UNIFORMS				49.27	0.00	0.00
Total For UNIFIRST CORPORATION						98.54	0.00	0.00
USABLUE	USA BLUE BOOK	941998	04/21/22	04/21/22	03	PUMP		
	330-5000-22.00	REPAIR & MTCE. SUPPLIES				2,145.67	0.00	0.00
VT GAS	VERMONT GAS SYSTEMS, INC	163217 4/22	04/20/22	04/20/22	04	TOWN HALL		
	440-3710-76.00	BLDG & FACILITIES UTILITI				272.45	0.00	0.00
	163319 4/22	04/20/22 04/20/22 03	RTE 116 PUMP STATION			142.92	0.00	0.00
	330-5480-76.00	UTILITIES						
	167599 4/22	04/20/22 04/20/22 04	FIRE DEPT			219.04	0.00	0.00
	440-4500-70.00	F/R UTILITIES						
	194746 4/22	04/20/22 04/20/22 04	POLICE STATION			66.79	0.00	0.00
	440-4151-80.76	HPD STATION UTILITIES						
	215000 4/22	04/20/22 04/20/22 03	FALLS RD WELLHOUSE			172.53	0.00	0.00
	330-5000-76.00	UTILITIES						
Total For VERMONT GAS SYSTEMS, INC						873.73	0.00	0.00
VIE LLC	VIE LLC	2	04/21/22	04/21/22	04	POLICE STATION NET METER		
	440-5310-76.01	SOLAR ARRAY EXPENSE				1,624.43	0.00	0.00
	3	04/21/22 04/21/22 04	VELCO SOLAR NET METERING			1,244.20	0.00	0.00
	440-5310-76.01	SOLAR ARRAY EXPENSE						
Total For VIE LLC						2,668.63	0.00	0.00
W.B.MASON	W.B. MASON CO. INC.	227063060	04/21/22	04/21/22	04	POLICE OFFICE SUPPLIES		
	440-4151-21.00	POLICE SUPPLIES				228.59	0.00	0.00
	CM0214017	04/21/22 04/21/22 04	RETURNS			-87.98	0.00	0.00
	440-4151-21.00	POLICE SUPPLIES						
Total For W.B. MASON CO. INC.						140.61	0.00	0.00
WEF	WATER ENVIRONMENT FEDERAT	EB DUES 2022	04/20/22	04/20/22	03	MEMBERSHIP RENEWAL		
	330-5480-40.00	PROFESSIONAL DEV				110.00	0.00	0.00
Report Grand Total						56,551.44	0.00	0.00

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Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Clk Acct	Invoice Amount	Discenc. Amount	Discount Amount
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Fund Totals	Expenditures	Dis-Encumbrance						
<hr/>								
440	44,072.11	0.00						
330	12,479.33	0.00						
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	56,551.44	0.00						

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Town of Hinesburg Accounts Payable

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Check Warrant Report # 43154 Current Prior Next FY Invoices

gross

For checks For Check Acct 04(GENERAL FUND) 39188 To 39218 04/22/2022 To 04/22/2022

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
AIRGAS	AIRGAS USA LLC	9987169185 HWY GASSES	70.74	0.00	70.74	39188	04/22/22
ALERT ALL	ALERT ALL CORPORATION	W29526 COMMUNITY OUTREACH	275.50	0.00	275.50	39189	04/22/22
APEX CONS	APEX CONSULTING	00106 TOWN HALL ROOF CONSULT	237.50	0.00	237.50	39190	04/22/22
ATT	AT&T MOBILITY	04122022 FIRE TRUCK I-PADS	275.48	0.00	275.48	39191	04/22/22
AUBUCHON	AUBUCHON HARDWARE	SUB#4 3/22 STATION MAINT	47.23	0.00	47.23	39192	04/22/22
AUBUCHON	AUBUCHON HARDWARE	SUB#6 3/22 FIRE STATION MAINT	237.27	0.00	237.27	39192	04/22/22
AUBUCHON	AUBUCHON HARDWARE	TOWN 3/22 TOWN SUPPLIES	96.92	0.00	96.92	39192	04/22/22
					Check Total	381.42	
BASIC	BASIC	2364240 COBRA ADMINT FEE APRIL 2	30.00	0.00	30.00	39193	04/22/22
BERGERON	BERGERON PROTECTIVE CLOTHING	231351 2 PAIRS FIRE BOOTS	1060.41	0.00	1060.41	39194	04/22/22
CASELLA	CASELLA WASTE MANANGEMENT	3280068 HWY GARAGE	192.30	0.00	192.30	39195	04/22/22
CASELLA	CASELLA WASTE MANANGEMENT	3281625 TOWN HALL	100.63	0.00	100.63	39195	04/22/22
CASELLA	CASELLA WASTE MANANGEMENT	3281756 POLICE STATION	47.79	0.00	47.79	39195	04/22/22
CASELLA	CASELLA WASTE MANANGEMENT	3282034 LYMAN PARK	49.51	0.00	49.51	39195	04/22/22
					Check Total	390.23	
CCRPC	CHITTENDEN COUNTY REGIONAL	2022-414 RICHMND RD BIKE PED STUD	735.49	0.00	735.49	39196	04/22/22
FASTENAL	FASTENAL COMPANY	VTBUR307868 WASTEWATER SUPPLIES	57.98	0.00	57.98	39197	04/22/22
FIREMATIC	FIREMATIC SUPPLY CO INC	396226 RESCUE EQUIPMENT	296.65	0.00	296.65	39198	04/22/22
GIROUX	GIROUX BODY SHOP INC	125609 HWY VEH MAINT	28.00	0.00	28.00	39199	04/22/22
GMP	GREEN MOUNTAIN POWER CORP	14552 4/22 OLD FIRE STATION	35.00	0.00	35.00	39200	04/22/22
GMP	GREEN MOUNTAIN POWER CORP	19252 4/22 STREET LIGHTS	505.67	0.00	505.67	39200	04/22/22
GMP	GREEN MOUNTAIN POWER CORP	28552 4/22 TOWN HALL	376.00	0.00	376.00	39200	04/22/22
GMP	GREEN MOUNTAIN POWER CORP	44552 4/22 FIRE STATION	300.75	0.00	300.75	39200	04/22/22
GMP	GREEN MOUNTAIN POWER CORP	55682 4/22 POLICE STATION	182.37	0.00	182.37	39200	04/22/22
GMP	GREEN MOUNTAIN POWER CORP	61781 4/22 REC DEPT	24.84	0.00	24.84	39200	04/22/22
GMP	GREEN MOUNTAIN POWER CORP	72881 4/22 SOLAR TRACKER ACCOUNT	21.20	0.00	21.20	39200	04/22/22
					Check Total	1445.83	
HEALTHY	HEALTHY HABITAT LLC	10211 DEC 2020 PRO-RATED	221.00	0.00	221.00	39201	04/22/22
HEALTHY	HEALTHY HABITAT LLC	10570 FEB 2022 JANITORIAL	975.00	0.00	975.00	39201	04/22/22
					Check Total	1196.00	
HOLLOWAY	HOLLOWAY CPA PC	8878 PD 8 RECONCILIATION	1105.00	0.00	1105.00	39202	04/22/22

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Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
JARVIS J JAMES JARVIS	4/14/22	MEMO INSURANCE CLAIM REIMB	852.94	0.00	852.94	39203	04/22/22
JOHANSEN KIM JOHANSEN	4/18/22	INV RIDING LESSONS	705.00	0.00	705.00	39204	04/22/22
DIPPEN P MARGARET DIPPEN	4/20/22	REFUN GOLF LESSONS REFUND	150.00	0.00	150.00	39205	04/22/22
MEI ELECT MEI ELECTRICAL CONTACTORS	22914	SECURITY SYSTEM MAINT	200.00	0.00	200.00	39206	04/22/22
MONAGHAN MONAGHAN SAFAR DUCHAM	19050	LEGAL FEES	60.00	0.00	60.00	39207	04/22/22
MONAGHAN MONAGHAN SAFAR DUCHAM	19051	TOWN FOREST EASEMENT	15.00	0.00	15.00	39207	04/22/22
MONAGHAN MONAGHAN SAFAR DUCHAM	19052	QUINN LAND TRANSFER	172.00	0.00	172.00	39207	04/22/22
					Check Total	247.00	
MVP MVP HEALTH CARE INC	16595087	GROUP#431364 MAY 2022	24745.80	0.00	24745.80	39208	04/22/22
NEW PIG NEW PIG	23615191-00	RESCUE EQUIPMENT	473.29	0.00	473.29	39209	04/22/22
DENTAL NORTHEAST DELTA DENTAL	MAY 2022	GROUP 925 SUB 6247	1767.67	0.00	1767.67	39210	04/22/22
NVTYLL NORTHERN VT YOUTH LACROSSE LEA TEAMS 2022		DUES FOR LAX PLAYERS	1360.00	0.00	1360.00	39211	04/22/22
REYNOLDS REYNOLDS AND SON INC	3406231	RESCUE EQUIPMENT	330.38	0.00	330.38	39212	04/22/22
REYNOLDS REYNOLDS AND SON INC	3406239	RESCUE EQUIPMENT	1300.00	0.00	1300.00	39212	04/22/22
					Check Total	1630.38	
SPORTSCEN SPORTS CENTRAL	19251	YOUTH SPORTS SHIRTS	70.00	0.00	70.00	39213	04/22/22
TECHGROUP TECH GROUP, INC	97378	NEW COMPUTER SET UP	877.50	0.00	877.50	39214	04/22/22
UNIFIRST UNIFIRST CORPORATION	1080075394	HWY UNIFORMS	49.27	0.00	49.27	39215	04/22/22
UNIFIRST UNIFIRST CORPORATION	1080077831	HWY UNIFORMS	49.27	0.00	49.27	39215	04/22/22
					Check Total	98.54	
VT GAS VERMONT GAS SYSTEMS, INC	163217 4/22	TOWN HALL	272.45	0.00	272.45	39216	04/22/22
VT GAS VERMONT GAS SYSTEMS, INC	167599 4/22	FIRE DEPT	219.04	0.00	219.04	39216	04/22/22
VT GAS VERMONT GAS SYSTEMS, INC	194746 4/22	POLICE STATION	66.79	0.00	66.79	39216	04/22/22
					Check Total	558.28	
VIE LLC VIE LLC	2	POLICE STATION NET METER	1624.43	0.00	1624.43	39217	04/22/22
VIE LLC VIE LLC	3	VELCO SOLAR NET METERING	1244.20	0.00	1244.20	39217	04/22/22
					Check Total	2868.63	
W.B.MASON W.B. MASON CO. INC.	227063060	POLICE OFFICE SUPPLIES	228.59	0.00	228.59	39218	04/22/22
W.B.MASON W.B. MASON CO. INC.	CM0214017	RETURNS	-87.98	0.00	-87.98	39218	04/22/22
					Check Total	140.61	

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Town of Hinesburg Accounts Payable

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Check Warrant Report # 43154 Current Prior Next FY Invoices

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For checks For Check Acct 04(GENERAL FUND) 39188 To 39218 04/22/2022 To 04/22/2022

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
Report Total			44,331.87	0.00	44,331.87		
			*****	*****	*****		

To the Treasurer of Hinesburg, we hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ****44,331.87
Let this be your order for the payments of these amounts.

04/22/22

Town of Hinesburg Accounts Payable

Page 1

09:39 am

Check Warrant Report # 43153 Current Prior Next FY Invoices

mross

For checks For Check Acct 03 (SEWER & WATER) 13874 To 13882 04/22/22 To 04/22/22

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
AUBUCHON	AUBUCHON HARDWARE	SUB#2 3/22 WATER OPERATING SUPPLIES	91.18	0.00	91.18	13874	04/22/22
CASELLA	CASELLA WASTE MANAGEMENT	3282368 LAGOON ROAD	109.63	0.00	109.63	13875	04/22/22
ENDYNE	ENDYNE INC	405971 TESTING	20.00	0.00	20.00	13876	04/22/22
ENDYNE	ENDYNE INC	405972 TESTING	60.00	0.00	60.00	13876	04/22/22
ENDYNE	ENDYNE INC	406303 TESTING	260.00	0.00	260.00	13876	04/22/22
					Check Total	340.00	
PRESCOTT	EVERETT J PRESCOTT INC	6003869 WATER SUPPLIES	595.89	0.00	595.89	13877	04/22/22
GMP	GREEN MOUNTAIN POWER CORP	08290 4/22 FALLS RD WELLHOUSE	2122.05	0.00	2122.05	13878	04/22/22
GMP	GREEN MOUNTAIN POWER CORP	45781 4/22 CVU PUMP REDUCER	257.26	0.00	257.26	13878	04/22/22
GMP	GREEN MOUNTAIN POWER CORP	54552 4/22 PUMP STATION GBS	812.45	0.00	812.45	13878	04/22/22
GMP	GREEN MOUNTAIN POWER CORP	55781 4/22 LYMAN MDW PUMP	565.43	0.00	565.43	13878	04/22/22
GMP	GREEN MOUNTAIN POWER CORP	67452 4/22 MECHANICSVILLE RD PUMP	1120.07	0.00	1120.07	13878	04/22/22
GMP	GREEN MOUNTAIN POWER CORP	82881 4/22 LAGOON ROAD	2607.89	0.00	2607.89	13878	04/22/22
GMP	GREEN MOUNTAIN POWER CORP	91881 4/22 STELLA RD PUMPHOUSE	61.60	0.00	61.60	13878	04/22/22
					Check Total	7546.75	
STATE	STATE OF VERMONT	3-1172 2023 WW DISCH PERMIT 2023	965.00	0.00	965.00	13879	04/22/22
USABLU	USA BLUE BOOK	941998 PUMP	2145.67	0.00	2145.67	13880	04/22/22
VT GAS	VERMONT GAS SYSTEMS, INC	163319 4/22 RTE 116 PUMP STATION	142.92	0.00	142.92	13881	04/22/22
VT GAS	VERMONT GAS SYSTEMS, INC	215000 4/22 FALLS RD WELLHOUSE	172.53	0.00	172.53	13881	04/22/22
					Check Total	315.45	
WEF	WATER ENVIRONMENT FEDERATION	EB DUES 2022 MEMBERSHIP RENEWAL	110.00	0.00	110.00	13882	04/22/22

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Town of Hinesburg Accounts Payable
Check Warrant Report # 43153 Current Prior Next FY Invoices
For checks For Check Acct 03(SEWER & WATER) 13874 To 13882 04/22/22 To 04/22/22

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
Report Total			12,219.57	0.00	12,219.57		

To the Treasurer of Hinesburg, we hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ****12,219.57
Let this be your order for the payments of these amounts.

04/29/22

10:28 am

Town of Hinesburg Accounts Payable
Invoice Edit List-Current-Last-Next FY
Invoices Up To 04/29/22

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Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
HAULENBEE ANDREA HAULENBEEK	APR 2022		04/29/22	04/29/22	04			
	440-5600-90.20		YOUTH PROGRAMS			510.00	0.00	0.00
ASCAP	ASCAP		FY 22 DUES	04/29/22	04/29/22	04		
	440-5600-40.00		PROFESSIONAL DEVELOP			397.67	0.00	0.00
AUTOMOTIO AUTOMOTION, INC	34629		04/29/22	04/29/22	03			
	330-5331-22.00		VEH REPAIR & MAINT			567.52	0.00	0.00
	34678		04/29/22	04/29/22	03			
	330-5331-22.00		VEH REPAIR & MAINT			648.95	0.00	0.00
	34748		04/29/22	04/29/22	03			
	330-5331-22.00		VEH REPAIR & MAINT			60.00	0.00	0.00
	34774		04/26/22	04/26/22	04			
	440-4151-68.12	15	FORD INTERCEPT CAR#3			176.89	0.00	0.00
	34775		04/26/22	04/26/22	04			
	440-4151-68.15	17	CHEVY TAHOE CAR#2			897.00	0.00	0.00
	34776		04/26/22	04/26/22	04			
	440-4151-68.16	21	DURANGO CAR#5			85.00	0.00	0.00
	34777		04/26/22	04/26/22	04			
	440-4151-68.14	17	FORD INTERCEPT CAR#1			1,329.49	0.00	0.00
	34789		04/29/22	04/29/22	03			
	330-5331-22.00		VEH REPAIR & MAINT			770.18	0.00	0.00
Total For AUTOMOTION, INC						4,535.03	0.00	0.00
CONTACT	CONTACT COMMUNICATIONS		10770589	04/29/22	04/29/22	03		
	330-5331-77.00		TELEPHONE			65.00	0.00	0.00
CRYSTAL	CRYSTAL ROCK LLC		1197 APR 22	04/29/22	04/29/22	04		
	440-3710-76.00		BLDG & FACILITIES UTILITI			71.40	0.00	0.00
	8957 APR 22		04/29/22	04/29/22	04			
	440-4500-70.00		F/R UTILITIES			193.77	0.00	0.00
Total For CRYSTAL ROCK LLC						265.17	0.00	0.00
ALLEN EV	EVAN ALLEN		APRIL 22	04/29/22	04/29/22	04		
	440-5600-90.20		YOUTH PROGRAMS			920.00	0.00	0.00
HARTFORD	HARTFORD STEAM BOILER		1260334	04/29/22	04/29/22	04		
	440-4500-69.00		F/R STATION REPAIRS/MAINT			35.00	0.00	0.00

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Town of Hinesburg Accounts Payable
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Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
CADORETTE HENRY CADORETTE	APR 22 2022		04/28/22	04/28/22	04	STRIP & WAX FIRE STATION		
	440-4500-69.00	F/R STATION REPAIRS/MAINT				250.00	0.00	0.00
HOWARD CT HOWARD CENTER	221954		04/29/22	04/29/22	04	QTR#4 OUTREACH CONTRACT		
	440-4151-23.03	COMMUNITY OUTREACH				1,841.25	0.00	0.00
JOHANSEN KIM JOHANSEN	4/25/22 INV		04/29/22	04/29/22	04	RIDING CAMP		
	440-5600-90.20	YOUTH PROGRAMS				1,008.00	0.00	0.00
KONICA KONICA MINOLTA PREMIER FI	470418328		04/27/22	04/27/22	04	TOWN HALL		
	440-5360-68.01	COPIER REPAIRS / MAINT				381.21	0.00	0.00
	470418823		04/27/22	04/27/22	04	TOWN HALL COPIER		
	440-5360-68.01	COPIER REPAIRS / MAINT				210.24	0.00	0.00
Total For KONICA MINOLTA PREMIER FINANCE						591.45	0.00	0.00
						=====	=====	=====
LAKE IROQ LAKE IROQUOIS ASSOCIATION FY 23 FUNDS			04/25/22	04/25/22	04	MILFOIL MITIGATION/EDUCAT		
	440-5700-71.01	LAKE IROQUOIS ASSOC.				7,500.00	0.00	0.00
LAKE LAKE IROQUOIS RECREATION FY 22 FUNDS			04/25/22	04/25/22	04	ANNUAL BEACH FUNDING		
	440-9930-00.00	LAKE IROQUOIS BEACH COMM				3,000.00	0.00	0.00
PPSS P & P SEPTIC SERVICE INC	T-574766		04/26/22	04/26/22	04	HAYSTACK FIELD		
	440-5600-80.00	REC FACILITIES MAINT				120.00	0.00	0.00
RICK'S RICK'S TOWING AND REPAIR	37708		04/29/22	04/29/22	04	DUMP TRUCK RESCUE		
	440-5330-68.05	2014 MACK DUMP TRUCK				1,250.00	0.00	0.00
ANGSTMAN SAMANTHA ANGSTMAN	APR 2022		04/29/22	04/29/22	04	PIANO LESSONS		
	440-5600-90.20	YOUTH PROGRAMS				360.00	0.00	0.00
SCHWAAB SCHWAAB INC	6796032		04/27/22	04/27/22	04	STAMP FOR P&Z DEPT		
	440-3600-20.00	PLANNING/ZONING SUPPLIES				46.25	0.00	0.00
SPORTSCEN SPORTS CENTRAL	19262		04/26/22	04/26/22	04	SHIRTS		
	440-5600-85.02	YOUTH SPORTS				448.75	0.00	0.00
TECHGROUP TECH GROUP, INC	97439		04/27/22	04/27/22	04	JIM JARVIS COMPUTER SETUP		
	440-5360-68.00	COMPUTER REPAIR/MAINT				195.00	0.00	0.00
UI INS UI INSURANCE SERVICES INC	10068		04/27/22	04/27/22	04	FIRE DEPT INSURANCE		
	440-4500-48.00	F/R INSURANCE				3,129.00	0.00	0.00
UNITED CH UNITED CHURCH OF HINESBUR	4/25/22 RENT		04/29/22	04/29/22	04	PIANO RECITAL RENTAL		
	440-5600-90.20	YOUTH PROGRAMS				100.00	0.00	0.00
VELCO VERMONT ELECTRIC COOP INC	4708 4/22		04/26/22	04/26/22	04	MT PRITCHARD		
	440-4500-70.00	F/R UTILITIES				23.29	0.00	0.00

04/29/22
10:28 am

Town of Hinesburg Accounts Payable
Invoice Edit List-Current-Last-Next FY
Invoices Up To 04/29/22

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Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount

	5508 4/22		04/26/22	04/26/22	03	PIETTE RD PUMP HOUSE		
	330-5000-76.00	UTILITIES				25.22	0.00	0.00
	9601 4/22		04/26/22	04/26/22	04	HWY GARAGE		
	440-5310-76.00	HW BLDG C/M UTILITIES				241.82	0.00	0.00
						-----	-----	-----
Total For VERMONT ELECTRIC COOP INC						290.33	0.00	0.00
						=====	=====	=====
VRWA	VERMONT RURAL WATER ASSOC 4238		04/29/22	04/29/22	03	2022 CONFERENCE BAILEY		
	330-5000-40.00	PROFESSIONAL DEVELOPMT				55.00	0.00	0.00
VISION	VISION SERVICE PLAN	814952721	04/27/22	04/27/22	04	MAY 2022		
	440-9705-05.00	VISION CARE PLAN				355.28	0.00	0.00
CVT	WAITSFIELD/CHAMPLAIN VALL	36817 4/22	04/26/22	04/26/22	04	TOWN HALL PHONE SERVICE		
	440-5360-77.00	PHONE/FAX/INTERNET				536.08	0.00	0.00
	40156 4/22		04/26/22	04/26/22	04	FIRE DEPT		
	440-4500-77.00	F/R TELEPHONE				227.07	0.00	0.00
	43244 4/22		04/26/22	04/26/22	04	HWY GARAGE		
	440-5310-77.00	HW BLDG TELEPHONE				171.78	0.00	0.00
	48173 4/22		04/26/22	04/26/22	04	FIRE DEPT		
	440-4500-77.00	F/R TELEPHONE				46.13	0.00	0.00
	92288 4/22		04/26/22	04/26/22	03	WATER DEPT		
	330-5331-77.00	TELEPHONE				195.21	0.00	0.00
						-----	-----	-----
Total For WAITSFIELD/CHAMPLAIN VALLEY TELECOM						1,176.27	0.00	0.00
						=====	=====	=====
WORKSAFE	WORK SAFE TRAFFIC CONTROL 28016		04/29/22	04/29/22	04	HWY SIGNS		
	440-5130-21.00	SIGNS SUPPLIES				802.50	0.00	0.00
	440-5130-83.00	SIGNS NEW				359.84	0.00	0.00
						-----	-----	-----
Invoice 28016 Total						1,162.34	0.00	0.00
						-----	-----	-----
Report Grand Total						29,606.79	0.00	0.00
						=====	=====	=====
Fund Totals	Expenditures		Dis-Encumbrance					

440	27,219.71		0.00					
330	2,387.08		0.00					

	29,606.79		0.00					

04/29/2022

Town of Hinesburg Accounts Payable

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Check Warrant Report # 43157 Current Prior Next FY Invoices

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For checks For Check Acct 04 (GENERAL FUND) 39219 To 39242 04/29/2022 To 04/29/2022

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
HAULENBEE ANDREA HAULENBEEK	APR 2022	PIANO LESSONS	510.00	0.00	510.00	39219	04/29/22
ASCAP ASCAP	FY 22 DUES	CONCERT PAYMENTS	397.67	0.00	397.67	39220	04/29/22
AUTOMOTIO AUTOMOTION, INC	34774	POLICE CAR MAINT	176.89	0.00	176.89	39221	04/29/22
AUTOMOTIO AUTOMOTION, INC	34775	POLICE VEH MAINT	897.00	0.00	897.00	39221	04/29/22
AUTOMOTIO AUTOMOTION, INC	34776	POLICE VEH MAINT	85.00	0.00	85.00	39221	04/29/22
AUTOMOTIO AUTOMOTION, INC	34777	POLICE CAR MAINT	1329.49	0.00	1329.49	39221	04/29/22
					Check Total	2488.38	
CRYSTAL CRYSTAL ROCK LLC	1197 APR 22	TOWN HALL WATER COOLER	71.40	0.00	71.40	39222	04/29/22
CRYSTAL CRYSTAL ROCK LLC	8957 APR 22	FIRE DEPT WATER COOLER	193.77	0.00	193.77	39222	04/29/22
					Check Total	265.17	
ALLEN EV EVAN ALLEN	APRIL 22	PIANO LESSONS	920.00	0.00	920.00	39223	04/29/22
HARTFORD HARTFORD STEAM BOILER	1260334	FIRE DEPT BOILER INSPECT	35.00	0.00	35.00	39224	04/29/22
CADORETTE HENRY CADORETTE	APR 22 2022	STRIP & WAX FIRE STATION	250.00	0.00	250.00	39225	04/29/22
HOWARD CT HOWARD CENTER	221954	QTR#4 OUTREACH CONTRACT	1841.25	0.00	1841.25	39226	04/29/22
JOHANSEN KIM JOHANSEN	4/25/22 INV	RIDING CAMP	1008.00	0.00	1008.00	39227	04/29/22
KONICA KONICA MINOLTA PREMIER FINANCE	470418328	TOWN HALL	381.21	0.00	381.21	39228	04/29/22
KONICA KONICA MINOLTA PREMIER FINANCE	470418823	TOWN HALL COPIER	210.24	0.00	210.24	39228	04/29/22
					Check Total	591.45	
LAKE IROQ LAKE IROQUOIS ASSOCIATION	FY 23 FUNDS	MILFOIL MITIGATION/EDUCA	7500.00	0.00	7500.00	39229	04/29/22
LAKE LAKE IROQUOIS RECREATION DISTR	FY 22 FUNDS	ANNUAL BEACH FUNDING	3000.00	0.00	3000.00	39230	04/29/22
PPSS P & P SEPTIC SERVICE INC	T-574766	HAYSTACK FIELD	120.00	0.00	120.00	39231	04/29/22
RICK'S RICK'S TOWING AND REPAIR INC	37708	DUMP TRUCK RESCUE	1250.00	0.00	1250.00	39232	04/29/22
ANGSTMAN SAMANTHA ANGSTMAN	APR 2022	PIANO LESSONS	360.00	0.00	360.00	39233	04/29/22
SCHWAAB SCHWAAB INC	6796032	STAMP FOR P&Z DEPT	46.25	0.00	46.25	39234	04/29/22
SPORTSCEN SPORTS CENTRAL	19262	SHIRTS	448.75	0.00	448.75	39235	04/29/22
TECHGROUP TECH GROUP, INC	97439	JIM JARVIS COMPUTER SETU	195.00	0.00	195.00	39236	04/29/22
UI INS UI INSURANCE SERVICES INC	10068	FIRE DEPT INSURANCE	3129.00	0.00	3129.00	39237	04/29/22
UNITED CH UNITED CHURCH OF HINESBURG	4/25/22 RENT	PIANO RECITAL RENTAL	100.00	0.00	100.00	39238	04/29/22

04/29/22

Town of Hinesburg Accounts Payable

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Check Warrant Report # 43157 Current Prior Next FY Invoices

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For checks For Check Acct 04 (GENERAL FUND) 39219 To 39242 04/29/2022 To 04/29/2022

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
VELCO	VERMONT ELECTRIC COOP INC 4708 4/22	MT PRITCHARD	23.29	0.00	23.29	39239	04/29/22
VELCO	VERMONT ELECTRIC COOP INC 9601 4/22	HWY GARAGE	241.82	0.00	241.82	39239	04/29/22
					Check Total	265.11	
VISION	VISION SERVICE PLAN 814952721	MAY 2022	355.28	0.00	355.28	39240	04/29/22
CVT	WAITSFIELD/CHAMPLAIN VALLEY TE 36817 4/22	TOWN HALL PHONE SERVICE	536.08	0.00	536.08	39241	04/29/22
CVT	WAITSFIELD/CHAMPLAIN VALLEY TE 40156 4/22	FIRE DEPT	227.07	0.00	227.07	39241	04/29/22
CVT	WAITSFIELD/CHAMPLAIN VALLEY TE 43244 4/22	HWY GARAGE	171.78	0.00	171.78	39241	04/29/22
CVT	WAITSFIELD/CHAMPLAIN VALLEY TE 48173 4/22	FIRE DEPT	46.13	0.00	46.13	39241	04/29/22
					Check Total	981.06	
WORKSAFE	WORK SAFE TRAFFIC CONTROL IND. 28016	HWY SIGNS	1162.34	0.00	1162.34	39242	04/29/22
Report Total			27,219.71	0.00	27,219.71		

To the Treasurer of Hinesburg, we hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ****27,219.71
Let this be your order for the payments of these amounts.

04/29/22

Town of Hinesburg Accounts Payable

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11:09 am

Check Warrant Report # 43155 Current Prior Next FY Invoices

gross

For checks For Check Acct 03 (SEWER & WATER) 13883 To 13887 04/29/22 To 04/29/22

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
AUTOMOTIO AUTOMOTION, INC	34629	W/S VEH MAINT	567.52	0.00	567.52	13883	04/29/22
AUTOMOTIO AUTOMOTION, INC	34678	W/S VEH MAINT	648.95	0.00	648.95	13883	04/29/22
AUTOMOTIO AUTOMOTION, INC	34748	W/S VEH MAINT	60.00	0.00	60.00	13883	04/29/22
AUTOMOTIO AUTOMOTION, INC	34789	WATER /SEWER VEH MAINT	770.18	0.00	770.18	13883	04/29/22

					Check Total	2046.65	
CONTACT	CONTACT COMMUNICATIONS	10770589	REPLACEMENT PAGER	65.00	0.00	65.00	13884 04/29/22
VELCO	VERMONT ELECTRIC COOP INC	5508 4/22	PIETTE RD PUMP HOUSE	25.22	0.00	25.22	13885 04/29/22
VRWA	VERMONT RURAL WATER ASSOC.	4238	2022 CONFERENCE BAILEY	55.00	0.00	55.00	13886 04/29/22
CVT	WATTSFIELD/CHAMPLAIN VALLEY TE	92288 4/22	WATER DEPT	195.21	0.00	195.21	13887 04/29/22
Report Total			2,387.08	0.00	2,387.08		
			=====	=====	=====		

To the Treasurer of Hinesburg, we hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ *****2,387.08
Let this be your order for the payments of these amounts.

04/21/22
12:34 pm

Town of Hinesburg Payroll
Check Warrant Report #15507
Check date 04/21/22 to 04/21/22

Page 1 of 2
mross

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
ALEXANDER, JOHN C., JR	1578.78	0.00	0.00	153.69	97.88	22.89	46.60	0.00	0.00	238.03	0.00	1019.69	E 15613
ANTHONY, MICHAEL W.	1729.59	0.00	0.00	207.97	107.23	25.08	76.28	0.00	0.00	97.29	0.00	1215.74	E 15614
BAILEY, ERIK B.	1575.20	0.00	0.00	171.51	97.66	22.84	51.54	0.00	0.00	298.69	0.00	932.96	E 15615
BRYAN, FRANK M.	937.60	0.00	0.00	82.27	58.13	13.60	24.65	0.00	0.00	71.45	0.00	687.50	E 15616
CAMBRIDGE, ANTHONY S.	1492.00	0.00	0.00	81.45	92.50	21.63	26.37	0.00	0.00	136.49	0.00	1133.56	E 15617
CASCO, CALEB M.	1382.40	0.00	0.00	106.65	85.71	20.04	34.05	0.00	0.00	215.17	0.00	920.78	E 15618
COONRADT, AMY A.	181.50	0.00	0.00	0.00	11.25	2.63	3.99	0.00	0.00	0.00	0.00	163.63	E 15619
CYPES, MITCHEL S.	1289.25	0.00	0.00	108.10	79.93	18.69	34.45	0.00	0.00	72.52	0.00	975.56	E 15620
RICKENBERG, DANIEL R.	1163.60	0.00	0.00	81.26	72.14	16.87	42.01	0.00	0.00	101.55	0.00	849.77	E 15622
FOX, BRIAN K.	1512.72	0.00	0.00	103.53	93.79	21.93	41.52	0.00	0.00	137.65	0.00	1114.30	E 15623
GIROUX, TOM	114.00	0.00	0.00	0.00	7.07	1.65	0.00	0.00	0.00	0.00	0.00	105.28	E 15624
DUBIN GROSSMAN, JOY	1486.29	0.00	0.00	120.50	92.15	21.55	37.79	0.00	0.00	83.60	0.00	1130.70	E 15621
HULSHOF, JEREMY B.	1201.52	0.00	0.00	88.24	74.49	17.42	28.78	0.00	0.00	120.15	0.00	872.44	E 15625
JARVIS, JAMES L.	510.15	0.00	0.00	1.11	31.63	7.40	30.78	0.00	0.00	9.58	0.00	429.65	E 15626
MCCUIN, JENNIFER	802.72	0.00	0.00	41.48	49.77	11.64	15.86	0.00	0.00	141.15	0.00	542.82	E 15627
MUSUMECI, DOMINIC	1614.72	0.00	0.00	232.56	100.11	23.41	70.11	0.00	0.00	129.26	0.00	1059.27	E 15628
ODIT, TODD R.	2351.89	0.00	0.00	354.16	145.82	34.10	117.94	0.00	0.00	132.29	0.00	1567.58	E 15629
ROBERTS, HEATHER J.	938.40	0.00	0.00	68.37	58.18	13.61	23.36	0.00	0.00	105.35	0.00	669.53	E 15630
ROSS, MELISSA B.	1445.60	0.00	0.00	237.45	89.63	20.96	74.57	0.00	0.00	100.03	0.00	922.96	E 15631
SHERMAN, BART	1027.60	0.00	0.00	92.47	63.71	14.90	27.83	0.00	0.00	124.29	0.00	704.40	E 15632
SHORT, ERIK M.	1146.90	0.00	0.00	98.84	71.11	16.63	40.97	0.00	0.00	64.51	0.00	854.84	E 15633
SILVER, DANIEL A.	200.00	0.00	0.00	0.00	12.40	2.90	0.39	0.00	0.00	0.00	0.00	184.31	E 15634
WEINHAGEN, ALEXANDER C.	1433.60	0.00	0.00	172.96	88.88	20.79	52.23	0.00	0.00	216.74	0.00	882.00	E 15635
	27116.03	0.00	0.00	2604.57	1681.17	393.16	902.07	0.00	0.00	2595.79	0.00	18939.27	

04/21/22
12:34 pm

Town of Hinesburg Payroll
Check Warrant Report #15507
Check date 04/21/22 to 04/21/22

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mross

Employee

Gross	Fringes Reimburse	PWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
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To the Treasurer of Hinesburg

SELECT BOARD

we hereby certify that there is due to the several persons whose
names are listed hereon the sum against each name and that
here are good and sufficient vouchers supporting the
payments

aggregating \$ **18,939.27

Let this be your order for the payments of these amounts.