

# Hinesburg, Vermont Annual Report



**Fiscal Year July 1, 2012 to June 30, 2013**  
**Town Meeting-Monday, March 3, 2014**  
**CVU Auditorium 7:00 pm**  
**Australian Ballot Voting-Tuesday, March 4, 2014**  
**Town Hall 7:00 am-7:00 pm**





## *A Year in Review*



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### On the Cover:

"*Tractor Study III*" – Colored Pencil drawing (detail) by Jean Carlson Masseau depicting her neighbor, Len Duffy baling hay. Jean is an illustrator, fine artist and teacher living on Silver Street in Hinesburg. More work may be seen on her website [www.jcmasseau.com](http://www.jcmasseau.com). Her studio is open to visitors anytime by calling ahead (482-2407) to see watercolor paintings, limited edition prints, photography and drawings. A very special thanks goes to Jean for allowing us to display her beautiful artwork on the cover of this year's Town Report.

## **Appointed Officials**

(P=Paid Staff; V=Volunteer)

### Affordable Housing Committee (V)

Rocky Martin, Chair  
George Bedard  
John Bethune  
Carl Bohlen  
Andrea Brainard  
Amelia Norris  
Julie Pierson  
Dale Wernhoff  
Bruce Wheeler

### Agency Request Review Committee (V)

Kate Dodge, Co-Chair  
Amanda Van Vranken, Co-Chair  
Sue Marino  
Kristin Miskavage  
Kathleen Newton  
Kate Schubart

### Animal Control Officer (P)

Ed Waite

### Assistant Town Clerk (P)

Cheryl Hubbard

### Board of Civil Authority (V)

Justices of the Peace  
Selectboard

### CCRPC (V)

Andrea Morgante  
Joe Colangelo

### Community Resource Center (P)

Laura Hoopes

### CSWD Representative (V)

Lynn Gardner

### Conservation Commission (V)

Bill Marks, Acting Chair  
Meg Handler  
Alison Lesure

### Constable (V)

Stephen Gutierrez

### Director of Buildings & Facilities (P)

Rocky Martin

### Development Review Board (V)

Zoë Wainer, Chair  
Dennis Place, Vice-Chair  
Kate Myhre, Clerk  
Ted Bloomhardt  
Richard Jordan  
Sarah Murphy  
Greg Waples  
Bill Moller, Alternate  
Andrea Bayer, Alternate

### E-9-1-1/Special Projects Coordinator (P)

Renae Marshall

### Economic Development Committee (V)

Joe Colangelo, Chair  
Michael Bissonette  
Andrew Frost  
Steve Gladstone  
Melissa Levy  
Matt Sayre  
Heidi Simkins

### Energy Committee (V)

Chuck Reiss, Chair  
Katelin Emerson  
Carrie Fenn  
Hannah Jackson  
Ray Keller  
John Pacht

### Fence Viewers (V)

Pam Durda  
Susan Johnson  
Suzanne Kneller

### Fire Chief & Emergency Manager (P)

Al Barber

### Forest Fire Warden (P)

Ed Waite

### Highway Department (P)

Michael Anthony, Road Foreman  
Tom Boivin  
Josh Martell  
Lee Fortin



Inspector of Lumber, Shingles & Wood (V)

Norman Smith

Lake Iroquois Recreation District Rep (V)

Michelle Fischer

Lister Assistant (P)

Marie Gardner

Planning Commission (V)

Joe Iadanza, Chair

Bob Linck, Vice-Chair

Kyle Bostwick

Grace Ciffo

Timothy Clancy

Maggie Gordon

Rolf Kielman

Aaron Kimball

Dennis Place

Planning & Zoning Director (P)

Alex Weinhausen

Police Department (P)

Frank Koss, Chief

Caleb Casco, Sergeant

Anthony Cambridge

Cameron Coltharp

Brian Fox

Joshua Mesec

Susan Albert

Ken Marcelle

Deb Koss, Administrative Assistant

Doug Olufsen, Volunteer

Recreation Commission (V)

Frank Twarog, Chair

Kevin Cheney

Justin Daniels

Shannon Emmons

Tom Giroux

Recreation Coordinator (P)

Jennifer McQuin

Route 116 Corridor Study (V)

Rob Bast

Tyler Billingsly

Schuyler Jackson

Rolf Kielman

Frank Koss

Andrea Morgante

Dennis Place

John Roos

Cathy Ryan

Sidewalk Maintainer (P)

Tom Ayer

Town Administrator & Road Commissioner (P)

Joe Colangelo

Town Forest Committee (V)

Steve Russell, Chair

Pat Mainer, Secretary

Brent Francis

Chris Haviland

Stewart Pierson

Mike Potvin

Paul Wieczorek

Town Report Assistant (P)

Renae Marshall

Town Service Officer (V)

Ginny Roberts

Trails Committee (V)

Stewart Pierson, Chair

Lenore Budd, Vice-Chair

George Dameron

Michelle Fischer

James Goldsmith

Ray Mainer

Susan Rusten

Jane Sheldon

Peter Van Vranken

Tree Warden (V)

Paul Wieczorek

Village Steering Committee (V)

Rolf Kielman, Chair

Jeff French, Recording Secretary

Michael Buscher

Catherine Goldsmith

Jane Starkweather

Water & Wastewater (P)

Kayhon Bahar, Operator

CJ Hinchman, Operator

Website Manager (P)

Aaron Kimball

Weigher of Coal (V)

Steve Russell

Zoning Administrator (P)

Peter Erb

## Elected Officials

### Cemetery Trustees

Tom Giroux – 3 years, 2016  
Glenn Place – 3 years, 2014  
Bradley Wainer – 3 years, 2015

### Delinquent Tax Collector

Melissa Ross – 1 year, 2014

### Grand Juror

E.M. Bud Allen – 1 year, 2014

### Justices of the Peace

Maureen Barnard – 2 years, 2014  
Ken Brown – 2 years, 2014  
Gill Coates – 2 years, 2014  
Mary Crane – 2 years, 2014  
Landon Dennison – 2 years, 2014  
Sheila Dodd – 2 years, 2014  
Lynn Gardner – 2 years, 2014  
Tom Giroux – 2 years, 2014  
Mary Hurlie – 2 years, 2014  
Bill Lippert – 2 years, 2014  
Vicki Matthews – 2 years, 2014  
Marge Sharp – 2 years, 2014

### Library Trustees

Katherine Kjelleren – 3 years, 2014 – Chair  
Susan Abell – 3 years, 2014  
Brian Dunlop – 3 years, 2016  
Darcelene Lewis/Wedge – 3 years, 2015  
Marianna Holzer – 3 years, 2016  
Heather Roberts – 3 years, 2015  
Edward Sengle – 3 years, 2015  
Jane Starkweather – 3 years, 2014  
Vacant – 2 years remaining of a 3-year term, 2016

### Listers

Marie Gardner – 3 years, 2015  
Vacant – 3 years, 2016  
Vacant – 3 years, 2014

### Peck Estate

Gill Coates – 3 years, 2014  
Kristy McLeod – 3 years, 2016  
Frank Twarog – 3 years, 2015

### Representative to the VT Legislature

William Lippert – 2 years, 2014

### Selectboard

Jonathan Trefry – 3 years, 2016 – Chair  
Michael Bissonette- 3 years, 2014  
Thomas Ayer – 2 years, 2014  
Andrea Morgante – 2 years, 2015  
Phil Pouech – 3 years, 2015

### School Director (CVU)

Lia Cravedi – 3 years, 2014  
Ray Mainer – 3 years, 2016

### School Director (HCS)

Keith Roberts – 3 years, 2016 - Chair  
William Baker – 2 years, 2015  
Kathy Beyer – 2 years, 2014  
Lisa Falcone Coffin – 3 years, 2014  
Colleen MacKinnon – 3 years, 2015

### School Moderator

Dena Monahan – 1 year, 2014

### Town Agent

E.M. Bud Allen – 1 year, 2014

### Town Clerk & Treasurer

Melissa Ross – 3 years, 2014

### Town Moderator

Joseph Fallon – 1 year, 2014



## **TOWN MEETING PROCEDURES**

Town Meetings are truly “the peoples meeting”, and are run by members of the Town’s voting assembly with the help of a moderator. The legislature requires that the meeting be run by “Robert’s Rules of Order”, some of which are described below. (We use the words “Article Three” to give examples of proper motions).

### **Motions**

All articles must be placed on the floor for discussion by a “motion to adopt”, and a “second” from another person. The usual way this is done is with the words, “Mr./Madam Moderator, I move we adopt Article Three.” (If the moderator requests you give your name, please do so.) Motions should be made in the affirmative.

If a voter wishes to make a motion or offer an opinion, they need to raise their hand and wait to be called upon (recognized) by the moderator. Speaking in a voice loud enough to be heard by all, any remarks should be addressed to the moderator only, and should not be personal in nature. All questions/opinions should be limited to the subject being discussed at the time, and each speaker should offer their opinion one time only on the given subject until all others have had a chance to speak.

After discussion appears to be over, the moderator will “call the question” by saying, “Are you ready to vote on Article Three?” Voters should try to avoid making a motion to call the question to limit discussion. Remember that Town Meeting comes only once a year, and everyone has a right to be heard.

### **Amendments**

Amendments to a main motion can be made by a voter saying, “I move we amend Article Three to read...” and stating exactly how (s)he believes the amendment should read. Any motion for amendment needs to be seconded. Theoretically, there is no limit to the number of amendments that can be made to an article, provided they are reasonable and germane (closely related to the main motion). An amendment may itself be amended only once. Voting will take place on the amendment first, and then on the main motion.

Any article may be amended, including town and school budgets, and many money related articles. Amending a budget item may sometimes be better than voting it down. An article may be reconsidered before the next one is moved.

### **Voting**

Voting can be done in three ways:

Voice: “all in favor of Article Three, say aye, all opposed, “no”.

Standing vote: If the moderator feels the voice vote was close, or if any voter calls for a “division of the assembly”, people who voted either way must stand and be counted.

Secret Ballot: Seven (7) voters may request the vote to be taken by secret ballot, the most time consuming and most accurate method.

### **Other Important Points**

If a voter has a valid reason to postpone an article, they may request a postponement to a certain time by saying, “Mr. Moderator, I move to postpone Article Three until...” (after another article, at a specific time, etc.)

Tabling a motion is not recommended at Town Meeting. Postponing to a definite time may accomplish what is needed. However, you are always within your rights to use any legal and appropriate motion at any time.

Passing Over does not exist in Robert’s Rules of Order. All articles should be given consideration, and if a voter feels that an article is inappropriate, the best method is to bring it to the floor in the usual way, and hope it is voted down. If any voter feels an article is inappropriate, contradictory, or confusing, it can be postponed indefinitely. This procedure requires a majority vote, is debatable, but not amendable.

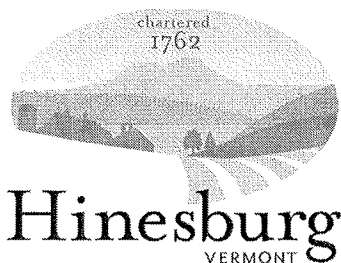
Any voter stating, “I object to consideration of Article Three” can eliminate an article from consideration. This should be stated before the debate, and does not require a second, is not debatable or amendable. A two-thirds vote against consideration is required to sustain this motion.

### **Non-Voters**

Only registered voters may speak and vote at their Town Meeting. If the assembly wishes to hear from a non-voter, it can suspend the rules: “I move we suspend the rules for Article Three”. This motion may not be amended or debated, and requires a 2/3 vote.

### **2014 Order of Proceedings**

Open Town Meeting to discuss all Articles will be held on Monday March 3, 2014, at 7:00 PM in the CVU Auditorium. Australian ballot voting for Articles will be on Tuesday, March 4, 2014, at the Town Hall, from 7:00 AM to 7:00 PM



# TOWN MEETING WARNING

## Town of Hinesburg, Vermont

The legal voters of the Town of Hinesburg, Vermont are hereby warned and notified to meet at the Champlain Valley Union High School auditorium, in said Town of Hinesburg, Monday evening March 3, 2014 at 7:00PM to transact business on all articles except Article 1 which will be voted upon by Australian Ballot Tuesday, March 4, 2014 at Town Hall in said Town of Hinesburg. Polls will be open at 7:00AM and close at 7:00PM. The March 3, 2014 meeting to be adjourned to the Town Hall in said Town of Hinesburg at 9:00AM March 4, 2014, if necessary, to act on any business left unfinished when met.

ARTICLE 1: To elect the necessary town and school district officers by Australian Ballot Tuesday, March 4, 2014 (see Officers for Election list in the Town Report).

ARTICLE 2: To hear the reports of Town of Hinesburg officers and take action thereon.

ARTICLE 3: Shall the Town approve a General Government budget of \$1,391,612, with the estimated sum of \$1,098,454 appropriated from property taxes to defray the general government expenses of the Town?

ARTICLE 4: Shall the Town approve a Highway Department budget of \$874,880, with the estimated sum of \$678,539 appropriated from property taxes to defray the highway expenditures of the Town?

ARTICLE 5: Shall the Town approve the Hinesburg Community Police Department budget of \$595,355 with the estimated sum of \$516,791 appropriated from property taxes to defray the police expenditures of the Town?

ARTICLE 6: Shall the Town approve the Carpenter – Carse Library Town allocation of \$200,318, with the estimated sum of \$187,626 appropriated from property taxes to defray the library allocation from the Town?

ARTILCE 7: Shall the Town appropriate the sum of \$2,500, with the estimated sum of \$2,342 appropriated from property taxes, for the purpose of obtaining options and/or the acquisition of lands, or those rights in land, which would preserve open space and natural resources, any unexpended portions of such sum be placed in the Land Preservation Fund?

ARTICLE 8: Shall the Town appropriate the sum of \$600, with an estimated sum of \$562 appropriated from property taxes, to the Lake Iroquois Recreation District?

ARTICLE 9: Shall the Town appropriate the sum of \$29,400, with the estimated sum of \$27,537 appropriated from property taxes, to be distributed as specifically designated to the following agencies and organizations?

Women Helping Battered Women	\$1,800
VT Center for Independent Living	\$200
Community Resource Center	\$11,000
Visiting Nurses Association	\$6,000
COTS	\$750
Champlain Valley Agency on Aging	\$2,000



Vermont CARES	\$200
Howard Center	\$800
Chittenden County Emergency Food Shelf	\$500
Chittenden County Community Action	\$1,500
Hinesburg Rides	\$1,750
Maple Leaf Farm	\$1,500
Hope Works	\$200
Vermont Red Cross	\$200
Prevent Child Abuse Vermont	\$500
Hinesburg Senior Meal Site	\$500
	<u>\$29,400</u>

ARTICLE 10: Shall the voters authorize the Selectboard to furnish the Town of St. George fire protection and first response coverage for the amount equivalent to 15% of the Town of Hinesburg's total FY2013-FY2014 operating budget for fire and first response, estimated at the sum of \$30,000?

*(If Articles 3 – 10 are approved as presented, total general fund expenditures of \$3,072,060 will be required with the estimated amount of \$2,511,851 to come from property tax revenue)*

ARTICLE 11: Shall voters authorize the Selectboard to borrow money when needed to meet current expenses and indebtedness of the Town of Hinesburg?

ARTICLE 12: Shall voters authorize the payment of real and personal property taxes for the fiscal year ending June 30, 2015 payable in full to the Town of Hinesburg in one (1) installment, with the due date being November 15, 2014? Any and all payments received in the Town Treasurer's Office later than midnight on November 15, 2014 will be considered delinquent and will be subject to the collection of interest at the rate of 1% per month or fraction thereof for the first three (3) months and thereafter at the rate of 1 ½ % per month or fraction thereof.


ARTICLE 13: Shall voters authorize the elimination of the Office of Lister and replace it with a professionally qualified assessor appointed by the Selectboard who shall have the same powers, discharge the same duties, proceed in the discharge thereof in the same manner, and be subject to the same liabilities as are prescribed for listers or the Board of Listers under the provisions of Title 32? (Article 13 requires a ballot vote from the floor at Town Meeting)

ARTICLE 14: Shall voters authorize the exemption of municipal taxes on net-metered systems under 32 V.S.A §3845(b)?

ARTICLE 15: To transact any other business proper to be brought before said meeting.

Signed, dated, recorded and posted this 27<sup>th</sup> Day of January, 2014, as attested to by:


  
Jonathan S. Trefry,  
Selectboard Chair

  
Michael Bissonette,  
Selectboard

  
Andrea Morgante,  
Selectboard

Phil Pouech,  
Selectboard

  
Tom Ayer,  
Selectboard

  
Melissa B. Ross,  
Clerk/Treasurer

# Proposed Fiscal Year 2015 Hinesburg General Fund Budget Narrative

By: Joe Colangelo, Town Administrator

Hinesburg voters have an opportunity to discuss the proposed \$3,072,060 town budget during Town Meeting night Monday, March 3, 2014, at Champlain Valley Union High School's auditorium. This proposed budget is 1.4% greater than the FY2014 budget and adds \$42,200 to the town's spending plan. A 0.85¢ property tax-rate increase is anticipated. The table below illustrates the outcome that increase would have on Hinesburg property tax payers.

<u>Homestead Value</u>	<u>Per Each \$100,000 of Assessed Value</u>
Anticipated FY2015 Tax Bill (Municipal)	\$485
Tax Bill Increase from FY2014 to FY2015	\$8
FY2014 Education Tax Bill	\$1,545
Estimated FY2015 Total Hinesburg Tax Bill	\$2,032

The entire budget is spread across 8 articles (Article 3 – 10) and each article is presented, discussed, and voted on independently via floor vote at Town Meeting. This narrative references figures found in the FY2015 line-item budgets (revenue, expenditure, capital) which are on-line, in the Annual Report, and at Town Hall. Not all changes to the budget are discussed below; only some of the most significant.

## **General Government Budget (Article 3):**

The general government budget represent 45% of the total Hinesburg municipal budget and requires \$1,106,802 in property tax revenue to fully fund the proposed \$1,391,612 budget. The FY2015 general government budget is \$110,449 greater than FY2014's. Listed below are highlighted features of the general government budget:

<u>Homestead Value</u>	<u>Per Each \$100,000 of Assessed Value</u>
Anticipated FY2015 Tax Bill for General Gov't	\$212
Increase/(Decrease) for General Gov't FY14 - 15	\$24

- **Selectboard** – General legal fees show a decrease in \$5,000; this line-item was increased last year by \$5,000 partially due to additional legal resources needed to defend the DRB's Hannaford decision.
- **Town Administrator** – Wages show a decrease because a greater share of the Town Administrator and Administrative Assistant's wages are now paid for by the water/wastewater department.
- **Clerk/Treasurer** – Professional services are up \$3,500 because of November's national election.
- **Planning & Zoning** – \$10,000 extra is proposed to contract with the regional planning commission for professional planning services. The special projects line includes \$6,000 for storm water planning and \$2,500 for 2016 Town Plan preparations are in the budget, which is a decrease of \$6,500 from FY2014.
- **Lister's** – The Lister's budget shows a reallocation of wages because the only paid staff in that department is the Lister's Assistant. A \$2,700 increased need for professional services is anticipated in FY2015.
- **Buildings & Facilities** – The Director of Buildings & Facilities is now the day-to-day supervisor of the water/wastewater department so a greater percentage of his wages will be paid from that fund. Building Repair & Maintenance increased by \$11,000 and includes funds to refinish the Main Hall floor, hang and repair curtains, paint the interior of Town Hall, and replace the first floor's emergency exit door.
- **Town Hall Technology** – This portion of the budget is down \$8,300 because there is no continued need for GIS training and the Town Hall server was replaced last year.
- **Fire & First Response** – An additional \$14,500 is presented for volunteer stipends, Fire Chief pay increased to \$7,000 annually, \$5,400 increase to fire dispatching services, and medical supplies increased \$4,500.
- **Recreation** – The \$5,000 decrease in the recreation budget is nearly completely contributed to the decision not to fund a storage facility in the Recreation and Buildings & Facilities capital budgets.
- **Debt Service** – The Town's long-term debt service shows a \$65,000 increase in FY2015 due to the start of the repayment of the 30-yr bond for the new police department.



#### Hinesburg Highway Budget (Article 4):

The highway budget represents 28% of Hinesburg's municipal budget and requires property tax revenue of \$683,696 to support the total expenditures of \$874,880. Hinesburg's Highway Department budget proposed for FY2015 is a \$46,625 decrease from the current year. Listed below are the highlighted features.

<u>Homestead Value</u>	<u>Per Each \$100,000 of Assessed Value</u>
Anticipated FY2015 Tax Bill for General Gov't	\$130
Increase/(Decrease) for General Gov't FY14 - 15	\$(9)

- **General Highway** – \$9,000 has been budgeted for master-planning work for a new Town Highway Garage.
- **Summer Highway** – \$10,000 has been reduced from Dust Control.
- **Highway Capital** – The Selectboard continues to advocate for a plan to repave 2.3 miles of roads each year; the highway equipment capital fund shows a reduction of \$51,500 because the town opted to use proceeds from the sale of an old truck to offset the first year lease-payment of a new dump truck. The Selectboard opted not to continue saving \$15,000/yr for the future replacements of the Case Tractor, chipper, and one-ton.

#### Hinesburg Community Police Department (Article 5):

Hinesburg's police department makes-up 19% of Hinesburg's municipal budget. \$516,791 in property tax revenue is required to fully fund the department's total budget of \$572,750. FY2015's budget is down \$22,600.

<u>Homestead Value</u>	<u>Per Each \$100,000 of Assessed Value</u>
Anticipated FY2015 Tax Bill for General Gov't	\$100
Increase/(Decrease) for General Gov't FY14 - 15	\$(7)

- **Capital Transfer** – Reduction of \$17,000 in transfers to the capital fund due to lease-financing of cruisers being pushed back 1 full year.
- **Police Operating Budget** – \$8,600 reduction in employee benefits and an additional \$5,000 realized by switching from a T1 line to DSL.

#### Library, Land Preservation, and Agency Funding (Articles 6, 7, 8, 9, 10):

<u>Homestead Value</u>	<u>Per Each \$100,000 of Assessed Value</u>
Anticipated FY2015 Tax Bill for General Gov't	\$42
Increase/(Decrease) for General Gov't FY14 - 15	\$(0)

- **Library** – The \$200,318 request of the Carpenter – Carse Library Trustee's is \$5,525 more than the current year. The most significant increase to their budget is a \$3,000 increase to staff wages. The Library also anticipates receiving \$3,000 less from outside income sources.
- **Land Preservation** – The Selectboard recommends reducing this years' annual contribution to the Land Preservation Fund by \$5,000.
- **Agency Request Review Committee** – Hinesburg's Agency Request Review Committee's recommendation to the Selectboard included a \$456 increase from the current year.
- **St. George Fire Protection** – Hinesburg has provided St. George with fire and first response coverage for a number of years. The total annual invoice to St. George is equivalent to 15% of Hinesburg's fire and first response operating budget of the previous year. For FY2015 we anticipate receiving \$5,500 more than FY2014.

**ANNUAL TOWN AND SCHOOL DISTRICT MEETING  
LIST OF OFFICERS FOR ELECTION  
HINESBURG, VERMONT  
March 4, 2014**

**FOR BOARD OF SELECTMEN  
(2-year term)  
Thomas A. Ayer**

**FOR BOARD OF SELECTMEN  
(3-year term)  
Michael Bissonette**

**DELINQUENT TAX COLLECTOR  
(1-year term)  
Melissa B. Ross**

**TOWN CLERK & TREASURER  
(3-year term)  
Melissa B. Ross**

**LISTER  
(3-year term)**

**TOWN MODERATOR  
(1-year term)  
Joseph D. Fallon, Esq.**

**TOWN AGENT  
(1-year term)  
E. M. "Bud" Allen**

**GRAND JUROR  
(1-year term)  
E. M. "Bud" Allen**

**CEMETERY TRUSTEE  
(3-year term)  
Glenn A. Place**

**PECK ESTATE TRUSTEE  
(3-year term)  
Gill Coates**

**LIBRARY TRUSTEE  
(3-year term) Vote for not more than 3  
Susan E. Abell  
Katherine L. Kjelleren  
Paul Lamberson**

**SCHOOL DISTRICT OFFICERS**

**SCHOOL MODERATOR  
(1-year term)**

**HINESBURG COMMUNITY SCHOOL  
DIRECTOR  
(2-year term)  
Kathy Beyer**

**HINESBURG COMMUNITY SCHOOL  
DIRECTOR  
(3-year term)  
Stacy Riley**

**SCHOOL DIRECTOR (CVU)  
(3-year term)  
Lia Cravedi**



## FY 2015 General Fund - Budget Summary

<u>Budget Summary</u>	<u>Budget 14</u>	<u>Budget 15</u>	<u>Change</u>	<u>% Total</u>
<b>Revenue</b>				
Property Tax	2,438,612	2,511,851	73,239	82%
State Land Payments	75,300	75,300	0	2%
Liquor Licenses	600	600	0	0%
Dog Fees	3,000	3,000	0	0%
Zoning	33,500	42,500	9,000	1%
Marriage Licenses	300	300	0	0%
DMV Renewal Fees	800	800	0	0%
State Highway Aid	132,000	132,000	0	4%
Recording Fees	54,000	54,000	0	2%
Photocopy Income	5,000	5,000	0	0%
St. George Contract	24,447	30,000	5,553	1%
Judicial Fees	21,000	21,000	0	1%
Recreation	45,800	45,800	0	1%
Interest/Investment Income	2,000	2,000	0	0%
Cemetery	1,000	1,000	0	0%
Miscellaneous	0	4,409	4,409	0%
Applied Fund Balance	192,500	142,500	(50,000)	5%
Total Revenue	3,029,860	3,072,060	42,200	100%
<b>Expenditures</b>				
General Government				
Selectboard	58,250	55,750	(2,500)	2%
Town Administrator	117,048	113,100	(3,948)	4%
Clerk/Treasurer	143,587	150,549	6,962	5%
Planning & Zoning	220,497	231,320	10,823	8%
Lister	42,750	40,950	(1,800)	1%
Buildings & Facilities	140,973	127,840	(13,133)	4%
Fire & Rescue	198,198	238,600	40,402	8%
Recreation	100,370	95,163	(5,207)	3%
Town Hall Technology	45,551	37,250	(8,301)	1%
Conservation Commission	8,600	8,600	0	0%
Public Health	800	800	0	0%
Cemetery	31,447	31,447	0	1%
Debt Service	15,000	80,000	65,000	3%
Insurance	100,000	118,000	18,000	4%
County Tax	22,000	24,000	2,000	1%
CCTA	36,092	38,243	2,151	1%
Total General Government	1,281,163	1,391,612	110,449	45%
Highway	921,505	874,880	(46,625)	28%
Police	595,355	572,750	(22,605)	19%
Library	194,793	200,318	5,525	7%
Agency Funding	28,944	29,400	456	1%
Preservation Fund	7,500	2,500	(5,000)	0%
Lake Iroquois Beach	600	600	0	0%
Total Expenditures	3,029,860	3,072,060	42,200	100%





## FY2015 General Fund Budget Tax Payer Impact - Estimated

Department	Tax Revenue Needed	% Total	Tax Bill per 100K
Selectboard	\$ 51,280	0.45%	\$ 9.91
Town Administrator	\$ 104,492	0.92%	\$ 20.20
Clerk/Treasurer	\$ 72,067	0.64%	\$ 13.93
Planning & Zoning	\$ 166,750	1.47%	\$ 32.23
Listers	\$ 37,307	0.33%	\$ 7.21
Buildings & Facilities	\$ 118,050	1.04%	\$ 22.82
Hinesburg Fire & Rescue	\$ 191,875	1.69%	\$ 37.09
Recreation Commission	\$ 45,417	0.40%	\$ 8.78
Town Hall Technology	\$ 34,263	0.30%	\$ 6.62
Conservation Commission	\$ 7,910	0.07%	\$ 1.53
Public Health	\$ 736	0.01%	\$ 0.14
Cemetery	\$ 28,926	0.26%	\$ 5.59
Debt Service	\$ 73,586	0.65%	\$ 14.22
Insurance	\$ 108,539	0.96%	\$ 20.98
County Tax	\$ 22,076	0.19%	\$ 4.27
CCTA Funding	\$ 35,177	0.31%	\$ 6.80
<b>Total General Government</b>	<b>\$ 1,098,454</b>	<b>9.69%</b>	<b>\$ 212.31</b>
Hinesburg Highway Department	\$ 678,539	5.98%	\$ 131.15
Hinesburg Community Police	\$ 516,791	4.56%	\$ 99.89
Library	\$ 187,626	1.65%	\$ 36.27
Agency Funding	\$ 27,537	0.24%	\$ 5.32
Hinesburg Preservation Fund	\$ 2,342	0.02%	\$ 0.45
Lake Iroquois Beach	\$ 562	0.00%	\$ 0.11
<b>Total Municipal Property Tax</b>	<b>\$ 2,511,851</b>	<b>22.15%</b>	<b>\$ 485.40</b>
<b>Total Education Tax Rate**</b>	<b>\$ 8,826,380</b>	<b>77.85%</b>	<b>\$ 1,546.70</b>
<b>Total Hinesburg Property Tax Rate</b>	<b>\$ 11,338,231</b>	<b>100.00%</b>	<b>\$ 2,032.10</b>

**\*\* Uses Education Tax Rate Adopted for FY2014 as Estimate**



**Town of Hinesburg, VT FY2015 General Fund Budget**

	<b>Accounting</b>	<b>Item</b>	<b>Budget 13</b>	<b>Actual 13</b>	<b>Budget 14</b>	<b>Budget 15</b>	<b>Change</b>
1							
2		<b>Revenue</b>					
3		<b>Property Tax</b>					
4	440 -	2000 - Property Tax	2,373,673	2,404,232	2,422,612	2,495,851	73,239
5	440 -	2000 - Delinquent Tax Int.	16,000	22,145	16,000	16,000	0
6		<b>TOTAL</b>	<u>2,389,673</u>	<u>2,426,377</u>	<u>2,438,612</u>	<u>2,511,851</u>	<u>73,239</u>
7		<b>State Land Payments</b>					0
8	440 -	2032 - PILOT	7,000	7,433	7,000	7,000	0
9	440 -	2032 - Current Use	50,000	62,731	50,000	50,000	0
10	440 -	2032 - Act 60 Listing	16,400	16,724	16,400	16,400	0
11	440 -	2032 - Act 60 Listing	1,900	1,858	1,900	1,900	0
12	440 -	2032 - Lister Education	0	50	0	0	0
13		<b>TOTAL</b>	<u>75,300</u>	<u>88,796</u>	<u>75,300</u>	<u>75,300</u>	0
14		<b>Liquor Licenses</b>					0
15	440 -	2101 - Licenses	600	900	600	600	0
16		<b>TOTAL</b>	<u>600</u>	<u>900</u>	<u>600</u>	<u>600</u>	0
17		<b>Dog Fees</b>					0
18	440 -	2120 - Dog License Sales	3,000	2,765	3,000	3,000	0
19	440 -	2120 - Dog Fines & Charges	0	400	0	0	0
20		<b>TOTAL</b>	<u>3,000</u>	<u>3,165</u>	<u>3,000</u>	<u>3,000</u>	0
21		<b>Zoning</b>					0
22	440 -	2121 - Building Permits	25,000	29,771	25,000	31,500	6,500
23	440 -	2121 - DRB Applications	7,000	9,383	7,000	9,000	2,000
24	440 -	2121 - Calendar Sales	0	0	0	0	0
25	440 -	2121 - Bianchi	1,500	2,550	1,500	2,000	500
26		<b>TOTAL</b>	<u>33,500</u>	<u>41,704</u>	<u>33,500</u>	<u>42,500</u>	<u>9,000</u>
27		<b>Marriage Licenses</b>					0
28	440 -	2123 - Marriage / CU License	300	300	300	300	0
29	440 -	2123 - Marr/CU License State	0	0	0	0	0
30		<b>TOTAL</b>	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>	0
31							

32	Accounting	Item	Budget 13	Actual 13	Budget 14	Budget 15	Change
33	<b>State Highway Aid</b>						<u>0</u>
34	440 -	2232 - State Highway Aid	132,000	137,426	132,000	132,000	<u>0</u>
35		<b>TOTAL</b>	<u>132,000</u>	<u>137,426</u>	<u>132,000</u>	<u>132,000</u>	<u>0</u>
36	<b>Recording Fees</b>						<u>0</u>
37	440 -	2310 - Recording Fees	48,000	55,513	48,000	48,000	<u>0</u>
38	440 -	2310 - Rec. Restoration Fees	6,000	6,248	6,000	6,000	<u>0</u>
39		<b>TOTAL</b>	<u>54,000</u>	<u>61,761</u>	<u>54,000</u>	<u>54,000</u>	<u>0</u>
40	<b>Photocopy Income</b>						<u>0</u>
41	440 -	2350 - Photocopy Income	5,000	6,031	5,000	5,000	<u>0</u>
42		<b>TOTAL</b>	<u>5,000</u>	<u>6,031</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>
43	<b>Misc. Clerk Fees</b>						<u>0</u>
44	440 -	2390 - Misc. Clerks Fees	800	4,029	800	800	<u>0</u>
45		<b>TOTAL</b>	<u>800</u>	<u>4,029</u>	<u>800</u>	<u>800</u>	<u>0</u>
46	<b>St George Contract</b>						<u>0</u>
47	440 -	2420 - St. George - Fire Aid	24,448	23,644	24,447	30,000	<u>5,553</u>
48		<b>TOTAL</b>	<u>24,448</u>	<u>23,644</u>	<u>24,447</u>	<u>30,000</u>	<u>5,553</u>
49	<b>Town Forest</b>						<u>0</u>
50	440 -	2421 - Town Forest	0	769	0	0	<u>0</u>
51		<b>TOTAL</b>	<u>0</u>	<u>769</u>	<u>0</u>	<u>0</u>	<u>0</u>
52	<b>Judicial Fines</b>						<u>0</u>
53	440 -	2590 - Police Reimbursement	1,000	890	1,000	1,000	<u>0</u>
54		Judicial Fines	20,000	13,235	20,000	20,000	<u>0</u>
55		<b>TOTAL</b>	<u>21,000</u>	<u>14,125</u>	<u>21,000</u>	<u>21,000</u>	<u>0</u>
56	<b>Recreation</b>						<u>0</u>
57	440 -	2600 - Fees & Registration	45,000	59,300	45,000	45,000	<u>0</u>
58	440 -	2600 - Other Rec Income	300	2,500	300	300	<u>0</u>
59	440 -	2600 - Rental Town Hall	500	1,090	500	500	<u>0</u>
60		<b>TOTAL</b>	<u>45,800</u>	<u>62,890</u>	<u>45,800</u>	<u>45,800</u>	<u>0</u>
61	<b>Interest Income/Investment</b>						<u>0</u>
62	440 -	2931 - Interest Investments	2,000	2,191	2,000	2,000	<u>0</u>
63		<b>TOTAL</b>	<u>2,000</u>	<u>2,191</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>

64	<u>Accounting</u>				<u>Item</u>	<u>Budget 13</u>	<u>Actual 13</u>	<u>Budget 14</u>	<u>Budget 15</u>	<u>Change</u>
65					<b>Cemetery Reimburse</b>					
66	440	-	2932	-	Cemetery Reimburse	1,000	4,819	1,000	1,000	<u>0</u>
67					<b>TOTAL</b>	<u>1,000</u>	<u>4,819</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>
68					<b>Police Grant</b>					
69	440	-	2935	-	Police Grants	71,500	71,770	0	0	0
70					<b>TOTAL</b>	<u>71,500</u>	<u>71,770</u>	<u>0</u>	<u>0</u>	0
71					<b>Misc. Income</b>					
72	440	-	2990	-	Misc. Income	0	6,308	0	4,409	4,409
73					<b>TOTAL</b>	<u>0</u>	<u>6,308</u>	<u>0</u>	<u>4,409</u>	<u>4,409</u>
74					<b>Applied Fund Balance</b>					
75	440	-	2990	-	Applied Fund Balance	108,000	0	192,500	142,500	(50,000)
76					<b>TOTAL</b>	<u>108,000</u>	<u>0</u>	<u>192,500</u>	<u>142,500</u>	<u>(50,000)</u>
77					<b>Total General Fund</b>	<u>2,967,921</u>	<u>2,957,005</u>	<u>3,029,860</u>	<u>3,072,060</u>	<u>42,200</u>





**Town of Hinesburg, VT FY2015 General Fund Budget**

	<u>Accounting</u>	<u>Item</u>	<u>Budget 13</u>	<u>Actual 13</u>	<u>Budget 14</u>	<u>Budget 15</u>	<u>Change</u>
1							
2	<b>Expenditures</b>						
3	<b>Selectboard</b>						
4	440 - 3000 -	Wages	4,250	4,250	8,150	8,150	0
5	440 - 3000 -	FICA	400	467	500	500	0
6	440 - 3000 -	Secretary Pay	2,000	1,854	2,000	2,000	0
7	440 - 3000 -	Office Supplies	600	552	600	600	0
8	440 - 3000 -	Ads, Notices	500	1,551	500	500	0
9	440 - 3000 -	Postage	0	0	0	0	0
10	440 - 3000 -	Dues, Meet, Sub	5,000	5,497	5,000	5,000	0
11	440 - 3000 -	Prof. Services	2,500	6,220	2,500	3,500	1,000
12	440 - 3000 -	Professional Audit	16,500	18,500	17,000	17,000	0
13	440 - 3000 -	Town Report	3,000	4,121	3,000	4,000	1,000
14	440 - 3000 -	Selectboard Misc	4,000	3,402	4,000	4,500	500
15	440 - 3000 -	Attorney Fees	10,000	6,935	15,000	10,000	(5,000)
16		<b>TOTAL</b>	<b>48,750</b>	<b>53,349</b>	<b>58,250</b>	<b>55,750</b>	<b>(2,500)</b>
17	<b>Town Administrator</b>						
18	440 - 3200 -	Wages	87,450	91,557	90,614	86,000	(4,614)
19	440 - 3200 -	FICA	6,690	7,016	7,000	7,000	0
20		<b>Employee Benefits</b>	<b>16,334</b>	<b>13,254</b>	<b>16,334</b>	<b>16,500</b>	<b>166</b>
21	440 - 3200 -	Office Supplies	100	109	100	100	0
22	440 - 3200 -	Postage	0		0	0	0
23	440 - 3200 -	Prof. Development	4,000	739	3,000	3,000	0
24	440 - 3200 -	Telephone	0		0	0	0
25	440 - 3200 -	Energy Committee	0	0	0	500	500
26	440 - 3200 -	Capital Transfer	0		0	0	0
27	440 - 3200 -	<b>TOTAL</b>	<b>114,574</b>	<b>112,675</b>	<b>117,048</b>	<b>113,100</b>	<b>(3,948)</b>
28	<b>Board of Civil Authority</b>						
29	440 - 3299 -	Meetings & Mailings	200	5	200	200	0
30	440 - 3299 -	Salary	300	0	300	300	0
31	440 - 3299 -	FICA	45	0	45	45	0
32		<b>TOTAL</b>	<b>545</b>	<b>5</b>	<b>545</b>	<b>545</b>	<b>0</b>

33	<u>Accounting</u>		<u>Item</u>	<u>Budget 13</u>	<u>Actual 13</u>	<u>Budget 14</u>	<u>Budget 15</u>	<u>Change</u>
34	<b>Elections</b>							
35	440	- 3300	- Election Salaries	500	363	500	1,000	500
36	440	- 3300	- FICA	45	27	45	45	0
37	440	- 3300	- Supplies	300	447	300	500	200
38	440	- 3300	- Postage	0	22	0	0	0
39	440	- 3300	- Dues, Meet, Sub	0	0	0	0	0
40	440	- 3300	- Professional SVC	5,000	3,793	1,500	5,000	3,500
41	440	- 3300	- Printing	0	0	0	0	0
42			<b>TOTAL</b>	<b>5,845</b>	<b>4,652</b>	<b>2,345</b>	<b>6,545</b>	<b>4,200</b>
43	<b>Clerk/Treasurer</b>							0
44	440	- 3400	- Wages	84,974	88,390	86,560	88,500	1,940
45	440	- 3400	- Accounting Assistant	10,000	8,114	10,000	10,000	0
46	440	- 3400	- FICA	6,500	6,761	6,500	7,000	500
47			<b>Employee Benefits</b>	<b>25,977</b>	<b>24,138</b>	<b>25,977</b>	<b>26,000</b>	23
48	440	- 3400	- Office Supplies	1,500	2,191	1,500	2,000	500
49	440	- 3400	- Postage	0	8	0	0	0
50	440	- 3400	- Dues, Meet, Sub	200	55	200	200	0
51	440	- 3400	- Print, Bind, Micro	0	2,262	0	0	0
52	440	- 3400	- Land Record Supp	3,000	3,425	3,000	3,000	0
53	440	- 3400	- Travel	200	0	200	0	(200)
54	440	- 3400	- Telephone	0	0	0	0	0
55	440	- 3400	- Professional Devel	200	0	200	200	0
56	440	- 3400	- Records Restoration	0	0	0	0	0
57	440	- 3400	- Misc.	200	0	200	200	0
58			<b>TOTAL</b>	<b>132,751</b>	<b>135,344</b>	<b>134,337</b>	<b>137,100</b>	<b>2,763</b>
59	<b>Deliquent Tax Collector</b>							0
60	440	- 3440	- Wages	4,700	4,700	4,700	4,700	0
61	440	- 3440	- FICA	360	360	360	360	0
62	440	- 3440	- Supplies	0	0	0	0	0
63	440	- 3440	- Ads, Notices	300	0	300	300	0
64	440	- 3440	- Postage	0	0	0	0	0
65	440	- 3440	- Dues, Meet, Sub	0	0	0	0	0
66	440	- 3440	- Legal	1,000	1,113	1,000	1,000	0
67			<b>TOTAL</b>	<b>6,360</b>	<b>6,173</b>	<b>6,360</b>	<b>6,360</b>	<b>0</b>

68	<u>Accounting</u>		<u>Item</u>	<u>Budget 13</u>	<u>Actual 13</u>	<u>Budget 14</u>	<u>Budget 15</u>	<u>Change</u>
69			<b>Planning &amp; Zoning</b>					
70	440	- 3600	- Salary/Wages	124,545	132,446	131,227	135,000	3,773
71	440	- 3600	- Prof. Consulting	0	0	0	10,000	10,000
72	440	- 3600	- FICA	9,529	10,120	11,000	11,500	500
73	440	- 3600	- <b>Employee Benefits</b>	<b>49,450</b>	<b>41,786</b>	<b>49,450</b>	<b>49,500</b>	50
74	440	- 3600	- Supplies	750	976	750	750	0
75	440	- 3600	- Ads, Notifications	1,500	1,658	1,500	1,500	0
76	440	- 3600	- Postage	1,500	0	0	0	0
77	440	- 3600	- Dues, Meet, Subs	800	556	800	800	0
78	440	- 3600	- Professional	3,000	1,980	2,000	2,000	0
79	440	- 3600	- Telephone	0	0	0	0	0
80	440	- 3600	- Mileage	700	360	700	700	0
81	440	- 3600	- Printing	400	0	400	400	0
82	440	- 3600	- CCRPC	6,570	6,579	6,570	6,570	0
83	440	- 3600	- CCMPO	0	0	0	0	0
84	440	- 3600	- GBIC Dues	600	600	600	600	0
85	440	- 3600	- Special Projects	8,500	2,719	15,000	8,500	(6,500)
86	440	- 3600	- Village Steering	500	492	500	500	0
87	440	- 3600	- Capital Transfer	5,000	5,000	0	3,000	3,000
88			<b>TOTAL</b>	<b>213,344</b>	<b>205,272</b>	<b>220,497</b>	<b>231,320</b>	<b>10,823</b>
89			<b>Listers</b>					
90	440	- 3650	- Lister Wage	3,000	3,588	8,000	0	(8,000)
91	440	- 3650	- Listers Assistant	16,216	11,523	12,000	15,000	3,000
92	440	- 3650	- FICA	1,500	1,156	1,500	2,000	500
93	440	- 3650	- Supplies	500	366	500	600	100
94	440	- 3650	- Equipment	100	0	100	0	(100)
95	440	- 3650	- Ads & Notices	150	0	150	150	0
96	440	- 3650	- Postage	0	0	0	0	0
97	440	- 3650	- Dues, Meet, Subs	700	502	1,000	1,000	0
98	440	- 3650	- Prof SVC Tax Maps	2,500	1,665	2,500	2,500	0
99	440	- 3650	- Professional Service	20,500	24,312	16,800	19,500	2,700
100	440	- 3650	- Mileage	200	0	200	200	0
101	440	- 3650	- Telephone	0	40	0	0	0
102	440	- 3650	- Capital Transfer	0	0	0	0	0
103			<b>TOTAL</b>	<b>45,366</b>	<b>43,152</b>	<b>42,750</b>	<b>40,950</b>	<b>(1,800)</b>

104	<u>Accounting</u>			<u>Item</u>	<u>Budget 13</u>	<u>Actual 13</u>	<u>Budget 14</u>	<u>Budget 15</u>	<u>Change</u>
105				<b>Buildings &amp; Facilities</b>					
106	440	-	3710	Salary/Wages	45,750	45,438	47,250	41,000	(6,250)
107	440	-	3710	FICA	3,343	3,475	4,000	3,500	(500)
108	440	-	3710	<b>Employee Benefits</b>	<b>5,984</b>	<b>5,884</b>	<b>7,983</b>	<b>4,300</b>	(3,683)
109	440	-	3710	Supplies	1,100	806	1,100	1,100	0
110	440	-	3710	Bldg Fixtures	1,000	3,514	1,000	1,000	0
111	440	-	3710	Professional Service	18,000	16,772	18,000	19,000	1,000
112	440	-	3710	Building R&M	5,000	4,702	1,000	12,300	11,300
113	440	-	3710	Green Up Day	350	285	350	350	0
114	440	-	3710	Trails Committee	750	128	750	750	0
115	440	-	3710	Bldg Utilities	10,500	9,106	8,550	8,550	0
116	440	-	3710	Forest Old/New	2,000	1,531	5,000	1,500	(3,500)
117	440	-	3710	Vehicle Fuel	2,700	2,956	2,500	3,000	500
118	440	-	3710	Equipment R&M	2,500	6,665	1,000	1,000	0
119	440	-	3710	Streetlights	5,300	5,859	5,300	5,900	600
120	440	-	3710	Capital Transfer	38,633	38,633	37,190	24,590	(12,600)
121				<b>TOTAL</b>	<b>142,910</b>	<b>145,754</b>	<b>140,973</b>	<b>127,840</b>	<b>(13,133)</b>
122				<b>Hinesburg Community Police</b>					0
123	440	-	4151	Police Salaries	271,925	258,170	334,743	341,000	6,257
124	440	-	4151	FICA	24,174	20,823	25,000	25,500	500
125	440	-	4151	<b>Employee Benefits</b>	<b>103,770</b>	<b>83,012</b>	<b>93,770</b>	<b>85,000</b>	(8,770)
126	440	-	4151	Supplies	4,000	2,090	4,000	4,000	0
127	440	-	4151	Police Equipment	4,500	3,218	4,500	4,500	0
128	440	-	4151	Evidence Collection	250	30	250	250	0
129	440	-	4151	Public Outreach	900	568	900	900	0
130	440	-	4151	Uniforms	4,200	2,803	4,200	4,200	0
131	440	-	4151	Postage	500	174	500	250	(250)
132	440	-	4151	Prof. Services	750	222	750	750	0
133	440	-	4151	Dispatch Services	36,343	32,519	36,343	36,343	0
134	440	-	4151	Computer/Copier	3,500	593	3,500	3,000	(500)
135	440	-	4151	CAD	10,000	6,653	10,000	5,000	(5,000)
136	440	-	4151	Vehicle Repair/Maint	6,000	8,340	8,000	8,000	0
137	440	-	4151	Mileage	750	732	750	750	0
138	440	-	4151	Telephone	3,200	2,369	3,200	3,200	0
139	440	-	4151	MDT Maint	2,536	2,064	2,536	2,536	0



140	<b>Accounting</b>		<b>Item</b>	<b>Budget 13</b>	<b>Actual 13</b>	<b>Budget 14</b>	<b>Budget 15</b>	<b>Change</b>
141	440 -	4151	- Vehicle Fuel	13,000	18,094	18,000	18,000	0
142	440 -	4151	- Schooling	2,500	2,434	2,500	2,500	0
143	440 -	4151	- Station - Prof Service	2,300	2,670	2,300	3,600	1,300
144	440 -	4151	- Station - R&M	2,500	775	2,500	1,500	(1,000)
145	440 -	4151	- Station - Utilities	5,000	5,515	5,000	5,000	0
146	440 -	4151	- CUSI	5,426	5,426	6,187	7,971	1,784
147	440 -	4151	- Police Grants	42,014	42,767	0	0	0
148	440 -	4151	- Capital Transfer	29,568	29,568	23,926	7,000	(16,926)
149			<b>TOTAL</b>	<b>579,606</b>	<b>531,629</b>	<b>593,355</b>	<b>570,750</b>	<b>(22,605)</b>
150	<b>Fire Warden</b>							0
151	440 -	4300	- Fire Warden	350	0	350	350	0
152			<b>TOTAL</b>	<b>350</b>	<b>0</b>	<b>350</b>	<b>350</b>	<b>0</b>
153	<b>Hinesburg Fire &amp; Rescue</b>							0
154	440 -	4500	- Call Reimbursable	25,500	25,468	25,500	40,000	14,500
155	440 -	4500	- Chief Pay	1,500	1,500	3,000	7,000	4,000
156	440 -	4500	- Employee Benefits	1,800	2,063	1,800	4,000	2,200
157	440 -	4500	- Hose & Fittings	1,000	128	1,500	1,500	0
158	440 -	4500	- EMS PPE	0	0	0	3,000	3,000
159	440 -	4500	- Fire Gear	6,000	6,806	6,000	8,000	2,000
160	440 -	4500	- Fire Gear Maint.	2,800	1,100	2,800	2,800	0
161	440 -	4500	- Rescue Equipment	3,000	2,039	3,000	3,000	0
162	440 -	4500	- Res. Equip. Maint.	1,000	1,610	1,000	1,500	500
163	440 -	4500	- Fire Fighting Foam	700	0	700	700	0
164	440 -	4500	- Saputo Rep. Equip.	0	0	0	0	0
165	440 -	4500	- Fire Dispatch Service	14,098	18,479	14,098	19,500	5,402
166	440 -	4500	- EOP planning-payroll	2,600	2,217	2,600	3,000	400
167	440 -	4500	- EOP pay benefits		169		0	0
168	440 -	4500	- Comm. Equip&Maint	6,500	5,374	6,500	6,500	0
169	440 -	4500	- EOP planning-other	0	0	0	0	0
170	440 -	4500	- Prevention Ed.	1,500	1,794	1,500	1,800	300
171	440 -	4500	- Medical Supplies	5,500	11,530	7,500	12,000	4,500
172	440 -	4500	- Oxygen Refill	1,000	460	1,000	600	(400)
173	440 -	4500	- Postage	0	0	0	0	0
174	440 -	4500	- Insurance	23,000	21,721	24,800	24,800	0
175	440 -	4500	- Medical Expense	700	452	700	700	0
176	440 -	4500	- Office Supplies	1,000	195	1,000	1,000	0
177	440 -	4500	- Vehic. Maint.	13,000	12,695	14,000	14,000	0

178	<b>Accounting</b>		<b>Item</b>	<b>Budget 13</b>	<b>Actual 13</b>	<b>Budget 14</b>	<b>Budget 15</b>	<b>Change</b>
179	440 -	4500 -	Station Repair	5,000	8,515	7,500	8,000	500
180	440 -	4500 -	Utilities	3,800	5,556	4,500	6,000	1,500
181	440 -	4500 -	Heating Fuel	3,000	2,342	3,500	3,500	0
182	440 -	4500 -	Vehicle Fuel	3,800	3,046	3,800	3,800	0
183	440 -	4500 -	Telephone	3,000	3,047	3,200	3,200	0
184	440 -	4500 -	Prof. Development	6,000	6,097	6,000	8,000	2,000
185	440 -	4500 -	Capital Transfer	50,000	50,000	50,000	50,000	0
186			<b>TOTAL</b>	<b>187,148</b>	<b>194,403</b>	<b>197,848</b>	<b>238,250</b>	<b>40,402</b>
187	<b>Hinesburg Highway Department</b>							0
188	440 -	5100 -	Highway Salaries	206,000	208,583	218,023	225,000	6,977
189	440 -	5100 -	FICA	15,759	15,956	16,000	16,500	500
190	440 -	5100 -	<b>Employee Benefits</b>	<b>96,959</b>	<b>44,193</b>	<b>63,602</b>	<b>55,000</b>	<b>(8,602)</b>
191	440 -	5100 -	Supplies	1,500	1,091	1,500	2,000	500
192	440 -	5100 -	Tools & Equipment	2,000	1,409	2,000	3,000	1,000
193	440 -	5100 -	Ads Notices	100	673	100	100	0
194	440 -	5100 -	Postage	0	0	0	0	0
195	440 -	5100 -	Dues	300	146	300	300	0
196	440 -	5100 -	CDL License	200	0	200	200	0
197	440 -	5100 -	CDL Testing	50	0	50	50	0
198	440 -	5100 -	P. Serv/Town Garage	5,250	0	1,000	10,000	9,000
199	440 -	5100 -	Uniforms	7,000	5,986	7,000	7,000	0
200			<b>TOTAL Gen HWY</b>	<b>335,118</b>	<b>278,037</b>	<b>309,775</b>	<b>319,150</b>	<b>9,375</b>
201	440 -	5110 -	Highway Culverts	0	0	0	0	0
202	440 -	5110 -	Crushing	0	0	0	0	0
203	440 -	5110 -	Supplies&Equip	3,000	1,526	3,000	3,500	500
204	440 -	5110 -	Dust Control	50,000	38,122	50,000	40,000	(10,000)
205	440 -	5110 -	Blacktop	0	2,074	0	5,000	5,000
206	440 -	5110 -	Striping	3,000	2,123	7,500	7,500	0
207	440 -	5110 -	Guardrails	0	0	0	0	0
208	440 -	5110 -	Reconstruction	0	0	0	0	0
209	440 -	5110 -	Brush Cutting	5,000	5,119	5,000	5,000	0
210	440 -	5110 -	Flood Control	0	0	0	0	0
211	440 -	5110 -	Rent	1,000	1,544	4,000	4,000	0
212	440 -	5110 -	Excavation Work	25,000	21,532	5,000	5,000	0
213			<b>Total Summer HWY</b>	<b>87,000</b>	<b>72,040</b>	<b>74,500</b>	<b>70,000</b>	<b>(4,500)</b>

	<u>Accounting</u>	<u>Item</u>	<u>Budget 13</u>	<u>Actual 13</u>	<u>Budget 14</u>	<u>Budget 15</u>	<u>Change</u>
214							
215	440 - 5130	Sign Supplies	1,000	1,147	1,000	1,000	0
216	440 - 5130	Sign New	5,100	4,846	5,100	5,100	0
217		<b>Total Signs</b>	<u>6,100</u>	<u>5,993</u>	<u>6,100</u>	<u>6,100</u>	0
218	440 - 5140	Supplies	1,000	75	1,000	1,000	0
219	440 - 5140	Salt	44,000	48,736	44,000	44,000	0
220	440 - 5140	Sand	18,500	13,065	18,500	18,500	0
221		<b>Total Winter</b>	<u>63,500</u>	<u>61,876</u>	<u>63,500</u>	<u>63,500</u>	0
222	440 - 5310	Bldg Supplies	800	227	800	800	0
223	440 - 5310	Bldg R&M	1,500	876	1,500	1,500	0
224	440 - 5310	Bldg Utilities	10,000	11,502	10,000	10,000	0
225	440 - 5310	Building Phone	2,500	2,314	2,500	2,500	0
226		<b>Total Building</b>	<u>14,800</u>	<u>14,919</u>	<u>14,800</u>	<u>14,800</u>	0
227	440 - 5330	Vehicle Blades	12,000	8,957	12,000	12,000	0
228	440 - 5330	Vehicle Supplies	7,000	5,751	7,000	7,000	0
229	440 - 5330	Vehicle R&M	30,000	28,052	30,000	30,000	0
230	440 - 5330	Vehicle Fuel	48,000	58,475	48,000	48,000	0
231	440 - 5330	Radios	0		0	0	0
232	440 - 5330	Grants	0		0	0	0
233		<b>Total Vehicle</b>	<u>97,000</u>	<u>101,235</u>	<u>97,000</u>	<u>97,000</u>	0
234	440 - 5100	Capital Transfer	295,268	295,268	355,830	289,330	(66,500)
235	440 - 5100	<b>Total Capital Transfer</b>	<u>295,268</u>	<u>295,268</u>	<u>355,830</u>	<u>304,330</u>	(51,500)
236		<b>TOTAL HWY</b>	<u>898,786</u>	<u>829,368</u>	<u>921,505</u>	<u>874,880</u>	(46,625)
237		<b>Town Hall Technology</b>					0
238	440 - 5360	Computer Supplies	1,400	987	1,400	1,400	0
239	440 - 5360	Copier Supplies	1,000	914	1,000	1,000	0
240	440 - 5360	Computer Software	1,200	1,350	1,200	1,200	0
241	440 - 5360	NEMRC Contract	2,200	1,761	2,200	2,200	0
242	440 - 5360	NEMRC R&M	0	0	0	0	0
243	440 - 5360	Computer Training	200	0	3,200	200	(3,000)
244	440 - 5360	Computer R&M	2,625	2,625	2,750	3,850	1,100
245	440 - 5360	Copier R&M	8,000	7,979	8,000	8,000	0
246	440 - 5360	Website Maint.	5,000	5,175	5,000	5,000	0
247	440 - 5360	Website Operations	1,000	0	0	0	0
248	440 - 5360	Computer Hardware	0	179	0	0	0
249	440 - 5360	Digital Projector	0	0	0	0	0

250	<b>Accounting</b>	<b>Item</b>	<b>Budget 13</b>	<b>Actual 13</b>	<b>Budget 14</b>	<b>Budget 15</b>	<b>Change</b>
251	440 - 5360	Postage	3,901	7,532	3,901	4,000	99
252	440 - 5360	Phone/Fax/Internet	6,400	5,839	6,400	6,400	0
253	440 - 5360	Capital Transfer	6,000	6,000	10,500	4,000	(6,500)
254		<b>TOTAL</b>	<b>38,926</b>	<b>40,341</b>	<b>45,551</b>	<b>37,250</b>	<b>(8,301)</b>
255		<b>Landfill Closure</b>					0
256	440 - 5420	Landfill Closure	0	0	0	0	0
257		<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
258		<b>Recreation Commission</b>					0
259	440 - 5600	Salary/Wages	24,500	24,565	31,000	31,500	500
260	440 - 5600	FICA	1,874	1,879	3,000	3,000	0
261	440 - 5600	<b>Employee Benefits</b>	<b>980</b>	<b>500</b>	<b>2,363</b>	<b>2,363</b>	0
262	440 - 5600	Supplies	300	116	300	300	0
263	440 - 5600	Postage	0	998	0	900	900
264	440 - 5600	Dues, Mtg, Subs	500	557	500	600	100
265	440 - 5600	Printing & Ads	1,700	1,658	1,700	1,800	100
266	440 - 5600	Telephone	0	0	0	0	0
267	440 - 5600	Rec Facility Maint	6,500	6,077	7,090	6,600	(490)
268	440 - 5600	Sub Cont Maint	0		0	0	0
269	440 - 5600	Youth Sports	4,250	7,735	4,250	4,500	250
270	440 - 5600	Events&Perform	2,600	2,454	350	350	0
271	440 - 5600	Artist Series	500	500	750	750	0
272	440 - 5600	July 4th	1,700	2,764	2,400	2,000	(400)
273	440 - 5600	250th	5,000	3,518	0	0	0
274	440 - 5600	Adult Programs	8,500	3,993	8,500	8,500	0
275	440 - 5600	Youth Programs	24,000	31,806	24,000	24,000	0
276	440 - 5600	Capital Transfer	19,000	19,000	14,167	8,000	(6,167)
277		<b>TOTAL</b>	<b>101,904</b>	<b>108,120</b>	<b>100,370</b>	<b>95,163</b>	<b>(5,207)</b>
278		<b>Conservation Commission</b>					0
279	440 - 5700	Ed. Materials	400	0	400	400	0
280	440 - 5700	Supplies	50	0	50	50	0
281	440 - 5700	Lewis Creek Assoc.	550	550	550	550	0
282	440 - 5700	Geprags Park Assoc	3,400	2,690	1,500	1,500	0
283	440 - 5700	Tree Planting	0		0	0	0
284	440 - 5700	General Operations	100		100	100	0
285	440 - 5700	LaPlatte River	0		0	0	0



286	<b>Accounting</b>			<b>Item</b>	<b>Budget 13</b>	<b>Actual 13</b>	<b>Budget 14</b>	<b>Budget 15</b>	<b>Change</b>
287	440 -	5700 -		Natural Resources	1,000	0	1,000	1,000	0
288	440 -	5700 -		Town Forest	0	0	0	0	0
289	440 -	5700 -		Lake Iroquois Assoc	0	0	5,000	5,000	0
290				<b>TOTAL</b>	<u>5,500</u>	<u>3,240</u>	<u>8,600</u>	<u>8,600</u>	0
291	<b>Public Health</b>								0
292	440 -	6140 -		Heating Fuel Assit	500	404	500	500	0
293	440 -	6140 -		Public Health Misc	300	0	300	300	0
294				<b>TOTAL</b>	<u>800</u>	<u>404</u>	<u>800</u>	<u>800</u>	0
295	<b>Dog Control</b>								0
296	440 -	6150		Dog Control	<u>2000</u>	<u>2537</u>	<u>2000</u>	<u>2000</u>	0
297									0
298	<b>Cemetery</b>								0
299	440 -	6820 -		Cemetery Contract	27,167	27,737	29,447	29,447	0
300	440 -	6820 -		Cemetery R & M	2,000	3,550	2,000	2,000	0
301				<b>TOTAL</b>	<u>29,167</u>	<u>31,287</u>	<u>31,447</u>	<u>31,447</u>	0
302	<b>Debt Service</b>								0
303	440 -	9150 -		Interest Charge	5,060	2,565	3,000	3,000	0
304	440 -	9150 -		Town Hall	20,000	19,543	0	0	0
305	440 -	9150 -		2006 Fire Truck	12,000	10,000	12,000	12,000	0
306	440 -	9150 -		Police Station	0	0	0	65,000	65,000
307	440 -	9150 -		2001 Fire Truck	0	0	0	0	0
308	440 -	9150 -		Fire/Police/Lot 1	0	0	0	0	0
309	440 -	9150 -		Recreation Field	0	0	0	0	0
310	440 -	9150 -		PW Garage	0	0	0	0	0
311				<b>TOTAL</b>	<u>37,060</u>	<u>32,108</u>	<u>15,000</u>	<u>80,000</u>	<u>65,000</u>
312	<b>County Tax</b>								
313	440 -	9300 -		County Tax	22,000	22,788	22,000	24,000	2,000
314				<b>TOTAL</b>	<u>22,000</u>	<u>22,788</u>	<u>22,000</u>	<u>24,000</u>	<u>2,000</u>
315	<b>Hinesburg Land Trust</b>								
316	440 -	9400 -		Hinesburg Land Trust	0	0	0	0	0
317				<b>TOTAL</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
318	<b>Hinesburg Preservation Fund</b>								
319	440 -	9500 -		Land Preservation	7,500	7,500	7,500	2,500	(5,000)
320				<b>TOTAL</b>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>	<u>2,500</u>	<u>(5,000)</u>
321	<b>Retirement</b>								
322	440 -	9700 -		Employee Retirement	<u>37,257</u>	<u>42,033</u>	<u>40,000</u>	<u>40,000</u>	<u>0</u>
323				<b>TOTAL</b>	<u>37,257</u>	<u>42,033</u>	<u>40,000</u>	<u>40,000</u>	<u>0</u>

324	<u>Accounting</u>	<u>Item</u>	<u>Budget 13</u>	<u>Actual 13</u>	<u>Budget 14</u>	<u>Budget 15</u>	<u>Change</u>
325	<b>Health Insurance</b>						
326	440 -	9705 - <i>Health Insurance</i>	199,000	119,045	145,977	113,690	(32,287)
327	440 -	9705 - <i>Opt-Out</i>	21,000	19,166	30,000	30,000	0
328	440 -	9705 - <i>Opt-out FICA</i>	2,600	1,466	2,600	2,600	0
329	440 -	9705 - <i>Dental</i>	14,140	12,049	15,246	15,246	0
330	440 -	9705 - <i>Disability - Short</i>	7,000	5,519	7,000	7,000	0
331	440 -	9705 - <i>Disability - Long Term</i>	7,000	5,505	7,000	7,000	0
332	440 -	9705 - <i>Vision</i>	2,000	1,826	1,771	1,771	0
333	440 -	9705 - <i>h.s.a cont.</i>	5,400	2,250	3,885	0	(3,885)
334		<b>TOTAL</b>	258,140	166,826	213,479	177,307	(36,172)
335	<b>Unemployment Insurance</b>						0
336	440 -	9300 - <i>Unemployment</i>	6,000	3,803	6,000	6,000	0
337		<b>TOTAL</b>	6,000	3,803	6,000	6,000	0
338	<b>Insurance - PACIF</b>						
339	440 -	9731 - Property&Liability	61,850	59,389	59,000	60,000	1,000
340	440 -	9731 - Workers Comp	41,000	34,633	41,000	58,000	17,000
341		<b>TOTAL</b>	102,850	94,022	100,000	118,000	18,000
342	<b>Agency Funding</b>						0
343	440 -	9900 - Battered Women	2,000	2,000	2,250	1,800	(450)
344	440 -	9900 - CTR Indepnt Living	300	300	300	200	(100)
345	440 -	9900 - Comm. Res. Center	10,500	10,500	10,500	11,000	500
346	440 -	9900 - VT Nurse Assoc.	7,200	7,200	7,344	6,000	(1,344)
347	440 -	9900 - COTS	1,000	1,000	0	750	750
348	440 -	9900 - Agency on Aging	2,200	2,200	2,200	2,000	(200)
349	440 -	9900 - Vermont CARES	500	500	500	200	(300)
350	440 -	9900 - Howard Center	800	800	800	800	0
351	440 -	9900 - Chit Emr Food Shlf	500	500	400	500	100
352	440 -	9900 - Chit Com Action	1,500	1,500	1,500	1,500	0
353	440 -	9900 - Hinesburg Rides	1,500	1,500	1,750	1,750	0
354	440 -	9900 - Maple Leaf Farm	750	750	0	1,500	1,500
355	440 -	9900 - Hope Works	200	200	200	200	0
356	440 -	9900 - VT Red Cross	200	200	200	200	0
357	440 -	9900 - Prvt. Child Abuse VT	0	0	500	500	0
358	440 -	9900 - Hinesburg Meal Site	500	500	500	500	0
359		<b>TOTAL</b>	29,650	29,650	28,944	29,400	456

360	<u>Accounting</u>	<u>Item</u>	<u>Budget 13</u>	<u>Actual 13</u>	<u>Budget 14</u>	<u>Budget 15</u>	<u>Change</u>
361	<u>Library</u>						0
362	440 - 9910 -	Carpenter-Carse	192,425	192,425	194,793	200,318	5,525
363		<b>TOTAL</b>	<u>192,425</u>	<u>192,425</u>	<u>194,793</u>	<u>200,318</u>	<u>5,525</u>
364	<u>CCTA Funding</u>						0
365	440 - 9910 -	CCTA	21,204	35,241	36,092	38,243	2,151
366		<b>TOTAL</b>	<u>21,204</u>	<u>35,241</u>	<u>36,092</u>	<u>38,243</u>	<u>2,151</u>
367	<u>Lake Iroquois Beach</u>						0
368	440 - 9910 -	Lake Iroq. Rec Dist.	600	600	600	600	0
369			<u>600</u>	<u>600</u>	<u>600</u>	<u>600</u>	0
370							0
371							0
372		<b>TOTAL</b>	<u>2,967,921</u>	<u>2,862,039</u>	<u>3,029,860</u>	<u>3,072,060</u>	<u>42,200</u>



**Town of Hinesburg Capital Program : General Fund Transfers : FY2014 - 2015**

<b><u>Hinesburg Capital Plan</u></b>	<b><u>2013-2014</u></b>	<b><u>2014-2015</u></b>	<b><u>2015-2016</u></b>	<b><u>2016-2017</u></b>	<b><u>2017-2018</u></b>	<b><u>2017-2018</u></b>
Highway Roads	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000
Highway Gravel & Culverts	\$45,000	\$45,000	\$45,000	\$45,000	\$47,000	\$47,000
Highway Equipment	\$135,830	\$84,330	\$134,830	\$182,330	\$182,330	\$155,027
Total Highway	<u>\$355,830</u>	<u>\$304,330</u>	<u>\$354,830</u>	<u>\$402,330</u>	<u>\$404,330</u>	<u>\$377,027</u>
Buildings and Grounds	\$37,190	\$21,090	\$24,590	\$24,590	\$24,590	\$24,590
Recreation	\$14,167	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Planning	\$0	\$3,000	\$3,000	\$0	\$0	\$0
Fire Department	\$50,000	\$50,000	\$50,000	\$55,000	\$60,000	\$65,000
Police Department	\$23,926	\$7,000	\$7,000	\$37,000	\$37,000	\$61,000
Technology	\$10,500	\$8,000	\$8,000	\$3,500	\$3,500	\$3,500
<b>Ending Balance</b>	<u>\$491,613</u>	<u>\$398,420</u>	<u>\$452,420</u>	<u>\$527,420</u>	<u>\$534,420</u>	<u>\$536,117</u>



**Town of Hinesburg Capital Program**

<b>Highway Road &amp; Bridge</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>
<b>Beginning Balance</b>	82,804	(12,196)	(77,196)	47,804	(2,196)	(52,196)
<b>Revenue</b>						
Grant Funding			175,000			175,000
Transfer from General Fund	175,000	175,000	175,000	175,000	175,000	175,000
<b>Total Revenue</b>	<u>175,000</u>	<u>175,000</u>	<u>350,000</u>	<u>175,000</u>	<u>175,000</u>	<u>350,000</u>
<b>Expenditure</b>						
North Road						
Richmond Road - Phase 1	270,000					
Richmond Road - Phase 2		120,000				
Charlotte Road - Phase 1		120,000				
Charlotte Road - Phase 2			112,500			
Silver Street - Phase 1			112,500			
Silver Street - Phase 2				225,000		
Hollow Road - Phase 1					225,000	
Hollow Road - Phase 2						112,500
Shelburne Falls Road - Phase 1						112,500
Shelburne Falls Road - Phase 2						
<b>Total Expenditures</b>	(270,000)	(240,000)	(225,000)	(225,000)	(225,000)	(225,000)
<b>Ending Balance</b>	<u>(12,196)</u>	<u>(77,196)</u>	<u>47,804</u>	<u>(2,196)</u>	<u>(52,196)</u>	<u>72,804</u>



Highway Gravel/Culverts	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Beginning Balance	28,170	28,170	28,170	28,170	28,170	28,170
Revenue						
Transfer from Gernal Fund	45,000	45,000	45,000	47,000	47,000	47,000
Total Revenue	45,000	45,000	45,000	47,000	47,000	47,000
Expenditures						
Gravel Roads	30,000	30,000	30,000	31,000	31,000	31,000
Culvert Replacement	15,000	15,000	15,000	16,000	16,000	16,000
Total Expenditures	(45,000)	(45,000)	(45,000)	(47,000)	(47,000)	(47,000)
Ending Balance	28,170	28,170	28,170	28,170	28,170	28,170

Highway Equipment	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Beginning Balance	23,264	40,264	40,264	49,764	66,764	83,764
Revenue						
Transfer from General Fund	135,830	84,330	134,830	182,330	182,330	155,027
Total Revenue	135,830	84,330	134,830	182,330	182,330	155,027
Expenditure						
Dump 1	30,000	0	0	0	0	0
Dump 2	37,027	37,027	37,027	37,027	37,027	37,027
Dump 3	Replace	0	40,000	40,000	40,000	40,000
Dump 4	0	0	Replace	40,000	40,000	40,000
One-Ton	5,000	0	2,500	5,000	5,000	5,000
Loader	0	0	0	0	Replace	20,000
Case Tractor	10,000	0	5,000	10,000	10,000	10,000
Excavator	18,535	18,535	18,535	18,535	18,535	0
Grader	22,993	22,993	22,993	22,993	22,993	0
Mowing Attachment	5,775	5,775	5,775	5,775	5,775	0
Chipper	2,000	0	2,000	2,000	2,000	2,000
Radios	4,500	0	1,000	1,000	1,000	1,000
Electronic Speed Sign						
Total Expenditure	(118,830)	(84,330)	(125,330)	(165,330)	(165,330)	(117,027)
Ending Balance	40,264	40,264	49,764	66,764	83,764	121,764

<b>Buildings &amp; Grounds Capital</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>
<b>Beginning Balance</b>	24,000	24,000	24,000	24,000	24,000	24,000
<b>Revenue</b>						
Grant Funding						
Transfer from General Fund	37,190	21,090	24,590	24,590	24,590	24,590
<b>Total Revenue</b>	<u>37,190</u>	<u>21,090</u>	<u>24,590</u>	<u>24,590</u>	<u>24,590</u>	<u>24,590</u>
<b>Expenditure</b>						
Recreation Path	5,000	5,000	10,000	10,000	10,000	10,000
Sidewalk Plow/Sander	11,433					
Corridor Improvement	5,000	5,000	5,000	5,000	5,000	5,000
Tree Planting & Maintenance	3,500	0	3,500	3,500	3,500	3,500
Sidewalk Construction	1,500	1,500	1,500	1,500	1,500	1,500
Pick-Up	4,090	4,090	4,090	4,090	4,090	4,090
Town Forest	500	500	500	500	500	500
Storage Barn	1,167	0	0	0	0	0
Town Hall - 3rd Floor	5,000	5,000	0	0	0	0
Memorial Park Upgrades		0	0	0	0	0
<b>Total Expenditures</b>	<u>(37,190)</u>	<u>(21,090)</u>	<u>(24,590)</u>	<u>(24,590)</u>	<u>(24,590)</u>	<u>(24,590)</u>
<b>Ending Balance</b>	<u>24,000</u>	<u>24,000</u>	<u>24,000</u>	<u>24,000</u>	<u>24,000</u>	<u>0</u>

<b>Recreation</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>
<b>Beginning Balance</b>	13,013	21,013	21,013	21,013	21,013	21,013
<b>Revenue</b>						
Grant Funding						
Transfer from General Fund	14,167	5,000	5,000	5,000	5,000	5,000
<b>Total Revenue</b>	<u>14,167</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
<b>Expenditure</b>						
New Fields	5,000	5,000	5,000	5,000	5,000	5,000
Ice Rink						
Storage Shed	1,167	0	0			
<b>Total Expenditures</b>	<u>(6,167)</u>	<u>(5,000)</u>	<u>(5,000)</u>	<u>(5,000)</u>	<u>(5,000)</u>	<u>(5,000)</u>
<b>Ending Balance</b>	<u>21,013</u>	<u>21,013</u>	<u>21,013</u>	<u>21,013</u>	<u>21,013</u>	<u>21,013</u>

<b>Planning &amp; Zoning</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>
<b>Beginning Balance</b>	3,000	3,000	6,000	0	0	0
<b>Revenue</b>						
Transfer from General Fund	0	3,000	3,000	0	0	0
<b>Total Revenue</b>	<u>0</u>	<u>3,000</u>	<u>3,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Expenditure</b>						
Aerial						
Zoning Regulations	3,000	3,000	9,000			
<b>Total Expenditures</b>	<u>0</u>	<u>0</u>	<u>(9,000)</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Ending Balance</b>	<u>3,000</u>	<u>6,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

<b>Fire Department</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>
<b>Beginning Balance</b>	27,170	39,280	51,390	68,500	70,610	77,720
<b>Revenue</b>						
Transfer from General Fund	50,000	50,000	55,000	60,000	65,000	70,000
<b>Total Revenue</b>	<u>50,000</u>	<u>50,000</u>	<u>55,000</u>	<u>60,000</u>	<u>65,000</u>	<u>70,000</u>
<b>Expenditure</b>						
New Station						
Aerial Truck						
Med 100	18,890	18,890	18,890	18,890	18,890	18,890
Engine 1			<b>Replace</b>	20,000	20,000	20,000
Engine 2						
Engine 3						
W-1						
Rescue 1						
Pumper						
Portable Defibrillators	2,000	2,000	2,000	2,000	2,000	2,000
Thermal Imaging Camera	3,000	3,000	3,000	3,000	3,000	3,000
Harden Laptop Computer						
Gas Meter	5,000	5,000	5,000	5,000	5,000	5,000
Rescue Equipment	4,000	4,000	4,000	4,000	4,000	4,000
SCBA Units	5,000	5,000	5,000	5,000	5,000	5,000
<b>Total Expenditures</b>	<u>(37,890)</u>	<u>(37,890)</u>	<u>(37,890)</u>	<u>(57,890)</u>	<u>(57,890)</u>	<u>(57,890)</u>
<b>Ending Balance</b>	<u>39,280</u>	<u>51,390</u>	<u>68,500</u>	<u>70,610</u>	<u>77,720</u>	<u>89,830</u>

<b>Police Department</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>
<b>Beginning Balance</b>	7,000	7,000	7,000	7,000	7,000	7,000
<b>Revenue</b>						
Transfer from General Fund	23,926	7,000	37,000	37,000	61,000	31,000
<b>Total Revenue</b>	<u>23,926</u>	<u>7,000</u>	<u>37,000</u>	<u>37,000</u>	<u>61,000</u>	<u>31,000</u>
<b>Expenditure</b>						
2011 Tahoe	8,463			<b>Replace</b>	12,000	12,000
2011 Charger	8,463			<b>Replace</b>	12,000	12,000
2006 Tahoe	0	<b>Replace</b>	15,000	15,000	15,000	0
2009 Tahoe	0	<b>Replace</b>	15,000	15,000	15,000	0
Video Cameras	3,000	3,000	3,000	3,000	3,000	3,000
Computers	1,000	1,000	1,000	1,000	1,000	1,000
Mobile Data Terminals	3,000	3,000	3,000	3,000	3,000	3,000
Radios						
<b>Total Expenditures</b>	(23,926)	(7,000)	(37,000)	(37,000)	(61,000)	(31,000)
<b>Ending Balance</b>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>

<b>Technology</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>
<b>Beginning Balance</b>	2,985	(4,515)	985	2,985	4,985	6,985
<b>Revenue</b>						
Transfer from General Fund	10,500	8,000	3,500	3,500	3,500	3,500
<b>Total Revenue</b>	<u>10,500</u>	<u>8,000</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>
<b>Expenditure</b>						
New Computers	2,500	2,500	2,500	2,500	2,500	2,500
DRB - iPads	0	0	0	0	0	0
Town Server	7,000	1,000	1,000	1,000	1,000	1,000
GIS	8,500	4,000	1,000	1,000	1,000	1,000
<b>Total Expenditures</b>	(18,000)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)
<b>Ending Balance</b>	<u>(4,515)</u>	<u>985</u>	<u>2,985</u>	<u>4,985</u>	<u>6,985</u>	<u>8,985</u>

Total Capital	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Beginning Balance	115,610	50,220	5,830	152,440	122,550	97,660
Revenue						
Transfer from General Fund	491,613	398,420	482,920	534,420	563,420	511,117
Grant	0	0	175,000	0	0	175,000
Other						
Total Revenue	491,613	398,420	657,920	534,420	563,420	686,117
Expenditure						
Highway Pavement	(270,000)	(240,000)	(225,000)	(225,000)	(225,000)	(225,000)
Highway Gravel	(45,000)	(45,000)	(45,000)	(47,000)	(47,000)	(47,000)
Highway Equipment	(118,830)	(84,330)	(125,330)	(165,330)	(165,330)	(117,027)
Buildings and Grounds	(37,190)	(21,090)	(24,590)	(24,590)	(24,590)	(24,590)
Recreation	(6,167)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
Planning & Zoning	0	0	(9,000)	0	0	0
Fire Department	(37,890)	(37,890)	(37,890)	(57,890)	(57,890)	(57,890)
Police Department	(23,926)	(7,000)	(37,000)	(37,000)	(61,000)	(31,000)
Technology	(18,000)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)
Total Expenditures	(557,003)	(442,810)	(511,310)	(564,310)	(588,310)	(510,007)
Ending Balance	50,220	5,830	152,440	122,550	97,660	273,770

## Carpenter Carse Library Budget Proposal FY2014

EXPENDITURES	BUDGETED	ACTUAL	BUDGETED	BUDGET
CATEGORY	2012-2013	2012-2013	FY2014	FY2015
Benefits	\$9,450	\$8,862	\$8,700	\$6,300
Outreach	\$600	\$90	\$0	\$200
Technology	\$4,000	\$3,986	\$4,000	\$4,900
Copier	\$850	\$984	\$900	\$900
Electricity	\$4,800	\$3,605	\$4,300	\$4,000
Equipment/Furn.	\$500	\$988	\$800	\$800
Fuel	\$2,100	\$1,175	\$1,400	\$1,300
Insurance	\$4,000	\$3,840	\$3,700	\$3,900
Maintenance	\$3,800	\$2,622	\$3,900	\$3,500
Books/All media	\$12,000	\$15,613	\$14,000	\$14,500
Mileage	\$100	\$94	\$200	\$150
Administration	\$4,800	\$5,266	\$5,000	\$5,100
Postage	\$1,900	\$2,463	\$1,500	\$1,900
Programs	\$3,200	\$3,675	\$3,200	\$3,400
Salaries/Taxes	\$139,250	\$140,816	\$146,293	\$149,218
Supplies	\$2,300	\$2,634	\$2,300	\$2,400
Telephone	\$2,000	\$2,184	\$2,100	\$2,200
Water/Sewer	\$1,500	\$1,606	\$1,500	\$1,650
Deferred Maint.	\$3,500	\$17,540	\$10,000	\$10,000
<b>TOTALS</b>	<b>\$200,650</b>	<b>\$208,043</b>	<b>\$213,793</b>	<b>\$216,318</b>

REVENUES	Actual
CATEGORY	FY2012-13
Administration	\$387
Benefits	\$796
Books/All media	\$1,839
Salaries	\$2,633
Supplies	\$298
Equipment/Furn.	\$300
Rental	\$8,400
Borrow Fees	\$500
Telephone	\$25
Deferred Maint	\$12,871
Petty Cash	\$974
Other	\$1,375
	<b>\$30,398</b>

	Budgeted	Actual	Budgeted	Budgeted
<b>Non-Tax Income</b>	<b>\$18,500</b>	<b>50,898</b>	<b>\$19,000</b>	<b>16,000</b>
<b>TOTAL TAX REQUEST</b>	<b>\$182,150</b>		<b>\$194,793</b>	<b>\$200,318</b>



## BALANCE SHEET - GOVERNMENTAL FUNDS

JUNE 30, 2013

	Major Funds		Non-Major Funds	
	General	VCDP	Special Revenue	
	Fund	Fund	Funds	Totals
<b>ASSETS</b>				
Cash and cash equivalents	\$ 908,353	\$ 6,628	\$ 80,748	\$ 995,729
Investments	0	0	50,371	50,371
Receivables:				
Delinquent taxes	65,027	0	0	65,027
Delinquent tax interest	8,457	0	0	8,457
State of Vermont	253,852	0	0	253,852
Federal	15,568	0	0	15,568
Other	8,427	0	0	8,427
Note receivable	511,946	530,000	0	1,041,946
Prepaid expenses	66,999	0	0	66,999
Due from other funds	51,506	0	0	51,506
Total assets	<u>\$ 1,890,135</u>	<u>\$ 536,628</u>	<u>\$ 131,119</u>	<u>\$ 2,557,882</u>
<b>LIABILITIES AND FUND BALANCES</b>				
<b>LIABILITIES</b>				
Accounts payable	\$ 98,383	\$ 0	\$ 0	\$ 98,383
Construction payable	104,898	0	0	104,898
Accrued and withheld payroll deductions	9,816	0	0	9,816
Taxes collected in advance	16,838	0	0	16,838
Deferred revenue - taxes	65,000	0	0	65,000
Deferred revenue - town forest	2,524	0	0	2,524
Deferred revenue - police grants	1,116	0	0	1,116
Deferred revenue - other grants	35,281	0	0	35,281
Deferred revenue - Mt. View	511,946	0	0	511,946
Deferred revenue - Vt Smoke and Cure	0	530,000	0	530,000
Due to other funds	0	0	39,854	39,854
Total liabilities	<u>845,802</u>	<u>530,000</u>	<u>39,854</u>	<u>1,415,656</u>
<b>FUND BALANCES</b>				
Fund balances				
Nonspendable - prepaids	66,999	0	0	66,999
Restricted	164,833	6,628	91,265	262,726
Assigned	568,793	0	0	568,793
Unassigned	243,708	0	0	243,708
Total fund balances	<u>1,044,333</u>	<u>6,628</u>	<u>91,265</u>	<u>1,142,226</u>
Total liabilities and fund balances	<u>\$ 1,890,135</u>	<u>\$ 536,628</u>	<u>\$ 131,119</u>	<u>\$ 2,557,882</u>

TOWN OF HINESBURG, VERMONT  
STATEMENT OF NET POSITION  
PROPRIETARY FUND  
JUNE 30, 2013

EXHIBIT H

	<u>Water and Sewer</u>
<b>ASSETS</b>	
Current assets:	
Cash and cash equivalents	\$ 341,927
Accounts receivable:	
Water/sewer and other fees	219,303
Other	<u>77,272</u>
Total current assets	<u>638,502</u>
Noncurrent assets:	
Capital assets	
Land	341,619
Buildings	687,443
Equipment and vehicles	837,738
Improvements	3,916,300
Accumulated depreciation	<u>(1,869,075)</u>
Total noncurrent assets	<u>3,914,025</u>
 Total assets	 <u>4,552,527</u>
 <b>LIABILITIES</b>	
Current liabilities:	
Accounts payable	9,035
Accrued interest	5,024
Due to other funds	11,652
Accrued compensated absences	5,393
Bonds and notes payable due within one year	<u>103,860</u>
Total current liabilities	<u>134,964</u>
Noncurrent liabilities:	
Bonds and notes payable due after one year	<u>1,649,528</u>
 Total liabilities	 <u>1,784,492</u>
 <b>NET POSITION</b>	
Unrestricted	607,398
Invested in capital assets, net of related debt	<u>2,160,637</u>
 Total net position	 <u><u>\$ 2,768,035</u></u>

TOWN OF HINESBURG, VERMONT  
STATEMENT OF FIDUCIARY NET POSITION  
FIDUCIARY FUNDS

EXHIBIT K

JUNE 30, 2013

	<u>Private Purpose Trusts</u>		<u>Total</u>
	<u>Peck Estate</u>	<u>Eddy Family Recreation</u>	<u>Trust Funds</u>
ASSETS			
Cash	\$ 8,625	\$ 92,650	\$ 101,275
Investments	<u>846,012</u>	<u>0</u>	<u>846,012</u>
Total assets	<u>854,637</u>	<u>92,650</u>	<u>947,287</u>
NET POSITION			
Held in trust for others	<u>\$ 854,637</u>	<u>\$ 92,650</u>	<u>\$ 947,287</u>

TOWN OF HINESBURG, VERMONT  
COMBINING BALANCE SHEET  
ALL NON MAJOR FUNDS  
JUNE 30, 2013

SCHEDULE 1

	Cemetery Fund	Impact Fee Fund	Total
ASSETS			
Cash	\$ 12,018	\$ 68,730	\$ 80,748
Investments	<u>50,371</u>	<u>0</u>	<u>50,371</u>
Total assets	<u><u>\$ 62,389</u></u>	<u><u>\$ 68,730</u></u>	<u><u>\$ 131,119</u></u>
LIABILITIES			
Liabilities:			
Due to General Fund	\$ 4,819	\$ 35,035	\$ 39,854
FUND BALANCES			
Restricted for specific purposes	<u>57,570</u>	<u>33,695</u>	<u>91,265</u>
Total liabilities and fund balances	<u><u>\$ 62,389</u></u>	<u><u>\$ 68,730</u></u>	<u><u>\$ 131,119</u></u>



**Town of Hinesburg, VT FY2014 Water & Sewer Fund Budget**

<u>Accounting</u>			<u>Item</u>	<u>Budget 12</u>	<u>Actual 12</u>	<u>Budget 13</u>	<u>Budget 14</u>	<u>Change</u>
<b>Revenue</b>								
<b>Wastewater Revenue</b>								
330 -	2501 -		Sewer Charges	178,000	221,659	238,720	265,985	27,265
330 -	2501 -		Allocation Fees	15,000	21,377	15,000	15,000	0
330 -	2501 -		Connection Fees	8,000	11,000	8,000	8,000	
			<b>TOTAL</b>	<u>201,000</u>	<u>254,036</u>	<u>261,720</u>	<u>288,985</u>	<u>27,265</u>
<b>Water Revenue</b>								
330 -	2502 -		Water Charges	316,730	327,047	350,795	350,795	0
330 -	2502 -		Water Hook-Up	8,000	10,000	8,000	8,000	0
330 -	2502 -		Investment Income	1,000	723	1,000	1,000	0
			<b>TOTAL</b>	<u>325,730</u>	<u>337,769</u>	<u>359,795</u>	<u>359,795</u>	<u>0</u>
<b>Water/Wastewater</b>								
330 -	2941 -		Interest Late Charge	2,000	5,067	2,000	2,000	0
			<b>TOTAL</b>	<u>2,000</u>	<u>5,067</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>
<b>Utility Special Projects</b>								
330 -	2945 -		Lease Exp Solar Tr.	0	(42,094)	0	0	0
330 -	2945 -		Energy Credit	0	44,501	0	0	0
330 -	2502 -		Investment Income	0		0	0	0
			<b>TOTAL</b>	<u>0</u>	<u>2,407</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Water/Wastewater</b>				528,730	599,279	623,515	650,780	27,265



**Town of Hinesburg, VT FY2014 Water & Sewer Fund Budget**

Accounting	Item	Budget 12	Actual 12	Budget 13	Budget 14	Change
<b>Expenditures</b>						
<b>Water Department</b>						
330 - 5000 -	Operating Supplies	2,000	2,259	2,000	2,000	0
330 - 5000 -	R&MC Supplies	5,000	21,467	8,000	8,000	0
330 - 5000 -	Small Tool & Equi	4,000	315	1,000	1,000	0
330 - 5000 -	Postage	0	0	0	0	0
330 - 5000 -	Dues, Meet, Sub	950	1,080	1,000	2,000	1,000
330 - 5000 -	Insurance	1,473	1,476	1,473	1,473	0
330 - 5000 -	Insurance - WC	3,215	3,662	3,215	3,215	0
330 - 5000 -	Test	2,600	2,169	2,800	2,800	0
330 - 5000 -	R&M Labor	11,000	4,738	15,000	17,000	2,000
330 - 5000 -	Water Permit Fees	1,500	1,601	1,500	2,200	700
330 - 5000 -	Utilities	40,000	45,973	42,000	42,000	0
330 - 5000 -	Misc	200	135	200	200	0
330 - 5000 -	Principal - 96 Bond	70,000	70,000	70,000	70,000	0
330 - 5000 -	Interest - 96 Bond	66,515	66,171	62,372	58,195	(4,177)
330 - 5000 -	Capital Transfers	8,744	8,744	34,633	27,000	(7,633)
	<b>TOTAL</b>	<b>217,197</b>	<b>229,792</b>	<b>245,193</b>	<b>237,083</b>	<b>(8,110)</b>
Accounting	Item	Budget 12	Actual 12	Budget 13	Budget 14	Change
<b>Shared Expenses</b>						
330 - 5331 -	Salary	143,511	139,336	144,190	149,500	5,310
330 - 5331 -	Accounting Assistant	2,500	1,658	2,500	2,500	0
330 - 5331 -	FICA	10,979	10,630	11,500	12,500	1,000
330 - 5331 -	Health Insurance	40,400	35,617	48,124	57,000	8,876
330 - 5331 -	Dental Insurance	0	2,317	0	2,500	2,500
330 - 5331 -	Vision Plan	0	0	0	1,000	1,000
330 - 5331 -	Retirement	7,176	7,142	7,300	8,500	1,200
330 - 5331 -	Insurance Opt Out	0	0	0	0	0
330 - 5331 -	H.S.A Contribution	0	394	0	0	0
330 - 5331 -	Office Supplies	1,100	1,241	500	500	0
330 - 5331 -	Vehicle R&M	600	1,610	2,500	2,500	0
330 - 5331 -	Postage	1,600	902	1,600	1,600	0
330 - 5331 -	Vehicle Insurance	2,100	2,105	2,100	2,100	0
330 - 5331 -	Trash Removal	800	867	800	800	0
330 - 5331 -	Uniforms	2,700	2,108	1,800	1,800	0
330 - 5331 -	Telephone	2,200	3,008	2,200	2,200	0
330 - 5331 -	Vehicle Fuel	3,400	6,339	3,800	3,800	0
330 - 5331 -	Capital Transfers	0	0	2,500	6,700	4,200
330 - 5331 -	<b>TOTAL</b>	<b>219,066</b>	<b>215,273</b>	<b>231,414</b>	<b>255,500</b>	<b>24,086</b>
Accounting	Item	Budget 12	Actual 12	Budget 13	Budget 14	Change
<b>Wastewater Expenses</b>						
330 - 5480 -	Operating Supplies	5,000	6,218	7,500	7,500	0
330 - 5480 -	R & M Supplies	2,500	1,423	2,500	2,500	0
330 - 5480 -	Small Tool & Equi	3,000	634	1,500	1,500	0
330 - 5480 -	Advertising	0	1,566	0	0	0
330 - 5480 -	Dues, Meet, Sub	950	848	950	2,000	1,050
330 - 5480 -	Insurance - P&C	2,296	2,301	2,296	2,296	0
330 - 5480 -	Insurance - WC	3,215	3,662	3,215	3,215	0
330 - 5480 -	Testing	3,300	2,238	3,000	3,000	0
330 - 5480 -	R & M Labor	7,000	2,241	7,000	7,000	0
330 - 5480 -	Permits & Licenses	600	508	600	600	0
330 - 5480 -	Misc	100	110	100	100	0
330 - 5480 -	Utilities	18,000	17,096	17,500	17,500	0
330 - 5480 -	Phosph. Removal	12,000	21,125	11,500	17,000	5,500
330 - 5480 -	2012-2032 Bond			49,000	49,328	328
330 - 5480 -	Capital Transfers	34,506	39	42,626	44,626	2,000
	<b>TOTAL</b>	<b>92,467</b>	<b>60,008</b>	<b>149,287</b>	<b>158,165</b>	<b>8,878</b>
<b>Total Wastewater AND Water</b>		<b>528,730</b>	<b>505,072</b>	<b>625,894</b>	<b>650,748</b>	<b>24,854</b>



## Non-Taxable Property as of June 30, 2013

<u>Property Owner</u>	<u>Description</u>
Baird Center for Children	Hawk Lane/ 1.70 Acres
Carpenter-Carse Library	Ballard's Corner Rd./ .97 Acres
Community Alliance Church	Pond Rd. / 9.69 Acres
Congregational Society (Vestry)	Route 116/ .06 Acres
CVUHS	CVU Rd. / 80.5 Acres
Roman Catholic Diocese	Route 116/ 1.87 Acres
Town of Hinesburg	
Patriot Lodge	Route 116/ 2.6 Acres
Town Hall	Route 116/ 3.9 Acres
Town Garage	Beecher Hill Rd. / 38 Acres
Fire Station	Route 116/ .84 Acres
Police Department	Route 116/ 0.85 Acres
Wastewater Plant	Charlotte Rd. / 26.05 Acres
Old Fire Station	Route 116 & Mechanicsville Rd. /.10 Acres
Elementary School	Route 116/ 33.6 Acres
Town Forest	Hayden Hill Rd. / 864.5 Acres
Laplatte Headwaters Town Forest	Gilman Rd./305.61 Acres
Cemetery	Richmond Rd. / 1.5 Acres
Cemetery	Route 116/ .83 Acres
Cemetery	Gilman Rd. / .25 Acres
Cemetery	Route 116/ .98 Acres
Cemetery	Mechanicsville Rd. / 12.9 Acres
Cemetery	Silver St. / .12 Acres
Cemetery	Mechanicsville Rd. / 5.2 Acres
Cemetery	Gilman Rd. /1.6 Acres
Town of Hinesburg	Commerce St. /.23 Acres
Park	Route 116/ .66 Acres
Lyman Park	Route 116/ 3.24 Acres
Wildlife Area	NE end of Sunset Lake/ 3 Acres
Sunny Acres	Developer Deeded to Town/ .63 Acres
Sunny Acres	Developer Deeded to Town/ .4 Acres
Sunny Acres	Developer Deeded to Town/ 4.9 Acres
Sunny Acres	Developer Deeded to Town/ 1 Acre
Geprags Park	Shelburne Falls Rd. / 85.5 Acres
Lyman Meadow Water System	Lyman Meadows
Water Storage Tank	Piette Meadow Road/ 2.51 Acres
Water Pump House	Stella Entrance Rd.
Creekside Lot 1	Lot 1 / 1.85 Acres
Creekside Lot 31	Lot 31 / 5.35 Acres
State of Vermont Gravel Pit	Route 116/ 19.7 Acres
United Church	Route 116/ 2.2 Acres
Vermont Astronomical Society	No Acreage
Vermont Fish & Wildlife	Lewis Creek Rd. / 42.9 Acres
Vermont Fish & Wildlife	Hollow Rd. / 947.8 Acres
Vermont Fish & Wildlife	Silver St. / 89.9 Acres
Vermont Fish & Wildlife	Silver St. / 57 Acres
Vermont Fish & Wildlife	Silver St. / 30.84 Acres
Vermont Fish & Wildlife	Lincoln Hill Rd. / 126 Acres
Vermont Fish & Wildlife	Gilman Rd. / 96.07 Acres
Hinesburg Firemen's Assoc.	Sunny Acres/Shed & 1.5 Acres

## **DELINQUENT TAX POLICY AND DELINQUENT TAXES**

1. Tax payments are due annually on November 15<sup>th</sup>. Taxes are considered delinquent the day following the tax due date. Interest will be added at a rate of 1% per month or portion thereof for the first 3 months and 1 1/2 % per month or portion thereof thereafter, on the unpaid principal. When partial payments are received, interest must be credited first, and the remainder applied to the principal.
2. Each month a notice will be sent to each delinquent taxpayer, which will reflect additional charges (interest) as well as payments. Interest will roll on the 15<sup>th</sup> of the month, meaning that payments should be received PRIOR to the 15<sup>th</sup> in order to avoid the additional interest charges.
3. Mortgage and lien holders will be notified of delinquent taxes within 60 days after the first notice of delinquency has been sent.
4. Payment arrangements, which fully pay the taxes by July 1, are required. Failure to make arrangements or to abide by them will require the Collector to begin the following actions to sell as much of the property as is necessary to pay the tax, costs and fees:
  - a. The Collector will notify the taxpayer of the Tax Sale decision, the date by which full payment must be received, and the costs to expect once the sale process has begun.
  - b. The collector will notify all mortgage and lien holders.
  - c. Once the deadline date has expired, and full payment has not been received, the Collector will proceed with the Tax Sale according to the procedures specified in 32 V.S.A. Section 5252.
  - d. Cost of preparing and conducting the sale, including legal fees up to a maximum of 15 % of the amount of the delinquent tax, will be charged to the delinquent taxpayer.

### **Delinquent Taxes as of November 30, 2013**

<b>Year</b>	<b>Original</b>	<b>Outstanding</b>	<b># of Delinquencies</b>
2004	\$300,890	\$1159.81	1
2005	\$259,842	\$1210.04	1
2006	\$213,849	\$601.27	1
2007	\$208,258	\$142.82	1
2008	\$290,204	\$563.64	1
2009	\$435,683	\$160.48	2
2010	\$364,062	\$1245.78	5
2011	\$360,583	\$9152.00	16
2012	\$467,556	\$27,969.07	33



**Town of Hinesburg  
TAX RATE SUMMARY - Estimated FY2015**

**TOWN TAX RATE FY2015**

		<u>TAX RATE '14 - '15</u>
TO BE RAISED	<u>\$2,653,851.00</u>	<u>\$0.5130</u>
GRAND LIST	\$5,173,702.00 (Estimate Oct 22, 2013)	
Applied	<u>\$142,500.00</u>	<u>(\$0.0275)</u>
Fund Balance	\$5,173,702.00	
TOTAL TOWN RATE		<u><b>\$0.4854</b></u>

**LOCAL AGREEMENT TAX RATE (VETERANS EXEMPTIONS AND PIGGY BACK CONTRACTS)**

HOMESTEAD

HOMESTEAD VETERANS EXEMPTIONS (BEYOND 1	\$ 312,300
HOMESTEAD PIGGY BACK CONTRACT EXEMPTION	<u>\$ 36,550</u>
TOTAL EXEMPTIONS	\$ 348,850
x 0.01 =	\$ 3,489
X HOMESTEAD EDUCATION RATE =	\$ 5,391

(This is the amount of money these parcels would have contributed to the

NON-RESIDENTIAL

NON-RESIDENTIAL VETERANS EXEMPTIONS (BEYOND 1	\$ 46,600
NON-RESIDENTIAL PIGGY BACK CONTRACT EXEMPTION	<u>\$ 81,550</u>
TOTAL EXEMPTIONS	\$ 128,150
X .01 =	\$ 1,282
X NON-RESIDENTIAL EDUCATION RATE =	\$ 1,888

(This is the amount of money these parcels would have contributed to the

TO BE RAISED FOR EXEMPTIONS	<u>\$ 7,279</u>
GRAND LIST (Estimate Oct 22, 2013)	\$ 5,173,702

LOCAL AGREEMENT TAX RATE: **\$0.0014**

**STATE EDUCATION PROPERTY TAX (BASED ON 6/30/13 NOTICE)**

HOMESTEAD TAX RATE TO BE ASSESSED: **\$1.5453** (FY2014 Rate)

NON-RESIDENTIAL TAX RATE TO BE ASSESSED: **\$1.4731** (FY2014 Rate)

**TOTAL HOMESTEAD TAX RATE:** **\$2.0321**

**TOTAL NON-RESIDENTIAL TAX RATE:** **\$1.9599**

TOWN OF HINESBURG, VERMONT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2013  
(Continued)

**NOTE 6 – ACCOUNTS RECEIVABLE – GENERAL FUND**

Accounts receivable – other in the General Fund consists of:

State of Vt. - STP Bike Grant	\$ 75,934	
State of Vt. - paving grant	175,000	
State of Vt. - other	<u>2,918</u>	
Total due from State of Vt.		253,852
Federal - Dept of Justice		15,568
Other grants and fees		<u>8,427</u>
Total		<u><u>\$ 277,847</u></u>

**NOTE 7 - LONG-TERM LIABILITIES**

Notes, bonds and leases payable of the various funds consist of the following:

<u>Governmental Activities</u>	<u>Total</u>	<u>Due within one year</u>
Capital Lease Payable - First Niagara Leasing, interest at 3.27%, maturing October 1, 2016, payments of \$24,169 due annually beginning October 1, 2012.	\$ 89,263	\$ 21,250
Note Payable - People's United Bank, interest at 3.0%, maturing September 3, 2013. Annual principal payments of \$27,130 beginning September 3, 2010.	27,129	27,129
Note Payable - Vermont Municipal Bond Bank, interest at 3.87% annual payments of principal and interest, maturing December 1, 2016.	40,000	10,000
Capital Lease Payable - Kansas State Bank, interest at 5.39%, maturing September 15, 2017, payments of \$22,993 due annually beginning September 15, 2009.	98,483	17,685
Capital Lease Payable - Kansas State Bank, interest at 4.6%, maturing October 16, 2013, payments of \$11,433 due annually beginning October 16, 2010.	10,879	10,879
Capital Lease Payable - First Capital Equipment Leasing, interest at 5.17%, maturing January 31, 2014, payments of \$5,642 due quarterly beginning April 30, 2011.	16,498	16,498
Capital Lease Payable - First Niagara Leasing, interest at 2.94%, maturing July 1, 2017, payments of \$60,870 due annually, beginning July 1, 2013.	279,155	52,571
Note Payable - Clean Water State Revolving Loan Fund, 2% interest maturing December 1, 2033, payments of \$14,633 due annually beginning November 1, 2015.	<u>511,946</u>	<u>59,430</u>
Total governmental activities bonds and notes payable	1,073,353	215,442
Accrued compensated absences	<u>119,480</u>	<u>0</u>
Total governmental activities	<u><u>\$ 1,192,833</u></u>	<u><u>\$ 215,442</u></u>

TOWN OF HINESBURG, VERMONT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2013  
(Continued)

**NOTE 7 – LONG TERM LIABILITIES (Continued)**

Business-type Activities	<u>Total</u>	<u>Due within one year</u>
Bond Payable - Vermont Municipal Bond Bank, interest between 4.0% and 6.2%, maturing December 1, 2026, principal payments of \$70,000 due on December 1, interest due June 1 and December 1.	\$ 980,000	\$ 70,000
Bond Payable - Vermont Municipal Bond Bank, \$125,111 at 0% interest, maturing July 1, 2031, annual payments of \$1,833 beginning July 1, 2012. A principal payment of \$95,134 was made in January, 2010 utilizing Federal ARRA funds.	28,743	1,258
Bond Payable - Vermont Municipal Bond Bank, \$776,608 at 0% interest with a 2% admin. fee, maturing July 1, 2031, annual payments of \$47,495 beginning July 1, 2012. This loan totalled \$1,553,216 and 50% was forgiven at the at the completion of the project through an ARRA loan subsidy.	<u>744,645</u>	<u>32,602</u>
Total business activities bonds and notes payable	1,753,388	103,860
Accrued compensated absences	<u>5,393</u>	<u>0</u>
Total business activities	<u><u>\$ 1,758,781</u></u>	<u><u>\$ 103,860</u></u>

During the fiscal year ended June 30, 2013, the following changes occurred in long-term liabilities:

	<u>Total</u>	<u>Governmental Activities</u>	<u>Business-type Activities</u>
Long-term liabilities at July 1, 2012	\$ 2,645,082	\$ 783,104	\$ 1,861,978
Increase in accr. vacation payable	20,480	20,480	0
Bond, lease and note proceeds	515,121	515,121	0
Bonds and notes retired	<u>(229,069)</u>	<u>(125,872)</u>	<u>(103,197)</u>
Long-term liabilities at June 30, 2013	2,951,614	1,192,833	1,758,781
Due within one year	319,302	215,442	103,860
Due after one year	<u><u>\$ 2,632,312</u></u>	<u><u>\$ 977,391</u></u>	<u><u>\$ 1,654,921</u></u>

TOWN OF HINESBURG, VERMONT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2013  
(Continued)

**NOTE 7 – LONG TERM LIABILITIES (Continued)**

As of June 30, 2013, the maturities of the notes and bonds payable are as follows:

	Governmental Funds			Water and Sewer Fund		
	Principal	Interest and admin. fee	Total	Principal	Interest and admin. fee	Total
June 30, 2014	\$ 215,442	\$ 19,800	\$ 235,242	\$ 103,860	\$ 78,500	\$ 182,360
June 30, 2015	123,400	23,400	146,800	104,500	73,700	178,200
June 30, 2016	127,100	19,300	146,400	105,250	68,800	174,050
June 30, 2017	131,000	15,000	146,000	106,000	63,800	169,800
June 30, 2018	100,700	10,800	111,500	106,600	53,900	160,500
2019-2023	105,000	33,500	138,500	544,500	193,000	737,500
2024-2028	115,800	22,600	138,400	495,000	218,500	713,500
2029-2033	127,900	10,500	138,400	187,678	90,200	277,878
2034	27,011	600	27,611	0	0	0
Total	<u>\$ 1,073,353</u>	<u>\$ 155,500</u>	<u>\$ 1,228,853</u>	<u>\$ 1,753,388</u>	<u>\$ 840,400</u>	<u>\$ 2,593,788</u>

**NOTE 8 - ACCRUED COMPENSATED ABSENCES**

The Town's policy is to permit employees to accumulate earned but unused combined time off pay benefits. The maximum that can be accumulated for combined time off is 1.5 times each employee's yearly earned amount. Fifty percent of the amount earned over the maximum can be carried over for an extended sick bank. Upon termination, employees will be paid the accumulated total of combined time off and extended sick bank. The long-term liability on June 30, 2013 was \$119,480 for governmental activities and \$5,393 for business-type activities and is reflected on the Government-wide Statement of Net Position. During fiscal year 2013, this balance increased by \$20,480 for governmental activities and was unchanged for business-type activities.

**NOTE 9 - DEFERRED REVENUE**

Deferred revenue in the General Fund consists of delinquent taxes not collected within sixty (60) days after the fiscal year end, unspent police grant, planned growth grant, bridge grant funds, and development reimbursement funds paid in advance and pass through loan funds subject to repayment.



**TOWN MEETING**  
**Town of Hinesburg, Vermont**  
**MARCH 4, 2013**  
**MINUTES**

ARTICLE 1: To elect the necessary town and school district officers by Australian Ballot Tuesday, March 5, 2013 (see Officers for Election list in the Town Report).

Moderator Joe Fallon called the meeting to order at 7:30 p.m. He pointed out that Articles 1 and 3 would be voted on the following day, March 5, 2013 by Australian ballot.

ARTICLE 2: To hear the reports of Town of Hinesburg officers and take action thereon.

Jon Trefry, Selectboard Chair, gave a report on the many changes that had taken place in Hinesburg during the past year. He highlighted several staffing changes and additions, showed some pictures of new equipment and town projects, and discussed some of the new commercial developments that are either proposed or under construction.

Moderator Joe Fallon asked for a motion to approve the Report of the Selectboard; a motion was made and seconded and the motion was passed on a voice vote.

ARTICLE 3: Shall general obligation bonds of the Town of Hinesburg in an amount not to exceed One Million Fifty-Five Thousand Two Hundred Dollars (\$1,055,200), subject to reduction from the receipt of available state and federal grants-in-aid, and other financial assistance, be issued for the purpose of financing the construction of a public safety building, at an estimated cost of One Million Fifty-Five Thousand Two Hundred Dollars (\$1,055,200)? (To be voted on by Australian ballot on Tuesday, March 5, 2013)

A motion was made and seconded to postpone discussion of Article 3 until after the budget Articles were discussed and acted upon. The motion was passed on a voice vote.

ARTICLE 4: Shall the Town approve a General Government budget of \$1,277,263, with the estimated sum of \$960,812 appropriated from property taxes to defray the general government expenses of the Town?

Moderator Fallon read the Article and then recognized Town Administrator Joe Colangelo, who proceeded to make a sure presentation with the highlights in the budget. The Moderator then opened the floor to questions.

Ken Brown, former Selectboard member, proposed an amendment as follows: *I propose to amend Article 4 by increasing the total General Government Budget by \$3900 to \$1,281,163 with the suggestion that the Selectboard wages be increased to \$8150 (\$1500 per Selectboard member and \$2150 for the Chair).*

By way of explanation, Ken stated that the Board hadn't had a raise since 2001 and that he felt it was time to give them one since they work hard and are forbidden by statute to increase their own salaries. The amendment was seconded and passed on a voice vote.

We then returned to the main motion which was now to approve a General Government budget of



\$1,281,163 with the estimated sum of \$964,712 to be raised from property taxes? There were no further questions.

The Moderator asked for a motion which was made and seconded and the motion was approved on a voice vote.

**ARTICLE 5:** Shall the Town approve a Highway Department budget of \$921,505, with the estimated sum of \$713,496 appropriated from property taxes to defray the highway expenditures of the Town?

The Moderator asked for a motion. The motion was made and seconded. There were no questions, and the motion was passed on a voice vote.

**ARTICLE 6:** Shall the Town approve the Hinesburg Community Police Department budget of \$595,355, with the estimated sum of \$541,400 appropriated from property taxes to defray the police expenditures of the Town?

Moderator Fallon read the article and asked for a motion. The motion was made and seconded. There was a question regarding the increase in the salary line in the budget. Joe stated that because the funding for the Cops grant was ending in August, the town now needed to pay the salary for that officer.

Someone else asked a question about the cost of the mobile data terminals and what the expected life span on the on-board computers was? Frank said that they are expected to last about 5-6 years, so they budget a certain amount of funds per year to go into a fund for the replacement.

Bill Lippert stated that his experience in the legislature has shown that the video cameras in the cars are a good protection for both the officers and the public and that they reduce the probability of litigation. Another citizen asked about the idea of patrolling Huntington and whether that was going forward.

Joe stated that there had been brief discussions about that but that there is no plan at this time to go forward with this idea. There was some discussion about the idea of regional policing and people in the audience were generally supportive of the concept.

Moderator Fallon read the motion again and the motion was approved on a voice vote.

**ARTICLE 7:** Shall the Town approve the Carpenter- Carse Town allocation of \$194,793, with the estimated sum of \$184,010 appropriated from property taxes to defray the library allocation from the Town?

Moved and seconded. Laura Hoopes asked about the Book Mobile and whether the library was planning to revive its use. Dacelene Lewis/Wedge, who is on the library board, said that is needed too much work. The library is doing other kinds of outreach. The motion passed on a voice vote.

**ARTICLE 8:** Shall the Town appropriate the sum of \$7,500, with the estimated sum of \$7,085 appropriated from property taxes, for the purpose of obtaining options and/or the acquisition of lands, or those rights in land, which would preserve open space and natural resources, any unexpended portions of such sum be placed in the Land Preservation Fund?

Moved and seconded. Someone asked whether we don't have enough land already preserved and whether we need to take more off the tax rolls. Andrea responded that most of the preserved land still pays property taxes. The motion was passed on a voice vote.

ARTICLE 9: Shall the Town appropriate the sum of \$600, with the estimated sum of \$567 appropriated from property taxes, to the Lake Iroquois Recreation District?

The Article was moved and seconded and passed on a voice vote.

ARTICLE 10: Shall the Town vote to allocate the sum of \$28,944, with the estimated sum of \$27,342 appropriated from property taxes, to be distributed as specifically designated to the following agencies/organizations?

The motion was moved and seconded. Carl Bohlen wondered why there was no funding for COTS, which has been funded in the past. Kate Dodge, a member of the Agency Request Review Committee, said that they hadn't received a letter requesting funds. Rolf Kielman made a motion to amend Article 10 by adding \$1056.00 for COTS, so that the new total for Article 10 would be \$30,000. Moderator Fallon ruled that the motion was out of order, but that the voters could overrule him. Carl Bohlen made a motion to overrule the Moderator. There was a second and the motion carried. We then went back to the original motion to amend Article 10 by adding \$1056. Several people felt that we shouldn't override the committee's recommendations, while others voiced support. The amendment was defeated, and then the original motion was passed on a voice vote.

Chittenden Community Action	\$1,500
Chittenden Emer. Food Shelf	\$400
Champlain Valley Agency on Aging	\$2,200
Hinesburg Community Resource Center	\$10,500
Hinesburg Rides	\$1,750
Hinesburg Senior Meal Site	\$500
HOPE Works	\$200
Howard Center	\$800
Prevent Child Abuse Vermont	\$500
Red Cross	\$200
Vermont Center for Ind. Living	\$300
Vermont Cares	\$500
Visiting Nursing Association	\$7,344
Women Helping Battered Women	\$2,250
TOTAL AGENCY	<u>\$28,944</u>

ARTICLE 11: Shall the voters authorize the Selectboard to furnish the Town of St. George fire protection and first response coverage for the amount equivalent to 15% of the Town of Hinesburg's total FY2012-2013 operating budget for fire and first response, estimated at the sum of \$24,448?

The motion was moved and seconded. Len Duffy asked why we ask them to cover 15 percent of the fire dept. budget? Al Barber said it was based on the number of calls to St. George. The motion passed on a voice vote.

(If all Articles 4 – 11 are approved as printed, total General Fund expenditures of \$3,025,960 will be needed with the estimated amount of \$2,434,712 to come from property tax revenue)

The floor was opened up to discussion on Article 3, the bond vote for the police station. Someone asked why the cost appeared to be around \$300 per square foot when the national average is closer to \$200/sq. foot.

Joe said that when you take out the architectural costs and site improvements, ours is around \$204/sq. ft. Someone else asked what will happen to the existing building.

Andrea said that she felt we were better off keeping the house and corner lot for future use rather than selling the lot to offset the cost of the police station construction.

Len Duffy reiterated that he thought we should sell it. Someone else said that it was a good time to borrow money as interest rates were so low.

Ruth Ayer and Vicki Matthews both wondered about the need for a holding cell and how much it would be used. Someone else wondered if the costs of operating the building would increase significantly.

Chief Koss said he didn't think so since the existing building is so energy inefficient. There was another question about whether or not there might be solar panels on the new station. At this time there are no plans to install solar panels.

ARTICLE 12: Shall the voters authorize the Selectboard to borrow money when needed to meet current expenses and indebtedness of the Town of Hinesburg?

The motion was made, seconded and passed on a voice vote.

ARTICLE 13: Shall the voters authorize the payment of real and personal property taxes for the fiscal year ending June 30, 2014 payable in full to the Town of Hinesburg in one (1) installment, with the due date being November 15, 2013? Any and all payments received in the Town Treasurer's Office later than midnight on November 15, 2013 will be considered delinquent and will be subject to the collection of interest at the rate of 1% per month or fraction thereof for the first three (3) months and thereafter at the rate of 1 1/2% per month or fraction thereof.

The motion was moved and seconded. Bruce Cunningham made a motion to amend Article 13 to read:

“.....subject to interest at the rate of one thirtieth of one percent (1/30%) for each fraction of a month, with each day of delinquency considered as a one thirtieth (1/30) fraction of a month for up to 30 days for each month.”

Missy Ross, Delinquent Tax Collector, said that she was opposed to the amendment. It would be too complicated, VLCT had issued an opinion that the current Statute says that it isn't legal, and people have their tax bills for 3 months ahead of time. They can pay anytime during that 3 months.

The amendment was defeated on a voice vote.

The Article then passed as originally written on a voice vote.

ARTICLE 14: Shall the voters of the Town of Hinesburg designate the Town of Hinesburg as a Property Assessed Clean Energy (PACE) District to enable participating property owners to access funding for eligible energy efficiency and renewable energy projects and then pay back the cost as a regular municipal assessment on that property owner's property tax or other municipal bill as provided for by 24 V.S.A. Chapter 87 (Section 3261 et seq.)?

The Article was moved and seconded. Chuck Reiss got up and gave a brief presentation in favor of the Article. He said that the program would be administered by Efficiency Vermont and wouldn't cost the Town anything to implement. He gave a brief overview of how the program works. The Moderator then repeated the motion and it was passed on a voice vote.

ARTICLE 15: Shall the voters of the Town of Hinesburg instruct the Selectboard to enact a resolution, as presented at Town Meeting, to protect citizen health and safety, water bodies and other natural resources, in relation to tar sands oil transport through Vermont?

Moderator Fallon prefaced his reading of this Article by saying it was the weirdest thing he had seen on a Town Meeting warning given that the Resolution being voted on wasn't included in the warning. The Article was then moved and seconded.

Several people voiced their support of the Article as being important to help combat global warming, and to question whether we wanted this environmentally destructive fuel going through Vermont with no benefit to our State. Someone questioned whether or not this is germane to town meeting.

The moderator ruled that it is, but again suggested that the people could overrule his ruling. Len Duffy made a motion to overrule the moderator, meaning that it would be found to be not germane and therefore there would be no discussion and no vote. The motion failed.

Lynn Gardner then made a motion to postpone consideration of the Article. This motion also failed. Phil Pouech made a motion to amend the wording of section 2 in the full resolution to read that the Town "may" rather than "shall" etc....(full resolution will be attached).

The amendment was passed on a voice vote, and then Article 15 was passed on a voice vote.

ARTICLE 16: To transact any other business proper to be brought before said meeting.

A motion was made by Heather Rice to direct the Hinesburg Selectboard to draft and send a letter of support to inform the legislature, Governor, and the Department of Agriculture that the citizens of Hinesburg support the state-based mandatory labeling of genetically engineered food in order to make informed choices for their families. The Motion was seconded and passed on a voice vote.


  
Jonathan S. Trefry  
Selectboard Chair

  
Michael Bissonette  
Selectboard

  
Phil Pouech  
Selectboard

Andrea Morgante  
Selectboard

  
Thomas Ayer  
Selectboard

  
Melissa B. Ross  
Town Clerk/Treasurer



## Selectboard

It has been a pleasure to serve the community another year as a member of the Selectboard. I'm grateful for the commitment and contributions of fellow Board members Andrea Morgante, Michael Bissonette, Tom Ayer, and Phil Pouech, and for the leadership and energy of Town Administrator (TA), Joe Colangelo.

### Community Development

At Town Meeting this past March, the community voted to support a new police building with a positive vote on a \$1,055,200 bond. Since that time the design was finalized, all permits were received, the project was put out to bid, construction was completed, and the building will be occupied by February. Thank you to the Public Safety Facilities Committee, in particular to TA Joe Colangelo, Asher Nelson, principle of Vermont Integrated Architects, and local resident Tom Barden for keeping the project on schedule and on budget.

Along with constructing the new police station, final architectural and engineering plans for Fire Department additions were completed, as were landscaping plans for a Town Green. While there is not a current source of funding for either of these two projects, the Selectboard is hopeful private fundraising efforts and other innovative financing ideas will be developed to ensure that these projects are completed soon but not as an increase to the tax rate.

A new Fletcher Allen satellite facility was constructed and opened on Shelburne Falls Road across from Jiffy Mart. The decision to construct this facility shows a commitment by Fletcher Allen to maintain a presence in our community and is a positive development for Hinesburg.

The private development known as Hinesburg Center continues to build out. Four new buildings were constructed this year and the Bristol Bakery opened on the ground floor of a fifth building next to Kinney Pharmacy. The project is mixed commercial and residential with fifteen units of residential in the new structures.

The Bissonette Family Recreation Field project, headed by Board member Tom Ayer, is progressing well. The Selectboard signed an agreement with the CSSU Buccaneers Youth Football program guaranteeing the Bucs field access in exchange for a commitment from the organization to raise money and provide assistance in construction of the facility. The plan is that there will be no property tax dollars used for this \$631,000 project that we hope will begin construction this upcoming summer.

### Capital Projects

Several important capital projects were completed this year. The Town continued the program to renew the paving of existing paved roads on a ten year cycle by paving the west end of Richmond Road. A finish paving course will be applied to the same section this spring when fog line striping will also be added. The Town continues to pay more attention to the needs of bicyclists and pedestrians when it plans for road paving projects as mandated by the Complete Streets State law and is emphasizing the need for sufficient shoulders along Town roadways.

The Recreation Path Project was largely completed in 2012, but final paving and landscaping was completed this summer. This \$1,964,000 project (10% town share) was a long time in the making, but certainly is serving its intended purpose and has added valuable infrastructure to our village area. The

ability of pedestrians to walk to destinations within the village is vital to a healthy, livable village. Rocky Martin, Director of Buildings & Facilities, deserves special thanks for the efforts he put towards this project over the past 12 years.

Severe flooding occurred after a summer deluge washed out sections of Magee Hill Road and Hayden Hill Road West. Highway Foreman Michael Anthony and the road crew made emergency repairs to both roads as well as taking care of less serious damage in other areas of Hinesburg. The Town hired an engineer to design improvements on Magee Hill Road to handle future storm water runoff. FEMA funding along with a 12.5% local match was used to complete that \$36,670 project. Michael and his crew should be commended for their rapid response restoring and maintaining our roads during these severe storms.

Although not a Town project, Route 116 was resurfaced last summer by the State of Vermont, renewing a heavily traveled section of the State highway that had been in need of repair for years. As part of the project, safety alterations were made to the intersections of several local roads. In addition, ditches and guardrails were upgraded and a dysfunctional storm water catch basin across from Lantman's store was repaired.

The Creekside development roads of Farmall Drive and Frederick Way were officially taken over by the Town this year. The Town planned to take over the roads since the project was first conceived and has plowed the roads for two years, but problems with obtaining the proper documentation interfered with final approval. The Board authorized the closing of the roads to vehicular traffic for two hours Halloween night because the development has become a popular trick or treat destination.

#### Smaller Project Investments

The Lake Iroquois Association made good use of \$5,000 from last year's budget as well as donated equipment and labor from Michael Anthony to complete a storm water control project to prevent runoff from Pond Road and the adjacent water shed from reaching Lake Iroquois. Their next project is to resolve the erosion problem at Lake Iroquois Beach. The Association has proven to be an active and productive organization and their efforts to improve the water quality of the lake are much appreciated.

The Lewis Creek Association received a \$15,000 storm water grant to construct storm water control structures at the intersection of Route 116 and Silver Street where there has been a chronic erosion issue. That work will be done in 2014.

The Village Streetscape sidewalk project will also be constructed in 2014. The project will extend the existing sidewalk on the west side of Route 116 to the Community School. All permits and easements are now in place for the project. A Safe Routes to School grant requiring no local match paid for the design, permitting, and rights of way acquisition. An Enhancement grant requiring a 20% local match will pay for construction costs estimated to be \$300,000. The local funds are already in reserve for the Town's share of the construction cost. In addition, a section of sidewalk will be constructed that connects the Village Street Scape sidewalk to the Norris Condominiums on Silver Street.

The Hinesburg Village North Sidewalk – a planned sidewalk between Commerce Street and Riggs Road along the east side of Route 116 – received Vermont Bicycle and Pedestrian grant funding of \$235,000 from the State. WindNRG and SB Collins will cover the required 10% matching funds. The Town selected Lamoureux & Dickinson as its consultant engineer and that project is now moving forward. Construction is planned for 2015.



The Board approved \$2,800 for the construction of a walnut table made from wood salvaged from a tree that was removed from Charlotte Road across from the Town Hall. The table was designed for the Planning Office conference room and replaces furniture that had served its useful life.

#### Community Planning

The Village Visualization project was completed last year and presented to the public. This project was funded with a \$15,000 grant and \$3,000 local match that showed the community what a complete build out of the Village Northwest zoning district might look like, given the Town's current zoning regulations. Before the end of the year, Blackrock Construction submitted a proposal for developing the Village Northwest district that bears a remarkable resemblance to the Village Visualization summary.

Prior to the closing of the Saputo Cheese Factory, development in the Village was limited by a lack of wastewater capacity. With the cheese factory closing, Hinesburg suddenly had 50% of the permitted discharge capacity available and water supply became the limiting factor for village development. The Town is actively working to locate an additional water source and expects to make a decision in 2014. Water source funding will come from reserve funds, grants, and water system users. The engineering firm Aldrich & Elliot along with Cindy Sprague (a hydro-geologist) is working with the Town on this project. They presented a Water Feasibility Study to the Selectboard this past March and we are now starting the process of drilling test wells.

Vermont Gas received a lot of press and continues to do so regarding their plans to construct a pipeline to Vergennes, Middlebury, and ultimately Rutland. The pipeline will go through the Town of Hinesburg approximately following the VELCO Power line Right Of Way (ROW). The proposal impacts Town owned property in Geprags Park. The most recent proposal shows the line in a new ROW running parallel to the existing VELCO ROW in Geprags. At this time the Town is still discussing the location of the pipeline with Vermont Gas.

Kathy Gutierrez and Stephanie Maslack approached the Town with a proposal for a dog park at Geprags. The Board was interested and encouraged Kathy and Stephanie to develop their concepts further and return with a plan.

The Town participated in Act 250 hearings regarding the proposed Hannaford's grocery store on lot 15 in Commerce Park. The hearings were conducted over a several month period with no formal conclusion by the end of 2013. It's not always possible to predict the full extent of the impact of major projects until they have been in place for a period of time. The Town is a party to the hearings and interested primarily because we want to be sure that the Town does not bear the burden of future costs associated with traffic or storm water problems.

Hinesburg is investigating the viability of a mini hydro project that would generate electricity from water as it flows from the storage tank at Piette Meadows to the Village. The proposal is a feasibility study at this time funded by \$4,500 from the water reserve fund.

The Town is beginning the process of master planning for the Town Garage site and eventual construction of a new Town Garage. Presently the Chittenden Solid Waste District (CSWD) operates a drop off center on the Town Garage property and is interested in continuing to do so. The hope is to accommodate both the Highway Department and CSWD needs. A Request for Qualifications (RFQ) was sent at the end of the year to identify a project partner. There is \$9,000 in the proposed budget for project planning.

#### New Members of the Hinesburg Team

In the fall, the Hinesburg Community Police Department hired Anthony Cambridge to a full time position replacing the retiring George Fon. Full time officer Joshua Mesec completed police academy training in May and received the Director's Award as the outstanding cadet of his class. Congratulations Joshua and welcome Anthony!

In November, the Highway Department hired Lee Fortin, a young man with local roots. Lee came to us with equipment operator experience. Welcome, Lee, to the Hinesburg team.

The Water and Wastewater Department was reorganized and Building and Facilities Director Rocky Martin is now Supervisor of the Department. Rocky is responsible for facility operations and oversees two water and wastewater operators, Kayhon Bahar and the newly hired CJ Hinchman. Welcome CJ.

At the recommendation of the Planning Commission, the Board reappointed Zoning Administrator Peter Erb to a three year term. The Zoning Administrator has a difficult job and we appreciate Peter's many years of service and willingness to continue on in that role.

Beginning July 1, 2013, Recreation Director Jen McCuin's hours were increased from 24 to 30 hours per week. This increase in hours better reflects the work Jen has been doing on behalf of the Town for many years. Under Jen's direction Hinesburg has a robust recreation program that is enjoyed by many. Thank you Jen.

#### Committee, Board, and Commission News

Joe Gannon has served Hinesburg as a Fire Fighter and First Responder. He is now also Hinesburg's Health Officer. Joe stepped forward to take over responsibilities from Rocky who has served as Health Officer for several years. Rocky's increased responsibilities with the Water and Wastewater Departments, and the many other duties and responsibilities he holds contributed to the need to make this change. Thank you, Joe, for your many commitments to the Public Safety Team.

The Economic Development Committee got their feet on the ground this year. The Committee is crafting a policy for managing the Community Development Block Grant loan repayment dollars that are accumulating and are available for the Town to loan to local small businesses. They are also working on an economic development plan – a requirement of the 2016 Town Plan.

Congratulations to the newly formed Fourth of July Committee for hosting a successful July 4<sup>th</sup> celebration. The community certainly appreciates their taking on a significant organizing and fund raising task and continuing the tradition of a lively Fourth of July celebration in Hinesburg.

With the encouragement of Chuck Reiss, a seven member Energy Committee was formed. This committee will advise the Planning Commission and Development Review Board as well as advocate for responsible energy use by the municipality and within the community as a whole. The committee will also assist with implementation of the Property Assessed Clean Energy (PACE) program in Hinesburg. Hinesburg residents voted for the Town to become a PACE District at last year's Town Meeting.

A Route 116 Committee was formed to work with a traffic consultant and the Chittenden County Regional Planning Commission to consider the section of Route 116 from the CVU Road intersection to the Buck Hill Road West intersection. The committee will consider the many ways that this State highway impacts our community and what changes might be made to serve both the traffic corridor and community's needs.

Tom McGlenn resigned as chair of the Development Review Board (DRB) this spring after serving the community in that capacity for 32 years. Tom's calm demeanor served him well in a position where he frequently managed controversial proposals. Thank you for your service Tom.

Jean Isham resigned from the Planning Commission (PC) after 22 years of service, several as chair of the Commission. Jean continues to be an active contributor in the community. Thank you, Jean, for your many years of service on the PC and continued work for Hinesburg.

Thank you also to Johanna White, Carrie Fenn, and Ray Mainer for their contributions on the Planning Commission, Dona Walker and George Dameron who were founding members of the Village Steering Committee, Melissa Levy for her long service to the Conservation Commission, Katherine Hikel for her dedication on the Agency Request Review Committee, and all others whom I have unintentionally failed to recognize. Many of the above volunteers have moved on to serve on another Town board.

#### Town Policy

The Planning Commission submitted proposed changes to the RR2 and Agriculture zoning districts in January 2013. The Selectboard discussed the Rural Zoning proposal at several meetings beginning in March and culminating with a 3-2 vote to adopt the changes on September 9<sup>th</sup>. The divided decision was appealed and a referendum on the adopted ordinance took place November 5<sup>th</sup> where voters ratified the September Board vote. The new regulation is controversial and continued discussion of the adopted ordinance is anticipated.

A firearms ordinance was proposed and discussed at several meetings including a public hearing on the proposal. The ordinance was inspired by irresponsible shooting in at least one trail head parking lot. Ultimately the Board concluded the ordinance was not the appropriate response to the problem and tabled further action at this time.

#### Other Developments

Bruce and Judythe Parker donated a trail easement on their property on Pond Road to the Town, adding to our inventory of ways to recreate and connect with the natural environment. Thank you to the Parker family for your generosity and thoughtful consideration of the community with this gift.

The Town joined a class action lawsuit against big oil companies responsible for the gasoline additive MTBE. MTBE has contaminated water supplies around the nation, including the Hinesburg Town well, costing communities and individuals thousands of dollars. There is no financial obligation associated with the Town's participating in this class action activity.

Our Town Administrator put a great deal of effort into being sure staff was fully informed and enrolled in the Vermont Health Exchange, which was to take effect January 1 of this year. Enrollment of Town staff was required by law. Everyone was signed up and ready to go, only to be told we could not be part of the Exchange until March of 2014. In spite of this setback and the turmoil associated with the health care changes, health care costs are not expected to increase in the coming year.

The Selectboard and School Board met to discuss topics of common interest. One item was the format for the annual meetings. We tentatively plan to hold both meetings in the CVU auditorium on Monday March 3<sup>rd</sup>. The School Board's informational meeting would begin at 6:00 p.m. with the annual Town Meeting beginning at 7:00.

In conclusion it must be said that our community continues to benefit enormously from very active and productive volunteers. Thanks to everyone for making Hinesburg a vibrant community.

Jonathan Trefry, Selectboard Chair



Public Safety Facilities Committee – (L-R) Rocky Martin, Police Chief Frank Koss, Aaron Kimball, Mike Bissonette, Fire Chief Al Barber, Asher Nelson, John Kiedaisch, Joe Colangelo. Not pictured – Tom Barden.

### **Affordable Housing Committee**

This advisory committee was formed by the Selectboard in August of 2006 with the charge to “gather, generate and prioritize ideas and plans which will help to increase the availability of affordable housing in the Town”. The committee will then make recommendations to the Planning Commission, DRB and Selectboard based on its findings. Meetings, which are open to the public, are held the first Wednesday of every month at 7:00 p.m., 1<sup>st</sup> floor conference room in Town Hall. Meeting minutes are posted on the Town website.

We have been working with various developers on a number of different potential affordable housing projects. We have been following and actively participating in favor of the current proposal from Housing VT and Champlain Housing Trust for 21 units of affordable rental units in back of Kinney Drug.

With an eye on improving energy efficiency in mobile homes and in conjunction with the help of faculty and students of UVM’s Community Development and Applied Economics class, we developed and conducted a survey of Mountain View Mobile Home Park. Using the results of the survey, we performed two complete energy audits and six mini evaluations on homes in the park. We applied for and received a grant from Efficiency Vermont to complete energy audits and implement energy conservation measures on six homes in Mountain View as a pilot project. This work was completed last fall and we will be reviewing fuel consumption data from the homes weatherized over the next year or two to see the effect of adding insulation and air sealing. We also became involved in a pilot project to build a more durable and energy efficient mobile home. A company in White River is building 10 of these innovative mobile homes, with grant assistance they will be sold to income eligible households in the neighborhood of \$33,000. One has been slated for Mountain View Mobile Home Park and we are hopeful that an interested homeowner will apply.

Committee Members: Rocky Martin, Co-Chair, Carl Bohlen, Co-Chair, Dale Wernhoff, Secretary, Julie Pierson, Bruce Wheeler, George Bedard, Andrea Brainard, John Bethune and Amelia Norris

### **Agency Request Review Committee**

The mission of the Hinesburg Agency Request Review Committee is to review and evaluate funding requests and make funding recommendations to the Select Board during the annual budgeting process.

Each year, the Town of Hinesburg receives numerous requests for funding from agencies that provide programs for prevention, intervention, advocacy, and direct services to the residents of our community. The intent of the Agency Request Review Committee is to ensure that our taxpayer dollars will benefit the greatest number of residents possible, with priority given to agencies that provide food, shelter, health and emergency services, and with additional consideration given to Hinesburg-based agencies.

The reports received from agencies, and their annual requests, indicate that while we are achieving our goal of assisting our community members who are in need, that need is still with us and likely to increase.

Current Committee members are Amanda Van Vranken (Co-Chair), Kate Dodge (Co-Chair), Susan Marino (Secretary), Kate Schubart, Kristin Miskavage and Kathy Newton.

Kate Dodge and Amanda Van Vranken, Co-Chairs

## **Auditors**

The Town of Hinesburg no longer elects citizens to the position of auditor. The town voted at its annual meeting in March of 2009 to abolish the position of auditor and to rely on the audit reports of a certified public accountant to compile and review the accounts of the Town. Fothergill, Segale and Valley, Certified Public Accountants, have performed an independent audit of the accounts and financial statements for the town. The audit report is available to the public at the Town Clerk's office and available for viewing on the Town website.

Please note that financial statements are prepared from the audited information from Fothergill, Segale and Valley, Certified Public Accountants for the fiscal year 2012-2013. The proposed budget for fiscal year 2014-2015 is from internal Town records.

## **Buildings and Facilities**

We welcome Craig (CJ) Hinchman as new Water/Wastewater Operator and thanks go out to both CJ and Senior Water/Wastewater Operator Kayhon Bahar for everything they do to make sure both Water and Wastewater systems run smoothly. New project review completed this year included the Fletcher Allen building on Shelburne Falls Rd, additional homes in the Thistle Hill housing development and the new Police Department building. We completed a feasibility study with an engineering firm to find additional water supply for the Town system as the two wells currently in service are approaching maximum capacity. As of this writing, we have a few potential sites in mind but have not finalized our selection. We hope to soon drill a test well or two to review potential well yield and water quality.

Thanks go out to Doug Olufsen for his many years of service as Sidewalk Plow Operator and we welcome Tom Ayer as Doug's replacement. Plowing sidewalks in town is difficult with many obstacles to navigate around. A large walnut tree had to be removed for a sidewalk project on Charlotte Rd; we had the wood milled and kiln dried. A large conference table was made out of the wood by a local woodworker. The table is in the third floor conference room at Town Hall, if you haven't seen it it's worth the trip upstairs-beautiful.

Construction of the Rec Path project was completed; the contractor, SD Ireland, will be back next spring to finalize a few punch list items. This long awaited project provides pedestrian access from Commerce St up Mechanicsville Rd by a five-foot concrete sidewalk. It continues down CVU RD crossing 116 and ending at Carpenter-Carse Library via a ten-foot paved multi-use path. Many thanks for your patience with traffic delays associated with this project during the summer and fall. Work continued on the sidewalk project from Charlotte Rd to HCS, all necessary easements are secured and construction plans and specs are being developed as of this writing. This project will go out to bid over the winter for construction in 2014.

Rocky Martin, Director of Buildings and Facilities

## Carpenter-Carse Library

*The library's mission is to offer people of all ages the equal opportunity to read and learn in a bright, welcoming environment that serves as a community gathering place. We collect materials of both current interest and lasting value in response to the needs and preferences of our patrons. The library provides encouragement and diverse resources to parents and caregivers to help instill a love of reading in all young children. We supply the reliable information resources necessary for lifelong learning and are committed to the informed and free exchange of ideas through discussions and speaker programs.*

### **Statistical Update for July 2012 – June 2013    Use of Library Services Compared with 2011 – 2012**

- **Annual checkouts of books & media in all formats was 43,079**, a 2.8% overall decrease. (Closing for the HVAC project affected statistics.) \*The total includes **643 e-book checkouts**, an 89% increase in e-book circulation in one year. Inter-library loan: 525 items provided to other libraries; 265 ordered from others for our patrons.
- **3,055 registered borrowers**, an incr. of 7.6%. **Annual patron visits: 22,152**; slight decrease due to less Community Room use. (31% more visits since 2003.) **Program attendance was 1,809**; **VOKAL facts & statistics**: patron database of 80,000+ (60,000+ active); circulation of around 1.3 million in 2013; almost 50 Vermont libraries share 1 million+ items in the catalog.

We offer reference, holds and reader advisory services. The print collection contains 24,860 volumes, in addition to 1,356 audio books & music and 1,807 films. We belong to a county-wide lending system that allows *eligible* cardholders in good standing to borrow at any member library. Many library services are available 24/7 from home through our web site: <http://www.carpentercarse.org>, where one can view the online catalog, check program listings, find useful links and explore our databases. The Library pays annual fees to the Vermont Department of Libraries and Green Mountain Library Consortium (GMLC) for our patrons' access to valuable online databases, classes, and materials. (See details below.)

**Public-use Computers:** Seven computers are available, or visitors may choose to use their own laptops and free Wi-Fi. We serve as a critical resource to job seekers for resume preparation and job searches. We know that the library is the only means of internet access for many residents. Children are now enjoying our new AWE Early Literacy Station with 50+ learning programs for ages 2-8.

**The Library Catalog:** Patrons may do catalog searches limited to local holdings or choose to view combined records from multiple Vermont libraries. We are a founding member of VOKAL, the VT Organization of Koha Automated Libraries, and a leader in moving to an integrated library system for all Vermont public libraries.

**Library Programs/Our Community Room:** Last year, 124 programs for all ages were presented, saving real family entertainment dollars. Our Youth Librarians welcomed new babies to the community with a book dedicated to each one, and instructed and entertained children from newborns to young adults. Families with youngsters were treated to 79+ storytimes and many special events. School-age children participated in an exciting Summer Reading Program, setting goals and reading up a storm. There were many outstanding events for adults: Available at Town Mtg. March 3, 2014: library handouts listing adult programs held last year (and more!)

When not being used for library-sponsored programs, the Community Room can be reserved for use by non-profit groups, *within policy guidelines*. Last year 23 outside groups used the Room with an estimated 1,050 attending.

**Online resources available to our library patrons through our website:**

- GMLC membership lets us offer **Mango**, an online language learning system with conversational instruction in 50 foreign languages plus 15 English as Second Language courses. **Listen Up! VT** provides access to 1,873 eBooks (76.5% more titles this year) and 2,567 downloadable audiobooks (77.5% more titles). **Project Gutenberg** offers 44,341 e-book titles, *always* available. The **VT Online Library (VOL)** offers **24** databases of full-text periodicals, including: **Heritage Quest** (genealogy searches); **Career Transitions** (*an online career guidance center that walks you through the job-search process from beginning to end*); and **InfoTrac Newsstand** (an innovative full-text database of 1,000+ newspapers).
- Learn something new via **Universal Class**, a database of 500+ *free* online continuing education courses offered via the Vermont Department of Libraries.
- The library now has a Facebook page.

**All of these resources are funded by Town tax dollars with no additional cost to end-users.**

**Taxpayers rightfully want to see the benefits they receive from investing in their public library. The library makes a difference in Hinesburg, nurturing literacy, community and self-education. It can be a place of discovery for you too! Thank you for your past and future support.**



*Getting Crafty with Nature* program held at Carpenter-Carse library – Judy Curtis is assisting kids as they spray paint t-shirts with designs from nature.



## Conservation Commission

The Hinesburg Conservation Commission (HCC) has finalized its draft of the Greenspace Plan (GSP) and has hired a professional consultant to put it in final form for eventual incorporation into the Town Plan. The GSP has been a protracted and complex project, which details specific goals to preserve the rural character of Hinesburg. Included in the GSP are inventories of our natural and cultural resources, scientific rationale and recommendations to guide future development, and tools to encourage community participation in conservation efforts.

One of the early by-products of research for the GSP was recommending to the Planning Commission that it adopt a form of 'Conservation' zoning in its then ongoing effort to present a plan for new rural zoning to the Select board. This long term effort was finally completed after much hard work, compromise, and community involvement. As a result, we believe the Town has a much more efficient, predictable, and environmentally friendly zoning ordinance.

Another ongoing focus for the HCC was the management of Geprags Park. The HCC, with the help and guidance of Audubon Vermont, continues to improve its habitat management for certain species of rare and threatened birds, such as the Golden-Winged warbler. The Trails Committee has also become a partner with the HCC to maintain and mark the park's trails. Geprags also featured Hinesburg's first StoryWalk®, through a collaboration with Hinesburg Nursery School and Annette's Preschool. StoryWalk lays out the pages of a book on a trail, inviting visitors to follow the path of pages. We look forward to hosting a variety of events at Geprags, as we have done in the past.

Our newest member, Meg Handler, has helped facilitate cooperation between our Selectboard and the Lake Iroquois Assoc. The latter, and our Town, have benefitted from a \$5,000 appropriation to the HCC, which passed the funds on to the Lake Iroquois Hillside Restoration Project as 'seed' money for a \$20,000 grant from the Dept. of Environmental Conservation and the Youth Conservation Corps for work and materials to significantly reduce the amount of sediment running into the lake.

We are always looking for energetic new members to help us with our many projects.

*Bill Marks (Acting Chair), Meg Handler, Alison Lesure*



A panoramic view of Hinesburg taken a couple of years ago

## Development Review Board

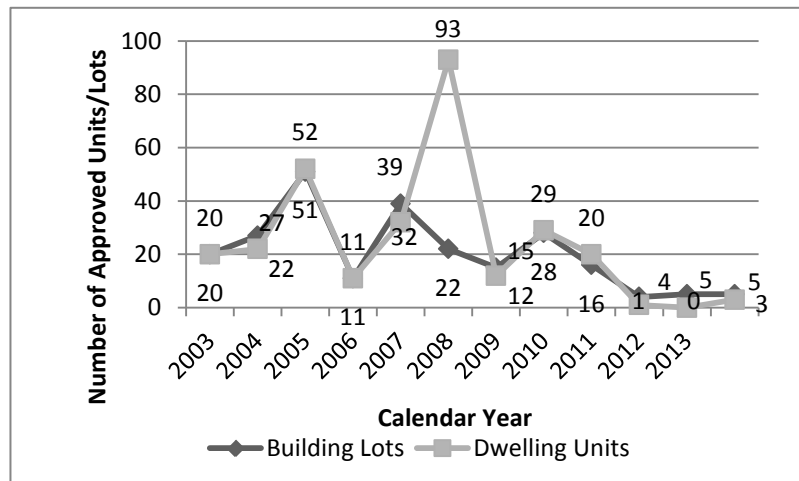
### Overview

The DRB had 37 unique applications in 2013 rendering decisions in 33 cases with four applications ongoing as of 12/1/2013. While the board also reviewed many applications outside of the Village Growth Area, it is clear the thrust of the DRB's actions will focus on this area for many years to come. Of the 37 applications before the board to date, 46% of them are located in the Village Growth Area districts, 22% in the Agricultural district, 22% in Rural Residential 1, 8% in Rural Residential 2 and 3% in the Shoreline district.

### Subdivision Hearings (creating building lots and dwelling units)

In 2013, the board reviewed eight sketch plans of which six were approved, one was denied and one is still being reviewed. Two of the six sketch approvals returned quickly seeking and gaining final plat approval in 2013.

The board also approved one preliminary plat/PUD application for the Town of Hinesburg Recreation fields. We are also in the process of reviewing the preliminary plat/PUD application for the 24-unit Norris project at the south end of the village.



The board issued three more final plat approvals in 2013. In total, five new lots were approved and three new dwelling units. Projects still in the review process, including large ones like Norris and Hinesburg Center LLC, take the tally for potential future development to 38 lots and 79 dwelling units.

### Conditional Use and Site Plan

The DRB approved seven Conditional Use applications for the following: 1 non-complying structure, 2 accessory apartments, 1 stream buffer encroachment (FAHC), 1 removal of a barn constructed prior to 1940 (retroactive), 1 for office space over 1000 sq. ft. (EPJ Properties), 1 for construction of a family health clinic (FAHC).

The board also approved revisions to previously approved conditional use permits for Hinesburg Center LLC on two occasions. The first to increase: seating, hours, # of employees, parking and customer traffic for the Bristol Bakery and the second to change the approved hours of operation for Kinney Drugs.

The board reviewed four site plans in 2013. Three were approved and one is ongoing. The Board also approved revisions to an approved site plan for Hinesburg Center LLC.

### Other Hearings & Actions

The DRB reviewed: five signs; one appeal of a notice of violation; two transfer of land to an adjoiner; and one development on a private right of way. The DRB approved three revisions to previously approved subdivisions and granted one 12-month extension to a condition in a final plat. The DRB made three site visits and granted seven submittal extensions for projects in various stages of subdivision.

### Volunteer Board and Staff

2013 saw the close of an era, with the departure of long time DRB Chairperson Tom McGlenn. Tom dedicated 32 years to the Town of Hinesburg and we thank him. We welcomed Sarah Murphy as a regular member to the board from her position as an alternate. Andrea Bayer was appointed as our second alternate. We'd also like to recognize Bill Moller, DRB alternate, for filling in for Kate Myhre while she took a leave of absence to have her first child. We also voted in new officers: Chairperson, Zoë Wainer; Vice-Chairperson, Dennis Place; and Clerk, Kate Myhre.

As for our professional staff, Freeda Powers has filled in as recording secretary again while Alex Weinhagen, Peter Erb and Renae Marshall, continue to do excellent work assisting applicants, members of the public and, thankfully, the DRB.

Zoë Wainer, DRB Chair



The new 3<sup>rd</sup> floor conference table was handcrafted by Bruce Schulman from the salvaged wood of a walnut tree that was removed from Charlotte Road.

## Economic Development Committee

Hinesburg's Economic Development Committee held its inaugural meeting in February 2013 and over the course of its first full year of operation made significant advancements to further its goals and objectives. This new committee is made up of the following members: Steve Gladstone, Melissa Levy, Michael Bissonette, Heidi Simkins, Andrew Frost, Matt Sayer, and Joe Colangelo. In order for the committee to get some proper background information, Dawn Francis, Colchester Town Manager, Curt Carter of the Greater Burlington Industrial Corporation, and Martin Hahn of Community Capital of Vermont all were invited guest speakers. The committee's two main goals are to 1.) Safeguard and manage Hinesburg's revolving loan fund. This revolving loan fund is a result of the \$550,000 Community Development Block Grant the Town of Hinesburg secured on behalf of Vermont Smoke and Cure in 2011; 2) The economic development committee is charged with developing a five-year economic development plan to be incorporated with Hinesburg's 2016 Town Plan, a new requirement of all Town Plans by State Statute. By the end of its first year of operation, Hinesburg's Economic Development Committee developed five draft economic development goals and currently is in the process of looking for community feedback and critique. The goal of the committee is to hold a workshop during 2014 for community-wide participation to further the development of these goals. The committee is now also closer on finalizing the best way to manage the local revolving loan fund. At this point, it appears that the best option is to partner with Community Capital of Vermont and allow them to manage and service our local revolving loan. The downside of this option, and something the committee is working to mitigate, is that Hinesburg would lose local control over the monies if CCV becomes the manager of the loan. However, this could be somewhat mitigated through better advertisement town-wide of these funds.

Joe Colangelo, Chair



Economic Development Committee – (Left-Right) Joe Colangelo, Matt Sayre, Andrew Frost, Melissa Levy and Michael Bissonette.  
Not pictured: Heidi Simkins and Steve Gladstone

## Energy Committee

*The Hinesburg Energy Committee's mission is to promote the wise use of energy resources in the town of Hinesburg. Through research, education and awareness efforts, the committee will help residents and town officials conserve energy and help them transition to renewable sources of energy.*

2013 saw the formation of a new committee in town - the Hinesburg Energy Committee. Six new members have been appointed to the committee- Katlin Emerson, Carrie Fenn, Hannah Jackson, Ray Keller, John Pacht and Chuck Reiss. There is still one seat available on this committee. We have officially met only once but we have set an ambitious agenda for ourselves. We hope to help the Planning Commission and the DRB by researching energy related issues that come before those boards. We will also be working with the Select board to activate the PACE program in Hinesburg, which was adopted at the annual town meeting this past March. PACE is a program that offers an option to finance weatherization work and/or install renewable energy and pay back the loan with your property tax. We will also be working with the various state energy efficiency programs and making an effort to be sure Hinesburg residents know about the potential incentives to install energy efficiency measures in their homes and potential incentives for installing renewable energy. We plan to have educational events throughout the year focusing on energy conservation and opportunities for renewable energy, both on a single residential level and on a community level. Our meetings are on the 3<sup>rd</sup> Wednesday of the month at Town Hall and we welcome anyone who has an interest in Hinesburg's energy future.

Chuck Reiss, Chair



Bruce & Judy the Parker conserved 36.3 acres of land off of Pond Brook Road and granted the Town of Hinesburg a trail easement along the eastern side of the conserved land.

## Highway Department

Thank you to our Road Crew - Tom Boivin, Josh Martell, Lee Fortin, part-time workers Charlie Fortin and Dominic Musumeci. This fall we filled a vacant position with Lee Fortin – welcome Lee!

The early arrival of spring allowed us to work on Swamp Road. Six hundred feet of road fabric was installed to allow for better drainage & ditching was performed along other areas. Ditching and culvert work occurred along Baldwin Road, Silver Street, Charlotte Road, Pond Road, and Richmond Road.

A 1-inch shim of paving on the Richmond Road was completed. This will allow us to ditch this road in the spring without causing any damage and then have another 1-inch top coat put on.

We had a very busy summer. The flash flooding that occurred in late June washed out a section of Magee Hill Road. Emergency repairs were made including the replacement of an under sized culvert. More flash flooding occurred July 3<sup>rd</sup>, causing major damage to areas on Lavigne Hill Rd, Hayden Hill West, Texas Hill and Hayden Hill East. Quick repairs were made that night to allow us to open all the roads for Emergency Vehicles. The next several weeks were spent rebuilding these damaged areas.

A BIG thank you to the Towns of Monkton (Wayne, Marcel, Bruce and Gary), Starksboro (Tom, Tony and Paul), and Panton (Rick and Chris) Highway Crews. As word spread of the flooding in Hinesburg, these Towns, after assessing their own damage, called and responded to help us haul rip-rap and gravel to rebuild our roads. If it wasn't for their help, we could still be making repairs! Thank you also to contractors Ross and Jesse Orvis and Mike Burnett who responded with equipment to help with repairs to our roads. All of the damage and repairs (approx. \$ 100,000.00) are being covered by FEMA, including engineering and long term repairs to Magee Hill Road, with a 5% match from the Town. In the early fall we took delivery of our new 2014 Mack Granite tandem dump truck. This truck will be our main plow truck in the winter which plows all of the paved roads. So far we have been very happy with this truck. Thank you.

In the coming year we will continue with our ditching and culvert work on our roads. Paving for the 2014-2015 seasons will be the last section of the Richmond Road and part of Charlotte Road.

Like every year we will continue to serve the residents of Hinesburg by making our roads safe for all to enjoy.

Michael Anthony, Road Foreman

A group of young children on Magee Hill Road made the Highway crew lemonade and presented them with this picture for all of their hard work during the rain storms.



## **Hinesburg Fire Department**

First of all I would like to thank every one of our strong silent supporters, without your support this community would not be as well prepared to respond to emergencies as we are. Thank you also to all of our volunteers that help keep us prepared and ready to respond. It requires many, many hours of training and responding to calls to keep our skills well-honed so that we are prepared to respond to your emergencies. Many folks in town are amazed when they realize we are not a career department with staff at the station all the time but a group of community responders ready to put their lives on the line to respond to their emergencies. This past year we responded to over 400 calls for service and put in nearly 3000 hours of training, all to serve you in an emergency. Our membership did take a dip in numbers this past year but our outreach to the community has improved our numbers again.

Looking forward to the coming year's budget request, there are new changes proposed. The largest change is paying the Chief more hours to help prepare the community and the Fire Department for the dramatic changes occurring in our community. The Chief is responsible for the operation of the largest number of part-time town employees and the third largest budget as a volunteer. The Chief's responsibilities are many fold. He is charged with supervising the department, acting as a personnel director, purchasing agent, ensuring equipment is properly maintained and ready to respond, establishing training practices to ensure everyone's annual certifications along with training hours are met, prepare response preplans as required by various insurance, state and federal regulators. This all takes many hours of work.

As the community has grown, the Fire Department has found it increasingly harder, due to budgetary constraints, to keep pace with our community emergency response needs. Everyone in the Department is a tax payer so we all feel the budget/tax pressures. In the past, the town has benefited from the department's ability to do fund raising to fund the purchases including trucks, equipment and buildings. Unfortunately, fundraising is more difficult to do now and we must rely on impact fees, tax revenue and grants to fund our needs. As Chief, a huge task for me and the department members is planning for the future. Our community continues to grow regardless of the downward trend in the economy. Our planning process, the Fire Department strategic plan, has been in place for 9 years now and has proven to identify the communities public safety needs well in advance but the funding has fallen short to provide the needed equipment in a timely manner. Our current needs are for training space, equipment storage and some type of aerial apparatus. By the time this report is published, the building design will have been completed and hopefully approved for construction, but the short fall will be the funding. We are collecting impact fees but those alone will not fund the needed space or equipment. We are going to need your support to provide the funding.

There are several large projects in the works which are going to have a tremendous impact on Hinesburg emergency services. We have always been a department that prided ourselves in getting the job done in the most cost effective way. We are proud that we don't always buy the biggest and shiniest equipment, we buy what's needed to get the job done in the most effective way, be that a piece of used equipment, that's ok by us.

We have many new buildings and because of new construction techniques and zoning changes, we cannot safely fight any type of fire in them without an aerial device, this even includes rescuing people from windows, safety for all parties. Many people also do not realize that once we have an aerial device it takes nearly a year of intensive training before we can safely respond with it to a call. As your Fire Chief, I can tell you that this town needs an aerial device.

In closing I would like to thank the community for your support. I know that we are all stressed by the taxes we are asked to pay but we need your support to be prepared in the future for your emergency calls. Please be assured we are doing everything possible to give the best possible service in the most cost effective way.

Chief Al Barber



Chief Al Barber behind the wheel of Hinesburg Fire Department's antique fire truck during the 2013 July 4<sup>th</sup> parade



## Hinesburg Community Police Department

Local law enforcement began in Hinesburg in the 1980's by establishing a "special police officer" that unlike a constable, could attend training at the Vermont Police Academy. In 1994, the town hired its first full time police employee at the rank of chief. Nearly twenty years later, our department made another milestone by winning the approval of a new police station. Less than one year after support from the Selectboard and the voters, we are in our new station. This is not just about comfort; it is about increased efficiency and safety for the employees and the public utilizing police services. Thank you to everyone.

Like the fire department, our call volume is up over a hundred cases from last year. Our property theft crimes are up specifically due to theft from vehicles and a team of catalytic converter thieves that have since been taken out of commission. We have a category called Suspicious Person/Circumstance which has also increased. These are calls from citizens reporting people and vehicles that they are not sure why they are in an area. This is one category we want to increase. We continue to hear about incidents days later in which we should have been called at the time. Another category that has increased is Vehicle/Traffic. DUI arrests are up as well as motor vehicle complaints. We will continue to focus on traffic safety as a goal of this department.

With the successful completion of the academy by Officer Joshua Mesec and the hiring of Officer Anthony Cambridge, our department continues to maintain full staffing. Our staffing level of five full time positions and forty hours for part-time allows for two officers each shift, two shifts per day. This staffing level also provides coverage for training, illness, vacations and most importantly, the time necessary to bring on a new employee. Our department has been fortunate that our salary line item is continually under budget because we do not need to use overtime to fill shifts.

Frank Koss, Chief



The Hinesburg Community Police Department began moving into their new building on Saturday, February 1, 2014.



## **Hinesburg Community Resource Center**

The Hinesburg Community Resource Center (HCRC) is a community based non-profit whose mission is to support family life in Hinesburg. HCRC collaborates with existing agencies to identify needs and pool human and fiscal resources to provide needed services to Hinesburg families.

HCRC's programs include the Food Shelf, Friends of Families, Summer Nutrition and Fun Camp, Emergency Funds, Provider's Group, Medical Equipment lending, and Hinesburg Rides

The Hinesburg Food Shelf is currently housed at 51 Ballards Corner Road in a building that has been offered to HCRC free of rent by Renewable NRG Systems. The Food Shelf is open twice per week and serves an average of 110 families each month (340 individuals), with over 350 families receiving support throughout the year. This number represents an increase over last year as families continue to struggle to meet their basic needs. The Food Shelf is a partner of the Vermont Food Bank where we are able to purchase many foods for a discount. The Hinesburg Food Shelf supplements the food purchased at the Vermont Food Bank with items purchased at area markets, produce donated by individuals and farms, and food gathered at food drives throughout the community.

For many, a visit to the Food Shelf is essential to their food security and financial sustainability. The rising cost of housing, fuel and electric have made it very difficult for a family of modest income to survive. Some families experience unforeseen expenses or illnesses that leave them unable to pay their bills. For those unable to meet these basic needs, HCRC gives up to \$5,000 in emergency funds, up to \$250.00 annually per family requesting assistance, for such things as utility and fuel bills.

HCRC launched a program last summer to reach out to families that receive free or reduced meals during the school year. The program invited 80 families to take part in programs that aimed to increase their physical activity by exploring the trails and parks available in Hinesburg and which aimed to increase the availability of nutritious food by offering coupons for berry picking at Last Resort and Isham Farm, milk coupons for purchase at Lantman's and information about our food shelf. HCRC continued to support the Hinesburg Community Summer School by offering funding for the enrichment program.

Our Friends of Families programs include a weekly playgroup held at Town Hall every Wednesday following the school calendar. An average of 25 children and caregivers attend the playgroup each week. Our facilitators plan a weekly craft and healthy snack, as well as early learning concepts through song and circle time activities. In addition to playgroup, Friends of Families sponsors a yearly Welcome Baby Brunch, Clothing Giveaway, Kindergarten Connection/Transition, Fall Parent Education programs, and support in bringing family friendly activities to Hinesburg's annual Fall Festival.

HCRC's programs are made possible through the generosity of volunteers who offer their time and service to our programs. HCRC receives additional funding from SCHIP, Building Bright Futures, area faith groups, and from donations from individuals and businesses throughout the community. With thanks and appreciation to all.

Laura Hoopes, Coordinator

## **Hinesburg Rides**

Hinesburg Rides is a program under the Hinesburg Community Resource Center (HCRC), a 501(c)3 nonprofit organization. HCRC has instituted a new program this past year—the Special Medical Equipment Loan Program. Donations of non-motorized medical equipment are being accepted and then loaned out to people. We have crutches, canes, wheelchairs, a shower wheelchair, walkers (both with seats and brakes as well as regular), toilet seats, and much more. Contact Karla Munson, 482-2778, if you wish to donate and if you need to borrow something.

Hinesburg Rides was established in 2007 to address the wide range of transportation needs of all Hinesburg residents, employees, and employers. Hinesburg Rides has three components: Volunteer Driver Program, Rideshare Program, and Employer Partnership/Public Transit Program. Visit [www.hinesburgrides.org](http://www.hinesburgrides.org) for more information on all programs.

Employer Partnership/Public Transit Program: We celebrated the one-year anniversary of the 116 Commuter on April 23, 2013 with prizes being awarded and flowers given out. This route is operated jointly by Addison County Transit Resources (ACTR) and Chittenden County Transportation Authority (CCTA). Ridership is still averaging about 39 rides per day. The goal for total route ridership is to reach at least 60 rides per day by the end of three years. ACTR/CCTA/Hinesburg Rides will be doing additional marketing outreach during the coming months to try to increase ridership. Please give the bus a try.

Volunteer Driver Program: Created to provide rides to doctors' appointments, grocery store, post office, bank, etc. to anyone who has no other means of transportation. Our number of drivers has fluctuated this year with some leaving and some new volunteer drivers added. We could use more drivers as our requests for rides have increased. From July 2012 to June 2013, 288 rides were provided to 20 different people (multiple rides per person). The volunteer drivers drove 5,459 miles and spent 504 hours driving. As you can see, the frequency of rides has increased but the number of residents served is staying constant. Rides are funded through Elder & Disabled (E&D) grants, Town support and donations.

Rideshare Program: The Hinesburg Rides website, [www.hinesburgrides.org](http://www.hinesburgrides.org), has been revamped and hopefully it is more user friendly with fewer screens to review. We also have a Facebook page, please like us. The biggest change made was doing away with the registering for carpooling/ridesharing link. We are teaming up with the State's Go!Vermont program to utilize their carpooling/ridesharing program ([www.connectingcommuters.org](http://www.connectingcommuters.org)) which offers more flexibility for carpooling/ridesharing. We continue to participate in Way to Go Week every year to try to increase carpooling/ridesharing and bus ridership.

Karla Munson

### Hinesburg Senior Meal Site

The United Church of Hinesburg is host to 25-35 seniors every Friday except the first Friday of the month and these numbers continue to grow. On the first Friday of each month, the seniors gather at Papa Nick's for dinner. We are fortunate to have a librarian from Carpenter-Carse Library bring books for us to check out on the third Friday of each month. We also have a VNA nurse come every 5 to 6 weeks for a foot clinic which is available to all seniors. During the month of October, we host a flu clinic that is open to everyone. We provide refreshments for this event and we usually average between 100 to 150 people that attend.

Throughout the year, we celebrate birthdays monthly and cakes are donated by Lantman's. During the year, our tables are beautifully decorated by volunteers for all of the major holidays. Our volunteers do the set-up and any other decorating, serve the meal and do the clean-up.

For lunch reservations, seniors please call CVAA at 865-0360 or Debbie Wisell at 482-3058.



Seniors gather for lunch each Friday (except for the 3<sup>rd</sup> Friday of the month) at the United Church in Hinesburg.

## **Lake Iroquois Association**

It has been a banner year for the Lake Iroquois Association. Membership is at an all-time high, and several projects have been brought to successful conclusions. It has also been a banner year for Eurasian Water Milfoil, which will present us with new challenges in the coming year.

The Lake Iroquois Association is beginning its seventh year of existence. In the first year or two, it was a small organization with less than 20 dues payers and 6 board members; today there are over 70 dues-paying members and the Board of Directors has expanded to 12. Each of the board members has contributed to the successes of the past year.

In the projects completed category, a major renovation to a streambed paralleling Shadow Lane was carried out with the help of the Vermont Youth Conservation Corps. This area of the stream close to the lake had turned into a veritable sluiceway for pollutants from the hills above the west side of the lake. Personnel from the VUCC helped with grant writing as well as labor in completing this \$30,000 project in September. LIA provided the funding for the final phase of the work.

Also on track is a solution to erosion at the Lake Iroquois Beach. Heavy rains regularly have washed out sections of the beach, sending phosphorus-bearing sand into the Lake. An engineering study funded by a grant jointly sponsored by LIA and the Lake Iroquois Recreation District has come up with a plan to vastly improve storm water drainage around the beach. A regional agent of the Department of Environmental Conservation, who has worked closely with the LIA in recent years, aided the grant writing process. Work on this plan is scheduled for either the spring or fall of 2014.

At the close of the summer, LIA took advantage of the Buffers for Blue Lakes program to encourage development of natural vegetated buffers along the lakeshore. A number of blueberry bushes were planted in areas that have shown to have unchecked storm water runoff.

The focus of the LIA for the coming year will be to create a milfoil management plan for the Lake. The literal carpet of weeds in areas of the lake curtailed its use as a recreational resource. At the September LIA Board Meeting, possible solutions were outlined by the expert from the Department of Environmental Conservation. A taskforce from the board was appointed to explore best practices of controlling the weed growth. Early indications are that there is no one easy answer, and that a combination of solutions will be needed which will involve both financial and manpower resources.

While our work to date has been to monitor streams flowing into the lake, educate the public through such programs as our Greeter Station at the fishing access, and work on stemming additional sources of pollution entering the lake, the management of existing weed growth which add greatly to our expenses. We are hoping for increased involvement from the towns bordering the lake to help maintain the lake as an important community resource.

Bob Pasco

### Lake Iroquois Recreation District

The Lake Iroquois Recreation District beach area, along with its 150 acres of open land, continues to serve the district towns (Williston, Richmond, Hinesburg and St. George) as well as all non-residents. The district lands provide access to swimming, picnicking, playground equipment, and walking trails. The beach area also continues to host birthday parties and other individual and group functions. Costs for septic maintenance and summer staff continue to represent the bulk of our annual expenses. Water quality sampling continues on a weekly basis and results are within State limits for beach facilities.

During the past year the District along with partners have been working on a project to help stop beach erosion and phosphorous from entering the lake. The grant was for design and the LIRD will apply for a construction grant this season.

The beach continues to be a beautiful and affordable local recreation area. We will open for the 2014 summer season on Memorial Day weekend and close on Labor Day weekend. Please come and enjoy this wonderful facility.

Bruce Hoar, Chair – Richmond  
Susan Bishop, Treasurer – Williston  
Dana Bingham – St. George  
Michelle Fischer-Hinesburg



Friends of Families Annual Welcome Baby Brunch held the 1<sup>st</sup> Sunday in May for all babies born in Hinesburg during the past year.



## **Lewis Creek Association, 2013 Program Highlights**

Thanks to annual support from watershed towns, friends and grantors; LCA works collaboratively with the LaPlatte Watershed Partnership, Lake Iroquois Association, South Chittenden Riverwatch, Addison County Riverwatch Collaborative, Vermont Family Forests, Addison County Relocalization Project, Charlotte and Hinesburg Land Trusts, statewide groups, and regional and town committees in seven towns to protect and improve water quality, our valued natural systems and our local nature based economy. Our reach is from Shelburne to Leicester and from the Lake to the Western Green Mountains.

In 2013, private and town contributions helped to leverage government grants for education and strategic water quality improvements and river conservation projects identified in recent studies.

LCA was also invited to participate in several state wide groups charged with making recommendations for new state water quality improvement policies and strategies.

We post reports and maps in the LCA website library, and day to day activities on Facebook. To learn more, please visit us at [lewiscreek.org](http://lewiscreek.org) and Facebook.

### **Program Highlights (\$100,000 annual budget)**

#### Restoration and Conservation (50% of budget)

Fundraising for Monkton's Wildlife Road Crossing Project on the Monkton-Vergennes Rd.

Year 5 -Thorp Kimball Invasive European Frogbit Plant Removal Project

Year 2- LaPlatte Invasive European Frogbit Plant Removal Project

Conservation project assistance for properties in Monkton, Charlotte and Starksboro

Participating in an inter town invasive species control collaborative

Implementing 4 water quality improvement projects in Monkton's Pond Brook valley

#### Planning and Data Collection (37% of budget)

Completed data collection for a Lewis Creek stream biology assessment

Completed a Lewis Creek's Pond Brook Valley water quality improvement plan for VT ANR

Completed a stormwater swale assessment and best management selection tool for Shelburne

Completed water quality sampling studies for Lewis, LaPlatte, Thorp, Kimball, and Holmes streams

Informed and completed a Starksboro, Hinesburg flood resiliency plan for Rte 116 culverts

#### Education and Outreach (7% of budget)

Maintained the LCA website and Facebook page

Shared water quality and river assessment reports with landowners, towns and state groups

Supported LaPlatte Watershed Partnership, Addison County Riverwatch Collaborative and the South Chittenden Riverwatch group efforts

Sponsored educational displays at the Charlotte Town Party Day the LCA Annual Gathering

Provided comments to VT ANR and EPA's Vermont Lake Champlain Water Quality Improvement Plan

Provided natural resource information to the Vermont legislature and government groups

*LCA BOARD of DIRECTORS and STAFF: Louis du Pont & Chris Runcie - Starksboro, Judy Elson-Ferrisburgh, Peter Erb, Bobbie Summers, Kit Emery & Andrea Morgante- Hinesburg, Chris Slesar- Monkton. Stevie Spencer- Administrative Assistant and Marty Illick-Executive Director*

### Listers' Office

This year the Listers sent out 257 Change of Appraisal notices to property owners. The result of the reappraisal work that was done in 2012-2013 on the mobile homes in the three parks was 160 of these notices. Listers' Grievance hearings were held on June 20th and 13 parties appeared before the Listers to express their grievances. Also, five appeals were presented in writing for the Listers to consider. Three taxpayers continued their appeals on to the Board of Civil Authority and those assessments were upheld by the BCA.

The appraisal firm known as NEMRC continues to assist our office and GrassRoots GIS still updates our tax maps.

Once again the Listers' Office wishes to thank all the property owners of Hinesburg for your cooperation over this past year throughout the process of listing the value of property in Hinesburg.

Marie Gardner, Lister



8<sup>th</sup> Annual Hinesburg Fall Festival – Saturday, September 28, 2013



## **Planning Commission**

With the submission of a comprehensive set of proposed zoning revisions for the RR2 and Agricultural Zoning Districts to the Hinesburg Select Board in late 2012, the Hinesburg Planning Commission turned its attention to two new initiatives.

Storm water control and water quality have recently been getting more focus at both the regional and state levels with proposed legislation in Montpelier to protect shorelines and additional development restrictions on communities, some of which are in Chittenden County, that have impaired waterways. The Hinesburg Planning Commission began work in 2013 to generate a set of proposals which will protect our watersheds, protect the town from storm water liability and allow the town to develop without the burden imposed when impaired waterways are present. A proposal is expected to be forwarded to the Hinesburg Select Board in 2014.

Continuing to work within the Town Plan, the Hinesburg Planning Commission also began to consider changes to the zoning bylaws for the RR1 and Shoreline Districts in 2013. While these two districts share many characteristics and town plan goals with the RR2 and Agricultural zones, differences in road, water and septic infrastructure within the RR1 zone as well as sensitivity to erosion and water quality concerns in the Shoreline District forced separation of RR1 / Shoreline changes from the RR2 / Agricultural package. In 2013, the Planning Commission conducted a survey in order to garner the community's input on these two districts and we would appreciate any and all community input as we put together a proposal for zoning revisions. Our goal is to provide the RR1 / Shoreline proposal in time for consideration by the Select Board in 2014.

Along with the storm water and RR1 / Shoreline initiatives, the Hinesburg Planning Commission expects to spend a significant amount of time in revision of the Town Plan, which by statute must be re-adopted every 5 years. Last adopted in May, 2011, the Town Plan must be re-adopted in 2016 and the goal of the Hinesburg Planning Commission is to submit a proposed revision to the Hinesburg Select Board by May, 2015. While the 2011 revision was limited to statistical updates, the 2016 revision should include significant community input and a mix of community surveys and forums are expected in 2014. Please participate!

The make-up of the Planning Commission changed throughout 2013. In January of 2013, Grace Ciffo filled the seat left vacant by long-time commission member Carrie Fenn. In March of this year, Ray Mainer departed the Planning Commission for service on the CVU Board and his seat was filled by Aaron Kimball. Ray was and still is a dedicated citizen volunteer. Thank you Ray! Lastly, in December 2013, long term member and former chair of the commission, Jean Isham stepped back from the Hinesburg Planning Commission. Jean served not only as a member, but as a mentor to multiple generations of citizen planners and will continue to have a positive impact on Hinesburg in years to come. Thank you Jean! As we move into 2014, we look forward to welcoming Rolf Kielman on to the Commission.

We very much appreciate the support provided to the Commission by the Director of Planning and Zoning, Alex Weinhausen, Zoning Administrator Peter Erb and Recording Secretary Freeda Powers, as well as the Hinesburg Select Board for their support. As Chair, I would also like to express my thanks and appreciation to the members of the Planning Commission for their many hours of service, and to the residents of Hinesburg, for your feedback and support.

Joe Iadanza, Planning Commission Chair

## **Recreation Commission**

The Recreation Commission continues to support the Recreation Department, which organizes and promotes activities and events in our community. Youth sports, after-school enrichment of art, music, dance, and theater, along with summer activities and adult programs continue to thrive and evolve in a growing community. All programs remain self-supporting and continue to be accomplished without any expense to the taxpayer.

The Hinesburg July 4<sup>th</sup> Celebration continues to be the signature event. To kick off the festivities, the extended Eddy Family hosts and runs the Annual Hilly Hobble Foot Race each July 3<sup>rd</sup>. Our quintessential July 4<sup>th</sup> Parade follows tradition on July 4<sup>th</sup> no matter what day of the week it falls upon. In keeping with a small town tradition, we offer a “show up and be in the parade,” offer hoping to encourage as much participation as possible with floats, bands, and organizations. With some new hands at the helm, our July 4<sup>th</sup> Committee consists of Megan Dodge, Shannon Emmons, Tom Giroux, and Mark Lelli, who work to fundraise throughout the year and coordinate the popular fireworks display, along with enhancing activities for our special celebration. Once again, we thank Hart and Mead for their generous financial support of our long-time Concerts in the Park series. The concert series on Wednesday evenings in July and August, behind the Hinesburg Community School, brings community members of all ages together for free, local entertainment. In September, thanks to Chuck and Sally Reiss’ vision and spearheading, along with numerous volunteers and organizations, Hinesburg celebrates its Annual Fall Festival at Town Hall, complete with a farmer’s market, local food, crafts, activities, a puppet show, music, an art show and a Stone Soup Supper held at Renewable Energy Systems sponsored by the Hinesburg Land Trust. The success of these community events is truly thanks to the creativity, vision, and energy of Hinesburg volunteers, who take such pride in our town.

The Commission has also actively pursued additional field space to satisfy the needs of a broad variety of existing and ever-expanding recreational programs. In 2012, the Bissonette family offered the Town of Hinesburg an approximate 11-acre parcel to be developed for a recreation facility complete with two full-sized multi-purpose fields, baseball diamond, parking, restrooms/storage, and a tot lot. This parcel of land is near the southwest corner of the intersection of VT Route 116 and Shelburne Falls Rd. This recreation facility would be on an approximate 11 acre portion of land located westerly of the zoning district line between the Village Northwest district and the Agricultural district. The Bissonette Family Recreation Field project moved along nicely during 2013. The town’s consulting engineer, Lamoureux & Dickinson, finalized design and engineering work, all state and local permits were acquired, and a community-wide fundraising effort commenced. Furthermore, the Town of Hinesburg signed an agreement with the Buccaneers Youth Football Program to engage in a joint-fundraising effort and shared field space usage once the project is complete. Town officials also met with BlackRock, a development company currently preparing to submit an application to the Development Review Board for a master plan of the area of town, which includes the proposed recreation fields, to plan for the construction of the new fields and look for substantial cost savings for the recreation field project. The project is slated to go to construction during the summer of 2014.

Recreation Commission consists of Kevin Cheney, Justin Daniels, Shannon Emmons, Tom Giroux, and Frank Twarog (Chairman). Currently, there is one opening on the commission.

Jennifer McCuin, Recreation Coordinator

## **Town Clerk & Treasurer**

As I enter my 13<sup>th</sup> year as Town Clerk and Treasurer for the Town of Hinesburg, I find myself thinking back to the beginning of my time in this office and how many changes have occurred since the fall of 2001 when I was first appointed. We have new developments, many new private roads, and more commercial activity than when I started my tenure here. The walkability has improved with the addition of sidewalks on Mechanicsville Road and CVU Road to Ballard's Corner; Thistle Hill; Creekside; and new additions in the works for the village north and south. There are people walking to and from shopping and restaurants, for exercise, and just for the simple pleasure of walking. Pedestrian activity adds to the vitality of our downtown, and it is an exciting time to be a resident of Hinesburg.

Our community has a tremendous amount of civic engagement. Many people serve on volunteer town boards and other local non-profit organizations. Everyone who gives so freely of their time and energy deserves our thanks. It is this caring and involvement that makes Hinesburg such a vibrant community with so many different events such as the Farmer's Market, Fall Festival, Concerts in the Park, Green-Up Day, Yard Sale Day and Fourth of July celebration. We also have the Hinesburg Artist Series, Open Studio weekend and many others.

Every year, I like to list some statistical information so that in the future, people can look at the old Town Reports that we have bound and preserved for future generations to see how the town changed over time. It is fascinating to come across old records showing payment of fifty cents tax on 2 cows, 1 horse and 3 hogs (old spelling). In that vein, here are some figures for the past fiscal year that ran from July 1, 2012 to June 30, 2013.

The Clerk's office recorded 5900 pages of land record documents made up of 1490 different documents. When a document arrives in the Clerk's office for recording, it must be stamped in with time and date, numbered, entered into the computer, copied onto archival paper in the land records books and mailed back to the originator. If it is a discharge, partial discharge or assignment, the original document must be marked to that effect, along with the original filing card in the card catalogue. All documents also must have a new filing card generated which get filed according to best practices standards.

There were 28 marriages, 21 deaths, and 43 births, of which 21 were girls and 22 were boys. All vital records are numbered and put into sleeves for preservation, carded in the index and kept for posterity. In addition, we do payroll, delinquent tax collection, accounts payable, property tax billing, water and sewer billing, voter checklist maintenance and elections. It is an interesting and varied job and one that I am truly honored to have had the opportunity to perform for the Town. As time passes, I have come to realize that my time here is fleeting and that I hope to do my small part to maintain the town's historical records for future generations of "Hinesburgers".

Missy Ross, Town Clerk & Treasurer

## Town Forest Committee

The Town Forest Committee continued to look after the two Town Forests; the Laplatte Headwaters Town Forest and the Hinesburg Town Forest.

The most apparent project during 2013 was the trail improvement work on *The Maiden* done by the *Fellowship of the Wheel*. FOTW will continue with the project in the spring, working on *The International* and *The Dragon's Tail*. This work is being paid for by a water quality grant applied for by the FOTW and endorsed by the committee.

The Town Forest Committee's work during 2013 was less obvious, but included these tasks:

- Salvage and trail clearing from the July 2012 storm damage to the LHTF and the Economou Road entrance of the HTF was completed. The trail in the LHTF was restored and bat habitat was improved. County Forester Keith Thompson and logger Bill Torrey collaborated on this project.
- A section of the Eagle's Trail on the Economou Road Extension was closed to prevent erosion and later reopened. That section of trail was rebuilt with a water quality grant in 2012, is much improved and is working well.
- Changing some or all of the trail names in the HTF was considered but the committee took no action. A vote of the committee will be required to change the trail names.
- Several bat houses were constructed in the LHTF by Thomas Keller as part of his Eagle Scout project with the committee's approval.
- Continued progress was made on action items from the Management Plan:
  - Boundaries- Committee members have worked on identifying and painting the Town Forest boundaries. This work will continue in 2014.
  - Slow signs- Signs have been placed near each parking area reminding drivers to slow down in the nearby neighborhoods.
  - Kiosks- Kiosks will soon be finished being installed at the three HTF and one LHTF parking lots.
  - Updated map- The trail map of the HTF was updated and will continue to be updated with each new version posted on the kiosks and on the Town website. Alex Weinhausen created the new map with data shared by Brooke Scatchard.
  - MOU with user groups- The committee began drafting a memorandum of understanding to be presented to the FOTW to formalize its relationship with the Town.
  - The Hollis Parcel- The committee voted unanimously to ask the *Fellowship of the Wheel* not to maintain its trails on the Hollis Parcel so that area can be set aside for dispersed use and natural resource protection. The committee will continue to explore how to best protect the resources.

Pat Mainer, Secretary

## **Town Planner**

2013 was a year for planning closure. For decades, planning in Hinesburg and throughout Vermont has focused on smartgrowth – concentrating development in traditional village centers surrounded by rural, working landscapes. Hinesburg's 2005 Town Plan focused on these planning goals, and in 2009 we adopted new village growth area zoning to address one side of the coin. In 2013, we adopted new rural area zoning to address the other side of the coin. It was approved by the Selectboard and then validated by the voters in November after a petition calling for a town-wide vote. Establishing limits on rural subdivisions was paired with expanding the types of uses allowed. The intent is to bolster options for retaining a working landscape (e.g., ag/forest processing, agri-tourism) while still allowing a reasonable amount of rural residential development. Finding closure on both sides of smartgrowth eludes many communities, making Hinesburg's success and ability to compromise and plan for workable solutions all the more impressive. A special community this is!

2013 Planning Projects (beyond rural area zoning):

- Village Visualization – 3D visuals of potential future development (with Village Steering Committee)
- Stormwater Control (ongoing) – education/outreach, municipal projects, regulation reform (with Planning Commission)
- Shoreline Zoning (ongoing) – regulation reform (with Planning Commission)
- Rural Residential 1 Zoning (ongoing) – regulation reform (with Planning Commission)
- Route 116 Corridor Study (ongoing) – future improvement options (traffic, side streets, crosswalks, etc.)

2013 Development Projects (just the big ones):

- Town recreation fields (Bissonette Recreation Area) – review underway
- Town police station – review completed, construction underway
- Bristol Bakery – construction completed, new business open
- Hinesburg Family Health – review/construction completed, new facility open
- Village office building (10600 Rte. 116) – review & major renovation completed, new business open
- Hannaford supermarket – participated in lengthy state Act 250 review, decision in early 2014
- Norris 24-unit residential project (south end of village) – review underway
- Hinesburg Center Phase 1 (central portion of village) – four buildings with commercial space and 12 apartments – review/construction nearing completion
- Hinesburg Center Phase 2 – 38+ dwelling units (including 21 units of affordable rental housing) plus commercial uses – review underway
- Haystack Crossing project (Village Northwest) – 245 dwelling units, commercial, green space – initial application received in December (yep, that's a big one!)

Alex Weinhausen, Town Planner

## **Trails Committee**

For the last three years, the Trails Committee's first priority has been to complete kiosks and trail blazing on the Town Forest, LaPlatte Headwaters, the Russell Memorial trails and Geprags. This priority has been slowed down by the need to clear recent storm damage. The weather has been accommodating this year coupled with Ray Mainer's pro bono offer to construct kiosks at five locations. Russell, LaPlatte, and Hayden Hill West have been built and will soon contain up-to-date trail maps and more. Remaining to be completed are Hayden Hill East and Economou Road entrances to the Town Forest.

Up to date trail maps are available on the town website.

With the help of VT Land Trust and Hinesburg Land Trust the Committee was able to acquire for the Town an easement on the Parker property on Pond Brook Road.

Two future projects are in process: Connecting the northern and southern extremities of LaPlatte and The Jiffy Lube Jolley station through NRG to CVU.

The Trails Committee has long hoped to cooperate with our two Hinesburg schools. Susan Rusten conducted a treasure hunt last May in the Russell trails. Twenty humans and four dogs combed the woods and fields and then celebrated at Papa Nick's. Susan attempted two further events last summer but with poor weather and much less interest. A family oriented tour of The Town Forest was scheduled for a perfect fall afternoon when the leaves were at peak beauty. Twenty one people and only one dog attended.

The Trails Committee stays abreast of new development through the DRB and zoning staff.

Vermont has initiated a "safe streets" program which provides space for pedestrians and bikers. Ideally this will require widening existing roads from 24' to 30 '. To date this amount of widening has not taken place. However lines demarcating walking lanes are planned for the 2.4 miles on the Richmond Road.

Erosion on a section the Russell Trails has been relieved with the help of friendly adjoining neighbors (Tom and Patty Whitney) who have given us permission to cross their land thereby avoiding this erosion.

Earlier in 2013, Trails welcomed Ray Mainer and Susan Rusten. They replaced three faithful stalwarts: Jason Reed, Greg Leroy and Cathy Ryan who is being replaced by George Dameron.

The Trails Committee continues to celebrate the many ways that our Town staff helps us. Their friendly cooperation adds immeasurably to our work.

Membership: Stewart Pierson, Chair, Lenore Budd, Vice Chair, George Dameron, Michelle Fischer, Jim Goldsmith, Ray Mainer, Susan Rusten, Jane Sheldon, Peter Van Vranken

Stewart Pierson, Chair

## **Village Steering Committee**

The Village Steering Committee was formed in 2005 to gather, generate and prioritize ideas and plans which will help to enhance the quality of life in Hinesburg Village. The membership during 2013 was Aaron Kimball, Michael Buscher, George Dameron, Catherine Goldsmith, Rolf Kielman, Jeff French, Jane Starkweather and Dona Walker.

Early in the year we reviewed and gave positive feedback to the design on the then-proposed Public Safety Building that is currently under construction. We look forward to seeing this project completed.

The VSC completed work and presented the Village Visualization project that had been ongoing during the year prior. This effort focused on providing a visual example of possible new village development in the newly zoned parts of Hinesburg Village. The visualization attempted to represent what development in the Village might look like if developers used maximum densities and bonuses to build as per the current zoning regulations of our town. The intent of the study was to facilitate public discussion as to how we as a community, want our Village to grow in the future.

A good portion of the year was spent on the design of Memorial Park. The intent of this project is to continue to honor the residents of Hinesburg who have served. We worked hard to come up with a plan that used more trees and shrubs to enhance the overall park. We were in discussions with the Vermont Agency of Transportation to gain the authority to plant trees along 116 in the park to create a buffer from the road. We are hoping for success on this front and are now in the final stage of the plan. We look forward to planting new trees in the park along 116 in the spring of 2014.

Further, we completed our annual Volunteer day and built a fence barrier between the driveway of the Good Times Café and the Memorial Park so as to discourage parking of automobiles on the park grounds. A big thank you to Mike White for his considerable help on this effort. Current plans for the park's improvement can be found here: <http://hinesburg.org/vsc/monument-park-concept-plan.pdf>

We continued our work to obtain donations for Memorial benches around the Village. You may have seen some of the latest additions near the Canal Path. We have another 5 benches that have been donated by various residents and we will be placing these on the new Recreation Path by CVU and other areas of town come spring.

We have had ongoing conversations on the continued expansion of our sidewalk network along Route 116 and in other parts of the village district. We will continue this work into next year and hope to see our sidewalk network continue to foster a livable and walkable Village core district.

Finally we want to thank our departing members and acknowledge the years of hard work each of these individuals gave to our committee and to the Town of Hinesburg.

- Aaron Kimball moved on to a position with the Planning Commission
- George Dameron will continue bettering the town by serving on the Trails Committee
- Dona Walker, who was our Chairperson for many years has stepped down and will continue to be an effectively vocal member of the community at many hearings!

We wish Aaron, George and Dona our very best with their new efforts. Note also that we are looking for new and enthusiastic residents who could serve on the Village Steering Committee in the near and distant future. Please join us!

The Hinesburg Village Steering Committee

## Hinesburg Zoning

In 2013, I issued seven permits for single family dwellings and one permit for a duplex unit for a total of nine living units. This total of 9 units is less than half the number of the last few years and the seven single family permits is also down below the median of around 11 units per year. I also issued commercial permits for Hinesburg Family Health, the Bristol Bakery and a large structure at the Burnett Scrap Metal yard. The total number of permits issued is about 20 fewer than the average.

The number of compliance statements, 44, was the same as last year, higher than earlier years, reflecting the lower mortgage rates and increased home sales.

We now have in the office, either in process or on our desk, applications which will build out the Village District west of Kinney's, the entire Village Northwest District (the open area west of 116 between Ballard's Corner and Kinney's), and the western side of the Rural Residential II District, opposite Buck Hill Road, the southern gateway to the village. If all are approved, it appears that this will enable construction of over half of the capacity of the Village Growth area within the next several years, bringing the 20 year build out projection of our village in question. It is imperative that we do very careful and considered review of all the aspects of these developments. It will involve the participation of almost all of the standing committees that we have, and there should be no hurry to complete the approval process. There will be no second chances and we must get it right.

Up until this point, we have relied on statements from the professionals hired by the applicant to verify that the construction was according to the approved plans and we are learning the hard way that this is not a reliable approach. The size and complexity of projected developments and the issues at Hinesburg Center makes it obvious professional engineering review, under the control of the town, will have to be an intrinsic part of the review and permitting process.

My office hours remain unchanged, workdays from 8:00 a.m. until 4:00 p.m.; however, please call ahead to insure someone will be there. I am available for other appointments outside of these normal hours if necessary.

### Calendar Year 2013

New Single-Family Residences	7
New Duplex Residences	1
New Multi-Family Residences	0
New Commercial/Industrial	3
All Other Permits	72

Peter Erb, Zoning Administrator



Hinesburg Community Resource Center's Annual  
Thanksgiving Turkey Giveaway



# 2013 Annual Reports Hinesburg Town School District



*The CSSU School Report and CVU High School District Annual Report is available in the following ways:*

- Posted on the web at [www.cssu.org](http://www.cssu.org),
- Mailed to you upon request at 383-1236, or
- Picked up at your local school or town office.

This report includes information that is no longer in the local annual Town Report.

**WARNING**  
**HINESBURG TOWN SCHOOL DISTRICT**  
**ANNUAL MEETING**  
**March 11, 2013**  
**7:00 p.m., HCS Gymnasium**

**Moderator:** Dena Monahan

**HCS Board Members:** Kathy Beyer, Lisa Falcone, Paul Lamberson, Colleen MacKinnon, Keith Roberts

**HCS Administration:** Principal Bob Goudreau, Asst. Principal Jeff O'Hara

**CSSU Administration:** Superintendent Elaine Pinckney, Chief Ops Officer Bob Mason

**Meeting Warning:** The legal voters of the Hinesburg Town School District are hereby notified and warned to meet at the Hinesburg Community School gymnasium on **Monday, March 11, 2013, at 7:00 p.m.** to act upon the following articles:

Dena Monahan called the meeting to order at 7:11pm.

She introduced the Board Chair Keith Roberts. Mr. Roberts introduced the school board, administration, and board secretary. He also recognized former board chair Paul Lamberson for his 6 year tenure on the school board. Chair Roberts acknowledged community members who joined the board during the budget process referred to as Budget Buddies: Patti Drew, Tina Specht, Bill Baker, Paul Lasher, and Larry Telford. Mr. Baker has been a budget buddy for three years and has been elected to the school board as a director.

Chair Roberts gave opening remarks which encompassed the building of the proposed budget and the rationale behind it.

Dena Monahan read each warned article as they came up, starting with Article I.

**ARTICLE I:** *To hear and act upon the reports of the Town School District Officers.*

A motion to discuss Article I was duly made and seconded.

The Moderator called Principal Goudreau to the podium to deliver his state of the school address. He reported that the student program is a continued focus with work toward closing the achievement gap. Constantly looking at the school-wide action plan and trying to discover more ways to be a positive difference in the lives of every student. He reported that the school is enrolling greater numbers of students than the birth rate projections indicate. Work is being done in Math and Literacy curriculum. Professional Development for staff is continuing.

The floor was opened for questions: None

The question was called. Article I was approved by voice vote.

**ARTICLE II:** *Shall the voters of the Hinesburg Town School District authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year.*

A motion to approve Article II was duly made and seconded.

The floor was opened for questions: None

The question was called. Article II was approved by voice vote.

**ARTICLE III:** *The total proposed budget of Eight Million, Five Hundred Fifty-One Thousand, Four Hundred Eighteen Dollars (\$8,551,418) is the amount determined by the Hinesburg School Board to be necessary to support the school district's educational program. State law requires the vote on this budget to be divided because (i) the school district's spending per pupil last year was more than the statewide average and (ii) this year's proposed budget is greater than last year's budget adjusted for inflation.*

A motion to approve Article III was duly made and seconded.

Board Chair Roberts reviewed a budget presentation. An overview of enrollment was done. HCS class sizes are at or above the VT School Quality Standards guidelines. Chair Roberts reviewed the significant list of reductions to the school budget since 2006. Considering the last 5 years of budget history and this year's proposed budget, the average increase is 2.2% per year.

Dir. Colleen MacKinnon presented an overview of the FY 2014 budget. The proposed budget increase is being presented at 10.21%. She reviewed the significant changes to each area. Major changes are in: Special Ed, Salaries & Benefits, Debt Service, Transportation, and ELP.

The floor was opened for questions:

Howard Kimball asked for clarity on the Part Two after school program. Chair Roberts stated that the Part Two program was started last year. The expense of the program is entirely offset by the tuition paid by the families who have their students enrolled in the program. Asst Principal O'Hara stated that the after school program is a fee based program which is completely offset. The program began with 25 students and is now at 75. The cost of the program is \$79 per week per child for a five day program.

Clarification for spending per pupil was asked and delivered.

The Early Learning Partnership is money going in support of strengthening pre-schools. The community gets more than an off-set in tax benefit because students can be counted in the Equalized Pupil count which helps lower the tax rate.

Debbie Light had concerns with bigger numbers such as in transportation and salaries & benefits. Chair Roberts spoke to the transportation increases which are due to gas increase and under-budgeting on transportation. Special Ed costs have gone up significantly in educating Hinesburg students outside of the building.

Ruth Ayer asked why the CSSU Assessment is up again this year. Dir. MacKinnon stated that different areas of the school system are being centralized so that the school can gain efficiencies in services. The services are not mushrooming the efficiencies are increasing. These might be psychological services or technology services, etc. No services were added at CSSU. Increases are due to the salaries & benefits and the Connecting Youth Program. Funding to the CY Program has increased due to the high demand of the program.

Question raised about reducing the assistant principal position. Chair Roberts reported that before Asst. Principal O'Hara came on there was a full time assoc. principal. Now down to .88FTE from former 1.00FTE.

Technology question asked. Ipads are being order for sixth graders next year. Tech budget increase this year is due primarily because of so many cuts to that budget in years past and not due to the ipads. Research was done to determine what hardware would be most cost effective.

Asst. Principal O'Hara reported that the NECAP scores for HCS students are above the state average. To generalize the district is completely on par with other CSSU districts.

Greg Matthews asked what the feedback is from CVU on the K-8 feeder schools. How are Hinesburg students doing? Principal Goudreau reported that the data that comes from the high school shows that Hinesburg students are performing well.

Jim Gelber asked about the correlation between students of poverty and what is being done to be sure there is equity for all students. Principal Goudreau responded that the school pays close attention to those groups of kids to ensure they are getting what they need to be successful.

**ARTICLE III Part A:** *Shall the voters of the Hinesburg Town School District authorize the school board to expend Eight Million, One Hundred Forty-Six Thousand, Five Hundred Eighty-Six Dollars (\$8,146,586), which is a portion of the amount the school board has determined to be necessary?*

A motion to approve Article IIIA was duly made and seconded.

The question was called. At the request for confirmation of a 2/3 majority vote, voters were asked to vote Article IIIA by paper ballot. The Board of Civil Authority counted ballots. Result: Article IIIA was approved 120-82.

**ARTICLE III Part B:** *If Part A is approved by the voters, shall the voters of the Hinesburg Town School District also authorize the school board to expend Four Hundred Four Thousand, Eight Hundred Thirty-Two Dollars (\$404,832), which is the remainder of the amount the school board has determined to be necessary?*

A motion to approve Article IIIA was duly made and seconded.

The question was called. At the request for confirmation of a 2/3 majority vote, voters were asked to vote Article IIIB by paper ballot. The Board of Civil Authority counted ballots. Result: Article IIIA was approved 109-88

Question was raised about switching to Australian ballot. Town Clerk Missy Ross explained the two ways to make a change in the voting process.

**ARTICLE IV:** *Shall the voters of the Hinesburg Town School District authorize the Board of School Directors to assign the school district's current fund balance as revenue for future budgets?*

A motion to approve Article IV was duly made and seconded.

The floor was opened for questions:

Ruth Ayer asked what the fund balance amount is. The Fund Balance is at \$222,000. School district is not using the money from the fund balance toward this budget on recommendation from auditors that it would become too low if something significant were to happen to/in the school.

The question was called. Article IV was approved by voice vote.

**ARTICLE V:** *Shall the Town School District hold its 2014 Annual Meeting on Monday, March 10, 2014 at 7:00 p.m. to transact any business not involving voting by Australian ballot?*

A motion to approve Article V was duly made and seconded.

The floor was opened for questions: None

The question was called. Article V was approved by voice vote.

**ARTICLE VI:** *To transact any other business proper to come before said meeting.*

A motion to approve Article VI was duly made and seconded.

The floor was opened for questions:

Ruth Ayer stated that the community all supports education but that people are just maxed.

Concerns raised with the superintendent getting a \$14,000 raise. Mr. Mason corrected that this amount covers all salary, benefits, etc. for the entire central office.

Much discussion was had regarding town meeting style versus the suggested Australian ballot process. Some community members shared it is important to meet in this way. This is how comments are given. Some felt there would be greater participation if the budget was voted by Australian ballot.

The question was called. Article VI was approved by voice vote.

A motion to adjourn was duly made and seconded. Moderator Dena Monahan adjourned the meeting at 9:56 p.m.



Dear Families and Friends of CSSU,

This annual report is a great opportunity to once again share our beliefs, our work and our successes over the last year, and let you know where our attention will be in the near future.

Our mission is clear – to ensure that our work results in each and every one of our students being a critical and creative thinker, an active and collaborative learner, a responsible and respectful human being, a contributor to the greater community, and one who pursues excellence.

Our work is focused. We have clearly articulated outcomes that delineate our expectations. We have designated academic indicators that let us know how we are doing in terms of realizing our outcomes at the school and student level. We are currently actively engaged in determining civic and social responsibility indicators and transferrable skills indicators. We will share our results on all of these indicators annually. This will guide our work.

We know that we do our best work when we all work together towards our common goals. We know that one of the best ways that teachers and administrators improve is by learning from other teachers and administrators. We structure our work to make sure that happens. All of our curriculum and professional development work includes teachers and administrators in all the CSSU schools. Our administrator meetings are professional learning communities where the agenda is developed collaboratively and there is ample time to learn together and from each other.

The Chittenden South Supervisory Union has excellent schools, great teachers and successful students. This does not happen by accident. Our teachers have a core belief in all students and focus on what it takes for all children to learn and achieve. Our principals are instructional leaders who work hand in hand with faculty and staff to improve their collective capacity to improve as a system. Our board members devote countless hours and energy to ensure that our governance system supports excellence in our schools. Our communities – YOU – are extraordinarily supportive of our efforts and we are grateful.

I hope you will find the town school district pages of this report informative and inspiring.

Sincerely,  
Elaine F. Pinckney  
Superintendent of Schools

The CSSU mission is to develop citizens who

**LEARN**

actively and collaboratively

**THINK**

creatively and critically

**LIVE**

responsibly and respectfully

**CONTRIBUTE**

positively to their community

**PURSUE EXCELLENCE**

in their individual interests

## **Hinesburg Board of Educators Annual Report**

As it prepared the 2014/2015 Hinesburg Community School budget for voters' consideration, the HCS Board considered how to fund our growing school while recognizing the continuing financial challenges that face our community.

The result is that we are submitting a budget article of \$8,825,631 which represents an increase of 3.21% over last year's budget. Because of our increasing student enrollment, our Education Spending per Equalized Student went down 1.5% to \$15,059. After factoring in the anticipated statewide tax rate and Common Level of Appraisal, which are both components of our tax rate that are beyond the control of the HCS School Board, the tax rate change attributable to Hinesburg Community School was projected to be an increase of 8.01%.

Our school faces a mixed blessing in that it is one of the few schools in Vermont with an increasing enrollment. The HCS Board believes that this reflects the quality of our community and the quality of our school – and we intend to do our best to maintain that quality. However, with increased numbers of students, it naturally costs more money to provide the resources to educate them. The 2014/2015 budget we are proposing includes funds for the hiring of an additional classroom teacher and a middle school level support staff member to address both class size concerns and the need for more resources for counseling at the middle school level that has been observed as needed for several years. For guidance with hiring decisions like these, the Board and Administration rely on Vermont's School Quality Standards for guidance. However, none of us can control the age of the children in Hinesburg families. As such, some grade levels will grow, while other classes may seem relatively small by comparison.

Co-Principals Jeff O'Hara and Allegra Miller, with help from the Chittenden South Supervisory Union, administer an outstanding team of teachers, special educators, curriculum coordinators, and paraprofessionals to optimize the educational experience of our children and prepare them for a lifetime of learning and achievement. Matching these resources to the changing enrollment of the school is one of the many responsibilities they handle so well.

During the 2014/2015 budget process, the School Board was joined by Budget Buddies David Brown, Paul Lasher, Stacy Riley, Tina Specht, and Larry Telford. The budget buddies, as well as all those who work at our Community School including the administrators, the faculty and staff, participants in Partners in Education (PiE) and the many volunteers are all committed to providing our children with a high quality education that prepares them to be life-long learners and contributing members of a global society. Our thanks go to all of them for their efforts and results. We also extend our thanks to all Hinesburg residents who are asked to provide their financial support to our community school.

As always, the School Board invites your feedback and communication. Please visit [www.hcsvt.org](http://www.hcsvt.org) for numerous informational resources related to the school and the school board. For archived video coverage of regular board meetings visit <http://retn.org/watch/meetings>.

Respectfully submitted,  
Keith A. Roberts, Chair

## **Hinesburg Community School Principals Report**

In June we said a sad goodbye to our long-time principal, Bob Goudreau. We thank him for his years of service and he is greatly missed. With this change, HCS welcomed in Allegra Miller as an interim elementary co-principal along with Jeff O'Hara as the middle school co-principal. Ms. Miller came to HCS after retiring from her tenure as co-principal at Shelburne Community School in 2012 and Mr. O'Hara switched positions after serving in the role of associate principal at HCS for the last three years.

As new co-principals, we are excited to be working with such a committed and professional staff and are grateful for the continued support of this outstanding community. Everyday, we see amazing academic experiences and social opportunities at HCS. Our goal is to make sure all students are engaged in our educational community and have the opportunity to grow in their academic and social learning in a respectful, safe, and welcoming school environment.

Our School Action Plan provides direction for our learning and continued growth as a school. This past year we focused on goals in literacy, math, school climate, science, and social science. The following provides a summary of our Action Plan work:

*Literacy:* Students are regularly assessed in all areas of literacy throughout the year. We use this information to drive our instruction in order to maximize student growth. In all the CSSU schools, we use an "on demand writing prompt" two times each year to assess students in their writing skills. We use this information to inform our writing instruction. As we have begun implementing the Common Core State Standards, we focused this year in grades K-8, on using informational texts, at varying levels of complexity. We have continued using strategies to ensure that all of our students have the stamina and tools necessary to become independent readers.

*Math:* We continue to use data to drive our instruction in the area of math. This past year, we have focused on fact fluency, knowing that students need this memorization to become better and more efficient mathematicians. The teachers and staff have continued their learning and implementation of "Best Practices in Teaching Mathematics." This puts our emphasis away from teaching isolated math skills and more towards integrating structures and activities that promote equity for all students to make sense of the mathematics at hand. The intent is to ensure that students have a deeper and crisper understanding of how math can be used to solve real-life problems.

*School Climate:* HCS continues to incorporate "Positive Behavior Intervention Strategies" (PBIS) which promotes the concepts of belonging, sharing, trust, accepting responsibility, and respect within our school community. We have continued success with our "Be A STAR" program, which further emphasizes students working together and being an important part of HCS.

*Science:* At HCS, we have been using the results from our state and local assessments to inform our instruction. Students are using science notebooks for inquiry writing and a focus on scientific vocabulary, participating in more investigational science inquiry, and using technology to support their learning in science.

*Social Science:* We have been focusing on geography in our social science curriculum. From kindergarten through eighth grade students are learning about Hinesburg, Vermont, our country and our world. We continue to develop our curriculum to ensure students have a robust education and understanding of the world, United States, Vermont and Hinesburg history.

We are so fortunate to have many volunteers to support our students and staff at HCS! A very committed group of parents have been working with our food service director and classroom teachers to plant vegetables, herbs and flowers right in our very own gardens! The students love to see the fruits of their labor on our salad bar and in our lunch menu. Another group of parents is learning science right along with our students through the “Four Winds Program”. This integrated and experiential curriculum brings nature and science right into the classroom through the use of trained parent volunteers. Teachers expand on and connect this learning through further instruction in science. Our mentoring program for students in grades five through eight continues to be an important part of our curriculum. Students and their mentors meet weekly, enjoy lunch together and forge relationships through activities and conversations that support their education and growth.

The HCS Partners in Education (PiE) group is a wonderful support for education in Hinesburg. This committed group of parents promotes initiatives through all aspects of our school. From the playground, to wellness, to enrichment, to gardens, to our facility and books, PiE is always there to support our staff, students and families. The HCS PiE group is essential to our continued success with all students.

Daily we see families, friends and community work in concert with the school to promote the goal of making the educational experience successful for all students. It is a wonderful experience to see family, friends, and community work in concert with the school to promote the goal of making the educational experience successful for all students. Our teachers and staff feel so fortunate to partner with families to ensure all students are reaching their potential. We remain so grateful for this continued support from families and the broader Hinesburg community.

Hinesburg Community School Co-Principals,  
Allegra Miller and Jeff O’Hara



<b>PreK - 8th Grade Enrollment Review</b>		
<b>School Year</b>	<b>Enrollment</b>	<b>% Change</b>
<b>2009/10</b>	<b>451</b>	
<b>2010/11</b>	<b>488</b>	<b>8.20%</b>
<b>2011/12</b>	<b>477</b>	<b>-2.31%</b>
<b>2012/13</b>	<b>484</b>	<b>1.47%</b>
<b>2013/14</b>	<b>520</b>	<b>7.44%</b>
<b>2014/15 (Anticipated)</b>	<b>542</b>	<b>4.23%</b>
<b>5 Year Increase: 20% (91 additional students)</b>		
<b>Budget Review</b>		
<b>School Year</b>	<b>Budget</b>	<b>% Change</b>
<b>2009/10</b>	<b>\$7,565,476</b>	
<b>2010/11</b>	<b>\$7,640,922</b>	<b>1.00%</b>
<b>2011/12</b>	<b>\$7,499,582</b>	<b>-1.88%</b>
<b>2012/13</b>	<b>\$7,759,464</b>	<b>3.47%</b>
<b>2013/14</b>	<b>\$8,551,418</b>	<b>10.21%</b>
<b>2014/15 (Proposed)</b>	<b>\$8,825,631</b>	<b>3.21%</b>
<b>Average Annual Percentage Increase: 3.33%</b>		
<b>Average Class Size</b>		
<b>Grades</b>	<b>2013/14</b>	<b>2014/15 (Projected)</b>
<b>K-2nd</b>	<b>18.9</b>	<b>17.27</b>
<b>3rd-5th</b>	<b>20</b>	<b>20.88</b>
<b>6th-8th</b>	<b>26.33</b>	<b>26.33</b>

## **WARNING**

### **HINESBURG TOWN SCHOOL DISTRICT ANNUAL MEETING**

**March 3, 2014 and March 4, 2014**

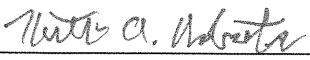
The legal voters of the Hinesburg Town School District are hereby notified and warned to meet at the Champlain Valley Union High School Auditorium on **Monday, March 3, 2014, at 6:00 p.m.** to transact any of the following business not involving voting by Australian ballot. Upon the conclusion of business not involving Australian Ballot, the meeting is to be adjourned and reconvened in the Hinesburg Town Hall in said Town on **Tuesday, March 4, 2014 at 7:00 a.m.** at which time the polls will open, until **7:00 p.m.** at which time the polls will close, to vote for school directors and transact any business involving voting by Australian ballot.

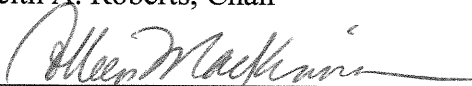
- ARTICLE I: To hear and act upon the reports of the Hinesburg Town School District Officers.
- ARTICLE II: Shall the voters of the Hinesburg Town School District authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year?
- ARTICLE III: Shall the Hinesburg Town School District hold its 2015 Annual Meeting on Monday, March 2, 2015 at 6:00 p.m. to transact any business not involving voting by Australian ballot?
- ARTICLE IV: To transact any other business proper to come before said meeting.

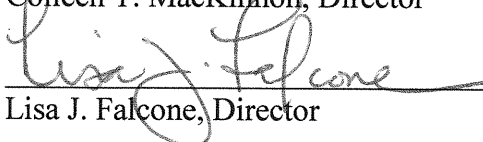
### **BALLOT QUESTIONS**


- ARTICLE V: Shall the Hinesburg Town School District adopt a budget of Eight Million, Eight Hundred Twenty-Five Thousand, Six Hundred Thirty-One Dollars (\$8,825,631) for the school year beginning July 1, 2014 and ending June 30, 2015?
- ARTICLE VI: Shall the voters of the Hinesburg Town School District authorize the Board of School Directors to assign the school district's current fund balance as revenue for future budgets?
- ARTICLE VII: To elect one (1) School Board Director for a term of three (3) years and to elect one (1) School Board Director for a term of two (2) years, both beginning in March, 2014.
- ARTICLE VIII: To elect for the Champlain Valley Union High School District No.15, one (1) Director for term of three (3) years, beginning in March, 2014.

Dated this 15<sup>th</sup> day of January, 2014.

  
Keith A. Roberts, Chair

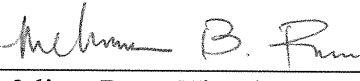
  
Colleen T. MacKinnon, Director

  
Lisa J. Falcone, Director

  
Kathy Beyer, Director

  
William H. Baker III, Director

Received for record and recorded prior to posting this 17<sup>th</sup> day of January, 2014.

  
Melissa Ross, Hinesburg Town Clerk

**WARNING FOR HEARING**

**HINESBURG TOWN SCHOOL DISTRICT**

**March 3, 2014**

The legal voters of the Hinesburg Town School District are hereby notified and warned that the Hinesburg School District Meeting warned for **Monday, March 3, 2014** at the Champlain Valley Union High School Auditorium in said Town, at **6:00 p.m.**, to transact business not involving voting by Australian Ballot, will also constitute and be a public hearing on and for those items involving voting by Australian Ballot on the succeeding day.

Dated this 15<sup>th</sup> day of January, 2014.



Keith A. Roberts, Chair



Colleen T. MacKinnon, Director



Lisa J. Falcone, Director

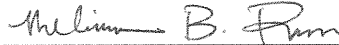


Kathy Beyer, Director



William H. Baker III, Director

Received for record and recorded prior to posting this 17<sup>th</sup> day of January, 2014.



Melissa Ross, Hinesburg Town Clerk

Hinesburg Community School  
Function Summary  
FY2015 Proposed Budget

Description	2013	2013	2014	2014	2015	Adj v Prop	Adj v Prop
	Adopted		Adopted	Adjusted	Proposed	Dollar	Percent
	Budget	Actual	Budget	Budget	Budget	Change	Change
<b>Instructional Programs</b>							
1100 Instructional	\$ 3,274,525	\$ 3,174,642	\$ 3,444,578	\$ 3,443,188	\$ 3,726,585	\$ 283,398	8.23%
1101 Kindergarten	\$ 1,216	\$ 1,050	\$ 1,199	\$ 1,520	\$ 1,520	\$ -	0.00%
1102 Teams 1-2	\$ 3,871	\$ 2,982	\$ 3,871	\$ 3,677	\$ 3,677	\$ -	0.00%
1103 Teams 3-4	\$ 4,017	\$ 2,120	\$ 3,865	\$ 3,738	\$ 3,000	\$ (738)	-19.73%
1104 Teams 5-6	\$ 6,175	\$ 2,368	\$ 5,452	\$ 6,902	\$ 5,100	\$ (1,802)	-26.11%
1105 Teams 7-8	\$ 9,988	\$ 3,826	\$ 7,552	\$ 7,432	\$ 5,200	\$ (2,232)	-30.03%
1106 Art	\$ 3,100	\$ 2,489	\$ 2,200	\$ 3,090	\$ 3,100	\$ 10	0.32%
1107 World Language	\$ 4,450	\$ 4,488	\$ 2,850	\$ 2,850	\$ 2,000	\$ (850)	-29.82%
1108 Health/Physical Educ.	\$ 2,038	\$ 826	\$ 2,938	\$ 2,938	\$ 1,449	\$ (1,489)	-50.68%
1110 Literacy & Math Coordinators	\$ 36,961	\$ 26,991	\$ 36,003	\$ 36,003	\$ 9,249	\$ (26,754)	-74.31%
1112 Music	\$ 2,145	\$ 1,852	\$ 2,145	\$ 2,145	\$ 2,005	\$ (140)	-6.53%
1113 After School Program	\$ 65,954	\$ 204,604	\$ 166,469	\$ 166,469	\$ -	\$ (166,469)	-100.00%
1122 Science	\$ 1,240	\$ 393	\$ 1,240	\$ 1,240	\$ 1,240	\$ -	0.00%
1125 Family Consumer Science	\$ 3,678	\$ 2,918	\$ 4,590	\$ 4,590	\$ -	\$ (4,590)	-100.00%
1127 Essential Skills (K-4) (Title I to CSSU)	\$ 77,418	\$ 114,438	\$ 91,224	\$ 91,224	\$ 118,870	\$ 27,646	30.31%
1128 Essential Skills - (5-8)	\$ 1,711	\$ 1,012	\$ 2,491	\$ 1,661	\$ -	\$ (1,661)	-100.00%
120x Special Education - (Combined)	\$ 1,123,483	\$ 1,331,865	\$ 1,275,909	\$ 1,275,909	\$ 1,280,776	\$ 4,867	0.38%
1205 Special Education - Summer School	\$ 35,536	\$ 9,400	\$ 47,687	\$ 47,687	\$ 45,604	\$ (2,083)	-4.37%
1206 504 Plans	\$ 34,218	\$ 49,298	\$ 51,705	\$ 51,705	\$ 25,511	\$ (26,194)	-50.66%
1215 Early Essential Education	\$ 215,542	\$ 231,480	\$ 294,901	\$ 294,901	\$ 315,099	\$ 20,199	6.85%
1216 Early Essential Education - Summer	\$ 10,513	\$ 8,365	\$ 19,060	\$ 19,060	\$ 9,455	\$ (9,605)	-50.39%
1217 Early Essential Education - IDEA	\$ -	\$ 28,230	\$ -	\$ -	\$ -	\$ -	n/a
1410 CoCurricular Activities	\$ 99,086	\$ 81,253	\$ 102,511	\$ 102,511	\$ 100,845	\$ (1,666)	-1.63%
Total Instructional Program	\$ 5,016,867	\$ 5,286,891	\$ 5,570,439	\$ 5,570,439	\$ 5,660,285	\$ 89,846	1.61%
<b>Instructional Support</b>							
2120 Guidance Services	\$ 177,350	\$ 171,617	\$ 176,040	\$ 176,040	\$ 210,706	\$ 34,666	19.69%
2130 Health Services	\$ 74,494	\$ 74,420	\$ 76,314	\$ 76,314	\$ 83,335	\$ 7,021	9.20%
2140 Psychological Services	\$ 71,561	\$ 71,561	\$ 74,561	\$ 74,561	\$ 76,405	\$ 1,844	2.47%
2150-2152 Speech & Language Svcs - (Combine	\$ 147,671	\$ 137,382	\$ 169,264	\$ 169,264	\$ 165,140	\$ (4,123)	-2.44%
2200 Computer Technology Pgm	\$ 212,681	\$ 201,951	\$ 239,344	\$ 239,344	\$ 257,994	\$ 18,650	7.79%
2220 Educational Media/Library Services	\$ 152,172	\$ 142,387	\$ 157,201	\$ 157,201	\$ 156,205	\$ (996)	-0.63%
Total Instructional Support	\$ 835,927	\$ 799,318	\$ 892,724	\$ 892,724	\$ 949,785	\$ 57,061	6.39%
<b>Administrative/Other Support</b>							
2310 Board of Education	\$ 32,059	\$ 27,066	\$ 31,739	\$ 31,739	\$ 20,576	\$ (11,164)	-35.17%
2320 Executive Administration	\$ 145,331	\$ 145,331	\$ 167,317	\$ 167,317	\$ 196,888	\$ 29,571	17.67%
2390 Other Support Services	\$ 35,104	\$ 32,617	\$ 40,496	\$ 40,496	\$ 32,296	\$ (8,200)	-20.25%
2410 Office of Principal	\$ 346,198	\$ 347,578	\$ 364,526	\$ 364,526	\$ 400,779	\$ 36,253	9.95%
2490 Other School Administrative Services	\$ 17,925	\$ 9,884	\$ 17,925	\$ 17,925	\$ 16,873	\$ (1,052)	-5.87%
2520 Fiscal Services	\$ 129,399	\$ 128,649	\$ 140,441	\$ 140,441	\$ 150,477	\$ 10,036	7.15%
2600 Operations & Maintenance	\$ 504,628	\$ 472,040	\$ 538,630	\$ 538,630	\$ 536,685	\$ (1,945)	-0.36%
2712 Transportation Services	\$ 205,216	\$ 212,888	\$ 244,744	\$ 244,744	\$ 257,615	\$ 12,871	5.26%
2720 Transportation - CoCurricular	\$ 18,270	\$ 17,609	\$ 18,270	\$ 18,270	\$ 18,270	\$ -	0.00%
3100 Food Services	\$ 28,334	\$ 54,087	\$ 28,334	\$ 28,334	\$ 28,334	\$ -	0.00%
5100 Debt Services	\$ 288,158	\$ 291,090	\$ 333,248	\$ 333,248	\$ 329,564	\$ (3,683)	-1.11%
Total Administrative/Other Support	\$ 1,750,622	\$ 1,738,840	\$ 1,925,670	\$ 1,925,670	\$ 1,988,356	\$ 62,686	3.26%
Total Operating Budget	\$ 7,603,416	\$ 7,825,048	\$ 8,388,833	\$ 8,388,833	\$ 8,598,427	\$ 209,594	2.50%
1219 Early Learning Partnership	\$ 122,306	\$ 127,542	\$ 137,684	\$ 137,684	\$ 196,846	\$ 59,162	42.97%
5230 Tax Anticipation Note Interest	\$ 33,742	\$ 24,901	\$ 24,901	\$ 24,901	\$ 30,358	\$ 5,457	21.91%
Total General Fund	\$ 7,759,464	\$ 7,977,491	\$ 8,551,418	\$ 8,551,418	\$ 8,825,631	\$ 274,213	3.21%

Hinesburg Community School  
Object Summary  
FY2015 Proposed Budget

Description	2013		2013		2014		2014		2015		Adj v Prop	Adj v Prop
	Adopted		Actual		Adopted		Adjusted		Proposed		Dollar	Percent
	Budget		Actual		Budget		Budget		Budget		Change	Change
50000-52999 Salaries & Benefits	\$	5,707,471	\$	5,774,779	\$	6,146,983	\$	6,146,983	\$	6,479,345	\$	332,362 5.41%
53200-53220 Professional Development	\$	24,168	\$	19,297	\$	23,468	\$	23,468	\$	16,200	\$	(7,268) -30.97%
53201-53300 Other Professional Services	\$	193,439	\$	162,544	\$	186,661	\$	186,651	\$	158,190	\$	(28,461) -15.25%
53301 Internet Access	\$	250	\$	-	\$	-	\$	-	\$	-	\$	- n/a
53310-53320 CSSU Assessment	\$	484,627	\$	488,928	\$	556,771	\$	556,771	\$	640,350	\$	83,579 15.01%
53400 Technical Services	\$	7,300	\$	3,313	\$	7,435	\$	7,435	\$	4,500	\$	(2,935) -39.48%
53600 Legal Services	\$	10,000	\$	1,366	\$	10,000	\$	10,000	\$	7,500	\$	(2,500) -25.00%
53700 Audit Services	\$	7,500	\$	7,500	\$	7,700	\$	7,700	\$	-	\$	(7,700) -100.00%
54100 Water & Wastewater	\$	6,700	\$	7,119	\$	7,500	\$	7,500	\$	7,500	\$	- 0.00%
54210 Disposal Services	\$	6,000	\$	4,169	\$	4,000	\$	4,000	\$	4,000	\$	- 0.00%
54220 Snow Plowing Services	\$	7,500	\$	4,875	\$	7,500	\$	7,500	\$	7,500	\$	- 0.00%
54240 Lawn Care	\$	8,750	\$	350	\$	3,500	\$	3,500	\$	3,500	\$	- 0.00%
54300 Repairs & Maintenance Services	\$	21,628	\$	12,791	\$	20,798	\$	20,798	\$	21,750	\$	952 4.58%
54410 Building Rental	\$	-	\$	42,025	\$	60,000	\$	60,000	\$	-	\$	(60,000) -100.00%
54420 Rentals	\$	8,200	\$	1,036	\$	6,025	\$	6,025	\$	4,973	\$	(1,052) -17.46%
55100 Transportation	\$	243,436	\$	299,630	\$	300,774	\$	300,664	\$	311,185	\$	10,521 3.50%
55210 Property Insurance	\$	15,842	\$	15,874	\$	17,461	\$	17,461	\$	14,796	\$	(2,665) -15.26%
55220 Liability Insurance	\$	9,388	\$	9,661	\$	10,628	\$	10,628	\$	8,443	\$	(2,185) -20.56%
55230 Fidelity Bond Premium	\$	545	\$	535	\$	589	\$	589	\$	589	\$	- 0.00%
55300 Communications	\$	21,110	\$	18,332	\$	21,110	\$	21,110	\$	24,710	\$	3,600 17.05%
55400 Advertising	\$	3,733	\$	4,602	\$	3,733	\$	3,733	\$	2,000	\$	(1,733) -46.42%
55500 Printing & Binding	\$	7,733	\$	2,974	\$	7,733	\$	7,733	\$	5,000	\$	(2,733) -35.34%
55610 Tuition	\$	75,000	\$	296,720	\$	191,200	\$	191,200	\$	140,400	\$	(50,800) -26.57%
55800 Travel - Staff	\$	6,630	\$	3,735	\$	6,655	\$	6,655	\$	5,655	\$	(1,000) -15.03%
56100 Supplies	\$	133,262	\$	97,009	\$	115,669	\$	116,727	\$	116,659	\$	(69) -0.06%
56110 Uniforms	\$	3,200	\$	2,424	\$	3,200	\$	3,200	\$	2,700	\$	(500) -15.63%
56220 Electricity	\$	78,720	\$	72,300	\$	78,720	\$	78,720	\$	75,915	\$	(2,805) -3.56%
56210 Natural Gas	\$	31,800	\$	17,451	\$	31,800	\$	31,800	\$	18,323	\$	(13,477) -42.38%
56240 Fuel Oil	\$	5,389	\$	9,210	\$	5,389	\$	5,389	\$	9,671	\$	4,282 79.46%
56260 Gasoline	\$	961	\$	532	\$	729	\$	729	\$	559	\$	(170) -23.32%
56300 Food Purchased	\$	2,200	\$	3,153	\$	2,200	\$	2,200	\$	-	\$	(2,200) -100.00%
56400 Books/Periodicals	\$	30,710	\$	21,260	\$	49,945	\$	49,033	\$	22,152	\$	(26,881) -54.82%
56500 Audio-Visual Materials	\$	1,338	\$	1,058	\$	2,323	\$	2,319	\$	2,400	\$	81 3.51%
56600 Manipulative Devices	\$	5,732	\$	1,134	\$	4,730	\$	4,732	\$	3,270	\$	(1,462) -30.91%
56700 Computer Software	\$	26,788	\$	30,514	\$	22,903	\$	22,903	\$	17,483	\$	(5,420) -23.67%
57300-57330 Equipment & Furniture	\$	85,725	\$	49,172	\$	97,269	\$	97,245	\$	98,911	\$	1,666 1.71%
58100 Dues & Fees	\$	4,150	\$	4,902	\$	4,150	\$	4,150	\$	4,400	\$	250 6.02%
58200 Bad Debts	\$	-	\$	6,284	\$	-	\$	-	\$	-	\$	- n/a
58300 Interest	\$	33,158	\$	36,090	\$	30,248	\$	30,248	\$	26,564	\$	(3,683) -12.18%
58500 Bank Fees	\$	-	\$	458	\$	-	\$	-	\$	-	\$	- n/a
59000 Reimbursements	\$	-	\$	(19,144)	\$	-	\$	-	\$	-	\$	- n/a
59100 Principal	\$	125,000	\$	125,000	\$	173,000	\$	173,000	\$	173,000	\$	- 0.00%
59050 Transfers to Other Funds	\$	158,334	\$	184,087	\$	158,334	\$	158,334	\$	158,334	\$	- 0.00%
Total Operating Budget	\$	7,603,416	\$	7,825,048	\$	8,388,833	\$	8,388,833	\$	8,598,427	\$	209,594 2.50%
53300 Early Learning Partnership	\$	122,306	\$	127,542	\$	137,684	\$	137,684	\$	196,846	\$	59,162 42.97%
58300 Tax Anticipation Note Interest	\$	33,742	\$	24,901	\$	24,901	\$	24,901	\$	30,358	\$	5,457 21.91%
General Fund Budget	\$	7,759,464	\$	7,977,491	\$	8,551,418	\$	8,551,418	\$	8,825,631	\$	274,213 3.21%

Hinesburg Community School  
FY2015 Budget Revenue Estimate

Description	2013		2013		2014		2014		2015	Adj v Prop	Adj v Prop
	Adopted				Adopted		Adjusted		Proposed	Dollar	Percent
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Change	Change
Revenue Summary											
Cash Carryover	\$ 100,000									\$ -	n/a
Investment Earnings	\$ 71,600	\$ 30,225	\$ 47,500		\$ 47,500		\$ 30,225		\$ (17,275)		-36.37%
Tuition:											
Regular	\$ 12,716	\$ 12,506	\$ 13,203		\$ 13,203		\$ 12,614		\$ (589)		-4.46%
Other Local:											
Misc. & Peck Estate (HCS)	\$ 32,000	\$ 33,566	\$ 30,000		\$ 30,000		\$ 33,500		\$ 3,500		11.67%
Building Rental		\$ 42,025	\$ 60,000		\$ 60,000		\$ 45,000		\$ (15,000)		-25.00%
After School Program	\$ 125,954	\$ 204,418	\$ 166,529		\$ 166,529				\$ (166,529)		-100.00%
Transportation:											
Regular (VT)	\$ 123,373	\$ 117,809	\$ 113,166		\$ 113,166		\$ 112,127		\$ (1,039)		-0.92%
Special Education:											
Block Grant (VT)	\$ 157,520	\$ 157,520	\$ 156,733		\$ 156,733		\$ 164,613		\$ 7,880		5.03%
Intensive (VT)	\$ 531,295	\$ 580,409	\$ 575,998		\$ 575,998		\$ 567,444		\$ (8,554)		-1.49%
Extraordinary (VT)	\$ 6,480	\$ 80,594	\$ 57,273		\$ 57,273		\$ 44,519		\$ (12,754)		-22.27%
State Placed (VT)		\$ 15,383							\$ -		n/a
EEE (VT)	\$ 46,213	\$ 46,213	\$ 53,010		\$ 53,010		\$ 53,001		\$ (9)		-0.02%
Federal:											
IDEA-B	\$ 63,000	\$ 51,367	\$ 50,400		\$ 50,400		\$ 65,798		\$ 15,398		30.55%
IDEA-B Pre	\$ 4,250	\$ 3,995	\$ 3,400		\$ 3,400		\$ 6,150		\$ 2,750		80.88%
ARRA Education Jobs Grant	\$ 3,214	\$ 3,214							\$ -		n/a
Medicaid:											
Regular & EPSDT	\$ 33,745	\$ 76,495	\$ 39,619		\$ 39,619		\$ 79,119		\$ 39,500		99.70%
Prior Year Adjustments		\$ 4,518							\$ -		n/a
Subtotal Revenue	\$ 1,311,360	\$ 1,460,256	\$ 1,366,831		\$ 1,366,831		\$ 1,214,110		\$ (152,721)		-11.17%
Education Spending Grant	\$ 6,448,104	\$ 6,448,104	\$ 7,184,587		\$ 7,184,587		\$ 7,611,521		\$ 426,934		5.94%
Net Education Spending	\$ 6,448,104	\$ 6,448,104	\$ 7,184,587		\$ 7,184,587		\$ 7,611,521		\$ 426,934		5.94%
Total Revenues	\$ 7,759,464	\$ 7,908,360	\$ 8,551,418		\$ 8,551,418		\$ 8,825,631		\$ 274,213		3.21%
Total General Fund Budget	\$ 7,759,464	\$ 7,977,491	\$ 8,551,418		\$ 8,551,418		\$ 8,825,631		\$ 274,213		3.21%

PECK ESTATE FUND REPORT

JULY 1, 2012 – JUNE 30, 2013

FUND BALANCE - 7/1/12:

Cash and Money Market Funds - Schwab	\$ 57,513.97
Investments - Schwab	<u>758,835.84</u>

TOTAL FUND BALANCE - 7/1/12:	\$ 816,349.81
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SCHWAB INTEREST AND DIVIDENDS:

Dividends and Distributions	17,073.45
Corporate Bond Interest	9,863.49
CD Interest	<u>2,303.84</u>

TOTAL INTEREST AND DIVIDENDS:	29,240.78
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INVESTMENT APPRECIATION (DEPRECIATION):	46,011.52
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EXPENDITURES:

Fund Distribution to Hinesburg School	32,000.00
Investment Advisor Fees (Hanson & Doremus)	4,941.00
Other Fees	<u>24.00</u>

TOTAL EXPENDITURES:	(36,965.00)
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FUND BALANCE - 6/30/13:

Cash and Money Market Funds - Schwab	8,625.32
Investments - Schwab	<u>846,011.79</u>

TOTAL FUND BALANCE – 6/30/13:	<u><u>\$ 854,637.11</u></u>
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PECK ESTATE TRUSTEES

Gill Coates  
Frank Twarog  
Kristy McLeod

Term Expires 2014  
Term Expires 2015  
Term Expires 2016

Submitted by Gill B. Coates, Clerk, Peck Estate Trustees



District: **Hinesburg**  
County: **Chittenden**

**T096**  
**Chittenden South**

Statutory calculation.  
See note at bottom of  
page.

Recommended homestead  
rate from Tax  
Commissioner. See note at  
bottom of page.

**9,382**

**1.01**

**Expenditures**

		<b>FY2012</b>	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015</b>	
1.	<b>Budget</b> (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$7,499,582	\$7,759,464	\$8,551,418	\$8,825,631	1.
2.	<i>plus</i> Sum of separately warned articles passed at town meeting	+	-	-	-	2.
3.	<i>minus</i> Act 144 Expenditures, to be excluded from Education Spending	-	-	-	-	3.
4.	<b>Act 68 locally adopted or warned budget</b>	<b>\$7,499,582</b>	<b>\$7,759,464</b>	<b>\$8,551,418</b>	<b>\$8,825,631</b>	4.
5.	<i>plus</i> Obligation to a Regional Technical Center School District if any	+	-	-	-	5.
6.	<i>plus</i> Prior year deficit repayment of deficit	+	-	-	-	6.
7.	<b>Gross Act 68 Budget</b>	<b>\$7,499,582</b>	<b>\$7,759,464</b>	<b>\$8,551,418</b>	<b>\$8,825,631</b>	7.
8.	S.U. assessment (included in local budget) - informational data	\$691,162	\$689,609	\$803,599	\$901,747	8.
9.	Prior year deficit reduction (included in expenditure budget) - informational data	-	-	-	-	9.

**Revenues**

10.	Local revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$1,278,395	\$1,311,360	\$1,366,831	\$1,214,110	10.
11.	<i>plus</i> Capital debt aid for eligible projects pre-existing Act 60	+	-	-	-	11.
12.	<i>plus</i> Prior year deficit reduction if included in revenues (negative revenue instead of expenditures)	+	not allowed	not allowed	not allowed	12.
13.	<i>minus</i> All Act 144 revenues, including local Act 144 tax revenues	-	-	-	-	13.
14.	<b>Total local revenues</b>	<b>\$1,278,395</b>	<b>\$1,311,360</b>	<b>\$1,366,831</b>	<b>\$1,214,110</b>	14.

15.	<b>Education Spending</b>	<b>\$6,221,187</b>	<b>\$6,448,104</b>	<b>\$7,184,587</b>	<b>\$7,611,521</b>	15.
16.	Equalized Pupils (Act 130 count is by school district)	447.79	459.99	469.93	505.44	16.

17.	<b>Education Spending per Equalized Pupil</b>	<b>\$13,893.09</b>	<b>\$14,017.92</b>	<b>\$15,288.63</b>	<b>\$15,059.20</b>	17.
18.	<i>minus</i> Less ALL net eligible construction costs (or P&I) per equalized pupil	- \$658.05	- \$625.07	- \$600.07	- \$550.67	18.
19.	<i>minus</i> Less share of SpEd costs in excess of \$50,000 for an individual	- \$11.47	- \$4.00	- \$0.90	- \$17.72	19.
20.	<i>minus</i> Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed	-	-	-	-	20.
21.	<i>minus</i> Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils	-	-	-	-	21.
22.	<i>minus</i> Estimated costs of new students after census period	-	-	-	-	22.
23.	<i>minus</i> Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition	- NA	- NA	-	-	23.
24.	<i>minus</i> Less planning costs for merger of small schools	-	-	-	-	24.
25.	<i>plus</i> Excess Spending per Equalized Pupil over threshold (if any)	+	threshold = \$14,733	threshold = \$14,841	threshold = \$15,456	25.
26.	Per pupil figure used for calculating District Adjustment	\$13,893	\$14,018	\$15,289	\$15,059	26.
27.	<b>District spending adjustment</b> (minimum of 100%) <b>(\$15,059 / \$9,382)</b>	162.606% <small>based on \$8,544</small>	160.701% <small>based on \$8,723</small>	167.071% <small>based on \$9,151</small>	160.512% <small>based on \$9,382</small>	27.

**Prorating the local tax rate**

28.	Anticipated district equalized homestead tax rate to be prorated (160.512% x \$1.010)	\$1.4147 <small>based on \$0.87</small>	\$1.4302 <small>based on \$0.89</small>	\$1.5705 <small>based on \$0.94</small>	\$1.6212 <small>based on \$1.010</small>	28.
29.	Percent of Hinesburg equalized pupils not in a union school district	63.130%	65.690%	67.230%	68.51%	29.
30.	Portion of district eq homestead rate to be assessed by town (68.510% x \$1.62)	\$0.8931	\$0.9395	\$1.0558	\$1.1107	30.
31.	<b>Common Level of Appraisal (CLA)</b>	94.90%	95.49%	97.75%	95.21%	31.
32.	Portion of actual district homestead rate to be assessed by town (\$.111 / 95.21%)	\$0.9411 <small>based on \$0.960</small>	\$0.9839 <small>based on \$0.87</small>	\$1.0801 <small>based on \$0.94</small>	\$1.1666 <small>based on \$1.01</small>	32.
<p>If the district belongs to a union school district, this is only a <b>PARTIAL</b> homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.</p>						
33.	Anticipated income cap percent to be prorated (160.512% x 1.84%)	2.93% <small>based on 1.80%</small>	2.89% <small>based on 1.80%</small>	3.01% <small>based on 1.80%</small>	2.95% <small>based on 1.84%</small>	33.
34.	Portion of district income cap percent applied by State (68.510% x 2.95%)	1.85% <small>based on 1.80%</small>	1.90% <small>based on 1.80%</small>	2.02% <small>based on 1.80%</small>	2.02% <small>based on 1.84%</small>	34.
35.	Percent of equalized pupils at Champlain Valley UHSD	36.87%	34.31%	32.77%	31.49%	35.
36.		-	-	-	-	36.

- Following current statute, the base education amount is calculated to be \$9,382. The tax commissioner has recommended base tax rates of \$1.01 and \$1.51. The administration also has stated that tax rates could be lower than the recommendations if statewide education spending is held down.  
- Final figures will be set by the Legislature during the legislative session and approved by the Governor.  
- The base income percentage cap is 1.84%.

# **Comparative Data for Cost-Effectiveness, FY2015 Report** **16 V.S.A. § 165(a)(2)(K)**

**School:** Hinesburg Community School  
**S.U.:** Chittenden South S.U.

A list of schools and school districts in each cohort may be found on the DOE website under "School Data and Reports":  
<http://www.state.vt.us/educ/>

## **FY2013 School Level Data**

**Cohort Description:** K - 8, FY2013 enrollment ≥ 200  
 (29 schools in cohort)

**Cohort Rank by Enrollment** (1 is largest)  
 10 out of 29

School level data		Grades Offered	Enrollment	Total Teachers	Total Administrators	Stu / Tchr Ratio	Stu / Admin Ratio	Tchr / Admin Ratio
Smaller →	Manchester Elementary/Middle School	PK - 8	438	43.20	1.00	10.14	438.00	43.20
	Charlotte Central School	PK - 8	473	37.54	2.00	12.60	236.50	18.77
	Lyndon Town School	PK - 8	486	48.80	2.00	9.96	243.00	24.40
	<b>Hinesburg Community School</b>	<b>PK - 8</b>	<b>536</b>	<b>40.85</b>	<b>3.00</b>	<b>13.12</b>	<b>178.67</b>	<b>13.62</b>
← Larger	Bellows Free Academy (Fairfax)	PK - 8	574	47.09	2.00	12.19	287.00	23.55
	Georgia Elementary/Middle School	PK - 8	610	56.00	2.00	10.89	305.00	28.00
	St Johnsbury Schools	PK - 8	659	58.10	3.00	11.34	219.67	19.37
<b>Averaged SCHOOL cohort data</b>			<b>455.93</b>	<b>39.90</b>	<b>1.99</b>	<b>11.43</b>	<b>229.55</b>	<b>20.09</b>

**School District:** Hinesburg  
**LEA ID:** T096

Special education expenditures vary substantially from district to district and year to year. Therefore, they have been excluded from these figures.

The portion of current expenditures made by supervisory unions on behalf of districts varies greatly. These data include district assessments to SUs. Including assessments to SUs makes districts more comparable to

## **FY2012 School District Data**

**Cohort Description:** K - 8 school district, FY2012 FTE ≥ 200  
 (28 school districts in cohort)

School district data (local, union, or joint district)		Grades offered in School District	Student FTE enrolled in school district	Current expenditures per student FTE EXCLUDING special education costs	<b>Cohort Rank by FTE</b> (1 is largest) 13 out of 28
Smaller →	Charlotte	PK-8	428.20	\$13,307	Current expenditures are an effort to calculate an amount per FTE spent by a district on students enrolled in that district. This figure excludes tuitions and assessments paid to other providers, construction and equipment costs, debt service, adult education, and community service.
	Manchester	K-8	443.38	\$12,362	
	Lyndon	PK-8	458.71	\$10,756	
	<b>Hinesburg</b>	<b>K-8</b>	<b>472.65</b>	<b>\$12,239</b>	
← Larger	Rockingham	K-8	552.98	\$12,377	
	Georgia	PK-8	601.28	\$9,932	
	St. Johnsbury	PK-8	652.04	\$12,499	
<b>Averaged SCHOOL DISTRICT cohort data</b>			<b>526.97</b>	<b>\$11,299</b>	

## **FY2014 School District Data**

		School district tax rate				of prorated member district rates		
		SchlDist	SchlDist	SchlDist	MUN	MUN	MUN	
		Grades offered	Equalized	Spending per	Equalized	Common	Actual	
		in School	Pupils	Equalized Pupil	Homestead	Level	Homestead	
		District			Ed tax rate	of Appraisal	Ed tax rate	
LEA ID	School District				Use these tax rates to compare towns rates.		These tax rates are not comparable due to CLA's.	
Smaller ->	U301	Flood Brook USD #301	PK-8	411.46	15,610.90	1.5236	-	
	T045	Charlotte	PK-8	428.44	15,089.49	1.5500	1.4963	
	T094	Hartland	K-8	468.07	15,256.49	1.5672	102.49%	
	T096	Hinesburg	PK-8	469.93	15,288.63	1.5705	1.5672	
	T174	Rutland Town	PK-8	524.20	13,227.55	1.3588	102.07%	
< Larger	T169	Rockingham	K-8	560.98	14,041.91	1.4424	1.5105	
	U045	Duxbury/Waterbury Union	PK-8	659.64	13,772.62	1.4147	97.75%	
							1.5453	
							1.3299	
							1.4316	
							-	

The Legislature has required the Department of Education to provide this information per the following statute:

16 V.S.A. § 165(a)(2) The school, at least annually, reports student performance results to community members in a format selected by the school board. . . . The school report shall include:

(K) data provided by the commissioner which enable a comparison with other schools, or school districts if school level data are not available, for cost-effectiveness. The commissioner shall establish which data are to be included pursuant to this subdivision and, notwithstanding that the other elements of the report are to be presented in a format selected by the school board, shall develop a common format to be used by each school in presenting the data to community members. The commissioner shall provide the most recent data available to each school no later than October 1 of each year. Data to be presented may include student-to-teacher ratio, administrator-to-student ratio, administrator-to-teacher ratio, and cost per pupil.

**State of Vermont**  
**Announced Tuition School Year 2014 - 2015**

Failure to satisfactorily complete and file the Annual Announced Tuition Report on or before the due date will result in the district forfeiting its ability to charge a rate of tuition greater than that announced for the previous year; 16 V.S.A. Section 826(a).

**Supervisory Union:** SU014 CHITTENDEN  
 SOUTH SU

**LEA:** T096 HINESBURG

Regular Education		Total Rate to be Charged
In accordance with Title 16, VSA, Section 826(a), notice is hereby given that the tuition rate for non-resident students attending REGULAR programs in the above named district will be as follows:"		
KINDERGARTEN	Full-time Program Rate OR	\$12,682
	Part-time Program Rate	\$0
OTHER ELEMENTARY	1st through 6th Grades	\$12,682
SECONDARY	7th through 12th Grades	\$12,682
FOR VOCATIONAL ONLY In accordance with Title 16, VSA, Section 1552(d), notice is hereby given that the  Total Technical Center Rate to be Charged		\$0



5420 Shelburne Road, Suite 300, Shelburne, VT 05482  
Telephone 802-383-1234 Fax 802-383-1242

December 11, 2013

Residents of the communities of:

**Hinesburg School District**

Fiscal Audits of Chittenden South Supervisory Union and its member schools are now the responsibility of the Supervisory Union Board.

Audits for Fiscal Year 2012-2013 were completed, reviewed and approved by the Supervisory Union Board on November 13<sup>th</sup>, 2013.

Audit copies are available on the web:

<http://www.cssu.org/cms/lib5/VT01000775/Centricity/Domain/68/HCSFinalAuditRevised.pdf>

They are also available by contacting the Chittenden South Supervisory Union Offices directly.

Respectfully Submitted,

Colleen MacKinnon  
Board Chair, CSSU

Respectfully Submitted,

Robert Mason  
Chief Operations Officer, CSSU

## Hinesburg Community Employees

### 2012-2013 School Year

Anderson, Bert	Instructional Assistant	Lasher, Alyssa	Kindergarten Teacher
Badger, John	PE Teacher	Lasher, Paul	6th Grade Teacher
Barber, Diane	Kindergarten Teacher	Lass, Michelle	1st Grade Teacher
Behun, Nancy	4th Grade Teacher	Lavalette, Deb	Administrative Assistant
Belcher, Alan	Instructional Assistant	Leyden, Laurien	Part 2 Prgrm Administrator
Billen, Cindy	Instructional Assistant	Locker, Maureen	Family Consumer Science
Bissonette, Debby	Food Service Director	Luna, Ainika	Spanish Teacher
Boivin, Diane	Instructional Assistant	Maurer, Neil	Instructional Assistant
Boivin, Jason	Custodian	McGuire, Joan	Special Educator
Bouvier, Tina	Bookkeeper	McLeod, Jodi	Instructional Assistant
Boyle, Nancy	Instructional Assistant	McMahon, Patricia	Special Educator
Bradford, Jen	Special Educator	McManus, Audrey	4th Grade Teacher
Branch, Eunice	Kindergarten Teacher	Miner, Melody	Instructional Assistant
Camara, Lynn	SAP Coordinator	Moody, Heather	Admin Asst/Instruct. Asst
Conley, Nicole	Part 2 Program	Myhre, Katie	Student Services
Crimmins, Marilyn	Kitchen Staff	O'Brien, Kathryn	Art Teacher
Dahlin, Kelsey	School-based Social Wrkr	O'Brien, Pat	2nd Grade Teacher
Darling, Tom	7/8 Teacher	O'Hara, Jeffrey	Associate Principal
Dolan, Erin	Special Educator	Peet, Timothy	Buildings & Grounds Sprvrs
Duryea, Maria	7/8 Teacher	Pike, Denise	Instructional Assistant
Eichen, Cheryl	Essential Skills Teacher	Place, Erika	Instructional Assistant
Epstein, Yvonne	Library Assistant	Pollack, Nancy	Curriculum Coordinator
Evelti, Jo	EEE Teacher	Poulin, Karen	Special Educator
Fay, Cynthia	Music Teacher	Rast, David	Guidance Counselor
Feussner, Sarah	3rd Grade Teacher	Raymond, Eric	Custodian
Fuller, Lydia	Custodian	Rixon, Luke	Custodian
Galyean, Angela	6th Teacher	Roberts, Ginny	Mentor Coordinator
Garuz, Ashleigh	Part 2	Rocheleau, Paul	5th Grade Teacher
Gillette, Sharon	Instructional Assistant	Roth-Longe, Jen	4th Grade Teacher
Giroux, MaryBeth	Kitchen Staff	Sertz, Danielle	Music Teacher
Goracy, Lauren	K-2 Special Educator	Simpson, Linda	Kitchen Staff
Goudreau, Bob	Principal	Smith, Laura	Special Ed Coordinator
Graves, Katherine	Speech and Language	Spaulding, Barbara	Essential Skills Teacher
Heney, Stephen	7/8th Grade Teacher	Stanley, Cindi	PE /Health Teacher
Hodge, Barb	2nd Grade Teacher	Stanley, Corinna	Librarian
Houriet, Jessica	Part 2 Program	Stanton, Lisa	2nd Grade Teacher
Jablonski, Jessica	Speech and Language	Steirman, Catherine	Instructional Assistant
Johnson, Miranda	Kindergarten Teacher	Tagliamonte, Ande	Art Teacher
Judge, Chris	Part 2 Program	Terry, Diane	Instructional Assistant
Kasti, Zalfa	French Teacher	Thibault, Rachel	ELL Teacher
Kelley, Maura	Administrative Assistant	Torrey, Shelley	School Nurse
Kihm, Erin	Special Educator	Twarog, Lee	1st Grade Teacher
Kihm, Matt	Computer Technician	Wagner, Alison	Instructional Assistant
Kimball, Annette	Custodian	Wallis, Kerri	5th Grade Teacher
Knox, Betsy	Curriculum Coordinator	Walsh, Audrey	Community Early Educator
Knox, Katherine	Essential Skills Teacher	Webb, Scott	Special Educator
Kogut, Linda	Occupational Therapist	Whitman, Michaela	3rd Grade Teacher
Konowitz, Stephanie	7/8 Teacher	Willette, Kay	Speech and Language
Krasnow, Susan	Special Education	Wilson, Jessica	50% Tech Educator
Lach, Elizabeth	Part 2 Program	Wisse, Katie	School Psychologist
LaRiviere, Kate	1st Grade Teacher	Wright, Joyce	Essential Skills Teacher

**Union Administration  
2013-2014**

**Chittenden South Supervisory Union**

Superintendent of Schools	Elaine F. Pinckney
Chief Operations Officer	Robert Mason
Director of Human Resources	Cindy Koenemann-Warren
Director of Curriculum, Assessment & Instruction	Molly McClaskey
Director of Budget and Finance	Michael Nadeau
Director of Student Support Services	Meagan Roy

**Champlain Valley Union High School**

Principal (Interim)	Jeffrey Evans
Chittenden House Director	Robin Lauzon
Fairbanks House Director	Dan Shepardson
Nichols House Director (Interim)	Connie Metz
Snelling House Director	Katherine Riley
Special Education Administrator	Anna Couperthwait
Student Support Services Director	Patti Tomashot
Student Activities Director	Kevin Riell

**Hinesburg Community School**

Co-Principal	Jeffrey O'Hara
Co-Principal	Allegra Miller
Special Education Coordinator	Laura Smith

# CHITTENDEN SOUTH SUPERVISORY UNION

## ASSESSMENTS/SERVICES

### Proposed Budget

	Adopted 2010-2011	Adopted 2011-2012	Adopted 2012-2013	Adopted 2013-2014	Proposed 2014-2015
<b>Hinesburg School District</b>					
Office of the Supt.	\$ 86,254	\$ 86,443	\$ 94,077	\$ 107,934	\$ 124,017
SU Board & Annual Audit				\$ 2,683	\$ 9,991
Human Resources	\$ 44,828	\$ 47,101	\$ 51,254	\$ 56,700	\$ 62,880
Fiscal Services	\$ 53,735	\$ 51,632	\$ 55,202	\$ 62,551	\$ 70,485
Student Services Admin.	\$ 7,779	\$ 8,433	\$ 7,674	\$ 9,771	\$ 11,263
<b>Summary - Core Services</b>	<b>\$ 192,596</b>	<b>\$ 193,609</b>	<b>\$ 208,207</b>	<b>\$ 239,639</b>	<b>\$ 278,636</b>
Technology	\$ 85,227	\$ 93,313	\$ 99,097	\$ 106,548	\$ 118,275
Early Learning Partnership	\$ 7,124	\$ 5,707	\$ 4,766	\$ 7,084	\$ 8,782
Courier Service	\$ -	\$ -	\$ -	\$ -	\$ -
CY Program	\$ 7,614	\$ 7,900	\$ 8,071	\$ 22,421	\$ 53,605
Food Services	\$ 61,117	\$ 62,971	\$ 66,758	\$ 70,841	\$ 70,763
Transportation	\$ 267,511	\$ 214,816	\$ 200,216	\$ 239,744	\$ 252,615
Psychological Services	\$ 68,101	\$ 67,370	\$ 71,561	\$ 74,561	\$ 76,405
Occupational Therapy	\$ 23,763	\$ 24,011	\$ 26,287	\$ 27,669	\$ 26,866
CIS - Early Intervention	\$ 47,202	\$ 44,507	\$ 39,478	\$ 50,917	\$ 39,056
English Language Learners	\$ 31,952	\$ 31,270	\$ 31,926	\$ 35,016	\$ 47,507
Math Coordinators	\$ 8,564	\$ 8,659	\$ -	\$ -	\$ -
<b>Summary - Purchased Services</b>	<b>\$ 608,175</b>	<b>\$ 560,524</b>	<b>\$ 548,160</b>	<b>\$ 634,801</b>	<b>\$ 693,874</b>
<b>TOTAL</b>	<b>\$ 800,771</b>	<b>\$ 754,133</b>	<b>\$ 756,367</b>	<b>\$ 874,440</b>	<b>\$ 972,510</b>

## **WARNING**

### **CHAMPLAIN VALLEY UNION HIGH SCHOOL No. 15**

**March 3, 2014 and March 4, 2014**

The legal voters of the Champlain Valley Union High School District No. 15 consisting of the towns of Charlotte, Hinesburg, Shelburne, and Williston are hereby notified and warned to meet at the Champlain Valley Union High School Room 142 on **Monday, March 3, 2014, at 5:00 p.m.** to transact any of the following business not involving voting by Australian ballot. Upon the conclusion of the business not involving Australian ballot, the meeting is to be adjourned and reconvened in the respective polling places hereinafter named for each of the above-referenced towns on **Tuesday, March 4, 2014 at 7:00 a.m.** at which time the polls will open, until **7:00 p.m.** at which time the polls will close, to transact any business involving voting by Australian ballot.

ARTICLE I: To elect the following officers and fix their compensation:

1. Moderator
2. Clerk
3. Treasurer

ARTICLE II: To hear and act upon the reports of the Union High School District Officers.

ARTICLE III: Shall the voters of the Champlain Valley Union High School District No. 15 authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year.

ARTICLE IV: Shall the voters of the Champlain Valley Union High School District No. 15 authorize the Board of School Directors to provide a mailed notice of availability of the Annual Report to residents in lieu of distributing the Annual Report?

ARTICLE V: Shall the Champlain Valley Union High School District No. 15 hold its 2014 Annual Meeting on Monday, March 2, 2015 at 5:00 p.m. to transact any business not involving voting by Australian ballot?

ARTICLE VI: To transact any other business proper to come before said meeting.

**MARCH 4, 2014**

### **BALLOT QUESTIONS**

ARTICLE VII: Shall the voters of the Champlain Valley Union High School District No. 15 appropriate Twenty-Two Million, Four Hundred Three Thousand, Three Hundred Thirty-Four Dollars (\$22,403,334) necessary for the support of its school for the year beginning July 1, 2014 and ending June 30, 2015.

ARTICLE VIII: Shall the voters of the Champlain Valley Union High School District No. 15 authorize the Board of School Directors to borrow money by issuance of notes not in excess of One Hundred Seventy-Eight Thousand Dollars (\$178,000) for the purpose of purchasing two (2) school buses?

ARTICLE IX: Shall Champlain Valley Union School District No. 15 allocate its current fund balance, without effect upon the District tax levy, as follows: assign One Hundred Fifty-Four Thousand Dollars (\$154,000) of the school district's current fund balance as revenue for the 2014-2015 operating budget, and assign the remaining balance as revenue for future budgets?



Upon closing of the polls, the ballot boxes will be sealed, re-opened at Champlain Valley Union High School in the Town of Hinesburg, the ballots commingled and publicly counted by representative of the Boards of Civil Authority of the Towns of Charlotte, Hinesburg, Williston and Shelburne, under the supervision of the Clerk of Champlain Valley Union High School District No. 15.

The legal voters of Champlain Valley Union High School District No. 15 are further notified that voter qualification, registration and absentee voting relative to said special meeting shall be as provided in Sections 706u-706w of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Adopted and approved at a meeting of the Board of School Directors of Champlain Valley Union High School District No. 15 held on January 14, 2014. Received for record and recorded in the records of Champlain Valley Union High School District No. 15 on January 14, 2014.

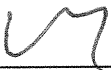
Said voters and persons warned, are further notified that voter qualifications, registration, absentee voting, and voter procedures shall be in accordance with Chapters 43 and 51 of Title 17 Vermont Status Annotated.


### **Polling Places**

The voters residing in each member district will cast their ballots in the polling places designated for their district as follows:

Charlotte	-	Charlotte Central School - Multi Purpose Room
Hinesburg	-	Hinesburg Town Hall - Upstairs
Shelburne	-	Shelburne Town Center Gymnasium
Williston	-	Williston Armory

Dated this 14<sup>th</sup> day of January, 2014.

  
\_\_\_\_\_  
David Rath, Chairman

  
\_\_\_\_\_  
Jonathan A. Milne, Clerk

Received for record and recorded prior to posting this 14<sup>th</sup> day of January, 2014.

  
\_\_\_\_\_  
Jonathan A. Milne, Clerk

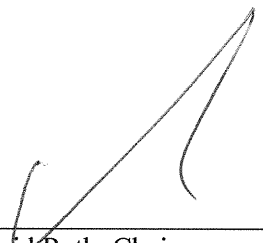
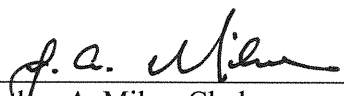
**WARNING**

**CHAMPLAIN VALLEY UNION HIGH SCHOOL No. 15**

**March 3, 2014**

The legal voters of the Champlain Valley Union High School No. 15 consisting of the towns of Charlotte, Hinesburg, Shelburne, and Williston are hereby notified and warned that the Champlain Valley Union High School No. 15 will meet on **Monday, March 3, 2014**, at the Champlain Valley Union High School Room 142 at **5:00 p.m.** for the purpose of a public hearing on and for those items involving voting by Australian ballot on the succeeding day.

Dated this 14<sup>th</sup> day of January, 2014.

  
\_\_\_\_\_  
David Rath, Chairman  
\_\_\_\_\_  
Jonathan A. Milne, Clerk

Received for record and recorded prior to posting this 14<sup>th</sup> day of January, 2014.

  
\_\_\_\_\_  
Jonathan Milne, Clerk



**Town of Hinesburg,  
10632 Route 116, Hinesburg, VT 05461  
[www.hinesburg.org](http://www.hinesburg.org)**

Town Chartered – June 24, 1762

Est. Population – 4,450

Total Acreage – 25,250

Registered Voters – 3,667    Grand List - \$5,111,309

Tax Rate - \$2.0236 (residential)  
\$1.9514 (non-residential)

Elevation Range – 300' at Lewis Creek to  
1700' at Town Forest near Hayden Hill

**Town of Hinesburg  
10632 VT Route 116  
Hinesburg, Vermont 05461**

**Presorted Standard  
US Postage PAID  
Hinesburg, Vermont  
Permit No. 12**

**\*\*ECRWSS\*\* Carrier  
Route Presort Postal  
Patron**

**Town of Hinesburg, Vermont  
Hinesburg Community School  
Annual Reports**

***Please bring this Report with you to all meetings!***