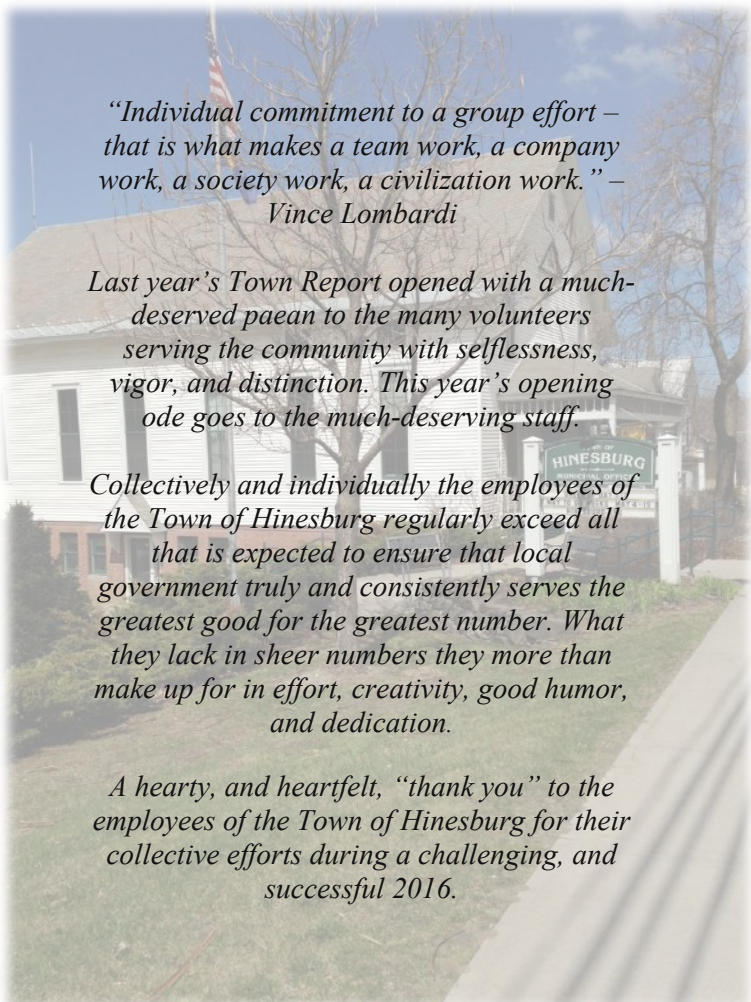


Hinesburg, Vermont Annual Report



Fiscal Year July 1, 2015 to June 30, 2016
Hinesburg Town Meeting / HCS Annual School Meeting
Monday, March 6, 2017, CVU Auditorium
HCS Annual School Meeting: 6:00 pm
Hinesburg Town Meeting: 7:00 pm
Australian Ballot Voting - Tuesday, March 7, 2017
Town Hall 7:00 am - 7:00 pm

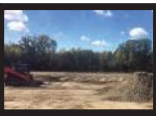
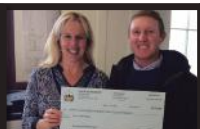


*“Individual commitment to a group effort –
that is what makes a team work, a company
work, a society work, a civilization work.” –
Vince Lombardi*

*Last year’s Town Report opened with a much-
deserved paean to the many volunteers
serving the community with selflessness,
vigor, and distinction. This year’s opening
ode goes to the much-deserving staff.*

*Collectively and individually the employees of
the Town of Hinesburg regularly exceed all
that is expected to ensure that local
government truly and consistently serves the
greatest good for the greatest number. What
they lack in sheer numbers they more than
make up for in effort, creativity, good humor,
and dedication.*

*A hearty, and heartfelt, “thank you” to the
employees of the Town of Hinesburg for their
collective efforts during a challenging, and
successful 2016.*





Town of Hinesburg
10632 VT Route 116, Hinesburg, VT 05461
www.hinesburg.org

Town Chartered – June 24, 1762

Est. Population – 4,450

Total Acreage – 25,250

Registered Voters – 3,968 Grand List - \$5,291,854

Register to vote on-line at www.olver.sec.state.vt.us

Tax Rate - \$2.2165 (residential)
\$2.2384 (non-residential)

Elevation Range – 300’ at Lewis Creek to
1700’ at Town Forest near Hayden Hill

Please bring this Report with you to all meetings!

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On the Cover:

Over the past several years, we have been very fortunate to be able to showcase the artistic talent of local Hinesburg residents on the cover of each Town Report. This year we wanted to expand that offering to one of our local photographers in town. Karen Pike is a Hinesburg resident, and is an event and portrait photographer with a studio in Burlington.

This cover image is a composite – shot first at 6:00 p.m. and exposed to illuminate the church. The scene was then shot again at about 9:00 p.m. to expose for the moon in the sky. The two images were then “sandwiched together” to create the final image.

To see more of her work, visit www.kpikephoto.com

Appointed Officials

(P=Paid Staff; V=Volunteer)

Affordable Housing Committee (V)

Rocky Martin, Co-Chair
Carl Bohlen, Co-Chair
George Bedard
Andrea Brainard
Amelia Norris
Julie Pierson
Dale Wernhoff

Agency Request Review Committee (V)

Kristin Miskavage, Co-chair
Kathy Newton, Co-Chair
Sue Marino

Animal Control Officer (P)

Ed Waite

Assessor (P)

Marie Gardner

Assistant Town Clerk (P)

Cheryl Hubbard

Board of Civil Authority (V)

Justices of the Peace
Selectboard

CCRPC (V)

Andrea Morgante
Trevor Lashua, Alternate

CCTA (V)

Phil Pouech
Trevor Lashua, Alternate

Community Resource Center (P)

Rachel Kring

CSWD Representative (V)

Lynn Gardner
Doug Taft, Alternate

Conservation Commission (V)

Merrily Lovell, Chair
Meg Handler
Bill Marks
Bob Hyams

Constable (V)

Frank Koss

Development Review Board (V)

Dennis Place, Chair
Richard Jordan, Vice-Chair
Rolf Kielman
Ted Bloomhardt
Sarah Murphy
Greg Waples
John Lyman
Andy Greenberg, Alternate

Development Review Coordinator (P)

Mitch Cypes

E-9-1-1 Coordinator (P)

Renae Marshall

Economic Development Committee (V)

Melissa Levy, Chair
Walter Hausermann
Andrew Frost
Steve Gladstone
Matt Sayre
Wayne Maceyka

Energy Committee (V)

Chuck Reiss, Chair
Richard Hopwood
Richard Watts

Fence Viewers (V)

Pam Durda
Susan Johnson
Suzanne Kneller

Fire Chief & Emergency Manager (P)

Al Barber

Forest Fire Warden (P)

Ed Waite

Health Officer (P)

Michael Bissonette

Highway Department (P)

Michael Anthony, Road Foreman
Tom Boivin
Dominic Musumeci

Inspector of Lumber, Shingles & Wood (V)

Norman Smith

Lake Iroquois Recreation District Rep (V)

Jeff Davis

Planning Commission (V)

Joe Iadanza, Chair
Maggie Gordon
Rolf Kielman
Barbara Forauer
Dennis Place
Russell Fox
James Donegan
Jeff French
John Kiedaisch

Planning & Zoning Director (P)

Alex Weinhausen

Police Department (P)

Frank Koss, Chief
Caleb Casco, Sergeant
Anthony Cambridge
Cameron Coltharp
Jeremy Hulshof
Ben Hollwedel - PT
Ben Chiavarella - PT
Robert Worley - PT
Deb Koss, Administrative Assistant
Doug Olufsen, Volunteer

Recreation Commission (V)

Frank Twarog, Chair
Kevin Cheney
Tom Giroux
Henry Moreno
Kyle Bostwick
Rodney Putnam
Heidi Turner

Recreation Coordinator (P)

Jennifer McCuin

Sidewalk Maintainer (P)

Charlie Fortin

Special Projects Coordinator (P)

Renae Marshall

Town Administrator & Road Commissioner (P)

Trevor Lashua

Town Forest Committee (V)

Pat Mainer, Chair
Kevin Hans
Brent Francis
Chris Haviland
Stewart Pierson
Steve Russell
Julie Gruenholtz

Town Report Coordinator (P)

Renae Marshall

Town Service Officer (P)

Ginny Roberts

Trails Committee (V)

Lenore Budd, Chair
Stewart Pierson, Vice-Chair
George Dameron
Oren Guttmann
Ray Mainer
Peter Modley
Susan Rusten
Jane Sheldon
Charles "Chic" McArthur

Tree Warden (V)

Paul Wiczoreck

Village Steering Committee (V)

Michael Buscher, Chair
Catherine Goldsmith
Owiso Makuku

Water & Wastewater (P)

Erik Bailey, Superintendent
Arthur Garrison, Assistant Chief Operator
John Alexander, Water Resources Operator

Website Manager (P)

Aaron Kimball

Weigher of Coal (V)

Lanny Dennison

Zoning Administrator (P)

Mitch Cypes

Elected Officials

Clerk & Treasurer

Melissa B. Ross – 3 years, 2017

Cemetery Trustees

Jeri Helen Belisle – 3 years, 2019
Mary Joe Brace – 3 years, 2018
Glenn Place – 3 years, 2017

Grand Juror

Vacant – 1 year term, 2017

Justice of the Peace

Maureen Barnard – 2 years, 2018
Gill Coates – 2 years, 2018
Mary Crane – 2 years, 2018
Landon Dennison – 2 years, 2018
Sheila Dodd – 2 years, 2018
Lynn Gardner – 2 years, 2018
Marie Gardner – 2 years, 2018
Tom Giroux – 2 years, 2018
Mary Hurlie – 2 years, 2018
Katherine Levasseur – 2 years, 2018
Bill Lippert – 2 years, 2018
Vicki Matthews – 2 years, 2018

Library Trustee

Katherine Kjelleren, 3 years, 2017
Susan Abell – 3 years, 2017
Brian Dunlop – 3 years, 2019
Jim Jarvis – 3 years, 2019
Paul Lamberson – 3 years, 2017
Darcelene Lewis/Wedge – 3 years, 2018
Marianna Holzer – 3 years, 2019
Heather Roberts – 3 years, 2018
Edward Sengle – 3 years, 2018

Town Agent

E.M. Bud Allen – 1 year, 2017

Town Moderator

Frank Twarog – 1 year, 2017

Peck Estate Trustees

Gill Coates – 3 years, 2017
Kristi McLeod – 3 years, 2019
Frank Twarog – 3 years, 2018

Representative to the VT Legislature

William Lippert – 2 years, 2018

Selectboard

Michael Bissonette – 3 years, 2017
Thomas Ayer – 2 years, 2018
Aaron Kimball – 3 years, 2019
Andrea Morgante – 2 years, 2017
Phil Pouch – 3 years, 2018

School Directors (HCS)

Keith Roberts – 3 years, 2019
William Baker – 2 years, 2017
Shayla Fox Livingston – 2 years, 2018
Stacey Riley – 2 years, 2017
Colleen MacKinnon – 3 years, 2018

School Directors (CVU)

Lia Cravedi – 3 years, 2017
Ray Mainer – 3 years, 2019

School Moderator

Vacant – 1 year, 2017

TOWN MEETING PROCEDURES

Town Meetings are truly “the peoples meeting”, and are run by members of the Town’s voting assembly with the help of a moderator. The legislature requires that the meeting be run by “Robert’s Rules of Order”, some of which are described below. (We use the words “Article Three” to give examples of proper motions).

Motions

All articles must be placed on the floor for discussion by a “motion to adopt”, and a “second” from another person. The usual way this is done is with the words, “Mr./Madam Moderator, I move we adopt Article Three.” (If the moderator requests you give your name, please do so.) Motions should be made in the affirmative.

If a voter wishes to make a motion or offer an opinion, they need to raise their hand and wait to be called upon (recognized) by the moderator. Speaking in a voice loud enough to be heard by all, any remarks should be addressed to the moderator only, and should not be personal in nature. All questions/opinions should be limited to the subject being discussed at the time, and each speaker should offer their opinion one time only on the given subject until all others have had a chance to speak.

After discussion appears to be over, the moderator will “call the question” by saying, “Are you ready to vote on Article Three?” Voters should try to avoid making a motion to call the question to limit discussion. Remember that Town Meeting comes only once a year, and everyone has a right to be heard.

Amendments

Amendments to a main motion can be made by a voter saying, “I move we amend Article Three to read...” and stating exactly how (s)he believes the amendment should read. Any motion for amendment needs to be seconded. Theoretically, there is no limit to the number of amendments that can be made to an article, provided they are reasonable and germane (closely related to the main motion). An amendment may itself be amended only once. Voting will take place on the amendment first, and then on the main motion.

Any article may be amended, including town and school budgets, and many money related articles. Amending a budget item may sometimes be better than voting it down. An article may be reconsidered before the next one is moved.

Voting

Voting can be done in three ways:

Voice: “all in favor of Article Three, say aye, all opposed, “no”.

Standing vote: If the moderator feels the voice vote was close, or if any voter calls for a “division of the assembly”, people who voted either way must stand and be counted.

Secret Ballot: Seven (7) voters may request the vote to be taken by secret ballot, the most time consuming and most accurate method.

Other Important Points

If a voter has a valid reason to **postpone an article**, they may request a postponement to a certain time by saying, “Mr. Moderator, I move to postpone Article Three until...” (after another article, at a specific time, etc.)

Tabling a motion is not recommended at Town Meeting. Postponing to a definite time may accomplish what is needed. However, you are always within your rights to use any legal and appropriate motion at any time.

Passing Over does not exist in Robert’s Rules of Order. All articles should be given consideration, and if a voter feels that an article is inappropriate, the best method is to bring it to the floor in the usual way, and hope it is voted down.

If any voter feels an article is inappropriate, contradictory, or confusing, it can be postponed **indefinitely**. This procedure requires a majority vote, is debatable, but not amendable.

Any voter stating, “I object to consideration of Article Three” can eliminate an article from consideration. This should be stated before the debate, and does not require a second, is not debatable or amendable. A two-thirds vote against consideration is required to sustain this motion.

Non-Voters

Only registered voters may speak and vote at their Town Meeting. If the assembly wishes to hear from a non-voter, it can suspend the rules: “I move we suspend the rules for Article Three”. This motion may not be amended or debated, and requires a 2/3 vote.

2017 Order of Proceedings

Open Town Meeting to discuss all Articles will be held on Monday, March 6, 2017 at 7:00 PM in the CVU Auditorium. Australian ballot voting for Articles will be on Tuesday, March 7, 2017 at the Town Hall, from 7:00 AM to 7:00 PM.



TOWN MEETING WARNING – 2017

Town of Hinesburg, Vermont

The legal voters of the Town of Hinesburg, Vermont are hereby warned and notified to meet at the Champlain Valley Union High School auditorium, in said Town of Hinesburg, Monday, March 6, 2017 at 7:00PM to transact business on all articles except Article 1 and Article 2, which will be voted upon by Australian Ballot on Tuesday, March 7, 2017. Australian Ballot voting will occur at the Town Hall at 10632 Vermont Route 116 in Hinesburg, with the polls to open on March 7th at 7:00AM and close at 7:00PM. If necessary, the March 6th meeting may be adjourned to the Hinesburg Town Hall at 9:00 AM on March 7th to conduct any business left unfinished on March 6th, 2017.

Articles 1 and 2 will be voted upon by Australian ballot (March 7th).

ARTICLE 1: To elect the necessary town and school district officers by Australian ballot Tuesday, March 7, 2017 (see “Officers for Election” list in the Annual Report).

ARTICLE 2: Shall general obligation bond or notes of the Town of Hinesburg, in an amount not to exceed Three Million One Hundred Thousand Dollars (\$3,100,000), subject to reduction from available state and federal construction grants-in-aid and other financial assistance, be issued for the purpose of constructing a highway garage, such improvements estimated to cost Three Million One Hundred Thousand Dollars (\$3,100,000)?

Articles 3 through 15 will be voted from the floor at Town Meeting (March 6th).

ARTICLE 3: To hear the reports of the officers of the Town of Hinesburg and take action thereon.

ARTICLE 4: Shall the Town approve a General Government budget of \$1,416,285 with the estimated sum of \$1,150,285 appropriated from property taxes to defray the general government expenses of the Town?

ARTICLE 5: Shall the Town approve a Highway Department budget of \$918,810 with the estimated sum of \$780,810 appropriated from property taxes to defray the highway expenditures of the Town?

ARTICLE 6: Shall the Town approve the Hinesburg Community Police Department budget of \$528,311 with the estimated sum of \$491,811 appropriated from property taxes to defray the police expenditures of the Town?

ARTICLE 7: Shall the Town approve the Hinesburg Fire Department budget of \$311,836, with the estimated sum of \$283,836 appropriated from property taxes to defray the fire expenditures of the Town?

ARTICLE 8: Shall the Town approve the Carpenter-Carse Library allocation from the Town of Hinesburg of \$216,815, with the estimated sum of \$216,815 appropriated from property taxes to defray the library allocation from the Town?

ARTICLE 9: Shall the Town appropriate the sum of \$27,250, with the estimated sum of \$27,250 appropriated from property taxes, to be distributed as specifically designated to the following agencies and organizations?

Women Helping Battered Women	\$2,400
Hinesburg Community Resource Center	\$11,000
Visiting Nurses Association	\$6,500
COTS	\$1,000
Howard Center	\$800
Chittenden County Community Action	\$1,000
Hinesburg Rides	\$1,750
Hope Works	\$200
Vermont Red Cross	\$400
Prevent Child Abuse Vermont	\$500
Hinesburg Senior Meal Site	\$700
Lund Center	\$1,000

(If voters approved Articles 3 through 7 as presented, total general fund expenditures of \$3,419,307 will be required, with the estimated amount of \$2,950,857 to come from property tax revenue).

ARTICLE 10: Shall the voters appropriate the sum of \$30,000 for the purpose of funding the milfoil mitigation and removal efforts in Lake Iroquois to be managed by the Lake Iroquois Association? If approved, the voters will be funding one year of the five-year effort led by the Lake Iroquois Association.

ARTICLE 11: Shall voters authorize the Selectboard to borrow money when needed to meet current expenses and indebtedness of the Town of Hinesburg?

ARTICLE 12: Shall voters authorize the payment of real and personal property taxes for the fiscal year ending June 30, 2018, payable in full to the Town of Hinesburg in one (1) installment, with the due date being November 15, 2017? Any and all payments received in the Town Treasurer's Office later than midnight on November 15, 2017 will be considered delinquent and will be subject to the collection of interest at the rate of 1% per month or fraction thereof for the first three (3) months and thereafter at the rate of 1.5% per month or fraction thereof.

ARTICLE 13: Shall the voters authorize the Selectboard to appoint a collector of delinquent taxes pursuant to 17 V.S.A. § 2651d?

ARTICLE 14: Pursuant to 20 V.S.A. § 3546 (e), shall the voters authorize the Selectboard to adopt an ordinance regulating domestic pets or wolf-hybrids by an ordinance that diverges from the procedures in statute by allowing, among other things, the filing of complaints regarding dog bites or attacks by law enforcement officers regardless of the location of the bite or attack?

ARTICLE 15: To transact any other business, as proper, to be brought before said meeting?

Signed and dated this 30th day of January 2017, and as attested to by:


Michael Bissonette, Chair


Phil Pouech, Vice-Chair


Andrea Morgante


Tom Ayer


Aaron Kimball


Attest: Melissa Ross, Town Clerk

**ANNUAL TOWN AND SCHOOL DISTRICT MEETING
LIST OF OFFICERS FOR ELECTION
HINESBURG, VERMONT
March 7, 2017**

SELECTBOARD

(2-year term)

**Veronica “Roni” Estey
Andrea Morgante**

SELECTBOARD

(3-year term)

**Michael Bissonette
Merrily Lovell**

TOWN CLERK

(3-year term)

Melissa B. Ross

TOWN TREASURER

(3-year term)

Melissa B. Ross

TOWN MODERATOR

(1-year term)

Frank Twarog

TOWN AGENT

(1-year term)

GRAND JUROR

(1-year term)

CEMETERY TRUSTEE

(3-year term)

Glenn A. Place

PECK ESTATE TRUSTEE

(3-year term)

Gill Coates

LIBRARY TRUSTEE

(3-year term) Vote for not more than 3

Harmony Cism

Katherine Kjelleren

Paul Lamberson

SCHOOL DISTRICT OFFICERS

SCHOOL MODERATOR

(1-year term)

**HINESBURG COMMUNITY SCHOOL
DIRECTOR**

(One year remaining of a 2-year term)

Shayla Fox Livingston

**HINESBURG COMMUNITY SCHOOL
DIRECTOR**

(2-year term)

William Baker III

**HINESBURG COMMUNITY SCHOOL
DIRECTOR**

(3-year term)

Stacy Riley

**CHAMPLAIN VALLEY UNION HIGH
SCHOOL DIRECTOR**

(3-year term)

Lia Cravedi



To: The Hinesburg Selectboard, residents, and voters
From: Trevor M. Lashua, Town Administrator
Date: January 31, 2017
Re: Proposed FY18 Municipal Budget

The proposed FY18 municipal budget is \$3,419,307, an increase of \$46,766 (1.39%) from the FY17 budget as approved by voters. If approved, the FY18 budget would require an increase in the municipal property tax rate of 1.45 cents.

Revenue

Projected non-property tax revenue is \$468,450.

Grand List Growth

The grand list is projected to grow by 1.10%, a number based on the average annual increase since FY07.

Fund Balance

No additional unassigned fund balance is proposed to be used to apply to lowering the FY18 tax rate.

Expenditures

The proposed FY18 budget includes:

- A total of \$7,300 in new committee requests. The Affordable Housing Committee is seeking \$4,000 for an updated housing needs assessment. The Economic Development Committee is seeking \$2,000 for its activities, such as marketing the revolving loan fund. The Energy Committee is seeking \$1,300 for educational and other materials.
- A \$9,500 increase in legal services to better match actual expenditures and enable the Town to transition to a new Town Attorney. A new attorney (individual or firm) will be selected via a competitive process. Bud Allen, the Town's attorney since the early 1990s, is retiring from that role.
- Capital funds (\$5,000) for stormwater planning and infrastructure.
- A \$54,211 increase in the Highway capital transfer, split between paving funds (\$35,000) and the local match (\$20,000) for grant to replace a Town-owned bridge on Texas Hill Road.
- A projected \$7,390 decrease in the Town's share of health insurance premiums, due to a changing employee mix and more employees opting for the health insurance buyout option.

Additional ballot items

A proposed \$3.1 million bond for a new highway garage and site improvements is also on the Town Meeting ballot. While the final interest rate is subject to change, the analysis to date has used an interest rate of just less than 3.0% (provided by the Vermont Municipal Bond Bank in 2016) for a 30-year general obligation bond. The average annual payment is estimated at nearly \$181,000, with a "high" payment of more than \$216,000 in year seven and a "low" payment of more than \$110,000 in year 30. Principal payments would remain the same each year. Assuming that the grand list grows at its annual average (1.1%) for FY18, and no other revenue is used, voter approval of the bond would result in an estimate residential property tax rate increase of 3.34 cents. Additional information on the much-needed project can be found on the Town's website (www.hinesburg.org).

The Lake Iroquois Association has requested funds to support its efforts to combat milfoil in Lake Iroquois. The \$30,000 question before voters is comprised of \$25,000 for milfoil mitigation funds and \$5,000 for the annual

funding commitment. In total, the association is seeking \$25,000 per year for five years from the Town of Hinesburg for milfoil mitigation. The other towns with lakefront properties (Williston and Richmond) are being asked to contribute as well.

FY18 Budget – as proposed for Town Meeting

FY17 approved: \$3,372,541

FY18 proposed: \$3,419,307

+/- (expenditures): +\$46,766

Preliminary FY18 Municipal Tax Rate: \$0.5516

+/- (from approved FY17 tax rate¹): +\$0.0145

Estimated Municipal Property Tax impact – Residential Property Owners

Assessed Value:	<u>\$200,000</u>	<u>\$300,000</u>	<u>\$400,000</u>
Annual +/-	+\$28.91	+\$43.50	+\$58.00
Monthly +/-	+\$2.41	+\$3.62	+\$4.83

The preliminary tax rate is calculated in the following manner:

$$\begin{aligned}
 & \$3,419,307 \text{ (FY18 proposed budget)} \\
 = & \quad \underline{\$468,450 \text{ (projected non-property tax revenue)}} \\
 & \$2,950,857 \text{ (the amount to be raised by property taxes)} \\
 \\
 & \$2,950,857 \text{ (the amount to be raised by property taxes)} \\
 \div & \quad \underline{\$5,350,064 \text{ (the grand list, including projected growth)}} \\
 & \$0.5516 \text{ (estimated FY18 municipal property tax rate)}
 \end{aligned}$$

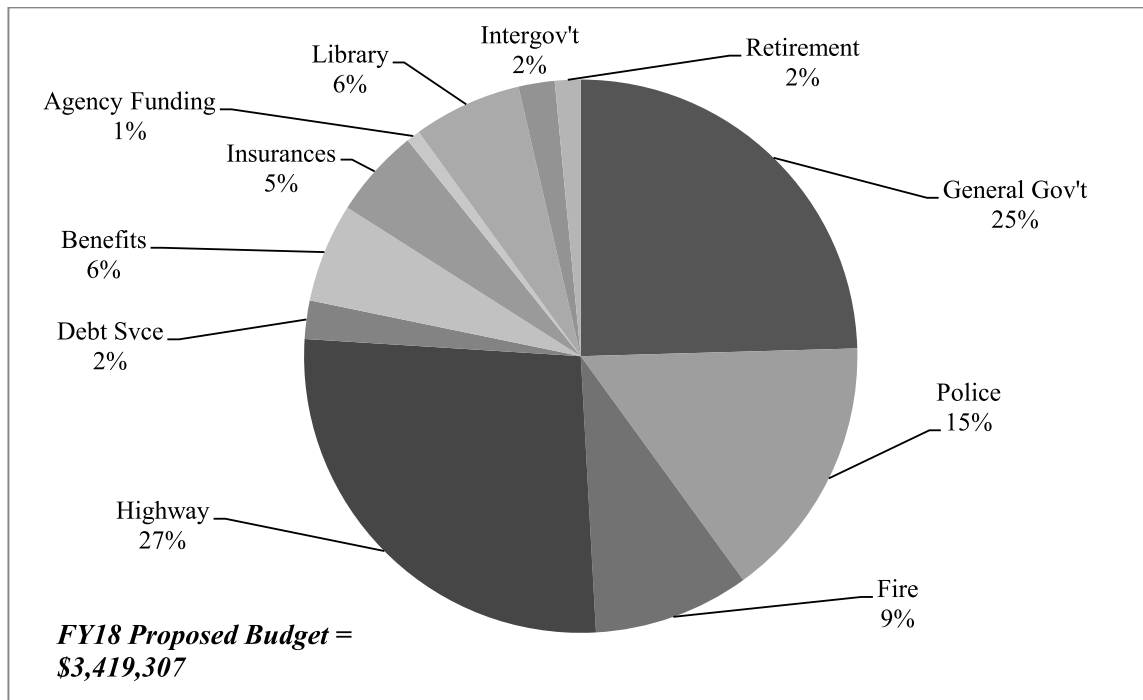


Annual Fall Festival

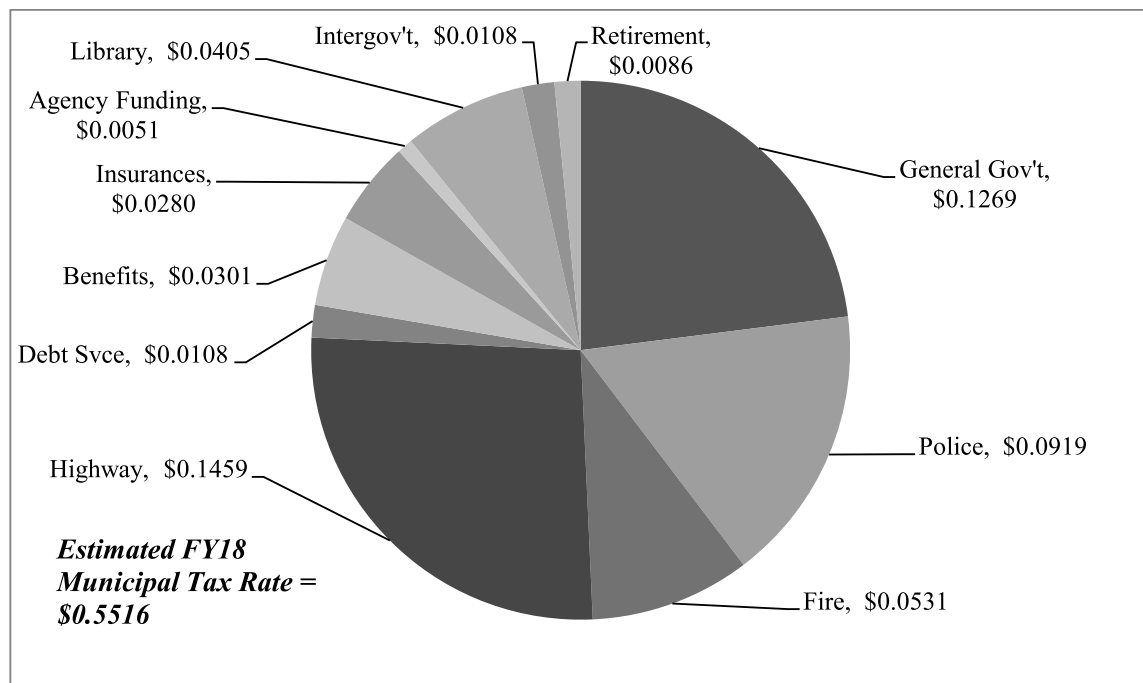
¹ The adopted FY17 municipal tax rate is \$0.5371.

Proposed FY18 Municipal Budget

Percentage of proposed FY18 municipal expenditures by category



FY18 estimated tax rate breakdown



***General Gov't** = Selectboard, Town Administrator, Clerk/Treasurer, BCA, Delinquent Tax Collector, Elections, Assessor, Recreation, Buildings and Facilities, Public Health, Cemetery, Conservation Commission, Hinesburg Land Trust, Hinesburg Preservation Fund.

***Insurances** = Property and Casualty Insurance, Worker's Compensation, Unemployment Insurance.

***Benefits** = Health Insurance, Health Insurance Opt-Out, Vision, Dental, Short- and Long-Term Disability, and the employer's contribution to the Vermont Municipal Employees Retirement System (VMERS),

***Fire** = Fire Department and Fire Warden

***Intergov't** = Chittenden County Transit Authority, County tax, Lake Iroquois Recreation District.

Major Cost Drivers/Increases and Major Decreases FY18 Proposed <i>Amounts all greater than \$5,000</i> <i>FY18 Budget, as adopted by the Selectboard</i> <i>01/30/17</i>			
<u>Driver/Increase</u>	<u>\$ Amount</u>	<u>Line #</u>	<u>Detail</u>
Legal Services	\$9,500.00	12	Increased due to actual expenditures; anticipating service change (and hourly rate increase)
Capital Transfer - Stormwater	\$5,000.00	21	NEW - transfer to capital for stormwater planning, infrastructure
NEMRC Contract	\$20,240.69	82	Reappraisal concludes in FY17; service contract activates 3% increase, plus calculations for on-call, OT, and holiday
Police Salaries	\$11,532.15	104	reflecting actual expenditures
Highway Salaries	\$7,152.65	166	3% increase, per collective bargaining agreement
Highway Capital Transfers	\$54,211.00	209	To restore paving funds, primarily.
Recreation Facility Maintenance	\$9,715.00	239	Additional maintenance cost due to anticipated opening of one of the Bissonette Recreation Fields.
Carpenter-Carse Library	\$6,315.00	337	Estimated increase of 2.5%; budget proposal still due.
TOTAL	\$123,666.49		
<u>Decreases</u>	<u>\$ Amount</u>	<u>Line #</u>	<u>Detail</u>
Reappraisal	-\$78,000.00	85	Reappraisal concluded in FY17.
Police Capital Transfers	-\$5,200.00	127	Replacement schedule creates small reduction in between fiscal years
Fire Capital Transfers	-\$6,139.97	163	Reduction in transfer, Med 100 paid in full.
2006 Fire Truck (debt service)	-\$10,000.00	275	Debt service paid.
Health Insurance (premiums)	-\$7,389.76	295	Change in employee mix (switch to buyout, single replacing two person or family plans, etc.).
TOTAL	-\$106,729.73		

Proposed FY18 General Fund Budget - Expenditures Summary

Department/Section	% Total FY18 Proposed GF Budget	FY17 Approved	FY18 Proposed	+/-	% Change
Selectboard	2.1%	\$59,253.53	\$72,461.18	\$13,207.65	22.3%
Town Administrator	3.6%	\$112,201.59	\$123,848.63	\$11,647.04	10.4%
Board of Civil Authority	0.0%	\$315.00	\$615.00	\$300.00	95.2%
Elections	0.1%	\$6,676.50	\$2,288.25	-\$4,388.25	-65.7%
Clerk/Treasurer	3.6%	\$119,667.22	\$122,500.57	\$2,833.35	2.4%
Delinquent Tax Collector	0.2%	\$5,859.55	\$5,359.55	-\$500.00	-8.5%
Planning & Zoning	5.6%	\$186,167.82	\$191,904.95	\$5,737.13	3.1%
Assessor	1.2%	\$98,147.50	\$39,638.19	-\$58,509.31	-59.6%
Buildings & Facilities	2.5%	\$87,842.50	\$86,203.75	-\$1,638.75	-1.9%
Community Police	15.5%	\$517,437.83	\$528,311.18	\$10,873.36	2.1%
Fire & Rescue	9.1%	\$314,622.97	\$311,836.00	-\$2,786.97	-0.9%
Highway	26.9%	\$853,148.60	\$918,809.51	\$65,660.92	7.7%
Technology	1.3%	\$44,500.00	\$44,550.00	\$50.00	0.1%
Recreation	3.2%	\$97,864.86	\$109,279.67	\$11,414.81	11.7%
Conservation Commission	0.1%	\$7,900.00	\$4,300.00	-\$3,600.00	-45.6%
Public Health	0.0%	\$800.00	\$800.00	\$0.00	0.0%
Dog Control	0.1%	\$2,350.00	\$2,200.00	-\$150.00	-6.4%
Cemetery	0.9%	\$31,500.00	\$32,000.00	\$500.00	1.6%
Debt Service	2.2%	\$87,250.00	\$76,750.00	-\$10,500.00	-12.0%
County Tax	0.8%	\$27,313.00	\$28,132.39	\$819.39	3.0%
Preservation (land) funds	0.0%	\$1,500.00	\$1,500.00	\$0.00	0.0%
Retirement	1.5%	\$50,000.00	\$51,421.93	\$1,421.93	2.8%
Health Insurance	5.8%	\$204,250.01	\$197,940.47	-\$6,309.54	-3.1%
Unemployment Insurance	0.1%	\$3,500.00	\$3,500.00	\$0.00	0.0%
PACIF/Worker's Compensation	5.1%	\$170,775.00	\$175,000.00	\$4,225.00	2.5%
Agency Funding	0.8%	\$29,350.00	\$27,250.00	-\$2,100.00	-7.2%
Carpenter-Carse Library	6.3%	\$210,500.00	\$216,815.00	\$6,315.00	3.0%
CCTA	1.2%	\$40,896.00	\$42,091.00	\$1,195.00	2.9%
Lake Iroquois Recreation District	0.1%	\$600.00	\$2,000.00	\$1,400.00	233.3%
TOTAL	100.0%	\$3,372,541.42	\$3,419,307.22	\$46,765.80	1.39%



Town of Hinesburg, VT - Proposed FY18 General Fund Budget (as adopted by the Selectboard, 01/30/17)

<u>Expenditures</u>		<u>Item</u>	<u>FY16 Budget</u>	<u>FY16 Actual</u>	<u>FY17 Budget</u>	<u>FY18 Budget</u>	<u>Change (FY17 to FY18)</u>
1	Selectboard						
2	440 - 3000 -	Wages	5,500	5,500	8,100	8,100	0
3	440 - 3000 -	FICA	421	561	754	761	8
4	440 - 3000 -	Secretary Pay	2,000	1,838	1,750	1,850	100
5	440 - 3000 -	Office Supplies	600	577	600	600	0
6	440 - 3000 -	Ads, Notices	500	537	500	500	0
7	440 - 3000 -	Dues, Meet, Sub	5,500	5,910	5,800	6,200	400
8	440 - 3000 -	Prof. Services	3,500	8,684	1,250	2,650	1,400
9	440 - 3000 -	Professional Audit	18,500	18,000	18,000	19,500	1,500
10	440 - 3000 -	Town Report	4,600	3,393	3,500	3,800	300
11	440 - 3000 -	Selectboard Misc	4,000	1,706	3,500	3,500	0
12	440 - 3000 -	Attorney Fees	10,000	24,704	15,500	25,000	9,500
13		TOTAL	<u>55,121</u>	<u>71,410</u>	<u>59,254</u>	<u>72,461</u>	<u>13,208</u>
14	Town Administrator						
15	440 - 3200 -	Wages	99,324	117,440	103,857	106,966	3,109
16	440 - 3200 -	FICA	7,598	8,984	7,945	8,183	238
17	440 - 3200 -	Office Supplies	100	118	150	150	0
18	440 - 3200 -	Prof. Development	500	385	250	250	0
19	440 - 3200 -	Energy Committee	200	217	0	1,300	1,300
20	440 - 3200 -	Econ. Dev. Committee	0	0	0	2,000	2,000
21	440 - 3200 -	Capital Transfer	0	0	0	5,000	5,000
22		TOTAL	<u>107,722</u>	<u>127,145</u>	<u>112,202</u>	<u>123,849</u>	<u>11,647</u>
23	Board of Civil Authority						
24	440 - 3299 -	Meetings & Mailings	100	60	100	100	0
25	440 - 3299 -	Salary	200	85	200	500	300
26	440 - 3299 -	FICA	15	7	15	15	0
27		TOTAL	<u>315</u>	<u>152</u>	<u>315</u>	<u>615</u>	<u>300</u>
28	Elections						
29	440 - 3300 -	Election Salaries	500	203	1,000	500	(500)
30	440 - 3300 -	FICA	38	16	77	38	(38)

		Item	FY16 Budget	FY16 Actual	FY17 Budget	FY18 Budget	Change (FY17 to FY18)
31	440 -	3300 - Supplies	250	218	400	250	(150)
32	440 -	3300 - Dues, Meet, Sub	0	0	0	0	0
33	440 -	3300 - Professional SVC	2,500	1,053	5,200	1,500	(3,700)
34	440 -	3300 - Printing	0	0	0	0	0
35		TOTAL	3,288	1,490	6,677	2,288	(4,388)
36		Clerk/Treasurer					
37	440 -	3400 - Wages	93,672	95,386	95,519	98,383	2,864
38	440 -	3400 - Accounting Assistant	11,000	9,908	11,000	11,000	0
39	440 -	3400 - FICA	8,007	7,297	8,149	8,368	219
40	440 -	3400 - Office Supplies	1,500	1,484	1,500	1,500	0
41	440 -	3400 - Dues, Meet, Sub	0	0	0	0	0
42	440 -	3400 - Print, Bind, Micro	0	1,504	0	0	0
43	440 -	3400 - Land Record Supp	3,000	2,455	3,000	2,750	(250)
44	440 -	3400 - Travel	200	0	100	100	0
45	440 -	3400 - Professional Devel	400	55	200	200	0
46	440 -	3400 - Records Restoration	0	0	0	0	0
47	440 -	3400 - Misc.	200	0	200	200	0
48		TOTAL	117,980	118,088	119,667	122,501	2,833
49		Delinquent Tax Collector					
50	440 -	3440 - Wages	4,700	4,737	4,700	4,700	0
51	440 -	3440 - FICA	360	363	360	360	0
52	440 -	3440 - Supplies	0	0	0	0	0
53	440 -	3440 - Ads, Notices	300	0	300	300	0
54	440 -	3440 - Dues, Meet, Sub	0	0	0	0	0
55	440 -	3440 - Legal	1,000	0	500	0	(500)
56		TOTAL	6,360	5,100	5,860	5,360	(500)
57		Planning & Zoning					
58	440 -	3600 - Salary/Wages	154,732	137,314	157,300	157,802	502
59	440 -	3600 - Prof. Consulting	0	0	0	0	0
60	440 -	3600 - FICA	11,837	10,504	12,033	12,072	38
61	440 -	3600 - Supplies	750	812	750	750	0
62	440 -	3600 - Ads, Notifications	1,500	1,135	1,500	1,500	0
63	440 -	3600 - Dues, Meet, Subs	600	646	800	800	0
64	440 -	3600 - Professional Services	2,000	0	750	0	(750)
65	440 -	3600 - Mileage	200	354	300	300	0

		Item	FY16 Budget	FY16 Actual	FY17 Budget	FY18 Budget	Change (FY17 to FY18)
66	440 - 3600 -	Printing	200	73	200	200	0
67	440 - 3600 -	CCRPC	6,756	6,756	6,934	6,881	(53)
68	440 - 3600 -	GBIC Dues	600	600	600	600	0
69	440 - 3600 -	Special Projects	4,500	2,700	4,500	6,500	2,000
70	440 - 3600 -	Village Steering	500	500	500	500	0
71	440 - 3600 -	Afford. Housing Comm.	0	0	0	4,000	4,000
72	440 - 3600 -	Capital Transfer	1,500	1,500	0	0	0
73		TOTAL	185,675	162,895	186,168	191,905	5,737
74	Assessor						
75	440 - 3650 -	Assessor	15,000	12,459	15,000	15,000	0
76	440 - 3650 -	FICA	1,148	953	1,148	1,148	0
77	440 - 3650 -	Supplies	600	511	600	600	0
78	440 - 3650 -	Equipment	0	0	0	0	0
79	440 - 3650 -	Ads & Notices	150	0	150	150	0
80	440 - 3650 -	Dues, Meet, Subs	1,000	461	750	0	(750)
81	440 - 3650 -	Prof SVC Tax Maps	2,500	2,459	2,500	2,500	0
82	440 - 3650 -	Professional Service	19,500	20,241	0	20,241	20,241
83	440 - 3650 -	Mileage	200	86	0	0	0
84	440 - 3650 -	Capital Transfer	0	0	0	0	0
85	440 - 3650 -	Reappraisal	78,000	78,000	78,000	0	(78,000)
86		TOTAL	118,098	115,170	98,148	39,638	(58,509)
87	Buildings & Facilities						
88	440 - 3710 -	Salary/Wages	41,409	31,081	25,000	27,500	2,500
89	440 - 3710 -	FICA	3,168	2,378	1,913	2,104	191
90	440 - 3710 -	Supplies	1,500	1,129	1,250	1,250	0
91	440 - 3710 -	Bldg Fixtures	750	738	750	2,750	2,000
92	440 - 3710 -	Professional Service	22,400	20,109	26,000	21,000	(5,000)
93	440 - 3710 -	Building R&M	5,500	4,773	5,500	5,250	(250)
94	440 - 3710 -	Green Up Day	350	247	350	350	0
95	440 - 3710 -	Trails Committee	2,250	2,283	1,250	750	(500)
96	440 - 3710 -	Bldg Utilities	8,500	6,830	8,250	7,250	(1,000)
97	440 - 3710 -	Town Forest	1,500	1,500	1,500	1,500	0
98	440 - 3710 -	Vehicle Fuel	3,500	743	2,000	1,000	(1,000)
99	440 - 3710 -	Equipment R&M	1,000	839	1,000	1,000	0
100	440 - 3710 -	Streetslights	5,980	5,831	5,980	5,900	(80)
101	440 - 3710 -	Capital Transfer	9,000	9,000	7,100	8,600	1,500

		Item	FY16 Budget	FY16 Actual	FY17 Budget	FY18 Budget	Change (FY17 to FY18)
102		TOTAL	<u>106,807</u>	<u>87,479</u>	<u>87,843</u>	<u>86,204</u>	<u>(1,639)</u>
103		Hinesburg Community Police					
104	440 -	Police Salaries	341,000	325,690	353,867	365,399	11,532
105	440 -	FICA	26,087	25,196	27,071	27,953	882
106	440 -	Supplies	4,000	3,474	4,000	4,000	0
107	440 -	Police Equipment	4,500	2,156	3,500	3,500	0
108	440 -	Evidence Collection	250	0	250	250	0
109	440 -	Public Outreach	900	867	900	900	0
110	440 -	Uniforms	4,200	806	3,200	3,200	0
111	440 -	Postage	250	199	300	300	0
112	440 -	Prof. Services	750	296	750	750	0
113	440 -	Dispatch Services	43,468	31,694	43,468	43,000	(468)
114	440 -	Computer/Copier	3,000	2,691	3,000	3,000	0
115	440 -	CAD	5,000	3,575	3,000	4,000	1,000
116	440 -	Vehicle Repair/Maint	8,000	15,496	8,000	8,000	0
117	440 -	Mileage	750	570	750	750	0
118	440 -	Telephone	3,200	3,621	3,300	3,800	500
119	440 -	MDT Maint	2,536	2,031	2,250	2,250	0
120	440 -	Vehicle Fuel	18,000	6,974	12,000	10,000	(2,000)
121	440 -	Professional Development	2,500	833	2,500	4,500	2,000
122	440 -	Station - Prof Service	3,600	1,974	4,000	5,000	1,000
123	440 -	Station - R&M	1,500	7,072	1,500	1,500	0
124	440 -	Station - Utilities	4,000	7,030	7,850	8,000	150
125	440 -	CUSI	7,971	7,971	6,782	8,259	1,477
126	440 -	Police Grants	0	0	0	0	0
127	440 -	Capital Transfer	32,200	32,200	25,200	20,000	(5,200)
128		TOTAL	<u>517,662</u>	<u>482,416</u>	<u>517,438</u>	<u>528,311</u>	<u>10,873</u>
129		Fire Warden					
130	440 -	Fire Warden	350	401	350	350	0
131		TOTAL	<u>350</u>	<u>401</u>	<u>350</u>	<u>350</u>	<u>0</u>
132		Hinesburg Fire & Rescue					
133	440 -	Call Reimbursable	43,000	39,590	43,000	43,000	0
134	440 -	Chief Pay	7,000	7,000	7,000	9,000	2,000
135	440 -	Employee Benefits/FICA	4,000	3,564	3,825	3,978	153
136	440 -	Hose & Fittings	1,500	891	1,500	1,000	(500)

Employee Benefits Aggregated on Lines 291-302

Town of Hinesburg, VT
Proposed FY18 Budget (as adopted by the Selectboard, 01/30/17)
General Fund - Expenditures

		Item	FY16 Budget	FY16 Actual	FY17 Budget	FY18 Budget	Change (FY17 to FY18)
137	440 -	4500 - EMS PPE	4,000	5,813	4,000	4,000	0
138	440 -	4500 - Fire Gear	10,000	8,443	10,000	15,000	5,000
139	440 -	4500 - Fire Gear Maint.	2,800	425	2,800	1,000	(1,800)
140	440 -	4500 - Rescue Equipment	3,000	491	2,750	1,500	(1,250)
141	440 -	4500 - Res. Equip. Maint.	1,500	0	1,250	1,000	(250)
142	440 -	4500 - Fire Fighting Foam	700	1,285	700	900	200
143	440 -	4500 - Saputo Rep. Equip.	0	0	0	0	0
144	440 -	4500 - Fire Dispatch Service	19,500	18,741	19,500	20,000	500
145	440 -	4500 - EOP planning-payroll	3,000	1,456	2,500	0	(2,500)
146	440 -	4500 - EOP pay benefits	0	111	0	0	0
147	440 -	4500 - Comm. Equip&Maint	7,000	4,695	5,000	5,000	0
148	440 -	4500 - EOP planning-other	0	0	0	0	0
149	440 -	4500 - Prevention Ed.	1,800	1,897	1,800	1,800	0
150	440 -	4500 - Medical Supplies	12,000	10,030	10,000	10,000	0
151	440 -	4500 - Oxygen Refill	1,000	125	800	400	(400)
152	440 -	4500 - Postage	0	0	0	0	0
153	440 -	4500 - Insurance	24,800	29,999	28,000	30,500	2,500
154	440 -	4500 - Medical Expense	1,000	0	800	500	(300)
155	440 -	4500 - Office Supplies	500	411	500	500	0
156	440 -	4500 - Vehic. Maint.	14,000	82,950	12,000	9,000	(3,000)
157	440 -	4500 - Station Repair	8,000	12,852	10,000	12,000	2,000
158	440 -	4500 - Utilities	6,000	6,989	6,000	7,500	1,500
159	440 -	4500 - Heating Fuel	4,000	1,978	4,000	2,500	(1,500)
160	440 -	4500 - Vehicle Fuel	3,800	2,138	3,500	3,200	(300)
161	440 -	4500 - Telephone	3,200	3,387	3,200	3,500	300
162	440 -	4500 - Prof. Development	8,000	7,986	8,000	9,000	1,000
163	440 -	4500 - Capital Transfer	36,000	36,000	121,848	115,708	(6,140)
164		TOTAL	231,450	289,650	314,623	311,836	(2,787)
165		Hinesburg Highway Department					
166	440 -	5100 - Highway Salaries	244,026	215,425	238,633	245,786	7,153
167	440 -	5100 - FICA	18,668	16,480	18,255	18,803	547
168	440 -	5100 - Supplies	2,000	2,019	1,750	2,000	250
169	440 -	5100 - Tools & Equipment	3,000	11,227	2,750	2,750	0
170	440 -	5100 - Ads Notices	100	0	100	100	0
171	440 -	5100 - Dues	300	114	300	300	0
172	440 -	5100 - CDL License	200	43	200	200	0
173	440 -	5100 - CDL Testing	50	0	50	50	0

Employee Benefits Aggregated on Lines 291-302

		Item	FY16 Budget	FY16 Actual	FY17 Budget	FY18 Budget	Change (FY17 to FY18)
174	440 -	5100 - P. Serv/Town Garage	1,000	12,938	1,000	1,000	0
175	440 -	5100 - Uniforms	7,000	4,947	6,000	5,000	(1,000)
176		Total Gen HWY	276,344	263,193	269,039	275,988	6,950
177	440 -	5110 - Highway Culverts	0	0	0	0	0
178	440 -	5110 - Crushing	0	0	0	0	0
179	440 -	5110 - Supplies&Equip	3,500	2,512	3,250	3,250	0
180	440 -	5110 - Dust Control	40,000	46,558	37,500	37,500	0
181	440 -	5110 - Blacktop	5,000	4,725	2,500	2,500	0
182	440 -	5110 - Striping	7,500	6,951	7,500	7,500	0
183	440 -	5110 - Guardrails	1,000	0	0	0	0
184	440 -	5110 - Reconstruction	0	0	0	0	0
185	440 -	5110 - Brush Cutting	5,000	2,033	4,500	4,500	0
186	440 -	5110 - Flood Control	0	1,660	0	0	0
187	440 -	5110 - Rent	4,000	198	4,000	4,000	0
188	440 -	5110 - Excavation Work	5,000	200	1,000	1,000	0
189		Total Summer HWY	71,000	64,836	60,250	60,250	0
190	440 -	5130 - Sign Supplies	1,000	1,216	2,000	2,000	0
191	440 -	5130 - Sign New	5,100	5,149	2,000	2,000	0
192		Total Signs	6,100	6,364	4,000	4,000	0
193	440 -	5140 - Supplies	1,000	490	1,000	1,000	0
194	440 -	5140 - Salt	58,000	44,910	59,500	60,000	500
195	440 -	5140 - Sand	20,000	12,400	20,000	20,000	0
196		Total Winter	79,000	57,800	80,500	81,000	500
197	440 -	5310 - Bldg Supplies	800	313	500	500	0
198	440 -	5310 - Bldg R&M	1,500	1,240	1,000	1,000	0
199	440 -	5310 - Bldg Utilities	12,000	8,188	12,000	12,000	0
200	440 -	5310 - Building Phone	2,500	2,162	2,600	2,600	0
201		Total Building	16,800	11,903	16,100	16,100	0
202	440 -	5330 - Vehicle Blades	12,000	10,282	12,000	16,000	4,000
203	440 -	5330 - Vehicle Supplies	7,500	5,298	7,000	7,000	0
204	440 -	5330 - Vehicle R&M	30,000	18,057	30,000	30,000	0
205	440 -	5330 - Vehicle Fuel	48,000	33,742	48,000	48,000	0
206	440 -	5330 - Radios	0	0	0	0	0
207	440 -	5330 - Grants	0	0	0	0	0
208		Total Vehicle	97,500	67,378	97,000	101,000	4,000
209	440 -	5100 - Capital Transfer	294,000	300,352	326,260	380,471	54,211
210	440 -	5100 - Total Capital Transfer	294,000	300,352	326,260	380,471	54,211

		Item	FY16 Budget	FY16 Actual	FY17 Budget	FY18 Budget	Change (FY17 to FY18)
211		TOTAL HWY	840,744	771,827	853,149	918,810	65,661
212		Town Hall Technology					
213	440 -	5360 - Computer Supplies	400	717	500	700	200
214	440 -	5360 - Copier Supplies	1,000	544	1,000	750	(250)
215	440 -	5360 - Computer Software	1,200	3,014	1,200	1,200	0
216	440 -	5360 - NEMRC Contract	2,200	1,925	2,200	2,200	0
217	440 -	5360 - NEMRC R&M	0	250	0	250	250
218	440 -	5360 - Computer Training	200	0	200	150	(50)
219	440 -	5360 - Computer R&M	3,850	3,850	5,000	5,000	0
220	440 -	5360 - Copier R&M	9,000	8,588	8,000	8,000	0
221	440 -	5360 - Website Maint.	5,000	5,250	5,000	5,300	300
222	440 -	5360 - Website Operations	0	0	0	0	0
223	440 -	5360 - Computer Hardware	0	580	7,200	5,000	(2,200)
224	440 -	5360 - Digital Projector	0	0	0	0	0
225	440 -	5360 - Postage	4,000	6,267	6,000	6,300	300
226	440 -	5360 - Phone/Fax/Internet	6,400	5,504	6,200	6,200	0
227	440 -	5360 - Capital Transfer	4,500	4,500	2,000	3,500	1,500
228		TOTAL	37,750	40,988	44,500	44,550	50
229		Landfill Closure					
230	440 -	5420 - Landfill Closure	0	0	0	0	0
231		TOTAL	0	0	0	0	0
232		Recreation					
233	440 -	5600 - Salary/Wages	32,152	32,405	32,787	33,502	715
234	440 -	5600 - FICA	2,460	2,479	2,508	2,563	55
235	440 -	5600 - Supplies	300	60	300	300	0
236	440 -	5600 - Postage	1,100	706	1,100	1,100	0
237	440 -	5600 - Professional Development	680	481	700	700	0
238	440 -	5600 - Printing & Ads	2,620	2,748	2,620	2,900	280
239	440 -	5600 - Rec Facility Maint	7,865	6,319	8,600	18,315	9,715
240	440 -	5600 - Sub Cont Maint	0	0	0	0	0
241	440 -	5600 - Youth Sports	5,000	5,106	5,000	5,200	200
242	440 -	5600 - Events&Perform	350	2,160	500	500	0
243	440 -	5600 - Artist Series	750	750	750	750	0
244	440 -	5600 - July 4th	2,000	7,027	2,500	2,650	150
245	440 -	5600 - Adult Programs	8,500	18,710	8,500	8,500	0

		Item	FY16 Budget	FY16 Actual	FY17 Budget	FY18 Budget	Change (FY17 to FY18)
246	440 - 5600 -	Youth Programs	24,000	48,698	24,000	24,000	0
247	440 - 5600 -	Capital Transfer	5,000	5,000	5,000	5,000	0
248	440 - 5600 -	Software	5,200	3,795	3,000	3,300	300
249		TOTAL	<u>97,977</u>	<u>136,444</u>	<u>97,865</u>	<u>109,280</u>	<u>11,415</u>
250		Conservation Commission					
251	440 - 5700 -	Ed. Materials	200	0	200	200	0
252	440 - 5700 -	Supplies	50	0	50	50	0
253	440 - 5700 -	Lewis Creek Assoc.	550	550	550	550	0
254	440 - 5700 -	Geprags Park Assoc	1,000	1,898	1,500	1,800	300
255	440 - 5700 -	Tree Planting	0	0	0	500	500
256	440 - 5700 -	General Operations	100	24	600	200	(400)
257	440 - 5700 -	LaPlatte River	0	0	0	0	0
258	440 - 5700 -	Natural Resources	1,000	0	0	1,000	1,000
259	440 - 5700 -	Town Forest	0	0	0	0	0
260	440 - 5700 -	Lake Iroquois Assoc	5,000	5,000	5,000	0	(5,000)
261		TOTAL	<u>7,900</u>	<u>7,472</u>	<u>7,900</u>	<u>4,300</u>	<u>(3,600)</u>
262		Public Health					
263	440 - 6140 -	Heating Fuel Assist	500	0	500	500	0
264	440 - 6140 -	Public Health Misc	300	29	300	300	0
265		TOTAL	<u>800</u>	<u>29</u>	<u>800</u>	<u>800</u>	<u>0</u>
266		Dog Control					
267	440 - 6150 -	Dog Control	2000	2172	2350	2200	(150)
268		Cemetery					
269	440 - 6820 -	Cemetery Contract	29,447	29,447	29,500	30,000	500
270	440 - 6820 -	Cemetery R & M	2,000	1,124	2,000	2,000	0
271		TOTAL	<u>31,447</u>	<u>30,571</u>	<u>31,500</u>	<u>32,000</u>	<u>500</u>
272		Debt Service					
273	440 - 9150 -	Interest Charge	3,000	643	1,250	750	(500)
274	440 - 9150 -	Town Hall	0	0	0	0	0
275	440 - 9150 -	2006 Fire Truck	12,000	10,000	10,000	0	(10,000)
276	440 - 9150 -	Police Station	65,000	75,471	76,000	76,000	0
277	440 - 9150 -	2001 Fire Truck	0	0	0	0	0
278	440 - 9150 -	Fire/Police/Lot 1	0	0	0	0	0
279	440 - 9150 -	Recreation Field	0	0	0	0	0

	Item		FY16 Budget	FY16 Actual	FY17 Budget	FY18 Budget	Change (FY17 to FY18)
280	440 -	9150 - PW Garage	0	0	0	0	0
281		TOTAL	80,000	86,114	87,250	76,750	(10,500)
282	County Tax						
283	440 -	9300 - County Tax	24,540	28,245	27,313	28,132	819
284		TOTAL	24,000	28,245	27,313	28,132	819
285	Hinesburg Land Trust						
286	440 -	9400 - Hinesburg Land Trust	0	0	0	0	0
287		TOTAL	0	0	0	0	0
288	Hinesburg Preservation Fund						
289	440 -	9500 - Land Preservation	1,500	15,000	1,500	1,500	0
290		TOTAL	1,500	0	1,500	1,500	0
291	Retirement						
292	440 -	9700 - Employee Retirement	51,355	53,510	50,000	51,422	1,422
293		TOTAL	40,000	53,510	50,000	51,422	1,422
294	Health Insurance						
295	440 -	9705 - Health Insurance	132,211	122,229	139,597	132,207	(7,390)
296	440 -	9705 - Opt-Out	20,000	38,615	35,000	36,500	1,500
297	440 -	9705 - Opt-out FICA	1,530	2,954	2,678	2,792	115
298	440 -	9705 - Dental	15,394	12,525	15,000	15,174	174
299	440 -	9705 - Disability - Short Term	5,000	4,908	5,153	4,753	(400)
300	440 -	9705 - Disability - Long Term	5,000	4,694	4,929	4,755	(174)
301	440 -	9705 - Vision	1,719	1,803	1,894	1,760	(134)
302		TOTAL	180,854	187,727	204,250	197,940	(6,310)
303	Unemployment Insurance						
304	440 -	9300 - Unemployment	3,500	1,795	3,500	3,500	0
305		TOTAL	3,500	1,795	3,500	3,500	0
306	Insurance - PACIF						
307	440 -	9731 - Property&Liability	76,000	76,337	86,112	90,000	3,888
308	440 -	9731 - Workers Comp	55,000	74,627	84,663	85,000	337
309		TOTAL	131,000	150,964	170,775	175,000	4,225
310	Agency Funding						

Town of Hinesburg, VT
Proposed FY18 Budget (as adopted by the Selectboard, 01/30/17)
General Fund - Expenditures

		Item	FY16 Budget	FY16 Actual	FY17 Budget	FY18 Budget	Change (FY17 to FY18)
311	440 -	9900 - Battered Women	2,350	2,350	2,350	2,400	50
312	440 -	9900 - CTR Indepnt Living	200	200	0	0	0
313	440 -	9900 - Comm. Res. Center	11,000	11,000	11,000	11,000	0
314	440 -	9900 - VT Nurse Assoc.	6,500	6,500	6,500	6,500	0
315	440 -	9900 - COTS	1,000	1,000	1,000	1,000	0
316	440 -	9900 - Agency on Aging	2,000	2,000	2,000	0	(2,000)
317	440 -	9900 - Vermont CARES	0	0	0	0	0
318	440 -	9900 - Howard Center	800	800	800	800	0
319	440 -	9900 - Chit Emr Food Shlf	0	0	0	0	0
320	440 -	9900 - Chit Com Action	1,500	1,500	1,200	1,000	(200)
321	440 -	9900 - Hinesburg Rides	1,750	1,750	1,750	1,750	0
322	440 -	9900 - Maple Leaf Farm	0	0	0	0	0
323	440 -	9900 - Hope Works	200	200	200	200	0
324	440 -	9900 - VT Red Cross	200	200	400	400	0
325	440 -	9900 - Prvt. Child Abuse VT	500	500	500	500	0
326	440 -	9900 - Hinesburg Meal Site	650	650	650	700	50
334	440 -	9900 - Lund	0	0	1,000	1,000	0
335		TOTAL	28,650	28,650	29,350	27,250	(2,100)
336		Library					
337	440 -	9910 - Carpenter-Carse	204,905	204,905	210,500	216,815	6,315
338		TOTAL	204,905	204,905	210,500	216,815	6,315
339		GMT Funding					
340	440 -	9910 - Green Mountain Transit	39,736	39,736	40,896	42,091	1,195
341		TOTAL	39,736	39,736	40,896	42,091	1,195
342		Lake Iroquois Beach					0
343	440 -	9910 - Lake Iroq. Rec Dist.	600	600	600	2,000	1,400
344			600	600	600	2,000	1,400
345		TOTAL	3,204,192	3,233,094	3,372,541	3,419,307	46,766

Employee Benefits Aggregated on Lines 291-302

Town of Hinesburg, VT - Proposed FY2018 General Fund Budget (Revenue)						
Accounting Line	Item	FY16 Budget	FY16 Actual	FY17 Budget	FY18 Proposed	Change (FY17 to FY18)
1	Revenue					
2	Property Tax					
3	440 - 2000 - Property Tax	2,694,638	2,712,130	2,842,389	2,950,857	108,468
4	440 - 2000 - Delinquent Tax Int.	16,000	26,575	19,000	22,000	3,000
5	TOTAL	<u>2,710,638</u>	<u>2,738,706</u>	<u>2,861,389</u>	<u>2,972,857</u>	<u>111,468</u>
6	State Land Payments					
7	440 - 2032 - PILOT	7,000	7,528	6,400	6,400	0
8	440 - 2032 - Current Use	55,000	68,321	64,500	66,000	1,500
9	440 - 2032 - Act 60 Listing	16,400	16,975	16,400	16,400	0
10	440 - 2032 - Act 60 Listing	1,900	1,997	1,900	1,900	0
11	440 - 2032 - Lister Education	0	196	0	0	0
12	440 - 2032 - Reappraisal	78,000	78,000	78,000	0	(78,000)
13	TOTAL	<u>158,300</u>	<u>173,016</u>	<u>167,200</u>	<u>90,700</u>	<u>(76,500)</u>
14	Liquor Licenses					
15	440 - 2101 - Licenses	600	1,065	900	1,000	100
16	TOTAL	<u>600</u>	<u>1,065</u>	<u>900</u>	<u>1,000</u>	<u>100</u>
17	Dog Fees					
18	440 - 2120 - Dog License Sales	2,400	3,525	2,700	3,250	550
19	440 - 2120 - Dog Fines & Charges	0	0	0	0	0
20	TOTAL	<u>2,400</u>	<u>3,525</u>	<u>2,700</u>	<u>3,250</u>	<u>550</u>
21	Zoning					
22	440 - 2121 - Building Permits	30,000	24,010	20,000	20,000	0
23	440 - 2121 - DRB Applications	10,000	14,375	12,500	14,000	1,500
24	440 - 2121 - Bianchi	2,500	2,700	2,500	2,500	0
25	TOTAL	<u>42,500</u>	<u>41,085</u>	<u>35,000</u>	<u>36,500</u>	<u>1,500</u>
26	Marriage Licenses					
27	440 - 2123 - Marriage / CU License	300	360	300	300	0
28	440 - 2123 - Marriage / CU License State	0	0	0	0	0
29	TOTAL	<u>300</u>	<u>360</u>	<u>300</u>	<u>300</u>	<u>0</u>
30						
31						

<u>Accounting Line</u>	<u>Item</u>	<u>FY16 Budget</u>	<u>FY16 Actual</u>	<u>FY17 Budget</u>	<u>FY18 Proposed</u>	<u>Change (FY17 to FY18)</u>
32	State Highway Aid					
34	440 - 2232 - State Highway Aid	137,150	137,515	138,000	138,000	0
35	TOTAL	137,150	137,515	138,000	138,000	0
36	Recording Fees					
37	440 - 2310 - Recording Fees	36,000	36,305	38,000	38,000	0
38	440 - 2310 - Rec. Restoration Fees	6,000	4,144	4,500	4,500	0
39	TOTAL	42,000	40,449	42,500	42,500	0
40	Photocopy Income					
41	440 - 2350 - Photocopy Income	6,000	5,261	6,000	6,000	0
42	TOTAL	6,000	5,261	6,000	6,000	0
43	Misc. Clerk Fees					
44	440 - 2390 - Misc. Clerks Fees	1,000	1,225	1,000	1,000	0
45	TOTAL	1,000	1,225	1,000	1,000	0
46	St George Contract					
47	440 - 2420 - St. George - Fire Aid	30,000	26,773	28,000	28,000	0
48	TOTAL	30,000	26,773	28,000	28,000	0
49	Town Forest					
50	440 - 2421 - Town Forest	0	0	0	0	0
51	TOTAL	0	0	0	0	0
52	Police Fines, Contracts, Enforcement Rev.					
53	440 - 2590 - Police Reimbursement	1,000	1,195	1,000	1,000	0
54	440 - 2590 - Overweight Truck Fines	0	0	0	10,000	10,000
55	440 - 2590 - Judicial Fines	20,000	13,588	20,000	20,000	0
56	440 - 2590 - Special Detail	0	6,494	0	2,500	0
57	440 - 2590 - St. George Traffic Control	3,000	2,493	3,000	3,000	0
58	TOTAL	24,000	23,769	24,000	36,500	12,500
59	Recreation					
60	440 - 2600 - Fees & Registration	62,000	89,764	62,000	62,000	0
61	440 - 2600 - Other Rec Income	1,000	3,500	1,000	1,000	0
62	440 - 2600 - Rental Town Hall	1,000	475	1,000	1,000	0
63	TOTAL	64,000	93,739	64,000	64,000	0
64	Interest Income/Investment					
65	440 - 2931 - Interest Investments	2,200	2,588	2,200	2,200	0
66	TOTAL	2,200	2,588	2,200	2,200	0

Accounting Line	Item	FY16 Budget	FY15 Actual	FY16 Budget	FY17 Proposed	Change (FY16 to FY17)
67 Cemetery Reimburse						
68 440 - 2932 - Cemetery Reimburse		1,000	3,335	1,000	1,000	0
69 440 - 2932 - Cemetery Reimburse		1,000	3,335	1,000	1,000	0
70 TOTAL						
71 Police Grant						
72 440 - 2935 - Police Grants		0	13,664	0	0	0
73 440 - 2935 - Police Grants		0	13,664	0	0	0
74 TOTAL						
75 Misc. Income						
76 440 - 2990 - Misc. Income		0	81,147	0	0	0
77 440 - 2990 - Misc. Income		0	81,147	0	0	0
78 TOTAL						
79 Applied Fund Balance						
80 440 - 2990 - Applied Fund Balance		0	0	0	0	0
440 - 2990 - Applied Fund Balance		0	0	0	0	0
TOTAL General Fund		<u>3,222,089</u>	<u>3,387,223</u>	<u>3,374,189</u>	<u>3,423,807</u>	<u>49,618</u>



Town of Hinesburg CIP - FY18 Expenditure Summary

For Town Meeting 2017 (based FY18 budget as adopted by the Selectboard, 01/30/17)

See CIP detail and narrative. Capital reserves refer to amount as adopted October 2016.

<i>Project/Equipment</i>	<i>Department</i>	<i>Description</i>	<i>FY18 GF Transfer</i>	<i>Capital Reserves</i>	<i>Impact Fee Rev.</i>	<i>Grant Funds</i>	<i>FY18 CIP</i>
Paving	Highway	Hinesburg Hollow Road (target = 2.3 miles)	\$160,000.00	\$65,000.00	\$0.00	\$0.00	\$225,000.00
Gravel Road Projects	Highway	Regular gravel road work	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00
Bridge Replacement*	Highway	Texas Hill - replace wood deck with concrete	\$20,000.00	\$0.00	\$0.00	\$60,000.00	\$80,000.00
Culvert replacement	Highway	Regular culvert work, + savings toward grant match	\$12,500.00	\$0.00	\$0.00	\$0.00	\$12,500.00
2013 Int'l (Dump)	Highway	Payment for replacement (annual through FY18)	\$37,027.00	\$0.00	\$0.00	\$0.00	\$37,027.00
2014 Mack (Dump)	Highway	Payment for replacement (annual through FY20)	\$34,950.20	\$0.00	\$0.00	\$0.00	\$34,950.20
2015 Freightliner (Dump)	Highway	Payment for replacement (annual through FY21)	\$34,465.86	\$0.00	\$0.00	\$0.00	\$34,465.86
Excavator	Highway	Payment for replacement (annual through FY18)	\$18,535.00	\$0.00	\$0.00	\$0.00	\$18,535.00
Grader	Highway	Payment for replacement (annual through FY18)	\$22,993.03	\$0.00	\$0.00	\$0.00	\$22,993.03
One-ton Pickup	Highway	Replacement of truck, first lease payment FY19	\$5,000.00	\$10,000.00	\$0.00	\$0.00	\$15,000.00
Vehicle 3 (Interceptor)	Police	Per replacement schedule, first lease payment FY19	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00
Vehicle 4 (Tahoe)	Police	Per replacement schedule, first lease payment FY19	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00
Mobile Data Terminals	Police	Savings towards replacement	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Rescue Equipment	Fire	Savings towards replacement	\$2,750.00	\$0.00	\$0.00	\$0.00	\$2,750.00
Rescue/Pumper	Fire	2nd (of 5) annual payment (through FY21)	\$97,957.97	\$0.00	\$0.00	\$0.00	\$97,957.97
SCBA Units	Fire	Reserves, equipment purchase in FY20	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00
Sidewalk Construction	B&F	Reserves for future sidewalk projects	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
B&F Pick-up	B&F	Payment (annual through FY18)	\$2,100.00	\$0.00	\$0.00	\$0.00	\$2,100.00
Town Hall Upgrades	B&F	Savings towards	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
Bissonette Fields**	Recreation	Construct recreation fields	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Stormwater	Administrator	Savings towards planning, infrastructure	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Town Server	Technology	Saving for replacement of server	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00
FY18 TOTAL			\$538,279.06	\$75,000.00	\$0.00	\$60,000.00	\$673,279.06

<i>FY18 CIP</i>	<i>FY18 GF Transfer</i>	<i>Department/Area</i>
\$515,471.09	\$380,471.09	Highway
\$20,000.00	\$20,000.00	Police
\$115,707.97	\$115,707.97	Fire
\$8,600.00	\$8,600.00	Buildings & Facilities
\$5,000.00	\$5,000.00	Recreation
\$3,500.00	\$3,500.00	Technology
\$0.00	\$0.00	Planning and Zoning
\$5,000.00	\$5,000.00	Stormwater

CIP Totals for Remaining Fiscal Years (totals for planning purposes only; actual proposed funding adjusted annually)

FY19	FY20	FY21	FY22
\$754,874.03	\$804,301.32	\$827,778.40	\$772,500.00

To see the CIP detail, narrative, and other supporting documents, please visit www.hinesburg.org; or contact the Town Administrator's office (tlashua@hinesburg.org; 482-2281, ext. 221).

**Texas Hill Bridge replacement is new; circumstances call for entry and funding.*

***Does not include funds spent to date, or outside funding sources (donations, etc.)*

CARPENTER-CARSE LIBRARY

Expenses	Approved FY2017	Proposed FY2018	\$ Change	% Change
5070 - Books & Materials	\$ 10,880	\$ 11,200	\$ 320	3%
5070 - Books & Materials - Ad	\$ 6,120	\$ 6,300	\$ 180	3%
5071 - Books & Materials - Yo	\$ 1,440	\$ 950	\$ (490)	-34%
5080 - Administrative	\$ 60	\$ 60	\$ -	0%
5075 - Bank Service Charges	\$ 2,100	\$ 2,100	\$ -	0%
5320 - Legal & Accounting	\$ 1,500	\$ 1,500	\$ -	0%
6560 - Payroll Expenses	\$ 4,000	\$ 4,000	\$ -	0%
5085 - Computer Expenses	\$ 1,000	\$ 1,250	\$ 250	25%
5120 - Copier	\$ 4,100	\$ 4,100	\$ -	0%
5220 - Electricity	\$ 6,400	\$ 7,500	\$ 1,100	17%
5221 - Employee Benefits	\$ 1,500	\$ 1,500	\$ -	0%
5225 - Fuel Oil (Nat. Gas)	\$ 4,500	\$ 4,600	\$ 100	2%
5291 - Insurance	\$ 200	\$ 250	\$ 50	25%
5325 - Mileage	\$ 3,000	\$ 3,000	\$ -	0%
5400 - Library Supplies	\$ 600	\$ 1,000	\$ 400	67%
5425 - Furniture & Equipment	\$ 2,000	\$ 2,000	\$ -	0%
5540 - Postage	\$ 2,000	\$ 2,700	\$ 700	35%
5550 - Programs Adult	\$ 2,400	\$ 2,700	\$ 300	13%
5555 - Programs Youth	\$ 3,500	\$ 3,500	\$ -	0%
5570 - Repairs & Maintenance	\$ 12,816	\$ 14,300	\$ 1,484	12%
5860 - Taxes - Payroll	\$ 2,000	\$ 2,000	\$ -	0%
5900 - Telephone	\$ 147,384	\$ 163,384	\$ 16,000	11%
5980 - Wages & Salaries	\$ 1,800	\$ 1,600	\$ (200)	-11%
5985 - Water & Sewer	\$ 800	\$ -	\$ (800)	-100%
Discretionary	\$ 400	\$ -	\$ (400)	-100%
Outreach	\$ 9,000	\$ 6,000	\$ (3,000)	-33%
Deferred Maintenance	\$ 231,500	\$ 247,494	\$ 15,994	7%
Total				

Income	Approved FY2017	Proposed FY2018	\$ Change	% Change
3010 - Books, Copier, Etc.	\$ 3,000	\$ 4,000	\$ 1,000	33%
3040 - Town of Hinesburg	\$ 210,500	\$ 216,815	\$ 6,315	3%
3045 - Town of St. George	\$ 500	\$ 1,000	\$ 500	100%
3060 - Donations	\$ 2,150	\$ 6,400	\$ 4,250	198%
3070 - Grant Income	\$ 800	\$ 1,774	\$ 974	122%
3075 - Friends of the Library	\$ -	\$ -	\$ -	0%
6010 - Interest Income	\$ 150	\$ 5	\$ (145)	-97%
6012 - Dividend Income	\$ -	\$ -	\$ -	0%
6013 - Gain on Stock Sale	\$ -	\$ -	\$ -	0%
6014 - VCF Distribution	\$ 6,000	\$ 7,500	\$ 1,500	25%
6015 - Rental Income	\$ 8,400	\$ 10,000	\$ 1,600	19%
Total	\$ 231,500	\$ 247,494	\$ 15,994	7%
Total Expenses	\$ 231,500	\$ 247,494	\$ 15,994	7%
Minus Town of Hinesburg	\$ 210,500	\$ 216,815	\$ 6,315	3%
Non Town Income	\$ 21,000	\$ 30,679	\$ 9,679	46%

BALANCE SHEET - GOVERNMENTAL FUNDS

JUNE 30, 2016

	Major Funds		Non-Major Funds	
	General	VCDP	Special Revenue	
	Fund	Fund	Funds	Totals
ASSETS				
Cash and cash equivalents, unrestricted	\$ 979,274	\$ 0	\$ 0	\$ 979,274
Cash, restricted	1,560	114,358	102,417	218,335
Investments, restricted	0	0	49,387	49,387
Receivables:				
Delinquent taxes	110,598	0	0	110,598
Delinquent tax interest	14,551	0	0	14,551
State of Vermont	6,795	1,000	0	7,795
Other	3,423	0	0	3,423
Note receivable	413,997	879,860	0	1,293,857
Prepaid expenses	110,850	0	0	110,850
Total assets	<u>\$ 1,641,048</u>	<u>\$ 995,218</u>	<u>\$ 151,804</u>	<u>\$ 2,788,070</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES				
LIABILITIES				
Accounts payable	\$ 88,904	\$ 43,401	\$ 0	\$ 132,305
Accrued and withheld payroll deductions	7,438	0	0	7,438
Taxes collected in advance	16,184	0	0	16,184
Unearned grant revenue - town forest	2,524	0	0	2,524
Unearned grant revenue - police	1,560	0	0	1,560
Unearned grant revenue - other	23,903	0	0	23,903
Due to other funds	49,020	1,000	3,335	53,355
Total liabilities	<u>189,533</u>	<u>44,401</u>	<u>3,335</u>	<u>237,269</u>
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue - taxes	69,000	0	0	69,000
Unavailable revenue - community development	413,997	879,860	0	1,293,857
Total deferred inflows of resources	<u>482,997</u>	<u>879,860</u>	<u>0</u>	<u>1,362,857</u>
FUND BALANCES				
Fund balances				
Nonspendable - prepaids	110,850	0	0	110,850
Restricted	191,933	70,957	148,469	411,359
Assigned	271,569	0	0	271,569
Unassigned	394,166	0	0	394,166
Total fund balances	<u>968,518</u>	<u>70,957</u>	<u>148,469</u>	<u>1,187,944</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 1,641,048</u>	<u>\$ 995,218</u>	<u>\$ 151,804</u>	<u>\$ 2,788,070</u>

See Notes to Financial Statements

TOWN OF HINESBURG, VERMONT
STATEMENT OF NET POSITION
PROPRIETARY FUND
JUNE 30, 2016

EXHIBIT H

	Water and Sewer
ASSETS	
Current assets:	
Cash and cash equivalents	\$ 280,864
Accounts receivable:	
Water/sewer and other fees	258,073
Other	21,722
Prepaid expenses	8,289
Total current assets	<u>568,948</u>
Noncurrent assets:	
Capital assets	
Land	341,619
Construction in progress	1,822,783
Buildings	687,443
Equipment and vehicles	919,800
Improvements	4,165,895
Accumulated depreciation	(2,278,242)
Total noncurrent assets	<u>5,659,298</u>
Total assets	6,228,246
DEFERRED OUTFLOWS OF RESOURCES	
Pension related	<u>33,820</u>
Total assets plus deferred outflows of resources	<u>6,262,066</u>
LIABILITIES	
Current liabilities:	
Accounts payable	62,520
Accrued interest	5,127
Due to other funds	39,047
Net pension liability	48,417
Accrued compensated absences	5,393
Bonds, note, and leases payable due within one year	120,111
Total current liabilities	<u>280,615</u>
Noncurrent liabilities:	
Bonds, note, and leases payable due after one year	<u>2,416,812</u>
Total liabilities	2,697,427
NET POSITION	
Invested in capital assets, net of related debt	3,122,375
Unrestricted	<u>442,264</u>
Total net position	<u>\$ 3,564,639</u>

See Notes to Financial Statements

TOWN OF HINESBURG, VERMONT
STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS

EXHIBIT K

JUNE 30, 2016

	<u>Private Purpose Trusts</u>		<u>Total</u>
	<u>Peck</u>	<u>Eddy Family</u>	<u>Trust</u>
	<u>Estate</u>	<u>Recreation</u>	<u>Funds</u>
ASSETS			
Cash	\$ 12,802	\$ 0	\$ 12,802
Investments	858,336	0	858,336
Due from other funds	0	92,402	92,402
Total assets	<u>871,138</u>	<u>92,402</u>	<u>963,540</u>
NET POSITION			
Held in trust for others	<u>\$ 871,138</u>	<u>\$ 92,402</u>	<u>\$ 963,540</u>

TOWN OF HINESBURG, VERMONT
COMBINING AND INDIVIDUAL FUND BALANCE SHEETS
ALL NON MAJOR GOVERNMENTAL FUNDS
JUNE 30, 2016

SCHEDULE 1

	<u>Special Revenue Funds</u>		<u>Total</u>
	<u>Cemetery Fund</u>	<u>Impact Fee Fund</u>	<u>Special Revenue Funds</u>
ASSETS			
Cash, restricted	\$ 7,910	\$ 94,507	\$ 102,417
Investments, restricted	<u>49,387</u>	<u>0</u>	<u>49,387</u>
Total assets	<u>\$ 57,297</u>	<u>\$ 94,507</u>	<u>\$ 151,804</u>
LIABILITIES			
Liabilities:			
Due to General Fund	\$ 3,335	\$ 0	\$ 3,335
FUND BALANCES			
Restricted for specific purposes	<u>53,962</u>	<u>94,507</u>	<u>148,469</u>
Total liabilities and fund balances	<u>\$ 57,297</u>	<u>\$ 94,507</u>	<u>\$ 151,804</u>

TOWN OF HINESBURG, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016
(Continued)

NOTE 6 – ACCOUNTS RECEIVABLE – GENERAL FUND

Accounts receivable in the Governmental Funds consists of:

Delinquent taxes and interest		\$ 125,149
State of Vt. - Village North	6,218	
State of Vt. - other	<u>577</u>	
Total due from State of Vt.		6,795
VCDP - Kelley Field		1,000
Other grants and fees		<u>3,423</u>
Total		<u><u>\$ 136,367</u></u>

NOTE 7 - LONG-TERM LIABILITIES

Notes, bonds and leases payable of the various funds consist of the following:

<u>Governmental Activities</u>	<u>Total</u>	<u>Due within one year</u>
Capital Lease Payable - First Niagara Leasing, interest at 3.27%, maturing October 1, 2016, payments of \$24,169 including interest due annually.	\$ 23,405	\$ 23,405
Capital Lease Payable - First Niagara Leasing, interest at 3.42%, maturing July 15, 2020, payments of \$35,395 including interest due annually.	160,185	29,900
Capital Lease Payable - Municipal Leasing Company, interest at 3.69%, maturing June, 2017, payments of \$24,919 including interest due annually.	24,032	24,032
Note Payable - Vermont Municipal Bond Bank, interest at 3.87%, annual payments of \$10,000 principal and interest, maturing December 1, 2016.	10,000	10,000
Note Payable - Merchants Bank, interest at 1.78%, annual payments of \$32,175 plus interest, maturing August, 2020.	160,875	32,175
Capital Lease Payable - First Niagara Leasing, interest at 2.59%, maturing July 15, 2020, payments of \$98,429 including interest due annually.	457,000	87,800
Capital Lease Payable - Kansas State Bank, interest at 5.39%, maturing September 15, 2017, payments of \$22,993 including interest due annually.	42,518	20,700
Bond - Vermont Municipal Bond Bank, interest from 0.444% - 4.954%, maturing November, 2043, payments of \$35,173 plus interest due annually.	984,850	35,173
Capital Lease Payable - First Niagara Leasing, interest at 2.94%, maturing July 1, 2017, payments of \$60,870 including interest due annually.	112,246	55,300
Note Payable - Clean Water State Revolving Loan, 2% interest, maturing December 2033, payments of \$27,614 including interest due annually.	<u>413,997</u>	<u>19,300</u>
Total governmental activities bonds, notes and leases payable	2,389,108	337,785
Accrued compensated absences	<u>107,180</u>	<u>0</u>
Total governmental activities	<u><u>\$ 2,496,288</u></u>	<u><u>\$ 337,785</u></u>

TOWN OF HINESBURG, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016
(Continued)

NOTE 7 – LONG-TERM LIABILITIES (Continued)

<u>Business-type Activities</u>	<u>Total</u>	<u>Due within one year</u>
Bond Payable - Vermont Municipal Bond Bank, interest between 4.0% and 6.2%, maturing December 1, 2026, principal payments of \$70,000 due on December 1, interest due June 1 and December 1.	\$ 770,000	\$ 70,000
Bond Payable - Vermont Revolving Loan Fund, interest at 1%, admin fee at 2%, maturing February 2034, annual payments of \$100,824 beginning June, 2018, total available \$1,500,000.	1,080,817	0
Bond Payable - Vermont Municipal Bond Bank, \$125,111 at 0% interest, with a 2% admin fee, maturing July 1, 2031, annual payments of \$1,833 including interest. A principal payment of \$95,134 was made in January, 2010 utilizing Federal ARRA funds.	24,892	1,335
Capital Lease Payable - Municipal Leasing Company, interest at 3.69%, maturing June 15, 2017, payments of \$12,459 including interest due annually.	12,016	12,016
Bond Payable - Vermont Municipal Bond Bank, \$776,608 at 0% interest with a 2% admin. fee, maturing July 1, 2031, annual payments of \$47,495 including interest. This loan totalled \$1,553,216 and 50% was forgiven at the completion of the project through an ARRA loan subsidy.	644,870	34,597
Capital Lease Payable - First Niagara Leasing, interest at 2.94%, maturing July 1, 2017, payments of \$2,184 including interest due annually.	4,328	2,163
Total business activities bonds and lease payable	2,536,923	120,111
Accrued compensated absences	5,393	0
Total business activities	<u>\$ 2,542,316</u>	<u>\$ 120,111</u>

During the fiscal year ended June 30, 2016, the following changes occurred in long-term liabilities:

	<u>Total</u>	<u>Governmental Activities</u>	<u>Business-type Activities</u>
Long-term liabilities at July 1, 2015	\$ 3,762,913	\$ 2,053,303	\$ 1,709,610
Inrease in accrued vacation payable	6,405	6,405	0
Decrease in accrued vacation payable	(22,752)	(22,752)	0
Bond and note proceeds	1,698,692	617,875	1,080,817
Bonds, notes and leases payments	(406,654)	(158,543)	(248,111)
Long-term liabilities at June 30, 2016	5,038,604	2,496,288	2,542,316
Due within one year	457,896	337,785	120,111
Due after one year	<u>\$ 4,580,708</u>	<u>\$ 2,158,503</u>	<u>\$ 2,422,205</u>

TOWN OF HINESBURG, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016
(Continued)

NOTE 7 – LONG-TERM LIABILITIES (Continued)

As of June 30, 2016, the maturities of the bonds, notes, and leases payable are as follows:

	Governmental Funds			Water and Sewer Fund		
	Principal	Interest and admin. fee	Total	Principal	Interest and admin. fee	Total
June 30, 2017	\$ 337,785	\$ 76,300	\$ 414,085	\$ 120,111	\$ 52,500	\$ 172,611
June 30, 2018	285,500	68,100	353,600	164,600	82,400	247,000
June 30, 2019	210,500	58,400	268,900	164,900	76,400	241,300
June 30, 2020	214,400	53,100	267,500	167,400	70,400	237,800
June 30, 2021	218,400	47,500	265,900	170,000	41,900	211,900
2022-2026	287,000	192,100	479,100	890,000	193,800	1,083,800
2027-2031	298,500	145,400	443,900	685,100	137,800	822,900
2032-2036	255,500	175,900	431,400	174,812	26,600	201,412
2037-2041	175,900	47,800	223,700	0	0	0
2042-2044	105,623	7,800	113,423	0	0	0
Total	<u>\$ 2,389,108</u>	<u>\$ 872,400</u>	<u>\$3,261,508</u>	<u>\$2,536,923</u>	<u>\$ 681,800</u>	<u>\$ 3,218,723</u>

NOTE 8 - ACCRUED COMPENSATED ABSENCES

The Town's policy is to permit employees to accumulate earned but unused combined time off pay benefits. The maximum that can be accumulated for combined time off is 1.5 times each employee's yearly earned amount. Fifty percent of the amount earned over the maximum can be carried over for an extended sick bank. Upon termination, employees will be paid the accumulated total of combined time off and extended sick bank. The long-term liability on June 30, 2016 was \$107,180 for governmental activities and \$5,393 for business-type activities and is reflected on the Government-wide Statement of Net Position. During fiscal year 2016, this balance decreased by \$16,347 for governmental activities and was unchanged for business-type activities.

NOTE 9 - UNAVAILABLE REVENUE / UNEARNED GRANTS

Unavailable revenue in the General Fund consists of delinquent taxes not collected within sixty (60) days after the fiscal year end as these would not be available to liquidate current liabilities. Additionally, it includes community development loan receivables which will not be repaid within six months of year end.

Unearned revenue in the General Fund is made up of unspent police grant, town forest grant, and other smaller grants.

DELINQUENT TAX POLICY AND DELINQUENT TAXES

1. Tax payments are due annually on November 15th. Taxes are considered delinquent the day following the tax due date. Interest will be added at a rate of 1% per month or portion thereof for the first 3 months and 1 1/2 % per month or portion thereof thereafter, on the unpaid principal. When partial payments are received, interest must be credited first, and the remainder applied to the principal.
2. Each month a notice will be sent to each delinquent taxpayer, which will reflect additional charges (interest) as well as payments. Interest will roll on the 15th of the month, meaning that payments should be received PRIOR to the 15th in order to avoid the additional interest charges.
3. Mortgage and lien holders will be notified of delinquent taxes within 60 days after the first notice of delinquency has been sent.
4. Payment arrangements, which fully pay the taxes by July 1st, are required. Failure to make arrangements or to abide by them will require the Collector to begin the following actions to sell as much of the property as is necessary to pay the tax, costs and fees:
 - a. The Collector will notify the taxpayer of the Tax Sale decision, the date by which full payment must be received, and the costs to expect once the sale process has begun.
 - b. The collector will notify all mortgage and lien holders.
 - c. Once the deadline date has expired, and full payment has not been received, the Collector will proceed with the Tax Sale according to the procedures specified in 32 V.S.A. Section 5252.
 - d. Cost of preparing and conducting the sale, including legal fees up to a maximum of 15% of the amount of the delinquent tax, will be charged to the delinquent taxpayer.

Delinquent Taxes as of November 30, 2016

Year	Original	Outstanding	# of Delinquencies
2004		\$4749.44	1 parcel
2010	\$364,062	\$828.57	2 parcels
2011	\$360,583	\$379.84	2 parcels
2012	\$467,556	\$2614.57	3 parcels
2013	\$265,644	\$4080.94	4 parcels
2014	\$353,428	\$6983.61	17 parcels
2015	\$301,717	\$27,030.25	38 parcels



TOWN MEETING MINUTES TOWN OF HINESBURG, VERMONT FEBRUARY 29, 2016

The legal voters of the Town of Hinesburg, Vermont are hereby warned and notified to meet at the Champlain Valley Union High School auditorium, in said Town of Hinesburg, Monday, February 29, 2016 at 7:00PM to transact business on all articles except Article 1, which will be voted upon by Australian Ballot on Tuesday, March 1, 2016. Australian Ballot voting will occur at the Town Hall at 10632 Vermont Route 116 in Hinesburg, with the polls to open on March 1st at 7:00AM and close at 7:00PM. If necessary, the February 29th meeting may be adjourned to the Hinesburg Town Hall at 9:00 AM on March 1st to conduct any business left unfinished on February 29th.

The meeting was called to order at 7 p.m. Moderator Frank Twarog reviewed some Robert's Rules of Order as well as some of the things he had learned at a workshop for new moderators. He said that each person would only be allowed to comment on each item twice; once and then a second time after others had had their turns.

ARTICLE 1: To elect the necessary town and school district officers by Australian ballot Tuesday, March 1, 2016 (see "Officers for Election" list in the Annual Report).

Moderator Twarog stated that Article 1 would be convened at the town hall polling place on Tuesday, March 1 with the polls open from 7 a.m. to 7 p.m. for the election of officers.

ARTICLE 2: To hear the reports of the officers of the Town of Hinesburg and take action thereon.

The moderator then opened the floor to the Selectboard to present their reports on the Town. Selectboard Chair Michael Bissonette opened the reports by thanking volunteers from the community who were in the audience and asking them to stand. He thanked everyone, and especially those members of the fire and rescue department who had served for over 25 or 30 years. They were applauded by the audience. Tom Ayer reported on the facilities budget which included the recreation department. Member Andrea Morgante reviewed the highway department and mentioned that a new highway garage was in the planning stages and was sorely needed. A bond vote will be forthcoming sometime in the future. Phil Pouech did a quick overview of the police department and said they were looking into how to reduce the utility costs of the new building, as well as the dispatch costs. Jon Trefry then reviewed the fire department and mentioned that the bulk of the budget increase in the municipal budget was due to a new fire truck that the department had purchased. The first payment for the truck is \$98,000. The new truck replaces 2 aging vehicles and will be more efficient and needs less manpower to operate. The two older vehicles will be sold and the revenue used to purchase equipment to outfit the new truck. They have also completed Phase 1 of the heating system upgrade and established automatic mutual aid with neighboring towns. Andrea Morgante asked Jon Trefry who is retiring from the Board to stay at the podium. She then joined him there to say some words of thanks and praise for his service to the Town and presented him with a plaque and gift certificate. Trefry said that he had greatly enjoyed his tenure on the

Board and that it had been a privilege to serve.

The Moderator then opened the floor to Bill Lippert, Hinesburg's representative to the Vermont House. Lippert briefly reviewed some pending legislation of interest and reported that only 3 percent of Vermonters are now uninsured. He mentioned that the annual Doyle poll was available in the lobby and would also be at the polling place on the following day.

Norm Smith asked a question about whether the number of police officers was based on population. Twarog asked that he hold his question until the police budget was being discussed. Article 2 was moved and seconded and passed on a voice vote.

ARTICLE 3: Shall the Town approve a General Government budget of \$1,444,629 with the estimated sum of \$1,107,329 appropriated from property taxes to defray the general government expenses of the Town? *Moved and seconded. Ken Brown made a motion to amend the budget by increasing Selectboard Pay by \$2650 to restore it to the amount it was before they had cut their pay last year. The Selectboard stated that they are not allowed to increase their pay and that it can only be done by the voters at town meeting. After some discussion, the amendment was approved on a voice vote. Moderator Twarog then read the amended Article 3 which added said amount for a total of \$1,109,979 to be appropriated for the general government expenses of the Town. The amended article was moved and seconded and passed on a voice vote with one person voting no.*

ARTICLE 4: Shall the Town approve a Highway Department budget of \$853,149 with the estimated sum of \$715,149 appropriated from property taxes to defray the highway expenditures of the Town? *Moved and seconded. Kristin Miskavage asked if there was any consideration being given to timing the roadside mowing in such a way as to control the spread of poison parsnip. Barbara Forauer asked about dust control costs vs. paving as she noted that the blacktop line in the budget was lower than the dust control. She was informed that the reason for this is that paving is in the capital budget rather than the regular budget. The question was called by the moderator as there was no more discussion and it was passed unanimously on a voice vote.*

ARTICLE 5: Shall the Town approve the Hinesburg Community Police Department budget of \$517,438 with the estimated sum of \$493,438 appropriated from property taxes to defray the police expenditures of the Town? *Moved and seconded. Norm Smith then asked his prior question about whether or not we will be needing a new officer anytime soon? Chief Koss said he doesn't anticipate that happening in the near future. Sharon Lee Trefry asked why the CUSI budget had decreased and Koss answered that the calculations had changed and our contribution had decreased. Miriam Granat asked about the cost of people like kids dialing 911 and felt we should educate people about how much it costs the town every time someone dials 911. Bob Thiefels wanted to know who approves all of the various grants that the Town receives and if people know how much it might cost to maintain and replace the equipment that we purchase with grant funding. The Selectboard approves most grants before they are signed. An audience member wanted to know if the officers carried Tasers and if there was a written policy regarding their use. The answer was yes to both questions. The Article was moved and passed on a voice vote.*

ARTICLE 6: Shall the Town approve the Hinesburg Fire Department budget of \$314,623, with the estimated sum of \$286,623 appropriated from property taxes to defray the fire expenditures of the Town? *Moved and seconded. Ruth Ayer wondered how it was that we had purchased a new fire truck for almost \$500,000 without any vote on the part of the community and she objected to the process that was used and said that the capital budget isn't something people read or understand. She felt very strongly that we should have done it like we always have, as a separate article or as a ballot item. The Selectboard seemed to concur and offered no explanation other than the idea that it was capital spending. Linda Gage suggested that the agenda be more readily available on social media. Bob Thiefels asked if there is grant money for trucks and other equipment and Al Barber, fire chief, responded no. An audience member asked if we will eventually need an ambulance and Al said yes, but not in the near future. The article was passed on a voice vote with no dissent.*

ARTICLE 7: Shall the Town approve the Carpenter-Carse Library allocation from the Town of Hinesburg of \$210,500, with the estimated sum of \$210,500 appropriated from property taxes to defray the library allocation from the Town? *Moved and seconded and passed with no discussion.*

ARTICLE 8: Shall the Town appropriate the sum of \$29,350, with the estimated sum of \$29,350 appropriated from property taxes, to be distributed as specifically designated to the agencies and organizations? *Moved and seconded and passed on a voice vote with no discussion.*

(If voters approved Articles 3 through 7 as presented, total general fund expenditures of \$3,369,689 will be required, with the estimated amount of \$2,842,389 to come from property tax revenue).
**Please note that this amount was increased by \$2650 in Article 3.*

ARTICLE 9: Shall voters authorize the Selectboard to borrow money when needed to meet current expenses and indebtedness of the Town of Hinesburg? *Moved and seconded and passed on a voice vote.*

ARTICLE 10: Shall voters authorize the payment of real and personal property taxes for the fiscal year ending June 30, 2017, payable in full to the Town of Hinesburg in one (1) installment, with the due date being November 15, 2016? Any and all payments received in the Town Treasurer's Office later than midnight on November 15, 2016 will be considered delinquent and will be subject to the collection of interest at the rate of 1% per month or fraction thereof for the first three (3) months and thereafter at the rate of 1.5% per month or fraction thereof. *Moved and seconded. Doreen Patterson wondered why the interest had gone up compared to prior years when she recollected us lowering it before? Delinquent tax collector Missy Ross stated that it hadn't changed and that we had eliminated the penalty several years ago but that we needed to impose interest or there would not be an incentive to pay in a timely manner. The Article passed on a voice vote with no dissent.*

ARTICLE 11: Shall the voters authorize the Selectboard to appoint a collector of delinquent taxes pursuant to 17 V.S.A. § 265 ld? *Moved and seconded. Delinquent tax collector Missy Ross gave a brief overview of why this legislation had been passed by the legislature a year ago and stated that in her opinion it didn't make sense anymore for delinquent taxes to be collected by someone other*

than the town treasurer. Given that all records are computerized, from a financial control standpoint it is better to have all transactions take place under the Town's purview rather than have someone collecting money in their home and depositing it into their separate checking account. Article 11 was passed on a voice vote.

ARTICLE 12: To transact any other business, as proper, to be brought before said meeting? *Roger Kohn stated that he thought the attendance at town meeting had suffered because not all citizens had received a town report in the mail and he made a motion to send the town report to everyone again next year. Someone asked how much money that Town had saved and the response was \$1500 plus or minus. After more discussion, Moderator Twarog called for a vote. It appeared to be too close to call, so he asked all those in favor to stand, and then those opposed. There were 52 voters in favor of mailing the report to all households and 35 opposed. This vote is non-binding and advisory only but the motion carried.*

Steve Gladstone asked a question about why there was an increase in legal fees? There have been more legal issues this year and they are difficult to anticipate from year to year. The feeling from the Selectboard is that it is better to have the money budgeted and not use it all than the opposite case.

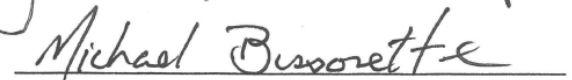


There was a motion and a second to adjourn and the meeting was adjourned at 9:35 p.m.

Respectfully Submitted,



Melissa B. Ross
Clerk & Treasurer

Approved by:


Jonathan Trefry, Chair
Michael Bissonette, Vice-Chair
Tom Ayer
Phil Pouech
Andrea Morgante

Selectboard



Calendar year 2016 was a busy one, full of lengthy debates about topics such as the natural gas pipeline, the budget, and water and wastewater ordinances. Though the dialogue was sometimes difficult, the community persevered and worked to find policy outcomes that served the greatest good for the greatest number. Looking forward, 2017 promises to be a year where, through hard work, a number of projects will finally come to fruition.

Some of those projects will be long-awaited infrastructure projects, such as exploring increasing water and wastewater capacity. With sufficient capacity, the Town could allow for growth in the designated village growth area as identified in the Town Plan. The Selectboard, Town Administrator Trevor Lashua, Water Works Superintendent Erik Bailey and Town Staff will continue to work towards solutions concerning the wastewater treatment facility and water supply.

The proposed budget for fiscal year 2017-2018 is \$3,419,307 dollars. The budget is an increase of 1.4% or \$46,766 dollars over last year's budget. This projects an increase in the municipal tax rate of 0.0145 cents.

Other than salaries, benefits, and insurance, governing factors to this year's budget include:

- Minimal growth in revenues from the Grand List. The Grand List is projected to increase by 1.1 % for FY18.
- Just less than an \$11,000 increase for Town boards and committees funding requests
- A \$9,500 increase in Attorney Fees. This increased line item is more reflective of litigation costs paid by the town.
- A \$6,315 increase for the Carpenter-Carse Library
- A \$5,000 increase in fire gear for the Hinesburg Fire Department. Good news: membership to the Fire Department has increased. Please note that the overall budget for the Fire Department is reduced by \$2,787 dollars overall.
- A \$4,000 increase in vehicle replacement blades. The cost of snowplow and grader blades for the Highway department has increased. This dollar amount is more reflective of actual cost.
- A \$4,000 increase in the Planning and Zoning budget to fund the Affordable Housing Committee's request for a housing needs assessment for the community.
- A \$58,509 funding decrease in the Assessor's office. This reflects in a reduction in reappraisal costs. Note: The overall reduction is \$78,000 dollars, however there is an increase of \$20,241 dollars for the Town's regular contracted services.
- A \$10,000 decrease under Debt Service for the 2006 Fire Truck. This is the last payment for this vehicle.

- A \$5,000 funding decrease from the Capital Transfer fund designated for the Police Department.
- A \$6,140 funding decrease from the Capital Transfer fund designated for the Hinesburg Fire Department.

The Revolving Business Loan Fund

The Hinesburg Economic Development Committee has developed a process for people interested in borrowing money for a business from the Revolving Loan Fund. There is currently money available to be loaned in amounts ranging from \$5,000 to \$50,000. To find out about obtaining a low interest business loan go to the town website (www.hinesburg.org). Go to the Hinesburg Economic Development Committee page for the contact information. Thank you to all the members of the Hinesburg Economic Development Committee for their time and hard work getting the Fund up and working.

Legally Speaking- Hinesburg continues to be busy in the courts again this year.

- A local group is appealing the Environmental Court's decision (itself an appeal of the decision of the Hinesburg Development Review Board's approval of Hannaford's) related to the proposal to build a grocery store on Lot 15. Please see below for more information.
- BlackRock Construction appealed the Developmental Review Board's (DRB) denial of the sketch plan for Haystack Crossing. The Environmental Court ruled in Blackrock's favor, thus granting sketch plan approval.
- Hinesburg Center LLC appealed the denial of a request for wastewater allocation for Hinesburg Center Phase 2. Motion for summary judgement has been filed. The project was denied by the DRB in December.
- Hayden Hill noise violation: The Town's role with this case is to support the Zoning Administrator's notice of a noise violation. The Supreme Court eventually ruled that a noise violation had occurred.
- A group is appealing the Public Service Board's decision allowing a gas pipeline underneath Geprags Park to the Vermont Supreme Court.
- Magee Hill Road: In regards to road maintenance in front of a residence. There is mediation being scheduled to resolve the matter.

After 24 years, Earnest "Bud" Allen has decided to step away from the office of Town Attorney. The valuable time and service that Bud has provided our town cannot be measured. Thank you Bud for your many years of service.

The Selectboard has decided to select the next Town Attorney through a competitive bid (request for proposals) process to develop a more formal model for legal services.

Hannaford

The Hannaford matter continued throughout 2016, and now heads into 2017. The Town's role continues to be defense of the Development Review Board's decisions. More specifically, the Town is seeking to ensure that a post-construction traffic study (and associated remedies) at the intersection

of Route 116 and Commerce Street be included in the final decision and that a traffic light at Route 116 and Mechanicsville Road not be mandated. A group of appellants appealed the Environmental Court's decision allowing the store's construction to proceed to the Vermont Supreme Court (following the earlier appeal from the same group of the DRB's decision allowing the store's construction). The Selectboard authorized an additional \$12,000 dollars this year to be spent on an attorney to represent the Town's interest in the appeal to the Supreme Court. The Supreme Court will hold a hearing on the matter on March 8th. The Supreme Court's decision will be the final step in determining whether or not a Hannaford supermarket will be built as proposed.

Bissonette Recreation Fields

Tom Ayer and the Recreation Commission continue to do an outstanding effort raising funds for construction of the fields. Construction of the first soccer field was completed this fall. The goal is to have the field available for use the fall of 2017. Construction on the baseball and second soccer fields should begin summer/fall 2017 and ready for use fall 2018.

The project continues to raise money from multiple public and private sources, such as: the Eddy Family Funds (donation trust), bottle redemption, Quadra/ Old Lantern Fundraisers, general donations, (including \$20,000 received from the Green Mountain Autism Foundation), and Vermont's Building Communities Grant (\$22,785).

Geprags Park

A significant amount of time and town resources were dedicated to negotiating an agreement with Vermont Gas to cross Geprags Park. Included in the agreement are accommodations for the habitat of the Golden Winged Warbler and other ecological systems within the park. After many hours of discussion, the Selectboard reached an agreement with Vermont Gas to allow the pipeline to be placed using Horizontal Directional Drilling (HDD) underneath the length park. Key points from the agreement include:

Easement Compensation:

- ☐ Vermont Gas has agreed to pay to the Town of Hinesburg compensation totaling Two Hundred and Fifty Thousand U.S. Dollars (\$250,000.00) for the easement rights, which the Town of Hinesburg may use at its discretion.
- ☐ Vermont Gas shall also pay any Vermont Property Transfer Tax and other fees associated with the Deed of Easement.

Performance Bond:

- ☐ Vermont Gas shall provide a performance bond to amount of 1 million dollars for the HDD.

Richmond Road Distribution Plan:

- ☐ Vermont Gas will extend the gas pipeline from Iroquois Manufacturing to Richmond road. Vermont Gas will also offer any programs available to home owners to convert to natural gas.

Richmond Road Distribution Plan. As additional consideration for the Deed of Easement, Vermont Gas agrees to extend its distribution network from Iroquois Manufacturing to Richmond Road.

- ☐ Vermont Gas will make available its energy efficiency programs to any Hinesburg home or business currently along the existing natural gas line.
- ☐ Vermont Gas will make its energy efficiency programs (including insulation and other heating-related efficiency improvements) available to at least 80% of mobile home owners shown on the map along the proposed future distribution network.
- ☐ Residential programs include:
 1. Retrofit program,
 2. New Construction program
 3. Equipment Replacement Program

Road Preservation Measures:

- ☐ Vermont Gas will take appropriate measures to ensure that any damaged roads or access points are restored.
 - Vermont Gas has paid the Town of Hinesburg \$10,000 for road compensation.

Vegetation and Habitat Management Plan:

Vermont Gas has agreed to fully implement the applicable portions of the Addison Natural Gas Project Phase I Vegetation Management Plan for post-construction restoration of vegetation, which includes a plan for the protection and enhancement of Golden-Winged Warbler habitat in the vicinity of the pipeline, developed in collaboration with Mr. Mark LaBarr of Audubon Vermont (the “Warbler Protection Plan”). The Vegetation Management Plan is attached hereto as Exhibit C, and the Warbler Protection Plan is Attachment 1 to Exhibit C. Details of the Warbler Protection Plan include, but are not necessarily limited to, the following:

- ☐ Scheduling of work (including survey & design) to avoid disruption of nesting; and a prohibition on construction between April 15 and July 31.
- ☐ Planting of woody shrubs at the boundaries of the permanent easement corridor to enhance the habitat specific to the Warblers.
- ☐ Plantings include additional shrubs inside the easement area. Implementing a corridor maintenance plan consistent with preservation and enhancement of the existing habitat to the greatest possible extent, taking into consideration requirements for monitoring and maintenance of the pipeline, and may be modified to account for the reduced impacts on Geprags Park through use of HDD.
- ☐ Ensuring that any mowing in the corridor is conducted outside of nesting season.

- ☐ Executing a post-construction monitoring plan to determine impacts, if any, on the use of the area in the vicinity of the pipeline by Golden-winged Warblers.

Contribution towards Warbler Protection:

- ☐ Vermont Gas will pay to the Town of Hinesburg the sum of One Thousand U.S. Dollars (\$1,000.00) to support the plantings as recommended by Audubon Vermont as part of the Warbler Protection.
- ☐ Vermont Gas will make a donation of One Thousand U.S. Dollars (\$1,000.00) to Audubon Vermont to support the services provided to the Town of Hinesburg in connection with the pipeline

Environmental Inspector Reimbursement:

- ☐ Vermont Gas will reimburse the Town for engaging an environmental inspector /observer at the Town's choosing, suitably credentialed in environmental engineering, to witness and report on construction and observance with the conditions of the Deed of Easement. Reimbursement shall be up to \$1,000 per week through to the end of the construction / restoration period.

Next Year

The Selectboard has begun discussing its priorities for next year. The Planning Commission is completing its work updating the Town Plan. A draft of the revised Town Plan is available on the Town's website for the public to review. You are invited to submit your thoughts regarding the Town Plan anytime to a Planning Commission member, Selectboard member, or in a public meeting. Once completed and submitted to the Selectboard, a review process will begin that includes public hearings seeking input. After this process is completed the Selectboard will vote whether or not to accept the revised Town Plan as the governing document for Hinesburg.

The Selectboard invites everyone to take time to review the document. The Town Plan is intended to be a visionary document, laying out what a community values and hopes to achieve during the five-year "life" of the plan. More voices make for a more representative, and complete, document. Please share your thoughts in a meeting, in conversation, or via email. Everyone should be involved.

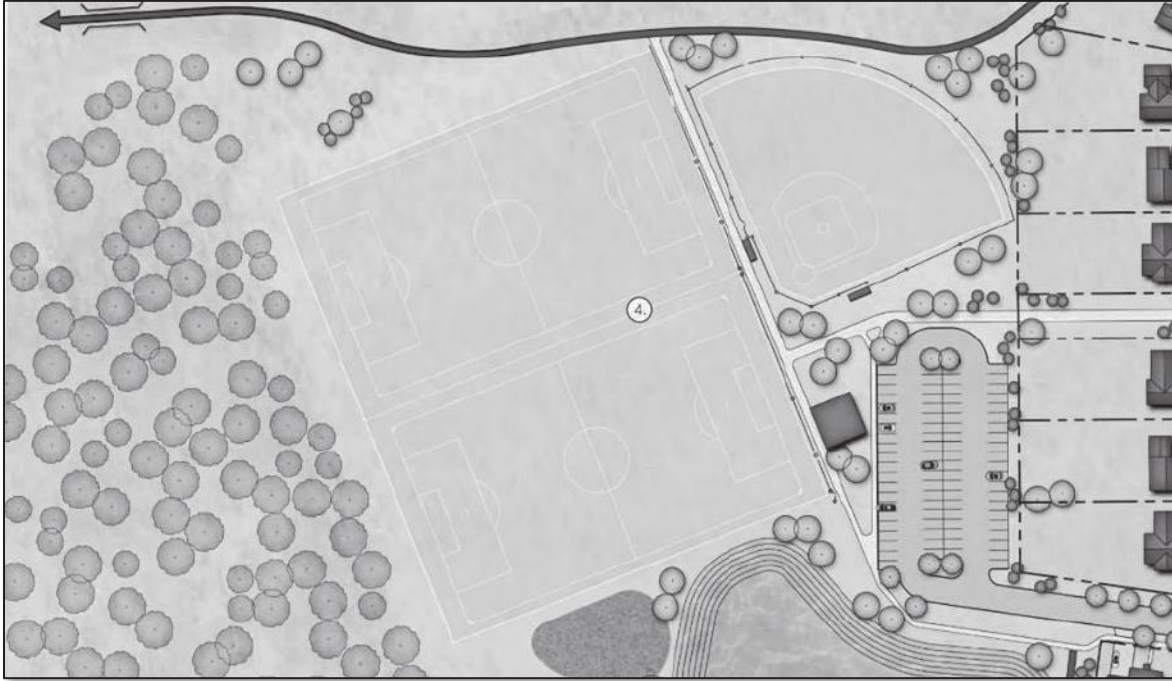
Expansion and upgrade of the Town's Wastewater facility has been a topic for several years. Due to the new water quality regulations imposed by the State of Vermont, the current facility will require upgrades to meet the new State standards for phosphorous and ammonia. The Selectboard is looking at different options including:

1. Upgrade the current Wastewater Facility at approximately \$6.0 to \$6.5 million dollars to meet water quality requirements related to phosphorus and ammonia. Capacity would increase from 250,000 gallons per day to 308,000 gallons per day.
2. Upgrade and increase capacity of the Wastewater facility at approximately \$8- \$10 million dollars. The capacity of a new sequential batch reactor would be 450,000 gallons per day.

HINESBURG VERMONT ANNUAL REPORT

Thank you to every board member, committee member, volunteer, and employee who makes Hinesburg a special place.

Michael Bissonette, Chair



Plans for Bissonette Recreational Fields



Access road for fields during construction

Affordable Housing Committee

This advisory committee was formed by the Selectboard in August, 2006 with the charge to “gather, generate and prioritize ideas and plans which will help to increase the availability of affordable housing in the Town”. The committee then makes recommendations to the Planning Commission, DRB and Selectboard based on its findings. Meetings, which are open to the public, are held the first Wednesday of every month at 7:00 pm, first floor conference room in Town Hall. Meeting minutes are posted on the Town website.

In 2016, ten years after our committee was formed, we celebrated the completion of Hinesburg’s first affordable family housing project with a ribbon cutting ceremony on September 22, 2016. The 23 unit Green Street project, with 2 of the units being market rate, is now fully occupied. This project constructed by Housing Vermont and Champlain Housing Trust (CHT) will be managed by CHT and consists of rental units. Affordable rental units are in high demand and before the project was completed there was a waiting list of potential tenants. The HAHC thanks the Selectboard since the project could not have happened without its support to apply for Vermont Community Development Program funding , a federal source from the U.S. Department of Housing and Urban Development (HUD) managed by the State’s Department of Housing and Community Development. The Kelly’s Field rehab and energy improvement project was also completed this year. This was a joint project between Housing Vermont and Cathedral Square providing much needed improvements to the buildings. Kelly’s Field provides affordable senior housing, another high demand housing component, and is managed by Cathedral Square.

We have been following the progress of three large housing projects, Hinesburg Center Phase II, Haystack Crossing and Renewable Energy Systems. These three projects have the potential to construct over 400 housing units and all three are in a permitting “holding pattern” because of insufficient Town water and/or wastewater capacity. We have requested \$4000 in this year’s annual budget to update a Housing Needs Assessment we commissioned in 2010. This will help determine what types of housing Hinesburg actually needs compared to what the developers plan to build.

We developed a brochure for community outreach explaining what affordable housing is, the need for it and how so many of our neighbors struggle to find adequate housing without paying more than 30% of their income. We have also been interested in the zoning option allowing residential property owners to construct an accessory apartment. The apartment could be constructed within the existing building envelope (basement, attached garage, attic) or be a separate detached structure. The apartment would provide many opportunities to the owner to better afford living there. We have also provided comments to the Planning Commission on the re-write of the Town Plan.

There are currently two openings on our committee, if interested please attend one of our meetings. Committee members: Carl Bohlen and Rocky Martin (co-chairs), Dale Wernhoff (Secretary), George Bedard, Andrea Brainard, Amelia Norris, Julie Pierson

Agency Request Review Committee

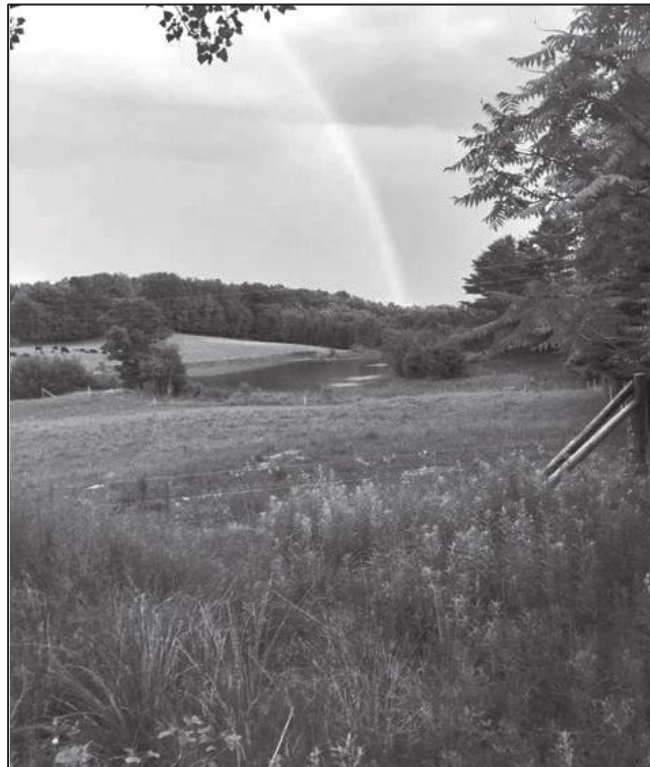
The mission of the Hinesburg Agency Request Review Committee is to review and evaluate funding requests and make funding recommendations to the Selectboard during the annual budgeting process.

Each year, the Town of Hinesburg receives numerous requests for funding from agencies that provide programs for prevention, intervention, advocacy, and direct services to the residents of our community. The intent of the Agency Request Review Committee is to ensure that our taxpayer dollars will benefit the greatest number of residents possible, with priority given to agencies that provide food, shelter, health and emergency services, and with additional consideration given to Hinesburg-based agencies.

The reports received from agencies, and their annual requests, indicate that while we are achieving our goal of assisting community members who are in need, that need is still with us and likely to increase.

Current Committee members are Kristin Miskavage (Co-Chair), Kathleen Newton (Co-Chair), Susan Marino (Secretary). Kristin Miskavage will be leaving her seat on the ARRC after Town Meeting. Currently there are three open seats on this committee.

Kathleen Newton and Kristin Miskavage, Co-Chairs



Assessor's Office

The Assessor's Office has been very busy this year with our regular yearly updates and the ongoing reappraisal. During the process of updating the Grand List, the office sent out 124 Change of Appraisal notices that resulted from changes made to taxpayers' property. In June two grievances were heard in person and eight were presented in writing. Two appeals then continued to the BCA and both decisions were upheld by that Board. One taxpayer is now appealing to the State Board.

We are continuing to use the consulting firm NEMRC to assist in all matters of appraising properties, including updating our tax maps and conducting the current reappraisal that is in the works. Almost all properties in our town have been visited at this point; however there is still work to be done with revisits where people were not at home at the time of the initial inspection. We are still in the process of contacting those folks who are requesting NEMRC to return for an interior inspection.

The current reappraisal is expected to be complete in June of 2017 when all taxpayers in the town will be notified of their new assessment. Thank you to property owners of Hinesburg for your cooperation over the last year throughout the process of listing the value of property in our town.

Marie Gardner, Assessor



Hayden Hill East Trail Head in HTF

Carpenter-Carse Library

The library's mission is to offer people of all ages the equal opportunity to read and learn in a bright, welcoming environment that serves as a community gathering place. We collect materials of both current interest and lasting value in response to the needs and preferences of our patrons. The library provides encouragement and diverse resources to parents and caregivers to help instill a love of reading in all young children. We supply the reliable information resources necessary for lifelong learning and are committed to the informed and free exchange of ideas through discussions and speaker programs.

Most library services are free of charge to patrons. On-site services include access to:

- A collection of 26,624 books & other media.
- Inter-library loan service
- Chittenden County Homestead privileges for Hinesburg or St. George residents with an established good borrowing record
- Children's services, reader advisory, and reference help from friendly staff
- A catalog that shows holdings of 1.21 million items at 59 Vermont libraries
- A wide variety of programs for adults and children
- Wi-Fi plus six computer terminals and a children's computer with software
- Computer help
- A copier & printers @ \$.10 per page.
- A scanner
- Book sales: annual 4th of July and holiday sales, and ongoing book sales including vintage books, all at reasonable prices

Our web site is <http://www.carpentercarse.org> where you will find the library catalog, program listings, links and much more. Here are some of the great resources you can find on our site. The library belongs to a consortium which offers access to **Listen Up! Vermont**, where you can download e-books and audiobooks at no cost. You can connect to **Mango Languages**, which has online conversational instruction in 37+ foreign languages. In cooperation with the Vermont Department of Libraries (VTDOL), our site also offers access to the Vermont Online Library, which includes **Universal Class**, where over 500 online courses are available to our patrons free of charge. Also in the VT Online Library are **HeritageQuest** (genealogy), and access to **25 Gale Cengage databases** of full-text newspaper, magazine and journal articles on topics such as health/wellness, careers, cars, legal issues, science and small business operation. There are also databases for young children, high school students and teachers.

A major accomplishment in December 2016 was the completion of a 2016-2020 Strategic Plan by the library's Board of Trustees and Director. It can be found in the About CCL section on our web site.

During the past year Adult Services Librarian, Jane Racer has done extensive weeding of the library's book/media collection, removing out-of-date, worn and non-circulating items. The work continues. The result is a more current, relevant collection, with more room for new purchases.

The Community Room is available to non-profit groups (*see web site) within policy guidelines. The room's primary function is for library programs for all ages. We foster literacy here. It has been

proven that spending ample time around books can help pave the way for reading achievement, as can attending engaging programs that provide rich literacy experiences for children from all backgrounds. Partnering with Friends of Families, we dedicate a book to each new baby in town at the May Welcome Baby Brunch. Year round our programs offer fun learning opportunities for our youth. Caregivers are afforded a secure, non-commercial environment where they can make friends and share ideas and experiences with others. Families with babies, toddlers and preschoolers were treated to 49 storytimes in 2015/16. We hosted wonderful HCS and HNS art shows. Some creative series for kids included Crafternoons, Café Make, Lego Club, Reading with Charlie (the Dog), and Family Movie Nights. Children's Librarian Sara Donegan also hosted outstanding science programs with environmental educators Kristen Littlefield, and presenters from Green Mt. Audubon Center and VINS. Children learned about recycling from author John Powell. Rockin' Ron wowed the crowd with his pirate show. Families were treated to special musical and theater events by Chris Dorman aka Mr. Chris and the Very Merry Theatre, respectively. Sara and Judy Curtis crafted a lively and creative Summer Reading Program for June and July. In all we held 107 youth events with 2,337 in attendance. For part of the 2016 program year, Jessica LaBrie, herbalist and supporter of arts & humanities, was our adult programs coordinator. Jessica shared her interests and knowledge with wellness programs like Gentle Stretch Chair Yoga. She worked with local residents to establish an ongoing writers group, which meets twice/month at the library. She hosted several local history discussions. Other program highlights were a concert featuring the talented folk and roots musical group Hungrytown, and a wonderful April poetry sharing evening. We were honored to host a stunning spring art exhibit featuring the works of local artists Marian Willmott and Len Duffy. Since June the library has presented two great concerts, and we have tentative plans for author events in 2017.

A Statistical Update for Fiscal 2015/16:

Collection

Adult print holdings: 14,847

Adult DVDs: 1,622

Adult audiobooks & music CDs: 1,149

Youth print holdings: 7,256

Other youth media: 874

Registered borrowers: 3,017 (up 6%)

Patron visits: 23,240

Circulation of books/media: 43,683

Books/media sent to other libraries: 685

Books/media from other libraries: 225

Taxpayers receive significant benefits from investing in their public library. We work to make a difference in Hinesburg. As the ALA says, the public library is a great equalizer. It is all about sharing a community chest of resources. We extend an invitation to all and hope that it will be a place of discovery for you.

Sue Barden, Library Director

Conservation Commission

The Hinesburg Conservation Commission (HCC), in close collaboration with the Trails Committee, continues its role managing Geprags Community Park. The Trails Committee plays a critical part helping the HCC maintain the trails through trail mowing, trail cleanup days, and signage. A few trail workdays were held throughout the year to remove debris, cut back branches and brush, and perform other trail maintenance activities. In addition, a new, larger kiosk was constructed and installed by Ray Mainer to replace the small and rather dilapidated kiosk that existed at the Park. The new kiosk will feature the rules of the Park, trails maps, and other informative content for Park users. The Park continues to be a popular destination for birders, runners, walkers, families, local groups such as the Scouts, and many others!

The HCC also played an integral advisory and stewardship role in relation to the Addison Natural Gas Pipeline, a portion of which is proposed to travel through Geprags Community Park. Through many volunteer hours, research on the issues, liaising with various stakeholders, reviewing and commenting on draft agreements and deeds of easement, extensive participation in public meetings, and public comment, the Commission advocated for greater transparency and critical analysis of the process in place, improvements to the pipeline construction and restoration methods, performance measures, better environmental and legal protections for the Park and Town, and increased compensation as merited by the perpetual burden such an easement would place on the Park. Commission members also served on the VGS-Geprags subcommittee established by the Selectboard.

In addition to the management and stewardship of Geprags, HCC highlights for 2016 include: the HCC's annual involvement in Greenup Day, manning the trucks at the Town Dump; contributing to the Town Plan revision; participating in National Trails day activities; attending the Association of Vermont Conservation Commissions annual summit; creation of an HCC Facebook page to reach a broader public audience; and participating in the Hinesburg Fall Harvest Festival with an HCC table. The HCC also remains involved in recommending expenditures from the Land Conservation Fund for local land conservation projects.

In 2017, there are plans to finalize an updated management plan for Geprags Community Park, focus on water quality issues and wetlands mapping in Hinesburg, undertake invasive species projects in Hinesburg, offer events and educational opportunities for the community such as a sledding party at Ted's Sledding Hill and winter wildlife tracking, and more! And we are always looking for new members to join and share their enthusiasm, expertise, ideas, and potential projects!

Merrily Lovell (Chair), Meg Handler, Bob Hyams, and Bill Marks

Development Review Board

Overview

The DRB had 39 different applications in 2016. This was a slight decrease from the 45 applications from the year before. The breakdown by zoning districts is as follows: (7) RR1, (15) AG, (6) VG, (2) RR2, (1) VGNW, (4) SH, (1) VGNE.

Applications

The DRB reviewed 13 Conditional Use, 2 Site Plans, 8 Subdivisions Sketches, 1 Subdivision Preliminary, 7 Subdivision Finals, 7 Subdivision Revisions, and 1 Development on a Private Right of Way. No site visits took place this year.

Points of Interest

- Of the 39 applications reviewed, only two denials were made. The unapproved requests related to the Hinesburg Center Phase 2 project.
- A total of 7 new lots and 5 dwelling units were approved in 2015.

Volunteer Board and Staff

Andrea Bayer retired from the board in April after three years, and Kevin Cheney retired in May after two. Annie Geratowski (Development Review Coordinator) resigned in July after nine months of service. Freeda Powers (Recording Secretary) resigned in May after five years of service. A tremendous thank you to those who have moved on from the board, it was a privilege to work alongside each and every one of you.

Mitch Cypes was hired to fill Annie Geratowski's position as Development Review Coordinator in October. Mitch was hired as our Zoning Administrator (ZA) in 2015, and is transitioning to his new role as the search for a new ZA continues. Dawn Morgan was hired to replace Freeda Powers as Recording Secretary in July. Rolf Kielman was appointed to the board as an alternate in February, and was subsequently appointed as a regular member in July. These new additions to the board have brought with them great progress, and I look forward to what we can accomplish in 2017.

I would also like to thank the existing members, it is your hard work and dedication that allows the DRB to function efficiently: John Lyman, Ted Bloomhardt, Greg Waples, Richard Jordan, Rolf Kielman and Sarah Murphy- our cohesion as a group has grown throughout the years. My goal as Chairperson is to make all of our applicants feel heard and respected during our meetings and to ease them through the process as they meet our regulations along the way.

Dennis Place, DRB Chair

Economic Development Committee

The Mission of the Hinesburg Economic Development Committee is to enhance social, environmental, and economic capital by promoting healthy, inclusive, and sustainable enterprises.

The Committee has advisory responsibilities such as, but not limited to the following:

1. Develop a five (5) year Strategic Economic Development Plan
2. Safeguard and manage Hinesburg's Revolving Loan Fund
3. Develop promotional materials for public education and promotion of Town of Hinesburg economic development goals and objectives
4. Work with existing businesses to foster a healthy business climate in Hinesburg.

The Committee is chaired by Melissa Levy and includes Michael Bissonette, Andrew Frost, Steve Gladstone, Matt Sayre, Wayne Maceyka and Walter Hausermann. We appreciated the participation of Heidi Simkins, who resigned this year. There is a vacant Committee seat and it could be yours. Information about volunteering to be part of the Committee is on the Town website.

Much has happened in 2016. The Committee's Economic Development Plan informed the new Town Plan's Economic Development section. We have worked with Town Planner Alex Weinhausen to incorporate our goals and strategies into the Town Plan.

The Hinesburg Revolving Loan Fund (RLF) will contain approximately \$250,000 as Vermont Smoke and Cure repays its loan over the next five years. This year, we engaged the Addison County Economic Development Corporation (ACEDC) to help us set up the required documents to move this forward. ACEDC will also be helping us with administration and management of the loans. We also set up a Revolving Loan Fund Committee, which will eventually review applications and recommend next steps for the Selectboard. We have officially launched the RLF and have begun actively marketing it. We hope to approve one or more loans in the coming year.

The Economic Development Committee is also working on a vacant space locator web page, so that those interested in commercial space in Hinesburg can go to a page to find out what's available. The Committee will also be considering strategies to focus on in the coming year.

Energy Committee

The town's Energy Committee had an active year. Among other efforts, we assisted the Planning Commission with the rewrite of the Town Plan. Our committee specifically focused on the energy section of the plan. The Energy Committee also worked with the Planning Commission to develop screening requirements for proposed renewable energy systems and how these requirements would be compatible with screening requirements with our existing regulations. Our committee also spent some time exploring the possibility of establishing a community pv solar array in town. This effort is ongoing and we welcome participation exploring this possibility. We are also attempting to establish preferred renewable energy sites, an effort to be preemptive as to where renewable energy projects will be installed in our town. Our committee is actively participating in the process to have Hinesburg achieve "substantial deference", as enabled by Vermont Act 174, which will allow towns to have more say as to where renewable systems can be sited. Siting of solar pv systems has come to the forefront with the large solar pv project that Vermont Electric Coop (VEC) is presently proposing on Magee Hill Road in Hinesburg. Our committee has been working with both VEC and the Magee Hill Road neighbors to achieve a design that is acceptable to both the neighbors and VEC. The Hinesburg Energy Committee also sponsored Hinesburg's annual energy information day, on a Saturday morning in early fall. This event featured speakers discussing home and business energy efficiency, heat pump technology, solar pv system and transportation issues.

Our plans for 2017 include continuing our annual fall information day. We would also like to expand our energy education opportunities for Hinesburg residents with efforts to distribute information about the new state wide energy code, programs that incentivize energy efficiency work and renewable energy. There are constantly evolving programs to help homeowners and businesses that will partially fund energy upgrades and the Energy Committee wants to be sure the residents of Hinesburg are aware of these opportunities. Our committee would also like to develop a community energy profile that can be posted on a state wide Energy Dashboard, a website created and run by the Energy Action Network, which will help us monitor our progress towards our state and town goal of 90% renewable energy by 2050. The Hinesburg Energy Committee is also planning a series of evening workshops exploring the concept of sustainable energy within the town limits of Hinesburg. Topics will include exploring the resources and methods necessary to make Hinesburg a net zero energy town. This coming year our committee would also like to work with Hinesburg Rides to get another mid-day pick up and stop off for the commuter bus that started running this year. Increasing ridership on the bus and carpooling efforts are important steps to reducing our overall carbon footprint.

These are exciting times for our town with regards to energy and we welcome and encourage participation at our meetings. We meet the first Tuesday of the month 7 PM on the 3rd floor of Town Hall.

Chuck Reiss, Chair

Highway Department

We were able to get an early start ditching last spring due to the mild winter. Ditching on Buck Hill West and rip-rapping along with working with a land owner, we were able to obtain an easement to install a sediment pond. On Leavensworth Road South, we widened an area and did more ditching at the end of the Class 3 section which has made it much easier for us to turn around in the winter months. I think every truck and driver has gotten stuck there at least once. Ditching work also took place on Baldwin road, Sherman Hollow Road and Hayden Hill West. The steep hill on Texas Hill was ditched and rip-rapped and re-graveled. This project was long overdue and should help with road drainage of the road bed, and minimize erosion and sediment entering the streams.

During the coming construction season we are looking to replace the wooden deck on a bridge on Texas Hill. We will remove the wood decking and beams and install a concrete deck, which will make it a little wider and safer. We hope to receive a grant that will cover 80% of the cost of the work. Paving of the last mile of Silver Street was completed. Thanks to the Town of Monkton Road Crew for helping us do the shoulder work. The next road we are planning to pave will be Hinesburg Hollow; again, we hope to obtain a grant to help with the cost.

Just a reminder to everyone, the Town maintains a 49.5 foot right of way on most of the town roads, some roads more. Residents cannot do any work inside of this right of way without the Town's permission. This includes erecting fences, planting trees and flowers, building stone walls, paving or widening a driveway and even installing a mailbox. When it becomes necessary to ditch in front of your home you might not be happy to find your flowers, trees or fence have been removed so please contact us before anything is done.

The department continues to work with Town Staff, a Select board member, and community members and have come up with a plan for a new Highway garage. This is a project that is long overdue. The current garage has deteriorated over the years, not from the lack of maintenance, but just due to age and exceeding its capacity. This has led to safety issues the crew faces every day in the garage from climbing over trucks to maneuver around the building and simply not having space to do maintenance work. If you would like to visit the garage sometime give us a call, we would be happy to show you around. You might get lucky and see our resident weasel that sneaks in during the winter months.

The department over many years has worked with several Towns around on projects from rebuilding roads after floods to purchasing equipment together to save tax dollars. We want to wish the Town of Monkton's Road Commissioner Wayne Preston (43 years) and crew member Bruce Cassidy (22 years) the best of luck on their retirement and thank you for all of your help.

Thank you to our Road Crew, Tom Boivin & Dominic Musumeci – we appreciate your hard work and dedication. Like every year, we will continue to serve the residents of Hinesburg by making our roads safe for all to enjoy.

Michael Anthony, Road Foreman

Hinesburg Fire Department

The year 2016 was an exciting and action packed year for your Fire Department. On December 31, 2015 we received our new rescue pumper which led to many changes in how we operate. On the other hand, the down side was seeing two of our older tried and true trucks, Engine 1 and Rescue 1 leaving for their new homes out west. With the sale of these two trucks, however, we were able to completely outfit our new truck with a full complement of equipment which was a huge improvement to our fleet and the services to the community. The purchase of the additional equipment was done with no additional tax money. While it looks like we over spent our budget, it is a result of how the funds from the truck sales were accounted for in the budget.

With the new truck, we have reviewed our operating procedures and made many changes which have improved how we operate. Along with these changes, we have been very fortunate in seeing a huge jump in our membership to over 50 people, a record membership for us and completely unheard of nowadays in the volunteer Fire and EMS services arena. One of the downsides of this, though, is the need to outfit our members with personnel protective equipment (PPE); a fully outfitted, interior firefighter has over \$10,000.00 of equipment on them. We have been very lucky that we can shift equipment around and keep this within our current budget but we will need an increase in the PPE line items. However, we are requesting a slightly lower operating budget than last year.

Our calls for service have been increasing every year which is not surprising with about 68% of our calls being emergency medical oriented. Even though we had a mild winter last year we still saw a rise in calls. Historically we will go three to four years with slight increases then experience a spike in calls which we are due for again.

With the new procedures, new truck, larger membership and increased calls, we are beginning to be pressed for space, including parking at trainings and responding to calls as well as equipment storage. Looking further to the future we have begun the planning for expanded medical services which will include looking at our physical plant and potential options there.

We are thankful for the support we receive from the Hinesburg community and look forward to serving your needs in the future.

Al Barber, Fire Chief

Hinesburg Police Department

As we enter 2017, I will begin my fifth year as Chief of Police. I continue to be thankful to the departmental employees, the Town employees and particularly the residents of Hinesburg for the positive support we receive.

In 2016, Hinesburg was named the third safest town in Vermont which is the safest state in the country. (<https://www.alarmsystemreviews.com/safest-places-vermont-2016>). The members of our department take pride in the services we are able to provide despite the opiate problems in Vermont that are the primary driving force in property crimes.

A major enhancement to the department came in 2016 with the addition of the ability to do commercial enforcement. Through training of two employees and the issuing of weight scales by the Department of Motor Vehicles, we can now enforce what has always been a major problem to Hinesburg. The same GPS units that send prohibited trucks over Smugglers Notch are sending overweight trucks over our local roads, particularly Silver Street. Additionally, the temporary posting of roads during mud season have also been unenforceable. The fines associated with these overweight violations are considerable because the damage done to our local roads can be extremely costly to the taxpayers.



In 2016, as part of the Governor's Highway Safety Program, our department obtained through a grant, a speed monitoring device that helps us determine the speed on the roads when we are not around. This device records the date, time and speed of the vehicles on monitored roads. Our volunteer takes this information and provides graphs and lists that can help us target especially unsafe and dangerous driving.

Case in point. The first thing that jumped out was the speed on Shelburne Falls Rd. and that on several mornings and one afternoon, there was a vehicle traveling over 80 miles per hour. Our officer went out that afternoon and cited a sixteen year old female for 88 miles per hour. The following day, the officer cited an eighteen year old male for 78 miles per hour, a seventeen year old male for 63 miles per hour and a sixteen year old female for 70 miles per hour. This has proven to be an excellent tool for a small department with limited resources.

Finally, Craig's List + Western Union = Call the Police for Advice Before Completing the Transaction!

Hinesburg Community Resource Center

The Hinesburg Community Resource Center (HCRC) is a community based non-profit organization of neighbors helping neighbors. HCRC responds to the needs of Hinesburg residents while we build community and extend a helping hand. HCRC also collaborates with existing agencies to identify needs and pool human and fiscal resources to provide services to Hinesburg families. Our core programs include the Food Shelf, Friends of Families, Emergency Assistance Fund, Medical Equipment Lending, and Hinesburg Rides.

The Hinesburg Food Shelf is located at 51 Ballards Corner Road, in a building that has been offered rent-free by Renewable NRG Systems. The Food Shelf had 952 visits from 195 families this year, with an average family size of 3.2 people. We are open twice per week, and families are able to visit once per month; we also offer a full Thanksgiving meal to families and offer extra times to pick up fresh produce. A family visiting the food shelf receives a box of food that includes produce, frozen meats, eggs, cheese, canned and boxed staples, and household supplies enough to support a family for one week. We strive to offer the most nutritionally dense foods to our clients, including vegetables purchased or gleaned in cooperation with local farms.

For those unable to meet basic needs, HCRC offers an Emergency Assistance Fund. This year HCRC offered assistance to five families to help with utility bills, fuel oil, food and rent. Additionally, we coordinated the donation of items to meet basic needs for clothing, bedding, diapers and baby and care items, impacting fourteen individuals.

Our Friends of Families playgroups serve as an important way to connect families with community resources. We hold three regular playgroups throughout the week; this year, an average of nineteen children and caregivers attended playgroups each week. Our facilitators plan a weekly activity and healthy snack, as well as early learning concepts through song and circle time activities. In addition to offering playgroups, Friends of Families sponsors a yearly Welcome Baby Brunch, two Clothing and Book Giveaways, kindergarten transition support for families in cooperation with Hinesburg Community School, parent education programs, and family activities at Hinesburg's annual Fall Festival.

Medical Equipment Lending is offered to anyone in need. Donations of gently used equipment can be made to the HCRC and individuals can borrow this equipment as long as needed, free of charge.

In May of 2016, HCRC launched a thrift store, Twice is Nice, to benefit our programs. Eventually, we hope that the thrift store will provide a revenue stream that will allow us to support existing programming and to grow and expand with community needs.

HCRC received additional funding this year from SCHIP, Building Bright Futures, the Lion's Club, the Town of St. George, area faith groups, and donations from individuals and businesses throughout the community. We would like to thank the many generous volunteers, donors and food drive organizers

HINESBURG VERMONT ANNUAL REPORT

who have given time, dedication and resources in the past year. We are grateful to be a part of such a giving and caring community, and your continued support is truly appreciated.

Rachel Kring, Coordinator



Hinesburg Food Shelf

Hinesburg Rides

Hinesburg Rides is a program under the Hinesburg Community Resource Center (HCRC), a 501(c)3 nonprofit organization. Hinesburg Rides was established in 2007 to address the wide range of transportation needs of all Hinesburg residents, employees, and employers. Hinesburg Rides has three components: Volunteer Driver Program, Rideshare Program, and Employer Partnership/Public Transit Program. Visit www.hinesburgrides.org for more information on all programs.

Employer Partnership/Public Transit Program: CCTA & GMTA became one entity this year with a new name, GMT, and rebranding program coinciding with the opening of the new Transit Center on St. Paul Street in Burlington. GMT initiated a new Pilot Bus Program on June 13, 2016 serving the Mobile Home Parks. GMT goes up Mechanicsville Road and picks up at Hillview Terrace at approximately 7:25 a.m. and continues to the triangle, then proceeds down North Road and picks up at Buck Hill Rd. East. In the evening, the route reverses and comes up North Road and stops at Hayden Hill Rd. East, then the triangle, then Birchwood Court. This Pilot Program is currently scheduled to run until February 2017. Hopefully, ridership will indicate that the service can be continued. ACTR does not service this route, just GMT. The Ridership on all bus routes remains consistent.

Volunteer Driver Program: Created to provide rides to doctors' appointments, grocery stores, post office, banks, etc. to anyone who has no other means of transportation. Our number of drivers have fluctuated this year with some leaving and some new volunteer drivers added. We could use more drivers. From July 2015 to June 2016, 386 rides were provided to 21 different people (multiple rides per person). The Hinesburg Rides volunteer drivers drove 1441 miles, and spent 183 hours driving. The frequency of rides has increased but number of residents served is staying constant. Rides are funded by Elder & Disabled (E&D) grants, Town support and donations. Neighbor Rides, a Chittenden County volunteer driver program, has been providing rides to Hinesburg residents when a Hinesburg Rides volunteer driver is not available. Neighbor Rides was modeled after Hinesburg Rides. This has increased our costs to some extent because their volunteer drivers seek mileage reimbursement while Hinesburg Rides volunteer drivers have not been seeking mileage reimbursement. Also, more residents are needing van/sedan services, provided by SSTA, which has increased our costs. The cost of a van, one way, is \$58.05 and the cost of a sedan is \$47.25, one way. Mileage reimbursement is at \$.56 per mile.

Rideshare Program: The Hinesburg Rides website, www.hinesburgrides.org, was revamped and hopefully is more user friendly with fewer screens to review and we have a Facebook page, please like us. Please visit the State's Go!Vermont program to utilize their carpooling/ridesharing program (www.connectingcommuters.org) which offers more flexibility for carpooling/ridesharing. We continue to participate in Way to Go Week every year to try to increase carpooling/ridesharing and bus ridership.

Karla Munson

Hinesburg Land Trust

The Hinesburg Land Trust (HLT) is a non-profit, all volunteer, community organization, founded in 1988 by local citizens interested in land planning and conservation issues. Through collaboration with private landowners and other conservation organizations, HLT has helped to conserve approximately 2,000 acres of farmland, wetlands, and forests in Hinesburg.

Nearly all the land conserved by HLT is accessible to the public. These beautiful, preserved areas are managed not only for traditional uses such as hunting and fishing, but many also have trails for walking, snowshoeing, and cross-country skiing. These inviting outdoor settings are the venues for natural history related activities such as birding, wildflower identification, and winter wildlife tracking, which are hosted by HLT and other organizations.

Several years ago, at the request of the Trails Committee, HLT constructed a small trailhead parking area on its property along Lewis Creek Road. HLT pays for the annual maintenance, including snow plowing, of this parking area, and this year purchased the materials for a trailhead kiosk built by the Trails Committee. In addition, HLT donated a permanent trail easement to the town for the 0.85 miles of public, pedestrian trails on the property.

As part of Hinesburg's annual Fall Festival, HLT organizes a "Stone Soup Supper," featuring produce purchased from local farms. This year's supper raised \$555, which was donated to the Hinesburg Community Resource Center.

As has become a local post-Thanksgiving tradition, HLT's hosted the 19th annual Louise Roomet Turkey Lane Turkey Trot, an event for families and friends that emphasizes the fun of running and walking through a rural part of Hinesburg, much of it conserved through the work of HLT. This year sixty-seven runners and twenty-six walkers of all ages took on the 4.25-mile course. As has also become tradition, twenty local businesses generously donated prizes. The Turkey Trot raised \$1,210 to support HLT's continued conservation work with local landowners.

Properties conserved by HLT over the years include the LaFreniere Farm, Carse Wetlands (now a UVM Natural Area), Full Moon Farm, LaPlatte Headwaters Town Forest, Lewis Creek Fish & Wildlife land, Lincoln Hill Fish & Wildlife land, Russell Farm, Parker Farm, and Mountain's Edge Farm.

Board members of the Hinesburg Land Trust are Lenore Budd, Meg Handler, Carol Jenkins, John Kiedaisch, Liz Lee, Alison Lesure, Andrea Morgante, and Paul Wiczorek.

Lenore Budd

Hinesburg Senior Meal Site

The Hinesburg Senior Community Meals is a gathering of seniors each Friday (except the first Friday of each month) at the United Church of Hinesburg's Parish House for a home cooked meal, exercise, and friendly conversation. In addition to a nutritious meal cooked by Madine Churchill, this offering provides socialization and companionship for older people who may be isolated or live alone. One Friday per month, a librarian from Carpenter-Carse brings books and videos to be checked out.

Throughout the year, birthdays are celebrated monthly and cakes are donated by Lantman's. The tables are beautifully decorated by volunteers for all of the major holidays. Volunteers are in charge of the set-up, decorating, serving the meal, and doing clean-up afterward.

For lunch reservations, seniors can call Madine Churchill at 482-3870 or Debbie Wisell at 482-3058.



Volunteers working at the Hinesburg Food Shelf

Lake Iroquois Association

In recent years the Lake Iroquois Association volunteers have gathered data on nutrient levels in tributaries, written grants to remediate streams to reduce storm runoff, run a greeter program, and numerous other initiatives. These efforts continue and are aiding in improving the water quality of Lake Iroquois. However, this year much of our energy has been focused on reducing the infestation of Eurasian Water Milfoil (EWM) in the lake.

EWM is a destructive invasive plant. It spreads easily by rooting from fragments and forms dense thickets that choke out native species and destroy fish spawning areas. For the past several years, the LIA has been researching ways to combat milfoil in the lake. We have learned that once introduced it will not go away completely, but it can be reduced and controlled. However, this takes consistent effort and funding over many years.

After more than a year of research and preparation, we developed a five year plan to tackle the milfoil problem. This plan is a multi-pronged approach which includes diver-assisted suction harvesting (DASH), careful use of herbicides, bottom barriers, plus spread prevention and education of lake users. The first step was taken this summer by conducting diver-assisted suction harvesting (DASH) of milfoil on the lake. Supported by grant funding and LIA membership dues, we were able to hire AB Aquatics to bring in their DASH boat and crew to harvest milfoil. The fishing access area was cleared first since boats entering the lake and churning through milfoil can fragment it and facilitate its spread. Milfoil can also clog boat propellers and can be carried on the boat to other water bodies. The DASH boat worked for two weeks and was able to clear a channel at the fishing access. While helpful for certain areas of the lake, we learned that DASH is too slow and expensive for an entire lake wide solution. We have, therefore, applied to the state for a permit to use a low dose herbicide to more fully address this problem.

Even as we worked on the milfoil problem, the LIA continued its many other projects this year. We once again sponsored the greeter program at the fishing access, supported by a grant from the state. We also received a grant from the Lake Champlain Basin Program to set up a boat wash station at the fishing access. This will be operational for the 2017 season and supports our efforts to further prevent the spread of invasives into and out of our lake. We continue to work with the Lake Iroquois Recreation District, the surrounding towns, and the state departments of Fish and Wildlife and Environmental Conservation on water quality issues and best management practices to enhance the health of the lake ecosystem.

Other projects included volunteers continuing to monitor the lake for blue-green algae outbreaks. We are happy to report that there were none this year. We also continue our education and outreach efforts with the regular publication of our newsletter, *The Lake Iroquois Monitor*, maintenance of our web site, www.lakeiroquois.org; the creation of our Facebook page, <https://www.facebook.com/lakeiroquois/>, and public meetings to discuss lake issues and gather feedback on the milfoil plan. In addition, we maintain our work on reducing nutrient levels in the

lake. We have applied for an Ecosystem Restoration grant to remediate a lake tributary that is a high sediment and nutrient contributor to the lake. We also are researching other methods to reduce nutrients coming into the lake.

2016 has been a very busy year at the lake and we are looking forward to an even busier year in 2017. As an all-volunteer organization, the LIA is grateful to the many people who have worked hard and given so much of their time to benefit all who use this valuable resource. And as always, the support and help of the Town has been invaluable in helping us to meet our goal of enhancing and improving the water quality of Lake Iroquois for all users.

Pat Suozzi, President, Lake Iroquois Association



Aerial View of Lake Iroquois

Lake Iroquois Recreation District

The Lake Iroquois Recreation District beach area, along with its 150 acres of open land, continues to serve the district towns (Williston, Richmond, Hinesburg and St. George) as well as all non-residents. The district lands provide access to swimming, picnicking, playground equipment, and walking trails. The beach area also continues to host birthday parties and other individual and group functions. Costs for septic maintenance and summer staff continue to represent the bulk of our annual expenses. Water quality sampling continues on a weekly basis and results are within State limits for beach facilities.

The Ecosystem Restoration Grant has been completed and has reduced both Beach and Shoreline Erosion. The project was completed in the fall of 2015 and went through its first winter, spring and summer. The Board also hired a contractor to remove some of the milfoil that has been plaguing the lake and encroaching on the beach area. In the fall, a VYCC crew worked for three days on the trail system, cleaned up debris, rebuilding one crossing and placing new blazes on the trees near the beginning of the trail. They also closed off unauthorized sections.

The upcoming season will usher in a new arrangement for road maintenance during the operating season for the LIRD. Each of the district towns will take a turn at dealing with maintenance issues on a rotating basis.

The beach continues to be a beautiful and affordable local recreation area. We will open for the 2017 summer season on Memorial Day weekend and close on Labor Day weekend. Please come and enjoy this wonderful facility.

Steve May – Richmond

Jeff Davis, Secretary – Hinesburg

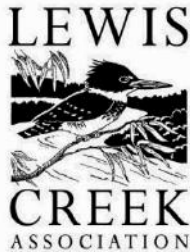
Nina Friscia, – St. George

Hans Dyhrman, Chair & Treasure - Williston



Diver Assisted Suction Harvesting (DASH) Boat

**Lewis Creek Association
2016 Program Highlights**



In 2016, the Lewis Creek Association hired Krista Hoffsis to coordinate LCA's programmatic activities. The LCA board is thrilled to be working with Krista who recently studied conservation biology and geography at UVM's Rubenstein School of Environment and Natural Resources. With Krista's interest in lake ecology and watershed health, she is excited to be coordinating the South Chittenden River Watch Program that monitors stream water quality and impacts to our bays and Lake Champlain. Krista is also coordinating the "Ahead of the Storm" project aimed at increasing community-wide understanding about the documented water quality and stormwater issues facing our towns today. Ahead of the Storm (AOTS) currently hosts fourteen property sites to be available for learning about and viewing optimal water quality improvement practices designed to address the more extreme weather events facing our towns today.

This year your contributions were critical in helping to leverage funds from the Lake Champlain Basin Program and VT Agency of Natural Resources. Grant funding helped to afford some of the projects highlighted below. LCA so enjoys working with towns and residents to improve the health of the special lands and waters in our two counties and seven towns. Our long standing partners include state and regional government groups, our watershed towns, LaPlatte Watershed Partnership, Lake Iroquois Association, South Chittenden River Watch, Addison County River Watch Collaborative, Vermont Family Forests, state and local land trusts, foundations and conservancies, Watersheds United Vermont and the Vermont Water Monitoring Council.

We welcome your interest! To join a board meeting or assist with special projects and board activities, please visit our library at lewiscreek.org and learn about daily activities on Facebook.

Program Highlights (\$100,000 annual budget)

Restoration and Conservation

Facilitated and completed two water quality improvement projects on properties in Shelburne & Charlotte

Year 8 - Thorp Kimball Invasive European Frogbit Plant Control - Charlotte

Year 5 - LaPlatte Invasive European Frogbit Plant Control - Shelburne

Year 2 - Invasive Yellow Iris Survey and Control - Ferrisburgh, Charlotte, Shelburne

Planning and Data Collection

Provided fiscal sponsorship support for Addison County River Watch Collaborative, South Chittenden River Watch and the LaPlatte Watershed Partnership.

Completed twelve Ahead of the Storm (AOTS) site assessments and designs to become AOTS water quality improvement demonstration sites.

Completed annual water quality sampling plans for the Lewis, LaPlatte, Thorp and Kimball streams. Participated in the development of state rules to implement VT's Water Quality Law, Act 64.

Education and Outreach

Cosponsored two "Water Matters" (workshop & panel discussion) about water quality issues facing VT.

Completed the "Ahead of the Storm" (AOTS) educational materials to be shared at libraries and online.

Participated in a Shelburne Stormwater Summit panel discussion and two water quality education events.

Maintained the LCA website and Facebook site.

Prepared water quality scorecard maps for Charlotte, Hinesburg, and Shelburne.

Shared water quality conditions reports with towns, VT DEC and Chittenden Reg. Planning Commission.

Worked with three area schools to share the math & science behind installing AOTS sites on campuses.

LCA BOARD of DIRECTORS and STAFF: Louis duPont, Chris Runcie - Starksboro, Judy Elson - Ferrisburgh; Peter Erb, Andrea Morgante – Hinesburg; Chris Slesar- Monkton; Thomas Newcomb, Susan Moegenburg- Shelburne; Stevie Spencer- Administration; Krista Hoffsis Program Coordinator; Marty Illick- Executive Director



Planning Commission

One of the Planning Commission's responsibilities is maintenance of the Town Plan which must be updated at least every eight years under State Statute. In 2016 the commission, with help from many of the other Town boards, continued work on updating the plan. The first public hearing on the proposed revisions was held on November 9, 2016. Many comments were received, both at the hearing and via email. The Planning Commission is in the process of discussing resident input and amending the plan where necessary with a target for submission to the Selectboard in the first quarter of 2017. Once submitted to the Selectboard, multiple public hearings are required before the Selectboard can vote on adoption. As the Town Plan process continues, we would welcome any comments you have.

While Town Plan revisions were the focus of much of the Commission's efforts in 2016, we also discussed ways to improve Hinesburg's existing Zoning Bylaws. The Planning & Zoning office keeps track of potential zoning modifications and clarifications, many of which stem from observations made during the development review process. The Planning Commission reviewed this list and discussed a suite of "housekeeping" changes that we hope to finalize in 2017. In addition, as part of a continued effort to improve zoning standards within the Village Growth area, a survey was conducted on structure types and uses within the Village area. The Planning Commission hopes to incorporate this data into revised zoning bylaws for the Village Growth Area during 2017.

In light of more stringent State and Federal clean water requirements, the Town is faced with the need to make relatively costly upgrades to the municipal wastewater treatment facility. Additional infrastructure needs are also evident with the municipal water supply, since the new wells simply replaced existing wells without adding much new capacity. With this in mind, the Planning Commission recommended interim zoning to temporarily halt most new development in the wastewater service area. After multiple discussions with the Selectboard, the decision was made to forego interim zoning in favor of recently adopted water and wastewater allocation policies.

Another increasingly contentious issue within the Town is siting of alternative energy facilities such as solar arrays or wind turbines. In 2016, Hinesburg's first large solar array (1.3 megawatts) was proposed on Magee Hill Road. The merits of the development and the impact to local residents were debated before the Planning Commission in both the spring (conceptual plans) and in the fall (after the final application was made). The Commission provided comments to the developer and the Public Service Board (State review board for such projects) which were generally in support of the project while suggesting some additional screening. The Commission felt discussion and comment was important given the scope of the project, concerns expressed by neighbors, and screening regulations recently passed by the Select Board that must be applied by the Public Service Board. This marks the beginning of Hinesburg's input on larger energy projects, more of which may be coming to town given the State's goal of reaching 90% renewable energy by 2050. Beyond simple screening, the Town plans to work with the Chittenden County Regional Planning Commission on developing siting standards to better plan where such facilities should and should not be located. These standards will hopefully

be incorporated into the regional plan in 2018, and then gain substantial deference from the Public Service Board in the review of such facilities.

2016 was a also a dynamic year with regard to the composition of the Planning Commission, with two members, Aaron Kimball (three years of service) and Kyle Bostwick (five years of service) departing the commission. Both Aaron and Kyle helped provide the diversity of opinion needed to make the Planning Commission responsive to the needs of Hinesburg residents and we thank them for their service! Aaron and Kyle's seats were filled by John Kiedaisch and Barbara Forauer who provide new perspectives to the Planning Commission. In addition, our long time recording secretary, Freeda Powers moved on in 2016. Thank you Freeda for your five years of service and the numerous baked goods you showered the Planning Commission with. We welcome Dawn Morgan as our new recording secretary.

We very much appreciate the support provided by the Director of Planning and Zoning, Alex Weinhagen as well as the support of the Hinesburg Select Board. As Chair, I would also like to express my thanks to the members of the Planning Commission for their many hours of service, and to the residents of Hinesburg, for your feedback and support.

Joe Iadanza, Planning Commission Chair



Recreation Department

The Recreation Commission continues to support a well-utilized Recreation Department (HRD). Youth sports such as soccer, basketball, baseball, lacrosse, ultimate frisbee and track and field continue to thrive. After-school enrichment of art, choir, dance, horseback riding, literature and piano continue their accessibility thanks to the support from HCS in providing space. Adult activities such as discounted lift tickets, dog obedience, driver safety, driver education, golf, early morning endurance and strength classes, pickup basketball, volleyball and yoga also continue to be well attended. Ongoing feedback is that residents appreciate accessible and affordable activities in town. Some big news for the Rec. Dept. this year is the NEW online registration and credit card payment option! Online registration was rolled out just in time for all the fall activities and programs. The response has been overwhelmingly positive and its value was noticeable immediately. On the fiscal side, all programs, including the new online registration, remain self-supporting and continue to be accomplished without any expense to the taxpayer.

The 4th of July continues to be Hinesburg's signature event. We continue the tradition of the Hilly Hobble Foot Race on July 3 thanks to the Eddy Family. All proceeds from the race benefit the fireworks display. Our quintessential parade follows tradition on July 4th no matter what day of the week. Parade time is 11:00 a.m. sharp at the bottom of Buck Hill Rd. West. After many years of having Recreation Commission members direct traffic on Rte. 116, this year we hired a company to provide security. With the increase in traffic and our concern for safety, this decision simply reflected the need for change. Similarly, after a fluke accident during the parade this year that injured two participants, requiring immediate medical attention, we decided to create a sign up and completion of a waiver for all future parade participants. We were so grateful that both participants recovered thanks to the outstanding, immediate medical attention our first responders provided at a moment's notice. Despite this year's sudden turn of events, the parade remains a once-a-year view of watching Hinesburg come alive, lining the edges of Route 116, with friends, neighbors, food, and balloons. Also, new this year was a beer garden, dunk tank, and food truck at the Hinesburgh Public House. This was indeed a fine addition to our July 4th offerings. Our fireworks display kicked off at dusk behind the Hinesburg Community School. As this year's July 4th was indeed a theme of change, we hired a company to clean up entirely after the fireworks display so that the HCS premises were clean and safe for the next morning's camp and activities. With growth and the passage of time comes the need for change and we navigated a lot this year with our July 4th festivities. We appreciate everyone's support.

Thanks to Waitsfield Champlain Valley Telecom and Wahl Landscaping LLC for their financial sponsorship of our long-time Summer Concert in the Park series. The concert series on Wednesday evenings in July and August, behind Hinesburg Community School, brings community members of all ages together for free, local entertainment. Sticking to the Recreation Commission's desire to showcase all the Hinesburg musical talent, each band had a resident component both old and new. Thanks to performers: Rodney Putnam, The Tenderbellies, About Time, The Dixie Six, and the Hinesburg Community Band! Also, new this year was Mama Dog's Catering food truck that provided a wide array of food options, cold beverages, and desserts all with a credit card payment option. The

option to purchase dinner, a snack, beverage or even some ice cream was a huge hit amongst concert goers.

In late September, Hinesburg celebrates its Annual Fall Festival at the Town Hall, complete with a farmer's market, local food, crafts, activities, and a puppet show. When longtime market coordinator Freeda Powers retired, resident Heather Cochran jumped in as coordinator and did a wonderful job keeping it all organized. Sally and Chuck Reiss kept the musicians and performers alongside the market place and Town Hall was once again filled with a boards and commission fair in the main room. Once again, the Hinesburg Land Trust organized and hosted the Stone Soup Supper held at the United Church Parish Hall to benefit the Hinesburg Food Shelf. The success of these community events is truly thanks to the creativity, vision, and energy of Hinesburg volunteers, who take such pride in our town.

The Bissonette Family Recreation Area project reached a significant milestone this year, starting construction in October and completing one playing field, most of the parking lot and access road! The fundraising continues and after a successful third concert on January 9, 2016, which raised over \$15,000, an 80's themed Quadra benefit concert at the Old Lantern was held on January 6, 2017. Again, the ongoing initiative to return cans and bottles to benefit the project, along with grants help us inch toward the goal. The ongoing positive community response continues as we look to complete this recreation gem in the heart of our community.

For the first time in several years, the Recreation Commission has filled all 7 positions. Members of the Recreation Commission are Kyle Bostwick, Kevin Cheney, Tom Giroux, Henry Moreno, Rodney Putnam, Heidi Turner and Frank Twarog (Chairman).

Jennifer McCuin, Recreation Coordinator



Town Clerk & Treasurer's Office

It is always hard to believe that another year has flown by so quickly. We had a very busy year with almost constant elections. The busy election year also coincided with the rollout of the new statewide voter system. We started with Town Meeting and the Presidential Primary held concurrently on March 1, 2016. The Presidential Primary is always a very busy election and we had almost 1800 voters for this event. In June, there was a special election for the purpose of considering whether or not to consolidate into a single school district under the provisions of Act 46. The ballot measure was approved and a new district called the Champlain Valley School District was created by a vote of 257 in favor and 122 opposed. This was a very low turnout. The result is that beginning in January 2018 there will no longer be any local boards for individual schools and only one consolidated board with members chosen by ballot from each community in the District.

The Primary and General elections were then held on August 9th and November 8th, respectively. We had 1069 voters participate in the August primary election. Turnout for this election is historically low as it is held in the summer and people are away and not necessarily paying attention to politics. Hinesburg had 763 Democratic ballots cast compared to 294 Republican ballots. Our sights then turned to the General Election held in November. Again, as it was a Presidential election year, we anticipated a very high voter participation and we were not disappointed. We had 1151 people who voted early / absentee and 1535 who voted on Election Day for a total of 2686 voters or approximately 69 percent of the registered voters. It was a very, very busy fall for us!

The new statewide voter system was in effect for the 2017 election season. It worked very well and provided an easy platform for people to register to vote online and for us to track early and absentee voting. Beginning in 2017, there will be same day voter registration for elections. I would still encourage people to register prior to election day, in any case, as it will be easier for everyone and the new voter system makes it simple to do from your home or from DMV. Visit the website at www.olvr.sec.state.vt.us.

The Town Clerk's office records all births, deaths and marriages. It is always interesting to note the numbers in each of these categories. In the last fiscal year, July 1, 2015 through June 30, 2016 there were 48 babies born in Hinesburg. The numbers were not evenly distributed as they usually are with 31 boys born and only 17 girls. Additionally, we had 3 sets of twins born in the fiscal year, but even more surprising is that in calendar year 2015 there were 5 sets of twins born in Hinesburg. Time to start drinking bottled water if you are thinking about starting a family! There were 31 marriages and 25 deaths, several of whom were of the older generation that I looked up to when I was a newcomer to Hinesburg. Time moves on as the cycle of life continues.

Once again, I would like to take this opportunity to thank the people of Hinesburg for electing me to the office of Town Clerk and Treasurer. I feel so grateful to live in such a wonderful community of people. We have seen lots of changes over the past decades and will undoubtedly continue to see more, but through everything our town is still more than a town; it is a community in the true sense of the word.

Missy Ross, Town Clerk & Treasurer

Town Forest Committee

"The greatest wonder is that we can see these trees and not wonder more." -Ralph Waldo Emerson. The Town Forest Committee continued to strive to manage both the LaPlatte Headwaters Town Forest and the Hinesburg Town Forest in such a way as to balance the uses of the Town Forests with protection of the ecosystems. While much of the work of the committee is routine, there are six significant items of note to share with the community in this Annual Report.

New County Forester

In July, the Town Forest Committee welcomed Ethan Tapper as the new Chittenden County Forester. Ethan has already provided valuable advice and consultation with regard to both the LaPlatte Headwaters Town Forest and the Hinesburg Town Forest.

HTF on the National Register of Historic Sites

On June 7, 2016 the Hinesburg Town Forest was officially placed on the *National Register of Historic Sites*! There are no "strings attached" to this designation. The nomination process was started many years ago by Sarah LeVaun Gaulty, who was then a graduate student in Historic Preservation at UVM. She was working in conjunctions with her professor Bob McCoulough and then County Forester Mike Snyder, as well as the Town Forest Committee. When she graduated Bob kept the process moving. The Hinesburg Town Forest was eligible for the National Register because, to quote the application, which can be found on the Town website, it is, "an intact example of the community forestry movement that emerged in New England in the early twentieth century and emphasized the value of publicly owned forest lands to local communities." The Hinesburg Town Forest is unique in having had, from its inception to the present, a continuous set of management plans. Each of those management plans has reflected the values, philosophies and forestry best practices in the context of national, regional and local issues at the time. The original Hinesburg Town Forest Management plan, written on the back of an envelope in 1940 by then State Forester Perry H. Merrill, hangs on the wall of the Town Administrator's office. Appropriately, it is framed in ash that was harvested in the Hinesburg Town Forest.

No fires, no camping in the HTF

In keeping with goal of protecting the Forests, the committee asked the Selectboard to amend the HTF Management Plan to establish a "no fires and no camping" policy for the HTF. The Selectboard did so in February.

UVM Students Study Invasive Species in the LHTF

Four UVM Rubenstein School undergraduates chose to study invasive species in the LaPlatte Headwaters Town Forest as their required senior "Capstone" project. Under County Forester Ethan Tapper's supervision they surveyed and analyzed five major invasive species that have begun to violate the health of the LHTF. The students addressed the issue by using GIS technology to generate a map of relative invasive density and by making management recommendations accordingly. They noted that an important aspect to consider is that though we can attempt to control the problem within the boundary of the forest, the seed contribution from surrounding parcels is a significant contributing factor. They wrote an article in *The Hinesburg Record* discussing the serious threat posed by invasive species, and possible action to be taken on individual landowners' properties, as well as within the LHTF.

Ahead of the Storm Makes Recommendations for the "Tire Gully" in the LHTF

An initiative of the Lewis Creek Association, Ahead of the Storm (AOTS), is using community education and 14 demonstration sites in Hinesburg, Charlotte and Shelburne to showcase new flood resilience and stormwater practices. One of the sites is the "tire gully" in LaPlatte Headwaters Town Forest where tires have been used to stem erosion of a LaPlatte Headwaters tributary. A report by Milone and MacBroom, a civil engineering company with an office in Waterbury, under contract with AOTS, and received by the Town Forest Committee in November, includes an explanation of the processes occurring at the gully site that have led to the erosion. It also provides general recommendations that should be considered prior to any action in the LHTF and specific stabilization options for the gullies that can be implemented over time. That report can also be found on the Town website. Stay tuned: volunteers who care about water quality in Lake Champlain and its tributaries will likely be needed to help implement some of the recommendations.

Inventory of Timber, Wildlife and Recreation in the HTF to be Completed

Finally, the Town Forest Committee is completing one of the major "to do" items in the Management Plan for the HTF which was adopted in September, 2012. The committee had been somewhat stymied in this for several years, but has contracted with Longmeadow Resource Management, a forestry consulting company to inventory the HTF in terms of timber, wildlife and recreation and their interactions. The committee eagerly awaits the information it will gain from this inventory.

Remember to cherish our Town Forests. Hinesburg is very lucky to have two wonderful Town Forests and citizens who care about them. *"And into the forest I go, to lose my mind and feed my soul."* -Author unknown.

Pat Mainer, Chair

Town Planner

2016 was a year of fits and starts. Progress doesn't always proceed in a straight line, and boy was that true this year. A few examples include: iterative work and feedback on the new Town Plan, the appeals process for the proposed Hannaford supermarket, the VT Gas pipeline project, and the personnel shuffle here in the Planning and Zoning Department. With that said, there were significant community planning and implementation success stories.

Crossed the finish line:

- **LaFreniere Farm Conserved** – On the market for six years, the future of this 300-acre agricultural property on the north side of town (west side of Route 116) was finally secured thanks to community support and the principal partners: Hinesburg Land Trust, VT Land Trust, the Garvey family (adjacent farm owner), and the new farm owners – the Guillemette family.
- **Richmond Road Bike/Ped Study** – Feasibility and cost estimates assessed, and recommendations made for a sidewalk along the north side of Richmond Road from CVU Road to North Road. Implementation will be costly, so time horizon is uncertain.
- **Solar Screening Standards** – What started with a suggestion from a resident, ended with new screening standards for ground-mounted solar facilities. These standards were adopted by the Selectboard in September after many months of work by the Planning Commission.
- **New Water Supply/Treatment** – Two new wells and an advanced treatment system replaced the old municipal water supply. Water quality improved for most users of the municipal system.
- **Green Street Project** – 23 new, affordable apartments in the existing village core completed. A mixture of one, two, and three bedroom apartments, including some designed for full handicap accessibility. Hinesburg's first affordable housing development designed for families. Made possible thanks to many partners including the Champlain Housing Trust and a \$600,000+ grant awarded to the Town and passed on to the project.
- **Kelley's Field Rehabilitation** – Major rehab to 24 existing senior housing apartments completed thanks to Housing Vermont and Cathedral Square, as well as a \$475,000 grant awarded to the Town and passed on to the project.
- **Sale of Old Police Station** – It took more time and effort than anticipated, but the Town subdivided a lot for the old police station, and sold it to a local business (Energy Futures Group) for rehabilitation as their new office space with room for a couple other small businesses. New business space, redevelopment of a historic building, and property back on the tax rolls.
- **Greenspace Plan** – After 10 years of work, and many drafting iterations, the Conservation Commission's Greenspace Plan was finalized.

Still seeking the finish line:

- **Town Plan Completion** – Planning Commission public hearing in November. Hoping to send final draft to Selectboard for consideration and action in early 2017.

- **Proposed Hannaford Supermarket** – Originally approved by the Town in 2012. Appeal process now in Vermont's highest court. Conclusion possible in 2017.
- **VT Gas Pipeline** – Controversy over a route through Geprags Park. Appeal process now in Vermont's highest court. Conclusion pending.
- **P&Z Staffing** – After nine months of stability, we had a resignation in the summer followed by job hiring, an internal promotion, and more job hiring. Hoping to fill our Zoning Administrator vacancy in early 2017, and get back to full staffing.
- **Three Major Development Projects** – Hinesburg Center Phase 2, Haystack Crossing (Black Rock Construction), and Wind Energy Associates proposals are all in a holding pattern awaiting additional municipal water supply/capacity. Exploration continues.

Alex Weinhagen, Town Planner



New multi-family home at Green Street

Trails Committee

The mission of the Trails Committee is to assure that “Hinesburg is a community where sidewalks, trails, and unpaved roads provide a safe way for residents to travel, to connect with each other, and to enjoy both the village and surrounding rural area by foot, bicycle, and on horseback.” In collaboration with the Town Forest Committee, the Conservation Commission, the Hinesburg Land Trust, and the Fellowship of the Wheel, the Trails Committee maintains 28 miles of public trails in the Hinesburg Town Forest, the LaPlatte Headwaters Town Forest (LHTF) and environs, Geprags Park, the Russell Family Farm, and on several private parcels below High Rock.

In 2016 much of the Committee’s energy was devoted to trail maintenance. In addition to the routine mowing and brush cutting along trails, we completed several construction projects:

- Ray Mainer constructed two new trailhead kiosks, one at the Lewis Creek Road trailhead and one at Geprags Park.
- Oren Guttman and Peter vanVranken led teams of volunteers who completed several trail projects on VT Fish & Wildlife land adjacent to the LaPlatte Headwaters Town Forest. They replaced one existing bridge and built two new bridges, installed several sections of puncheon over wet areas, and relocated a short section of trail to avoid a poorly drained area.
- Ray Mainer and other Committee members removed rotted decking from two Russell Farm trail system bridges and installed new decking.

The Committee worked with Sleepy Hollow Inn Bike & Ski Center and Fellowship of the Wheel to cut a new one-mile section of trail on Sleepy Hollow property. This trail will be part of a new set of HART trails in the northeast section of town to be opened in the spring of 2017.

The Committee hosted several events in 2016 including a beginners’ bird walk in Geprags Park, a StoryWalk in Geprags Park (special thank you to Annette’s Preschool), and National Trail Day volunteer workday. This year over two dozen volunteers pitched in on construction projects in the LaPlatte Headwaters Town Forest, and trail maintenance work on the Russell Farm and at Geprags Park.

Shelburne Charlotte Hinesburg Interfaith Projects (SCHIP) generously granted the Committee \$500 for the purchase of trail maintenance equipment.

The Committee helped secure a grant from the Regional Planning Commission to fund the Richmond Road Bike/Ped Scoping Study. The study generated a great deal of public support and participation and yielded engineering alternatives for making this challenging, busy road safer for vehicular and non-vehicular use.

Because of the potential impact of the proposed gas pipeline on trails in Geprags Park, the Committee contributed language to the easement deed and management plan negotiated with VT Gas Systems to ensure the integrity of trails and the Committee's ongoing ability to manage them.

In 2017 the Committee will continue to work with the Hinesburg Historical Society and neighbors to determine the feasibility of creating a public trail at the town-owned historic mill site of Mechanicsville Road. We will also continue to discuss and seek public input on how best to deal with the issues of dog feces on the trails and negative interactions between unleashed dogs and trail users.

Committee Roster: Lenore Budd, Chair, Stewart Pierson, Vice Chair, Jane Sheldon, Secretary, George Dameron, Oren Guttman, Chic McArthur, Ray Mainer, Peter Modley, Sue Rusten.

Lenore Budd, Chair



One of the new bridges constructed by Trails Committee members

Utilities Department

This was an exciting year for the department, especially on the Utilities side. We hired John Alexander as the Water Resources Operator. John comes to us from Lyndonville with much experience and fully licensed as both a Class 4 Drinking Water Operator and a Grade II Wastewater Facility Operator. Welcome aboard John! With that hire, Art Garrison stepped up to become our Assistant Chief Operator. Congratulations Art!

The BIG news of the past year is the New Water Treatment Facility (WTF) came online and is running well. With this treatment system we have cut hardness by ~67%! We have also vastly decreased iron sediment and the taste is now outstanding. I am proud to have received countless positive comments from customers about how much they enjoy the new water. With the new water source/system online, our water supply crisis is over.

An interesting note about the new WTF, in an effort to save construction costs while improving the aesthetics and encouraging a sense of “ownership”, staff decided to side the new WTF ourselves with the help & guidance of newly retired Buildings & Facilities Director, Rocky Martin. Thank you Rocky for your hard work and guidance, we all learned a lot during the project and it turned out great!

In wastewater news, staff continue to make innovative process adjustments that are optimizing our treatment process, resulting in a very high quality effluent being sent to the “Mighty LaPlatte”. I’d also like to thank Charlie Fortin & Tom Ayer for their diligence in plowing the sidewalks, rec paths, parking lots & trail heads.

We look forward to the challenges of the coming year & continuing to improve Hinesburg’s water & environment.

Erik Bailey, Director of Utilities



HINESBURG VERMONT ANNUAL REPORT

Zoning Administrator

Zoning Permits by Year from 2007 to 2016

Permit Type	Year→	2016*	2015	2014	2013	2012	2011	2010	2009	2008	2007
Dwellings - New		7	22	8	9	15	18	12	13	12	11
Dwellings- Replacement		5	3	6	5	3	4	5	5	4	5
Accessory Apartments		2	3	2	3	0	3	0	0	4	2
Accessory Structures		17	26	14	16	17	21	30	21	31	33
Additions		33	34	32	30	30	34	36	23	41	37
Home Occupations		0	0	3	3	4	2	4	3	2	3
Commercial/ Industrial		2	1	2	3	0	8	3	1	2	3
Other Permits		13	16	8	16	8	11	15	8	13	19
Denials/Withdrawn Applications		0	2	1	1	0	0	1	2	1	3
Total Permit Actions		79	107	76	86	77	101	106	76	110	115
Agricultural Exempt Reviews		4	0	2	1	4	1	5	2	2	0
New Dwelling Units		9	44	9	15	21	19	12	13	15	13
Zoning Compliance Statement Requests (Bianchi Requests)		57	51	50	43	42	28	42	44	43	45

* 2016 calendar year total as of December 14, 2016

An average number of permits were issued so far in 2016. The types of permits issued in 2016 is consistent with past years, except there were fewer new residential units permitted. However, many of the large number of residential units permitted last year were built in 2016. There was a record number of Zoning Compliance Statements issued, which are often requested prior to property purchases and home refinancing.

My new office hours for my new role as Development Review Coordinator are 9:00AM to 4:00PM weekdays. I am for now maintaining the role as Zoning Administrator until a new Zoning Administrator is hired. I am excited about my new role, which I will still be assisting the Public. I am available during my office hours, or by email at mcypes@hinesburg.org or by phone at 482-2281 extension 226 to answer permitting questions, assist you in the permitting process, provide statements of compliance or for the reporting of potential zoning violations. Please call ahead if you wish to meet with me because I am often out of the office visiting properties. The Hinesburg Zoning regulations and additional information are available on the Town website; www.hinesburg.org.

Mitchel Cypes P.E., Hinesburg Zoning Administrator & Development Review Coordinator

2016 Annual Report

Hinesburg Town School District



The Champlain Valley School District School Report including the 2016-2017 Annual Report Cards of the Chittenden South Supervisory Union and the CVU High School District is available in the following ways:

- Posted on the web at www.cssu.org,
- Mailed to each resident of the CVSD, or
- Picked up at your local school or town office.

This report includes information that is no longer in the local annual Town Report.

**OFFICIAL WARNING
HINESBURG TOWN SCHOOL DISTRICT
ANNUAL MEETING
March 6, 2017 and March 7, 2017**

The legal voters of the Hinesburg Town School District are hereby notified and warned to meet at the Champlain Valley Union High School auditorium on Monday, March 6, 2017, at 6:00 p.m. to transact any of the following business not involving voting by Australian ballot. Following the meeting the Board of School Directors will review the School District budget and Australian ballot articles and answer any questions which may be presented.

ARTICLE I: To elect a moderator.

ARTICLE II: To hear and act upon the reports of the Hinesburg School District Officers.

ARTICLE III: To transact any other business proper to come before said meeting.

BALLOT QUESTIONS

The legal voters of the Hinesburg Town School District are hereby notified to meet at the Hinesburg Town Hall at 7:00 a.m. at which time the polls will open until 7:00 p.m., at which time the polls will close, on Tuesday, March 7, 2017 to vote by Australian ballot upon the following articles:

ARTICLE IV: To elect for the Champlain Valley Union High School District No. 15 one (1) School Board Director for a term of three (3) years, beginning in March, 2017.

ARTICLE V: To elect one (1) Town School Board Director for a term of two (2) years, beginning in March, 2017.

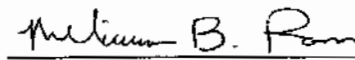
ARTICLE VI: To elect one (1) Town School Board Director for a term of three (3) years, beginning in March, 2017.

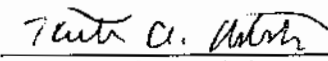
ARTICLE VII: To elect one (1) Town School Board Director for a term of one (1) year, beginning in March, 2017.

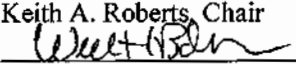
The legal voters of the Hinesburg Town School District are further notified that voter qualification, registration and absentee/early voting relative to said special meeting shall be as provided in Section 552 of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

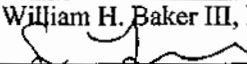
Adopted and approved at a duly noticed, called and held meeting of the Board of School Directors of the Hinesburg Town School District on January 9, 2017. Received for record and recorded in the records of the Hinesburg Town School District on January 20, 2017.


ATTEST:

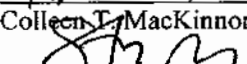

Melissa Ross, Hinesburg Town Clerk


Keith A. Roberts, Chair


William H. Baker III, Director


Shayla Livingston, Director


Colleen T. MacKinnon, Director


Stacy E. Riley, Director

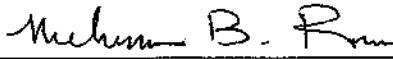
**WARNING FOR HEARING
HINESBURG TOWN SCHOOL DISTRICT**

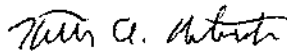
March 6, 2017

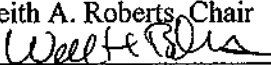
The legal voters of the Hinesburg Town School District are hereby notified and warned that the Hinesburg Town School District Meeting warned for Monday, March 6, 2017 at the Champlain Valley Union High School auditorium in said Town, at 6:00 p.m., to transact business not involving voting by Australian ballot, will also constitute and be a public hearing on and for those items involving voting by Australian ballot on the succeeding day.

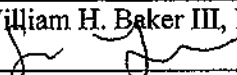
Dated this 9th day of January, 2017

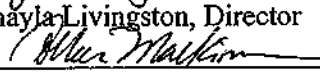
ATTEST:

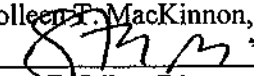

Melissa Ross, Hinesburg Town Clerk


Keith A. Roberts, Chair


William H. Baker III, Director


Shayla Livingston, Director


Colleen T. MacKinnon, Director


Stacy E. Riley, Director

**HINESBURG TOWN SCHOOL DISTRICT
ANNUAL MEETING
February 29, 2016**

Moderator Dena Monahan, Board Members: Bill Baker, Colleen MacKinnon Stacy Riley, Keith Roberts, Kathy Beyer; HCS Principals: Jeff O'Hara, Allegra Miller, CSSU Executive Assistant to the Superintendent Sandy Raymond; approx. 40 community members

School Board Chair Roberts called the meeting to order at 6:02pm. Mr. Roberts announced and thanked Dena Monahan for acting as moderator of the annual school district meeting.

Ms. Monahan read each warned article as they came up, starting with Article I.

ARTICLE I: To hear and act upon the reports of the Hinesburg Town School District Officers.

A motion to discuss Article I was duly made and seconded.

Ms. Monahan handed the floor over to Chair Roberts. Mr. Roberts introduced the school board and administration. Chair Roberts acknowledged community members who joined the board during the budget process referred to as Budget Buddies: Tina Specht, Paul Lasher, Kristin Miskavich, and Elisabeth Garvey.

Chair Roberts thanked Kathy Beyer for her 6-year tenure on the school board. Ms. Beyer is not running for re-election.

Co-Principals Allegra Miller and Jeff O'Hara gave the state of the school report, which spoke to current enrollment, enrollment projections, class sizes, and operations and maintenance of the plant.

Chair Roberts gave opening remarks which encompassed the building of the proposed budget and the rationale behind it. He described the effects of the Act 46 challenge labeled Allowable Growth Percentage (AGP), which enforces tax penalties once school spending reaches a certain level. Mr. Roberts spoke to the cost per pupil and explained that it fluctuates and not all elements are in the board's control.

The floor was opened for questions:

Hinesburg Police Chief Frank Koss asked if going to a centralized system for Special Education has been a benefit to HCS. With the consolidation of all districts to the SU and by administration looking at the delivery model, they were able to capture efficiencies.

Ruth Ayer asked about some increases in line items for guidance and health services. Mr. O'Hara explained the health increase is based on benefits paid to employee per the negotiated agreement. There was also a change in the guidance delivery model as well which is reflected in that increase.

Ms. Ayer also asked about the Fund Balance and wondered if the school district is over-budgeting. Mr. Roberts and Baker spoke to the Fund Balance. The administration has done an

excellent job at managing the budget and finding savings. The reserve fund increase is not so much over-budgeting but the administration finding savings during the school year depending on specific school needs and personnel changes.

Catherine Shellerin asked about the cut to the Librarian position. Mr. Roberts explained that once they realized they had to cut \$260K from the budget to stay within the parameters of the AGP, they asked administrators to make recommendations for cuts. This was one of the staffing changes that would help meet that goal.

Kate Dodge had questions about the reduction in the transportation budget. Routes will not be cut. It was a bookkeeping change.

Kim Coates asked if the 8th graders are ready for CVU. Data is not disaggregated by district. They do ask administrators to ensure Hinesburg students are going to CVU with the same foundational skills and knowledge as the other feeder districts.

The question was called. Article I was approved by voice vote.

ARTICLE II: Shall the voters of the Hinesburg Town School District authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year?

A motion to approve Article II was duly made and seconded.

The floor was opened for questions: None

The question was called. Article II was approved by voice vote.

ARTICLE III: Shall the Hinesburg Town School District hold its 2017 Annual Meeting on Monday, March 6, 2017 at 6:00 p.m. to transact any business not involving voting by Australian ballot?

A motion to approve Article III was duly made and seconded.

The floor was opened for questions: None

The question was called. Article III was approved by voice vote.

ARTICLE IV: To transact any other business proper to come before said meeting.

A motion to approve Article IV was duly made and seconded.

The floor was opened for questions: None

The question was called. Article IV was approved by voice vote.

A motion to adjourn was duly made and seconded. Moderator Monahan adjourned the meeting at 6:55 p.m.

Hinesburg Board of Educators Annual Report

This letter is the last that I or anyone else will write on behalf of the Hinesburg Board of Educators. In June 2016, the voters in Hinesburg, Shelburne, Charlotte, St. George and Williston approved the consolidation of the school districts in each of those towns, as well as the Champlain Valley Union High School district, to create the Champlain Valley School District. The new consolidated school district will become operational on July 1, 2017. As such, there is no longer a need for a Hinesburg-only school budget and it is that consolidated school district's board that will propose a budget for voter approval on Town Meeting Day. The ultimate ramification of that consolidation vote is that effective on June 30, 2017, there will no longer be a Hinesburg Town School District or a Hinesburg Board of Educators.

HCS Co-Principals Jeff O'Hara and Suzan Locke, with help from the Chittenden South Supervisory Union central office, administer an outstanding team of teachers, special educators, curriculum coordinators, and paraprofessionals to optimize the educational experience of our children and prepare them for a lifetime of learning and achievement. Matching these resources to the changing enrollment of the school is one of the many responsibilities they handle so well. Although the governance of HCS is changing, that management and guidance of our school will not.

It is naturally with a bit of sadness that I conclude this letter and, once again, thank the Hinesburg community for its support of our school and our students throughout its history. As HCS and the other schools in the Champlain Valley School District proceed, there will no doubt be some bumps in the road as things never go completely as planned. However, at the end of each day, our community and our students will be part of a comprehensive and coordinated education system that will serve us and them better.

Hinesburg Community School is great in so many ways. Our meeting on March 6th at 6:00 pm at CVU will be a celebration of that as we send it into its next governance phase. We hope you can join us.

Respectfully submitted,
Keith A. Roberts, Chair

HINESBURG TOWN SCHOOL DISTRICT ANNUAL REPORT

Comparative Data for Cost-Effectiveness, FY2017 Report 16 V.S.A. § 165(a)(2)(K)

School: Hinesburg Community School
S.U.: Chittenden South S.U.

A list of schools and school districts in each cohort may be found on the DOE website under "School Data and Reports":
<http://www.state.vt.us/educ/>

FY2016 School Level Data

Cohort Description: K - 8, enrollment ≥ 200
(29 schools in cohort)

Cohort Rank by Enrollment (1 is largest)
9 out of 29

School level data		Grades Offered	Enrollment	Total Teachers	Total Administrators	Stu / Tchrr Ratio	Stu / Admin Ratio	Tchr / Admin Ratio
Smaller ->	Charlotte Central School	PK - 8	452	29.15	2.00	15.51	226.00	14.58
	Lyndon Town School	PK - 8	492	41.50	2.00	11.86	246.00	20.75
	Bellows Free Academy, Fairfax	PK - 8	585	41.30	2.00	14.16	292.50	20.65
	Hinesburg Community School	PK - 8	587	34.90	2.00	16.82	293.50	17.45
	Georgia Elementary/Middle School	PK - 8	615	49.80	2.00	12.35	307.50	24.90
<- Larger	St Johnsbury Schools	PK - 8	687	64.30	3.00	10.68	229.00	21.43
	St Albans City School	PK - 8	743	59.10	2.00	12.57	371.50	29.55
Averaged SCHOOL cohort data			457.86	38.73	1.99	11.82	230.52	19.50

School District: Hinesburg
LEA ID: T096

Special education expenditures vary substantially from district to district and year to year. Therefore, they have been excluded from these figures.

The portion of current expenditures made by supervisory unions on behalf of districts varies greatly. These data include district assessments to SUs. Including assessments to SUs makes districts more comparable to each other.

FY2015 School District Data

Cohort Description: K - 8 school district, FY2013 FTE ≥ 200
(33 school districts in cohort)

School district data (local, union, or joint district)

Grades offered in School District
Student FTE enrolled in school district
Current expenditures per student FTE **EXCLUDING** special education costs

Cohort Rank by FTE (1 is largest)
13 out of 33

Smaller ->	Charlotte	PK-8	433.94	\$13,523
	Lyndon	PK-8	466.17	\$12,117
	Rockingham	PK-8	561.41	\$13,093
	Hinesburg	PK-8	562.46	\$11,698
	Georgia	PK-8	577.82	\$11,489
<- Larger	Duxbury/Waterbury Union #45	PK-8	652.68	\$13,025
	St. Johnsbury	PK-8	680.25	\$11,389
Averaged SCHOOL DISTRICT cohort data			529.55	\$12,143

Current expenditures are an effort to calculate an amount per FTE spent by a district on students enrolled in that district. This figure excludes tuitions and assessments paid to other providers, construction and equipment costs, debt service, adult education, and community service.

FY2017 School District Data

LEA ID School District		Grades offered in School District	School district tax rate			Total municipal tax rate, K-12, consisting of prorated member district rates		
			SchlDist	SchlDist	SchlDist	MUN	MUN	MUN
			Equalized Pupils	Education Spending per Equalized Pupil	Equalized Homestead Ed tax rate	Equalized Homestead Ed tax rate	Common Level of Appraisal	Actual Homestead Ed tax rate
					Use these tax rates to compare towns rates.			These tax rates are not comparable due to CLA's.
Smaller ->	U301 Mountain Towns RED	PK-8	463.27	15,519.03	1.5797	-	-	-
	T094 Hartland	PK-8	486.03	15,531.88	1.6011	1.6011	105.37%	1.5195
	T174 Rutland Town	PK-8	527.56	13,688.19	1.4110	1.4110	101.41%	1.3914
	T096 Hinesburg	PK-8	529.15	14,782.61	1.5238	1.5152	90.31%	1.6778
	T169 Rockingham	PK-8	538.07	16,362.02	1.6866	1.6478	103.90%	1.5860
<- Larger	T119 Manchester	PK-8	604.41	15,583.02	1.6322	1.6322	104.25%	1.5657
	U045 Duxbury/Waterbury Union	PK-8	656.78	15,522.42	1.6001	-	-	-

The Legislature has required the Agency of Education to provide this information per the following statute:

16 V.S.A. § 165(a)(2) The school, at least annually, reports student performance results to community members in a format selected by the school board. . . . The school report shall include:

(K) data provided by the commissioner which enable a comparison with other schools, or school districts if school level data are not available, for cost-effectiveness. The commissioner shall establish which data are to be included pursuant to this subdivision and, notwithstanding that the other elements of the report are to be presented in a format selected by the school board, shall develop a common format to be used by each school in presenting the data to community members. The commissioner shall provide the most recent data available to each school no later than October 1 of each year. Data to be presented may include student-to-teacher ratio, administrator-to-student ratio, administrator-to-teacher ratio, and cost per pupil.



5420 Shelburne Road, Suite 300, Shelburne, VT 05482

Telephone 802-383-1234 Fax 802-383-1242

January 9th, 2017

Residents of the communities of:

Hinesburg Town School District

Fiscal Audits of Chittenden South Supervisory Union and its member schools are now the responsibility of the Supervisory Union Board.

Audits for Fiscal Year 2015-2016 were completed, reviewed and approved by the School's Board Chair on January 9th, 2017.

Audit copies are available on the web:

<http://cssu.org/cms/lib5/VT01000775/Centricity/Domain/561/Hinesburg%2016%20FS%20final.pdf>

They are also available by contacting the Chittenden South Supervisory Union Offices directly.

Respectfully Submitted,

Keith Roberts
Board Chair, HSD

Respectfully Submitted,

Robert Mason
Chief Operations Officer, CSSU

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Charlotte · Hinesburg · Shelburne · St. George · Williston · CVU



Dear CSSU Community,

Over the past ten years, three separate study committees, comprised of board and community members, considered governance consolidation of our schools. On June 7th, the communities of Charlotte, Hinesburg, St. George, Shelburne and Williston voted to form the *Champlain Valley School District*.

This historic outcome is having a profound positive impact on our ability to provide the most effective education system – one that provides all of our students the greatest educational opportunities, ensures equity across all of our schools, and provides operational efficiencies that will reduce our costs over time.

At the school level, we are engaged in fine-tuning our operations. While we have had coordinated, unified curriculum and assessment and professional development for the past 6-10 years, in our new structure, we're better equipped to ascertain the instructional support we provide for each student and school site. This allows us to have important discussions and make decisions about which areas are fundamental to a quality education and which are discretionary. In this way, we can assure that there is equity of resources for every student while maintaining a healthy level of local autonomy. Whereas past conversations about best practices ultimately resulted in important sharing without resultant changes, current discussions are ultimately focused on understanding the best components of each system and coming up with a collective model that truly is best practice and that truly ensures the best opportunities for our students.

I am personally enthusiastic about this work and am grateful to work in a system that has committed and engaged board members, devoted and exceptional staff, and a community that appreciates and supports its schools.

Finally, I want to acknowledge the enormous contributions of COO Bob Mason to the Chittenden South Supervisory Union. When Bob joined the CSSU central office in 2003, he embarked on a journey to provide a financial and operations systems overhaul that was based on consistency, collaborative planning, and efficient and effective use of all resources. His success is our legacy. CSSU is a highly functional, systems-based entity due in no small part to the work of Mr. Mason. We owe him our sincere thanks and appreciation.

Sincerely,
Elaine F. Pinckney
Superintendent of Schools



PECK ESTATE FUND REPORT

JULY 1, 2015 – JUNE 30, 2016

FUND BALANCE - 7/1/15:

Cash and Money Market Funds - Schwab	\$ 7,026.21
Investments - Schwab	<u>893,413.53</u>

TOTAL FUND BALANCE - 7/1/15:	\$ 900,439.74
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SCHWAB INTEREST AND DIVIDENDS:

Dividends, Gains, and Distributions	19,152.63
Corporate Bond and Other Interest	5,735.61
Certificate of Deposit Interest	<u>2,566.40</u>

TOTAL INTEREST AND DIVIDENDS:	27,454.64
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INVESTMENT APPRECIATION (DEPRECIATION):	(16,465.77)
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EXPENDITURES:

Fund Distribution to Hinesburg School	35,000.00
Investment Advisor Fees (Hanson & Doremus)	5,247.00
Other Fees	<u>43.50</u>

TOTAL EXPENDITURES:	(40,290.50)
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FUND BALANCE - 6/30/16:

Cash and Money Market Funds - Schwab	12,802.30
Investments - Schwab	<u>858,335.81</u>

TOTAL FUND BALANCE – 6/30/16:	<u>\$ 871,138.11</u>
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PECK ESTATE TRUSTEES

Gill Coates	Term Expires 2017
Frank Twarog	Term Expires 2018
Kristy McLeod	Term Expires 2019

Submitted by Gill B. Coates, Clerk, Peck Estate Trustees

**WARNING
CHAMPLAIN VALLEY UNION HIGH SCHOOL DISTRICT NO. 15**

March 6, 2017

The legal voters of the Champlain Valley Union High School District No. 15, consisting of the towns of Charlotte, Hinesburg, Shelburne, and Williston, are hereby notified and warned to meet at the Champlain Valley Union High School Room 140/142 in the Town of Hinesburg on **Monday, March 6, 2017, at 5:00 p.m.** to transact the following business.

ARTICLE I: To elect the following officers and fix their compensation:

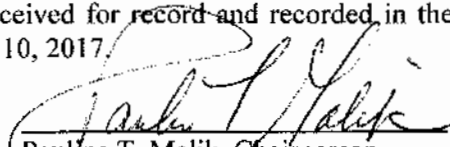
1. Moderator
2. Clerk
3. Treasurer

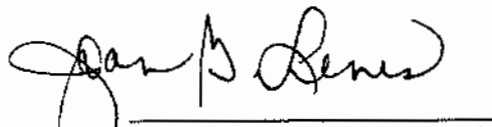
ARTICLE II: To hear and act upon the reports of the Union High School District Officers.

ARTICLE III: To transact any other business proper to come before said meeting.

The legal voters of Champlain Valley Union High School District No. 15 are further notified that voter qualification and registration relative to said annual meeting shall be as provided in Section 706u of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Adopted and approved at a meeting of the Board of School Directors of Champlain Valley Union High School District No. 15 held on January 9, 2017. Received for record and recorded in the records of Champlain Valley Union High School District No. 15 on January 10, 2017.


Pauline T. Malik, Chairperson


Joan G. Lenes, Assistant Clerk

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