

# Hinesburg, Vermont Annual Report



**Fiscal Year July 1, 2011 to June 30, 2012**

**Town Meeting-Monday, March 4, 2013**

**CVU Auditorium 7:30 pm**

**Australian Ballot Voting-Tuesday, March 5, 2013**

**Town Hall 7:00 am-7:00 pm**

## **Mike Anthony, Road Foreman**

*Working for the Town of Hinesburg for 30 Years!*

**July 14, 1982 to Present**



Mike began his employment with the Town of Hinesburg in July of 1982 when he had just graduated from CVU High School. When Road Foreman Ted Palmer needed an addition to his summer workforce, he tapped Mike to fill the position. Legend has it that Ted was at Mike's graduation party and hired him right then and there. Thus began Mike's climb through the ranks until he became Road Foreman in 1994.

Mike has been a tireless keeper of the Town's roads over the years, overseeing many changes in the Town's highways, bridges and equipment. He currently oversees a crew of 3 full-time highway maintainers and a fleet of vehicles that includes 4 dump trucks, a grader, a drott and various other smaller vehicles. Traffic and the concurrent maintenance have increased tremendously over the 30 plus years Mike has worked for the Town.

The demands of the job of Road Foreman are many. Mike gets up during the night all winter long to track the weather in order to insure that commuters will have the safest road conditions possible on their way to work. The crew is out at all hours of the day and night plowing & sanding.

In the spring, mud season is the bane of their existence and they are once again on call to haul gravel, clear jammed culverts and respond to motorist's concerns. Summer is the construction season and Mike oversees paving, grading and dust control, along with clearing downed trees, roadside mowing and cutting encroaching brush back from the roadways. Autumn is the time to prepare for winter, doing delayed maintenance on equipment and mixing the sand & salt.

Thank you, Mike, for your many years of dedicated service to the Town of Hinesburg!

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\*Cover Art – South Burlington artist Dick Chapman (father of Hinesburg resident Betsy Patrick) spent several hours taking photos in Hinesburg. From those photos, he created three 18x20 original oil paintings. Dick donated the “Scenes of Hinesburg” paintings to the Hinesburg Artist Series. These limited edition originals and prints from the originals are being sold as a fundraiser for the Hinesburg Artist Series. To purchase prints or for more information, call 373-0808 or email Rufus Patrick [rufpat@yahoo.com](mailto:rufpat@yahoo.com). A special thank you goes to the Hinesburg Artist Series and Dick Chapman for allowing us to include this wonderful artwork that symbolizes Hinesburg so well.

\*Photos in this Town Report were submitted by Maggie Gordon, Freeda Powers, Karla Munson, Rocky Martin & Alex Weinhausen

## Appointed Officials

### Affordable Housing Committee

Rocky Martin, Chair  
George Bedard  
Carl Bohlen  
Julie Pierson  
Dale Wernhoff  
Bruce Wheeler

### Agency Request Review Committee

Kate Dodge  
Amanda VanVranken  
Kate Schubart  
Kristin Miskavage  
Katherine Hikel

### Animal Control Officer

Ed Waite

### Assistant Town Clerk

Cheryl Hubbard

### Boards of Civil Authority

Justices of the Peace  
Selectboard

### CCRPC

Andrea Morgante  
Joe Colangelo

### Community Resource Center

Laura Hoopes

### CSWD Representative

Lynn Gardner

### Conservation Commission

Bill Marks, Acting Chair  
Melissa Levy  
David Hirth  
Jennifer McGowan  
Alison Lesure  
Meg Handler

### Constable

Stephen Gutierrez

### Director of Building & Facilities

Rocky Martin

### DRB

Tom McGlenn, Chair  
Theodore Bloomhardt  
Richard Jordan  
Dennis Place  
Zoe Wainer  
Greg Waples  
Kate Myhre  
Bill Moller, Alt  
Sarah Murphy, Alt

### E-911 Coordinator

Renae Marshall

### Economic Dev. Commission

Joe Colangelo  
Matt Sayer  
Melissa Levy  
Andrew Frost  
Heidi Simpkins

### Fence Viewers

Pam Durda  
Susan Johnson  
Suzanne Kneller

### Fire Chief & Emergency Manager

Al Barber

### Forest Fire Warden

Ed Waite

### Inspector of Lumber, Shingles, & Wood

Norman Smith

### Lake Iroquois Recreation District Rep.

Michelle Fischer

### Listers

Marie Gardner  
Andrew Dennison  
Freeda Powers

### Planning Commission

Joseph Iadanza, Chair  
Maggie Gordon  
Kyle Bostwick  
Tim Clancy  
Grace Ciffo  
Jean Isham  
Bob Linck  
Ray Mainer  
Johanna White

### Planning & Zoning Director

Alex Weinhausen

### Planning & Zoning Assistant/Special Projects Coordinator

Renae Marshall

### Police Department

Frank Koss, Chief  
Caleb Casco, Sergeant  
Cameron Coltharp  
George Fon  
Brian Fox  
Joshua Mesec  
Susan Albert  
Ken Marcelle  
Deb Koss, Admin. Assistant  
Doug Olufsen, Volunteer



## **Appointed Officials, cont'd**

### Recreation Commission

Frank Twarog, Chair  
Katie Bailey  
Tom Giroux  
Shannon Emmons  
Justin Daniels  
Kevin Cheney

### Recreation Coordinator

Jennifer McQuin

### Recreation Path Committee

Jonathan Trefry  
Rocky Martin  
Andrea Morgante

### Road Crew

Michael Anthony, Road Foreman  
Tom Boivin  
Josh Martell  
Nick Campagna

### Sidewalk Maintainer

Doug Olufsen

### Town Administrator & Road Commissioner

Joe Colangelo

### Town Forest Committee

Steve Russell, Chair  
Brent Francis  
Pat Mainer  
Stewart Pierson  
Jason Reed  
Chuck Reiss  
Mike Potvin  
Paul Wieczoreck  
Chris Haviland

### Town Report Assistant

Renaë Marshall

### Town Service Officer

Ginny Roberts

### Trails Committee

Steward Pierson, Chair  
Cathy Ryan, Vice-Chair  
Lenore Budd  
Michelle Fischer  
Jane Sheldon  
Peter VanVranken  
James Goldsmith  
Ray Mainer  
Susan Rusten

### Tree Warden

Paul Wieczoreck

### Village Steering Committee

Dona Walker, Chair  
George Dameron  
Aaron Kimball  
Catherine Goldsmith  
Michael Buscher  
Jane Starkweather  
Rolf Kielman  
Jeff French

### Water & Wastewater

Brian Mattison, Superintendent  
Kayhon Bahar, Operator

### Website Manager

Aaron Kimball

### Weigher of Coal

Stephen Russell

### Zoning Administrator

Peter Erb

## Elected Officials

### Cemetery Trustees

Tom Giroux – 3 years, 2013  
Glenn Place – 3 years, 2014  
Bradley Wainer – 3 years, 2015

### Delinquent Tax Collector

Melissa Ross – 1 year, 2013

### Grand Juror

E.M. Bud Allen – 1 year, 2013

### Justices of the Peace

Maureen Barnard – 2 years, 2014  
Ken Brown – 2 years, 2014  
Gill Coates – 2 years, 2014  
Mary Crane – 2 years, 2014  
Landon Dennison – 2 years, 2014  
Sheila Dodd – 2 years, 2014  
Lynn Gardner – 2 years, 2014  
Tom Giroux – 2 years, 2014  
Mary Hurlie – 2 years, 2014  
Bill Lippert – 2 years, 2014  
Vicki Matthews – 2 years, 2014  
Marge Sharp – 2 years, 2014

### Library Trustees

Katherine Kjelleren – 3 years, 2014 – Chair  
Susan Abell – 3 years, 2014  
Chris Boerner – 3 years, 2013  
Brian Dunlop – 3 years, 2013  
Darcelene Lewis/Wedge – 3 years, 2015  
Marianna Holzer – 3 years, 2013  
Heather Roberts – 3 years, 2015  
Edward Sengle – 3 years, 2015  
Jane Starkweather – 3 years, 2014

### Listers

Marie Gardner – 3 years, 2015  
Andrew Dennison – 3 years, 2013  
Vacant – 3 years, 2014

### Representative to the VT Legislature

William Lippert – 2 years, 2014

### Selectboard

Thomas Ayer – 2 years, 2014  
Jonathan Trefry – 3 years, 2013 – Chair  
Michael Bissonette – 3 years, 2014  
Andrea Morgante – 2 years, 2013  
Phil Pouech – 3 years, 2015

### Peck Estate Trustee

Gill B. Coates – 3 years, 2014  
Kristy McLeod – 3 years, 2013  
Frank Twarog – 3 years, 2015

### School Director (CVU)

Allen Mead – 3 years, 2013  
Lia Cravedi – 3 years, 2014

### School Director (HCS)

Paul Lamberson – 3 years, 2013 – Chair  
Kathy Beyer – 2 years, 2014  
Lisa Falcone Coffin – 3 years, 2014  
Colleen MacKinnon – 3 years, 2015  
Keith Roberts – 2 years, 2013

### School Moderator

Dena Monahan – 1 year, 2013

### Town Agent

E.M. Bud Allen – 1 year, 2013

### Town Clerk & Treasurer

Melissa Ross – 3 years, 2014

### Town Moderator

Joseph Fallon – 1 year, 2013

## **TOWN MEETING PROCEDURES**

Town Meetings are truly “the peoples meeting”, and are run by members of the Town’s voting assembly with the help of a moderator. The legislature requires that the meeting be run by “Robert’s Rules of Order”, some of which are described below. (We use the words “Article Three” to give examples of proper motions).

### **Motions**

All articles must be placed on the floor for discussion by a “motion to adopt”, and a “second” from another person. The usual way this is done is with the words, “Mr./Madam Moderator, I move we adopt Article Three.” (If the moderator requests you give your name, please do so.) Motions should be made in the affirmative.

If a voter wishes to make a motion or offer an opinion, they need to raise their hand and wait to be called upon (recognized) by the moderator. Speaking in a voice loud enough to be heard by all, any remarks should be addressed to the moderator only, and should not be personal in nature. All questions/opinions should be limited to the subject being discussed at the time, and each speaker should offer their opinion one time only on the given subject until all others have had a chance to speak.

After discussion appears to be over, the moderator will “call the question” by saying, “Are you ready to vote on Article Three?” Voters should try to avoid making a motion to call the question to limit discussion. Remember that Town Meeting comes only once a year, and everyone has a right to be heard.

### **Amendments**

Amendments to a main motion can be made by a voter saying, “I move we amend Article Three to read...” and stating exactly how (s)he believes the amendment should read. Any motion for amendment needs to be seconded. Theoretically, there is no limit to the number of amendments that can be made to an article, provided they are reasonable and germane (closely related to the main motion). An amendment may itself be amended only once. Voting will take place on the amendment first, and then on the main motion.

Any article may be amended, including town and school budgets, and many money related articles. Amending a budget item may sometimes be better than voting it down. An article may be reconsidered before the next one is moved.

### **Voting**

Voting can be done in three ways:

Voice: “all in favor of Article Three, say aye, all opposed, “no”.

Standing vote: If the moderator feels the voice vote was close, or if any voter calls for a “division of the assembly”, people who voted either way must stand and be counted.

Secret Ballot: Seven (7) voters may request the vote to be taken by secret ballot, the most time consuming and most accurate method.

### **Other Important Points**

If a voter has a valid reason to postpone an article, they may request a postponement to a certain time by saying, “Mr. Moderator, I move to postpone Article Three until...” (after another article, at a specific time, etc.)

Tabling a motion is not recommended at Town Meeting. Postponing to a definite time may accomplish what is needed. However, you are always within your rights to use any legal and appropriate motion at any time.

Passing Over does not exist in Robert’s Rules of Order. All articles should be given consideration, and if a voter feels that an article is inappropriate, the best method is to bring it to the floor in the usual way, and hope it is voted down. If any voter feels an article is inappropriate, contradictory, or confusing, it can be postponed indefinitely. This procedure requires a majority vote, is debatable, but not amendable.

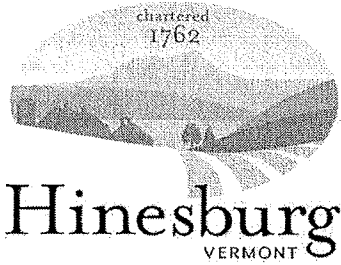
Any voter stating, “I object to consideration of Article Three” can eliminate an article from consideration. This should be stated before the debate, and does not require a second, is not debatable or amendable. A two-thirds vote against consideration is required to sustain this motion.

### **Non-Voters**

Only registered voters may speak and vote at their Town Meeting. If the assembly wishes to hear from a non-voter, it can suspend the rules: “I move we suspend the rules for Article Three”. This motion may not be amended or debated, and requires a 2/3 vote.

### **2013 Order of Proceedings**

Open Town Meeting to discuss all Articles will be held on Monday March 4, 2013, at 7:30 PM in the CVU Auditorium. Australian ballot voting for Articles will be on Tuesday, March 5, 2013, at the Town Hall, from 7:00 AM to 7:00 PM



## TOWN MEETING WARNING

### Town of Hinesburg, Vermont

The legal voters of the Town of Hinesburg, Vermont are hereby warned and notified to meet at the Champlain Valley Union High School auditorium, in said Town of Hinesburg, Monday evening March 4, 2013 at 7:30PM to transact business on all articles except Article(s) 1 and 3 which will be voted upon by Australian Ballot Tuesday, March 5, 2013 at Town Hall in said Town of Hinesburg. Polls will be open at 7:00AM and close at 7:00PM. The March 4, 2013 meeting to be adjourned to the Town Hall in said Town of Hinesburg at 9:00AM March 5, 2013, if necessary, to act on any business left unfinished when met.

ARTICLE 1: To elect the necessary town and school district officers by Australian Ballot Tuesday, March 5, 2013 (see Officers for Election list in the Town Report).

ARTICLE 2: To hear the reports of Town of Hinesburg officers and take action thereon.

ARTICLE 3: Shall general obligation bonds of the Town of Hinesburg in an amount not to exceed One Million Fifty-Five Thousand Two Hundred Dollars (\$1,055,200), subject to reduction from the receipt of available state and federal grants-in-aid, and other financial assistance, be issued for the purpose of financing the construction of a public safety building, at an estimated cost of One Million Fifty-Five Thousand Two Hundred Dollars (\$1,055,200)?

ARTICLE 4: Shall the Town approve a General Government budget of \$1,277,263, with the estimated sum of \$960,812 appropriated from property taxes to defray the general government expenses of the Town?

ARTICLE 5: Shall the Town approve a Highway Department budget of \$921,505, with the estimated sum of \$713,496 appropriated from property taxes to defray the highway expenditures of the Town?

ARTICLE 6: Shall the Town approve the Hinesburg Community Police Department budget of \$595,355, with the estimated sum of \$541,400 appropriated from property taxes to defray the police expenditures of the Town?

ARTICLE 7: Shall the Town approve the Carpenter – Carse Town allocation of \$194,793, with the estimated sum of \$184,010 appropriated from property taxes to defray the library allocation from the Town?

ARTICLE 8: Shall the Town appropriate the sum of \$7,500, with the estimated sum of \$7,085 appropriated from property taxes, for the purpose of obtaining options and/or the acquisition of lands, or those rights in land, which would preserve open space and natural resources, any unexpended portions of such sum be placed in the Land Preservation Fund?

ARTICLE 9: Shall the Town appropriate the sum of \$600, with the estimated sum of \$567 appropriated from property taxes, to the Lake Iroquois Recreation District?

ARTICLE 10: Shall the Town vote to allocate the sum of \$28,944, with the estimated sum of \$27,342 appropriated from property taxes, to be distributed as specifically designated to the following agencies/organizations?



Chittenden Community Action	\$1,500
Chittenden Emer. Food Shelf	\$400
Champlain Valley Agency on Aging	\$2,200
Hinesburg Community Resource Center	\$10,500
Hinesburg Rides	\$1,750
Hinesburg Senior Meal Site	\$500
HOPE Works	\$200
Howard Center	\$800
Prevent Child Abuse Vermont	\$500
Red Cross	\$200
Vermont Ctr. For Ind. Living	\$300
Vermont Cares	\$500
Visiting Nurse Association	\$7,344
Women Helping Battered Women	\$2,250
TOTAL AGENCY	<u>\$28,944</u>

ARTICLE 11: Shall the voters authorize the Selectboard to furnish the Town of St. George fire protection and first response coverage for the amount equivalent to 15% of the Town of Hinesburg's total FY2012-2013 operating budget for fire and first response, estimated at the sum of \$24,448?

(If all Articles 4 – 11 are approved as printed, total General Fund expenditures of \$3,025,960 will be needed with the estimated amount of \$2,434,712 to come from property tax revenue)

ARTICLE 12: Shall the voters authorize the Selectboard to borrow money when needed to meet current expenses and indebtedness of the Town of Hinesburg?

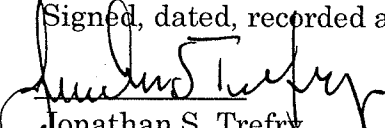
ARTICLE 13: Shall the voters authorize the payment of real and personal property taxes for the fiscal year ending June 30, 2014 payable in full to the Town of Hinesburg in one (1) installment, with the due date being November 15, 2013? Any and all payments received in the Town Treasurer's Office later than midnight on November 15, 2013 will be considered delinquent and will be subject to the collection of interest at the rate of 1% per month or fraction thereof for the first three (3) months and thereafter at the rate of 1 1/2% per month or fraction thereof.


ARTICLE 14: Shall the voters of the Town of Hinesburg designate the Town of Hinesburg as a Property Assessed Clean Energy (PACE) District to enable participating property owners to access funding for eligible energy efficiency and renewable energy projects and then pay back the cost as a regular municipal assessment on that property owner's property tax or other municipal bill as provided for by 24 V.S.A. Chapter 87 (Section 3261 et seq.)?

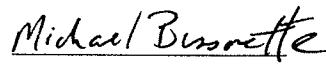
ARTICLE 15: Shall the voters of the Town of Hinesburg instruct the Selectboard to enact a resolution, as presented at Town Meeting, to protect citizen health and safety, water bodies and other natural resources, in relation to tar sands oil transport through Vermont?

ARTICLE 16: To transact any other business proper to be brought before said meeting.

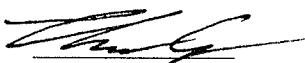
Signed, dated, recorded and posted this 28<sup>th</sup> Day of January, 2013, as attested to by:

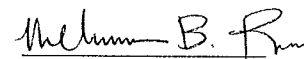
  
Jonathan S. Trefry  
Selectboard Chair

  
Andrea Morgante  
Selectboard

  
Michael Bissonette  
Selectboard

  
Phil Pouech  
Selectboard

  
Tom Ayer  
Selectboard

  
Melissa B. Ross  
Clerk/Treasurer

## Proposed Fiscal Year 2014 Hinesburg General Fund Budget Narrative

By: Joe Colangelo, Town Administrator

Hinesburg voters have an opportunity to discuss the proposed \$3,025,960 town budget during Town Meeting night Monday, March 4, 2013, at Champlain Valley Union High School's auditorium. This proposed budget is 2% more than the current (FY2013) budget and adds \$58,039 to the Town's spending plan. A 0.37¢ property tax-rate increase is anticipated with this budget and the table below illustrates the outcome that increase would have on Hinesburg tax-payers.

Homestead Value	100K	200K	300K	400K	500K
<b>Anticipated FY2014 Tax Bill (Municipal)</b>	\$474	\$947	\$1,453	\$1,895	\$2,369
<b>Tax Bill Increase: 2013 – 2014 (Municipal)</b>	\$4	\$8	\$12	\$16	\$20
<b>FY2013 Education Tax Bill</b>	\$1,453	\$2,907	\$4,360	\$5,813	\$7,267
<b>Estimated FY2014 Total Hinesburg Tax Bill</b>	\$1,927	\$3,854	\$5,781	\$7,708	\$9,635

Unassigned Fund Balance equal to 3.8¢ on the tax-rate is included with the FY2013-2014 budget to balance revenues with expenditures. Town policy requires 7.5% of the total general fund budget be held in cash reserves (Unassigned Fund Balance); if the full budgeted amount of \$192,500 is applied 9.3% (\$284,683) will remain in reserves at the end of the fiscal year. \$84,500 extra in fund balance is included in this budget to stabilize below average grand list growth, a reduction in non-tax revenue, and an increase in expenditures.

At Town Meeting a floor vote is used to approve the general fund spending plan. The total budget is spread across 8 articles (Article 4 – Article 11) and each article is presented, discussed, and voted on independently. This narrative references figures found in the FY2014 line-item budgets (revenue, expenditure, capital) which are available on-line and at Town Hall.

### **General Government Budget (Article 4):**

The general government budget represents 42% of the total town budget and requires \$960,812 of property tax revenue to fully fund the proposed \$1,277,263 budget. Listed below are highlighted features of the general government budget:

Homestead Value	100K	200K	300K	400K	500K
<b>Anticipated FY2014 Tax Bill for General Gov't</b>	\$188	\$376	\$565	\$753	\$941
<b>Increase/(decrease) for General Gov't: 2013 - 2014</b>	(\$1)	(\$3)	(\$4)	(\$5)	(\$7)

- **Selectboard** – General legal fees have been increased by \$5,000 to better reflect past experience and for additional legal responsibilities that may be required to defend the DRB's Hannaford decision.
- **Clerk/Treasurer** – The Town Clerk's budget will not need to support a national election in FY2014; therefore, the 'Elections' budget is down \$3,500.
- **Planning & Zoning** – \$6,500 increase to the Special Projects line incorporates \$8,000 for a West Side Road feasibility study, \$4,500 for sidewalk feasibility studies, and \$2,500 for community outreach in support of the Town Plan update.
- **Lister's** – The Lister's budget shows a reallocation of wages from the Lister Assistant to the Lister. This reflects the Lister Assistant's wish to reduce her workload and start a process of succession planning for this position. Professional Services have been reduced by \$3,700 as less consultant time is predicted for next year.
- **Buildings & Facilities** – Included are proposals to renovate the slate roof over the Town Hall porch, add a 3<sup>rd</sup> floor fire escape, and improve signage in the Town Forest. The 10% match for the Recreation Path Project was \$60,000 over-budget. Last year we started a program to 'repay ourselves' that overrun with \$10,000 per year over 6 years; this year's budget reduces the payback to \$5,000. \$1,167 is included to finance a storage shed over 3 years; \$5,000 is included as local matching funds for a sidewalk from Charlotte Road to Silver

Street. FY2014 represents the final year of a 5-year payback on the sidewalk tractor and the first year of a 5-year lease on a pick-up truck.

- **Town Hall Technology** – Geographic Information System (G.I.S.) software upgrades along with associated staff training on the new platform increase this budget by \$6,625. G.I.S. software is used as a tool to help residents, developers, and various town committees and departments access the most up-to-date mapping information of Hinesburg. Town Hall will replace its server for \$7,000 and continue budgeting \$2,500 per year for computer replacements.
- **Fire & First Response** – A few line-items combine to increase the department budget by \$10,000. \$1,500 Fire Chief Stipend; \$2,000 first response medical supplies; \$1,800 fire equipment insurance premiums; \$1,000 vehicle maintenance and \$2,500 for station repairs. The capital budget incorporates \$12,000 for future fire apparatus purchase(s).
- **Recreation** – The \$1,534 department decrease is a result of an elimination of \$5,000 for the 250<sup>th</sup> celebration and a reduction of \$4,833 due to the one-time permitting and design costs connected with the Bissonette Recreation Field Project. An additional \$6,500 is proposed to increase the Recreation Coordinator's weekly hours from 24 to 30. Also included is the Recreation Department's \$1,167 share of the storage shed (split with Buildings & Facilities).
- **Conservation Commission** – A \$5,000 allocation towards a sediment mitigation project would be coupled with funds from Williston, Richmond and outside grant sources to support the Lake Iroquois Association's efforts to reduce storm water runoff into the lake.
- **Cemetery** – An additional \$2,280 will increase mowing of the outlying cemetery from 6 to 10 per year.
- **CCTA** – The \$14,888 increase covers the first full year membership fee to the Chittenden County Transportation Authority.
- **Staff Wages & Benefits** – This section of the budget includes a projected increase of \$23,733 for the wages and benefits of 7 full-time and 3 part-time employees. Health insurance counts for the greatest share of the Employee Benefits line and represents an unknown for the FY2014 budget because impacts of the 2014 Affordable Health Care Act are still unclear.

#### Hinesburg Highway Budget (Article 5):

The highway budget represents 30% of Hinesburg's total budget and requires property tax revenue of \$713,496 to support the expenditure program of \$921,505. The highway budget shows a proposed increase of \$22,719 in total expenditures; however, required property tax revenue will drop \$53,000. Listed below are highlighted features of the highway department budget.

Homestead Value	100K	200K	300K	400K	500K
<b>Anticipated FY2014 Tax Bill for Highway</b>	\$140	\$947	\$1,421	\$1,895	\$2,369
<b>FY2014 Increase/(decrease) for Highway</b>	(\$3)	(\$5)	(\$7)	(\$9)	(\$11)

- **General Highway** – The \$25,343 decrease is a result of 3 factors: 1) \$12,023 increase for wages; 2) \$33,357 decrease to Employee Benefits due to staff turnover; 3) Professional Services are down \$4,250 because there is not an anticipated need for engineering services.
- **Summer Highway** – 3 counterbalancing changes result in a \$12,500 decrease: 1) \$4,500 additional for a fog-line painting program aimed to increase driver and pedestrian safety; 2) \$3,000 additional to rent a street-sweeper for enhanced spring road cleaning; 3) a new excavator was purchased, reducing the need for excavator contracted services by \$20,000.
- **Capital Transfer** – An increase of \$60,562 is primarily the result of lease payments on a new dump/plow truck and excavator. Other current lease payments include a grader (\$22,993), 2008 dump truck (\$30,000), and mowing attachment (\$5,775). \$19,000 is budgeted to save for future replacements of a one-ton, Case Tractor, and chipper. \$175,000 is proposed to continue an annual plan to pave 2.3 miles of road. This goal is

accomplished by raising \$175,000 in property tax revenue each year and receiving a \$175,000 State paving grant each third year. The highway department plans to pave 2.3 miles of Richmond Road this summer.

#### Hinesburg Community Police Department Budget (Article 6):

The police department budget represents 20% of the total town budget and requires \$541,400 in property tax revenue to support the \$595,355 police services program. \$75,091 additional property tax revenue is required to support the proposed FY2014 budget. Listed below are highlighted features of the Hinesburg Community Police Department budget.

Homestead Value	100K	200K	300K	400K	500K
<b>Anticipated FY2014 Tax Bill for Police</b>	\$106	\$212	\$318	\$424	\$530
<b>FY2014 Increase/(decrease) for Police</b>	\$8	\$15	\$23	\$30	\$37

- **Police Salaries** – The \$62,818 increase is primarily due to the Town’s responsibility to fully fund this position after receiving 3 years of funding from the federal government (COPS grant). While this specific change does not influence the total expenditures of the department, it does reduce the amount of non-tax revenue the Town will capture by \$71,500.
- **Vehicle Fuel** – Vehicle Fuel has been increased by \$5,000 to better reflect the true cost of this line-item over the past few years.
- **Police Capital Budget** – The 2006 and 2009 Tahoes are planned for replacement this summer. \$7,000 is budgeted annually for technical equipment such as video cameras and mobile data terminals (MDTs) for the cruisers and computers for the police station. \$5,642 is saved as the result of a reduced lease payment on the 2011 Tahoe and Charger.

#### Library, Land Preservation Fund, Lake Iroquois Rec. District, Agency Funding, and St. George Contract (Articles 7 – 11):

Articles 7 – 11 ask voters to consider allocating tax dollars to outside organizations and to the Land Preservation Fund. These articles make up 7% of Hinesburg’s budget. Listed below are highlighted features of these articles:

Homestead Value	100K	200K	300K	400K	500K
<b>Anticipated FY2014 Tax Bill for Articles 7-11</b>	\$42	\$86	\$128	\$171	\$215
<b>FY2014 Increase/(decrease) for Articles 7-11</b>	\$0	\$0	\$0	(\$1)	(\$1)

- **Library** – The annual budget allocation request comes from the Library’s Board of Trustees. A 2% wage adjustment for staff increases this request by \$2,368.
- **Land Preservation Fund** – The annual request of \$7,500 towards the Land Preservation Fund goes towards land conservation efforts.
- **Lake Iroquois Recreation District** – The annual request of \$600 for the L.I.R.D goes to support public recreation activities around the lake.
- **Agency Funding** – Changes from the current year include an increase of \$250 to the Battered Women Shelter, \$144 increase to the Visiting Nursing Association, the elimination of \$1,000 to COTS, a reduction of \$100 to the Chittenden County Emergency Food Shelf, a \$250 increase to Hinesburg Rides, \$750 decrease to Maple Leaf Farms, and the addition of \$500 to Prevent Child Abuse Vermont. In total, this article has been reduced by \$706 compared to the current year.
- **St. George Fire Protection** – Each year since 1996, the Town of Hinesburg has supplied St. George with fire and first response services for an amount equal to 15% of the previous fiscal year’s fire department budget.



**ANNUAL TOWN AND SCHOOL DISTRICT MEETING  
LIST OF OFFICERS FOR ELECTION  
HINESBURG, VERMONT  
March 5, 2013**

**FOR BOARD OF SELECTMEN**

**(2-year term) Vote for not more than 1**

**Shannon Emmons**

**Andrea Morgante**

**FOR BOARD OF SELECTMEN**

**(3-year term)**

**Jonathan Trefry**

**DELINQUENT TAX COLLECTOR**

**(1-year term)**

**Melissa B. Ross**

**LISTER**

**(3-year term)**

**Freedra Powers**

**TOWN MODERATOR**

**(1-year term)**

**Joseph D. Fallon**

**TOWN AGENT**

**(1-year term)**

**E. M. "Bud" Allen**

**GRAND JUROR**

**(1-year term)**

**E. M. "Bud" Allen**

**CEMETERY TRUSTEE**

**(3-year term)**

**Tom Giroux**

**PECK ESTATE TRUSTEE**

**(3-year term)**

**Kristy McLeod**

**LIBRARY TRUSTEE**

**(3-year term) Vote for not more than 3**

**Brian Dunlop**

**Marianna Holzer**

**SCHOOL DISTRICT OFFICERS**

**SCHOOL MODERATOR**

**(1-year term)**

**Dena Monahan**

**HINESBURG COMMUNITY SCHOOL  
DIRECTOR**

**(3-year term)**

**Keith A. Roberts**

**HINESBURG COMMUNITY SCHOOL  
DIRECTOR**

**(2-year term)**

**William Baker**

**SCHOOL DIRECTOR (CSSU)**

**(3-year term)**



## FY 2014 General Fund - Budget Summary

Budget Summary	Budget 13	Budget 14	Change	% Total
<b>Revenue</b>				
Property Tax	2,390,173	2,434,712	44,539	80%
State Land Payments	75,300	75,300	0	2%
Liquor Licenses	600	600	0	0%
Dog Fees	3,000	3,000	0	0%
Zoning	33,500	33,500	0	1%
Marriage Licenses	300	300	0	0%
DMV Rental Fees	800	800	0	0%
State Highway Aid	132,000	132,000	0	4%
Recording Fees	54,000	54,000	0	2%
Photocopy Income	5,000	5,000	0	0%
St George Contract	24,448	24,448	0	1%
Judicial Fines	21,000	21,000	0	1%
Recreation	45,800	45,800	0	2%
Interest Income/Investment	2,000	2,000	0	0%
Cemetery Reimburse	1,000	1,000	0	0%
Police Grant	71,500	0	(71,500)	0%
Applied Fund Balance	108,000	192,500	84,500	6%
Total Revenue	2,967,921	3,025,960	58,039	100%
<b>Expenditures</b>				
General Government				
Selectboard	48,750	54,350	5,600	2%
Town Administrator	114,574	117,048	2,474	4%
Clerk/Treasurer	145,501	143,587	(1,914)	5%
Planning & Zoning	213,344	220,497	7,153	7%
Listers	45,366	42,750	(2,616)	1%
Buildings & Facilities	142,910	140,973	(1,937)	5%
Hinesburg Fire & Rescue	187,498	198,198	10,700	7%
Recreation Commission	101,904	100,370	(1,534)	3%
Town Hall Technology	38,926	45,551	6,625	2%
Conservation Commission	5,500	8,600	3,100	0%
Public Health	800	800	0	0%
Cemetery	29,167	31,447	2,280	1%
Debt Service	37,060	15,000	(22,060)	0%
Insurance	104,850	100,000	(4,850)	3%
County Tax	22,000	22,000	0	1%
CCTA Funding	21,204	36,092	14,888	1%
Total General Government	1,259,354	1,277,263	17,909	42%
Hinesburg Highway Department	898,786	921,505	22,719	30%
Hinesburg Community Police	579,606	595,355	15,749	20%
Library	192,425	194,793	2,368	6%
Agency Funding	29,650	28,944	(706)	1%
Hinesburg Preservation Fund	7,500	7,500	0	0%
Lake Iroquis Beach	600	600	0	0%
Total Expenditures	2,967,921	3,025,960	58,039	100%



## FY2014 Hinesburg Budget Impact on Property Tax Payer

Department	Tax Revenue	Tax Rate	% TaxBill	100K	200K	300K	400K	500K
Selectboard	51,341	0.0101	0.52%	\$10	\$20	\$30	\$40	\$50
Town Administrator	110,569	0.0217	1.12%	\$22	\$43	\$65	\$87	\$108
Town Clerk	71,939	0.0141	0.73%	\$14	\$28	\$42	\$56	\$70
Planning & Zoning	174,792	0.0342	1.78%	\$34	\$68	\$103	\$137	\$171
Listers	40,384	0.0079	0.41%	\$8	\$16	\$24	\$32	\$40
Buildings & Facilities	133,170	0.0261	1.35%	\$26	\$52	\$78	\$104	\$130
Volunteer Fire & Rescue	162,779	0.0319	1.65%	\$32	\$64	\$96	\$128	\$159
Technology	43,030	0.0084	0.44%	\$8	\$17	\$25	\$34	\$42
Recreation	49,014	0.0096	0.50%	\$10	\$19	\$29	\$38	\$48
Conservation Commission	8,124	0.0016	0.08%	\$2	\$3	\$5	\$6	\$8
Public Health	756	0.0001	0.01%	\$0	\$0	\$0	\$1	\$1
Cemetery	29,706	0.0058	0.30%	\$6	\$12	\$17	\$23	\$29
Debt Service	14,170	0.0028	0.14%	\$3	\$6	\$8	\$11	\$14
Insurance	16,164	0.0032	0.16%	\$3	\$6	\$9	\$13	\$16
County Tax	20,782	0.0041	0.21%	\$4	\$8	\$12	\$16	\$20
CCTA	34,094	0.0067	0.35%	\$7	\$13	\$20	\$27	\$33
Total General Government	<u>960,812</u>	<u>0.1882</u>	<u>9.77%</u>	<u>\$188</u>	<u>\$376</u>	<u>\$565</u>	<u>\$753</u>	<u>\$941</u>
Highway Department	713,496	0.1397	7.25%	\$140	\$279	\$419	\$559	\$699
Hinesburg Community Police	541,400	0.1060	5.50%	\$106	\$212	\$318	\$424	\$530
Caprener Carse Library	184,010	0.0360	1.87%	\$36	\$72	\$108	\$144	\$180
Hinesburg Land Preservation	7,085	0.0014	0.07%	\$1	\$3	\$4	\$6	\$7
Lake Iroquois Recreation Dist	567	0.0001	0.01%	\$0	\$0	\$0	\$0	\$1
Agency Funding	27,342	0.0054	0.28%	\$5	\$11	\$16	\$21	\$27
<b>Municipal Tax Rate</b>	<b><u>2,434,712</u></b>	<b><u>0.4737</u></b>	<b><u>24.58%</u></b>	<b><u>\$474</u></b>	<b><u>\$947</u></b>	<b><u>\$1,421</u></b>	<b><u>\$1,895</u></b>	<b><u>\$2,369</u></b>
<b>Education Tax Rate**</b>	<b><u>7,304,136</u></b>	<b><u>1.4533</u></b>	<b><u>75.42%</u></b>	<b><u>\$1,453</u></b>	<b><u>\$2,907</u></b>	<b><u>\$4,360</u></b>	<b><u>\$5,813</u></b>	<b><u>\$7,267</u></b>
<b>Total Property Tax Raised**</b>	<b><u>9,738,847</u></b>	<b><u>1.9270</u></b>	<b><u>100.00%</u></b>	<b><u>\$1,927</u></b>	<b><u>\$3,854</u></b>	<b><u>\$5,781</u></b>	<b><u>\$7,708</u></b>	<b><u>\$9,635</u></b>

\*\*Estimate Only



**Town of Hinesburg, VT FY2014 General Fund Budget**

	<b>Accounting</b>	<b>Item</b>	<b>Budget 12</b>	<b>Actual 12</b>	<b>Budget 13</b>	<b>Budget 14</b>	<b>Change</b>
1							
2	<b>Revenue</b>						
3	<b>Property Tax</b>						
4	440 -	2000 - Property Tax	2,432,526	2,382,131	2,373,673	2,418,712	45,039
5	440 -	2000 - Delinquent Tax Interest	16,000	21,208	16,000	16,000	0
6		<b>TOTAL</b>	<u>2,448,526</u>	<u>2,403,339</u>	<u>2,389,673</u>	<u>2,434,712</u>	45,039
7	<b>State Land Payments</b>						0
8	440 -	2032 - PILOT	7,000	7,433	7,000	7,000	0
9	440 -	2032 - Current Use	50,000	54,542	50,000	50,000	0
10	440 -	2032 - Act 60 Listing	16,400	16,499	16,400	16,400	0
11	440 -	2032 - Act 60 Listing	1,900	1,941	1,900	1,900	0
12	440 -	2032 - Lister Education	0	402	0	0	0
13		<b>TOTAL</b>	<u>75,300</u>	<u>80,817</u>	<u>75,300</u>	<u>75,300</u>	0
14	<b>Liquor Licenses</b>						0
15	440 -	2101 - Licenses	600	750	600	600	0
16		<b>TOTAL</b>	<u>600</u>	<u>750</u>	<u>600</u>	<u>600</u>	0
17	<b>Dog Fees</b>						0
18	440 -	3710 - Dog License Sales	3,400	2,765	3,000	3,000	0
19	440 -	3710 - Dog Fee State	0	564	0	0	0
20		Dog Fines & Charges	0	3	0	0	0
21		<b>TOTAL</b>	<u>3,400</u>	<u>3,332</u>	<u>3,000</u>	<u>3,000</u>	0
22	<b>Zoning</b>						0
23	440 -	2121 - Building Permits	30,000	22,450	25,000	25,000	0
24	440 -	2121 - DRB Applications	11,000	7,420	7,000	7,000	0
25	440 -	2121 - Calander Sales	0	0	0	0	0
26	440 -	2121 - Bianchi	1,500	1,700	1,500	1,500	0
27		<b>TOTAL</b>	<u>42,500</u>	<u>31,570</u>	<u>33,500</u>	<u>33,500</u>	0
28	<b>Marriage Licenses</b>						0
29	440 -	2123 - Marriage / CU License	300	340	300	300	0
30	440 -	2123 - Marr/CU License State	0	245	0	0	0
31		<b>TOTAL</b>	<u>300</u>	<u>585</u>	<u>300</u>	<u>300</u>	0
32							



Accounting	Item	Budget 12	Budget 13	Budget 14	Change
<b>DMV Rental Fees</b>					
440 - 2124 -	DMV Renew	900	578	800	0
	<b>TOTAL</b>	<u>900</u>	<u>578</u>	<u>800</u>	<u>0</u>
<b>State Highway Aid</b>					
440 - 2232 -	State Highway Aid	132,343	132,169	132,000	0
	<b>TOTAL</b>	<u>132,343</u>	<u>132,169</u>	<u>132,000</u>	<u>0</u>
<b>Recording Fees</b>					
440 - 2310 -	Recording Fees	45,000	53,617	48,000	0
440 - 2310 -	Rec. Restoration Fees	6,000	6,028	6,000	0
	<b>TOTAL</b>	<u>51,000</u>	<u>59,645</u>	<u>54,000</u>	<u>0</u>
<b>Photocopy Income</b>					
440 - 2350 -	Photocopy Income	5,000	5,100	5,000	0
	<b>TOTAL</b>	<u>5,000</u>	<u>5,100</u>	<u>5,000</u>	<u>0</u>
<b>Misc. Clerk Fees</b>					
440 - 2390 -	Misc. Clerks Fees	2,500	969	0	0
	<b>TOTAL</b>	<u>2,500</u>	<u>969</u>	<u>0</u>	<u>0</u>
<b>St George Contract</b>					
440 - 2420 -	St. George - Fire Aid	23,041	23,041	24,448	0
	<b>TOTAL</b>	<u>23,041</u>	<u>23,041</u>	<u>24,448</u>	<u>0</u>
<b>Town Forest</b>					
440 - 2421 -	Town Forest	0	838	0	0
	<b>TOTAL</b>	<u>0</u>	<u>838</u>	<u>0</u>	<u>0</u>
<b>Judicial Fines</b>					
440 - 2590 -	Police Reimbursement	1,000		1,000	0
	Judicial Fines	20,000	18,905	20,000	0
	<b>TOTAL</b>	<u>21,000</u>	<u>18,905</u>	<u>21,000</u>	<u>0</u>
<b>Recreation</b>					
440 - 2590 -	Fees & Registration	45,000	56,461	45,000	0
440 - 2590 -	Warming Hut	0		0	0
440 - 2590 -	Other Rec Income	300		300	0
440 - 2590 -	Rental Town Hall	500	500	500	0
	<b>TOTAL</b>	<u>45,800</u>	<u>56,961</u>	<u>45,800</u>	<u>0</u>
<b>Interest Income/Investment</b>					
440 - 2931 -	Interest Investments	2,000	3,032	2,000	0
	<b>TOTAL</b>	<u>2,000</u>	<u>3,032</u>	<u>2,000</u>	<u>0</u>

69	<u>Accounting</u>		<u>Item</u>	<u>Budget 12</u>	<u>Actual 12</u>	<u>Budget 13</u>	<u>Budget 14</u>	<u>Change</u>
70	<b>Cemetary Reimburse</b>							
71	440 -	2932 -	Cemetary Reimburse	2,500	0	1,000	1,000	<u>0</u>
72			<b>TOTAL</b>	<u>2,500</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>
73	<b>Police Grant</b>							
74	440 -	2935 -	Police Grants	71,375	81,311	71,500	0	(71,500)
75			<b>TOTAL</b>	<u>71,375</u>	<u>81,311</u>	<u>71,500</u>	<u>0</u>	(71,500)
76	<b>Misc. Income</b>							
77	440 -	2990 -	Misc. Income	1,570		0	0	0
78			<b>TOTAL</b>	<u>1,570</u>		<u>0</u>	<u>0</u>	0
79	<b>Applied Fund Balance</b>							
80	440 -	2990 -	Applied Fund Balance	80,429	80,429	108,000	192,500	84,500
81			<b>TOTAL</b>	<u>80,429</u>	<u>80,429</u>	<u>108,000</u>	<u>192,500</u>	<u>84,500</u>
82			<b>Total General Fund</b>	<u>3,010,084</u>	<u>2,983,372</u>	<u>2,967,921</u>	<u>3,025,960</u>	<u>58,039</u>



**Town of Hinesburg, VT FY2014 General Fund Budget**

	<b><u>Accounting</u></b>	<b><u>Item</u></b>	<b><u>Budget 12</u></b>	<b><u>Actual 12</u></b>	<b><u>Budget 13</u></b>	<b><u>Budget 14</u></b>	<b><u>Change</u></b>
1							
2		<b><u>Expenditures</u></b>					
3		<b><u>Selectboard</u></b>					
4	440 - 3000 -	Wages	4,250	4,250	4,250	4,250	0
5	440 - 3000 -	FICA	462	538	400	500	100
6	440 - 3000 -	Secretary Pay	1,787	2,781	2,000	2,000	0
7	440 - 3000 -	Office Supplies	600	819	600	600	0
8	440 - 3000 -	Ads, Notices	500	277	500	500	0
9	440 - 3000 -	Postage	1,300	0	0	0	0
10	440 - 3000 -	Dues, Meet, Sub	5,175	5,286	5,000	5,000	0
11	440 - 3000 -	Prof. Services	2,000	399	2,500	2,500	0
12	440 - 3000 -	Professional Audit	16,500	16,000	16,500	17,000	500
13	440 - 3000 -	Town Report	4,000	3,968	3,000	3,000	0
14	440 - 3000 -	Selectboard Misc	2,000	5,068	4,000	4,000	0
15	440 - 3000 -	Attorney Fees	10,000	13,626	10,000	15,000	5,000
16		<b><u>TOTAL</u></b>	<b><u>48,574</u></b>	<b><u>53,011</u></b>	<b><u>48,750</u></b>	<b><u>54,350</u></b>	<b><u>5,600</u></b>
17		<b><u>Town Administrator</u></b>					
18	440 - 3200 -	Wages	69,381	74,389	87,450	90,614	3,164
19	440 - 3200 -	FICA	5,346	5,726	6,690	7,000	310
20		<b><i>Employee Benefits</i></b>	<b><i>22,789</i></b>	<b><i>19,459</i></b>	<b><i>16,334</i></b>	<b><i>16,334</i></b>	<b><i>0</i></b>
21	440 - 3200 -	Office Supplies	200	119	100	100	0
22	440 - 3200 -	Postage	0	0	0	0	0
23	440 - 3200 -	Prof. Development	3,260	2,536	4,000	3,000	(1,000)
24	440 - 3200 -	Telephone	400	1,853	0	0	0
25	440 - 3200 -	Capital Transfer	0	6,459	0	0	0
26	440 - 3200 -	<b><u>TOTAL</u></b>	<b><u>101,376</u></b>	<b><u>110,540</u></b>	<b><u>114,574</u></b>	<b><u>117,048</u></b>	<b><u>2,474</u></b>
27		<b><u>Board of Civil Authority</u></b>					
28	440 - 3299 -	Meetings & Mailings	500	0	200	200	0
29	440 - 3299 -	Salary	100	0	300	300	0
30	440 - 3299 -	FICA	38	0	45	45	0
31		<b><u>TOTAL</u></b>	<b><u>638</u></b>	<b><u>0</u></b>	<b><u>545</u></b>	<b><u>545</u></b>	<b><u>0</u></b>

	<u>Accounting</u>		<u>Item</u>	<u>Budget 12</u>	<u>Acutal 12</u>	<u>Budget 13</u>	<u>Budget 14</u>	<u>Change</u>
33	<b>Elections</b>							
34	440	- 3300	- Election Salaries	0	0	500	500	0
35	440	- 3300	- FICA	0	0	45	45	0
36	440	- 3300	- Supplies	300	103	300	300	0
37	440	- 3300	- Postage	200	170	0	0	0
38	440	- 3300	- Dues, Meet, Sub	0	0	0	0	0
39	440	- 3300	- Professional SVC	1,500	1,783	5,000	1,500	(3,500)
40	440	- 3300	- Printing	500	0	0	0	0
41			<b>TOTAL</b>	<b>2,500</b>	<b>2,056</b>	<b>5,845</b>	<b>2,345</b>	<b>(3,500)</b>
42	<b>Clerk/Treasurer</b>							
43	440	- 3400	- Wages	82,499	81,500	84,974	86,560	1,586
44	440	- 3400	- Accounting Assistant	8,000	8,702	10,000	10,000	0
45	440	- 3400	- FICA	6,311	6,330	6,500	6,500	0
46			<b>Employee Benefits</b>	<b>24,709</b>	<b>21,099</b>	<b>25,977</b>	<b>25,977</b>	<b>0</b>
47	440	- 3400	- Office Supplies	1,500	1,763	1,500	1,500	0
48	440	- 3400	- Postage	1,350	1,500	0	0	0
49	440	- 3400	- Dues, Meet, Sub	300	55	200	200	0
50	440	- 3400	- Print, Bind, Micro	1,000	109	0	0	0
51	440	- 3400	- Land Record Supp	1,800	2,023	3,000	3,000	0
52	440	- 3400	- Travel	100	0	200	200	0
53	440	- 3400	- Telephone	1,100	1,063	0	0	0
54	440	- 3400	- Professional Devel	200	55	200	200	0
55	440	- 3400	- Records Restor	0	108	0	0	0
56	440	- 3400	- Misc.	200	39	200	200	0
57			<b>TOTAL</b>	<b>129,069</b>	<b>124,346</b>	<b>132,751</b>	<b>134,337</b>	<b>1,586</b>
58	<b>Deliquent Tax Collector</b>							
59	440	- 3440	- Wages	4,700	4,581	4,700	4,700	0
60	440	- 3440	- FICA	360	343	360	360	0
61	440	- 3440	- Supplies	0	0	0	0	0
62	440	- 3440	- Ads, Notices	360	0	300	300	0
63	440	- 3440	- Postage	500	555	0	0	0
64	440	- 3440	- Dues, Meet, Sub	0	0	0	0	0
65	440	- 3440	- Legal	1,000	0	1,000	1,000	0
66			<b>TOTAL</b>	<b>6,920</b>	<b>5,479</b>	<b>6,360</b>	<b>6,360</b>	<b>0</b>



	<u>Accounting</u>		<u>Item</u>	<u>Budget 12</u>	<u>Acutal 12</u>	<u>Budget 13</u>	<u>Budget 14</u>	<u>Change</u>
68			<b>Planning &amp; Zoning</b>					
69	440	- 3600	- Salary/Wages	120,666	117,623	124,545	131,227	6,682
70	440	- 3600	- FICA	9,232	8,722	9,529	11,000	1,471
71	440	- 3600	- <b>Employee Benefits</b>	<b>40,961</b>	<b>34,976</b>	<b>49,450</b>	<b>49,450</b>	<b>0</b>
72	440	- 3600	- Supplies	750	997	750	750	0
73	440	- 3600	- Ads, Notifications	1,500	1,266	1,500	1,500	0
74	440	- 3600	- Postage	1,500	895	1,500	0	(1,500)
75	440	- 3600	- Dues, Meet, Subs	800	429	800	800	0
76	440	- 3600	- Professional	2,000	1,070	3,000	2,000	(1,000)
77	440	- 3600	- Telephone	700	745	0	0	0
78	440	- 3600	- Mileage	700	261	700	700	0
79	440	- 3600	- Printing	400	320	400	400	0
80	440	- 3600	- CCRPC	3,406	3,406	6,570	6,570	0
81	440	- 3600	- CCMPO	3,188	3,188	0	0	0
82	440	- 3600	- GBIC Dues	600	600	600	600	0
83	440	- 3600	- Special Projects	5,000	780	8,500	15,000	6,500
84	440	- 3600	- Village Steering	500	637	500	500	0
85	440	- 3600	- Capital Transfer	0	0	5,000	0	(5,000)
86			<b>TOTAL</b>	<b>191,903</b>	<b>175,915</b>	<b>213,344</b>	<b>220,497</b>	<b>7,153</b>
87			<b>Listers</b>					
88	440	- 3650	- Lister Wage	3,000	0	3,000	8,000	5,000
89	440	- 3650	- Listers Assistant	16,216	10,998	16,216	12,000	(4,216)
90	440	- 3650	- FICA	1,470	841	1,500	1,500	0
91	440	- 3650	- Supplies	500	232	500	500	0
92	440	- 3650	- Equipment	100	0	100	100	0
93	440	- 3650	- Ads & Notices	150	0	150	150	0
94	440	- 3650	- Postage	350	105	0	0	0
95	440	- 3650	- Dues, Meet, Subs	700	557	700	1,000	300
96	440	- 3650	- Prof SVC Tax Maps	2,500	2,265	2,500	2,500	0
97	440	- 3650	- Professional Service	20,500	18,421	20,500	16,800	(3,700)
98	440	- 3650	- Milage	200	0	200	200	0
99	440	- 3650	- Telephone	600	608	0	0	0
100	440	- 3650	- Capital Transfer	0	0	0	0	0
101			<b>TOTAL</b>	<b>46,286</b>	<b>34,027</b>	<b>45,366</b>	<b>42,750</b>	<b>(2,616)</b>

102	<u>Accounting</u>			<u>Item</u>	<u>Budget 12</u>	<u>Acutal 12</u>	<u>Budget 13</u>	<u>Budget 14</u>	<u>Change</u>
103				<b>Buildings &amp; Facilities</b>					
104	440	-	3710	Salary/Wages	44,740	43,255	45,750	47,250	1,500
105	440	-	3710	FICA	3,423	3,241	3,343	4,000	657
106	440	-	3710	<b>Employee Benefits</b>	<b>13,443</b>	<b>11,479</b>	<b>5,984</b>	<b>7,983</b>	1,999
107	440	-	3710	Supplies	1,100	1,050	1,100	1,100	0
108	440	-	3710	Bldg Fixtures	1,000	0	1,000	1,000	0
109	440	-	3710	Professional Service	15,442	17,108	18,000	18,000	0
110	440	-	3710	Building R&M	14,100	15,360	5,000	1,000	(4,000)
111	440	-	3710	Green Up Day	350	292	350	350	0
112	440	-	3710	Trails Committee	500	546	750	750	0
113	440	-	3710	Bldg Utilities	9,126	8,914	10,500	8,550	(1,950)
114	440	-	3710	Forest Old/New	2,000	7,104	2,000	5,000	3,000
115	440	-	3710	Vehicle Fuel	2,000	2,022	2,700	2,500	(200)
116	440	-	3710	Equipment R&M	2,500	874	2,500	1,000	(1,500)
117	440	-	3710	Streetlights	5,300	5,824	5,300	5,300	0
118	440	-	3710	Capital Transfer	33,433	33,433	38,633	37,190	(1,443)
119				<b>TOTAL</b>	<b>148,457</b>	<b>150,501</b>	<b>142,910</b>	<b>140,973</b>	<b>(1,937)</b>
120				<b>Hinesburg Community Police</b>					
121	440	-	4151	Police Salaries	271,295	278,863	271,925	334,743	62,818
122	440	-	4151	FICA	23,659	22,435	24,174	25,000	826
123	440	-	4151	<b>Employee Benefits</b>	<b>88,526</b>	<b>75,591</b>	<b>103,770</b>	<b>93,770</b>	(10,000)
124	440	-	4151	Fitness Pay	0	0	0	0	0
125	440	-	4151	Supplies	4,000	3,459	4,000	4,000	0
126	440	-	4151	Police Equipment	4,500	2,855	4,500	4,500	0
127	440	-	4151	Evidence Collection	1,000	42	250	250	0
128	440	-	4151	Public Outreach	150	114	900	900	0
129	440	-	4151	Uniforms	4,200	4,129	4,200	4,200	0
130	440	-	4151	Postage	500	136	500	500	0
131	440	-	4151	Profe. Services	750	467	750	750	0
132	440	-	4151	Dispatch Services	36,100	19,087	36,343	36,343	0
133	440	-	4151	Computer/Copier	3,500	807	3,500	3,500	0
134	440	-	4151	CAD	10,000	8,091	10,000	10,000	0
135	440	-	4151	Vehicle RepairMaint	6,000	7,293	6,000	8,000	2,000
136	440	-	4151	Mileage	750	396	750	750	0
137	440	-	4151	Telephone	3,200	2,098	3,200	3,200	0
138	440	-	4151	MDT Maint	2,536	2,065	2,536	2,536	0

139	<b>Accounting</b>		<b>Item</b>	<b>Budget 12</b>	<b>Acutal 12</b>	<b>Budget 13</b>	<b>Budget 14</b>	<b>Change</b>
140	440 -	4151	- Vehicle Fuel	13,000	18,778	13,000	18,000	5,000
141	440 -	4151	- Schooling	2,500	1,165	2,500	2,500	0
142	440 -	4151	- Station - Prof Service	2,300	1,881	2,300	2,300	0
143	440 -	4151	- Station - R&M	2,500	588	2,500	2,500	0
144	440 -	4151	- Station - Utilities	5,000	4,820	5,000	5,000	0
145	440 -	4151	- CUSI	14,572	5,426	5,426	6,187	761
146	440 -	4151	- Police Grants	37,975	37,842	42,014	0	(42,014)
147	440 -	4151	- Capital Transfer	6,000	0	29,568	23,926	(5,642)
148			<b>TOTAL</b>	<b>544,513</b>	<b>498,428</b>	<b>579,606</b>	<b>593,355</b>	<b>13,749</b>
149	<b>Fire Warden</b>							
150	440 -	4300	- Fire Warden	350	0	350	350	0
151			<b>TOTAL</b>	<b>350</b>	<b>0</b>	<b>350</b>	<b>350</b>	<b>0</b>
152	<b>Hinesburg Fire &amp; Rescue</b>							
153	440 -	4500	- Call Reimbursable	25,500	16,731	25,500	25,500	0
154	440 -	4500	- Chief Stipend	1,500	1,500	1,500	3,000	1,500
155	440 -	4500	- Employee Benefits	314	1,395	1,800	1,800	0
156	440 -	4500	- Hose & Fittings	1,000	2,237	1,000	1,500	500
157	440 -	4500	- Fire Gear	6,000	5,619	6,000	6,000	0
158	440 -	4500	- Fire Gear Maint.	2,800	2,359	2,800	2,800	0
159	440 -	4500	- Rescue Equipment	3,000	2,218	3,000	3,000	0
160	440 -	4500	- Res. Equip. Maint.	1,000	781	1,000	1,000	0
161	440 -	4500	- Fire Fighting Foam	1,000	595	700	700	0
162	440 -	4500	- Saputo Rep. Equip.	0	0	0	0	0
163	440 -	4500	- Fire Dispatch Service	14,900	5,110	14,098	14,098	0
164	440 -	4500	- EOP planning-payroll	2,600	2,092	2,600	2,600	0
165	440 -	4500	- EOP pay benefits		160			0
166	440 -	4500	- Comm. Equip&Maint	6,500	6,242	6,500	6,500	0
167	440 -	4500	- EOP planning-other	0	0	0	0	0
168	440 -	4500	- Prevention Ed.	1,500	1,464	1,500	1,500	0
169	440 -	4500	- Medical Supplies	5,000	6,975	5,500	7,500	2,000
170	440 -	4500	- Oxygen Refill	1,000	554	1,000	1,000	0
171	440 -	4500	- Postage	70	0	0	0	0
172	440 -	4500	- Insurance	22,500	27,001	23,000	24,800	1,800
173	440 -	4500	- Medical Expense	700	0	700	700	0
174	440 -	4500	- Office Supplies	1,000	85	1,000	1,000	0
175	440 -	4500	- Vehic. Maint.	13,000	14,854	13,000	14,000	1,000

176	<b>Accounting</b>		<b>Item</b>	<b>Budget 12</b>	<b>Acutal 12</b>	<b>Budget 13</b>	<b>Budget 14</b>	<b>Change</b>
177	440 -	4500 -	Station Repair	4,500	6,810	5,000	7,500	2,500
178	440 -	4500 -	Utilities	3,800	4,215	3,800	4,500	700
179	440 -	4500 -	Heating Fuel	3,000	3,241	3,000	3,500	500
180	440 -	4500 -	Vehical Fuel	4,000	2,370	3,800	3,800	0
181	440 -	4500 -	Telephone	2,800	2,755	3,000	3,200	200
182	440 -	4500 -	Professional Devel	6,000	7,295	6,000	6,000	0
183	440 -	4500 -	Capital Transfer	14,000	14,000	50,000	50,000	0
184			<b>TOTAL</b>	<b>148,984</b>	<b>138,659</b>	<b>187,148</b>	<b>197,848</b>	<b>10,700</b>
185	<b>Hinesburg Highway Department</b>							
186	440 -	5100 -	Highway Salaries	209,279	187,542	206,000	218,023	12,023
187	440 -	5100 -	FICA	16,010	14,245	15,759	16,000	241
188	440 -	5100 -	<b>Employee Benefits</b>	<b>47,270</b>	<b>40,363</b>	<b>96,959</b>	<b>63,602</b>	<b>(33,357)</b>
189	440 -	5100 -	Supplies	1,500	1,826	1,500	1,500	0
190	440 -	5100 -	Tools & Equipment	2,000	2,249	2,000	2,000	0
191	440 -	5100 -	Ads Notices	100	0	100	100	0
192	440 -	5100 -	Postate	32	51	0	0	0
193	440 -	5100 -	Dues	300	0	300	300	0
194	440 -	5100 -	CDL License	200	0	200	200	0
195	440 -	5100 -	CDL Testing	50	0	50	50	0
196	440 -	5100 -	Prof. Services	5,250	2,676	5,250	1,000	(4,250)
197	440 -	5100 -	Unifroms	7,000	5,868	7,000	7,000	0
198			<b>TOTAL Gen HWY</b>	<b>288,991</b>	<b>254,820</b>	<b>335,118</b>	<b>309,775</b>	<b>(25,343)</b>
199	440 -	5110 -	Highway Culverts	10,000	6,264	0	0	0
200	440 -	5110 -	Crushing	30,000	25,710	0	0	0
201	440 -	5110 -	Supplies&Equip	3,000	503	3,000	3,000	0
202	440 -	5110 -	Dust Control	40,000	28,609	50,000	50,000	0
203	440 -	5110 -	Blacktop	150,000	156,119	0	0	0
204	440 -	5110 -	Striping	3,000	0	3,000	7,500	4,500
205	440 -	5110 -	Guardrails	0	209	0	0	0
206	440 -	5110 -	Reconstruction	10,000	0	0	0	0
207	440 -	5110 -	Brush Cutting	5,000	3,285	5,000	5,000	0
208	440 -	5110 -	Flood Control	0	0	0	0	0
209	440 -	5110 -	Rent	1,000	0	1,000	4,000	3,000
210	440 -	5110 -	Excavation Work	25,000	17,865	25,000	5,000	(20,000)
211			<b>Total Summer HWY</b>	<b>277,000</b>	<b>238,564</b>	<b>87,000</b>	<b>74,500</b>	<b>(12,500)</b>

212	<u>Accounting</u>			<u>Item</u>	<u>Budget 12</u>	<u>Acutal 12</u>	<u>Budget 13</u>	<u>Budget 14</u>	<u>Change</u>
213	440	-	5130	- Sign Supplies	1,000	0	1,000	1,000	0
214	440	-	5130	- Sign New	5,100	4,528	5,100	5,100	0
215				<b>Total Signs</b>	<u>6,100</u>	<u>4,528</u>	<u>6,100</u>	<u>6,100</u>	0
216	440	-	5140	- Supplies	500	627	1,000	1,000	0
217	440	-	5140	- Salt	43,896	43,896	44,000	44,000	0
218	440	-	5140	- Sand	18,500	18,000	18,500	18,500	0
219				<b>Total Winter</b>	<u>62,896</u>	<u>62,523</u>	<u>63,500</u>	<u>63,500</u>	0
220	440	-	5310	- Bldg Supplies	800	627	800	800	0
221	440	-	5310	- Bldg R&M	1,500	4,713	1,500	1,500	0
222	440	-	5310	- Bldg Utilities	10,000	10,864	10,000	10,000	0
223	440	-	5310	- Building Phone	2,000	2,214	2,500	2,500	0
224				<b>Total Building</b>	<u>14,300</u>	<u>18,418</u>	<u>14,800</u>	<u>14,800</u>	0
225	440	-	5330	- Vehicle Blades	12,000	9,862	12,000	12,000	0
226	440	-	5330	- Vehicle Supplies	7,000	5,138	7,000	7,000	0
227	440	-	5330	- Vehicle R&M	30,000	24,541	30,000	30,000	0
228	440	-	5330	- Vehicle Fuel	48,000	51,126	48,000	48,000	0
229	440	-	5330	- Radios	500	0	0	0	0
230	440	-	5330	- Grants	0	0	0	0	0
231				<b>Total Vehicle</b>	<u>97,500</u>	<u>90,667</u>	<u>97,000</u>	<u>97,000</u>	0
232	440	-	5100	- Capital Transfer	280,183	280,183	295,268	355,830	60,562
233	440	-	5100	<b>Total Capital Transfer</b>	<u>280,183</u>	<u>280,183</u>	<u>295,268</u>	<u>355,830</u>	60,562
234				<b>TOTAL HWY</b>	<u>1,026,970</u>	<u>949,703</u>	<u>898,786</u>	<u>921,505</u>	22,719
235	<b>Town Hall Technology</b>								
236	440	-	5360	- Computer Supplies	1,400	580	1,400	1,400	0
237	440	-	5360	- Copier Supplies	1,000	483	1,000	1,000	0
238	440	-	5360	- Computer Software	1,200	1,354	1,200	1,200	0
239	440	-	5360	- NEMRC Contract	2,200	1,710	2,200	2,200	0
240	440	-	5360	- NEMRC R&M	0	13	0	0	0
241	440	-	5360	- Computer Training	200	0	200	3,200	3,000
242	440	-	5360	- Computer R&M	2,625	2,625	2,625	2,750	125
243	440	-	5360	- Copier R&M	8,000	7,801	8,000	8,000	0
244	440	-	5360	- Internet	800	761	800	800	0
245	440	-	5360	- Website Main	5,000	6,809	5,000	5,000	0
246	440	-	5360	- Website Operations			1,000	0	(1,000)
247	440	-	5360	- Computer Hardware	4,000	4,046	0	0	0
248	440	-	5360	- Digital Projector	0	265	0	0	0

249	<u>Accounting</u>			<u>Item</u>	<u>Budget 12</u>	<u>Acutal 12</u>	<u>Budget 13</u>	<u>Budget 14</u>	<u>Change</u>
250	440 -	5360 -		Fax Machine	600	524	600	600	0
251	440 -	5360 -		Postage	1,500	584	3,901	3,901	0
252	440 -	5360 -		Town Hall Telephone	0		5,000	5,000	0
253	440 -	5360 -		Capital Transfer	0	0	6,000	10,500	4,500
254				<b>TOTAL</b>	<b>28,525</b>	<b>27,556</b>	<b>38,926</b>	<b>45,551</b>	<b>6,625</b>
255	<b>Landfill Closure</b>								
256	440 -	5420 -		Landfill Closure	650	0	0	0	0
257				<b>TOTAL</b>	<b>650</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
258	<b>Recreation Commission</b>								
259	440 -	5600 -		Salary/Wages	23,677	23,623	24,500	31,000	6,500
260	440 -	5600 -		FICA	1,811	1,807	1,874	3,000	1,126
261	440 -	5600 -		<b>Employee Benefits</b>	<b>1,152</b>	<b>984</b>	<b>980</b>	<b>2,363</b>	<b>1,383</b>
262	440 -	5600 -		Supplies	300	306	300	300	0
263	440 -	5600 -		Postage	1,200	905	0	0	0
264	440 -	5600 -		Dues, Mtg, Subs	500	545	500	500	0
265	440 -	5600 -		Printing & Ads	1,700	1,587	1,700	1,700	0
266	440 -	5600 -		Telephone	600	617	0	0	0
267	440 -	5600 -		Rec Facility Maint	18,700	37,325	6,500	7,090	590
268	440 -	5600 -		Sub Cont Maint	1,700	200	0	0	0
269	440 -	5600 -		Youth Sports	4,250	6,914	4,250	4,250	0
270	440 -	5600 -		Events&Perform	2,475	2,303	2,600	350	(2,250)
271	440 -	5600 -		Artist Series	500	526	500	750	250
272	440 -	5600 -		July 4th	1,300	1,420	1,700	2,400	700
273	440 -	5600 -		250th	0	1,788	5,000	0	(5,000)
274	440 -	5600 -		Adult Programs	8,500	4,163	8,500	8,500	0
275	440 -	5600 -		Youth Programs	24,000	31,010	24,000	24,000	0
276	440 -	5600 -		Capital Transfer	5,000	13,731	19,000	14,167	(4,833)
277				<b>TOTAL</b>	<b>97,365</b>	<b>129,755</b>	<b>101,904</b>	<b>100,370</b>	<b>(1,534)</b>
278	<b>Conservation Commission</b>								
279	440 -	5700 -		Ed. Materials	400	0	400	400	0
280	440 -	5700 -		Supplies	50	0	50	50	0
281	440 -	5700 -		Lewis Creek Assoc.	550	550	550	550	0
282	440 -	5700 -		Geprags Park Assoc	1,400	1,006	3,400	1,500	(1,900)
283	440 -	5700 -		Tree Planting	0	0	0	0	0
284	440 -	5700 -		General Operations	100	0	100	100	0
285	440 -	5700 -		LaPlatte River	0	0	0	0	0



286	<b>Accounting</b>			<b>Item</b>	<b>Budget 12</b>	<b>Acutal 12</b>	<b>Budget 13</b>	<b>Budget 14</b>	<b>Change</b>	
287	440	-	5700	-	Natural Resources	3,000	0	1,000	1,000	0
288	440	-	5700	-	Town Forest	0	2,315	0	0	0
289	440	-	5700	-	Lake Iroquis Assoc	0	0	0	5,000	5,000
290					<b>TOTAL</b>	<u>5,500</u>	<u>3,871</u>	<u>5,500</u>	<u>8,600</u>	3,100
291	<b>Public Health</b>									
292	440	-	6140	-	Heating Fuel Assit	500	226	500	500	0
293	440	-	6140	-	Public Health Misc	300	0	300	300	0
294					<b>TOTAL</b>	<u>800</u>	<u>226</u>	<u>800</u>	<u>800</u>	<u>0</u>
295	<b>Dog Control</b>									
296	440	-	6150		Dog Control	<u>2527</u>	<u>1470.9</u>	<u>2000</u>	<u>2000</u>	<u>0</u>
297										
298	<b>Cemetery</b>									
299	440	-	6820	-	Cemetery Contract	26,715	26,574	27,167	29,447	2,280
300	440	-	6820	-	Cemetery R & M	2,000	2,698	2,000	2,000	0
301					<b>TOTAL</b>	<u>28,715</u>	<u>29,272</u>	<u>29,167</u>	<u>31,447</u>	<u>2,280</u>
302	<b>Debt Service</b>									
303	440	-	9150	-	Interest Charge	5,060	5,060	5,060	3,000	(2,060)
304	440	-	9150	-	Town Hall	20,000	20,000	20,000	0	(20,000)
305	440	-	9150	-	2006 Fire Truck	15,000	15,000	12,000	12,000	0
306	440	-	9150	-	Police Station	15,000	15,000	0	0	0
307	440	-	9150	-	2001 Fire Truck	15,000	15,000	0	0	0
308	440	-	9150	-	Fire/Police/Lot 1	0	0	0	0	0
309	440	-	9150	-	Recreation Field	0	0	0	0	0
310	440	-	9150	-	PW Garage	0	0	0	0	0
311					<b>TOTAL</b>	<u>70.060</u>	<u>70.060</u>	<u>37.060</u>	<u>15.000</u>	(22,060)
312	<b>County Tax</b>									
313	440	-	9300	-	County Tax	21,339	20,205	22,000	22,000	0
314					<b>TOTAL</b>	<u>21.339</u>	<u>20.205</u>	<u>22.000</u>	<u>22.000</u>	0
315	<b>Hinesburg Land Trust</b>									
316	440	-	9400	-	Hinesburg Land Trust	2,000	2,000	0	0	0
317					<b>TOTAL</b>	<u>2.000</u>	<u>2.000</u>	<u>0</u>	<u>0</u>	0
318	<b>Hinesburg Preservation Fund</b>									
319	440	-	9500	-	Land Preservation	7,500	0	7,500	7,500	0
320					<b>TOTAL</b>	<u>7.500</u>	<u>0</u>	<u>7.500</u>	<u>7.500</u>	<u>0</u>
321	<b>Retirement</b>									
322	440	-	9700	-	Employee Retirement	<i>37,854</i>	<i>38,684</i>	<i>37,257</i>	<i>40,000</i>	<i>2,743</i>
323					<b>TOTAL</b>	<i>37,854</i>	<i>20,205</i>	<i>37,257</i>	<i>40,000</i>	<i>2,743</i>

324	<u>Accounting</u>		<u>Item</u>	<u>Budget 12</u>	<u>Acutal 12</u>	<u>Budget 13</u>	<u>Budget 14</u>	<u>Change</u>
325			<b>Health Insurance</b>					
326	440	- 9705	<i>Health Insurance</i>	165,771	133,895	199,000	145,977	(53,023)
327	440	- 9705	<i>Opt-Out</i>	15,000	15,000	21,000	30,000	9,000
328	440	- 9705	<i>Opt-out FICA</i>		1,148	2,600	2,600	0
329	440	- 9705	<i>Dental</i>	14,000	12,348	14,140	15,246	1,106
330	440	- 9705	<i>Disability - Short</i>	6,400	5,519	7,000	7,000	0
331	440	- 9705	<i>Disability - Long Term</i>	5,800	5,505	7,000	7,000	0
332	440	- 9705	<i>Vision</i>	1,300	1,663	2,000	1,771	(229)
333	440	- 9705	<i>h.s.a cont.</i>	5,000	7,031	5,400	3,885	(1,515)
334			<b>TOTAL</b>	213,271	182,109	258,140	213,479	(44,661)
335			<b>Unemployment Insurance</b>					
336	440	- 9300	<i>Unemployment</i>	4,200	3,819	6,000	6,000	0
337			<b>TOTAL</b>	4,200	3,819	6,000	6,000	0
338			<b>Insurance - PACIF</b>					
339	440	- 9731	Property&Liability	59,000	55,893	61,850	59,000	(2,850)
340	440	- 9731	Workers Comp	41,508	39,106	41,000	41,000	0
341			<b>TOTAL</b>	100,508	94,999	102,850	100,000	(2,850)
342			<b>Agency Funding</b>					
343	440	- 9900	Battered Women	2,000	2,000	2,000	2,250	250
344	440	- 9900	CTR Indepnt Living	300	300	300	300	0
345	440	- 9900	Comm. Res. Center	9,500	9,500	10,500	10,500	0
346	440	- 9900	VT Nurse Assoc.	7,000	7,000	7,200	7,344	144
347	440	- 9900	COTS	1,500	1,500	1,000	0	(1,000)
348	440	- 9900	Agency on Aging	2,500	2,500	2,200	2,200	0
349	440	- 9900	Vermont CARES	500	500	500	500	0
350	440	- 9900	Howard Center	800	800	800	800	0
351	440	- 9900	Chit Emr Food Shlf	500	500	500	400	(100)
352	440	- 9900	Chit Com Action	1,500	1,500	1,500	1,500	0
353	440	- 9900	Hinesburg Rides	1,000	1,000	1,500	1,750	250
354	440	- 9900	Maple Leaf Farm	1,900	1,900	750	0	(750)
355	440	- 9900	Hope Works	200	200	200	200	0
356	440	- 9900	VT Red Cross	0	0	200	200	0
357	440	- 9900	Prvt. Child Abuse VT	0	0	0	500	500
358	440	- 9900	Hinesburg Meal Site	0	0	500	500	0
359			<b>TOTAL</b>	29,200	29,200	29,650	28,944	(706)

360	<u>Accounting</u>	<u>Item</u>	<u>Budget 12</u>	<u>Acutal 12</u>	<u>Budget 13</u>	<u>Budget 14</u>	<u>Change</u>
361	<u>Library</u>						
362	440 - 9910 -	Carpenter-Carse	182,150	182,150	192,425	194,793	2,368
363		<b>TOTAL</b>	<u>182,150</u>	<u>182,150</u>	<u>192,425</u>	<u>194,793</u>	<u>2,368</u>
364	<u>CCTA Funding</u>						
365	440 - 9910 -	CCTA	10,000	9,220	21,204	36,092	14,888
366		<b>TOTAL</b>	<u>10,000</u>	<u>9,220</u>	<u>21,204</u>	<u>36,092</u>	<u>14,888</u>
367	<u>Lake Iroquis Beach</u>						
368	440 - 9910 -	Lake Iroquis Comm.	600	600	600	600	0
369			<u>600</u>	<u>600</u>	<u>600</u>	<u>600</u>	0
370							
371							
372		<b>TOTAL</b>	<u>3,010,084</u>	<u>2,843,249</u>	<u>2,967,921</u>	<u>3,025,960</u>	<u>58,039</u>



**Town of Hinesburg Capital Program : General Fund Transfers : FY2013-FY2014**

<b>Hinesburg Capital Plan</b>	<b>2012-2013</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>
Highway Roads	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000
Highway Gravel & Culverts	\$40,000	\$45,000	\$40,000	\$40,000	\$40,000	\$40,000
Highway Equipment	\$80,268	\$135,830	\$142,330	\$142,330	\$182,330	\$182,330
Total Highway	<u>\$295,268</u>	<u>\$355,830</u>	<u>\$357,330</u>	<u>\$357,330</u>	<u>\$397,330</u>	<u>\$397,330</u>
Buildings and Grounds	\$38,633	\$37,190	\$33,757	\$24,590	\$24,590	\$24,590
Recreation	\$19,000	\$14,167	\$9,167	\$9,167	\$5,000	\$5,000
Planning	\$5,000	\$0	\$3,000	\$3,000	\$3,000	\$3,000
Fire Department	\$50,000	\$50,000	\$50,000	\$62,000	\$82,000	\$82,000
Police Department	\$29,568	\$23,926	\$31,000	\$31,000	\$31,000	\$31,000
Technology	\$6,000	\$10,500	\$7,500	\$3,500	\$3,500	\$3,500
<b>Ending Balance</b>	<u>\$443,469</u>	<u>\$491,613</u>	<u>\$491,754</u>	<u>\$490,587</u>	<u>\$546,420</u>	<u>\$546,420</u>



**Town of Hinesburg Capital Program**

<b>Highway Road &amp; Bridge</b>	<b>2012-2013</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>
<b>Beginning Balance</b>	0	82,000	7,000	(43,000)	82,000	32,000
<b>Revenue</b>						
Grant Funding	175,000			175,000		
Transfer from General Fund	175,000	175,000	175,000	175,000	175,000	175,000
<b>Total Revenue</b>	<u>350,000</u>	<u>175,000</u>	<u>175,000</u>	<u>350,000</u>	<u>175,000</u>	<u>175,000</u>
<b>Expenditure</b>						
Silver Street Bridge						
Shelburne Falls Culvert						
North Road (shim)						
Pond Road						
North Road (pave)	250,000					
Richmond Road	18,000	250,000				
Charlotte Road			225,000			
Silver Street				225,000		
Hinesburg Hollow Road					225,000	
<b>Total Expenditures</b>	<u>(268,000)</u>	<u>(250,000)</u>	<u>(225,000)</u>	<u>(225,000)</u>	<u>(225,000)</u>	<u>(200,000)</u>
<b>Ending Balance</b>	<u>82,000</u>	<u>7,000</u>	<u>(43,000)</u>	<u>82,000</u>	<u>32,000</u>	<u>7,000</u>

Highway Gravel/Culverts	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
<b>Beginning Balance</b>	0	0	0	0	0	0
<b>Revenue</b>						
Transfer from Gernerel Fund	40,000	45,000	40,000	40,000	40,000	40,000
<b>Total Revenue</b>	<u>40,000</u>	<u>45,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
Gravel Roads	30,000	30,000	30,000	30,000	30,000	30,000
Culvert Replacement	10,000	15,000	10,000	10,000	10,000	10,000
<b>Total Expenditures</b>	<u>(40,000)</u>	<u>(45,000)</u>	<u>(40,000)</u>	<u>(40,000)</u>	<u>(40,000)</u>	<u>(40,000)</u>
<b>Ending Balance</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Highway Equipment	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
<b>Beginning Balance</b>		17,000	34,000	51,000	68,000	85,000
<b>Revenue</b>						
Transfer from General Fund	80,268	135,830	142,330	142,330	182,330	182,330
<b>Total Revenue</b>	<u>80,268</u>	<u>135,830</u>	<u>142,330</u>	<u>142,330</u>	<u>182,330</u>	<u>182,330</u>
<b>Expenditure</b>						
Dump 1	30,000	30,000	0	0	0	0
Dump 2	<b>Replace</b>	37,027	37,027	37,027	37,027	37,027
Dump 3	0	<b>Replace</b>	40,000	40,000	40,000	40,000
Dump 4	0	0	0	<b>Replace</b>	40,000	40,000
One-Ton	5,000	5,000	5,000	5,000	5,000	5,000
Loader	0	0	0	0	<b>Replace</b>	<b>Replace</b>
Case Tractor	10,000	10,000	10,000	10,000	10,000	10,000
Excavator	<b>Replace</b>	18,535	18,535	18,535	18,535	18,535
Grader	22,993	22,993	22,993	22,993	22,993	22,993
Mowing Attachment	5,775	5,775	5,775	5,775	5,775	5,775
Chipper	2,000	2,000	2,000	2,000	2,000	2,000
Radios	4,500	4,500	1,000	1,000	1,000	1,000
Electronic Speed Sign						
<b>Total Expenditure</b>	<u>(63,268)</u>	<u>(118,830)</u>	<u>(125,330)</u>	<u>(125,330)</u>	<u>(165,330)</u>	<u>(165,330)</u>
<b>Ending Balance</b>	<u>17,000</u>	<u>34,000</u>	<u>51,000</u>	<u>68,000</u>	<u>85,000</u>	<u>102,000</u>

<b>Buildings &amp; Grounds Capital</b>	<b>2012-2013</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>
<b>Beginning Balance</b>						
<b>Revenue</b>						
Grant Funding						
Transfer from General Fund	38,633	37,190	33,757	24,590	24,590	24,590
<b>Total Revenue</b>	<u>38,633</u>	<u>37,190</u>	<u>33,757</u>	<u>24,590</u>	<u>24,590</u>	<u>24,590</u>
<b>Expenditure</b>						
Recreation Path	10,000	5,000	10,000	10,000	10,000	10,000
Sidewalk Plow/Sander	11,433	11,433				
Cooridor Improvement	5,000	5,000	5,000	5,000	5,000	5,000
Tree Planting & Maintenance	3,500	3,500	3,500	3,500	3,500	3,500
Sidwalk Construction	4,500	1,500	1,500	1,500	1,500	1,500
Pick-Up	<b>Replace</b>	4,090	4,090	4,090	4,090	4,090
Town Forest	4,200	500	500	500	500	500
Storage Barn		1,167	4,167	4,167	0	0
Town Hall - 3rd Floor	0	5,000	5,000			
<b>Total Expenditures</b>	<u>(38,633)</u>	<u>(37,190)</u>	<u>(33,757)</u>	<u>(24,590)</u>	<u>(24,590)</u>	<u>(24,590)</u>
<b>Ending Balance</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

<b>Recreation</b>	<b>2012-2013</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>
<b>Beginning Balance</b>	15,000	(8,000)	0	4,167	8,334	8,334
<b>Revenue</b>						
Grant Funding						
Transfer from General Fund	19,000	14,167	9,167	9,167	5,000	5,000
<b>Total Revenue</b>	<u>19,000</u>	<u>14,167</u>	<u>9,167</u>	<u>9,167</u>	<u>5,000</u>	<u>5,000</u>
<b>Expenditure</b>						
New Fields	34,000	5,000	5,000	5,000	5,000	5,000
Ice Rink	8,000					
Storage Shed		1,167	4,167	4,167		
<b>Total Expenditures</b>	<u>(42,000)</u>	<u>(6,167)</u>	<u>(5,000)</u>	<u>(5,000)</u>	<u>(5,000)</u>	<u>(5,000)</u>
<b>Ending Balance</b>	<u>(8,000)</u>	<u>0</u>	<u>4,167</u>	<u>8,334</u>	<u>8,334</u>	<u>8,334</u>

<b>Planning &amp; Zoning</b>	<b>2012-2013</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>
<b>Beginning Balance</b>	0	3,000	3,000	6,000	0	3,000
<b>Revenue</b>						
Transfer from General Fund	5,000	0	3,000	3,000	3,000	3,000
<b>Total Revenue</b>	<u>5,000</u>	<u>0</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
<b>Expenditure</b>						
Aerial	2,000					
Zoning Regulations		3,000	3,000	9,000		
<b>Total Expenditures</b>	<u>(2,000)</u>	<u>0</u>	<u>0</u>	<u>(9,000)</u>	<u>0</u>	<u>0</u>
<b>Ending Balance</b>	<u>3,000</u>	<u>3,000</u>	<u>6,000</u>	<u>0</u>	<u>3,000</u>	<u>6,000</u>

<b>Fire Department</b>	<b>2012-2013</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>
<b>Beginning Balance</b>	0	18,110	30,220	42,330	54,440	66,550
<b>Revenue</b>						
Transfer from General Fund	50,000	50,000	50,000	62,000	82,000	82,000
<b>Total Revenue</b>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>62,000</u>	<u>82,000</u>	<u>82,000</u>
<b>Expenditure</b>						
New Station						
Aerial Truck			Purchase	12,000	12,000	12,000
Med 100	18,890	18,890	18,890	18,890	18,890	18,890
Engine 1				<b>Replace</b>	20,000	20,000
Engine 2						
Engine 3						
W-1						
Rescue 1						
Pumper						
Portable Defibrillators	2,000	2,000	2,000	2,000	2,000	2,000
Thermal Imaging Camera	3,000	3,000	3,000	3,000	3,000	3,000
Harden Laptop Computer						
Gas Meter	1,000	5,000	5,000	5,000	5,000	5,000
Rescue Equipment	2,000	4,000	4,000	4,000	4,000	4,000
SCBA Units	5,000	5,000	5,000	5,000	5,000	5,000
<b>Total Expenditures</b>	<u>(31,890)</u>	<u>(37,890)</u>	<u>(37,890)</u>	<u>(49,890)</u>	<u>(69,890)</u>	<u>(69,890)</u>
<b>Ending Balance</b>	<u>18,110</u>	<u>30,220</u>	<u>42,330</u>	<u>54,440</u>	<u>66,550</u>	<u>78,660</u>



<b>Police Department</b>	<b>2012-2013</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>
<b>Beginning Balance</b>	0	0	0	0	0	0
<b>Revenue</b>						
Transfer from General Fund	29,568	23,926	31,000	31,000	31,000	31,000
<b>Total Revenue</b>	<u>29,568</u>	<u>23,926</u>	<u>31,000</u>	<u>31,000</u>	<u>31,000</u>	<u>31,000</u>
<b>Expenditure</b>						
New Station						
2011 Tahoe	11,284	8,463			<b>Replace</b>	12,000
2011 Charger	11,284	8,463			<b>Replace</b>	12,000
2006 Tahoe		<b>Replace</b>	12,000	12,000	12,000	0
2009 Tahoe		<b>Replace</b>	12,000	12,000	12,000	0
Video Cameras	3,000	3,000	3,000	3,000	3,000	3,000
Computers	1,000	1,000	1,000	1,000	1,000	1,000
Mobile Data Terminals	3,000	3,000	3,000	3,000	3,000	3,000
Radios						
<b>Total Expenditures</b>	(29,568)	(23,926)	(31,000)	(31,000)	(31,000)	(31,000)
<b>Ending Balance</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

<b>Technology</b>	<b>2012-2013</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>
<b>Beginning Balance</b>	0	3,500	(4,000)	0	2,000	4,000
<b>Revenue</b>						
Transfer from General Fund	6,000	10,500	7,500	3,500	3,500	3,500
<b>Total Revenue</b>	<u>6,000</u>	<u>10,500</u>	<u>7,500</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>
<b>Expenditure</b>						
New Computers	2,500	2,500	2,500	2,500	2,500	2,500
Town Server	<i>3,500</i>	7,000	<i>1,000</i>	<i>1,000</i>	<i>1,000</i>	<i>1,000</i>
GIS	0	8,500	<i>4,000</i>	<i>1,000</i>	<i>1,000</i>	<i>1,000</i>
<b>Total Expenditures</b>	(2,500)	(18,000)	(3,500)	(2,500)	(2,500)	(2,500)
<b>Ending Balance</b>	<u>3,500</u>	<u>(4,000)</u>	<u>0</u>	<u>2,000</u>	<u>4,000</u>	<u>6,000</u>

<b>Total Capital</b>	<b>2012-2013</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>
<b>Beginning Balance</b>	15,000	115,610	70,220	60,497	213,774	196,884
<b>Revenue</b>						
Transfer from General Fund	443,469	491,613	491,754	490,587	546,420	546,420
Grant	175,000	0	0	175,000	0	0
Other	0					
<b>Total Revenue</b>	<u>618,469</u>	<u>491,613</u>	<u>491,754</u>	<u>665,587</u>	<u>546,420</u>	<u>546,420</u>
<b>Expenditure</b>						
Highway Pavement	(268,000)	(250,000)	(225,000)	(225,000)	(225,000)	(200,000)
Highway Gravel	(40,000)	(45,000)	(40,000)	(40,000)	(40,000)	(40,000)
Highway Equipment	(63,268)	(118,830)	(125,330)	(125,330)	(165,330)	(165,330)
Buildings and Groundds	(38,633)	(37,190)	(33,757)	(24,590)	(24,590)	(24,590)
Recreation	(42,000)	(6,167)	(5,000)	(5,000)	(5,000)	(5,000)
Planning & Zoning	(2,000)	0	0	(9,000)	0	0
Fire Department	(31,890)	(37,890)	(37,890)	(49,890)	(69,890)	(69,890)
Police Department	(29,568)	(23,926)	(31,000)	(31,000)	(31,000)	(31,000)
Technology	(2,500)	(18,000)	(3,500)	(2,500)	(2,500)	(2,500)
<b>Total Expenditures</b>	<u>(517,859)</u>	<u>(537,003)</u>	<u>(501,477)</u>	<u>(512,310)</u>	<u>(563,310)</u>	<u>(538,310)</u>
<b>Ending Balance</b>	<u>115,610</u>	<u>70,220</u>	<u>60,497</u>	<u>213,774</u>	<u>196,884</u>	<u>204,994</u>

## Carpenter Carse Library Budget Proposal FY2014

CATEGORY - Expenditures	BUDGETED 2011-2012	ACTUAL 2011-2012	FY2013 BUDGET	FY2014 BUDGET
Administration/Planning/Misc.	\$4,800	\$5,356	\$4,800	\$5,000
Benefits	\$9,450	\$7,920	\$8,000	\$8,700
Books/All media	\$12,000	\$16,805	\$14,000	\$14,000
Copier	\$850	\$959	\$1,000	\$900
Electricity	\$4,800	\$4,116	\$4,500	\$4,300
Equipment/Furn.	\$500	\$1,278	\$500	\$800
Fuel	\$2,100	\$989	\$1,700	\$1,400
Insurance	\$4,000	\$3,520	\$4,500	\$3,700
Maintenance	\$3,800	\$36,263	\$3,800	\$3,900
Mileage	\$100	\$104	\$200	\$200
Outreach	\$600	\$0	\$500	\$0
Postage	\$1,900	\$2,332	\$1,500	\$1,500
Programs	\$3,200	\$3,723	\$3,200	\$3,200
Salaries/Taxes	\$139,250	\$139,522	\$143,425	\$146,293
Supplies	\$2,300	\$3,226	\$2,300	\$2,300
Technology	\$4,000	\$3,997	\$4,000	\$4,000
Telephone	\$2,000	\$2,256	\$2,000	\$2,100
Water/Sewer	\$1,500	\$1,435	\$1,500	\$1,500
Deferred Maintenance	\$3,500	\$4,483	\$10,000	\$10,000
<b>TOTALS</b>	<b>\$200,650</b>	<b>\$238,287</b>	<b>\$211,425</b>	<b>\$213,793</b>

CATEGORY - Revenues	Actual 2011-2012
Town of St. George	\$500
Bequests	\$1,883
Book Replacement	\$451
Book Sales	\$651
Conscience Box	\$397
Copier Charges	\$281
Donations	\$2,097
Employee Benefits	\$300
Friends of the Library	\$5,000
Grants	\$2,143
IT Consultant Fees	\$132
Out of Town Borrow Fees	\$528
Printer Charges	\$466
Rent: Classroom	\$8,400
Sale Used Computers	\$360
Supply Orders	\$25
Library Endowment	\$27,285
<b>TOTALS</b>	<b>\$50,899</b>

	Budgeted	Actual		
Other Income	\$18,500	50,898	\$19,000.00	19,000
<b>TOTAL TAX REQUEST</b>	<b>\$182,150</b>		<b>\$192,425</b>	<b>\$194,793</b>

## BALANCE SHEET - GOVERNMENTAL FUNDS

JUNE 30, 2012

	Major Funds		Non-Major Funds	
	General	VCDP	Special Revenue	
	Fund	Fund	Funds	Totals
<b>ASSETS</b>				
Cash and cash equivalents	\$ 969,077	\$ 1,325	\$ 69,895	\$ 1,040,297
Investments	0		52,242	52,242
Receivables:				
Delinquent taxes	90,237	0	0	90,237
Delinquent tax interest	11,626	0	0	11,626
Other	313,885	2,540	0	316,425
Note receivable	275,980	530,000	0	805,980
Prepaid expenses	50,895	0	0	50,895
Due from other funds	3,473	0	0	3,473
<b>Total assets</b>	<b>\$ 1,715,173</b>	<b>\$ 533,865</b>	<b>\$ 122,137</b>	<b>\$ 2,371,175</b>
<b>LIABILITIES AND FUND BALANCES</b>				
<b>LIABILITIES</b>				
Accounts payable	\$ 239,856	\$ 0	\$ 0	\$ 239,856
Construction payable	103,217	0	0	103,217
Accrued and withheld payroll deductions	19,059	0	0	19,059
Taxes collected in advance	16,013	0	0	16,013
Deferred revenue - taxes	65,000	0	0	65,000
Deferred revenue - town forest	1,754	0	0	1,754
Deferred revenue - police grants	1,115	0	0	1,115
Deferred revenue - bridge grant	19,021	0	0	19,021
Deferred revenue - other grants	3,750	0	0	3,750
Deferred revenue - development reimbursement	7,000	0	0	7,000
Deferred revenue - Mt. View	275,980	0	0	275,980
Deferred revenue - Vt Smoke and Cure	0	530,000	0	530,000
Due to other funds	17,456	2,540	3,473	23,469
<b>Total liabilities</b>	<b>769,221</b>	<b>532,540</b>	<b>3,473</b>	<b>1,305,234</b>
<b>FUND BALANCES</b>				
Fund balances				
Nonspendable - prepaids	50,895	0	0	50,895
Restricted	140,003	1,325	118,664	259,992
Assigned	278,291	0	0	278,291
Unassigned	476,763	0	0	476,763
<b>Total fund balances</b>	<b>945,952</b>	<b>1,325</b>	<b>118,664</b>	<b>1,065,941</b>
<b>Total liabilities and fund balances</b>	<b>\$ 1,715,173</b>	<b>\$ 533,865</b>	<b>\$ 122,137</b>	<b>\$ 2,371,175</b>

DRAFT as of 1/28/2013 - No significant changes anticipated

TOWN OF HINESBURG, VERMONT  
STATEMENT OF NET ASSETS  
PROPRIETARY FUND  
JUNE 30, 2012

EXHIBIT H

	<u>Water and Sewer</u>
ASSETS	
Current assets:	
Cash and cash equivalents	\$ 335,827
Accounts receivable:	
Water/sewer and other fees	194,219
Due from General Fund	19,996
Total current assets	<u>550,042</u>
Noncurrent assets:	
Capital assets	
Land	341,619
Buildings	687,443
Equipment and vehicles	837,738
Improvements	3,857,794
Accumulated depreciation	<u>(1,735,389)</u>
Total noncurrent assets	<u>3,989,205</u>
 Total assets	 <u>4,539,247</u>
LIABILITIES	
Current liabilities:	
Accounts payable	10,000
Accrued interest	5,371
Accrued compensated absences	5,393
Bonds and notes payable due within one year	103,197
Total current liabilities	<u>123,961</u>
Noncurrent liabilities:	
Bonds and notes payable due after one year	<u>1,753,388</u>
 Total liabilities	 <u>1,877,349</u>
NET ASSETS	
Unrestricted	529,278
Invested in capital assets, net of related debt	<u>2,132,620</u>
 Total net assets	 <u><u>\$ 2,661,898</u></u>

DRAFT as of 1/28/2013 - No significant changes anticipated

TOWN OF HINESBURG, VERMONT  
STATEMENT OF FIDUCIARY NET ASSETS  
FIDUCIARY FUNDS

EXHIBIT K

JUNE 30, 2012

	<u>Private Purpose Trusts</u>		<u>Total</u>
	<u>Peck Estate</u>	<u>Eddy Family Recreation</u>	<u>Trust Funds</u>
ASSETS			
Cash	\$ 57,514	\$ 92,640	\$ 150,154
Investments	<u>758,836</u>	<u>0</u>	<u>758,836</u>
Total assets	<u>816,350</u>	<u>92,640</u>	<u>908,990</u>
NET ASSETS			
Held in trust for others	<u>\$ 816,350</u>	<u>\$ 92,640</u>	<u>\$ 908,990</u>

DRAFT as of 1/28/2013 - No significant changes anticipated

TOWN OF HINESBURG, VERMONT  
COMBINING BALANCE SHEET  
ALL NON MAJOR FUNDS  
JUNE 30, 2012

SCHEDULE 1

	<u>Cemetery Fund</u>	<u>Impact Fee Fund</u>	<u>Total</u>
ASSETS			
Cash	\$ 8,344	\$ 61,551	\$ 69,895
Investments	<u>52,242</u>	<u>0</u>	<u>52,242</u>
Total assets	<u><u>\$ 60,586</u></u>	<u><u>\$ 61,551</u></u>	<u><u>\$ 122,137</u></u>
LIABILITIES			
Liabilities:			
Due to General Fund	\$ 1,476	\$ 1,997	\$ 3,473
FUND BALANCES			
Restricted for specific purposes	<u>59,110</u>	<u>59,554</u>	<u>118,664</u>
Total liabilities and fund balances	<u><u>\$ 60,586</u></u>	<u><u>\$ 61,551</u></u>	<u><u>\$ 122,137</u></u>



## Town of Hinesburg, VT FY2013 Water & Sewer Fund Budget

Accounting	Item	Budget 11	Actual 11	Budget 12	Budget 13	Change
<b>Revenue</b>						
<b>Wastewater Revenue</b>						
330 - 2501 -	Sewer Charges	179,227	169,926	178,000	241,099	63,099
330 - 2501 -	Allocation Fees	20,000	21,907	15,000	15,000	0
330 - 2501 -	Connection Fees	8,000	7,000	8,000	8,000	
	<b>TOTAL</b>	207,227	198,833	201,000	264,099	63,099
<b>Water Revenue</b>						
330 - 2502 -	Water Charges	325,900	326,943	316,730	350,795	34,065
330 - 2502 -	Water Hook-Up	8,000	7,000	8,000	8,000	0
330 - 2502 -	Investment Income	4,000	655	1,000	1,000	0
	<b>TOTAL</b>	337,900	334,598	325,730	359,795	34,065
<b>Water/Wastewater</b>						
330 - 2941 -	Interest Late Charge	2,000	7,770	2,000	2,000	0
	<b>TOTAL</b>	2,000	7,770	2,000	2,000	0
<b>Utility Special Projects</b>						
330 - 2945 -	Lease Exp Solar Tr.	0	0	0	0	0
330 - 2945 -	Energy Credit	0	0	0	0	0
330 - 2502 -	Investment Income	0	0	0	0	0
	<b>TOTAL</b>	0	0	0	0	0
<b>Total Water/Wastewater</b>		547,127	541,201	528,730	625,894	97,164





## Town of Hinesburg - FY2013 Water & Sewer Fund Budget

Accounting	Item	Budget 11	Actual 11	Budget 12	Budget 13	Change
<b>Expenditures</b>						
<b>Water Department</b>						
330 - 5000 -	Operating Supplies	2,300	1,745	2,000	2,000	0
330 - 5000 -	R&MC Supplies	7,000	5,833	5,000	8,000	3,000
330 - 5000 -	Small Tool & Equi	700	680	4,000	1,000	(3,000)
330 - 5000 -	Postage	700	846	0	0	0
330 - 5000 -	Dues, Meet, Sub	700	1,236	950	1,000	50
330 - 5000 -	Insurance	3,517	1,377	1,473	1,473	0
330 - 5000 -	Insurance	5,627	3,415	3,215	3,215	0
330 - 5000 -	Test	2,000	2,738	2,600	2,800	200
330 - 5000 -	R&M Labor	11,250	4,064	11,000	15,000	4,000
330 - 5000 -	Water Permit Fees	1,500	1,121	1,500	1,500	0
330 - 5000 -	Utilities	40,000	41,954	40,000	42,000	2,000
330 - 5000 -	Misc	400	110	200	200	0
330 - 5000 -	Principal - 96 Bond	70,000	70,000	70,000	70,000	0
330 - 5000 -	Interest - 96 Bond	70,623	70,282	66,515	62,372	(4,143)
330 - 5000 -	Capital Transfers			8,744	34,633	25,889
	<b>TOTAL</b>	216,317	205,401	217,197	245,193	27,996
Accounting	Item	Budget 11	Actual 11	Budget 12	Budget 13	Change
<b>Shared Expenses</b>						
330 - 5331 -	Salary	126,585	128,585	143,511	144,190	679
330 - 5331 -	Accounting Assistant	2,500	1,686	2,500	2,500	0
330 - 5331 -	FICA	9,684	10,806	10,979	11,500	521
330 - 5331 -	Health Insurance	38,745	37,899	40,400	48,124	7,724
330 - 5331 -	Dental Insurance	0	0	0	0	0
330 - 5331 -	Vision Plan	0	375	0	0	0
330 - 5331 -	Retirement	6,329	7,208	7,176	7,300	124
330 - 5331 -	Insurance Opt Out	0	0	0	0	0
330 - 5331 -	H.S.A Contribution	0	0	0	0	0
330 - 5331 -	Office Supplies	550	1,150	1,100	500	(600)
330 - 5331 -	Vehicle R&M	600	1,203	600	2,500	1,900
330 - 5331 -	Postage	1,300	1,572	1,600	1,600	0
330 - 5331 -	Vehicle Insurance	1,963	1,963	2,100	2,100	0
330 - 5331 -	Trash Removal	800	800	800	800	0
330 - 5331 -	Uniforms	2,700	3,226	2,700	1,800	(900)
330 - 5331 -	Telephone	1,900	2,187	2,200	2,200	0
330 - 5331 -	Vehicle Fuel	3,400	4,241	3,400	3,800	400
330 - 5331 -	Capital Transfers		3,840	0	2,500	2,500
330 - 5331 -	<b>TOTAL</b>	197,056	206,741	219,066	231,414	12,348
Accounting	Item	Budget 11	Actual 11	Budget 12	Budget 13	Change
<b>Wastewater Expenses</b>						
330 - 5480 -	Operating Supplies	6,500	7,546	5,000	7,500	2,500
330 - 5480 -	R & M Supplies	4,000	628	2,500	2,500	0
330 - 5480 -	Small Tool & Equi	3,700	1,372	3,000	1,500	(1,500)
330 - 5480 -	Advertising	0	0	0	0	0
330 - 5480 -	Dues, Meet, Sub	850	906	950	950	0
330 - 5480 -	Insurance - P&C	2,644	2,146	2,296	2,296	0
330 - 5480 -	Insurance - WC	5,627	3,415	3,215	3,215	0
330 - 5480 -	Testing	3,000	2,588	3,300	3,000	(300)
330 - 5480 -	R & M Labor	7,000	2,042	7,000	7,000	0
330 - 5480 -	Permits & Licenses	600	463	600	600	0
330 - 5480 -	Misc	100	534	100	100	0
330 - 5480 -	Utilities	24,000	17,299	18,000	17,500	(500)
330 - 5480 -	Phosph. Removal	14,000	11,200	12,000	11,500	(500)
330 - 5480 -	2012-2032 Bond				49,000	49,000
330 - 5480 -	Capital Transfers	37,928	4,026	34,506	42,626	8,120
	<b>TOTAL</b>	109,949	54,165	92,467	149,287	56,820
<b>Total Wastewater</b>		523,322	466,307	528,730	625,894	97,164



## Town of Hinesburg Capital Program - Water/Wastewater

Water	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
<b>Beginning Balance</b>	250,000	277,302	275,302	273,302	271,302
<b>Revenue</b>					
Transfer from Water Fund	34,633	25,000	25,000	25,000	25,000
Grant	2,500	0	0	0	0
<b>Total Revenue</b>	37,133	25,000	25,000	25,000	25,000
<b>Expenditure</b>					
Capital Improvement Reserve	27,302	25,000	25,000	25,000	25,000
Building Improvements	7,000	1,000	1,000	1,000	1,000
Machinery & Equipment	5,000	1,000	1,000	1,000	1,000
<b>Total Expenditures</b>	(39,302)	(27,000)	(27,000)	(27,000)	(27,000)
<b>Ending Balance</b>	277,302	275,302	273,302	271,302	269,302
<b>Water/Wastewater Trucks</b>	<b>2012-2013</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>
<b>Beginning Balance</b>	0	2,500	5,000	5,000	0
<b>Revenue</b>					
Transfer from Water&Sewer	2,500	5,500	10,000	10,000	12,000
<b>Total Revenue</b>					
<b>Expenses</b>					
Equipment 1 - Rocky's Truck	Replace	3,000	3,000	3,000	0
Equipment 2 - Utility (2003)	0	Replace	7,000	7,000	7,000
Equipment 3 - Ranger (2005)	2,500	2,500	Replace	5,000	5,000
<b>Total Expenses</b>	(2,500)	5,500	(10,000)	(15,000)	(12,000)
<b>Ending Balance</b>	2,500	5,000	5,000	0	0
<b>Water/Wastewater Equipment</b>	<b>2012-2013</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>
<b>Beginning Balance</b>		0	1,000	1,000	1,000
<b>Revenue</b>					
Transfer from Wastewater/Water	2,000	1,000	1,000	1,000	1,000
<b>Total Revenue</b>	2,000	1,000	1,000	1,000	1,000
<b>Expenditure</b>					
Meters	2,000	1,000	1,000	1,000	1,000
<b>Total Expenditure</b>	(2,000)	(1,000)	(1,000)	(1,000)	(1,000)
<b>Ending Balance</b>	0	1,000	1,000	1,000	1,000
<b>Wastewater Capital</b>	<b>2012-2013</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>
<b>Beginning Balance</b>	0	22,626	45,252	67,878	90,504
<b>Revenue</b>					
Transfer from Wastewater Fund	42,626	42,626	42,626	42,626	42,626
<b>Total Revenue</b>	42,626	42,626	42,626	42,626	42,626
<b>Expenditure</b>					
Sludge Removal	20,000	20,000	20,000	20,000	20,000
Capital Reserve	22,626	22,626	22,626	22,626	22,626
Building Improvements	0	0	0	0	0
Acquisition of Machinery	0	0	0	0	0
<b>Total Expenditures</b>	(42,626)	(42,626)	(42,626)	(42,626)	(42,626)
<b>Ending Balance</b>	22,626	45,252	67,878	90,504	113,130

## Non-Taxable Property as of June 30, 2012

<u>Property Owner</u>	<u>Description</u>
Baird Center for Children	Hawk Lane/ 1.70 Acres
Carpenter-Carse Library	Ballard's Corner Rd./ .97 Acres
Community Alliance Church	Pond Rd./ 9.69 Acres
Congregational Society (Vestry)	Route 116/ .06 Acres
CVUHS	CVU Rd./ 80.5 Acres
Roman Catholic Diocese	Route 116/ 1.87 Acres
Town of Hinesburg	
Patriot Lodge	Route 116/ 2.6 Acres
Town Hall	Route 116/ 3.9 Acres
Town Garage	Beecher Hill Rd./ 38 Acres
Fire Station	Route 116/ .84 Acres
Police Department	Route 116/ 0.85 Acres
Wastewater Plant	Charlotte Rd./ 26.05 Acres
Old Fire Station	Route 116 & Mechanicsville Rd./ .10 Acres
Elementary School	Route 116/ 33.6 Acres
Town Forest	Hayden Hill Rd./ 864.5 Acres
Laplatte Headwaters Town Forest	Gilman Rd./305.61 Acres
Cemetery	Richmond Rd. / 1.5 Acres
Cemetery	Route 116/ .83 Acres
Cemetery	Gilman Rd./ .25 Acres
Cemetery	Route 116/ .98 Acres
Cemetery	Mechanicsville Rd./ 12.9 Acres
Cemetery	Silver St./ .12 Acres
Cemetery	Mechanicsville Rd./ 5.2 Acres
Cemetery	Gilman Rd./1.6 Acres
Town of Hinesburg	Commerce St. / .23 Acres
Park	Route 116/ .66 Acres
Lyman Park	Route 116/ 3.24 Acres
Wildlife Area	NE end of Sunset Lake/ 3 Acres
Sunny Acres	Developer Deeded to Town/ .63 Acres
Sunny Acres	Developer Deeded to Town/ .4 Acres
Sunny Acres	Developer Deeded to Town/ 4.9 Acres
Sunny Acres	Developer Deeded to Town/ 1 Acre
Geprags Park	Shelburne Falls Rd./ 85.5 Acres
Lyman Meadow Water System	Lyman Meadows
Water Storage Tank	Piette Meadow Road/ 2.51 Acres
Water Pump House	Stella Entrance Rd.
Creekside Lot 1	Lot 1 / 1.85 Acres
Creekside Lot 31	Lot 31 / 5.35 Acres
State of Vermont Gravel Pit	Route 116/ 19.7 Acres
United Church	Route 116/ 2.2 Acres
Vermont Astronomical Society	No Acreage
Vermont Fish & Wildlife	Lewis Creek Rd./ 42.9 Acres
Vermont Fish & Wildlife	Hollow Rd./ 947.8 Acres
Vermont Fish & Wildlife	Silver St./ 89.9 Acres
Vermont Fish & Wildlife	Silver St./ 57 Acres
Vermont Fish & Wildlife	Silver St./ 30.84 Acres
Vermont Fish & Wildlife	Lincoln Hill Rd./ 126 Acres
Vermont Fish & Wildlife	Gilman Rd./ 96.07 Acres
Hinesburg Firemen's Assoc.	Sunny Acres/Shed & 1.5 Acres

## **DELINQUENT TAX POLICY AND DELINQUENT TAXES**

1. Tax payments are due annually on November 15<sup>th</sup>. Taxes are considered delinquent the day following the tax due date. Interest will be added at a rate of 1% per month or portion thereof for the first 3 months and 1 1/2 % per month or portion thereof thereafter, on the unpaid principal. When partial payments are received, interest must be credited first, and the remainder applied to the principal.
2. Each month a notice will be sent to each delinquent taxpayer, which will reflect additional charges (interest) as well as payments. Interest will roll on the 15<sup>th</sup> of the month, meaning that payments should be received PRIOR to the 15<sup>th</sup> in order to avoid the additional interest charges.
3. Mortgage and lien holders will be notified of delinquent taxes within 60 days after the first notice of delinquency has been sent.
4. Payment arrangements, which fully pay the taxes by July 1, are required. Failure to make arrangements or to abide by them will require the Collector to begin the following actions to sell as much of the property as is necessary to pay the tax, costs and fees:
  - a. The Collector will notify the taxpayer of the Tax Sale decision, the date by which full payment must be received, and the costs to expect once the sale process has begun.
  - b. The collector will notify all mortgage and lien holders.
  - c. Once the deadline date has expired, and full payment has not been received, the Collector will proceed with the Tax Sale according to the procedures specified in 32 V.S.A. Section 5252.
  - d. Cost of preparing and conducting the sale, including legal fees up to a maximum of 15 % of the amount of the delinquent tax, will be charged to the delinquent taxpayer.

### **Delinquent Taxes as of November 30, 2012**

<b>Year</b>	<b>Original</b>	<b>Outstanding</b>	<b># of Delinquencies</b>
2004	\$300,890	\$1074.73	1
2005	\$259,842	\$1120.76	1
2006	\$213,849	\$553.39	1
2007	\$208,258	\$130.46	1
2008	\$290,204	\$758.91	2
2009	\$435,683	\$347.85	2
2010	\$364,062	\$2859.81	9
2011	\$360,583	\$28,848.96	34



**Town of Hinesburg  
TAX RATE SUMMARY - Proposed FY2014**

**TOWN TAX RATE FY2014**

		<u>TAX RATE '13-14</u>
TO BE RAISED	<u>\$2,611,212.00</u>	<b>\$0.5114</b>
GRAND LIST	\$5,105,812.25 estimated Oct 30, 2012	
Applied	<u>\$192,500.00</u>	<b>(\$0.0377)</b>
Fund Balance	\$5,105,812.25	
TOTAL TOWN RATE		<b><u>\$0.4737</u></b>

**LOCAL AGREEMENT TAX RATE (VETERANS EXEMPTIONS AND PIGGY BACK CONTRACTS)**

HOMESTEAD

HOMESTEAD VETERANS EXEMPTIONS (BEYOND 1	\$ 360,900
HOMESTEAD PIGGY BACK CONTRACT EXEMPTION	<u>\$ 32,400</u>
TOTAL EXEMPTIONS	\$ 393,300
x 0.01 =	\$ 3,933
X HOMESTEAD EDUCATION RATE =	\$ 5,716

(This is the amount of money these parcels would have contributed to the

NON-RESIDENTIAL

NON-RESIDENTIAL VETERANS EXEMPTIONS (BEYOND 1	\$ 11,200
NON-RESIDENTIAL PIGGY BACK CONTRACT EXEMPTION	<u>\$ 73,000</u>
TOTAL EXEMPTIONS	\$ 84,200
X .01=	\$ 842
X NON-RESIDENTIAL EDUCATION RATE =	\$ 1,217

(This is the amount of money these parcels would have contributed to the

TO BE RAISED FOR EXEMPTIONS	<u>\$ 6,933</u>
GRAND LIST estimated Oct 30, 2012	\$ 5,105,812

LOCAL AGREEMENT TAX RATE: **\$0.0014**

**STATE EDUCATION PROPERTY TAX (BASED ON 6/30/12 NOTICE)**

HOMESTEAD TAX RATE TO BE ASSESSED: **\$1.4533** (FY2013 Rate)

NON-RESIDENTIAL TAX RATE TO BE ASSESSED: **\$1.4452** (FY2013 Rate)

**TOTAL HOMESTEAD TAX RATE: \$1.9284**

**TOTAL NON-RESIDENTIAL TAX RATE: \$1.9203**

TOWN OF HINESBURG, VERMONT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2012  
(Continued)

**NOTE 6 - LONG-TERM LIABILITIES**

Notes, bonds and leases payable of the various funds consist of the following:

Governmental Activities

	<u>Total</u>	<u>Due within one year</u>
Bond Payable - Vermont Municipal Bond Bank, interest between 5.4% and 6.6%, maturing December 1, 2012, principal payments of \$20,000 due on December 1, interest due June 1 and December 1.	\$ 20,000	\$ 20,000
Capital Lease Payable - First Niagara Leasing, interest at 3.27%, maturing October 1, 2016, payments of \$24,169 due annually beginning October 1, 2012.	109,840	20,578
Note Payable - People's United Bank, interest at 3.0%, maturing September 3, 2013. Annual principal payments of \$27,130 beginning September 3, 2010.	54,259	27,130
Note Payable - Vermont Municipal Bond Bank, interest at 3.87% annual payments of principal and interest, maturing December 1, 2016.	50,000	10,000
Capital Lease Payable - Kansas State Bank, interest at 5.39%, maturing September 15, 2017, payments of \$22,993 due annually beginning September 15, 2009.	115,264	16,780
Capital Lease Payable - Kansas State Bank, interest at 4.6%, maturing October 16, 2013, payments of \$11,433 due annually beginning October 16, 2010.	21,232	10,353
Capital Lease Payable - First Capital Equipment Leasing, interest at 5.17%, maturing January 31, 2014, payments of \$5,642 due quarterly beginning April 30, 2011.	37,529	21,031
Note Payable - Clean Water State Revolving Loan Fund, 2% interest maturing December 1, 2033, payments of \$14,633 due annually beginning November 1, 2015.	275,980	0
Note Payable - VCDP, 0% interest, maturing January, 2022, payments of 50% of the principle repayment of the note receivable from Vermont Smoke and Cure due quarterly.	265,000	0
Total governmental activities bonds and notes payable	949,104	125,872
Accrued compensated absences	99,000	0
Total governmental activities	<u>\$ 1,048,104</u>	<u>\$ 125,872</u>

TOWN OF HINESBURG, VERMONT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2012  
(Continued)

**NOTE 6 – LONG TERM LIABILITIES (Continued)**

Business-type Activities	Total	Due within one year
Bond Payable - Vermont Municipal Bond Bank, interest between 4.0% and 6.2%, maturing December 1, 2026, principal payments of \$70,000 due on December 1, interest due June 1 and December 1.	\$ 1,050,000	\$ 70,000
Bond Payable - Vermont Municipal Bond Bank, \$125,111 at 0% interest, maturing July 1, 2031, annual payments of \$1,833 beginning July 1, 2012. A principal payment of \$95,134 was made in January, 2010 utilizing Federal ARRA funds.	29,977	1,234
Bond Payable - Vermont Municipal Bond Bank, \$776,608 at 0% interest with a 2% admin. fee, maturing July 1, 2031, annual payments of \$47,495 beginning July 1, 2012. This loan totalled \$1,553,216 and 50% was forgiven at the at the completion of the project through an ARRA loan subsidy.	776,608	31,963
Total business activities bonds and notes payable	1,856,585	103,197
Accrued compensated absences	5,393	0
Total business activities	<u>\$ 1,861,978</u>	<u>\$ 103,197</u>

During the fiscal year ended June 30, 2012, the following changes occurred in long-term liabilities:

	Total	Governmental Activities	Business-type Activities
Long-term liabilities at July 1, 2011	\$ 3,251,718	\$ 555,965	\$ 2,695,753
Increase in accr. vacation payable	16,000	16,000	0
Bond, lease and note proceeds	626,853	614,020	12,833
Bonds and notes retired	(984,489)	(137,881)	(846,608)
Long-term liabilities at June 30, 2012	2,910,082	1,048,104	1,861,978
Due within one year	229,069	125,872	103,197
Due after one year	<u>\$ 2,681,013</u>	<u>\$ 922,232</u>	<u>\$ 1,758,781</u>

TOWN OF HINESBURG, VERMONT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2012  
(Continued)

**NOTE 6 – LONG TERM LIABILITIES (Continued)**

As of June 30, 2012, the maturities of the notes and bonds payable are as follows:

	Governmental Funds			Water and Sewer Fund		
	Principal	Interest and admin. fee	Total	Principal	Interest and admin. fee	Total
June 30, 2013	\$ 125,872	\$ 16,600	\$ 142,472	\$ 103,197	\$ 78,500	\$ 181,697
June 30, 2014	103,441	11,500	114,941	103,860	73,700	177,560
June 30, 2015	121,777	12,500	134,277	104,538	68,800	173,338
June 30, 2016	96,800	10,100	106,900	105,228	63,800	169,028
June 30, 2017	99,200	7,700	106,900	105,932	58,900	164,832
2018-2022	246,331	20,000	266,331	540,734	218,500	759,234
2023-2027	60,000	13,100	73,100	560,588	90,200	650,788
2028-2032	66,300	6,900	73,200	232,508	14,100	246,608
2033	29,383	900	30,283	232,508	14,100	246,608
Total	<u>\$ 949,104</u>	<u>\$ 99,300</u>	<u>\$1,048,404</u>	<u>\$2,089,093</u>	<u>\$ 680,600</u>	<u>\$ 2,769,693</u>

**NOTE 7 - ACCRUED COMPENSATED ABSENCES**

The Town's policy is to permit employees to accumulate earned but unused combined time off pay benefits. The maximum that can be accumulated for combined time off is 1.5 times each employee's yearly earned amount. Fifty percent of the amount earned over the maximum can be carried over for an extended sick bank. Upon termination, employees will be paid the accumulated total of combined time off and extended sick bank. The long-term liability on June 30, 2012 was \$99,000 for governmental activities and \$5,393 for business-type activities and is reflected on the Government-wide Statement of Net Assets. During fiscal year 2012 this balance increased by \$16,000 for governmental activities and was unchanged for business-type activities.

**NOTE 8 - DEFERRED REVENUE**

Deferred revenue in the General Fund consists of delinquent taxes not collected within sixty (60) days after the fiscal year end, unspent police grant, planned growth grant, bridge grant funds, and development reimbursement funds paid in advance and pass through loan funds subject to repayment.



MINUTES  
ANNUAL TOWN MEETING 2012

The Annual Meeting was held at the Champlain Valley Union High School on March 5, 2012. The meeting was called to order at 7:30 p.m. by Moderator Joe Fallon. The first order of business was the report of the Selectboard. Jonathan Trefry, Selectboard chair, gave the report and covered a multitude of changes that have taken place over the preceding year. He introduced all of the new employees for the Town, including new town administrator Joe Colangelo. The report of the Selectboard was approved on a voice vote.

**ARTICLE 1:** To elect the necessary town and school district officers by Australian ballot Tuesday, March 6, 2012. Moderator Joe Fallon reminded everyone in attendance that the polls would be open the following day from 7 a.m. to 7 p.m. for Australian ballot voting.

**ARTICLE 2:** Shall general obligation bonds of the Town of Hinesburg in amount not to exceed Two Hundred and Seventy-Five Thousand Dollars (\$275,000), subject to reduction from available state and federal construction grants-in-aid and other financial assistance, be issued for the purpose of making certain improvements, viz: the repair and reconstruction of the Mountain View Mobile Home Park Sewage Disposal System, such improvements estimated to cost Two Hundred and Seventy-Five Thousand Dollars (\$275,000)? Selectboard chair Jon Trefry suggested that the discussion on Article 2 be postponed until after the budget articles had been dealt with so that more people could be present to vote on them. This was moved and seconded and passed on a voice vote.

**ARTICLE 3:** Shall general obligation bonds of the Town of Hinesburg in amount not to exceed Two Million Nine-Hundred Thousand Dollars (\$2,900,000), subject to reduction from available state and federal constructions grants-in-aid and other financial assistance, be issued for the purpose of a proposed public safety facility and community park? The Board also suggested postponing discussion on Article 3 until after the budget articles. This was also moved and seconded and the discussion was postponed.

**ARTICLE 4:** Shall the Town of Hinesburg take advantage of the provisions of Chapter 37 of Title 24 of the Vermont Statutes Annotated and authorize the Selectboard to employ a Town Manager? Again, there was a motion to postpone discussion on this article. Moved and seconded and discussion was postponed.

**ARTICLE 5:** Shall the Town appropriate the sum of \$1,013,607 to defray the general expenses of the Town? This article was moved and seconded and the moderator opened the floor for discussion and questions. Joe Colangelo presented the budget since there were some significant changes for this year. We are moving to a capital budget program to help the town budget for large expenditures in the future. Joe then explained the way capital budgets work and how this changes the way the budgets are presented in the town report. After his presentation, the audience asked questions. The main areas that were questioned related to the need for a full-time administrative assistant to be shared by the town administrator and the planning office; the projected costs and needs for the new proposed recreation fields north of the village; and the need to spend an additional \$24,000 on new aerial photos for the town. After some discussion, Moderator Fallon asked if we were ready for the question and the article passed on a voice vote.

**ARTICLE 6:** Shall the Town appropriate the sum of \$766,786 for highway purposes? The article was moved and seconded. Town Administrator Joe Colangelo gave an overview of the budget, with a focus on the capital budget and how it works. The floor was then opened for questions. Vicki Matthews wanted to know when the new "Welcome to Hinesburg" signs would be installed? There was a question on highway uniforms and why the budget was \$7000.00. The selectboard answered that they had made a decision a long time ago to provide uniforms for the highway workers. There was then some additional discussion relating to the Capital Budget and leasing of vehicles as opposed to purchasing. Carl Bohlen asked about the re-paving budget, and Bill Lippert followed up with a question as to whether or not the town has a policy in place regarding paving of dirt roads. The Selectboard answered that there are no plans to pave any dirt roads in the foreseeable future. The highway budget was approved on a voice vote.

**ARTICLE 7: Shall the Town appropriate the sum of \$487,106 for the Community Police Department?**

The motion was moved and seconded. Joe Colangelo then explained the budget. There were then many questions following the presentation. Someone wanted to know what CAD is? It is the computer system in use in the cruisers. Someone else wanted to know how many FTE's we have in the police department, and it was stated that we have 5 full-time officers plus one more made up of part-time people. Nancy Baker then asked for an explanation of the proposed on-call 24 hour coverage program. Chief Koss gave a brief overview of the way it would work and answered questions about how many calls they anticipate. Andrea Morgante expressed some concern that the number of calls may increase when people know that officers are available. This would drive up the cost. Carl Bohlen wondered how we would determine if the on-call program was a success or not? Someone also wondered if we could go back to being covered by the State police in the event we want to discontinue the on-call program? Chief Koss stated "yes".

Karl Novak then asked what happens to the officer currently being paid for by the COPS grant at the end of the 3 year grant period? The answer is that the Town is obligated to keep the officer on for one additional year at our cost. Another citizen then asked about the costs of covering CVU and whether we should have the district pay for a school resource officer? The Selectboard is looking into having the other towns in the school district help with the calls and/or help pay for the cost of the calls at CVU. After a few more questions and discussion, the Moderator called the question. Len Duffy then called for a paper ballot, and his motion was seconded by the requisite number of additional people (6). The ballots were collected and counted and the budget passed with 178 in favor and 71 opposed.

**ARTICLE 8: Shall the Town appropriate the sum of \$192,425 for the Carpenter-Carse Library?**

The motion was made and seconded and the budget was approved on a voice vote with no discussion.

**ARTICLE 9: Shall the Town appropriate the sum of \$7,500 for the purpose of obtaining options and/or the acquisition of lands, or those rights in land, which would preserve open space and natural resources, any unexpended portion of such sum to be placed in the Land Preservation Fund?**

The article was moved and seconded and passed on a voice vote.

**ARTICLE 10: Shall the Town appropriate the sum of \$600 in property taxes to the Lake Iroquois Recreation District?**

The article was moved and seconded and passed on a voice vote.

**ARTICLE 11: Shall the Town vote to raise the sum of \$29,150 to be distributed as specifically designated to the following agencies/organizations?**

Battered Women	2,000
CTR Indepnt Living	300
Comm. Res. Center	10,500
VT Nurse Assoc.	7,200
COTS	1,000
Agency on Aging	2,200
Vermont CARES	500
Howard Center	800
Chitt Emr Food Shlf	500
Chitt Com Action	1,500
Hinesburg Rides	1,500
Maple Leaf Farm	750
Rape Crisis Center	200
VT Red Cross	200
TOTAL	<u>29,150</u>

The motion was made and seconded and passed on a voice vote.

ARTICLE 12: Shall the voters authorize the Selectboard to furnish the Town of St. George fire protection and first response coverage at the sum of \$24,448?

The motion was made and seconded and passed on a voice vote.

(If all articles are approved as printed, a total of \$2,497,173 will need to be allocated from the property taxes for town government)

ARTICLE 13: Shall the voters authorize the Selectboard to borrow money when needed to meet current expenses and indebtedness of said Town?

The motion was made and seconded and passed on a voice vote.

ARTICLE 14: Shall the voters authorize the payment of real and personal property taxes for the fiscal year ending June 30, 2013 payable in full to the Town of Hinesburg in one (1) installment, with the due date being November 15, 2012? Any and all payments received in the Town Treasurer's Office later than midnight on November 15, 2012 will be considered delinquent and will be subject to the collection of interest at the rate of 1% per month or fraction thereof for the first three (3) months and thereafter at the rate of 1 1/2 % per month or fraction thereof.

The motion was made and seconded and passed on a voice vote.

ARTICLE 15: Shall the Town present notice via mail at least thirty (30) days before the annual town meeting regarding the availability of the annual town report to the voters or residents of Hinesburg in lieu of distributing the report itself and provide full copies of the annual town report to a voter or resident of the Town of Hinesburg upon request as well as providing the Town Clerk with those copies of the annual town report required by 24 V.S.A § 1173?

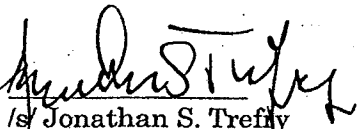
This article generated a significant amount of discussion. Most people who spoke felt that the citizens deserved to receive a copy of the Town Report in the mail. They pay a lot of taxes and the concern was that many people might not make the effort to go down to town hall to pick one up. They felt it was worth the expenditure. Article 15 was defeated on a voice vote.


ARTICLE 16: In light of the United States Supreme Court's Citizens United decision that equates money with political speech and gives corporations the rights constitutionally to intended for natural persons, shall the Town of Hinesburg vote to urge the Vermont Congressional Delegation and the United States Congress to propose a United States Constitutional amendment for the States' consideration which provides that money is not political speech, that corporations do not possess the rights of persons under the United States Constitution, that the General Assembly of the State of Vermont pass a similar resolution, and that the Town send its resolution to Vermont State and Federal representatives within thirty days of passage of this measure?

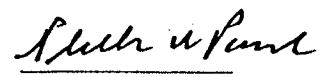
There was a significant amount of discussion about this article. Though most people supported the spirit of the article, a couple of attorneys in the audience questioned its wording and whether it was worded correctly. Ellen Fallon made a motion to amend the wording of the resolution as follows: "In light of the impact on and concerns of the citizens of Hinesburg regarding the effect of substantial amounts of money on the national political system, the citizens urge that the Vermont Congressional Delegation take such steps as they may see fit to address such concerns." There was argument back and forth about which was the preferable resolution. The moderator then read the amendment which was defeated on a voice vote. Moderator Fallon then read the original resolution over again and it passed on a voice vote.

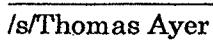
ARTICLE 17: To transact any other business proper to be brought before said meeting.

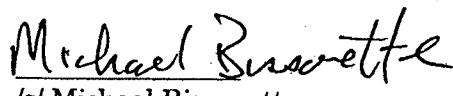
A representative of the Hinesburg Meal Site asked for an appropriation of \$500.00 as they had neglected to get their funding request in to the committee in a timely manner. A motion was made to add \$500.00 to the total Agency Request budget and the amended motion was passed on a voice vote.

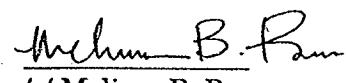
  
/s/ Jonathan S. Treffy  
Selectboard, Chair

  
/s/ Andrea Morgante  
Selectboard

  
/s/ Phil Pouech  
Selectboard

  
/s/ Thomas Ayer  
Selectboard

  
/s/ Michael Bissonette  
Selectboard

  
/s/ Melissa B. Ross  
Town Clerk/Treasurer



## Selectboard

The Selectboard welcomed two new members this past March as Tom Ayer and Phil Pouech ran successful campaigns joining Andrea, Michael, and myself on the Board. Welcome to Tom and Phil. It is refreshing to have new participants and we have adapted well as a Board.

2012 marked the Town of Hinesburg's 250<sup>th</sup> anniversary of its original Charter in 1762. Thanks to the members of Hinesburg's Historical Society, we were able to celebrate all year with displays of historical documents, educational tours and presentations, a 250<sup>th</sup> ceremony, and the engraving of a commemorative stone on the circular wall outside Town Hall. The Selectboard initiated a logo competition as part of the 250<sup>th</sup> anniversary as a way to rebrand the Town. Over 20 entries were received and the entire community was invited to vote for a favorite. Ultimately the Selectboard selected a design submitted by the Glover family and that design now appears on all Town welcome signs, on official Town letterhead, and on Town vehicles. T-shirts, hats, and pins displaying the logo were sold as part of the 250<sup>th</sup> celebration and we hope this symbol of our community will last for the next 250 years.

After many years of planning and waiting, the 1.4 mile multiuse Recreation Path was constructed in 2012 connecting the Commerce Street sidewalks to CVU and the Carpenter-Carse Library. All work is complete on CVU, Shelburne Falls, and Ballard Roads. There is road widening and ditch work plus a final course of pavement left to complete work on Mechanicsville Road in 2013, but the sidewalk and recreation path portions of the project are being used. The Town also completed the short link of missing sidewalk between H&M Auto Body and Lyman Meadows Road along Route 116, providing a safe connection for children walking to the Community School from their Lyman Meadows homes. The Town, in partnership with WindNRG, applied for and was awarded a 2012 State of Vermont Bicycle & Pedestrian Grant to construct a sidewalk on the east side of Route 116 from Commerce Street to Riggs Road and will continue to work with WindNRG to connect that sidewalk link to the Recreation Path on CVU Road. WindNRG and SB Collins are generously providing matching funds for that grant. Much of the preparation is complete for the section of sidewalk along the west side of Route 116 connecting the existing sidewalk at the Charlotte Road to the Community School, but construction will not likely occur until 2014.

Thanks again to Karla Munson, commuter bus service, known as the 116 Commuter, commenced in April connecting Hinesburg, Burlington, and Middlebury. Ridership has been better than expected for a startup bus service. Regionally there are plans to expand and improve public transit and as a CCTA member Hinesburg will have a voice in that discussion.

In June, the Town received grant funding for two important highway projects. We were able to replace an undersized culvert on Shelburne Falls Road with a 14' wide x 5' tall box culvert and repaved over 2 miles of North Road. Both projects received 90% grant funding from the State of Vermont. Over the summer, the State of Vermont's Agency of Transportation replaced culverts along the Hinesburg section of Route 116 in preparation for repaving that section of roadway next summer. Our dedicated Highway Foreman, Mike Anthony celebrated his 30<sup>th</sup> year of service to the Town in 2012. The Board very much appreciates Mike's loyalty and commitment to the community. Mike and his Department were able to assist the ongoing efforts of the Lake Iroquois Association to mitigate storm water induced sedimentation of the lake by constructing sediment traps at a discharge culvert on Pond Road. We welcomed the newest member of the Highway Department this past December as Nick Campagna joined the crew, just in time for the first major snow fall of the season.

On July 4<sup>th</sup> we enjoyed another outstanding parade and fireworks show. For years Roni and David Estey, Doug and Patti Mead, and Brad Wainer did all the fundraising and organization for these events. The 2012 fireworks display celebrating the Town's 250<sup>th</sup> anniversary was exceptional, but unfortunately marked the year the group decided to hand off the responsibility they have shouldered for so long. Please join the Board in thanking Roni, David, Doug, Patti, and Brad for their many years of making the Fourth of July celebration in Hinesburg special. After the group announced they were stepping down, Selectboard member Tom Ayer challenged community members to come forward to continue the tradition. Megan Dodge, Mark Lelli, and Shannon Emmons volunteered, forming the July 4<sup>th</sup> Committee, a subcommittee of our Recreation Commission. We look forward to many more years of fireworks in Hinesburg.

At the recommendation of Chief Koss, the Board appointed Caleb Casco to the position of Sergeant in the Hinesburg Community Police Department (HCPD). Chief Koss felt the HCPD needed a second in command to clearly define the chain of command in his absence and to assist with administrative tasks. Caleb has five years of service with the department. Congratulations to Caleb. Chief Koss implemented the 24 hour on call program on July 1<sup>st</sup> as recommended by a majority of the voters at last year's Town Meeting. This program provides on call coverage using our local officers from the hours of 11 p.m. to 7 a.m. Officers responded to nine calls in the first three months of the program. Joshua Mesec was hired to fill a vacant position in the Department just before the end of 2012.

The Town Forest Committee completed two years of work in a very public process on the Town Forest Management Plan that was then adopted in September by the Selectboard. The Town Forests are a valuable community asset and enjoyed by many. Creating a management plan that balances the values of all users and protects the forest today and for future generations was a challenging and at times contentious task. The Board very much appreciates the dedication of committee members in producing this important management tool.

Even as we mourned the loss of community leader Wayne Bissonette, the Town went before the Development Review Board with a subdivision proposal as a next step in creating the Bissonette Family Recreation Field facility. Wayne and his family generously offered to gift the Town 9.7 acres of land just south of Shelburne Falls Road and just west of the Village North zoning district. Selectboard member Tom Ayer, with the support of the Recreation Commission, has taken on the task of raising private funds and seeking donations of equipment and time to see the project through to completion. Last year's budget provided the funds needed to acquire all permits and complete the detailed design. If you care to donate to the project, a separate account has been set up for tax deductible donations.

As a result of a 2/1 defeat of the bond vote for the Public Safety Facility/Community Center/Park project, Town Administrator, Joe Colangelo proposed a five phase process to reassess the public safety facility needs of the Town. Phases included the development of a visioning document, a community design charette, master planning, conceptual design, and cost estimates. The Public Safety Facilities Committee, made up of Joe, Fire Chief Al Barber, Community Police Chief Frank Koss, Town Planner Alex Weinhausen, Building and Facilities Director Rocky Martin, and Board member Michael Bissonette, met with Vermont Integrated Architects (VIA) at each step in the process ultimately proposing preferred alternatives that were presented to the public and the Board for consideration before continuing to the next phase. The selected alternative is a 'public safety campus' that includes a new police facility just north of the fire station, adds two truck bays onto the southern side of the fire station, adds a new training space onto the north side of the fire station, and transforms the remaining space into a Town Green. At the Committee's recommendation, the Selectboard agreed to place a 1 million dollar bond on the Warning for the 2013 Town Meeting to construct the new police station as the first phase of this project.

The Selectboard adopted a policy to help guide the appointments to Town commissions, boards, and committees. The policy standardizes the timing and process of making appointments, assisting Town staff in keeping better track of the many volunteers and projects. A further outcome of the new policy is a requirement that members of the Planning Commission and Development Review Board are Hinesburg residents or property owners.

Renaë Mashall was hired into the newly created full-time administrative position shared between the Planning & Zoning Department and the Town Administrator. One of Renaë's many responsibilities has been compiling and distributing the popular *Weekly Update* each Wednesday. This document aims to keep Hinesburg residents up to date with the latest information and happenings at Town Hall in a quick and easy manner. Freeda Powers was appointed a Town Lister by the Selectboard and she is now assisting Marie Gardner in the Lister's Office on a part-time basis.

In 2012 there have been several significant changes to make Selectboard meetings and materials more accessible to the public. The Board moved all meetings to the main hall, purchased an audio system, shifted to paperless meetings, and made meeting packet information available to all on the Town web site. Meeting in the main hall provides plenty of space for those meetings when attendance is high, which is not always predictable. The audio system improves the sound so all participants and listeners can hear what is being said. Paperless meetings mean significantly less staff labor in preparing for our meetings in addition to making documentation more readily available to Board and community members. Kudos to Town Administrator Joe Colangelo for encouraging each of these changes.

In October the Selectboard signed a contract with the engineering firm Aldrich & Elliot to conduct a Water Source Feasibility Assessment Study. Due to reduced flow in Well #3 behind Town Hall, the Water/Wastewater Department embarked on a 'cleaning' of the well to improve flow over the summer. Flow increased from 110 gallons per minute (gpm) to 120 gpm with 140 gpm being an optimal flow level. Because of the underwhelming performance of Well #3 and the fact that the current Town water supply is not sufficient to meet the future demands of the community, the feasibility study was deemed a priority by the Selectboard. This study will be completed in early 2013 and will be shared with the community.

Thanks to the efforts of Hinesburg's Saputo Redevelopment Steering Committee, Planning Commission, and Town staff, we were able to officially celebrate the rebirth of the old cheese plant with a ribbon cutting ceremony on May 24<sup>th</sup> for the opening of Vermont Smoke & Cure and Green Mountain Organic Creamery. Senix Corporation, an engineering firm, and Hinesburgh Public House restaurant, filled in additional spaces in that location during 2012 and the site now bursts with life and commerce.

Private developer Hinesburg LLC constructed a two story commercial/residential building on the corner of Farmall Drive and Rt. 116 as a continuation of the build out of the Hinesburg Center project. Additional commercial and residential buildings have been approved for the Hinesburg Center project along the north side of Farmall Drive.

To further the goal of responsible development in the Village, the Selectboard signed a contract with T.J. Boyle & Associates to complete a Village Visualization Study. When completed, this study will assist community members, developers, and landowners by providing visual representation of the Town's land use regulations and how the village may look in the future. The Town was responsible for \$3,000 of the \$18,000 project which is being spearheaded by the Village Steering Committee. This project will be finalized and presented to the public in 2013. Approval was also granted by the Selectboard for the Village Steering Committee to move forward with planning for rehabilitation of Monument Park.

Along with the work to redevelop the cheese plant and the Village Visualization Project, the Town enlisted the help of a group of University of Vermont students to gather background information on the business activity in Hinesburg for the recently formed Economic Development Committee. One finding of interest from that report is the fact that 210 businesses operate in Hinesburg. Besides managing a community revolving loan fund and drafting an economic development plan as required by the 2016 Town Plan, the Board anticipates the new Economic Development Committee will assist the Town's vibrant economic development activity.

In December, the Town was awarded a \$15,000 Municipal Planning Grant to pursue Growth Center Designation. The Planning & Zoning office will work on this process in 2013. If Growth Center Designation is awarded by the State, various benefits will become available to land owners and the Town. Also, towards the end of the year, the community became more aware of the Addison Natural Gas Pipeline project proposed by Vermont Gas and the implications of the transmission line through Hinesburg. This project will gain more notoriety in 2013 when permitting is reviewed.

Again in 2012, Hinesburg benefitted enormously from the efforts of many volunteers. Thank you to all who call Hinesburg home and contribute to making Hinesburg a vibrant community.

Jonathan Trefry, Selectboard Chair

### **Affordable Housing Committee**

This advisory committee was formed by the Selectboard in August, 2006 with the charge to "gather, generate and prioritize ideas and plans which will help to increase the availability of affordable housing in the Town". The committee will then make recommendations to the Planning Commission, DRB and Selectboard based on its findings. Meetings, which are open to the public, are held the first Wednesday of every month at 7:00 p.m., first floor conference room in Town Hall. Meeting minutes are posted on the Town website.

We have been working with various developers on a number of different potential affordable housing projects. So far none of these have grown into a viable project but we remain hopeful. With an eye on improving energy efficiency in mobile homes and in conjunction with the help of faculty and students of UVM's Community Development and Applied Economics class, we developed and conducted a survey of the Mountain View Mobile Home Park. Using the results of the survey, we performed two complete energy audits and six mini evaluations on homes in the park. We have applied for a grant from Efficiency Vermont and, if successful, hope to complete energy audits and implement energy conservation measures on six homes in Mountain View as a pilot project.

Committee Members: Rocky Martin, Co-Chair, Carl Bohlen, Co-Chair, Dale Wernhoff, Secretary, Julie Pierson, Bruce Wheeler, George Bedard, Andrea Brainard, John Bethune

### **Agency Request Review Committee**

The mission of the Hinesburg Agency Request Review Committee is to review and evaluate funding requests and make funding recommendations to the Select Board during the annual budgeting process.

Each year, the Town of Hinesburg receives numerous requests for funding from agencies that provide programs for prevention, intervention, advocacy, and direct services to the residents of our community. The intent of the Agency Request Review Committee is to ensure that our taxpayer dollars will benefit the greatest number of residents possible, with priority given to agencies that provide food, shelter, health and emergency services, and with additional consideration given to Hinesburg-based agencies.

The reports received from agencies, and their annual requests, indicate that while we are achieving our goal of assisting our community members who are in need, that need is still with us and likely to increase.

Current Committee members are Amanda Van Vranken (Co-Chair), Kate Dodge (Co-Chair), Katharine Hikel (Secretary), Kate Schubart, Kristin Miskavage and Gay Regan.

Kate Dodge and Amanda Van Vranken, Co-Chairs

### **Auditors**

The Town of Hinesburg no longer elects citizens to the position of auditor. The town voted at its annual meeting in March of 2009 to abolish the position of auditor and to rely on the audit reports of a certified public accountant to compile and review the accounts of the Town. Fothergill, Segale and Valley, Certified Public Accountants, have performed an independent audit of the accounts and financial statements for the town. The audit report is available to the public at the Town Clerk's office and available for viewing on the Town website.

Please note that financial statements are prepared from the audited information from Fothergill, Segale and Valley, Certified Public Accountants for the fiscal year 2011-2012. The proposed budget for fiscal year 2013-2014 is from internal Town records.



## Buildings and Facilities

Thanks go out to both Water/Wastewater Supervisor Brian Mattison and Operator Kayhon Bahar for everything they do to ensure both Water and Wastewater systems run smoothly and new projects are constructed according to plans. Project review completed this year included the commercial development next to Kinney Drug, additional development in the Cheese Plant, and the Thistle Hill housing development. We started a feasibility study with an engineering firm to find additional water supply for the Town system as the two wells currently in service are approaching maximum capacity. Redevelopment efforts utilizing two different techniques were performed on one of the two town wells in back of Town Hall to improve production; the second was more successful at improving the well to its old pumping rate. The chemical supply room at the wastewater plant was retrofitted with a sump area and grating to make handling and storing 55 gal drums easier and safer.

The sidewalk section from H&M Auto to Lyman Meadows Rd was completed, an important connecting link. Construction of the Rec Path project started in June and is almost complete; the contractor, SD Ireland, will be back next spring to finish up. This long awaited project provides pedestrian access from Commerce St. up Mechanicsville Rd. by a five-foot concrete sidewalk. It continues down CVU Rd. crossing Route 116 and ending at Carpenter-Carse Library via a ten-foot paved multi-use path. Many thanks for your patience with road closings and traffic delays associated with this project during the summer and fall. Work continues on the sidewalk project from Charlotte Rd to HCS, hopefully all the necessary easements will be secured soon and the project will move to final design. In a collaborative public/private effort with NRG, the Town applied for, and received grant funding, for a sidewalk along Route 116 from Commerce St to Riggs Rd. Engineering work will be underway soon for this project.

Rocky Martin, Director of Buildings and Facilities



Hinesburg Town Band on a float in the 2012 Hinesburg 4<sup>th</sup> of July Parade

## **Carpenter-Carse Library**

*The library's mission is to offer people of all ages the equal opportunity to read and learn in a bright, welcoming environment that serves as a community gathering place. We collect materials of both current interest and lasting value in response to the needs and preferences of our patrons. The library provides encouragement and diverse resources to parents and caregivers to help instill a love of reading in all young children. We supply the reliable information resources necessary for lifelong learning and are committed to the informed and free exchange of ideas through discussions and speaker programs.*

### **Statistical Update for July 2011 – June 2012    Use of Library Services**

- 2,837 registered borrowers, up 3.5%; annual patron visits: 23,400 (a 3.9% increase over previous year)
- 44,322 annual checkouts of all books and media in all formats, an increase of 9.7% overall, including 340 e-books checked out.
- Inter-library loan: 412 items provided to other libraries; 256 received from others for our patrons.
- Total program attendance was 1,824; a good result considering restricted use of program space while we planned for the carpet project.

We offer reference, reserve and reader advisory services. The print collection contains 25,700 volumes, in addition to 1,335 audio (books & music) and 1,763 films. The library belongs to a multi-county lending system that allows *eligible* cardholders, once approved, to borrow at any member library. Many library services are available 24/7 from home through our web site: <http://www.carpentercarse.org> where one can view the online catalog, check program listings, find useful links and explore our databases. The Library pays annual fees to the Department of Libraries and to Green Mt. Library Consortium (GMLC) for our patrons' access to valuable online databases, classes, and materials. (See details below.)

**Computers:** Seven public-use computers are available, or visitors may bring a laptop and access free Wi-Fi. The library serves as a critical resource for job seekers. The internet has become an increasingly important job hunting tool, and our computers are often used to prepare resumes and conduct job searches. The library is the only means of internet access for some residents.

**The Library Catalog:** Patrons may do catalog searches limited to local holdings or choose to view combined records from multiple Vermont libraries. We are a founding member of VOKAL, the VT Organization of Koha Automated Libraries, and a leader in moving to an integrated library system for all Vermont public libraries. **VOKAL Facts & Statistics:** patron database of 69,000 (50,000 active); circulation of around 1 million in 2012; 35 Vermont libraries share 605,000 items in the catalog.

**The Community Room/Library Programs:** Last year, 115 programs for all ages were presented, saving real family entertainment dollars. Our Youth Librarians welcomed new babies to the community with a book dedicated to each one, and offered instruction and entertainment to children from newborns to young adults. Families with youngsters were treated to 66+ story times and many special events. School-age children participated in an exciting Summer Reading Program, setting goals and reading up a storm. There were many outstanding events for adults. (For details see *Library Addendum to the Town Report* at [www.carpentercarse.org](http://www.carpentercarse.org) and [www.hinesburg.org](http://www.hinesburg.org) ) When not scheduled for library events or sponsored programs, the Community Room may be available, within policy guidelines, for use by non-profit groups. In 2011-12 twenty outside groups used the Community Room, with an estimated 2,150 attending.



**Online resources available to our library patrons through our website:**

- The Library's membership in the Green Mt. Library Consortium (GMLC) allows us to offer **Mango**, an online language learning system offering conversational instruction in 36 foreign languages plus 14 English as Second Language courses; also **Listen Up! VT** providing access to 1,061 electronic books and 1,446 downloadable audiobooks. New this year: 45,000 Project Gutenberg e-book titles - always available. The **VT Online Library (VOL)** offers **24** online databases of full-text periodicals, including: **Heritage Quest** for genealogy searches. **Career Transitions**, *an online career guidance center that walks you through the job-search process from beginning to end, with all the tools needed to explore/start a new career.* **InfoTrac Newsstand**, an innovative full-text database of 1,000+ newspapers, allowing users to search articles instantly by title, headline, date, newspaper section etc.
- Learn something new via **Universal Class**, a new database of 500+ online continuing education courses now offered via the Vermont Department of Libraries.

**All of these resources are funded by Town tax dollars with no additional cost to end-users.**

Taxpayers rightfully want to see what benefits they receive from investing in their public library. The library makes a difference in Hinesburg, nurturing literacy and community. It can be a place of discovery for you too! Thank you for your past and future support.



Hinesburg's 250<sup>th</sup> anniversary was the theme for the 2012 July 4<sup>th</sup> parade

## Development Review Board Report

### Overview:

The big project for 2012 was the Hannaford project, as it was in 2011 (started Jan. 4, 2011). So after 2 years in the DRB review process which included many revisions and a complete resubmittal, the Board issued approvals (with conditions) in August and November along with a denial for a free-standing sign.

Other noteworthy projects what will further evolve Hinesburg's character included the continued redevelopment of the old Cheese Plant with the new, locally owned, Hinesburg Public House restaurant, as well as, Senix, a high-tech engineering firm.

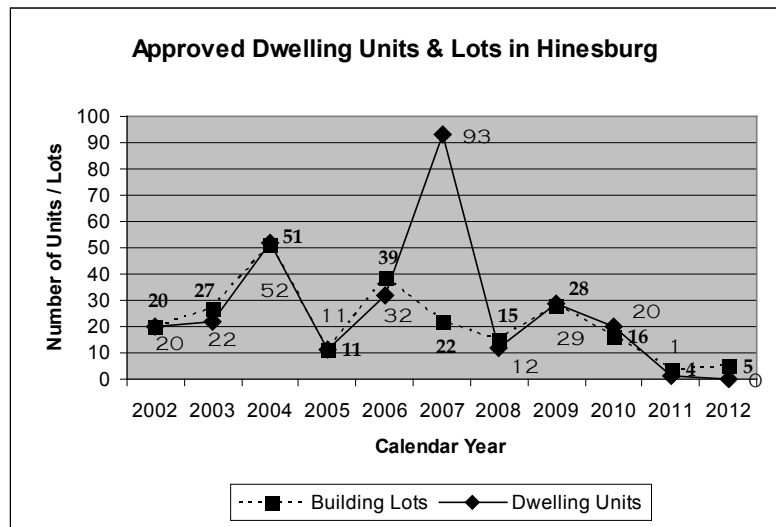
Several approvals were also issued for the continued development of the Hinesburg Center project (near the Kinney Drugs store), including a restaurant/café in the new building on the corner of Rt. 116 and Farmall Drive; an office building on the corner of Farmall Drive and Kaileys Way; and 12 units of housing (apartments/condos) along Farmall Drive.

### Subdivision Hearings (creating building lots and dwelling units):

The DRB has approved 292 new dwelling units and 238 new lots (development and non-development lots) in Hinesburg since it was formed eleven years ago in 2002. In 2012 the DRB approved 5 new lots and 0 new dwelling units in Hinesburg through our subdivision regulations. There are currently 15 new lots and 69 new dwelling units of housing in the subdivision process with the request to be approved in 2013. This large influx is coming from two projects, the Norris project (25 units on one lot) and Kelleys Field project (30 units on one lot). The 11 year trend lines show a marked decrease in dwelling units and lots approved since the recession in 2008, but 2013 may see a marked change from that trend.

### '02 – '12 Summary of Lots & Units

Year	Lots	Units
2002	20	20
2003	27	22
2004	51	52
2005	11	11
2006	39	32
2007	22	93
2008	15	12
2009	28	29
2010	16	16
2011	4	1
2012	5	0
11 yr	238	292



### Conditional Use and Site Plan Hearings:

The DRB also approved 12 Conditional Use Permits: 1 development in a flood hazard area, 3 home occupations, 1 new office building, 2 new restaurants, 1 for development in a stream buffer area, 1 for a gas station expansion (Jolley Mobil), 1 for business hours after 10pm, 1 for revision to a non-complying use (new 13,000 sq. ft. building at Burnett Scrap Metal), and 1 for a new office use in an existing building (Hinesburg Village Center).

The DRB also approved 2 Site Plans (other site plans were included as part of Hearings above): 1 for three multi-family buildings on Farmall Drive and 1 for Hannaford supermarket.

#### Other Hearings:

The DRB reviewed: 2 revisions to previously approved subdivisions, 3 sign reviews, and 8 subdivision sketch plan reviews.

#### Denials:

The Board issued one denial in 2012 for a free-standing sign that was part of the Hannaford supermarket project proposal.

#### Volunteer Board and Staff:

The DRB spent 38 Hearing hours in 23 meetings, 10¾ Deliberation hours, plus many hours in preparation for meetings in 2012. There have been no personnel changes to the Board in 2012.

On the staff side, our administrative assistant and recording secretary, Freeda Powers, moved on to become a Town Lister, and was replaced by Renae Marshall. Fortunately, the Board and Hinesburg still have the excellent committed staff of Alex Weinhausen and Peter Erb to assist applicants and are available to answer questions from the public on pending applications or subdivision and zoning regulations in general. Information about the DRB and our minutes are available on the Town website <http://www.hinesburg.org/drb.htm1> , and meetings are also recorded by Vermont Community Access Media (VCAM) and broadcast on cable TV channel 17, and are available on their website [www.vermontcam.org](http://www.vermontcam.org).

Tom McGlenn, DRB Chair

### **Highway Department**

This year we welcome Nick Campagna to the Highway Dept., and as always, thank Tom Boivin for his twenty-three years of service, and Josh Martell for one year of service with the Highway Department.

This past summer culverts were changed on North road and the entire length was repaved. More ditching, Riprap and culvert replacements were completed on the hill roads, as well as work on Hayden Hill West that included digging out some of the road bed and an old spring, and installing some drainage. Ditching also took place on Burritt Road, Drinkwater Road and Leavensworth Road South.

We purchased a new excavator which replaced the old Drott we used for ditching and culverts. We also replaced our 4x4 dump truck with a new one. This is the truck that plows the steep hill roads in town.

We hope to do more drainage work on Buck Hill Road East, Texas Hill Road and Lincoln Hill Roads in the upcoming construction season, along with having 2.3 miles of the Richmond Road repaved. We will be ditching most of Richmond Road prior to paving. We also hope to replace one of our tandem dump trucks next year. The truck is 10 years old with 100,000 miles on it.

Like every year we will continue serve the residents of Hinesburg by making our roads safe for all to enjoy.

Michael Anthony, Road Foreman

## Hinesburg Conservation Commission

The Hinesburg Conservation Commission (HCC) has finalized the first draft of the Greenspace Plan and, as of this writing, has returned it to Town staff for further comments and/or presentation to the Planning Commission (PC) for its review. The Greenspace Plan has been a protracted and complex project, requested by the PC, as authorized by the Town Plan, which details specific goals to preserve the rural character of Hinesburg. Included in the Plan are inventories of valuable natural and cultural resources; scientific rationale and recommendations to guide future development; and tools to encourage community participation in conservation efforts. The HCC also prepared summaries of each natural resource chapter for the Planning Commission's use during its rural zoning discussions. In addition, members of the HCC were, and will continue to be, present for much of the Planning Commission's rural zoning agenda to provide input and expertise.

Another area of focus this year was management of Geprag Park. The HCC, with the ongoing assistance of Bill Piper, have maintained trails; which have also been more clearly marked by the Trails Committee. Along with the Hinesburg Land Trust, the HCC is working with The Nature Conservancy on education and outreach about invasive species in Geprag Park and the Russell Property. An inventory of invasive species in Geprag Park was done with the help of The Nature Conservancy, HCC and other community members. A park ecological management plan is in the works. The HCC has also received a grant from the Winooski Conservation District and the US Fish and Wildlife Service Partners to manage invasive plant species at Geprag Park to improve habitat for a few species of rare and threatened birds.

The HCC continues to provide special help on Green Up Day by monitoring and assisting in the disposal of trash and recyclables at the Town Dump.

The HCC is looking for additional members to help us with our many ambitious projects. Enthusiasm is the only prerequisite.

*Bill Marks (Acting Chair), Melissa Levy, David Hirth, Alison Lesure*



Mountain's Edge Farm's Belgian Draft Horses and show wagon owned by Sean & Jennifer Lang



## Hinesburg Fire Department

This year has been very challenging for the Fire Department. Our call volume has been creeping back up with the greatest challenges in the emergency medical responses. Because of new regulations brought in by the Vermont Department of Health, we have had to take away one of our fire training nights and change it to EMS training. As more advances take place with level certifications, their required training hours nearly double. On the positive side of these changes, they have reinstituted a basic first responder certification which only requires around 40 hours of classroom work to become an EMS first responder. Our new first response truck was placed in service and it was only a few hours before it was on its first call.

The Fire side of the house has seen its own increases this year, most in part due to more involvement with EMS. Frequently this year, we have seen double and sometimes even triple calls going on nearly simultaneously or within only a couple of minutes of each other, requiring additional fire personnel to respond. This year we have had several incidents that were drug related some requiring extensive use of our resources.

We experienced our first EMS call and first Fire calls that went unanswered by Hinesburg Fire or Hinesburg Community Police. The EMS call was the first unanswered call since 2001 when we took over EMS responder duties. The Fire call was the first call we didn't respond to in my 33 years in the department.

Our membership hit a low of twenty active members in the Fall but has been slowly increasing through our recruiting efforts.

Upon reviewing our budget, please realize that it is based on actual call response expenses. We do have a very good capital budget plan for replacing equipment in a timely manner before they become a liability to the town's people. We are very diligent in our planning effort. We have to look ahead knowing money is tight. We know that many times it takes two years for projects to go from the planning stage to the point of construction. We, as a town, cannot afford to wait until something is built to react to the needs of the Fire Department's ability to protect it. The time to plan is when they first hit the review process; waiting for them to be built before we purchase needed equipment, always costs extra tax money.

We will remain ever diligent and ask that you continue your support of your emergency services so that we can respond when you call.

HFD represented at the July 4<sup>th</sup> parade

Chief Al Barber



## Hinesburg Community Police

*"Police, at all times, should maintain a relationship with the public that gives reality to the historic tradition that the police are the public and the public are the police; the police being only members of the public who are paid to give full-time attention to duties which are incumbent on every citizen in the interests of community welfare and existence."* Sir Robert Peel, 1829

There is nowhere that these words hold truer than in a town like Hinesburg. Our success is clearly influenced by the citizens and their participation in keeping our town safe. The cop on every corner concept is economically unfeasible and not always effective. Citizens calling in and our ability to dispatch one or two officers to the call is the most cost effective manner of law enforcement. Routine patrol provides a visible presence and traffic safety.

As part of the recommendations from the police advisory committee, the rank of Deputy Chief has been eliminated for the position of Sergeant. Caleb Casco was appointed to the rank of sergeant in June of this year.

The Hinesburg Community Police had a good year. Our call volume dropped eight percent which if you're a manufacturing business, that's bad, but if you're a public safety agency, that's good. Our burglary, theft and robberies were down 27 percent and fraud investigations down 26 percent. In perspective, our neighboring towns also had a reduced overall call volume; however, they saw a marked increase in theft crimes. Charlotte was up 173%, Shelburne up 59%, Huntington up 110% and so on.

The department currently maintains six full time equivalent positions. This is five full time positions, one 32-hour regular position, one half-time administrative assistant and several part time officers who fill in as needed. This staffing level routinely allows for two officers on each shift and also allows for medical leave, vacations, and training without the need for overtime hours to fill a position. In talking about expansion for the department, this staffing level is adequate for the foreseeable future and most likely would only increase if the town adopts twenty-four hour patrol based on a significant increase of after midnight calls.

The On Call program initiated in July is clearly a success, with callouts within the projected totals and a marked reduction in response time. Since July, there have been a total of 18 callouts averaging 3 calls a month. The average response time from the time the officer is notified to the time of arrival is 12 minutes. The quickest response time was 4 minutes. Calls have included family fights, vehicle accidents, alarms and other miscellaneous calls. It will be recommended that the On Call program be retained permanently coupled with a town ordinance relating to alarm registration and fees for repeated false alarms.

Hinesburg is a great town and I am proud to be your police chief.

Frank Koss, Chief



## **Hinesburg Community Resource Center**

The Hinesburg Community Resource Center (HCRC) is a community based non-profit whose mission is to support family life in Hinesburg. HCRC collaborates with existing agencies to identify needs and pool human and fiscal resources to provide needed services to Hinesburg families.

HCRC's programs include the Food Shelf, Friends of Families, Summer Nutrition and Fun Camp, Emergency Funds, Provider's Group, Medical Equipment lending, and Hinesburg Rides

The Hinesburg Food Shelf is currently housed at 51 Ballards Corner Road in a building that has been lent to HCRC for two years by NRG Systems. September marked the first year of our tenancy there. The Food Shelf is open twice per week and serves an average of 100 families each month (315 individuals), with over 350 families receiving support throughout the year. The Food Shelf is a partner of the Vermont Food Bank where we are able to purchase many foods for a discount. The Hinesburg Food Shelf supplements the food purchased at the Vermont Food Bank with items purchased at area markets, produce donated by individuals and farms, and food gathered at food drives throughout the community. This year the Lion's Club donated a space to the Food Shelf in order to set up a table at the weekly farmer's market. Individuals donated food or money that was used to purchase fresh vegetables from participating farmers at the end of the market day. This proved to be a very beneficial program that increased our offerings of fresh vegetables significantly.

For many a visit to the Food Shelf is essential to their food security and financial sustainability. The rising cost of housing, fuel and electric have made it very difficult for a family of modest income to survive. Some families experience unforeseen expenses or illnesses that leave them unable to pay their bills. For those unable to meet these basic needs, HCRC gives up to \$5,000 in emergency funds, up to \$250.00 annually per family requesting assistance, for such things as utility and fuel bills.

HCRC recognizes that when school lets out in the summer, many families who relied upon free or reduced meals are at a hardship for providing for the nutritional needs of their children in the summer months. HCRC has partnered with the Hinesburg Community School to offer breakfast and lunch to children attending summer school. In addition, HCRC provided funding to support enrichment activities. This year, HCRC plans to expand our summer nutrition offering in order to reach more individuals in need of extra summer food. HCRC has partnered with Connecting Youth to do a community assessment to determine how best to meet the needs of those in our community that are food insecure.

Our Friends of Families programs include a weekly playgroup held at Town Hall every Wednesday following the school calendar. An average of 25 children and caregivers attend the playgroup each week. Our facilitators plan a weekly craft and healthy snack, as well as early learning concepts through song and circle time activities. In addition to playgroup, Friends of Families sponsor a yearly Welcome Baby Brunch, Clothing Giveaway, Kindergarten Connection/Transition, Fall Parent Education programs, and support in bringing family friendly activities to Hinesburg's annual Fall Festival.

HCRC's programs are made possible through the generosity of volunteers who offer their time in service to our programs. HCRC receives additional funding from SCHIP, Building Bright Futures, US Summer Food Services, area faith groups, and from donations from individuals and businesses throughout the community. With thanks and appreciation to all-

Laura Hoopes, Coordinator

## Hinesburg Rides

Hinesburg Rides is a program under the Hinesburg Community Resource Center, a 501(c)3 nonprofit organization. We were established in 2007 to address the wide range of transportation needs of all Hinesburg residents, employees, and employers. Hinesburg Rides has three components: Volunteer Driver Program, Rideshare Program, and Employer Partnership/Public Transit Program. Visit [www.hinesburgrides.org](http://www.hinesburgrides.org) for more information on all programs.

**Employer Partnership/Public Transit Program:** Our big accomplishment, along with NRG Systems, for 2012 was the start of The 116 Commuter on April 23, 2012. This route is operated jointly by Addison County Transit Resources (ACTR) and Chittenden County Transportation Authority (CCTA). To date the total route average ridership has been 43 trips per day. Hinesburg's average boardings and alightings have been 26 per day. The goal for total route ridership is to reach at least 60 rides per day by the end of three years.

**Volunteer Driver Program:** Created to provide rides to doctors' appointments, grocery store, post office, bank, etc. to everyone who has no other means of transportation. Our number of drivers has fluctuated this year with some leaving and some new volunteer drivers added. We could use more drivers as our requests for rides have increased. Through October 2012, we have provided 440 rides (between volunteer drivers and SSTA vans/sedans) to 26 residents, with multiple rides to residents. The volunteer drivers drove 6,739 miles and spent 539 hours driving. As you can see, the frequency of rides has increased but number of residents served is staying constant. Rides are funded by SCHIP grants, Elder & Disabled (E&D) grants, Town support and donations.

**Rideshare Program:** Created to connect commuting residents in an effort to reduce carbon emissions, protect our environment, reduce traffic congestion, and wear and tear on our roads. Our website and rideshare database has been on line since December 2009 and we presently have 121 people registered for ride matching. We are currently pursuing various options to update our website and to improve rideshare options for easier ride matching. Stay tuned for more information! We continue to participate in *Way to Go Week* every year to try to increase carpooling/ridesharing and bus ridership.

Karla Munson

Ribbon cutting ceremony for The 116 Commuter





### **Hinesburg Senior Meal Site**

The United Church of Hinesburg is host to 25 to 30 seniors every Friday except the first Friday of each month. On the first Friday of each month, the seniors gather at Papa Nick's for a dinner. We are fortunate to have a librarian from Carpenter-Carse Library bring books for us to check out on the third Friday of every month. We also have a VNA nurse come every 5 to 6 weeks for a foot clinic which is available to all seniors. In October we host a flu shot clinic which is also available to everyone. We provide refreshments for this event. The flu clinic typically serves 100 to 150 people.

Throughout the year, we celebrate the birthdays that occur in each month with cakes that are donated by Lantman's. During each holiday, we are blessed to have our tables beautifully decorated for each holiday theme. In December, the Hinesburg Community School music students come and sing for us, sharing their holiday cheer. We provide refreshments for them.

For lunch reservations, seniors please call CVAA at 863-0360 or Debbie at 482-3058.

Lorraine Lawrence, President



Commemorative stone engraved for Hinesburg's 250<sup>th</sup> celebration courtesy of Hinesburg Historical Society

## Hinesburg Trails Committee

The mission of the Trails Committee is to support the development, maintenance, and enjoyment of an interconnected set of trails and unpaved roads (and sidewalks) for non-motorized transportation uses--- The Hinesburg Area Recreation Trails. (HART)

This year, with the help of other organizations and individuals, our Committee has accomplished the following projects:

- 1) Rerouting of the Russell Trails to allow landowner's goats to browse on invasive plants.
- 2) Planning for erosion control and bridge repairs or replacement on the Russell trails.
- 3) Working with NRG to secure a Vermont Agency of Transportation grant for the construction of a side walk and bridge on the east side of Route 116 between Commerce Street and Riggs Road. (A mowed path leads from Riggs road leading to CVU on NRG property allowing scholars the shortest distance to class. )
- 4) Formalizing the Russell Trails entrance and parking in St. Jude's Church rear lot with thanks to Father David Cray for permitting this access.
- 5) Successfully applying for a \$500 mini-grant from the VT Recreation Trails Fund for the purchase of a variety of trail tools and supplies.
- 6) Working with Hinesburg's Invasive Team to remove invasive plants along the Russell Trails.
- 7) Creating a parking area made possible by the Hinesburg Land Trust on Lewis Creek Rd. to facilitate access to the Gillespie-Copp Welch trails.
- 8) Organizing trail clearing projects following several storms.
- 9) Blazing the Geprags Trail system.

This past year the Town of Hinesburg completed two important projects which further the Trails Mission:

- 1) Completing the sidewalk on Route 116 that connects Papa Nicks to Lyman Meadows Road.
- 2) Constructing the recreation path from Ballard's Corners to CVU and then Mechanicsville to Commerce Street.

The Trails Committee accepted with regret the resignations of Greg Leroy and Jason Reed. Ray Mainer and Susan Rusten have accepted appointments to the Committee joining Lenore Budd, Cathy Ryan, Michelle Fischer, Jim Goldsmith, Jane Sheldon and Peter Van Vranken.

Respectfully,  
Stewart Pierson, Chair

A beautiful Fall day on the Russell Trails





## **Lake Iroquois Association**

The LIA had a very active year in 2012 in its effort to enhance the water quality in Lake Iroquois. The organization now consists of 11 directors and meets on a monthly basis. Membership among folks on the lake and in the watershed continues to rise.

The paid greeters, hired with funds from membership dues and a Grant from the Department of Environmental Conservation, "greeted" close to 2000 boaters either coming to, or leaving from, the Vermont State Fishing Access. Thirty-three of those boats greeted were found to be carrying vegetation. The water body most commonly used directly before entering Lake Iroquois was Lake Champlain, which is home to over 50 invasive species.

The engineering study, a product of a \$10,000 grant in 2011, detailing how to control storm water runoff from the West Shore, saw the first phase of implementation during 2012. Using funds from the Town of Williston, and funding, labor, and equipment from the Town of Hinesburg, retention basins were constructed at two points below Pond Road and at one point near the end of Shadow Lane. This collaborative effort was a milestone in interagency cooperation, and helped to raise awareness of the efforts of the LIA. A grant is currently being applied for to implement the next phase of the study during the summer of 2013.

In another example of work being initiated between agencies, the Lake Iroquois Recreation District (LIRD) joined forces with the LIA to write an Ecosystem Restoration Grant to study how best to eliminate erosion from the beach into the lake. The two groups were awarded \$7000 to develop an ecological landscape design that will reduce erosion of the beach while also enhancing the aesthetics of the area. Heavy rainstorms inevitably leave a significant ditch through the beach carrying sand and pollutants into the lake. Hopefully, remediation of this problem will take place during 2013.

During the year 2012, LIA directors have made presentations to, or shared information with, the Selectboards of the four towns bordering the lake. Cooperation and support from town officials has greatly increased as a result of this awareness, and strong working relationships have been established. We are currently seeking to take our power-point presentation to area service clubs during the winter.

The LIA continues to engage in ongoing tasks to study water quality. LIA members have been trained as Vermont Invasive Patrollers (VIP's) and a LaRosa Grant supports the testing of tributaries on a regular basis to determine sources of pollution. Over the past several years, native weevils have been introduced to the lake to combat the invasion of water milfoil. Through observation from State officials this past summer, we found initial evidence of the effectiveness of this effort. In addition, for many years, volunteers have regularly studied water clarity so long term trends can be followed.

We are continually moving updated information to our website ([www.lakeiroquois.org](http://www.lakeiroquois.org)) and we encourage people in area towns to check out this attractive and informative website for details about our numerous activities. We thank our bordering towns for their ongoing help and support.

### **Lake Iroquois Recreation District**

The Lake Iroquois Recreation District beach area, along with its 150 acres of open land, continues to serve the district towns (Williston, Richmond, Hinesburg and St. George) as well as all non-residents. The district lands provide access to swimming, picnicking, playground equipment, and walking trails. The beach area also continues to host birthday parties and other individual and group functions. Costs for septic maintenance and summer staff continue to represent the bulk of our annual expenses. Water quality sampling continues on a weekly basis and results are within State limits for beach facilities.

The LIRD along with the Lake Iroquois Association has been awarded an Ecosystem Restoration Grant to look at an ecological landscape design for the public beach. We will be working on this grant during 2013.

The beach continues to be a beautiful and affordable local recreation area. We will open for the 2013 summer season on Memorial Day weekend and close on Labor Day weekend. Please come and enjoy this wonderful facility.

Bruce Hoar, Chair – Richmond  
Susan Bishop, Treasurer – Williston  
Dana Bingham – St. George  
Michelle Fischer-Hinesburg



A July 4<sup>th</sup> parade float by the Hinesburg Girl Scouts celebrating Hinesburg's 250<sup>th</sup> Birthday

## **Lewis Creek Association**

It was a busy year for local water quality and river conservation work. A year after being selected as a focus “showcase watershed” by the State, Lewis Creek Association was awarded funds to facilitate water quality improvements including roadway projects, two river corridor plans, the Shelburne Charlotte Water Quality Stewardship Program, a Lewis Creek Temperature Study, and a LaPlatte Stormwater Planning Project in our area’s watersheds. Thanks to support from towns, friends and grantors; LCA worked with the LaPlatte Watershed Partnership, Addison County Riverwatch Collaborative, Charlotte and Hinesburg Land Trusts, Vermont Family Forests and Conservation Commissions to improve water quality, and to protect and restore our agricultural soils & valued forests and natural systems.

Google us at lewiscreek.org, like us on Facebook, stop by, or just give a call! We want to hear from you.

### **Program Highlights (\$100,000 annual budget)**

#### Restoration and Conservation (50% of budget)

Assisted Monkton with its Wildlife Road Crossing Project on the Vergennes Rd.

Year 4 -Thorp Kimball Invasive European Frogbit Plant Removal Project

Year 1- LaPlatte Invasive European Frogbit Plant Removal Project

Conservation project assistance to Monkton, Charlotte, Hinesburg, Ferrisburgh landowners

Developing an inter town invasive species control collaborative

#### Planning and Data Collection (37% of budget)

Completed a stream temperature study & conservation plan for Lewis Creek Aquatic Communities

Developing a water quality improvement plan for the Lewis Creek’s Pond Brook Valley

Developing stormwater swale assessment and best management selection tools for Shelburne

Completed water quality monitoring for Lewis, LaPlatte, Thorp, Kimball, Holmes streams

Completed a Water Quality Stewardship Survey for Charlotte and Shelburne

For flood resiliency, we assisted with a local road realignment (Charlotte) and the Rte 116 (Starksboro, Hinesburg) culvert upgrade prioritization plan

#### Education and Outreach (7% of budget)

Created and maintained the LCA Facebook page

Shared water quality and river studies and recommendations with landowners and government groups

Supported LaPlatte Watershed Partnership, Addison County Riverwatch Collaborative and the Thorp

Kimball Holmes Watershed Group, Little Hogback Community Forest projects

Sponsored tables at the Charlotte Town Party Day and two Shelburne Farmers Market Days

Provided comments to EPA and Vermont’s Lake Champlain Water Quality Improvement Plan

*LCA BOARD of DIRECTORS and STAFF: Louis DuPont & Chris Runcie - Starksboro, Judy Elson-  
Ferrisburgh, Peter Erb, Bobbie Summers & Andrea Morgante - Hinesburg, Chris Slesar - Monkton.  
Stevie Spencer- Administrative Assistant and Marty Illick-Executive Director*

### Hinesburg Listers

The Listers sent out 97 Change of Appraisal notices to property owners during our yearly update for the 2012 Grand List. On May 18 we heard 5 Grievance Hearings. All of those appeals were resolved that day. This year the Board also ended the process of assessing business personal property in our town.

Most sales that have occurred over the last year are continuing to increase in value from our 2006 reappraisal values. Our CLA (Common Level of Assessment) increased a little from last year and is now at 97.75 which means the average of all the sales occurring is about 2 ¼ percent more than at the time of the last reappraisal.

The appraisal firm that our office uses to assist us in our work has merged with NEMRC which is also the company that supports us as well as the Town Clerk's office on the accounting side of our grand list. The same appraisal people stayed on board when the merger occurred. GrassRoots GIS continues to update our tax maps.

This fall we started the process of visiting and reappraising all the mobile homes in the 3 parks. These units were not visited during the 2006 town-wide reappraisal and the statistics revealed that it was time to begin this work. The values will be arrived at in the spring and Change of Appraisal Notices will be sent out to all the owners of mobile homes in the parks, most likely in May of 2013.

Thanks once again to the property owners of Hinesburg for your cooperation over the past year throughout the process of listing the value of property in Hinesburg.

Marie Gardner, Andrew Dennison, & Freeda Powers – Listers



Jean Miner – Grand Marshall for the 2012 Hinesburg 4<sup>th</sup> of July Parade



## **Planning Commission**

In a continuing effort to revise Hinesburg's rural zoning regulations in accordance with the Town Plan, the Commission continued work started in 2011 concentrating on the agricultural and rural residential 2 zones. Supported by thoughtful input from Hinesburg Trails committee and Conservation Commissions, as well as much appreciated input from Hinesburg residents, Hinesburg Director of Planning and Zoning Alex Weinhagen and Hinesburg Zoning Administrator Peter Erb, the Commission provided a proposal containing expanded allowed uses, improved design standards and revisions to rural density for public comment. A public hearing held on September 12 was well attended with seventy-five Hinesburg residents providing feedback to the Commission. Using this feedback, the proposal has been revised and as of December, been readied for consideration by the Select Board. With completion of a proposal for the agricultural and RR2 zones, the Commission will turn its attention to the RR1 and Shoreline districts in 2013.

While rural zoning was the major topic for 2012, the Commission did receive a final report and a presentation on a hydrology study of the Laplatte River and watersheds in the village growth area from Jessica Louisos and Roy Schiff of Milone and MacBroom in January. The report documents the relationship between impervious surfaces and storm water runoff as well as strategies for storm water mitigation. It is expected that within the coming year, one of the focus areas for the Commission will be a review of our present storm water regulations in an effort to avoid issues similar to those other Chittenden County communities now face.

2012 also saw changes to the make-up of the Planning Commission. In March of this year, Tom Ayer departed the Planning Commission with his election to the Select Board. Tom was an energetic and passionate member of the Commission and I would like to thank him for his efforts. In December, long-term Planning Commission member Carrie Fenn stepped down. Carrie was a driving force behind many planning initiatives and exemplified the role of the citizen planner. Thank you Carrie! We also welcomed Commission member Maggie Gordon in 2012 and will be welcoming Grace Ciffo in January 2013.

We very much appreciate the support provided to the Commission by the Director of Planning and Zoning, Alex Weinhagen. As Chair, I would also like to express my thanks and appreciation to the members of the Planning Commission for their many hours of service, and to the residents of Hinesburg, for your feedback and support.

Joe Iadanza, Planning Commission Chair

## Recreation Department / Recreation Commission

The Recreation Department continues to organize, facilitate, and promote activities and events in the community. Youth sports, enrichment classes, summer activities and adult programming continue to thrive. All programs remain self-supporting and continue to be accomplished without any expense to the taxpayer. The Commission strives to improve existing programs and support new offerings. In addition to maintaining facilities and equipment, the Commission has been actively pursuing the purchase of additional field space to satisfy the needs of a broad variety of existing and ever-expanding recreational programs. More recently, the Bissonette family has offered the Town of Hinesburg an approximate 11-acre parcel to be developed for a recreation facility, complete with two full-sized multi-purpose fields, baseball diamond, parking, restrooms/storage, and a tot lot. This parcel of land is near the southwest corner of the intersection of VT Route 116 and Shelburne Falls Rd. This recreation facility would be on an approximate 11 acre portion of land located westerly of the zoning district line between the Village Northwest district and the Agricultural district. To date, the Town has presented to the DRB for sketch plan review.

The annual Winter Carnival tradition continues on the second Saturday of February. The Hinesburg Nursery School's Annual Waffle Breakfast and Silent Auction have proven to be the true spark of Winter Carnival. After enjoying the breakfast and auction, people enjoy activities in the HCS gym with high school student involvement extending into the afternoon, along with dog sled and snowmobile rides, ice-skating, broomball, and hockey on the town rink, weather permitting. There is a new Hinesburg July 4<sup>th</sup> Committee that has formed to take over the fireworks display, fundraising, and to enhance the activities and offerings. We thank Hart and Mead for their generous support of our long-time Concerts in the Park. The concert series on Wednesday evenings, behind the Hinesburg Community School, in July and August, brings community members of all ages together for free, local entertainment. In September, Hinesburg celebrates its Annual Fall Festival at Town Hall, complete with a farmer's market, local food, crafts, activities, a puppet show, music, an art show and Harvest Dinner thanks to tireless community volunteers and organizations.

Recreation Commission consists of Kevin Cheney, Justin Daniels, Shannon Emmons, Katie Martin, Tom Giroux, and Frank Twarog (Chairman).

Jennifer McCuin, Recreation Coordinator



## **Recreation Path**

The sidewalk on Mechanicsville Road and the recreation path on CVU Road are open for business!

The five-foot wide concrete sidewalk starts on Commerce St. near the Post Office and follows the west side of Mechanicsville Road to the CVU Road intersection. This section of the project also provides wider paved shoulders to accommodate bicycle traffic. The project continues from the Mechanicsville/CVU Road intersection as a ten-foot wide paved multi-use path to a Route 116 crosswalk and on to Ballards Corner Road ending at the Carpenter-Carse Library.

Construction of the path began in June of 2012 and all major components of the project were completed by the end of the construction season with the exception of the final paving course on Mechanicsville Road and ditch work on the east side of the road.

Your patience with delayed commutes and road closings throughout project construction was greatly appreciated. Routine traffic patterns were disrupted many times, but unfortunately such disruptions were necessary to move the project along. There will be some additional disruption late next spring when work is scheduled to be completed on Mechanicsville Road.

Thank you for supporting the project. It's been a long haul, but it is gratifying to see the path completed and I expect its practical and recreational use will be enjoyed by many for many years to come.

Jonathan Trefry



View of new Rec Path in front of CVU



## **Town Clerk & Treasurer**

I would like to take this opportunity to welcome our new residents who have moved here over the course of the last year. Hinesburg is a wonderful community and I hope you will all enjoy living here. We celebrated our 250<sup>th</sup> anniversary last summer, a milestone in the Town's history. The Town has evolved from an agricultural community to one where most residents commute to out-of-town jobs. Fortunately, Hinesburg has continued to attract new commercial enterprises including light manufacturing and alternative agricultural activities.

The past year has been a busy one in the Town Clerk's office. We had three federal elections to contend with in addition to the regular duties of the office. The first was the Presidential Primary which coincided with Town Meeting Day in March, followed by the Primary Election on August 28<sup>th</sup> and the General Election on November 6<sup>th</sup>, 2012. We had a very high turnout of voters in November as it was a Presidential election year. We had 856 people vote early, either in person or through the mail, and an additional 1590 who voted on Election Day which equates to approximately a 69 percent turnout. We currently have 3638 registered voters in Hinesburg, an increase of 227 from last year. The increase was probably driven by a combination of new residents and heightened interest in the election due to the Presidential race.

Hinesburg registered 59 births, 33 marriages and 18 deaths during the last fiscal year. This represents a rather significant increase in the births from 46 last year. Of the 59 births, there were 30 girls and 29 boys. We may have a bubble hitting the kindergarten classrooms in 4 or 5 years! We recorded 6402 pages in the land records made up of 1320 different documents. There were approximately 650 dogs registered in Hinesburg in 2012, a slight decrease from the prior year. These statistics provide an interesting snapshot of changes occurring from year to year.

Melissa "Missy" Ross, Town Clerk & Treasurer



Benning Wentworth (Gill Coates) and companion (Missy Ross) walking in the 2012 July 4<sup>th</sup> Parade

## **Town Forest Committee**

The nine member Town Forest Committee continued to manage the LaPlatte Headwaters Town Forest (LHTF) and the original Hinesburg Town Forest (HTF). The most significant project for 2012 was the submission of the Hinesburg Town Forest management plan to the Selectboard and final adoption on September 24, 2012. This was a multi-year effort that included many hours of committee time and public forums. The plan will continue to evolve but many thanks to all that participated and helped us put together a solid management plan. Other projects that we have been involved in for 2012 include:

- Identification of vernal pools, wetlands near selected trails in the Hinesburg Town Forest
- Erosion control work on the Eagles Trail in the HTF, including reconstruction of part of the Economou Road Extension from the top of the hill toward the Hayden Hill West trailhead
- Endorsement of a Fellowship of the Wheel application for and acceptance of an \$18,000 grant to improve the surface and control erosion on three FOTW trails in the Hinesburg Town Forest.
- Salvage and clearing of July blow down near the Economou Road trailhead in the Hinesburg Town Forest
- Salvage and trail clearing of July blow down in the Laplatte Headwaters Town Forest.

The committee's work in 2013 will likely focus on the action items from the Laplatte Headwaters Town Forest Management Plan and the high priority action items (Section 5.1 and 5.2) from the Hinesburg Town Forest Management Plan. We will also be continuing to oversee the salvage operation in the LHTF and HTF.

We would also like to acknowledge the loss of Wayne Bissonette, who was a member of our committee and was a very thoughtful contributor to the many discussions we had over the years. We will miss Wayne and appreciate the time he contributed to the Forest Committee and the Town of Hinesburg.



The Hinesburg Community Band, directed by Rufus Patrick performing "The Spirit of Hinesburg March", written by Vermont composer, David Myers. This song was commissioned by the Hinesburg Artist Series for the 250<sup>th</sup> anniversary of the charter of the Town of Hinesburg.

## Town Planner

2012 was a year to reflect on our history while planning for our future. Hinesburg's 250<sup>th</sup> anniversary was celebrated throughout the year, and the Planning and Zoning Department participated by helping organize the Town logo contest, and by working with a CVU class on a short video of Hinesburg interviews. Lots of festivities throughout the year to mark and celebrate 250 years of community!

The core work of the P&Z Department is supporting the Planning Commission and DRB. The PC spent the entire year wrestling with rural area zoning revisions, and thankfully was able to finalize a proposal in December for the Selectboard to consider in 2013. The DRB reviewed many projects, with a huge amount of staff time absorbed by the Hannaford supermarket review. Healthy communities have involved residents and vigorous debate on issues that matter. If the Hannaford review and the rural zoning work are indicators, Hinesburg remains a healthy community!

The P&Z Department also assisted with several interesting projects this year. After last year's failed bond vote on a new/improved public safety facility, we joined an in-house steering committee to flesh out a revised master plan, including a phased approach for a new police station, fire station improvements, and the creation of a Town Green. We also worked collaboratively with the Recreation Department to plan for future recreation fields on land just north of the village area to be donated to the Town by the Bissonette family. In 2011, we secured grant funds that helped bring Vermont Smoke and Cure to Hinesburg. This year we partnered with NRG and Jolley Associates (Mobil station) to secure \$235,000 in grant funds that will pay for the construction of a new sidewalk along Route 116 from Commerce Street to Riggs Road (construction planned for 2014 or 2015). The Town's partnership with NRG on public transit bore fruit in May with the launch of the "Hinesburg Commuter" bus service. Other projects included a village-area stormwater study, culvert assessment along Route 116 to prepare for repaving in 2013, and regional planning work on the Chittenden County ECOS plan.

Economic development continued in 2012. The newly rebuilt Jiffy Mart opened early in the year. A new building was built next to Kinney Drugs, helping to complete a village streetscape along this portion of Route 116. A new bakery/café is expected to open here in spring 2013. Build out of this larger project area continues with recent permits for three additional residential buildings. In May, we celebrated the redevelopment of the old Cheese Plant with the opening of VT Smoke and Cure and the Green Mountain Organic Creamery. More good news followed in the fall with Cheese Plant permits granted for an engineering firm (Senix) and a new restaurant (Hinesburgh Public House). We closed 2012 with a slug of new development review projects, showing that Hinesburg is indeed open for business!

Alex Weinhalten, Town Planner



Celebrating the opening of Vermont Smoke & Cure and Green Mountain Organic Creamery on May 24, 2012.



### **Village Steering Committee**

The VSC was formed in 2005 to gather, generate and prioritize ideas and plans which will help to enhance the quality of life in the village. The seven members are Michael Buscher, George Dameron, Catherine Goldsmith, Rolf Kielman, Aaron Kimball, Jane Starkweather and Dona Walker.

During the DRB open discussions regarding the application of the Hannaford Market, the committee was unanimous for the rejection of this application for several reasons, the main being the project is too large for the space known as Lot 15.

In May the committee was asked to oversee the Village Physical Plan and Visualization Project. T.J. Boyle Associates, landscape architects and planning consultants, was awarded the project with Michael Buscher as consultant. One purpose of this project was to help the community design and guide development in order to facilitate connection and integration of a diverse suite of existing and possible future uses. Stakeholders, developers and the community met for discussion and an exchange of ideas, mainly for the undeveloped land from Farmall Drive to the Shelburne Falls Rd.

An on-going project is the enhancement of the park on Route 116 which displays the War Monuments. Plans include a row of trees to define the park from the road, benches and a rock wall circling the monuments. This would lend to giving more honor to the men and women from Hinesburg who served in various wars, some still living and others who gave their lives. To help finance this project, we will send out an appeal in the near future for memorial gifts in memory of those whose names are on the monuments and/or in remembrance of loved ones in the community.

Respectfully submitted,  
Dona Walker, Chair



One of the new Village entry signs  
courtesy of the Village Steering  
Committee

## Hinesburg Zoning

In 2012 I issued 11 permits for single family dwellings and permits for four multi housing structures consisting of 12 dwelling units. This total new residential units is several more than last year and almost double the average. I also issued commercial permits for a new restaurant, for an addition to the Jolley Mini Mart, a permit for a larger home occupation woodworking business, and use permits for the three new businesses in the Cheese Factory Complex. The number of permits for accessory structures and additions dropped by about a third which was the major difference between this year and previous years.

The number of compliance statements was also much higher than last year, reflecting the lower mortgage rates and increased home sales. I continue to approach conformance issues without having to resort to expensive, and frequently nonproductive legal actions, and have resolved most of them.

More of the application process is being done on line, which paradoxically takes more time for me, but saves applicants trips to the office and offers a much easier application process.

Again this year a lot of time was consumed by the review and decision for the Hannaford application and additionally technical review of the proposed regulation changes.

Our office hours remain unchanged, workdays from 8:00 a.m. until 4:00 p.m. however please call ahead to insure someone will be here. I am available for other appointments outside of these normal hours if necessary.

### Calendar Year 2012

New Single-Family Residences	11
New Duplex Residences	0
New Multi-Family Residences	4 containing 12 units
New Commercial/Industrial	8
All Other Permits	52

Peter Erb, Zoning Administrator



Stonewall in front of Andrea Morgante's home – a July 4<sup>th</sup> tradition



# 2012 Annual Reports

## Hinesburg Town School District



*The CSSU School Report and CVU High School District Annual Report is available in the following ways:*

- Posted on the web at [www.cssu.org](http://www.cssu.org),
- Mailed to you upon request at 383-1236, or
- Picked up at your local school or town office.

This report includes information that is no longer in the local annual Town Report.

### Hinesburg Community School Enrollment

Grade	Current Number of Students 2012/2013	Projected Number of Students 2013/2014
Early Essential Education	25	25
Kindergarten	51	56
Grade 1/2	117	104
Grade 3/4	90	105
Grade 5/6	95	101
Grade 7/8	105	105
TOTAL	483	496

**WARNING**  
**HINESBURG TOWN SCHOOL DISTRICT**  
**ANNUAL MEETING**  
**March 12, 2012**  
**7:00 p.m., HCS Gymnasium**

**Moderator:** Dena Monahan

**HCS Board Members:** Kathy Beyer, Lisa Falcone, Paul Lamberson, Colleen MacKinnon, Keith Roberts

**HCS Administration:** Principal Bob Goudreau, Asst. Principal Jeff O'Hara

**CSSU Administration:** Superintendent Elaine Pinckney, Chief Ops Officer Bob Mason

**Meeting Warning:** The legal voters of the Hinesburg Town School District are hereby notified and warned to meet at the Hinesburg Community School gymnasium on **Monday, March 12, 2012**, at **7:00 p.m.** to act upon the following articles:

Dena Monahan read each warned article as they came up, starting with Article I.

**ARTICLE I:** *To hear and act upon the reports of the Town School District Officers.*

A motion to discuss Article I was duly made and seconded.

The Moderator called Principal Goudreau to the podium to deliver his state of the school address. He reported that one of the major initiatives over a number of years is to increase collaboration to deliver best first instruction to kids. They are doing better at having students meet the standards in the state of VT and continuing the work of coordinating curriculum. Enrollment has stabilized. Principal Goudreau spoke of the work being done in the school in terms of Math instruction and Literacy instruction. Principal Goudreau acknowledged the efforts of PIE, the new parent group which is doing incredible work. Principal Goudreau acknowledged the work done by Asst. Principal O'Hara, of establishing the after school program, Part Two. The program has far exceeded their expectations. Parents and students are thrilled with the program. Principal Goudreau acknowledged the retirements of several master teachers and thanked them for their service to the children of Hinesburg.

The floor was opened for questions: None

The question was called. Article I was approved by voice vote.

**ARTICLE II:** *Shall the voters of the Hinesburg Town School District authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year.*

A motion to approve Article II was duly made and seconded.

The floor was opened for questions: None

The question was called. Article II was approved by voice vote.

**ARTICLE III:** *Shall the Town School District approve the school budget of Seven Million, Seven Hundred Fifty Nine Thousand, Four Hundred Sixty Four Dollars (\$7,759,464) for the fiscal year beginning July 1, 2012 through June 30, 2013, as recommended by the Board of School Directors?*

A motion to approve Article III was duly made and seconded.

Board Chair Lamberson introduced members of the board and administration.

Chair Lamberson reviewed the measures that go into building the school budget. The Board hopes they are delivering the programs, etc. that the community expects.

Chair Lamberson acknowledged community members who joined the board during the budget process referred to as Budget Buddies: Patti Drew, Tina Specht, Bill Baker, Paul Lasher, Larry Telford, Diane Barber, Betsy Knox, Kim Hopwood, Tim Bourne.

Chair Lamberson stated that the Ed Spending per Equalized Pupil jumped back up just slightly this year due to variables determined by external factors such as decrease in revenues, etc. The board worked hard to keep that number down in Hinesburg.

Vice Chair MacKinnon shared a budget presentation which was an overview on the PreK-8 budget. HCS is seeing a 3.47% increase over 2011/12. If nothing was added or removed from the budget from last year, there would be an increase of over 3.8%. Approx. \$75K moves the budget about 1%.

The floor was opened for questions:

Ruth Ayer asked questions about the Foreign Language. There are 2.8 positions which equals 1.6 FTE of instructors. Spanish and French are the languages offered. Concerned about Foreign Language being offered in the younger grades. The budget has continued to increase and she feels the money could be better spent in other areas. Principal Goudreau stated that the program is being reviewed this year. Parents/community members will be given opportunity to give input during that journey.

Sharonlee Trefry asked how the Part Two program differs from the former program. Principal Goudreau stated that Part Two is a new after school program. There are expenses associated with the program but it will be offset by revenue collected by parents who have enrolled in the program. She asked what the program goals were. Asst. Principal O'Hara stated that in the same vein as catching the kids longer throughout the day it provides them more enriching opportunities. Biggest advantage is being able to look at the school day in a different way. The hope is a larger population will become involved in the after school program providing more to kids each day.

Andrew Dennison asked if retirement positions were being replaced. Principal Goudreau said they are not being replaced but that the school will be reorganized.

Andrew Dennison asked the salary increase for next year. Principal Goudreau responded that the professional teaching staff has a three year contract. The salary increases for teaching staff will be a 3% increase. Support Staff negotiations are ongoing.

Class size ratios were discussed. With the elimination of positions, class sizes will increase.

Ruth Ayer asked why the CSSU assessments went up \$14K? It was explained that as local district services move to central office as ways of consolidating and being more efficient overall, local district assessments go up. Mr. Mason said the increase was an increase to benefits and salaries among existing staff. By-in-large, assessments are based on the number of students in each district.

Sharonlee Trefry asked how behavior program is measured. Referrals are tracked. The overall climate of the school and how kids interact with one another and teachers has improved.

The question was called. Article III was approved by voice vote.

**ARTICLE IV:** *Shall the voters of the Hinesburg Town School District authorize the Board of School Directors to assign One Hundred Thousand Dollars (\$100,000) of the school district's current fund balance as revenue for the 2012-2013 operating budget and assign the remaining balance as revenue for future budgets?*

A motion to approve Article IV was duly made and seconded.

The floor was opened for questions:

Ruth Ayer cautioned the board to be careful using fund balance monies year after year.

The question was called. Article IV was approved by voice vote.

**ARTICLE V:** *Shall the voters of the Hinesburg Town School District authorize the Board of School Directors to issue general obligation bonds or notes in the amount not to exceed Two Hundred Forty Thousand Dollars (\$240,000) for the purpose of financing the District's share of the cost of making certain public improvements, viz Boilers, Roofing and White Building Improvements to the Hinesburg Community School, the aggregate estimated cost of such improvements being the District's bonded indebtedness for such purposes estimated to be Two Hundred Forty Thousand Dollars (\$240,000)?*

A motion to approve Article V was duly made and seconded.

The floor was opened for questions:

David Lyman spoke in support of maintaining the White Building. If anything represents Hinesburg, it's the White Building. Colleen MacKinnon stated that the interior of the building needs work and there may be a time, depending on enrollment, that it needs to be repopulated. Community input will be asked for in terms of future use.

The plan is for the boilers to be replaced in the summer of 2012. The capability of fuel choice, dual fuel, was already established last year when the burners were replaced. The burners are not being replaced with this renovation.

The question was called. Article V was approved by voice vote.

**ARTICLE VI:** *Shall the Town School District hold its 2013 Annual Meeting on Monday, March 11, 2013 at 7:00 p.m. to transact any business not involving voting by Australian ballot?*

A motion to approve Article VI was duly made and seconded.

The floor was opened for questions:

Ruth Ayer feels the meeting should be held as Australian ballot. There was a mixed reaction about moving to Australian ballot by the community.

The question was called. Article VI was approved by voice vote.

**ARTICLE VII:** *To transact any other business proper to come before said meeting.*

A motion to approve Article VII was duly made and seconded.

The floor was opened for questions:

Bill Baker wanted to commend the School Board and Principals for their work at bringing in the budget as low as possible while still providing important programs to students.

Bill Lippert, State Representative, said he would encourage members of the community to speak to him about child vaccination requirements in school. Sharonlee Trefry cautioned that not requiring all students to be vaccinated affects the entire student body not just those choosing to opt out. Ex. Cancer patients with low/no immune systems, etc.

Heidi Simpkins thanked the Board, administration and staff for eliminating half days on the calendar this school year.

The question was called. Article VII was approved by voice vote.

A motion to adjourn was duly made and seconded. Moderator Dena Monahan adjourned the meeting at 8:56 p.m.



Dear Families and Friends of CSSU,

I am proud to share this annual report – a compilation of executive summaries, student and demographic data, and points of pride in our system of schools. I hope as you read through these pages, a narrative will start to form in your mind – one that points to a system dedicated to meeting the needs of each and every student, a system focused on key strategies that support and enhance student learning, a system, in short, that has students and student learning at its very core.

The CSSU mission is to develop citizens who

**LEARN**

actively and collaboratively

**THINK**

creatively and critically

**LIVE**

responsibly and respectfully

**CONTRIBUTE**

positively to their community

**PURSUE EXCELLENCE**

in their individual interests

I am proud to bring your attention to our newly-adopted CSSU mission statement – at the top of this page. Developed over two and a half years in a collaborative effort amongst the school boards, administration, faculty, and staff – and with input from our communities – the statement reflects our common vision for our students and provides the framework against which all our efforts are aimed and our decisions are made.

I am proud to summarize the picture that forms in my mind as I read this report and reflect on our collective efforts. I see a system dedicated to ensuring success for every student. We do this by providing clear student expectations, differentiated instruction based on what data tells us about each student, and challenging curriculum tied to standards. I see a system that ensures a safe and healthy school environment by insisting on an orderly climate, actively engaging parents and holding high expectations for all. I see a learning organization dedicated to continuous improvement – one committed to being tenacious and making decisions based on what the data and research tells us works, rather than past practice or what is popular. I see teachers and leaders working together to realize our common mission.

I am proud to serve an organization that exemplifies such talent, ambition and creativity. From the school board to the teachers, from para-educators to administrators, to bus drivers, cafeteria workers, to maintenance, data managers and bookkeepers, each one provides an important piece of the system. I am grateful to be a part of such a system.

We will miss the leadership, wisdom, and dedication of our departing board members: Wendy Goodrich, Lynne Jaunich, Paul Lamberson, Allen Mead, Holly Rouelle and Sue Thibault. Thank you for your time, energy, and singular focus on what matters most – our students.

Sincerely,  
Elaine F. Pinckney  
Superintendent of Schools

## **Hinesburg Board of Educators Annual Report**

As it prepared the 2013/2014 Hinesburg Community School budget for voters' consideration, the HCS Board gave careful thought to the aspects of the school that make it a key part of a vibrant community while recognizing the financial challenges that face this same community.

After years of cutting the school's operations, programs and staff, the Board is submitting a budget to voters that holds service delivery level with the previous year. Using data that is presented in the "Three Prior Years Comparisons – Format as Provided by DOE" elsewhere in this report, readers can see that Expenditures have increased approximately 4% a year since FY 2011, while Revenues have only increased approximately 2.3% a year during the same time period.

In the face of declining revenues, the Board has approached the annual budget in much the same way a household or business would, cutting costs, dipping into savings, and stretching remaining resources. First, every aspect of daily operations and service delivery has been scrutinized and reduced where possible. Second, people have been pushed out of their comfort zones, staff positions have been eliminated and class sizes have been increased. Third, the school's savings account (Fund Balance) has been drawn down. And still, we have been presented with a number that may cause a gasp, and we are faced with the decision to march forward preserving something this community holds dear: A quality public education available to all children.

Student enrollment is increasing, and, considering the scope of new construction in Hinesburg, is likely to continue growing. However, none of us can control the age of the children in new Hinesburg families. As such, some grade levels will grow, and reach a size that requires an additional teacher, while other classes may seem relatively small by comparison. For guidance with decisions such as class size, the Board and Administration rely on Vermont's School Quality Standards for guidance.

The Hinesburg Community School is a vital part of a mix of ingredients that makes Hinesburg such an appealing place to live. As the school's student population continues to rebound, and Hinesburg itself continues to grow, community input regarding cuts and/or additions to the school's programs will be essential, since it is unlikely there will be new sources of revenues. Decisions regarding class sizes, program offerings, and facilities, will have real consequences and the need for community engagement in the budget making process will be crucial.

During the 2013/2014 budget process, the Board was joined by returning Budget Buddies Bill Baker, Patty Drew, Paul Lasher, Tina Specht, and Larry Telford. Their opinions and input were very much appreciated.

As always, the School Board invites your feedback and communication. Please visit [www.hcsvt.org](http://www.hcsvt.org) for numerous informational resources related to the school and the school board. For archived video coverage of regular board meetings, please visit [www.retn.org](http://www.retn.org).

On behalf of my colleagues on the Hinesburg Community School Board, let me extend heartfelt gratitude to the school's staff that is continuously asked to do more with less, and to all Hinesburg residents who are asked to provide unprecedented support to this important community resource.

Sincerely,  
Paul Lamberson, Chair

## **Hinesburg Community School Principals Report 2011 – 2012**

HCS has a dedicated staff and tremendous parent and community support which allowed us to have a great year. We continue to review our instructional program and our delivery of instruction to our students in order to insure that we are delivering a quality curriculum for all of our children with declining resources. Our enrollment remained stable and a slight increase is projected for next year.

Highlights from HCS this year include:

- As a school community we continue to develop our Primary, Intermediate, and Middle School teams made up of teachers, special educators and para-educators
- Continuation of professional development with all staff on Best Practices in instruction and the use of student data to drive instruction
- Further work with staff on co-teaching between classroom teachers and special educators to best meet all student needs
- Professional development with all staff on the upcoming Common Core Standards for students to be implemented in 2013 – 2014
- Integration of technology and its potential uses in the instructional process for 21<sup>st</sup>. Century learning opportunities remained a priority
- Positive behavior supports and the further development of our “Be a Star Program” for students and adults
- Healthy Kids initiative relative to nutrition and exercise and the promotion of a healthier lifestyle for students and adults
- School menu development with less salt/sugar and increased daily serving of fresh fruits/vegetables
- Adoption of a trimester system for the delivery of instruction and the reporting of student progress
- Our Parent Group, PIE (Partners In Education), completed the renovation of our playground and expanded our school garden
- Continued development of Part II, our after school program, under the leadership of Jeff O'Hara
- Tim Peet, Buildings & Grounds Supervisor, along with his staff have done a wonderful job of providing us with a clean and inviting learning environment

Moving forward in the coming year we will be challenged by the loss of additional funding from federal sources. This funding has been declining in the last few years and has caused us to closely evaluate how we deliver our programs. This has led to reflection and evaluation on our part which in the end will build a stronger overall program for our children as we rededicate ourselves to the work which needs to be done.

I wish, along with our entire staff, to take this opportunity to thank our parents, volunteers and community members for your tremendous support on a daily basis in support of our children. As a school community, we could not achieve what we do without your daily contributions of time, dedication and financial support in helping us address the various needs of our students and school community.

Robert Goudreau  
Hinesburg Community School Principal

**HINESBURG SCHOOL BOARD  
COMPARISON OF STUDENT:TEACHER RATIO**

<b>YEAR</b>	<b>TEACHER NUMBER (FTE)</b>	<b>STUDENT ENROLLMENT</b>	<b>STUDENT: TEACHER RATIO</b>	<b>AVERAGE CLASSROOM SIZE</b>
2012-13	46.3	486	10.50:1	21.4
2011-12	46.3	486	10.50:1	21.1
2010-11	46.4	488	10.52:1	18.8
2009-10	48.7	467	9.59:1	18.3
2008-09	46.86	484	10:33:1	19.4
2007-08	46.40	486	10.47:1	19.4
2006-07	47.05	480	10.20:1	19.2
2005-06	47.85	512	10.70:1	19.4
2004-05	48.75	521	10.69:1	19.3
2003-04	48.25	535	11.09:1	18.4
2002-03	51.05	593	11.62:1	18.8
2001-02	51.45	612	11.90:1	19.6
2000-01	51.15	618	12.08:1	19.3

NOTE: Student Enrollment & Teacher FTE figures are actual and include all staff. Student:teacher ratio based on classroom teachers only and yields a figure of 21.1 pupils per teacher for grades 1-8.

**HINESBURG SCHOOL DISTRICT  
COMPARISON-COST PER STUDENT**

<b>YEAR</b>	<b>PROJECTED ENROLLMENT</b>	<b>BUDGET</b>	<b>COST PER PERSON</b>	<b>VARIANCE (%)</b>
2013-14	486 (1)	8,388,833 (2)	\$17,261	10.78%
2012-13	488 (1)	7,603,416 (2)	\$15,581	1.54%
2011-12	480 (1)	7,365,661 (2)	\$15,345	-4.11%
2010-11	467 (1)	7,473,478 (2)	\$16,003	-1.07%
2009-10	464 (1)	7,505,902 (2)	\$16,177	7.71%
2008-09	504 (1)	7,569,066 (2)	\$15,018	-2.28%
2007-08	470 (1)	7,223,427 (2)	\$15,369	11.52%
2006-07	504 (1)	6,946,179 (2)	\$13,782	7.70%
2005-06	515 (1)	6,590,644 (2)	\$12,797	4.94%
2004-05	513 (1)	6,255,893 (2)	\$12,195	9.29%
2003-04	535 (1)	5,969,770 (2)	\$11,158	12.47%
2002-03	593 (1)	5,883,432 (2)	\$9,921	6.86%
2001-02	612 (1)	5,681,583 (2)	\$9,284	11.36%
2000-01	618 (1)	5,152,363 (2)	\$8,337	12.59%

1) Includes Early Essential Education Students

2) Does not include tuition to ELP and TAN interest




**WARNING  
HINESBURG TOWN SCHOOL DISTRICT  
ANNUAL MEETING**


**March 11, 2013**

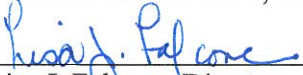
The legal voters of the Hinesburg Town School District are hereby notified and warned to meet at the Hinesburg Community School gymnasium on **Monday, March 11, 2013, at 7:00 p.m.** to act upon the following articles:

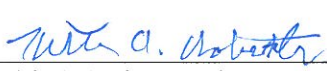
- ARTICLE I: To hear and act upon the reports of the Town School District Officers.
- ARTICLE II: Shall the voters of the Hinesburg Town School District authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year.
- ARTICLE III: The total proposed budget of Eight Million, Five Hundred Fifty-One Thousand, Four Hundred Eighteen Dollars (\$8,551,418) is the amount determined by the Hinesburg School Board to be necessary to support the school district's educational program. State law requires the vote on this budget to be divided because (i) the school district's spending per pupil last year was more than the statewide average and (ii) this year's proposed budget is greater than last year's budget adjusted for inflation.
- Part A. Shall the voters of the Hinesburg Town School District authorize the school board to expend Eight Million, One Hundred Forty-Six Thousand, Five Hundred Eighty-Six Dollars (\$8,146,586), which is a portion of the amount the school board has determined to be necessary?
- Part B. If Part A is approved by the voters, shall the voters of the Hinesburg Town School District also authorize the school board to expend Four Hundred Four Thousand, Eight Hundred Thirty-Two Dollars (\$404,832), which is the remainder of the amount the school board has determined to be necessary?
- ARTICLE IV: Shall the voters of the Hinesburg Town School District authorize the Board of School Directors to assign the school district's current fund balance as revenue for future budgets?
- ARTICLE V: Shall the Town School District hold its 2014 Annual Meeting on Monday, March 10, 2014 at 7:00 p.m. to transact any business not involving voting by Australian ballot?
- ARTICLE VI: To transact any other business proper to come before said meeting.

Dated this 29<sup>th</sup> day of January, 2013.

  
Paul Lamberson, Chair

  
Colleen T. MacKinnon, Director

  
Lisa J. Falcone, Director

  
Keith A. Roberts, Director

  
Kathy Beyer, Director

Received for record and recorded prior to posting this 30<sup>th</sup> day of January, 2013.

  
Melissa Ross, Hinesburg Town Clerk

Hinesburg Community School  
Function Summary  
FY2014 Proposed Budget

Description	2012	2012	2013	2013	2014	Adj v Prop	Adj v Prop
	Adopted Budget	Actual	Adopted Budget	Adjusted Budget	Proposed Budget	Dollar Change	Percent Change
<b>Instructional Programs</b>							
1100 Instructional	\$ 3,039,172	\$ 3,225,040	\$ 3,274,525	\$ 3,274,525	\$ 3,444,578	\$ 170,053	5.19%
1101 Kindergarten	\$ 1,954	\$ 912	\$ 1,216	\$ 1,216	\$ 1,199	\$ (17)	-1.40%
1102 Teams 1-2	\$ 2,438	\$ 1,883	\$ 3,871	\$ 3,871	\$ 3,871	\$ -	0.00%
1103 Teams 3-4	\$ 3,875	\$ 2,584	\$ 4,017	\$ 4,017	\$ 3,865	\$ (152)	-3.78%
1104 Teams 5-6	\$ 3,692	\$ 1,873	\$ 6,175	\$ 6,175	\$ 5,452	\$ (723)	-11.71%
1105 Teams 7-8	\$ 5,600	\$ 3,620	\$ 9,988	\$ 9,097	\$ 7,552	\$ (1,545)	-16.98%
1106 Art	\$ 3,401	\$ 2,290	\$ 3,100	\$ 3,100	\$ 2,200	\$ (900)	-29.03%
1107 World Language	\$ 938	\$ 711	\$ 4,450	\$ 4,450	\$ 2,850	\$ (1,600)	-35.96%
1108 Health/Physical Educ.	\$ 2,398	\$ 1,036	\$ 2,038	\$ 2,038	\$ 2,938	\$ 900	44.16%
1110 Literacy & Math Coordinators	\$ 12,987	\$ 7,207	\$ 36,961	\$ 36,961	\$ 36,003	\$ (958)	-2.59%
1112 Music	\$ 2,250	\$ 1,731	\$ 2,145	\$ 2,145	\$ 2,145	\$ -	0.00%
1113 After School Program	\$ -	\$ 108,500	\$ 65,954	\$ 65,954	\$ 166,469	\$ 100,515	152.40%
1122 Science	\$ 1,240	\$ 281	\$ 1,240	\$ 1,240	\$ 1,240	\$ -	0.00%
1125 Family Consumer Science	\$ 3,781	\$ 2,044	\$ 3,678	\$ 3,678	\$ 4,590	\$ 912	24.80%
1127 Essential Skills (K-4) (Title I to CSSU)	\$ 76,028	\$ 79,151	\$ 77,418	\$ 77,418	\$ 91,224	\$ 13,806	17.83%
1128 Essential Skills - (5-8)	\$ 1,121	\$ 460	\$ 1,711	\$ 2,602	\$ 2,491	\$ (111)	-4.27%
120x Special Education - (Combined)	\$ 1,208,277	\$ 1,162,813	\$ 1,123,483	\$ 1,123,483	\$ 1,275,909	\$ 152,426	13.57%
1205 Special Education - Summer School	\$ 34,646	\$ 7,088	\$ 35,536	\$ 35,536	\$ 47,687	\$ 12,150	34.19%
1206 504 Plans	\$ 26,678	\$ 53,322	\$ 34,218	\$ 34,218	\$ 51,705	\$ 17,487	51.10%
1215 Early Essential Education	\$ 220,362	\$ 184,447	\$ 215,542	\$ 215,542	\$ 294,901	\$ 79,359	36.82%
1216 Early Essential Education - Summer	\$ 8,629	\$ 7,619	\$ 10,513	\$ 10,513	\$ 19,060	\$ 8,547	81.30%
1217 Early Essential Education - IDEA	\$ -	\$ 33,149	\$ -	\$ -	\$ -	\$ -	n/a
1410 CoCurricular Activities	\$ 90,371	\$ 77,594	\$ 99,086	\$ 99,086	\$ 102,511	\$ 3,425	3.46%
Total Instructional Program	\$ 4,749,837	\$ 4,965,355	\$ 5,016,867	\$ 5,016,867	\$ 5,570,439	\$ 553,573	11.03%
<b>Instructional Support</b>							
2120 Guidance Services	\$ 218,025	\$ 198,190	\$ 177,350	\$ 177,350	\$ 176,040	\$ (1,309)	-0.74%
2130 Health Services	\$ 71,326	\$ 73,801	\$ 74,494	\$ 74,494	\$ 76,314	\$ 1,820	2.44%
2140 Psychological Services	\$ 67,370	\$ 68,265	\$ 71,561	\$ 71,561	\$ 74,561	\$ 3,000	4.19%
2150-2152 Speech & Language Svcs - (Combined)	\$ 144,772	\$ 142,266	\$ 147,671	\$ 147,671	\$ 169,264	\$ 21,593	14.62%
2200 Computer Technology Pgm	\$ 171,493	\$ 200,067	\$ 212,681	\$ 212,681	\$ 239,344	\$ 26,663	12.54%
2220 Educational Media/Library Services	\$ 149,298	\$ 145,901	\$ 152,172	\$ 152,172	\$ 157,201	\$ 5,030	3.31%
Total Instructional Support	\$ 822,283	\$ 828,490	\$ 835,927	\$ 835,927	\$ 892,724	\$ 56,797	6.79%
<b>Administrative/Other Support</b>							
2310 Board of Education	\$ 34,938	\$ 29,756	\$ 32,059	\$ 32,059	\$ 31,739	\$ (320)	-1.00%
2320 Executive Administration	\$ 133,544	\$ 133,544	\$ 145,331	\$ 145,331	\$ 167,317	\$ 21,986	15.13%
2390 Other Support Services	\$ 29,812	\$ 28,867	\$ 35,104	\$ 35,104	\$ 40,496	\$ 5,392	15.36%
2410 Office of Principal	\$ 380,338	\$ 383,116	\$ 346,198	\$ 346,198	\$ 364,526	\$ 18,328	5.29%
2490 Other School Administrative Services	\$ 37,445	\$ 43,808	\$ 17,925	\$ 17,925	\$ 17,925	\$ -	0.00%
2520 Fiscal Services	\$ 123,229	\$ 123,683	\$ 129,399	\$ 129,399	\$ 140,441	\$ 11,042	8.53%
2600 Operations & Maintenance	\$ 514,850	\$ 507,607	\$ 504,628	\$ 504,628	\$ 538,630	\$ 34,002	6.74%
2712 Transportation Services	\$ 196,816	\$ 223,860	\$ 205,216	\$ 205,216	\$ 244,744	\$ 39,528	19.26%
2720 Transportation - CoCurricular	\$ 18,270	\$ 16,060	\$ 18,270	\$ 18,270	\$ 18,270	\$ -	0.00%
3100 Food Services	\$ 28,334	\$ 28,334	\$ 28,334	\$ 28,334	\$ 28,334	\$ -	0.00%
5100 Debt Services	\$ 295,966	\$ 294,261	\$ 288,158	\$ 288,158	\$ 333,248	\$ 45,090	15.65%
Total Administrative/Other Support	\$ 1,793,542	\$ 1,812,895	\$ 1,750,622	\$ 1,750,622	\$ 1,925,670	\$ 175,048	10.00%
Total Operating Budget	\$ 7,365,661	\$ 7,606,741	\$ 7,603,416	\$ 7,603,416	\$ 8,388,833	\$ 785,417	10.33%
1219 Early Learning Partnership	\$ 83,707	\$ 80,097	\$ 122,306	\$ 122,306	\$ 137,684	\$ 15,378	12.57%
5230 Tax Anticipation Note Interest	\$ 50,214	\$ 33,724	\$ 33,742	\$ 33,742	\$ 24,901	\$ (8,841)	-26.20%
Total General Fund	\$ 7,499,582	\$ 7,720,562	\$ 7,759,464	\$ 7,759,464	\$ 8,551,418	\$ 791,954	10.21%

Hinesburg Community School  
Object Summary  
FY2014 Proposed Budget

Description	2012	2012	2013	2013	2014	Adj v Prop	Adj v Prop
	Adopted		Adopted	Adjusted	Proposed	Dollar	Percent
	Budget	Actual	Budget	Budget	Budget	Change	Change
50000-52999 Salaries & Benefits	\$ 5,463,810	\$ 5,773,244	\$ 5,707,471	\$ 5,707,471	\$ 6,146,983	\$ 439,512	7.70%
53200-53220 Professional Development	\$ 24,103	\$ 30,030	\$ 24,168	\$ 24,168	\$ 23,468	\$ (700)	-2.90%
53201-53300 Other Professional Services	\$ 197,612	\$ 180,703	\$ 193,439	\$ 193,439	\$ 186,661	\$ (6,778)	-3.50%
53301 Internet Access	\$ 250	\$ -	\$ 250	\$ 250	\$ -	\$ (250)	-100.00%
53310-53320 CSSU Aessment	\$ 470,639	\$ 472,933	\$ 484,627	\$ 484,627	\$ 556,771	\$ 72,144	14.89%
53400 Technical Services	\$ 7,300	\$ 3,240	\$ 7,300	\$ 7,300	\$ 7,435	\$ 135	1.85%
53600 Legal Services	\$ 10,000	\$ 3,686	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0.00%
53700 Audit Services	\$ 7,200	\$ 8,050	\$ 7,500	\$ 7,500	\$ 7,700	\$ 200	2.67%
54100 Water & Wastewater	\$ 5,500	\$ 7,441	\$ 6,700	\$ 6,700	\$ 7,500	\$ 800	11.94%
54210 Disposal Services	\$ 5,200	\$ 5,499	\$ 6,000	\$ 6,000	\$ 4,000	\$ (2,000)	-33.33%
54220 Snow Plowing Services	\$ 6,500	\$ 3,450	\$ 7,500	\$ 7,500	\$ 7,500	\$ -	0.00%
54240 Lawn Care	\$ 8,750	\$ 2,840	\$ 8,750	\$ 8,750	\$ 3,500	\$ (5,250)	-60.00%
54300 Repairs & Maintenance Services	\$ 22,922	\$ 21,965	\$ 21,628	\$ 21,628	\$ 20,798	\$ (830)	-3.84%
54410 Building Rental	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ 60,000	n/a
54420 Rentals	\$ 27,720	\$ 22,169	\$ 8,200	\$ 8,200	\$ 6,025	\$ (2,175)	-26.52%
55100 Transportation	\$ 271,894	\$ 275,624	\$ 243,436	\$ 243,436	\$ 300,774	\$ 57,338	23.55%
55210 Property Insurance	\$ 11,818	\$ 16,023	\$ 15,842	\$ 15,842	\$ 17,461	\$ 1,619	10.22%
55220 Liability Insurance	\$ 10,074	\$ 8,941	\$ 9,388	\$ 9,388	\$ 10,628	\$ 1,240	13.21%
55230 Fidelity Bond Premium	\$ 555	\$ 519	\$ 545	\$ 545	\$ 589	\$ 44	8.07%
55300 Communications	\$ 21,110	\$ 19,253	\$ 21,110	\$ 21,110	\$ 21,110	\$ -	0.00%
55400 Advertising	\$ 3,733	\$ 2,199	\$ 3,733	\$ 3,733	\$ 3,733	\$ -	0.00%
55500 Printing & Binding	\$ 7,733	\$ 3,502	\$ 7,733	\$ 7,733	\$ 7,733	\$ -	0.00%
55610 Tuition	\$ 122,700	\$ 125,494	\$ 75,000	\$ 75,000	\$ 191,200	\$ 116,200	154.93%
55800 Travel - Staff	\$ 6,657	\$ 3,985	\$ 6,630	\$ 6,630	\$ 6,655	\$ 25	0.38%
56100 Supplies	\$ 106,403	\$ 83,138	\$ 133,262	\$ 133,677	\$ 115,669	\$ (18,008)	-13.47%
56110 Uniforms	\$ 3,200	\$ 2,096	\$ 3,200	\$ 3,200	\$ 3,200	\$ -	0.00%
56220 Electricity	\$ 76,855	\$ 74,279	\$ 78,720	\$ 78,720	\$ 78,720	\$ -	0.00%
56210 Natural Gas	\$ 30,000	\$ 20,537	\$ 31,800	\$ 31,800	\$ 31,800	\$ -	0.00%
56240 Fuel Oil	\$ 5,084	\$ -	\$ 5,389	\$ 5,389	\$ 5,389	\$ -	0.00%
56260 Gasoline	\$ 1,104	\$ 694	\$ 961	\$ 961	\$ 729	\$ (232)	-24.14%
56300 Food Purchased	\$ -	\$ 2,775	\$ 2,200	\$ 2,200	\$ 2,200	\$ -	0.00%
56400 Books/Periodicals	\$ 32,639	\$ 21,606	\$ 30,710	\$ 30,444	\$ 49,945	\$ 19,501	64.05%
56500 Audio-Visual Materials	\$ 1,678	\$ 1,639	\$ 1,338	\$ 1,338	\$ 2,323	\$ 985	73.62%
56600 Manipulative Devices	\$ 5,739	\$ 2,064	\$ 5,732	\$ 5,732	\$ 4,730	\$ (1,002)	-17.48%
56700 Computer Software	\$ 6,454	\$ 21,592	\$ 26,788	\$ 26,788	\$ 22,903	\$ (3,885)	-14.50%
57300-57330 Equipment & Furniture	\$ 54,326	\$ 77,884	\$ 85,725	\$ 85,575	\$ 97,269	\$ 11,694	13.67%
58100 Dues & Fees	\$ 4,100	\$ 4,380	\$ 4,150	\$ 4,150	\$ 4,150	\$ -	0.00%
58300 Interest	\$ 40,966	\$ 39,261	\$ 33,158	\$ 33,158	\$ 30,248	\$ (2,910)	-8.78%
59000 Reimbursements	\$ -	\$ (19,331)	\$ -	\$ -	\$ -	\$ -	n/a
59100 Principal	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 173,000	\$ 48,000	38.40%
59050 Transfers to Other Funds	\$ 158,334	\$ 158,334	\$ 158,334	\$ 158,334	\$ 158,334	\$ -	0.00%
Total Operating Budget	\$ 7,365,661	\$ 7,606,741	\$ 7,603,416	\$ 7,603,416	\$ 8,388,833	\$ 785,417	10.33%
53300 Early Learning Partnership	\$ 83,707	\$ 80,097	\$ 122,306	\$ 122,306	\$ 137,684	\$ 15,378	12.57%
58300 Tax Anticipation Note Interest	\$ 50,214	\$ 33,724	\$ 33,742	\$ 33,742	\$ 24,901	\$ (8,841)	-26.20%
General Fund Budget	\$ 7,499,582	\$ 7,720,562	\$ 7,759,464	\$ 7,759,464	\$ 8,551,418	\$ 791,954	10.21%

Hinesburg Community School  
FY2014 Budget Revenue Estimate

Description	2012	2012	2013	2013	2014	Adj v Prop	Adj v Prop
	Adopted Budget	Actual	Adopted Budget	Adjusted Budget	Proposed Budget	Dollar Change	Percent Change
Revenue Summary							
Cash Carryover			\$100,000	\$100,000		(\$100,000)	-100.00%
Investment Earnings	\$65,000	\$47,482	\$71,600	\$71,600	\$47,500	(\$24,100)	-33.66%
Tuition:							
Regular	\$26,738	\$40,643	\$12,716	\$12,716	\$13,203	\$487	3.83%
Other Local:							
Misc. & Peck Estate (HCS)	\$57,000	\$29,982	\$32,000	\$32,000	\$30,000	(\$2,000)	-6.25%
Building Rental		\$600			\$60,000	\$60,000	n/a
After School Program		\$144,730	\$125,954	\$125,954	\$166,529	\$40,575	32.21%
Transportation:							
Regular (VT)	\$147,653	\$150,114	\$123,373	\$123,373	\$113,166	(\$10,207)	-8.27%
Special Education:							
Block Grant (VT)	\$147,091	\$147,091	\$157,520	\$157,520	\$156,733	(\$787)	-0.50%
Intensive (VT)	\$561,891	\$532,601	\$531,295	\$531,295	\$575,998	\$44,703	8.41%
Extraordinary (VT)	\$28,287	\$3,806	\$6,480	\$6,480	\$57,273	\$50,793	783.84%
State Placed (VT)		\$2,211			\$0	\$0	n/a
EEE (VT)	\$45,109	\$45,109	\$46,213	\$46,213	\$53,010	\$6,797	14.71%
Federal:							
IDEA-B	\$55,188	\$63,000	\$63,000	\$63,000	\$50,400	(\$12,600)	-20.00%
IDEA-B Pre	\$4,238	\$4,250	\$4,250	\$4,250	\$3,400	(\$850)	-20.00%
ARRA Education Jobs Grant	\$106,455	\$106,455	\$3,214	\$3,214		(\$3,214)	-100.00%
Medicaid:							
Regular & EPSDT	\$33,745	\$58,841	\$33,745	\$33,745	\$39,619	\$5,874	17.41%
Prior Year Adjustments		\$7,938				\$0	n/a
Subtotal Revenue	\$1,278,395	\$1,384,853	\$1,311,360	\$1,311,360	\$1,366,831	\$55,471	4.23%
Education Spending Grant	\$6,221,187	\$6,221,187	\$6,448,104	\$6,448,104	\$7,184,587	\$736,483	11.42%
Net Education Spending	\$6,221,187	\$6,221,187	\$6,448,104	\$6,448,104	\$7,184,587	\$736,483	11.42%
Total Revenues	\$7,499,582	\$7,606,040	\$7,759,464	\$7,759,464	\$8,551,418	\$791,954	10.21%
Total Expenditures	\$7,499,582	\$7,720,562	\$7,759,464	\$7,759,464	\$8,551,418	\$791,954	10.21%

District: **Hinesburg**  
County: **Chittenden**

**T096**  
**Chittenden South**

Enter your choice for  
FY14 base education  
amount. See note at  
bottom of page.

Enter your choice for  
estimated homestead base  
rate for FY2014. See note  
at bottom of page.

**8,915**

**0.92**

**Expenditures**

		FY2011	FY2012	FY2013	FY2014	
1.	<b>Budget</b> (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$7,640,922	\$7,499,582	\$7,759,464	\$8,551,418	1.
2.	<i>plus</i> Sum of separately warned articles passed at town meeting	-	-	-	-	2.
3.	<i>minus</i> Act 144 Expenditures, to be excluded from Education Spending	-	-	-	-	3.
4.	<b>Act 68 locally adopted or warned budget</b>	<b>\$7,640,922</b>	<b>\$7,499,582</b>	<b>\$7,759,464</b>	<b>\$8,551,418</b>	4.
5.	<i>plus</i> Obligation to a Regional Technical Center School District if any	-	-	-	-	5.
6.	<i>plus</i> Prior year deficit reduction if <b>not</b> included in expenditure budget	-	-	-	-	6.
7.	<b>Gross Act 68 Budget</b>	<b>\$7,640,922</b>	<b>\$7,499,582</b>	<b>\$7,759,464</b>	<b>\$8,551,418</b>	7.
8.	S.U. assessment (included in local budget) - informational data	\$739,654	\$691,162	\$689,609	\$803,599	8.
9.	Prior year deficit reduction (if included in expenditure budget) - informational data	-	-	-	-	9.

**Revenues**

10.	Local revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$1,279,694	\$1,278,395	\$1,311,360	\$1,366,831	10.
11.	<i>plus</i> Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-	11.
12.	<i>plus</i> Prior year deficit reduction if included in revenues (negative revenue instead of expenditures)	-	-	NA	NA	12.
13.	<i>minus</i> All Act 144 revenues, including local Act 144 tax revenues	-	-	-	-	13.
14.	<b>Total local revenues</b>	<b>\$1,279,694</b>	<b>\$1,278,395</b>	<b>\$1,311,360</b>	<b>\$1,366,831</b>	14.

15.	<b>Education Spending</b>	<b>\$6,361,228</b>	<b>\$6,221,187</b>	<b>\$6,448,104</b>	<b>\$7,184,587</b>	15.
16.	Equalized Pupils (Act 130 count is by school district)	449.62	447.79	459.99	469.93	16.

17.	<b>Education Spending per Equalized Pupil</b>	<b>\$14,148.01</b>	<b>\$13,893.09</b>	<b>\$14,017.92</b>	<b>\$15,288.63</b>	17.
18.	<i>minus</i> Less ALL net eligible construction costs (or P&I) per equalized pupil	\$702.55	\$658.05	\$625.07	\$598.77	18.
19.	<i>minus</i> Less share of SpEd costs in excess of \$50,000 for an individual	-	\$11.47	\$4.00	\$0.90	19.
20.	<i>minus</i> Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed	-	-	-	-	20.
21.	<i>minus</i> Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils	-	-	-	-	21.
22.	<i>minus</i> Estimated costs of new students after census period	NA	-	-	-	22.
23.	<i>minus</i> Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition	NA	NA	NA	-	23.
24.	<i>minus</i> Less planning costs for merger of small schools	-	-	-	-	24.
25.	<i>plus</i> Excess Spending per Equalized Pupil over threshold (if any)	threshold = \$14,549 -	threshold = \$14,733 -	threshold = \$14,841 -	threshold = \$15,456 -	25.
26.	Per pupil figure used for calculating District Adjustment	\$14,148	\$13,893	\$14,018	\$15,289	26.
27.	<b>District spending adjustment (minimum of 100%)</b> <b>(\$15,289 / \$8,915)</b>	165.590% based on \$8,544	162.606% based on \$8,544	160.701% based on \$8,723	171.493% based on \$8,915	27.

**Prorating the local tax rate**

28.	Anticipated district equalized homestead tax rate to be prorated (171.493% x \$0.920)	\$1.4241 based on \$0.86	\$1.4147 based on \$0.87	\$1.4302 based on \$0.89	\$1.5777 based on \$0.920	28.
29.	Percent of Hinesburg equalized pupils not in a union school district	62.450%	63.130%	65.690%	67.23%	29.
30.	Portion of district eq homestead rate to be assessed by town (67.230% x \$1.58)	\$0.8894	\$0.8931	\$0.9395	\$1.0607	30.
31.	<b>Common Level of Appraisal (CLA)</b>	94.41%	94.90%	95.49%	97.75%	31.
32.	Portion of actual district homestead rate to be assessed by town ( <b>\$1.061</b> / 97.75%)	\$0.9421 based on \$0.860	\$0.9411 based on \$0.87	\$0.9839 based on \$0.89	\$1.0851 based on \$0.92	32.
33.	Anticipated income cap percent to be prorated (171.493% x 1.80%)	2.98% based on 1.80%	2.93% based on 1.80%	2.89% based on 1.80%	3.09% based on 1.80%	33.
34.	Portion of district income cap percent applied by State (67.230% x 3.09%)	1.86% based on 1.80%	1.85% based on 1.80%	1.90% based on 1.80%	2.08% based on 1.80%	34.
35.	Percent of equalized pupils at Champlain Valley UHSD	37.55%	36.87%	34.31%	32.77%	35.
36.		-	-	-	-	36.

- Following current statute, the base education amount would be \$9,151. That would require base education tax rates of \$0.94 and \$1.43. The tax commissioner has suggested allowing one year of inflation, resulting in a base amount of \$8,915 and base tax rates of \$0.92 and \$1.41. The administration also has stated that tax rates could remain flat at \$0.89 and \$1.38 if statewide education spending is level and the base education amount is set at \$8,915. Final figures will be set by the Legislature during the legislative session and approved by the Governor.

- The base income percentage cap is 1.80%.

**ANNOUNCED TUITION FOR SCHOOL YEAR 2013-2014****Due by Law January 15, 2013\***

\* This means postmarked or submitted electronically on or before January 15, 2013, or any increases in the announced tuition rate will not become effective for the 2013-2014 School Year.

LEA ID **T096**LEA Name **Hinesburg**

Check box:

YES

Does this District normally have tuitioned students?

The FY 2012 Allowable Tuition is provided for reference. The Allowable Tuition figure INCLUDES long-term facility cost.

**Note: Allowable Tuition figures are for FY 2012. You are announcing a tuition rate for FY2014.**

Elementary Allowable Tuition Rate

\$ 12,682

Secondary 7th through 12th Grade Allowable Tuition

\$ 12,681

If your district operates a school and accepts tuitioned students, complete this form and send copies to those school districts that tuition students to your school. **Districts listed in last year's statbook worksheet SW-1 are sufficient.** Submit the electronic form to the Vermont Department of Education. If the district does not accept tuitioned students, check the box above, leave the form blank and submit to the Vermont Department of Education.

To the School Boards of School Districts:		
Saint George		

In accordance with Title 16, VSA, Section 826, notice is hereby given that the tuition rate for non-resident students attending REGULAR programs in the above named district will be as follows:

REGULAR EDUCATION		Total Rate To Be Charged	Capital Debt Included? "Yes" or "No"
KINDERGARTEN	Full-time Program Rate OR	13263	YES
	Part-time Program Rate		
OTHER ELEMENTARY	(includes grades 1st through 6th)	13263	YES
SECONDARY	7th through 12th Grades	13263	YES

Notice is hereby given that the maximum tuition rate for special education programs for school year FY2014 as required by VSA. 16 Section 826(b) will be as follows:

**Note: When the program is a Collaborative Program include a copy of the agreement with this form.**

SPECIAL EDUCATION TUITION - Name of Program:	Full-time Tuition Rate	Collaborative? "Yes" or "No"	If "No" Percent Eligible

A description of the services included for each Special Education program must be attached. Notice of Excess Cost rates is not required until the beginning of each school year.

**FOR VOCATIONAL ONLY** In accordance with Title 16, VSA, Section 1552(d), notice is hereby given that the tuition rate per 6 semester average FTE for Technical Programs in the above named district will be as follows:

Technical Center Tuition*	
Tuition Directly from State (87% of Base Amount)	
Tuition Paid by Districts	
Total Technical Center Rate To Be Charged	0

\* Hartford Area Career Centers (VC007) allowable tuition Numbers are for Vermont students only, out of state allowable tuition \$11,823

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

A copy of this completed form (or a similar form) must be sent to all School Boards of the School Districts listed above.

**The completed electronic form, special education program descriptions, AND a signed copy of the printed form must be sent to:**

David Kelley  
Vermont Department of Education  
Data Management & Analysis Team  
120 State Street  
Montpelier, Vermont 05620

## Comparative Data for Cost-Effectiveness 16 V.S.A. § 165(a)(2)(K)

**School:** Hinesburg Community School  
**S.U.:** Chittenden South S.U.

A list of schools and school districts in each cohort may be found on the DOE website under "School Data and Reports":  
<http://www.state.vt.us/educ/>

### FY2012 School Level Data

**Cohort Description:** K - 8, enrollment ≥ 200  
(26 schools in cohort)

**Cohort Rank by Enrollment** (1 is largest)  
10 out of 26

School level data		Grades Offered	Enrollment	Total Teachers	Total Administrators	Stu / Tchr Ratio	Stu / Admin Ratio	Tchr / Admin Ratio
Smaller →	Manchester Elementary/Middle School	PK - 8	447	44.34	1.00	10.08	447.00	44.34
	Charlotte Central School	PK - 8	451	36.79	2.50	12.26	180.40	14.72
	Lyndon Town School	K - 8	453	48.80	2.00	9.28	226.50	24.40
	<b>Hinesburg Community School</b>	<b>PK - 8</b>	<b>477</b>	<b>40.15</b>	<b>2.76</b>	<b>11.88</b>	<b>172.83</b>	<b>14.55</b>
← Larger	Bellows Free Academy (Fairfax)	PK - 8	582	46.80	2.00	12.44	291.00	23.40
	Georgia Elementary/Middle School	PK - 8	629	65.00	2.00	9.68	314.50	32.50
	St Johnsbury Schools	PK - 8	660	58.00	3.00	11.38	220.00	19.33
<b>Averaged SCHOOL cohort data</b>			<b>468.81</b>	<b>42.53</b>	<b>2.15</b>	<b>11.02</b>	<b>218.40</b>	<b>19.81</b>

**School District:** Hinesburg  
**LEA ID:** T096

Special education expenditures vary substantially from district to district and year to year. Therefore, they have been excluded from these figures.

The portion of current expenditures made by supervisory unions on behalf of districts varies greatly. These data include district assessments to SUS. Doing so makes districts more comparable to each other.

### FY2011 School District Data

**Cohort Description:** K - 8 school district, FY2011 FTE ≥ 200  
(28 school districts in cohort)

**School district data (local, union, or joint district)**

Grades offered in School District    Student FTE enrolled in school district    Current expenditures per student FTE **EXCLUDING** special education costs

**Cohort Rank by FTE**  
(1 is largest)  
14 out of 28

Smaller →	Castleton-Hubbardton USD #42	PK-8	387.11	\$11,342
	Charlotte	PK-8	433.66	\$13,108
	Manchester	K-8	438.11	\$12,310
	<b>Hinesburg</b>	<b>PK-8</b>	<b>480.54</b>	<b>\$11,995</b>
← Larger	Lyndon	K-8	489.52	\$9,736
	Rockingham	K-8	552.84	\$12,701
	Georgia	PK-8	612.62	\$9,830

Current expenditures are an effort to calculate an amount per FTE spent by a district on students enrolled in that district. This figure excludes tuitions and assessments paid to other providers, construction and equipment costs, debt service, adult education, and community service.

**Averaged SCHOOL DISTRICT cohort data**

**528.48    \$11,199**

### FY2013 School District Data

LEA ID    School District		Grades offered in School District	School district tax rate			Total municipal tax rate, K-12, consisting of prorated member district rates		
			SchlDist Equalized Pupils	SchlDist Education Spending per Equalized Pupil	SchlDist Equalized Homestead Ed tax rate	MUN Equalized Homestead Ed tax rate	MUN Common Level of Appraisal	MUN Actual Homestead Ed tax rate
					Use these tax rates to compare towns rates.			These tax rates are not comparable due to CLA's.
Smaller →	U042    Castleton-Hubbardton US	PK-8	380.00	12,361.87	1.2613	-	-	-
	U036    Waits River Valley USD #	K-8	383.62	13,176.48	1.3444	-	-	-
	T045    Charlotte	PK-8	432.48	14,006.94	1.4291	1.3878	101.37%	1.3691
	<b>T096    Hinesburg</b>	<b>PK-8</b>	<b>459.99</b>	<b>14,017.92</b>	<b>1.4302</b>	<b>1.3877</b>	<b>95.49%</b>	<b>1.4533</b>
← Larger	T094    Hartland	K-8	464.10	14,567.24	1.4863	1.4863	98.64%	1.5068
	T174    Rutland Town	PK-8	524.11	12,882.78	1.3144	1.3144	104.33%	1.2598
	T169    Rockingham	K-8	565.46	12,822.19	1.3082	1.3503	98.12%	1.3761

The Legislature has required the Department of Education to provide this information per the following statute:

16 V.S.A. 165(a)(2) The school, at least annually, reports student performance results to community members in a format selected by the school board. . . . The school report shall include:

(K) data provided by the commissioner which enable a comparison with other schools, or school districts if school level data are not available, for cost-effectiveness. The commissioner shall establish which data are to be included pursuant to this subdivision and, notwithstanding that the other elements of the report are to be presented in a format selected by the school board, shall develop a common format to be used by each school in presenting the data to community members. The commissioner shall provide the most recent data available to each school no later than October 1 of each year. Data to be presented may include student-to-teacher ratio, administrator-to-student ratio, administrator-to-teacher ratio, and cost per pupil.



# CHITTENDEN SOUTH SUPERVISORY UNION

5420 SHELBURNE ROAD, SUITE 300, SHELBURNE, VT 05482

TELEPHONE 802-383-1234 FAX 802-383-1242

[www.cssu.org](http://www.cssu.org)

January 14, 2013

Residents of the communities of:

## HINESBURG SCHOOL DISTRICT

The attached audit of the financial statements of the Hinesburg School District covers the fiscal year 2011-2012.

We are including for your review and consideration the Independent Auditors Report and Managements Discussion and Analysis of the school district's financial performance. The complete audit is available on the web @ <http://cssu.org/domain/68>

If you have questions about this report or desire more detailed financial information please contact the Superintendent's office at 5420 Shelburne Road, Suite 300, Shelburne, VT 05482.

Respectfully Submitted,



Robert Mason  
Chief Operations Officer, CSSU

# FOTHERGILL SEGALE & VALLEY

*Certified Public Accountants*



John E. (Jeff) Fothergill, CPA  
Michael L. Segale, CPA  
Sheila R. Valley, CPA  
Teresa H. Kajenski, CPA  
Donald J. Murray, CPA

## INDEPENDENT AUDITOR'S REPORT

September 11, 2012

To the Board of School Directors  
Hinesburg Town School District  
Hinesburg, Vermont

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Hinesburg Town School District, as of and for the year ended June 30, 2012, which collectively comprise the School District's basic financial statements as listed in the Table of Contents. These financial statements are the responsibility of the School District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the School District, as of June 30, 2012, and the respective changes in financial position, thereof and the budget comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 11, 2012, on our consideration of the School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing on internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and important for assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Respectfully submitted,

*Fothergill Segale & Valley CPAs*  
FOTHERGILL SEGALE & VALLEY, CPAs  
Vermont Public Accountancy License #110



HINESBURG TOWN SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2012

Our discussion and analysis of Hinesburg Town School District's financial performance provides an overview of the School District's financial activities for the fiscal year ended June 30, 2012. Please read it in conjunction with the School District's financial statements which begin on page 10.

**Financial Highlights**

- The School District's net assets changed as a result of this year's operations. Net assets of our governmental activities decreased by \$116,138 compared to an increase of \$221,829 in the prior year.
- The cost of all of the School District's programs was \$8,245,927 this year compared to \$7,767,432 in the prior year.
- The General Fund reported a decrease in fund balance this year of \$114,556 which was \$114,556 worse than what was budgeted.
- The assigned fund balance in the General Fund was \$222,402 assigned for revenue for future budgets and FY 13 expenditures. Committed fund balance included \$5,000 for compensated absences as of June 30, 2012. Nonspendable fund balance of the General Fund was \$15,630 for prepaids as of June 30, 2012.
- The Food Service Fund reported a decrease this year of 15,795, after a transfer from the General Fund of \$28,334 which decreased the cumulative fund balance to \$1,032.
- The Capital Projects Fund reported a decrease in fund balance this year of \$339,214 which decreased the fund balance to \$30,993 as of June 30, 2012.
- The Debt Service Fund reported a fund balance of \$284,581 which included a transfer from the General Fund of \$130,000 for its annual contribution. This fund was set up in FY11 to meet the requirements of a bond with the Merchants Bank.

***Using This Annual Report***

This annual report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities (Exhibits A and B) provide information about the activities of the School District as a whole and present a longer-term view of the School District's finances. Fund financial statements start on Exhibit C. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the School District's operations in more detail than the government-wide statements by providing information about the School District's most significant funds. The remaining statements provide financial information about activities for which the School District acts solely as a trustee or agent for the benefit of those outside the government.

HINESBURG TOWN SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2012  
(Continued)

*Reporting the School District as a Whole*

The financial statements of the School District as a whole are reflected on Exhibit A and Exhibit B. One of the most important questions asked about the School District's finances is, "Is the School District as a whole better off or worse off as a result of the year's activities?" The Statement of Net Assets and the Statement of Activities report information about the School District as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the School District's net assets and changes in them. You can think of the School District's net assets – the difference between assets and liabilities – as one way to measure the School District's financial health, or financial position. Over time, increases or decreases in the School District's net assets are one indicator of whether its financial health is improving or deteriorating. You will need to consider other non-financial factors, however, such as changes in the School District's property tax base and the condition of the School District's capital assets, to assess the overall health of the School District.

All of the School District's basic services are governmental activities. They include regular and special education for Pre Kindergarten through 8th grade, support services, administrative services, transportation, interest on long-term debt and other activities. Property taxes and state grants finance most of these activities.

*Reporting the School District's Most Significant Funds*

The financial statements of the School District's major governmental funds are reflected on Exhibit C through Exhibit E. These fund financial statements provide detailed information about the most significant funds – not the School District as a whole. The School Board establishes the funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants and other money (like grants received from the State of Vermont Department of Education).

*Governmental Funds*

All of the School District's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the School District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the School District's programs.

*The School District as Agent*

The School District is the fiscal agent for funds held for various school related activities. All of the School District's fiduciary activities are Agency Funds and are reported in a separate Statement of Fiduciary Net Assets at Exhibit H. We exclude these activities from the School District's other financial statements because the School District cannot use these assets to finance its operations. The



HINESBURG TOWN SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2012  
(Continued)

School District is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

**The School District as a Whole**

The School District's combined net assets decreased by \$116,138 – decreasing from \$4,991,126 to \$4,874,988. In contrast, last year's net assets increased by \$221,829. Our analysis below focuses on the net assets (Table 1) and changes in net assets (Table 2) of the School District's governmental activities.

Table 1  
Net Assets

	Governmental Activities		
	2012	2011	Net Change
Current and other assets	\$ 762,033	\$ 1,151,603	\$ (389,570)
Capital assets	7,689,995	7,511,499	178,496
Total assets	8,452,028	8,663,102	(211,074)
Other liabilities	205,276	276,655	(71,379)
Long term liabilities	3,371,764	3,395,321	(23,557)
Total liabilities	3,577,040	3,671,976	(94,936)
Net assets:			
Invested in capital assets, net of debt	4,439,995	4,132,219	307,776
Restricted for debt service	284,581	133,665	150,916
Unrestricted	150,412	725,242	(574,830)
Total net assets	<u>\$ 4,874,988</u>	<u>\$ 4,991,126</u>	<u>\$ (116,138)</u>

Unrestricted net assets – the part of net assets that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation, or other legal requirements decreased from a \$725,242 balance at June 30, 2011, to a \$150,412 balance at June 30, 2012, a decrease of \$574,830.

Part of the decrease was in part do to the annual transfer of \$135,000 from the General Fund to the Debt Service Fund for future retirement of the new \$2,500,000 bond and capital assets additions of \$452,210.

HINESBURG TOWN SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2012  
(Continued)

Table 2  
Change in Net Assets

	Governmental Activities		
	2012	2011	Net Change
REVENUES			
Program revenues:			
Charges for services	\$ 291,555	\$ 150,249	\$ 141,306
Operating grants	1,476,017	1,528,414	(52,397)
General revenues:			
Act 68 State aid	6,221,187	6,144,161	77,026
Other general revenues	141,030	166,437	(25,407)
Total revenues	<u>8,129,789</u>	<u>7,989,261</u>	<u>140,528</u>
PROGRAM EXPENSES			
Regular instruction and related	3,536,811	3,153,231	383,580
Special Education and related	1,607,692	1,515,895	91,797
Support services - student based	834,448	850,413	(15,965)
Administrative support services	760,510	790,121	(29,611)
Buildings and grounds	708,207	691,744	16,463
Transportation	239,920	260,220	(20,300)
Interest on long-term debt	38,803	44,733	(5,930)
Food service	209,992	209,582	410
Other grant programs	6,144	5,493	651
On behalf payments	303,400	246,000	57,400
Total program expenses	<u>8,245,927</u>	<u>7,767,432</u>	<u>478,495</u>
Increase (decrease) in net assets	<u>\$ (116,138)</u>	<u>\$ 221,829</u>	<u>\$ (337,967)</u>

The School District's revenues increased by 1.44% compared to fiscal year 2011. The cost of all programs and services increased by 5.83%, with the after school program added this year. See table above for changes in specific categories. In 2012, the School District received after school program fees of \$144,730 which is included in charges for services.

Prior year variance explanation is as follows:

- ARRA Funding in support of the school decreased by \$110,612 year to year.
- After School Program was added this year and increased expenditures by \$106,562.
- Instructional expense increased with implementation of needed staffing changes.



HINESBURG TOWN SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2012  
(Continued)

*Governmental Activities*

Table 3 presents the cost of each of the School District's two largest programs – regular instruction and related services and special education and related services – as well as each program's net cost (total cost less revenue generated by the activities). The net cost shows the financial burden that was placed on the School District's taxpayers by each of these functions.

Table 3  
Governmental Activities

	Total Cost of Services		Net Cost of Services	
	2012	2011	2012	2011
Regular instruction and related services	\$ 3,536,811	\$ 3,153,231	\$ 3,186,176	\$ 2,859,002
Special education and related services	1,607,692	1,515,895	809,624	710,488
All others	3,101,424	3,098,306	2,482,555	2,519,279
Totals	<u>\$ 8,245,927</u>	<u>\$ 7,767,432</u>	<u>\$ 6,478,355</u>	<u>\$ 6,088,769</u>

The School District's Funds

As the School District completed the year, its governmental funds (as presented in the Balance Sheet on Exhibit C) reported a combined fund balance of \$559,638, which is less than last year's total of \$878,287. Included in this year's total change in fund balance is a decrease of \$114,556 in the School District's General Fund, a decrease of \$15,795 in the Food Service Fund, and a decrease of \$339,214 in the Capital Projects Fund, and an increase of \$150,916 in the Debt Service Fund. The following explains the reasons for the current year changes:

- The Voters approved using zero of the fund balance when they approved the budget. The deficit at year end led to a decrease of \$114,556 in fund balance. Please see Exhibit G for a comparison of actual to budget that shows where the favorable and unfavorable variances arose during the year. Some revenues and expenditures were not included in the approved budget because they netted out to no effect.
- The Food Service Fund decrease was caused by a reduction in meals served.
- The Capital Projects Fund reflects the activities related to the renovation of the School's buildings. The fund balance remaining will be used for future capital priorities of the Board.
- The Debt Service Fund was created this year to establish a sinking fund as required by the 2.5 million dollar bond with the Merchants Bank. The increase in this fund reflects the annual funding requirement and investment returns.

HINESBURG TOWN SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2012  
(Continued)

*General Fund Budgetary Highlights*

Over the course of the year, the School District Leadership Team adjusted the budget a few times to reflect expense changes. Most changes were insignificant.

Quarterly financial reports reviewed by the Board of School Directors served as the vehicle for monitoring the budget for the fiscal year.

For the year ended June 30, 2012, General Fund revenues were less than expenditures and other financing sources and uses by \$114,556 which was \$114,556 worse than budget. Exhibit G of the financial statements compares actual results to budget. The most significant variances were as follows:

<u>General Fund</u>	<u>Variance Favorable (Unfavorable)</u>
Revenues:	
After school program	\$ 144,730
State special education	(53,771)
Expenditures:	
Instructional program	(185,868)
Special education	46,382
After school program	(106,562)
Capital outlays	(42,065)

Special education expenditures net of related revenue was \$7,389 less than expected due to budgeting unpredictable special education expenditures two years in advance of the actual year. Instructional program \$185,868 unfavorable variance was due to changes in hiring needs. Capital outlays had an unfavorable variance of \$42,065 because of the computer replacements. The after school program was a new program added during the year and was never budgeted.

**Debt Administration and Capital Assets**

*Debt*

At June 30, 2012, the School District had \$3,250,000 in bonds outstanding versus \$3,375,000 on June 30, 2011 – a decrease of \$125,000 – as shown in Table 5.

Table 5  
Outstanding Debt at Year-End

	<u>Governmental Activities</u>	
	<u>2012</u>	<u>2011</u>
Bonds	\$ 3,250,000	\$ 3,375,000

HINESBURG TOWN SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2012  
(Continued)

*Capital Assets*

At June 30, 2012, the School District had \$7,689,995 invested in a broad range of capital assets, net of accumulated depreciation, including elementary school buildings and furniture and equipment. (See Table 4 below) This amount represents a net increase (netting additions, disposals and depreciation) of \$178,496 compared to last year.

Table 4  
Capital Assets at Year-End  
(Net of Accumulated Depreciation)

	Governmental Activities	
	2012	2011
Construction in process	\$ 330,399	\$ 5,097
Buildings and improvements	7,149,793	7,289,312
Furniture and equipment	209,803	217,090
Totals	<u>\$ 7,689,995</u>	<u>\$ 7,511,499</u>

This year's major additions included:

Computers and ipads	\$ 41,606
Copiers	15,987
Building improvements	394,617
Total	<u>\$ 452,210</u>

**Economic Factors and Next Year's Budgets and Rates**

The School District's elected and appointed officials considered many factors when setting the fiscal year 2013 budget for school operations. When adopting the budget for the fiscal year 2013 school year the School Board took into account the current economic climate, enrollment changes year to year and resulting property tax impacts to changes in the expenditures of the School District.

The School Board settled on a 3.47% increase in expenditures.

**Contacting the School District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the School District's finances and to show the School District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Chief Operations Officer, Chittenden South Supervisory Union, Shelburne, Vermont.



PECK ESTATE FUND REPORT

JULY 1, 2011 – JUNE 30, 2012

FUND BALANCE - 7/1/11:

Cash and Money Market Funds - Schwab	\$ 4,537.24
Investments - Schwab	<u>803,973.35</u>

TOTAL FUND BALANCE - 7/1/11:	\$ 808,510.59
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SCHWAB INTEREST AND DIVIDENDS:

Dividends and Distributions	19,760.81
Corporate Bond Interest	14,262.43
CD Interest	<u>282.02</u>

TOTAL INTEREST AND DIVIDENDS:	34,305.26
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INVESTMENT APPRECIATION (DEPRECIATION):	8,316.96
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EXPENDITURES:

Fund Distribution to Hinesburg School	30,000.00
Investment Advisor Fees (Hanson & Doremus)	4,759.00
Other Fees	<u>24.00</u>

TOTAL EXPENDITURES:	(34,783.00)
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FUND BALANCE - 6/30/12:

Cash and Money Market Funds - Schwab	57,513.97
Investments - Schwab	<u>758,835.84</u>

TOTAL FUND BALANCE – 6/30/12:	<u>\$ 816,349.81</u>
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PECK ESTATE TRUSTEES

Kristy McLeod  
Gill Coates  
Frank Twarog

Term Expires 2013  
Term Expires 2014  
Term Expires 2015

Submitted by Gill B. Coates, Clerk, Peck Estate Trustees

**Hinesburg Community School Employees  
2011-2012 School Year**

Bert	Anderson	Instructional Assistant	Lorien	Layden	Part 2 After School Crdnt
John	Badger	PE Teacher	Maureen	Locker	Family Cnsmr Science Tchr
Diane	Barber	Kindergarten Teacher	Renae	Marshall	Instructional Assistant
Nancy	Behun	4th Grade Teacher	Ben	Mathews	Part 2 After School Asst
Alan	Belcher	Instructional Assistant	Joan	McGuire	1st Grade Teacher
Reina	Bell	Custodial Staff	Jodi	McLeod	Instructional Assistant
Cindy	Billen	Instructional Assistant	Patricia	McMahon	Special Educator
Debby	Bissonette	Kitchen Staff	Margaret	McNeil	Special Educator
Diane	Boivin	Instructional Assistant	Melody	Miner	Instructional Assistant
Jason	Boivin	Custodial Staff	Connie	Mosquera	Spanish Teacher (part-time)
Tina	Bouvier	Bookkeeper	Ashleigh	Moss	Part 2 After School Asst
Nancy	Boyle	Instructional Assistant	Katie	Myhre	Instl Asst & Crossing Guard
Jen	Bradford	Special Educator	Kathryn	O'Brien	Art Teacher
Eunice	Branch	1st Grade Teacher	Pat	O'Brien	1/2 Teacher
Lynn	Camara	SAP	Jeffrey	O'Hara	Assistant Principal
Jenny	Cianciola	Music Teacher	Timothy	Peet	Buildings & Grounds Sprvr
Joanna	D'Andrea	3rd Grade Teacher	Dee	Pelkey	Head Start Teacher
Tom	Darling	7/8 Teacher	Denise	Pike	Instructional Assistant
Dianne	Deforge	Instructional Assistant	Erika	Place	Instructional Assistant
Erin	Dolan	Special Educator	Nancy	Pollack	Curriculum Coordinator
Maria	Duryea	7/8 Teacher	Karen	Poulin	Special Educator
Cheryl	Eichen	Essential Skills Tchr K/4	David	Rast	K-4 Guidance Counselor
Yvonne	Epstein	Library Assistant	Luke	Rixon	Custodial Staff
Jo	Evelti	EEE Teacher	Ginny	Roberts	Mentor Coordinator
Cynthia	Fay	Music Teacher	Paul	Rocheleau	5th Grade Teacher
Sarah	Feussner	3rd Grade Teacher	Martha	Simmons	Instructional Assistant
Linda	Fortin	Kitchen Staff	Linda	Simpson	Kitchen Staff
Lydia	Fuller	Custodial Staff	Laura	Smith	Special Ed. Administrator
Angela	Galyean	6th Grade Teacher	Arlene	Sorgen	Home School Coordinator
Sharon	Gillette	Instructional Assistant	Barbara	Spaulding	7/8 Teacher
Marybeth	Giroux	Kitchen Staff	Cindi	Stanley	PE Teacher
Bob	Goudreau	Principal	Corinna	Stanley	Librarian
Jean	Hart	Essential Skills Tchr K/4	Lisa	Stanton	2nd. Grade Teacher
Stephen	Heney	7/8 Teacher	Catherine	Steirman	Instructional Assistant
Carol	Hinsdale	4th Grade Teacher	Diane	Terry	Instructional Assistant
Barb	Hodge	2nd Grade Teacher	Rachel	Thibault	Essential Skills Tchr 5/8
Sue	Hoepfner	Instructional Assistant	Shelley	Torrey	School Nurse
Jessica	Houriet	Part 2 After School Assist	Alice	Trageser	Art Teacher
Miranda	Johnson	Kindergarten Teacher	Debby	Tremblay	Administrative Assistant
Zalfa	Kasti	French Teacher	Alison	Wagner	Instructional Assistant
Maura	Kelley	Administrative Assistant	Kerri	Wallis	5th Grade Teacher
Erin	Kihm	Special Educator	Audrey	Walsh	Community Early Educator
Matt	Kihm	Computer Technician	Scott	Webb	Special Educator
Annette	Kimball	Custodial Staff	Michaela	Whitman	3rd Grade Teacher
Katherine	Knox	Essential Skills Tchr 5/8	Kay	Willette	Speech and Language
Betsy	Knox	Curriculum Coordinator	Jessica	Wilson	Technology Educator
Stephanie	Konowitz	7/8 Teacher	Katie	Wisse	School Psychologist
Elizabeth	Lach	Part 2 After School Assist	Joyce	Wright	5th Grade Teacher
Paul	Lasher	6th Grade Teacher			
Alyssa	Lasher	Kindergarten Teacher			
Michelle	Lass	1st Grade Teacher			
Deb	Lavalette	Student Svcs Secretary			

**Union Administration  
2012-2013**

**Chittenden South Supervisory Union**

Superintendent of Schools	Elaine F. Pinckney
Chief Operations Officer	Robert Mason
Director of Human Resources	Cindy Koenemann-Warren
Director of Curriculum, Assessment & Instruction	Molly McClaskey
Director of Budget and Finance	Michael Nadeau
Director of Student Support Services	Meagan Roy

**Champlain Valley Union High School**

Principal	Sean McMannon
Chittenden House Director	Robin Lauzon
Fairbanks House Director	Dan Shepardson
Nichols House Director	Jeff Evans
Snelling House Director	Katherine Riley
Special Education Administrator	Anna Couperthwait
Student Support Services Director	Patti Tomashot
Student Activities Director	Kevin Riell

**Hinesburg Community School**

Principal	Robert Goudreau
Assistant Principal	Jeffrey O'Hara
Special Education Coordinator	Laura Smith

# CHITTENDEN SOUTH SUPERVISORY UNION

## ASSESSMENTS/SERVICES

### Proposed Budget

#### Hinesburg School District

	Adopted 2009-2010	Adopted 2010-2011	Adopted 2011-2012	Adopted 2012-2013	Proposed 2013-2014
Office of the Supt.	\$ 85,643	\$ 86,254	\$ 86,443	\$ 94,077	\$ 107,934
SU Board					\$ 2,683
Human Resources	\$ 45,753	\$ 44,828	\$ 47,101	\$ 51,254	\$ 56,700
Fiscal Services	\$ 53,433	\$ 53,735	\$ 51,632	\$ 55,202	\$ 62,551
Student Services Admin.	\$ 7,666	\$ 7,779	\$ 8,433	\$ 7,674	\$ 9,771
<b>Summary - Core Services</b>	<b>\$ 192,495</b>	<b>\$ 192,596</b>	<b>\$ 193,609</b>	<b>\$ 208,207</b>	<b>\$ 239,639</b>
Technology	\$ 115,146	\$ 85,227	\$ 93,313	\$ 99,097	\$ 106,548
Early Learning Partnership		\$ 7,124	\$ 5,707	\$ 4,766	\$ 7,084
Courier Service	\$ 6,408	\$ -	\$ -	\$ -	\$ -
CY Program	\$ 15,775	\$ 7,614	\$ 7,900	\$ 8,071	\$ 22,421
Food Services	\$ 57,052	\$ 61,117	\$ 62,971	\$ 66,758	\$ 70,841
Transportation	\$ 264,907	\$ 267,511	\$ 214,816	\$ 200,216	\$ 239,744
Psychological Services	\$ 64,508	\$ 68,101	\$ 67,370	\$ 71,561	\$ 74,561
Occupational Therapy	\$ 22,849	\$ 23,763	\$ 24,011	\$ 26,287	\$ 27,669
CIS - Early Intervention	\$ 23,694	\$ 47,202	\$ 44,507	\$ 39,478	\$ 50,917
English Language Learners	\$ 35,241	\$ 31,952	\$ 31,270	\$ 31,926	\$ 35,016
Math Coordinators	\$ 8,458	\$ 8,564	\$ 8,659	\$ -	\$ -
<b>Summary - Purchased Services</b>	<b>\$ 614,038</b>	<b>\$ 608,175</b>	<b>\$ 560,524</b>	<b>\$ 548,160</b>	<b>\$ 634,801</b>
<b>TOTAL</b>	<b>\$ 806,533</b>	<b>\$ 800,771</b>	<b>\$ 754,133</b>	<b>\$ 756,367</b>	<b>\$ 874,440</b>



## WARNING

### CHAMPLAIN VALLEY UNION HIGH SCHOOL No. 15

**March 4, 2013 and March 5, 2013**

The legal voters of the Champlain Valley Union High School District No. 15 consisting of the towns of Charlotte, Hinesburg, Shelburne, and Williston are hereby notified and warned to meet at the Champlain Valley Union High School Room 142 on **Monday, March 4, 2013, at 5:00 p.m.** to transact any of the following business not involving voting by Australian ballot. Upon the conclusion of the business not involving Australian ballot, the meeting is to be adjourned and reconvened in the respective polling places hereinafter named for each of the above-referenced towns on **Tuesday, March 5, 2013 at 7:00 a.m.** at which time the polls will open, until **7:00 p.m.** at which time the polls will close, to transact any business involving voting by Australian ballot.

ARTICLE I: To elect the following officers and fix their compensation:

1. Moderator
2. Clerk
3. Treasurer

ARTICLE II: To hear and act upon the reports of the Union High School District Officers.

ARTICLE III: Shall the voters of the Champlain Valley Union High School District No. 15 authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year.

ARTICLE IV: Shall the voters of the Champlain Valley Union High School District No. 15 authorize the Board of School Directors to provide a mailed notice of availability of the Annual Report to residents in lieu of distributing the Annual Report?

ARTICLE V: Shall the Champlain Valley Union High School District No. 15 hold its 2014 Annual Meeting on Monday, March 3, 2014 at 5:00 p.m. to transact any business not involving voting by Australian ballot?

ARTICLE VI: To transact any other business proper to come before said meeting.

**MARCH 5, 2013**

### BALLOT QUESTIONS

ARTICLE VII: Shall the voters of the Champlain Valley Union High School District No. 15 appropriate Twenty Two Million, Thirty-Eight Thousand, Nine Hundred Forty-One Dollars (\$22,038,941) necessary for the support of its school for the year beginning July 1, 2013 and ending June 30, 2014.

ARTICLE VIII: Shall the voters of the Champlain Valley Union High School District No. 15 authorize the Board of School Directors to borrow money by issuance of notes not in excess of Two Hundred Ten Thousand Dollars (\$210,000) for the purpose of purchasing two (2) school buses?

ARTICLE IX: Shall the voters of the Champlain Valley Union High School District No.15 authorize the Board of School Directors to issue general obligation bonds or notes in the amount not to exceed Three Hundred Twenty-Eight Thousand,

Six Hundred Dollars (\$328,600) for the purpose of financing the District's share of the cost of making certain public improvements, viz Boiler Conversion, HVAC Controls Conversion and Lighting Upgrades to the Champlain Valley Union High School, the aggregate estimated cost of such improvements being the District's bonded indebtedness for such purposes estimated to be Three Hundred Twenty-Eight Thousand, Six Hundred Dollars (\$328,600).

ARTICLE X: Shall Champlain Valley Union School District No. 15 allocate its current fund balance, without effect upon the District tax levy, as follows: assign One Hundred Fifty-Four Thousand Dollars (\$154,000) of the school district's current fund balance as revenue for the 2013-2014 operating budget, and assign the remaining balance as revenue for future budgets?

Upon closing of the polls, the ballot boxes will be sealed, re-opened at Champlain Valley Union High School in the Town of Hinesburg, the ballots commingled and publicly counted by representative of the Boards of Civil Authority of the Towns of Charlotte, Hinesburg, Williston and Shelburne, under the supervision of the Clerk of Champlain Valley Union High School District No. 15.

The legal voters of Champlain Valley Union High School District No. 15 are further notified that voter qualification, registration and absentee voting relative to said special meeting shall be as provided in Sections 706u-706w of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Adopted and approved at a meeting of the Board of School Directors of Champlain Valley Union High School District No. 15 held on January 28, 2013. Received for record and recorded in the records of Champlain Valley Union High School District No. 15 on January 28, 2013.

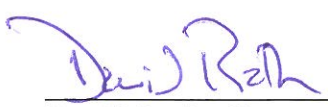
Said voters and persons warned, are further notified that voter qualifications, registration, absentee voting, and voter procedures shall be in accordance with Chapters 43 and 51 of Title 17 Vermont Status Annotated.

### Polling Places

The voters residing in each member district will cast their ballots in the polling places designated for their district as follows:

Charlotte	-	Charlotte Central School - Multi Purpose Room
Hinesburg	-	Hinesburg Town Hall - Upstairs
Shelburne	-	Shelburne Town Center Gymnasium
Williston	-	Williston Armory

Dated this 28<sup>th</sup> day of January, 2013.

  
David Rath, Chairman

  
Jonathan A. Milne, Clerk

Received for record and recorded prior to posting this 28<sup>th</sup> day of January, 2013.

  
Jonathan A. Milne, Clerk

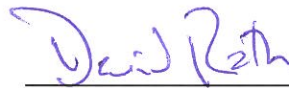
**WARNING**

**CHAMPLAIN VALLEY UNION HIGH SCHOOL No. 15**

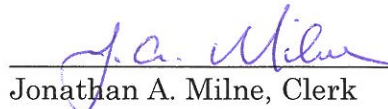
**March 4, 2013**

The legal voters of the Champlain Valley Union High School No. 15 consisting of the towns of Charlotte, Hinesburg, Shelburne, and Williston are hereby notified and warned that the Champlain Valley Union High School No. 15 will meet on **Monday, March 4, 2013**, at the Champlain Valley Union High School Room 142 at **5:00 p.m.** for the purpose of a public hearing on and for those items involving voting by Australian ballot on the succeeding day.

Dated this 28<sup>th</sup> day of January, 2013.

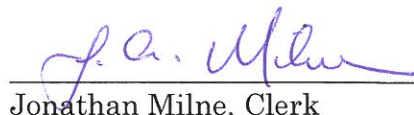


David Rath, Chairman



Jonathan A. Milne, Clerk

Received for record and recorded prior to posting this 28<sup>th</sup> day of January, 2013.



Jonathan Milne, Clerk



**Town of Hinesburg,  
10632 Route 116, Hinesburg, VT 05461  
[www.hinesburg.org](http://www.hinesburg.org)**

Town Chartered – June 24, 1762

Est. Population – 4,396

Total Acreage – 25,250

Registered Voters – 3,621    Grand List - \$5,086,148

Tax Rate - \$1.9246 (residential)  
\$1.9165 (non-residential)

Elevation Range – 300' at Lewis Creek 1700'  
at Town Forest near Hayden Hill

**Town of Hinesburg  
10632 Route 116  
Hinesburg, Vermont 05461**

**Presorted Standard  
US Postage PAID  
Hinesburg, Vermont  
Permit No. 12**

**\*\*ECRWSS\*\* Carrier  
Route Presort Postal  
Patron**

**Town of Hinesburg, Vermont  
Hinesburg Community School  
Annual Reports**

***Please bring this Report with you to all meetings!***

## CARPENTER-CARSE LIBRARY ADDENDUM TO INFORMATION IN THE TOWN REPORT

### ?? With the rise of eBooks, are people still reading books and using the library??

This is a question often posed to library personnel. The answer is “Yes!” Many people are wondering about the impact of the eReader’s popularity on library use. Free access to eBooks via the Carpenter-Carse website began in October, 2010. The number loaned from 7/2011 – 6/2012 was 310; it is not a small number, and it is growing fast. However, this compares to 28,850 printed books loaned. Many library patrons report that they enjoy reading both print and eBooks, and purchase eBooks. We expect eBooks to continue to grow in popularity. With an eye on changing book formats, we will plan to serve the needs of readers in the years ahead.

People are visiting the library in increasing numbers. We will continue to offer a variety of popular services such as programs, computer access and art exhibits, as well as meeting room space.

### A SNAPSHOT OF LIBRARY SERVICES & USE ~ CHANGES OVER 5 YEARS

- 6.4% increase      Print collection size: 25,580; all other media: 3,056. Total: 28,636 items as of June 2012
- 16% increase      Total patron visits to the library annually: 23,400 as of June 2012
- 27.8% increase      Overall circulation of books/media: from 34,674 in 2007/08 to 44,322 June 2012, (a 9.6% increase over 1 year)
- 5 ½ years ago our library moved all records to a Koha open-source catalog and lending system. Now we are part of the Vermont Koha system of 35 member libraries, with a patron database of 50,000 active patrons, sharing 605,000 cataloged items and an annual circulation of all media of around 1 million!

### Library Programs for Adults

The Library offered some outstanding programs **during fiscal 2011-12**, often showcasing the talents and expertise of local residents:

- “Life in Chittenden County” a Vermont history program presented by Gill Coates
- “The Dirty Life: on farming, food and love” with author Kristin Kimball
- Scrapbooking workshops presented by Margaret Spivack.
- “Kitchen Gardens” with Julie Rubaud - oodles of information on growing
- A college search program with excellent information for young adults and their parents offered by Nancy Milne.
- “Public Meltdown” a program on Vermont Yankee presented by Hinesburg author Richard Watts.
- “The Mills of Mechanicsville” A local history program to commemorate the 250 yr. birthday of Hinesburg’s Town Charter, including lecture and fabulous photograph exhibit on Hinesburg’s mill history. Our appreciation to Ann Thomas and Suzanne Richard for presenting this memorable event.
- Three lovely art exhibits and many glass case collections also engaged library patrons.



### **Carpenter-Carse Library Building & Grounds News**

Library staff and trustees concentrated on some major improvements to the interior of the library in 2011-12. In November we added a new water line from the library shut-off, connecting with a town line. In January we had new CFL exterior lighting installed and completed the largest project of the year – new carpeting. Beautiful new carpet squares were installed in the main library space and in the Community Room. We purchased two quality easy chairs for the main space. Later in the year we had the Community Room painted in warm new colors. Planning for the carpeting job was complicated by a concrete slab moisture problem that necessitated the use of special glue. The project was delayed, and made scheduling of library programs difficult for months; we also planned around the painting project. However, our patrons were delighted to say goodbye to the badly rippled 1997 carpet and to spend time in more attractive surroundings. Now Library users often express to Staff their appreciation of the library's warm and inviting feel and tell us that we have the friendliest, most helpful staff around. A function of public libraries is to be hospitable, so we consider that we have had some measure of success when our patrons give us positive feedback about their library experiences.