

Hinesburg, Vermont Annual Report



**Fiscal Year July 1, 2017 to June 30, 2018
Hinesburg Town Meeting
Monday, March 4, 2019
CVU Auditorium, 7:00 pm**

**Australian Ballot Voting - Tuesday, March 5, 2019
Town Hall 7:00 am - 7:00 pm**

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On the Cover:

After the Snowfall, oil on panel, by Kimberly Provost

Kimberly is originally from upstate New York and worked in Vermont as a radiology technologist at UVM Medical Center for fifteen years. In 2000 she left the hospital to raise her four children and assist her husband with his electrical business. In 2009 her husband was diagnosed with ALS and as a result they closed their business. As his full time caregiver, Kimberly has turned to her art for solace. They recently moved from Hinesburg to South Burlington to be closer to their children.

Kimberly has experimented with many mediums but she prefers pastels and oils. Although primarily self-taught, she has taken many college-based painting courses, attends life drawing sessions and pastel workshops. She has exhibited her art work in several group exhibits including the Vermont Pastel Society and the Northern Vermont Artists' Association, where in 2014 she won first place in pastel. She also exhibits her work each year at the Champlain Valley Exposition art show, winning "Best in Show Painting & Drawing" in 2015 and 2016. You can see more of Kimberly's art at kimberlyprovost.com

Appointed Officials
(P=Paid Staff; V=Volunteer)

Affordable Housing Committee (V)

Carl Bohlen, Chair
Rocky Martin
Andrea Brainard
Julie Pierson
Dale Wernhoff
George Bedard

Agency Request Review Committee (V)

Maureen Barnard
Sue Marino
Kathy Newton
Robertta Soll
Michelle Stidsen

Animal Control Officer (P)

Ed Waite

Assessor (P)

Lisa Truchon (NEMRC)

Assistant Town Clerk (P)

Cheryl Hubbard

Board of Civil Authority (V)

Justices of the Peace
Selectboard

CCRPC (V)

Andrea Morgante
Michael Bissonette, Alternate

Green Mountain Transit (V)

Phil Pouech
Karla Munson, Alternate

Community Resource Center (P)

Alex Koncewicz

CSWD Representative (V)

Lynn Gardner
Doug Taff, Alternate

Conservation Commission (V)

Michael Bissonette, Chair
Marie Ayer
Meg Handler
Bob Hyams
Kate Kelly
George Leclair

Constable (V)

Frank Koss

Development Review Board (V)

Dennis Place, Chair
Richard Jordan, Vice-Chair
Ted Bloomhardt
John Lyman
Sarah Murphy
Jonathan Slason
Greg Waples

Development Review Coordinator (P)

Mitch Cypes

E-9-1-1 Coordinator (P)

Mitch Cypes

Economic Development Committee (V)

Andrew Frost, Chair
Steve Gladstone
Walter Hausermann
Melissa Levy
Wayne Maceyka

Energy Committee (V)

Chuck Reiss, Chair
Laura Capps
Richard Hopwood
William Scott
Michael Webb

Fence Viewers (V)

Pam Durda
Susan Johnson
Suzanne Kneller

Fire Chief & Emergency Manager (P)

Al Barber

Forest Fire Warden (P)

Ed Waite

Health Officer (P)

Phil Pouech (acting)

Highway Department (P)

Michael Anthony, Road Foreman
Tom Boivin
Dominic Musumeci

Inspector of Lumber, Shingles & Wood (V)

Norman Smith

Lake Iroquois Recreation District Rep (V)

Jeff Davis

Planning Commission (V)

Joe Iadanza, Chair

Maggie Gordon

Rolf Kielman

John Kiedaisch

Dennis Place

Barbara Forauer

James Donegan

Jeff French

Marie Gardner

Planning & Zoning Director (P)

Alex Weinhagen

Police Department (P)

Frank Koss, Chief

Caleb Casco, Sergeant

Frank Bryan

Anthony Cambridge

Jeremy Hulshof

Ben Hollwedel

William Wager

Robert Worley

Ian Kilburn, Administrative Assistant

Doug Olufsen, Volunteer

Recreation Commission (V)

Frank Twarog, Chair

Heidi Turner

Tom Giroux

Henry Moreno

Kyle Bostwick

Rodney Putnam

Recreation Coordinator (P)

Jennifer McCuin

Sidewalk Maintainer (P)

James Donegan

Town Administrator & Road Commissioner (P)

Renae Marshall

Assistant Town Administrator (P)

Joy Dubin Grossman

Town Forest Committee

Pat Mainer, Chair

Darren Johnson, Vice-Chair

Brent Francis

Chris Haviland

Corinne Johansson

Aaron Miller

Stewart Pierson

Aaron Townshend

Jonathan Trefry

Town Report Coordinator (P)

Ann Thomas

Town Service Officer (P)

Ginny Roberts

Trails Committee (V)

Lenore Budd, Chair

George Dameron

Oren Guttman

Ray Mainer

Charles "Chic" McArthur

Peter Modley

Jane Sheldon

Tree Warden (V)

Paul Wiczorek

Village Steering Committee (V)

Michael Buscher, Chair

Catherine Goldsmith

Owiso Makuku

Water & Wastewater (P)

Erik Bailey, Superintendent (Military Leave)

John Alexander, Assistant Chief Operator

Bart Sherman, Water Resources Operator

Website Manager (P)

Aaron Kimball

Weigher of Coal (V)

Lanny Dennison

Zoning Administrator (P)

Mitch Cypes

Elected Officials

Clerk & Treasurer

Melissa B. Ross – 3 years, 2020

Cemetery Trustees

Jeri Helen Belisle – 3 years, 2019

Mary Joe Brace – 3 years 2021

Glenn Place – 3 years, 2020

Justice of the Peace

Maureen Barnard – 2 years, 2020

Gill Coates – 2 years, 2020

Mary Crane – 2 years, 2020

Sheila Dodd – 2 years, 2020

Lynn Gardner – 2 years, 2020

Marie Gardner – 2 years, 2020

Tom Giroux – 2 years, 2020

Library Trustee

Katherine Kjelleren - 3 years, 2020 Chair

Emily Alger - 3 years, 2021

Harmony Cism - 3 years, 2020

Brian Dunlop – 3 years, 2019

Jim Jarvis – 3 years, 2019

Paul Lamberson – 3 years, 2020

Marianna Holzer – 3 years, 2019

Susan McClure – 3 years, 2021

Town Agent

Amy Escott – 1 year, 2019

Town Moderator

Frank Twarog – 1 year, 2019

Peck Estate Trustees

Gill Coates – 3 years, 2020

Kristi McLeod – 3 years, 2019

Frank Twarog – 3 years, 2021

Representative to the VT Legislature

William Lippert – 2 years, 2020

Selectboard

Phil Pouch, Chair – 3 years, 2021

Thomas Ayer – 2 years, 2020

Aaron Kimball – 3 years, 2019

Merrily Lovell – 3 years, 2020

Andrea Morgante – 2 years, 2019

School Director (CVSD)

Colleen MacKinnon – 4 years, 2020

Ray Mainer – 3 years, 2019

TOWN MEETING PROCEDURES

Town Meetings are truly “the peoples meeting”, and are run by members of the Town’s voting assembly with the help of a moderator. The legislature requires that the meeting be run by “Robert’s Rules of Order”, some of which are described below. (We use the words “Article Three” to give examples of proper motions).

Motions

All articles must be placed on the floor for discussion by a “motion to adopt”, and a “second” from another person. The usual way this is done is with the words, “Mr. /Madam Moderator, I move we adopt Article Three.” (If the moderator requests you give your name, please do so.) Motions should be made in the affirmative.

If a voter wishes to make a motion or offer an opinion, they need to raise their hand and wait to be called upon (recognized) by the moderator. Speaking in a voice loud enough to be heard by all, any remarks should be addressed to the moderator only, and should not be personal in nature. All questions/opinions should be limited to the subject being discussed at the time, and each speaker should offer their opinion one time only on the given subject until all others have had a chance to speak.

After discussion appears to be over, the moderator will “call the question” by saying, “Are you ready to vote on Article Three?” Voters should try to avoid making a motion to call the question to limit discussion. Remember that Town Meeting comes only once a year, and everyone has a right to be heard.

Amendments

Amendments to a main motion can be made by a voter saying, “I move we amend Article Three to read...” and stating exactly how (s)he believes the amendment should read. Any motion for amendment needs to be seconded. Theoretically, there is no limit to the number of amendments that can be made to an article, provided they are reasonable and germane (closely related to the main motion). An amendment may itself be amended only once. Voting will take place on the amendment first, and then on the main motion.

Any article may be amended, including town and school budgets, and many money related articles. Amending a budget item may sometimes be better than voting it down. An article may be reconsidered before the next one is moved.

Voting

Voting can be done in three ways:

Voice: “all in favor of Article Three say aye, all opposed, “no”.

Standing vote: If the moderator feels the voice vote was close, or if any voter calls for a “division of the assembly”, people who voted either way must stand and be counted.

Secret Ballot: Seven (7) voters may request the vote be taken by secret ballot, the most time consuming and most accurate method.

Other Important Points

If a voter has a valid reason to postpone an article, they may request a postponement to a certain time by saying, “Mr. Moderator, I move to postpone Article Three until...” (after another article, at a specific time, etc.)

Tabling a motion is not recommended at Town Meeting. Postponing to a definite time may accomplish what is needed. However, you are always within your rights to use any legal and appropriate motion at any time.

Passing Over does not exist in Robert’s Rules of Order. All articles should be given consideration, and if a voter feels that an article is inappropriate, the best method is to bring it to the floor in the usual way, and hope it is voted down.

If any voter feels an article is inappropriate, contradictory, or confusing, it can be postponed indefinitely. This procedure requires a majority vote, is debatable, but not amendable.

Any voter stating, “I object to consideration of Article Three” can eliminate an article from consideration. This should be stated before the debate, and does not require a second, is not debatable or amendable. A two-thirds vote against consideration is required to sustain this motion.

Non-Voters

Only registered voters may speak and vote at their Town Meeting. If the assembly wishes to hear from a non-voter, it can suspend the rules: “I move we suspend the rules for Article Three”. This motion may not be amended or debated, and requires a 2/3 vote.

2019 Order of Proceedings

Open Town Meeting to discuss all Articles will be held on Monday, March 4, 2019 at 7:00 PM in the CVU Auditorium. Australian ballot voting for Articles will be on Tuesday, March 5, 2019 at the Town Hall, from 7:00 AM to 7:00 PM.



TOWN MEETING WARNING

Town of Hinesburg, Vermont

The legal voters of the Town of Hinesburg, Vermont are hereby warned and notified to meet at the Champlain Valley Union High School auditorium, in said Town of Hinesburg, Monday, March 4, 2019 at 7:00PM to transact business on all articles except Article 1, which will be voted upon by Australian Ballot on Tuesday, March 5, 2019. Australian Ballot voting will occur at the Town Hall at 10632 Vermont Route 116 in Hinesburg, with the polls to open on March 5th at 7:00AM and close at 7:00PM. If necessary, the March 4th meeting may be adjourned to the Hinesburg Town Hall at 9:00 AM on March 5th to conduct any business left unfinished on March 4th.

ARTICLE 1: To elect the necessary town and school district officers by Australian ballot Tuesday, March 5, 2019 (see “Officers for Election” list in the Annual Report).

ARTICLE 2: To hear the reports of the officers of the Town of Hinesburg and take action thereon.

ARTICLE 3: Shall the Town approve a General Government budget of \$1,808,181 with the estimated sum of \$1,364,064 appropriated from property taxes to defray the general government expenses of the Town?

ARTICLE 4: Shall the Town approve a Highway Department budget of \$1,014,991 with the estimated sum of \$877,491 appropriated from property taxes to defray the highway expenditures of the Town?

ARTICLE 5: Shall the Town approve the Hinesburg Community Police Department budget of \$574,391 with the estimated sum of \$532,891 appropriated from property taxes to defray the police expenditures of the Town?

ARTICLE 6: Shall the Town approve the Hinesburg Fire Department budget of \$311,939 with the estimated sum of \$271,939 appropriated from property taxes to defray the fire expenditures of the Town?

ARTICLE 7: Shall the Town approve the Carpenter-Carse Library allocation from the Town of Hinesburg of \$225,487 with the estimated sum of \$225,487 appropriated from property taxes to defray the library allocation from the Town?

ARTICLE 8: Shall the Town appropriate the sum of \$27,550 with the estimated sum of \$27,550 appropriated from property taxes, to be distributed as specifically designated to the following agencies and organizations?

Hinesburg Community Resource Center	\$13,000
UVM Home Care & Hospice (VNA)	\$6,500
Agency on Aging (CVAA)	\$2,000
Howard Center	\$1000
Hinesburg Rides	\$1,800
VT Family Network	\$1000
Hope Works	\$200
American Red Cross	\$400
Hinesburg Senior Meal Site	\$650
Lund Center	\$1,000

ARTICLE 9: Shall the town appropriate an estimated sum of \$50,000 to be raised from property taxes for work required to modify the configuration and signal light timing of the Lantman's exit/Charlotte Rd/Rt. 116 intersection for the purpose of improving traffic flow in the village?


(If voters approved Articles 3 through 9 as presented, total general fund expenditures of \$4,012,539 will be required, with the estimated amount of \$3,349,422 to come from property tax revenue).

ARTICLE 10: Shall voters authorize the Selectboard to borrow money when needed to meet current expenses and indebtedness of the Town of Hinesburg?

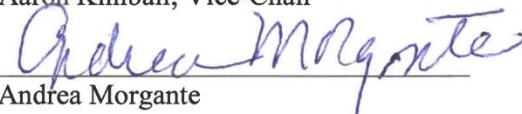
ARTICLE 11: Shall voters authorize the payment of real and personal property taxes for the fiscal year ending June 30, 2020, payable in full to the Town of Hinesburg in one (1) installment, with the due date being November 15, 2019? Any and all payments received in the Town Treasurer's Office later than midnight on November 15, 2019 will be considered delinquent and will be subject to the collection of interest at the rate of 1% per month or fraction thereof for the first three (3) months and thereafter at the rate of 1.5% per month or fraction thereof.

ARTICLE 12: To transact any other business, as proper, to be brought before said meeting?

Signed and dated this 28th day of January 2019, and as attested to by:



Phil Pouech, Chair


Aaron Kimball, Vice-Chair


Andrea Morgante


Tom Ayer


Merrily Lovell


Attest: Melissa Ross, Town Clerk

**ANNUAL TOWN AND SCHOOL DISTRICT MEETING
LIST OF OFFICERS FOR ELECTION
HINESBURG, VERMONT
March 5, 2019**

FOR SELECTBOARD
(2-year term) Vote for not more than 1
Jeff French
Keith A. Roberts

FOR SELECTBOARD
(3-year term)
Aaron Kimball

TOWN MODERATOR
(1-year term)

TOWN AGENT
(1-year term)

CEMETERY TRUSTEE
(3-year term)
Jeri Belisle

PECK ESTATE TRUSTEE
(3-year term)
Kristi McLeod

LIBRARY TRUSTEE
(3-year term) Vote for not more than 3
Brian Dunlop
James Jarvis
Marianna Holzer

CHAMPLAIN VALLEY SCHOOL
DISTRICT DIRECTOR
(3-year term)
Raymond G. Mainer



To: The Hinesburg Selectboard, residents and voters
From: Renae Marshall, Town Administrator
Date: January 28, 2019
Re: Proposed FY20 Municipal Budget

The proposed FY20 municipal budget is \$3,962,539, an increase in expenditures of \$107,499 (2.79%) from the FY19 budget as approved by voters. The proposed budget is less than the projected FY20 local and state governmental inflationary rate of 2.9%. The bulk of the proposed increases are due to transfers to the capital improvement program, increased health insurance costs and salary/wage increases for staff.

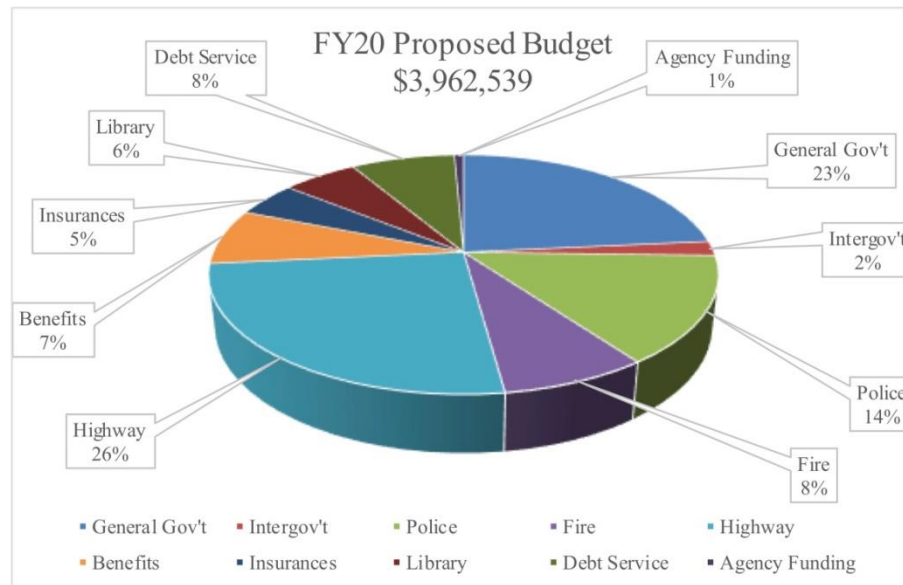
The capital improvement program is the mechanism through which capital items (heavy equipment, facilities, infrastructure projects, etc.) are funded. In FY20, the Selectboard is making a stronger commitment to maintain the buildings and infrastructure that we currently have and beginning the transition of saving towards vehicle and equipment replacement as interest rates begin to climb. The increased cost for health insurance is a result of employee mix changes during the current fiscal year as well as an increase in premiums.

Expenditures

- Increase in Salary/Wages for staff (\$41,454) – reflects current year wage adjustments and proposed FY20 wage increases
- Increase in Buildings & Facilities – Capital Transfer (\$23,500) – reflects savings towards sidewalk repair/replacement, sidewalk plow, tree maintenance, and Lot 1 improvements
- Increase in Police – Capital Transfer (\$19,504) – includes the second payment on two cruisers as well as savings toward mobile technology equipment
- Increase in health insurance premiums (\$33,845) – reflects several employee mix changes in current year as well as increased cost of health insurance premiums
- Increase in Highway Building Utilities (\$12,000) – estimated due to increased size and demand of new building
- Increase in Conservation Commission – Natural Resource Mapping Phase 1 (\$7,550)

The above expenditure increases were offset by the following savings in FY20:

- Police Dispatch Services – (\$7,500) - Negotiated a lower fixed rate cost for this service in FY20
- Fire – Capital Transfer – (\$20,665) – Utilized reserve funds for FY20 payment on SCBA's. Remaining reserves will offset payments in future years.
- Highway – Capital Transfer – (\$12,292) – Although an increase in investment in highway capital is planned for FY20 to include savings towards replacement of vehicles and equipment, these increases were offset by utilizing paving reserves to help fund the paving planned for FY20.
- Insurance – Property & Liability – (\$9,119) – Reflective of rate decrease for calendar year 2019



General Gov't = Selectboard, Town Administrator, Clerk/Treasurer, BCA, Elections, Planning & Zoning, Assessor, Recreation, Buildings & Facilities, Technology, Public Health, Cemetery, Conservation Commission, Hinesburg Preservation Fund

Insurances = Property & Casualty Insurance, Worker's Compensation, Unemployment Insurance

Benefits = Health Insurance, Health Insurance Opt-out, Vision, Dental, Short and Long-term Disability, and the employer's contribution to the Vermont Municipal Retirement Fund (VMERS)

Fire = Fire Department and Fire Warden

Intergov't = Green Mountain Transit, County tax, Lake Iroquois Recreation District

Revenue

Projected non-property tax revenue is \$663,117, leaving \$3,299,422 to be raised by property taxes.

Grand List Growth/Loss

The proposed budget assumes a 0.25% increase in the grand list over FY19 (the average increase between FY08 and FY18 was 1.10%) based on current data from the assessor. The grand list value is estimated to be \$6,186,134.

Fund Balance

The FY20 budget proposes to apply \$125,000 of unassigned fund balance to decrease the tax rate by approximately 2 cents.

Summary

FY20 **proposed**: \$3,962,539

FY19 **approved**: \$3,855,040

+/- (expenditures): +\$107,499

Preliminary FY20 Tax Rate: \$0.5334¹

+/- (from approved FY19 tax rate): \$0.0252

Estimated Municipal Property Tax impact – Residential Property Owners (compared to FY19)

Assessed Value:	<u>\$200,000</u>	<u>\$300,000</u>	<u>\$400,000</u>
<i>Annual</i> +/-	\$50.40	\$75.60	\$100.80
<i>Monthly</i> +/-	\$4.20	\$6.30	\$8.40

¹ Tax Rate Calculation: (FY20 Budget – non-property tax revenue) ÷ grand list.
 $(\$3,962,539 - \$663,117) \div \$6,186,134 = \0.5334

Proposed FY20 General Fund Budget - Expenditures Summary

Department/Section	% Total FY20 Proposed GF Budget	FY18 Approved	FY19 Approved	FY20 Proposed	+/-	% Change
Selectboard	2.1%	\$72,461	\$77,971	\$84,077	\$6,107	7.8%
Town Administrator	3.5%	\$123,849	\$126,303	\$136,987	\$10,684	8.5%
Board of Civil Authority	0.0%	\$615	\$315	\$0	-\$315	-100.0%
Elections	0.1%	\$2,288	\$5,077	\$3,077	-\$2,000	-39.4%
Clerk/Treasurer	3.5%	\$122,501	\$126,028	\$136,823	\$10,796	8.6%
Delinquent Tax Collector	0.0%	\$5,360	\$5,560	\$0	-\$5,560	-100.0%
Planning & Zoning	5.1%	\$191,905	\$194,631	\$201,523	\$6,892	3.5%
Assessor	1.0%	\$39,638	\$39,750	\$37,750	-\$2,000	-5.0%
Buildings & Facilities	2.9%	\$86,204	\$90,920	\$115,828	\$24,908	27.4%
Community Police	14.5%	\$528,311	\$558,510	\$574,391	\$15,880	2.8%
Fire & Rescue	7.9%	\$311,836	\$317,122	\$311,939	-\$5,183	-1.6%
Highway	25.6%	\$918,810	\$1,002,241	\$1,014,991	\$12,750	1.3%
Technology	1.2%	\$44,550	\$50,900	\$45,963	-\$4,937	-9.7%
Recreation	2.8%	\$109,280	\$109,340	\$111,551	\$2,211	2.0%
Conservation Commission	0.5%	\$4,300	\$8,750	\$18,883	\$10,133	115.8%
Public Health	0.0%	\$800	\$1,800	\$1,800	\$0	0.0%
Dog Control	0.1%	\$2,200	\$2,200	\$2,400	\$200	9.1%
Cemetery	0.9%	\$32,000	\$32,000	\$35,600	\$3,600	11.3%
Debt Service	7.9%	\$76,750	\$317,652	\$311,557	-\$6,095	-1.9%
County Tax	0.8%	\$28,132	\$28,976	\$29,845	\$869	3.0%
Preservation (land) funds	0.0%	\$1,500	\$1,500	\$1,500	\$0	0.0%
Retirement	1.5%	\$51,422	\$55,382	\$58,318	\$2,936	5.3%
Health Insurance	6.1%	\$197,940	\$210,516	\$239,808	\$29,292	13.9%
Unemployment Insurance	0.1%	\$3,500	\$3,500	\$2,000	-\$1,500	-42.9%
PACIF/Worker's Compensation	4.7%	\$175,000	\$196,859	\$185,000	-\$11,859	-6.0%
Agency Funding	0.7%	\$27,250	\$29,100	\$27,550	-\$1,550	-5.3%
Carpenter-Carse Library	5.7%	\$216,815	\$216,815	\$225,487	\$8,672	4.0%
Green Mountain Transit	1.1%	\$42,091	\$43,322	\$44,992	\$1,670	3.9%
Lake Iroquois Recreation District	0.1%	\$2,000	\$2,000	\$2,900	\$900	45.0%
TOTAL	100.0%	\$3,419,307	\$3,855,040	\$3,962,539	\$107,499	2.79%



Town of Hinesburg, VT - Proposed FY20 General Fund Budget (as adopted by the Selectboard 1/28/19)

		Item	FY18 Budget	FY18 Actual	FY19 Budget	FY20 Budget	Change (FY19 to FY20)
Expenditures							
1	Selectboard						
2	440 -	3000 - Wages	8,100	8,100	8,100	8,100	0
3	440 -	3000 - FICA	761	822	765	770	4
4	440 -	3000 - Secretary Pay	1,850	1,923	1,906	1,963	57
5	440 -	3000 - Town Report Coord.	0	720	0	850	850
6	440 -	3000 - Office Supplies	600	465	600	600	0
7	440 -	3000 - Ads, Notices	500	1,560	1,000	1,500	500
8	440 -	3000 - Dues, Meet, Sub	6,200	8,429	6,200	6,295	95
9	440 -	3000 - Prof. Services	2,650	33,567	5,000	5,000	0
10	440 -	3000 - Professional Audit	19,500	23,000	21,000	23,000	2,000
11	440 -	3000 - Town Report	3,800	1,695	2,400	3,000	600
12	440 -	3000 - Selectboard Misc	3,500	1,543	3,000	3,000	0
13	440 -	3000 - Attorney Fees	25,000	48,396	28,000	30,000	2,000
14		TOTAL	<u>72,461</u>	<u>130,219</u>	<u>77,971</u>	<u>84,077</u>	<u>6,107</u>
15							
16	Town Administrator						
17	440 -	3200 - Wages	106,966	100,207	110,175	118,427	8,252
18	440 -	3200 - FICA	8,183	7,666	8,428	9,060	631
19	440 -	3200 - Office Supplies	150	383	250	400	150
20	440 -	3200 - Prof. Development	250	205	1,500	1,500	0
21	440 -	3200 - Energy Committee	1,300	721	1,450	3,100	1,650
22	440 -	3200 - Econ. Dev. Committee	2,000	0	2,000	2,000	0
23	440 -	3200 - Capital Transfer	5,000	5,000	2,500	2,500	0
24		TOTAL	<u>123,849</u>	<u>114,182</u>	<u>126,303</u>	<u>136,987</u>	<u>10,684</u>
25							
26	Board of Civil Authority						
27	440 -	3299 - Meetings & Mailings	100	0	100	0	(100)
28	440 -	3299 - Salary	500	123	200	0	(200)
29	440 -	3299 - FICA	15	15	15	0	(15)
30		TOTAL	<u>615</u>	<u>138</u>	<u>315</u>	<u>0</u>	<u>(315)</u>

		Item	FY18 Budget	FY18 Actual	FY19 Budget	FY20 Budget	Change (FY19 to FY20)
31							
32		Elections					
33	440 -	3300 - Election Salaries	500	0	1,000	1,000	0
34	440 -	3300 - FICA	38	0	77	77	0
35	440 -	3300 - Supplies	250	132	500	500	0
36	440 -	3300 - Professional SVC	1,500	0	3,500	1,500	(2,000)
37	440 -	3300 - Printing	0	0	0	0	0
38		TOTAL	2,288	132	5,077	3,077	(2,000)
39							
40		Clerk/Treasurer					
41	440 -	3400 - Wages	98,383	99,490	101,334	109,313	7,979
42	440 -	3400 - Accounting Assistant	11,000	13,941	11,000	15,000	4,000
43	440 -	3400 - FICA	8,368	7,611	8,594	9,510	916
44	440 -	3400 - Office Supplies	1,500	2,145	1,500	2,000	500
45	440 -	3400 - Dues, Meet, Sub	0	0	100	0	(100)
46	440 -	3400 - Ads & Notices	0	0	0	500	500
47	440 -	3400 - Land Record Supp	2,750	2,446	3,000	0	(3,000)
48	440 -	3400 - Travel	100	0	100	0	(100)
49	440 -	3400 - Professional Devel	200	85	200	300	100
50	440 -	3400 - Records Restoration	0	120	0	0	0
51	440 -	3400 - Misc.	200	50	200	200	0
52		TOTAL	122,501	125,889	126,028	136,823	10,796
53							
54		Delinquent Tax Collector					
55	440 -	3440 - Wages	4,700	4,701	4,700	0	(4,700)
56	440 -	3440 - FICA	360	360	360	0	(360)
57	440 -	3440 - Supplies	0	0	0	0	0
58	440 -	3440 - Ads, Notices	300	0	0	0	0
59	440 -	3440 - Dues, Meet, Sub	0	0	500	0	(500)
60	440 -	3440 - Legal	0	0	0	0	0
61		TOTAL	5,360	5,061	5,560	0	(5,560)
62							

		Item	FY18 Budget	FY18 Actual	FY19 Budget	FY20 Budget	Change (FY19 to FY20)
63		Planning & Zoning					
64	440 - 3600 -	Salary/Wages	157,802	152,090	162,536	166,728	4,192
65	440 - 3600 -	FICA	12,072	11,635	12,434	12,755	321
66	440 - 3600 -	Supplies	750	679	500	500	0
67	440 - 3600 -	Ads, Notifications	1,500	1,508	1,500	1,500	0
68	440 - 3600 -	Professional Development	800	661	1,600	2,000	400
69	440 - 3600 -	Professional Services	0	0	750	750	0
70	440 - 3600 -	Mileage	300	778	700	700	0
71	440 - 3600 -	Printing	200	15	200	200	0
72	440 - 3600 -	CCRPC	6,881	6,881	6,811	6,790	(21)
73	440 - 3600 -	GBIC Dues	600	600	600	600	0
74	440 - 3600 -	Special Projects	6,500	421	6,000	8,000	2,000
75	440 - 3600 -	Village Steering	500	0	500	500	0
76	440 - 3600 -	Afford. Housing Comm.	4,000	3,557	500	500	0
77	440 - 3600 -	Capital Transfer	0	0	0	0	0
78		TOTAL	191,905	178,825	194,631	201,523	6,892
79							
80		Assessor					
81	440 - 3650 -	Assessor	15,000	8,707	2,000	0	(2,000)
82	440 - 3650 -	FICA	1,148	661	0	0	0
83	440 - 3650 -	Supplies	600	629	250	250	0
84	440 - 3650 -	Ads & Notices	150	0	0	0	0
85	440 - 3650 -	Professional Development	0	265	0	0	0
86	440 - 3650 -	Prof SVC Tax Maps	2,500	2,336	2,500	2,500	0
87	440 - 3650 -	Professional Service	20,241	20,654	35,000	35,000	0
88	440 - 3650 -	Mileage	0	0	0	0	0
89	440 - 3650 -	Capital Transfer	0	0	0	0	0
90	440 - 3650 -	Reappraisal	0	8,820	0	0	0
91		TOTAL	39,638	42,073	39,750	37,750	(2,000)
92							
93		Buildings & Facilities					
94	440 - 3710 -	Salary/Wages	27,500	21,825	25,000	25,750	750
95	440 - 3710 -	FICA	2,104	1,670	1,913	1,970	57
96	440 - 3710 -	Supplies	1,250	1,117	1,250	1,200	(50)
97	440 - 3710 -	Bldg Fixtures	2,750	3,305	2,750	3,000	250
98	440 - 3710 -	Professional Service	21,000	23,767	26,000	26,000	0
99	440 - 3710 -	Building R&M	5,250	4,191	5,250	5,250	0
100	440 - 3710 -	Green Up Day	350	275	350	350	0

			Item	FY18 Budget	FY18 Actual	FY19 Budget	FY20 Budget	Change (FY19 to FY20)
101	440 -	3710 -	Trails Committee	750	737	750	750	0
102	440 -	3710 -	Bldg Utilities	7,250	7,473	7,250	7,300	50
103	440 -	3710 -	Town Forest	1,500	1,852	1,500	0	(1,500)
104	440 -	3710 -	Vehicle Fuel	1,000	1,299	1,000	1,400	400
105	440 -	3710 -	Equipment R&M	1,000	4,255	1,000	2,000	1,000
106	440 -	3710 -	Connector Road	0	137,920	0	0	0
107	440 -	3710 -	Streetslights	5,900	5,098	4,750	5,000	250
108	440 -	3710 -	Solar O&M	0	3,484	3,200	3,400	200
109	440 -	3710 -	Capital Transfer	8,600	8,600	8,957	32,458	23,500
110			TOTAL	86,204	226,867	90,920	115,828	24,908
111								
112			Hinesburg Community Police					
113	440 -	4151 -	Police Salaries	365,399	341,262	391,634	395,155	3,521
114	440 -	4151 -	FICA	27,953	26,865	29,960	30,229	269
115	440 -	4151 -	Supplies	4,000	2,641	4,000	4,000	0
116	440 -	4151 -	Police Equipment	3,500	4,133	7,500	7,500	0
117	440 -	4151 -	Evidence Collection	250	0	250	250	0
118	440 -	4151 -	Public Outreach	900	611	900	900	0
119	440 -	4151 -	Uniforms	3,200	2,632	4,000	4,000	0
120	440 -	4151 -	Postage	300	112	300	300	0
121	440 -	4151 -	Prof. Services	750	436	750	750	0
122	440 -	4151 -	Dispatch Services	43,000	46,835	47,500	40,000	(7,500)
123	440 -	4151 -	Computer/Copier	3,000	2,886	3,000	3,000	0
124	440 -	4151 -	CAD	4,000	3,514	4,500	4,500	0
125	440 -	4151 -	Vehicle Repair/Maint	8,000	7,882	8,000	8,000	0
126	440 -	4151 -	Mileage	750	0	750	750	0
127	440 -	4151 -	Telephone	3,800	3,192	3,800	3,800	0
128	440 -	4151 -	MDT Maint	2,250	1,760	2,250	2,250	0
129	440 -	4151 -	Vehicle Fuel	10,000	10,558	10,000	10,000	0
130	440 -	4151 -	Professional Development	4,500	805	4,500	4,500	0
131	440 -	4151 -	Station - Prof Service	5,000	3,830	5,000	5,000	0
132	440 -	4151 -	Station - R&M	1,500	1,782	1,500	1,500	0
133	440 -	4151 -	Station - Utilities	8,000	7,864	8,000	8,000	0
134	440 -	4151 -	CUSI	8,259	8,259	8,188	8,274	86
135	440 -	4151 -	Major Case Expense	0	400	0	0	0
136	440 -	4151 -	Capital Transfer	20,000	20,000	12,228	31,732	19,504
137			TOTAL	528,311	498,260	558,510	574,391	15,880
138								

		Item	FY18 Budget	FY18 Actual	FY19 Budget	FY20 Budget	Change (FY19 to FY20)
139		Fire Warden					
140	440 - 4300 -	Fire Warden	350	0	350	350	0
141		TOTAL	350	0	350	350	0
142							
143		Hinesburg Fire & Rescue					
144	440 - 4500 -	Call Reimbursable	43,000	46,002	43,000	48,000	5,000
145	440 - 4500 -	Chief Pay	9,000	9,000	9,000	9,000	0
146	440 - 4500 -	Employee Benefits/FICA	3,978	4,208	3,978	4,361	383
147	440 - 4500 -	Hose & Fittings	1,000	0	1,000	1,000	0
148	440 - 4500 -	EMS PPE	4,000	3,722	4,000	4,000	0
149	440 - 4500 -	Fire Gear	15,000	15,582	15,000	15,000	0
150	440 - 4500 -	Fire Gear Maint.	1,000	441	1,000	1,000	0
151	440 - 4500 -	Rescue Equipment	1,500	1,466	1,500	1,500	0
152	440 - 4500 -	Res. Equip. Maint.	1,000	876	1,000	1,000	0
153	440 - 4500 -	Fire Fighting Foam	900	2,806	900	2,400	1,500
154	440 - 4500 -	Fire Dispatch Service	20,000	20,710	20,000	22,000	2,000
155	440 - 4500 -	EOP planning-payroll	0	0	0	0	0
156	440 - 4500 -	EOP pay benefits	0	0	0	0	0
157	440 - 4500 -	Comm. Equip&Maint	5,000	4,715	5,000	5,000	0
158	440 - 4500 -	EOP planning-other	0	0	0	0	0
159	440 - 4500 -	Prevention Ed.	1,800	1,228	1,800	1,800	0
160	440 - 4500 -	Medical Supplies	10,000	11,887	10,000	12,000	2,000
161	440 - 4500 -	Oxygen Refill	400	786	400	400	0
162	440 - 4500 -	Insurance	30,500	21,525	30,500	28,000	(2,500)
163	440 - 4500 -	Medical Supplies	500	412	500	500	0
164	440 - 4500 -	Office Supplies	500	637	500	500	0
165	440 - 4500 -	Vehic. Maint.	9,000	17,056	9,000	12,000	3,000
166	440 - 4500 -	Station Repair	12,000	15,644	12,000	16,000	4,000
167	440 - 4500 -	Utilities	7,500	5,698	7,500	6,500	(1,000)
168	440 - 4500 -	Heating Fuel	2,500	3,244	2,500	3,000	500
169	440 - 4500 -	Vehicle Fuel	3,200	2,398	3,200	3,000	(200)
170	440 - 4500 -	Telephone	3,500	4,162	3,500	4,300	800
171	440 - 4500 -	Prof. Development	9,000	7,303	9,000	9,000	0
172	440 - 4500 -	Portable Defibrillator	0	0	1,900	1,900	0
173	440 - 4500 -	Capital Transfer	115,708	115,708	119,094	98,429	(20,665)
174		TOTAL	311,836	317,217	317,122	311,939	(5,183)
175							

		Item	FY18 Budget	FY18 Actual	FY19 Budget	FY20 Budget	Change (FY19 to FY20)
176		Hinesburg Highway Department					
177	440 -	5100 - Highway Salaries	245,786	246,804	253,159	265,135	11,975
178	440 -	5100 - FICA	18,803	18,881	19,367	20,283	916
179	440 -	5100 - Supplies	2,000	1,481	2,000	2,000	0
180	440 -	5100 - Tools & Equipment	2,750	3,131	2,750	2,750	0
181	440 -	5100 - Ads Notices	100	15	100	100	0
182	440 -	5100 - Dues	300	0	300	300	0
183	440 -	5100 - CDL License	200	71	200	200	0
184	440 -	5100 - CDL Testing	50	198	50	50	0
185	440 -	5100 - P. Serv/Town Garage	1,000	2,355	4,000	4,000	0
186	440 -	5100 - Uniforms	5,000	4,399	5,000	5,000	0
187		Total Gen HWY	<u>275,988</u>	<u>277,335</u>	<u>286,926</u>	<u>299,817</u>	<u>12,891</u>
188	440 -	5110 - Supplies&Equip	3,250	2,515	3,250	3,250	0
189	440 -	5110 - Dust Control	37,500	35,581	37,500	37,500	0
190	440 -	5110 - Blacktop	2,500	1,687	2,500	2,500	0
191	440 -	5110 - Striping	7,500	5,922	7,500	7,500	0
192	440 -	5110 - Guardrails	0	0	0	0	0
193	440 -	5110 - Reconstruction	0	0	0	0	0
194	440 -	5110 - Brush Cutting	4,500	2,068	4,500	4,500	0
195	440 -	5110 - Flood Control	0	0	0	0	0
196	440 -	5110 - Rental Equipment	4,000	3,900	4,000	4,000	0
197	440 -	5110 - Excavation Work	1,000	0	1,000	1,000	0
198		Total Summer HWY	<u>60,250</u>	<u>51,673</u>	<u>60,250</u>	<u>60,250</u>	<u>0</u>
199	440 -	5130 - Sign Supplies	2,000	114	2,000	1,000	(1,000)
200	440 -	5130 - Sign New	2,000	806	4,000	1,000	(3,000)
201		Total Signs	<u>4,000</u>	<u>920</u>	<u>6,000</u>	<u>2,000</u>	<u>(4,000)</u>
202	440 -	5140 - Supplies	1,000	166	1,000	1,000	0
203	440 -	5140 - Salt	60,000	58,148	60,000	65,000	5,000
204	440 -	5140 - Sand	20,000	15,400	20,000	18,000	(2,000)
205		Total Winter	<u>81,000</u>	<u>73,713</u>	<u>81,000</u>	<u>84,000</u>	<u>3,000</u>
206	440 -	5310 - Bldg Supplies	500	311	500	500	0
207	440 -	5310 - Bldg R&M	1,000	760	1,000	500	(500)
208	440 -	5310 - Bldg Utilities	12,000	11,936	12,000	24,000	12,000
209	440 -	5310 - Building Phone	2,600	1,633	2,600	2,250	(350)
210		Total Building	<u>16,100</u>	<u>14,640</u>	<u>16,100</u>	<u>27,250</u>	<u>11,150</u>

		<u>Item</u>	<u>FY18 Budget</u>	<u>FY18 Actual</u>	<u>FY19 Budget</u>	<u>FY20 Budget</u>	<u>Change (FY19 to FY20)</u>
211	440 -	5330					
		Vehicle Blades	16,000	15,640	16,000	16,000	0
212	440 -	5330					
		Vehicle Supplies	7,000	16,901	7,000	7,000	0
213	440 -	5330					
		Vehicle R&M	30,000	17,842	30,000	30,000	0
214	440 -	5330					
		Vehicle Fuel	48,000	45,368	48,000	48,000	0
215	440 -	5330					
		Radio Maintenance	0	0	0	2,000	2,000
216	440 -	5330					
		Grants	0	0	0	0	0
217		Total Vehicle	101,000	95,751	101,000	103,000	2,000
218	440 -	5100					
		Capital Transfer	380,471	380,471	450,965	438,673	(12,292)
219	440 -	5100					
		Total Capital Transfer	380,471	380,471	450,965	438,673	(12,292)
220		TOTAL HWY	918,810	894,503	1,002,241	1,014,991	12,750
221		Town Hall Technology					
222	440 -	5360 -					
		Computer Supplies	700	383	700	700	0
223	440 -	5360 -					
		Copier Supplies	750	647	750	750	0
224	440 -	5360 -					
		Computer Software	1,200	1,021	1,200	1,200	0
225	440 -	5360 -					
		NEMRC Contract	2,200	2,049	2,100	2,163	63
226	440 -	5360 -					
		NEMRC R&M	250	0	250	250	0
227	440 -	5360 -					
		Computer Training	150	0	150	150	0
228	440 -	5360 -					
		Computer R&M	5,000	4,050	5,000	5,000	0
229	440 -	5360 -					
		Copier R&M	8,000	8,412	8,500	8,500	0
230	440 -	5360 -					
		Website Maint.	5,300	5,321	5,300	5,300	0
231	440 -	5360 -					
		Website Operations	0	0	0	0	0
232	440 -	5360 -					
		Computer Hardware	5,000	2,442	11,750	5,250	(6,500)
233	440 -	5360 -					
		Digital Projector	0	0	0	0	0
234	440 -	5360 -					
		Postage	6,300	5,866	6,700	6,700	0
235	440 -	5360 -					
		Phone/Fax/Internet	6,200	6,288	5,500	5,500	0
236	440 -	5360 -					
		Capital Transfer	3,500	3,500	3,000	4,500	1,500
237	440 -	5360 -					
		TOTAL	44,550	39,980	50,900	45,963	(4,937)
238		Landfill Closure					
239							
240	440 -	5420 -					
		Landfill Mowing	0	0	0	0	0
241	440 -	5420 -					
		TOTAL	0	0	0	0	0
242							
243							

		<u>Item</u>	<u>FY18 Budget</u>	<u>FY18 Actual</u>	<u>FY19 Budget</u>	<u>FY20 Budget</u>	<u>Change (FY19 to FY20)</u>
244		Recreation					
245	440 -	5600 - Salary/Wages	33,502	34,448	36,507	41,292	4,785
246	440 -	5600 - FICA	2,563	2,635	2,793	3,159	366
247	440 -	5600 - Supplies	300	44	300	300	0
248	440 -	5600 - Postage	1,100	1,045	1,100	1,100	0
249	440 -	5600 - Professional Development	700	581	700	700	0
250	440 -	5600 - Printing & Ads	2,900	2,740	2,900	2,950	50
251	440 -	5600 - Rec Facility Maint	18,315	11,254	13,555	10,000	(3,555)
252	440 -	5600 - Equipment Maint. & Fuel	0	0	0	500	500
253	440 -	5600 - Youth Sports	5,200	7,235	6,500	6,500	0
254	440 -	5600 - Events&Perform	500	2,100	500	500	0
255	440 -	5600 - Artist Series	750	750	750	750	0
256	440 -	5600 - July 4th	2,650	8,482	2,935	3,000	65
257	440 -	5600 - Adult Programs	8,500	15,803	8,500	8,500	0
258	440 -	5600 - Youth Programs	24,000	41,397	24,000	24,000	0
259	440 -	5600 - Capital Transfer	5,000	5,000	5,000	5,000	0
260	440 -	5600 - Software	3,300	3,295	3,300	3,300	0
261		TOTAL	109,280	136,809	109,340	111,551	2,211
262							
263		Conservation Commission					
264	440 -	5700 - Ed. Materials	200	43	200	200	0
265	440 -	5700 - Supplies	50	0	50	0	(50)
266	440 -	5700 - Lewis Creek Assoc.	550	550	550	550	0
267	440 -	5700 - Geprags Mowing	1,800	1,778	1,800	1,933	133
268	440 -	5700 - Tree Planting	500	740	500	500	0
269	440 -	5700 - General Operations	200	33	200	200	0
270	440 -	5700 - Natural Resources	1,000	0	450	8,000	7,550
271	440 -	5700 - Lake Iroquois Assoc	0	4,853	5,000	7,500	2,500
272		TOTAL	4,300	7,996	8,750	18,883	10,133
273							
274		Public Health					
275	440 -	6140 - Heating Fuel Assist	500	0	500	500	0
276	440 -	6140 - Public Health Misc	300	108	300	300	0
277	440 -	6140 - Health Off.	0	0	1000	1000	0
278		TOTAL	800	108	1800	1800	0
279							

		Item	FY18 Budget	FY18 Actual	FY19 Budget	FY20 Budget	Change (FY19 to FY20)
280	Dog Control						
281	440 - 6150	Dog Control	2200	2402	2200	2400	200
282							
283	Cemetery						
284	440 - 6820 -	Coordinator	0	0	0	600	600
285	440 - 6820 -	Cemetery Contract	30,000	29,889	30,000	30,000	0
286	440 - 6820 -	Cemetery R & M	2,000	436	2,000	2,000	0
287	440 - 6820 -	Capital Transfer	0	0	0	3,000	3,000
288		TOTAL	32,000	30,325	32,000	35,600	3,600
289							
290	Debt Service						
291	440 - 9150 -	Interest Charge	750	0	0	0	0
292	440 - 9150 -	Police Station	76,000	71,263	76,000	72,394	(3,606)
293	440 - 9150 -	Fire/Police/Lot 1	0	0	0	0	0
294	440 - 9150 -	Trackers	0	6,224	38,417	37,839	(578)
295	440 - 9150 -	PW Garage	0	83,739	203,235	201,324	(1,911)
296		TOTAL	76,750	161,226	317,652	311,557	(6,095)
297							
298	County Tax						
299	440 - 9300 -	County Tax	28,132	27,083	28,976	29,845	869
300		TOTAL	28,132	27,083	28,976	29,845	869
301							
302	Hinesburg Preservation Fund						
303	440 - 9500 -	Land Preservation	1,500	10,000	1,500	1,500	0
304		TOTAL	1,500	10,000	1,500	1,500	0
305							
306	Retirement						
307	440 - 9700 -	Employee Retirement	51,422	51,970	55,382	58,318	2,936
308		TOTAL	51,422	51,970	55,382	58,318	2,936
309							

		Item	FY18 Budget	FY18 Actual	FY19 Budget	FY20 Budget	Change (FY19 to FY20)
310		Health Insurance					
311	440 -	9705 - Health Insurance	132,207	137,441	144,634	178,479	33,845
312	440 -	9705 - Opt-Out	36,500	28,596	36,500	32,000	(4,500)
313	440 -	9705 - Opt-out FICA	2,792	2,187	2,792	2,448	(344)
314	440 -	9705 - Dental	15,174	10,702	15,174	15,174	0
315	440 -	9705 - Disability - Short Term	4,753	5,045	4,753	5,100	347
316	440 -	9705 - Disability - Long Term	4,755	4,142	4,755	4,700	(55)
317	440 -	9705 - Vision	1,760	1,691	1,907	1,907	(0)
318		TOTAL	<u>197,940</u>	<u>189,805</u>	<u>210,516</u>	<u>239,808</u>	<u>29,292</u>
319							
320		Unemployment Insurance					
321	440 -	9300 - Unemployment	3,500	1,201	3,500	2,000	(1,500)
322		TOTAL	<u>3,500</u>	<u>1,201</u>	<u>3,500</u>	<u>2,000</u>	<u>(1,500)</u>
323							
324		Insurance - PACIF					
325	440 -	9731 - Property&Liability	90,000	80,768	94,119	85,000	(9,119)
326	440 -	9731 - Workers Comp	85,000	93,713	102,740	100,000	(2,740)
327		TOTAL	<u>175,000</u>	<u>174,480</u>	<u>196,859</u>	<u>185,000</u>	<u>(11,859)</u>
328							
329		Agency Funding					
330	440 -	9900 - Steps to End Dom.	2,400	2,400	2,350	0	(2,350)
331	440 -	9900 - Comm. Res. Center	11,000	11,000	13,000	13,000	0
332	440 -	9900 - UVM Home Care & Hosp.	6,500	6,500	6,500	6,500	0
333	440 -	9900 - COTS	1,000	1,000	1,000	0	(1,000)
334	440 -	9900 - Agency on Aging	0	0	0	2,000	2,000
335	440 -	9900 - Howard Center	800	800	800	1,000	200
336	440 -	9900 - Chit Com Action	1,000	1,000	1,000	0	(1,000)
337	440 -	9900 - Hinesburg Rides	1,750	1,750	1,800	1,800	0
338	440 -	9900 - VT Family Network	0	0	800	1,000	200
339	440 -	9900 - Hope Works	200	200	200	200	0
340	440 -	9900 - VT Red Cross	400	400	0	400	400
341	440 -	9900 - Prvt. Child Abuse VT	500	500	0	0	0
342	440 -	9900 - Hinesburg Meal Site	700	700	650	650	0
343	440 -	9900 - Lund	1,000	1,000	1,000	1,000	0
344		TOTAL	<u>27,250</u>	<u>27,250</u>	<u>29,100</u>	<u>27,550</u>	<u>(1,550)</u>
345							

Town of Hinesburg, VT
Proposed FY20 Budget (as adopted by the Selectboard, 01/28/19)
General Fund - Expenditures

		<u>Item</u>	<u>FY18 Budget</u>	<u>FY18 Actual</u>	<u>FY19 Budget</u>	<u>FY20 Budget</u>	<u>Change (FY19 to FY20)</u>
346		Library					
347	440 -	9910 - Carpenter-Carse	216,815	216,815	216,815	225,487	8,672
348		TOTAL	216,815	216,815	216,815	225,487	8,672
349							
350		GMT Funding					
351	440 -	9910 - Green Mountain Transit	42,091	42,091	43,322	44,992	1,670
352		TOTAL	42,091	42,091	43,322	44,992	1,670
353							
354		Lake Iroquois Beach					0
355	440 -	9910 - Lake Iroq. Rec Dist.	2,000	2,600	2,000	2,900	900
356		TOTAL	2,000	2,600	2,000	2,900	900
357							
358		TOTAL	3,419,307	3,655,505	3,855,040	3,962,539	107,499



Town of Hinesburg, VT - Proposed FY20 General Fund Budget (Revenue)

Accounting	Item	FY18 Budget	FY18 Actual	FY19 Budget	FY20 Proposed	Change (FY19 to FY20)
Revenue						
1 Property Tax						
2	440 - 2000 - Property Tax	2,950,857	2,960,985	3,101,623	3,299,422	197,799
3	440 - 2000 - VT Gas	0	0	100,800	0	(100,800)
4	440 - 2000 - Delinquent Tax Int.	22,000	21,937	22,000	22,000	0
5	TOTAL	2,972,857	2,982,921	3,224,423	3,321,422	96,999
6 State Land Payments						
7	440 - 2032 - PILOT	6,400	6,217	6,600	5,500	(1,100)
8	440 - 2032 - Current Use	66,000	66,431	66,000	66,000	0
9	440 - 2032 - Act 60 Reappraisal	16,400	17,136	17,000	17,000	0
10	440 - 2032 - Act 60 Listing	1,900	2,016	2,000	2,000	0
11	440 - 2032 - Lister Education	0	0	0	0	0
12	440 - 2032 - Reappraisal	0	0	0	0	0
13	TOTAL	90,700	91,800	91,600	90,500	(1,100)
14 Liquor Licenses						
15	440 - 2101 - Licenses	1,000	1,180	1,100	1,100	0
16	TOTAL	1,000	1,180	1,100	1,100	0
17 Dog Fees						
18	440 - 2120 - Dog License Sales	3,250	3,614	3,500	3,500	0
19	440 - 2120 - Dog Fines & Charges	0	25	0	0	0
20	TOTAL	3,250	3,639	3,500	3,500	0
21 Zoning						
22	440 - 2121 - Building Permits	20,000	30,318	27,000	27,000	0
23	440 - 2121 - DRB Applications	14,000	17,867	5,000	10,000	5,000
24	440 - 2121 - Bianchi	2,500	3,000	3,000	3,000	0
25	TOTAL	36,500	51,185	35,000	40,000	5,000
26 Marriage Licenses						
27	440 - 2123 - Marriage / CU License	300	380	300	300	0
28	440 - 2123 - Marr/CU License State	0	0	0	0	0
29	TOTAL	300	380	300	300	0
30 State Highway Aid						
31	440 - 2232 - State Highway Aid	138,000	137,540	138,000	137,500	(500)
32	TOTAL	138,000	137,540	138,000	137,500	(500)

Accounting	Item	FY18 Budget	FY18 Actual	FY19 Budget	FY20 Proposed	Change (FY19 to FY20)
33	Facilities Income					0
34	440 - 2250 - Trackers	0	41,223	38,417	38,417	0
35	TOTAL	0	41,223	38,417	38,417	0
36	Recording Fees					0
37	440 - 2310 - Recording Fees	38,000	34,339	38,000	36,000	(2,000)
38	440 - 2310 - Rec. Restoration Fees	4,500	3,881	4,500	4,000	(500)
39	TOTAL	42,500	38,220	42,500	40,000	(2,500)
40	Photocopy Income					0
41	440 - 2350 - Photocopy Income	6,000	5,756	6,000	5,500	(500)
42	TOTAL	6,000	5,756	6,000	5,500	(500)
43	Misc. Clerk Fees					0
44	440 - 2390 - Misc. Clerks Fees	1,000	1,078	1,000	1,000	0
45	TOTAL	1,000	1,078	1,000	1,000	0
46	St George Contract					0
47	440 - 2420 - St. George - Fire Aid	28,000	29,500	28,000	40,000	12,000
48	TOTAL	28,000	29,500	28,000	40,000	12,000
49	Town Forest					0
50	440 - 2421 - Town Forest	0	375	0	0	0
51	TOTAL	0	375	0	0	0
52	Police Fines, Contracts, Enforcement Rev.					0
53	440 - 2590 - Accident Reports	1,000	1,325	1,000	1,000	0
54	440 - 2590 - Overweight Truck Fines	10,000	0	10,000	0	(10,000)
55	440 - 2590 - Judicial Fines	20,000	71,308	20,000	35,000	15,000
56	440 - 2590 - Special Detail	2,500	12,391	2,500	2,500	0
57	440 - 2590 - St. George Traffic Control	3,000	5,885	3,000	3,000	0
58	440 - 2590 - Impact Fee	0	0	23,000	0	(23,000)
59	TOTAL	36,500	90,910	59,500	41,500	(18,000)

Accounting	Item	FY18 Budget	FY18 Actual	FY19 Budget	FY20 Proposed	Change (FY19 to FY20)
60	Recreation					0
61	440 - 2600 - Fees & Registration	62,000	81,955	65,000	75,000	10,000
62	440 - 2600 - Other Rec Income	1,000	2,700	1,000	1,000	0
63	440 - 2600 - Rental Town Hall	1,000	435	500	500	0
64	TOTAL	64,000	85,090	66,500	76,500	10,000
65	Interest Income/Investment					0
66	440 - 2931 - Interest Investments	2,200	5,563	2,200	2,300	,000
67	TOTAL	2,200	5,563	2,200	2,300	100
68	Cemetery Reimburse					0
69	440 - 2932 - Cemetery Reimburse	1,000	2,858	1,500	2,000	500
70	TOTAL	1,000	2,858	1,500	2,000	500
71	Police Grant					0
72	440 - 2935 - Police Grants	0	572	0	0	0
73	TOTAL	0	572	0	0	0
74	Misc. Income					0
75	440 - 2990 - Misc. Income	0	32,437	0	0	0
76	TOTAL	0	32,437	0	0	0
77	Applied Fund Balance					0
78	440 - 2990 - Applied Fund Balance	0	0	120,000	125,000	5,000
79	TOTAL	0	0	120,000	125,000	5,000
80	Total General Fund	3,423,807	3,602,226	3,859,540	3,966,539	106,999

Major Increases and Decreases FY20 Proposed (As Approved by the Selectboard on 1/28/19) <i>Amounts all greater than \$5,000</i>			
<u>Increases</u>	<u>\$ Amount</u>	<u>Line #</u>	<u>Detail</u>
Town Administrator - Wages	\$8,252.00	26	Reflects salary adjustment for current staff and proposed wage increase for FY20
Clerk/Treasurer - Wages	\$7,979.00	41	Delinquent Tax Collector wages are now included as these two budgets have been combined for FY20
Buildings & Facilities - Capital Transfer	\$23,500.00	108	Reflects increase in reserve funds for Town Hall capital projects, sidewalk repair/replacement and equip. needs
Police - Capital Transfer	\$19,504.00	135	Reflects payments on two cruisers as well as \$10,000 for a mobile technology equipment fund
Fire - Call Reimbursable	\$5,000.00	143	Reflects increase in minimum wage while containing costs through reorganization of call out detail
Highway - Salary/Wages	\$11,975.00	176	Reflects 3% wage increase per Union Contract as well as anticipated overtime pay
Highway - Salt	\$5,000.00	202	Reflects a \$10 increase per ton in cost
Highway - Building Utilities	\$12,000.00	207	Estimated increase due to increased building size & demand
CC - Natural Resources Mapping	\$7,550.00	269	Increased for town-wide natural resource mapping - Phase 1
Health Insurance	\$33,845.00	310	Health Insurance Premium increase and adjustment for plan changes that occurred during current fiscal year
<i>TOTAL</i>	\$126,353.00		
<u>Decreases</u>	<u>\$ Amount</u>	<u>Line #</u>	<u>Detail</u>
Police - Dispatch Services	\$7,500.00	121	Received a lower fixed rate cost for FY20
Fire - Capital Transfer	\$20,665.00	172	Utilizing reserve funds for FY20 payment on SCBA's (Self Contained Breathing Apparatus)
Highway - Capital Transfer	\$12,292.00	218	Decreased as a result of utilizing paving reserves
Technology - Computer Hardware	\$6,500.00	232	Decreased as a result of server replacement in FY19
Insurance - Property & Liability	\$9,119.00	324	Reflective of a rate decrease for calendar year 2019
<i>TOTAL</i>	\$56,076.00		

Town of Hinesburg CIP - FY20 Expenditure Summary

As Approved by the Selectboard on 1/28/19

See CIP Plan Detail and Narrative. Capital Reserves refer to the balances as of 6/30/2018

Project/Equipment	Department	Description	FY20 GF Transfer	Capital Reserves	Impact Fee Rev.	Grant Funds	FY20 CIP
Paving	Highway	Shelburne Falls Road Phase 2/ Charlotte Road	\$200,000.00	\$50,000.00	\$0.00	\$0.00	\$250,000.00
Gravel Road Projects	Highway	Regular gravel road work	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00
Culvert replacement	Highway	Regular culvert work, + savings toward grant match	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00
2014 Mack (Dump)	Highway	Payment for replacement (annual through FY20)	\$35,353.04	\$0.00	\$0.00	\$0.00	\$35,353.04
2016 Freightliner (Dump)	Highway	Payment for replacement (annual through FY21)	\$33,320.43	\$0.00	\$0.00	\$0.00	\$33,320.43
2018 Freightliner (Dump)	Highway	Payment for replacement (annual through FY23)	\$29,166.31	\$0.00	\$0.00	\$0.00	\$29,166.31
2009 International (Dump)	Highway	Savings towards replacement	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00
One-ton Pickup (Ford F350 w/plow & crane)	Highway	Payment for replacement (annual through FY23)	\$14,555.00	\$0.00	\$0.00	\$0.00	\$14,555.00
2017 Volvo Loader	Highway	Payment for replacement (annual through FY23)	\$31,278.51	\$0.00	\$0.00	\$0.00	\$31,278.51
Mulcher	Highway	Savings towards purchase	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
2000 Case Tractor	Highway	Savings towards replacement	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00
Vehicle 3 (2017 Ford Interceptor)	Police	Payment for replacement (annual through FY21)	\$13,366.20	\$0.00	\$0.00	\$0.00	\$13,366.20
Vehicle 4 (2018 Chevy Tahoe)	Police	Payment for replacement (annual through FY21)	\$13,366.19	\$0.00	\$0.00	\$0.00	\$13,366.19
Mobile Technology	Police	Savings towards mobile technology replacement	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Rescue/Pumper	Fire	Payment for replacement (annual through FY21)	\$98,428.51	\$0.00	\$0.00	\$0.00	\$98,428.51
SCBA Units	Fire	Payment for replacement (annual through FY23)	\$0.00	\$16,733.75	\$0.00	\$0.00	\$16,733.75
Sidewalk Construction	B&F	Reserves for future sidewalk projects, grant match	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Tree Planting & Maintenance	B&F	Savings towards future tree planting and replacement	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Town Hall Upgrades	B&F	Reserves for future upgrades to Town Hall	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Utilities Pick-up (GF share)	B&F	Payment for replacement (annual through FY23)	\$2,957.87	\$0.00	\$0.00	\$0.00	\$2,957.87
Sidewalk Plow	B&F	Savings towards replacement	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Lot 1	B&F	Savings towards Lot 1 improvements	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
Town Website Upgrade	Technology	Savings towards new website	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00
Bissonette Fields**	Recreation	Savings towards facilities completion	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Stormwater	Administrator	Savings towards planning, infrastructure	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
Cemetery	Cemetery	Reserves for cemetery maintenance/repairs	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00
FY20 TOTAL			\$616,292.06	\$66,733.75	\$0.00	\$0.00	\$683,025.81

FY20 CIP	FY20 GF Transfer	Department/Area
\$488,673.29	\$438,673.29	Highway
\$31,732.39	\$31,732.39	Police
\$115,162.26	\$98,428.51	Fire
\$32,457.87	\$32,457.87	Buildings & Facilities
\$5,000.00	\$5,000.00	Recreation
\$4,500.00	\$4,500.00	Technology
\$0.00	\$0.00	Planning and Zoning
\$2,500.00	\$2,500.00	Stormwater
\$3,000.00	\$3,000.00	Cemetery
\$683,025.81	\$616,292.06	TOTALS

CIP Totals for Remaining Fiscal Years (totals for planning purposes only; actual proposed funding adjusted annually)

FY21	FY22	FY23	FY24
\$683,025.82	\$724,854.03	\$662,995.98	\$506,447.30

To see the CIP detail, narrative, and other supporting documents, please visit www.hinesburg.org; or contact the Town Administrator's office rmarsshall@hinesburg.org; 482-2281, ext. 221).

**Does not include funds spent to date, pipeline funds, or outside funding sources (donations, etc.)

CARPENTER-CARSE LIBRARY

		Actual		Approved		Proposed		\$ Change		%	
		FY2018		FY2019		FY2020		Proposed less Approved			
Cash Expenses		FY2018		FY2019		FY2020		Proposed less Approved		Change	
1	5070 - Books & Materials - Adult	\$	11,467.26	\$	13,000	\$	13,750	\$	13,750	750	6%
2	5071 - Books & Materials - Youth	\$	6,262.03	\$	6,500	\$	6,500	\$	6,500	\$	0%
3	5075 - Bank Service Charges	\$	-	\$	-	\$	-	\$	-	\$	0%
4	5080 - Administrative	\$	7,677.57	\$	1,200	\$	1,500	\$	300	300	25%
5	5085 - Computer Expenses	\$	3,927.56	\$	4,000	\$	4,000	\$	-	-	0%
6	5090 - VCF Investment Fees	\$	2,771.40	\$	1,200	\$	2,771	\$	1,571	1,571	131%
7	5120 - Copier	\$	1,047.25	\$	1,250	\$	1,250	\$	-	-	0%
8	5220 - Electricity	\$	4,611.60	\$	5,200	\$	5,300	\$	100	2%	2%
9	5221 - Employee Benefits	\$	-	\$	7,500	\$	-	\$	(7,500)	(7,500)	-100%
10	5225 - Fuel Oil (Nat. Gas)	\$	1,239.96	\$	1,800	\$	1,488	\$	(312)	(312)	-17%
11	5291 - Insurance	\$	4,149.00	\$	4,800	\$	4,300	\$	(500)	(500)	-10%
12	5320 - Legal & Accounting	\$	1,800.00	\$	2,100	\$	1,800	\$	(300)	(300)	-14%
13	5325 - Mileage	\$	497.22	\$	450	\$	450	\$	-	-	0%
14	5400 - Library Supplies	\$	3,529.19	\$	3,800	\$	3,900	\$	100	100	3%
15	5425 - Furniture & Equipment	\$	850.61	\$	1,000	\$	1,000	\$	-	-	0%
16	5540 - Postage	\$	2,140.99	\$	2,000	\$	2,000	\$	-	-	0%
17	5550 - Programs Adult	\$	2,824.36	\$	2,700	\$	2,700	\$	-	-	0%
18	5555 - Programs Youth	\$	3,060.30	\$	2,700	\$	3,000	\$	300	300	11%
19	5560 - Professional Development	\$	-	\$	1,500	\$	2,025	\$	525	525	35%
20	5570 - Repairs & Maintenance	\$	9,070.63	\$	4,200	\$	9,800	\$	5,600	5,600	133%
21	5860 - Taxes - Payroll	\$	13,752.07	\$	15,800	\$	16,200	\$	400	3%	3%
22	5900 - Telephone & Internet	\$	2,169.83	\$	2,000	\$	2,300	\$	300	300	15%
23	5980 - Wages & Salaries	\$	159,176.64	\$	173,000	\$	189,308	\$	16,308	16,308	9%
24	5985 - Water & Sewer	\$	1,562.97	\$	1,950	\$	2,200	\$	250	250	13%
25	6560 - Payroll Expenses	\$	1,527.65	\$	1,500	\$	1,600	\$	100	100	7%
26	Total Cash Expenses	\$	245,116.09	\$	261,150	\$	279,142	\$	17,992	17,992	7%
27	Depreciation	\$	14,521.78	\$	14,521	\$	14,522	\$	1	1	0%
28	Cash Expenses plus Depreciation	\$	259,637.87	\$	275,671	\$	293,664	\$	17,992	17,992	7%

		Actual		Approved		Proposed		\$ Change		%	
		FY2018		FY2019		FY2020		Proposed less Approved			
Income		FY2018		FY2019		FY2020		Proposed less Approved		Change	
1	3010 - Copier & Print Inc.	\$	895.11	\$	6,000	\$	1,200	\$	(4,800)	(4,800)	-80%
2	3011 - Adult Materials Inc.	\$	1,267.04	\$	-	\$	2,000	\$	2,000	2,000	100%
3	3012 - Youth Materials Inc.	\$	547.17	\$	-	\$	1,100	\$	1,100	1,100	100%
4	3013 - Adult Program Inc.	\$	549.00	\$	-	\$	-	\$	-	-	100%
5	3014 - Youth Program Inc.	\$	1,958.45	\$	-	\$	-	\$	-	-	100%
6	3040 - Town of Hinesburg	\$	216,815.00	\$	216,815	\$	225,487	\$	8,672	8,672	4%
7	3045 - Town of St. George	\$	-	\$	1,000	\$	1,000	\$	-	-	0%
8	3060 - Donations	\$	15,095.03	\$	8,000	\$	15,000	\$	7,000	7,000	88%
9	3070 - Grant Income	\$	1,525.00	\$	2,000	\$	3,500	\$	1,500	1,500	75%
10	3075 - Friends of the Library	\$	-	\$	-	\$	-	\$	-	-	0%
11	6010 - Int. Inc. (C.C. cash back)	\$	484.01	\$	-	\$	250	\$	250	250	100%
12	6012 - Invest. Income VCF	\$	1,844.03	\$	-	\$	-	\$	-	-	0%
13	6013 - Sale of VCF Invest.	\$	6,138.45	\$	-	\$	4,900	\$	4,900	4,900	100%
14	6014 - VCF Distribution	\$	3,399.00	\$	7,500	\$	3,400	\$	(4,100)	(4,100)	-55%
15	6015 - Rental Income	\$	10,000.00	\$	11,000	\$	11,000	\$	-	-	0%
16	6025 - Other Income	\$	-	\$	-	\$	-	\$	-	-	0%
17	Total	\$	260,517.29	\$	252,315	\$	268,837	\$	16,522	16,522	7%
18		\$	-	\$	-	\$	-	\$	-	-	7%
19	Total Cash Expenses	\$	245,116.09	\$	261,150	\$	279,142	\$	17,992	17,992	7%
20	Add. to Def. Maint. Reserve	\$	6,000.00	\$	6,000	\$	-	\$	(6,000)	(6,000)	-100%
21	Total Cash Expense + Def. Maint.	\$	251,116.09	\$	267,150	\$	279,142	\$	11,992	11,992	4%
22	Minus Town of Hinesburg	\$	(216,815.00)	\$	(216,815)	\$	(225,487)	\$	8,672	8,672	4%
23	From Library Ops. & Reserve	\$	43,702.29	\$	50,335	\$	53,655	\$	3,320	3,320	7%
	Income from Operations	\$	43,702.29	\$	35,500	\$	43,350	\$	7,850	7,850	22%
	Use of Cash Reserves	\$	-	\$	14,835	\$	10,305	\$	(4,530)	(4,530)	-31%
	Total Library Contribution	\$	-	\$	50,335	\$	53,655	\$	3,320	3,320	7%

Budget Notes:

Line 5221, "Employee Benefits" expenses have been transferred to line 5980, "Wages & Salaries"

The library plans to add 3+ hours/week of paid staff time for Youth Programs (line 5980 "Wages & Salaries")

The majority of the increase to line 5770 "Repairs & Maintenance" is due to the library's cleaning services now being contracted out (instead of by an employee)

BALANCE SHEET - GOVERNMENTAL FUNDS

JUNE 30, 2018

	Major Funds		Non-Major Funds	
	General	VCDP	Special Revenue	
	Fund	Fund	Funds	Totals
ASSETS				
Cash and cash equivalents, unrestricted	1,413,492	\$ 180,426	\$ 0	\$ 1,593,918
Cash, restricted	1,568,045	0	146,810	1,714,855
Investments, restricted	0	0	51,641	51,641
Receivables:				
Delinquent taxes, net allowance of \$11,000	60,508	0	0	60,508
Delinquent tax interest	11,626	0	0	11,626
State of Vermont	79,639	0	0	79,639
Other	44,213	0	0	44,213
Note receivable	374,941	1,414,962	0	1,789,903
Prepaid expenses	102,452	0	0	102,452
Due from other funds	17,295	0	3,466	20,761
Total assets	<u>3,672,211</u>	<u>\$ 1,595,388</u>	<u>\$ 201,917</u>	<u>\$ 5,469,516</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES				
LIABILITIES				
Accounts payable	253,545	\$ 36,832	\$ 0	\$ 290,377
Construction payable	482,904	0	0	482,904
Accrued and withheld payroll deductions	12,499	0	0	12,499
Taxes collected in advance	55,527	0	0	55,527
Unearned grant revenue - police	1,562	0	0	1,562
Unearned grant revenue - other	23,802	0	0	23,802
Due to other funds	0	0	2,858	2,858
Total liabilities	<u>829,839</u>	<u>36,832</u>	<u>2,858</u>	<u>869,529</u>
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue - taxes	74,000	0	0	74,000
Unavailable revenue - community development	374,941	1,414,962	0	1,789,903
Total deferred inflows of resources	<u>448,941</u>	<u>1,414,962</u>	<u>0</u>	<u>1,863,903</u>
FUND BALANCES				
Fund balances				
Nonspendable - prepaids	102,452	0	0	102,452
Restricted	120,004	143,594	199,059	462,657
Assigned	1,663,958	0	0	1,663,958
Unassigned	507,017	0	0	507,017
Total fund balances	<u>2,393,431</u>	<u>143,594</u>	<u>199,059</u>	<u>2,736,084</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>3,672,211</u>	<u>\$ 1,595,388</u>	<u>\$ 201,917</u>	<u>\$ 5,469,516</u>

See Notes to Financial Statements.

TOWN OF HINESBURG, VERMONT
STATEMENT OF NET POSITION
PROPRIETARY FUND
JUNE 30, 2018

EXHIBIT H

	Water and Sewer
ASSETS	
Current assets:	
Cash and cash equivalents	370,148
Accounts receivable:	
Water/sewer and other fees	271,653
Prepaid expenses	15,214
Total current assets	<u>657,015</u>
Noncurrent assets:	
Capital assets	
Land	341,619
Buildings	687,443
Equipment and vehicles	972,259
Improvements	6,134,047
Accumulated depreciation	<u>(2,613,348)</u>
Total noncurrent assets	<u>5,522,020</u>
Total assets	6,179,035
DEFERRED OUTFLOWS OF RESOURCES	
Pension related	41,119
Total assets plus deferred outflows of resources	<u>6,220,154</u>
LIABILITIES	
Current liabilities:	
Accounts payable	20,566
Accrued interest	3,251
Due to other funds	17,903
Net pension liability	73,060
Accrued compensated absences	5,393
Bonds, note, and leases payable due within one year	<u>162,475</u>
Total current liabilities	282,648
Noncurrent liabilities:	
Bonds, note, and leases payable due after one year	<u>2,291,803</u>
Total liabilities	2,574,451
DEFERRED INFLOWS OF RESOURCES	
Pension related	<u>5,365</u>
Total liabilities and deferred inflows of resources	<u>2,579,816</u>
NET POSITION	
Invested in capital assets, net of related debt	3,067,742
Unrestricted	<u>572,596</u>
Total net position	<u><u>3,640,338</u></u>

See Notes to Financial Statements.

TOWN OF HINESBURG, VERMONT
STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS

EXHIBIT K

JUNE 30, 2018

	Private Purpose Trusts		Total
	Peck Estate	Eddy Family Recreation	Trust Funds
ASSETS			
Cash	\$ 8,504	\$ 0	\$ 8,504
Investments	970,873	0	970,873
Total assets	979,377	0	979,377
NET POSITION			
Held in trust for others	\$ 979,377	\$ 0	\$ 979,377

See Notes to Financial Statements

TOWN OF HINESBURG, VERMONT
 COMBINING AND INDIVIDUAL FUND BALANCE SHEETS
 ALL NON MAJOR GOVERNMENTAL FUNDS
 JUNE 30, 2018

SCHEDULE 1

	Special Revenue Funds		Total
	Cemetery Fund	Impact Fee Fund	Special Revenue Funds
ASSETS			
Cash, restricted	\$ 11,433	\$ 135,377	\$ 146,810
Investments, restricted	51,641	0	51,641
Due from General Fund	0	3,466	3,466
	<u> </u>	<u> </u>	<u> </u>
Total assets	<u>\$ 63,074</u>	<u>\$ 138,843</u>	<u>\$ 201,917</u>
LIABILITIES			
Liabilities:			
Due to General Fund	\$ 2,858	\$ 0	\$ 2,858
FUND BALANCES			
Restricted for specific purposes	<u>60,216</u>	<u>138,843</u>	<u>199,059</u>
Total liabilities and fund balances	<u>\$ 63,074</u>	<u>\$ 138,843</u>	<u>\$ 201,917</u>

TOWN OF HINESBURG, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018

NOTE 5 - INTERFUND RECEIVABLE AND PAYABLE BALANCES

The Town has combined some of the cash resources of its governmental funds for accounting and reporting purposes. That portion of the pooled cash balance is reported in the specific fund as an interfund balance. Interfund balances at June 30, 2018 are as follows:

	Interfund Receivables	Interfund Payables
General Fund	\$ 17,295	\$ 0
Special Revenue Funds	3,466	2,858
Proprietary Fund	0	17,903
	<u>\$ 20,761</u>	<u>\$ 20,761</u>

NOTE 6 – ACCOUNTS RECEIVABLE – GENERAL FUND

Accounts receivable in the Governmental Funds consists of:

Delinquent taxes and interest, net of \$11,000 allowance	\$ 72,134
State of Vt. - Texas Hill grant	70,200
State of Vt. - other	9,439
Total due from State of Vt.	79,639
Green Mountain Power	20,823
Other grants and fees	23,390
Total	<u>\$ 195,986</u>

NOTE 7 - LONG-TERM LIABILITIES

Notes, bonds and leases payable of the various funds consist of the following:

<u>Governmental Activities</u>	<u>Total</u>	<u>Due within one year</u>
Capital Lease Payable - First Niagara Leasing, interest at 3.42%, maturing July 15, 2020, payments of \$35,395 including interest due annually.	\$ 99,357	\$ 31,963
Note Payable - Northfield Savings Bank, interest at 2.85%, maturing July, 2022, payments of \$15,000 plus interest due annually.	75,000	15,000
Note Payable - National Bank of Middlebury, interest at 1.9%, maturing August, 2020, payments of \$25,741 plus interest due annually.	77,222	25,741
Note Payable - Merchants Bank, interest at 1.78%, annual payments of \$32,175 plus interest, maturing August, 2020.	96,525	32,175
Capital Lease Payable - First Niagara Leasing, interest at 2.59%, maturing July 15, 2020, payments of \$98,429 including interest due annually.	280,441	91,070

NOTE 7 – LONG-TERM LIABILITIES (Continued)

Business-type Activities

Bond Payable - Vermont Municipal Bond Bank, interest between 4.0% and 6.2%, maturing December 1, 2026, principal payments of \$70,000 due on December 1, interest due June 1 and December 1.	\$ 700,000	\$ 70,000
Bond Payable - Vermont Revolving Loan Fund, interest at 1%, admin fee at 2%, maturing February 2034, annual payments of \$100,824 beginning June, 2018, total available \$1,500,000.	1,117,836	55,824
Bond Payable - Vermont Municipal Bond Bank, \$125,111 at 0% interest, with a 2% admin fee, maturing July 1, 2031, annual payments of \$1,833 including interest. A principal payment of \$95,134 was made in January, 2010 utilizing Federal ARRA funds.	23,557	1,362
Capital Lease Payable - Municipal Leasing Company, interest at 3.69%, maturing June 15, 2017, payments of \$12,459 including interest due annually	0	
Bond Payable - Vermont Municipal Bond Bank, \$776,608 at 0% interest with a 2% admin. fee, maturing July 1, 2031, annual payments of \$47,495 including interest. This loan totalled \$1,553,216 and 50% was forgiven at the completion of the project through an ARRA loan subsidy.	610,272	35,289
Capital Lease Payable - First Niagara Leasing, interest at 2.94%, maturing July 1, 2017, payments of \$2,184 including interest due annually.	2,323	2,323
Total business activities bonds and leases payable	2,453,988	164,798
Accrued compensated absences	5,393	0
Total business activities	<u>\$ 2,459,381</u>	<u>\$ 164,798</u>

During the fiscal year ended June 30, 2017, the following changes occurred in long-term liabilities:

	Total	Governmental Activities	Business-type Activities
Long-term liabilities at July 1, 2016	\$ 5,713,534	\$ 3,171,218	\$ 2,542,316
Increase in accrued vacation payable	12,575	12,575	0
Decrease in accrued vacation payable	0	0	0
Bond and note proceeds	1,012,018	675,000	337,018
Bonds, notes and leases payments	<u>(792,751)</u>	<u>(372,798)</u>	<u>(419,953)</u>
Long-term liabilities at June 30, 2017	5,945,376	3,485,995	2,459,381
Due within one year	485,326	320,528	164,798
Due after one year	<u>\$ 5,460,050</u>	<u>\$ 3,165,467</u>	<u>\$ 2,294,583</u>

TOWN OF HINESBURG, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018

NOTE 7 – LONG-TERM LIABILITIES (Continued)

Bond Payable - Vermont Municipal Bond Bank, \$125,111 at 0% interest, with a 2% admin fee, maturing July 1, 2031, annual payments of \$1,833 including interest. A principal payment of \$95,134 was made in January, 2010 utilizing Federal ARRA funds.

22,195 1,362

Bond Payable - Vermont Municipal Bond Bank, \$776,608 at 0% interest with a 2% admin. fee, maturing July 1, 2031, annual payments of \$47,495 including interest. This loan totalled \$1,553,216 and 50% was forgiven at the completion of the project through an ARRA loan subsidy.

574,982 35,289

Note Payable - National Bank of Middlebury, interest at 2.22%, maturing August, 2022, payments of \$8,862 plus interest due annually.

44,311

Total business activities bonds and leases payable

2,454,278 162,475

Accrued compensated absences

5,393 0

Total business activities

\$ 2,459,671 \$ 162,475

During the fiscal year ended June 30, 2018, the following changes occurred in long-term liabilities:

	Total	Governmental Activities	Business-type Activities
Long-term liabilities at July 1, 2017	\$ 5,945,376	\$ 3,485,995	\$ 2,459,381
Increase in accrued vacation payable	5,607	5,607	0
Decrease in accrued vacation payable	(10,129)	(10,129)	0
Bond and note proceeds	4,017,512	3,908,247	109,265
Bonds, notes and leases payments	<u>(429,466)</u>	<u>(320,491)</u>	<u>(108,975)</u>
Long-term liabilities at June 30, 2018	9,528,900	7,069,229	2,459,671
Due within one year	650,388	490,088	160,300
Due after one year	<u>\$ 8,878,512</u>	<u>\$ 6,579,141</u>	<u>\$ 2,299,371</u>

TOWN OF HINESBURG, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018

NOTE 7 – LONG-TERM LIABILITIES (Continued)

As of June 30, 2018, the maturities of the bonds, notes, and leases payable are as follows:

	Governmental Funds			Water and Sewer Fund		
	Principal	Interest and admin. fee	Total	Principal	Interest and admin. fee	Total
June 30, 2018	\$ 490,088	\$ 178,100	\$ 668,188	\$ 164,798	\$ 82,500	\$ 247,298
June 30, 2019	494,319	167,500	661,819	164,900	76,400	241,300
June 30, 2020	498,823	156,300	655,123	167,400	70,400	237,800
June 30, 2021	302,259	145,000	447,259	170,000	41,900	211,900
June 30, 2022	275,285	138,300	413,585	172,500	27,800	200,300
2023-2027	964,047	602,700	1,566,747	904,200	207,800	1,112,000
2028-2032	820,139	462,700	1,282,839	630,800	120,000	750,800
2033-2037	719,605	321,300	1,040,905	79,390	9,300	88,690
2038-2042	692,532	180,400	872,932	0	0	0
2043-2044	551,899	50,900	602,799	0	0	0
Total	<u>\$ 5,808,996</u>	<u>\$ 2,403,200</u>	<u>\$8,212,196</u>	<u>\$2,453,988</u>	<u>\$ 636,100</u>	<u>\$ 3,090,088</u>

NOTE 8 - ACCRUED COMPENSATED ABSENCES

The Town's policy is to permit employees to accumulate earned but unused combined time off pay benefits. The maximum that can be accumulated for combined time off is 1.5 times each employee's yearly earned amount. Fifty percent of the amount earned over the maximum can be carried over for an extended sick bank. Upon termination, employees will be paid the accumulated total of combined time off and extended sick bank. The long-term liability on June 30, 2018 was \$115,233 for governmental activities and \$5,393 for business-type activities and is reflected on the Government-wide Statement of Net Position. During fiscal year 2018, this balance decreased by \$4,522 for governmental activities and was unchanged for business-type activities.

NOTE 9 - UNAVAILABLE REVENUE / UNEARNED GRANTS

Unavailable revenue in the General Fund consists of delinquent taxes not collected within sixty (60) days after the fiscal year end as these would not be available to liquidate current liabilities. Additionally, it includes community development loan receivables which will not be repaid within six months of year end.

Unearned revenue in the General Fund is made up of an unspent police grant and other smaller grants.

DELINQUENT TAX POLICY AND DELINQUENT TAXES

1. Tax payments are due annually on November 15th. Taxes are considered delinquent the day following the tax due date. Interest will be added at a rate of 1% per month or portion thereof for the first 3 months and 1 1/2 % per month or portion thereof thereafter, on the unpaid principal. When partial payments are received, interest must be credited first, and the remainder applied to the principal.
2. Each month a notice will be sent to each delinquent taxpayer, which will reflect additional charges (interest) as well as payments. Interest will roll on the 15th of the month, meaning that payments should be received PRIOR to the 15th in order to avoid the additional interest charges.
3. Mortgage and lien holders will be notified of delinquent taxes within 60 days after the first notice of delinquency has been sent.
4. Payment arrangements, which fully pay the taxes by July 1, are required. Failure to make arrangements or to abide by them will require the Collector to begin the following actions to sell as much of the property as is necessary to pay the tax, costs and fees:
 - a. The Collector will notify the taxpayer of the Tax Sale decision, the date by which full payment must be received, and the costs to expect once the Sale process has begun.
 - b. The collector will notify all mortgage and lien holders.
 - c. Once the deadline date has expired, and full payment has not been received, the Collector will proceed with the Tax Sale according to the procedures specified in 32 V.S.A. Section 5252.
 - d. Cost of preparing and conducting the sale, including legal fees up to a maximum of 15 % of the amount of the delinquent tax, will be charged to the delinquent taxpayer.

Delinquent Taxes as of November 30, 2018

Year	Original	Outstanding	#of Delinquencies
2004-2014		\$3663.53	3
2015	\$303,717	\$1247.25	6
2016	\$347,298	\$4088.50	14
2017	\$331,967	\$25,997.31	39



**TOWN MEETING MINUTES
TOWN OF HINESBURG, VERMONT
MARCH 5, 2018**

The meeting kicked off at 7 p.m. with a short presentation by Bill Lippert, Hinesburg's representative to the Legislature. He ordinarily doesn't give a talk before town meeting, but felt that there were several important issues facing the State and Town in light of changes in Washington, DC and here at home. He pointed out that the legislature is very concerned with protecting Vermonters from the impacts of tax reform and changes to health care legislation, and he also mentioned gun control measures that are being considered in light of the recent threat to a school here in Vermont. Once he finished his informational talk, the moderator, Frank Twarog, called the meeting to order at 7:20 p.m.

ARTICLE 1: To elect the necessary town and school district officers by Australian ballot Tuesday, March 6, 2018 (see "Officers for Election" list in the Annual Report).

ARTICLE 2: *To hear the reports of the officers of the Town of Hinesburg and take action thereon.* Phil Pouech, Selectboard Chair, gave a power point presentation highlighting some of the important things that had happened in the Town during the last year. He mentioned several areas of interest including the hiring of Renae Marshall as the town administrator and Joy Dubin Grossman as the new assistant town administrator; John Alexander from the water & wastewater department; Mike Anthony who has been with the town for 35 years; Cheryl Hubbard for 20 years as Assistant Town Clerk & Treasurer; and Marie Gardner who is planning to retire but wanted to insure the town wide reappraisal went well. Pouech then highlighted the highway garage construction project. He also showed a pie chart illustrating what parts of the budget were the causes of the increase of 12 percent. There seemed to be little consternation about the budget increase as there were no follow up questions. Pouech then displayed a picture of some of the fire department members and said that they will be celebrating the 75th anniversary of the department on June 30, 2018. The audience thanked the members of the department with a standing ovation. Phil then gave accolades to a few of the employees who had reached milestones in terms of their employment with the Town. They included Mike Anthony leading the pack with 35 years, Marie Gardner who stayed on to help the Town with reappraisal, and Cheryl Hubbard who completed 20 years of working for Hinesburg in the clerk's office. Phil also mentioned several other new employees who have helped fill the roster.

ARTICLE 3: *Shall the Town approve a General Government budget of \$1,731,252 with the estimated sum of \$1,389,135 appropriated from property taxes to defray the general government expenses of the Town?* The motion was moved and seconded and passed on a unanimous voice vote with no questions and no discussion.

ARTICLE 4: *Shall the Town approve a Highway Department budget of \$1,002,241 with the estimated sum of \$864,241 appropriated from property taxes to defray the highway expenditures of the Town?* The motion was moved and seconded and passed on a unanimous voice vote with no questions and no discussion.

ARTICLE 5: *Shall the Town approve the Hinesburg Community Police Department budget of \$558,510 with the estimated sum of \$522,010 appropriated from property taxes to defray the police expenditures of the Town?* The article was moved and seconded. There were a couple of questions about the car replacement schedule and whether it would be possible to put off purchasing new vehicles for a year? The chief responded that it had been determined that the cars last about 6 years given some of the rough roads in Hinesburg. Another member of the audience wanted to know if the department was applying for or receiving any military type equipment from Homeland Security. Chief Koss responded no. The motion then carried on a voice vote with only a few dissents.

ARTICLE 6: *Shall the Town approve the Hinesburg Fire Department budget of \$317,122, with the estimated sum of \$289,122 appropriated from property taxes to defray the fire expenditures of the Town?* The motion was moved and seconded. Carl Bohlen asked why it appeared that the proportion of the fire department budget to be raised from taxes was so much higher than last year and he wondered if they had less revenue than the year before or was there another explanation? After some confusion, an audience member pointed out that there was actually a typo in the minutes from last year which made it look that way. Missy Ross, the town clerk who had done the prior year's minutes, said that she had made a typo and had reversed two numbers in the article. The article was then approved on a voice vote.

ARTICLE 7: *Shall the Town approve the Carpenter-Carse Library allocation from the Town of Hinesburg of \$216,815, with the estimated sum of \$216,815 appropriated from property taxes to defray the library allocation from the Town?* The motion was moved and seconded. Sara Armstrong Donegan, the new director of the Carpenter Carse Library, gave a brief overview of changes in the coming year. She said that the Board had made a decision to level fund the amount they were requesting from the Town. She also said that the library will remain open for 8 more hours per week, for which she received applause. She thanked everyone for their support. The motion was carried on a voice vote with no dissent.

ARTICLE 8: *Shall the Town appropriate the sum of \$29,100, with the estimated sum of \$29,100 appropriated from property taxes, to be distributed as specifically designated to the following agencies and organizations?*

Steps to End Domestic Violence	\$2,350
Hinesburg Community Resource Center	\$13,000
Visiting Nurses Association	\$6,500
COTS	\$1,000
Howard Center	\$800
Chittenden County Community Action	\$1,000
Hinesburg Rides	\$1,800
Hope Works	\$200
VT Family Network	\$800
Hinesburg Senior Meal Site	\$650
Lund Center	\$1,000

The motion was moved and seconded. An audience member asked how the amounts were arrived at and was told that there is a committee that determines which agencies get funded. The motion then carried on a voice vote.

(If voters approved Articles 3 through 7 as presented, total general fund expenditures of \$3,855,040 will be required, with the estimated amount of \$3,140,040 to come from property tax revenue)

ARTICLE 9: *Shall voters authorize the Selectboard to borrow money when needed to meet current expenses and indebtedness of the Town of Hinesburg?* Moved and seconded and passed on a voice vote.

ARTICLE 10: *Shall voters authorize the payment of real and personal property taxes for the fiscal year ending June 30, 2019, payable in full to the Town of Hinesburg in one (1) installment, with the due date being November 15, 2018? Any and all payments received in the Town Treasurer's Office later than midnight on November 15, 2018 will be considered delinquent and will be subject to the collection of interest at the rate of 1% per month or fraction thereof for the first three (3) months and thereafter at the rate of 1.5% per month or fraction thereof.* The motion was moved and seconded and passed on a voice vote with no discussion.

ARTICLE 11: *To transact any other business, as proper, to be brought before said meeting?*

Andrea Morgante made a motion to amend Article 7 in the 2017 minutes from town meeting shown on page 40 of this year's report: "motion to amend the minutes from the March 2017 Town Meeting Article 7 for correction of what is written from \$238,836.00 to \$283,836.00." The motion was carried without objection. Peter Erb inquired about progress for speakers for audience members to better hear public meetings. No motion was offered, but it was noted that the move to the downstairs meeting room at town hall had improved the quality of acoustics and should help with the issue. Following encouragement from Greg Leroy to voice the town's desire for CSWD to return to Hinesburg, Bill Lippert made the following motion: "[Hinesburg's] Town Meeting expresses our strong support to CSWD for returning to Hinesburg to establish a recycling station as soon as practical." The motion was resoundingly passed. Although Roger Kohn did not advance a formal motion to request that the 2019 Town Report would once again be mailed, rather than placed at certain publicly accessible locations around town, the Select Board did infer that copies would get mailed.

Ray Mainer's motion to adjourn was approved at 8:38pm.

Respectfully Submitted,



Melissa B. Ross
Town Clerk & Treasurer

Approved by:


Phil Pouech, Chair
Aaron Kimball, Vice-Chair
Tom Ayer
Merrily Lovell
Andrea Morgante

Selectboard Report

Introduction:

I am again honored to submit this annual report on behalf of the Hinesburg Selectboard. Last year I described 2017 as a year of transition, a result of hiring a new Town Administrator and personnel changes on the Selectboard. I describe this recent year as one of stability. Our Town Administration is operating with the efficiency of an organization I would describe as “running on all cylinders”. Our Town Administrator, Renae, and our Assistant Administrator, Joy, have a solid handle on daily town business and the experience to address unexpected surprises. I speak for the entire Selectboard in recognizing the dedication, efficiency and openness by which our Town Administrators help us in our work managing this complex organization we know as the Town of Hinesburg.

Quick Summary of 2018

- ✓ Renae Marshall completed her first full year as our Town Administrator.
- ✓ Renae and town employees are supported by our new Assistant Town Administrator, Joy Dubin Grossman.
- ✓ We completed and dedicated our new highway garage.
- ✓ Our Wastewater System is undergoing a redesign and upgrade in response to a new state issued wastewater discharge permit.
- ✓ The Bissonette recreation fields were essentially completed and formally dedicated.
- ✓ The Development Review Board denied Hannaford’s Development application
- ✓ The Hinesburg Fire Association Celebrated its 75th Anniversary
- ✓ Police Chief Koss announced retirement in June 2019

Selectboard:

The Selectboard is dedicated to accomplishing our duties with a focus of honesty and respect. We are provided clear information by our town administrative team which allows open discussion and decisions. Our board has developed an agreed upon “norm” to allow time for public input prior to making key decisions. I am again honored to serve as Chair. I have the support of every board member including Aaron who continues as an active Vice-Chair. I also appreciate Renae’s commitment to our town and willingness to speak for our dedicated town employees. These efforts have resulted in a proper balance for a strong decision-making process. We are all committed to continuous learning, which has given me more confidence as Chair.

Town Budget:

Of course when you think of our Selectboard you think budget and taxes. The last couple of years have been challenging. It is difficult to hold back on tax increases while keeping existing services, properly maintaining our buildings and infrastructure, reacting to changing regulations, and

planning for our future. We appreciate the trust that taxpayers have in our work as demonstrated by your support of our budgets and recent bond proposals.

A key Selectboard goal this year is to take care of our current infrastructure. So along with working to expand our sidewalk system, we need to increase the capital money earmarked to repair and maintain existing sidewalks. We are presently working on the best solution to meet our new wastewater discharge permit limits along with ongoing stormwater regulations. We agree these are critical to the environmental health of our state but they inevitably get financed with local taxes.

Another demand on our town that will require resources and careful planning is preparing for the growth we expect is coming. It is difficult to plan how fast our growth will come; we know it will ultimately depend on the health of our local, state and federal economy. It will also depend on how quickly we complete needed infrastructure, specifically water and wastewater capacity.

Our town plan outlines a clear path to concentrate expected growth in our village core with a mix of housing, commercial and industrial development. We support this plan and will continue to take actions to move it forward in the most affordable way possible. Hinesburg has already made significant investments in our services in preparation for this growth. Our recent highway garage is right-sized to provide needed services far into the future. The new recreation fields position us to meet our recreational demands now and into the future. We believe controlled and properly planned development can help to stabilize our tax base while continuing to make Hinesburg a highly desirable town to live, raise a family, work, recreate and shop.

Our Dedicated Town Employees:

This Selectboard report would not be complete without recognizing our hard-working town employees and volunteers. These are some of the things they do every day of the year. They maintain water and wastewater system operations, keep our roads plowed and sanded, show up in the middle of the night to help an injured family member, ensure compliance with speed limits and appropriately cite dangerous drivers, ensure development applications meet our town plan and ordinances, build bridges for walking trails, and help us complete town business with a smile. Sure, these services can cost a lot in taxes and require hard unpaid volunteer work, but as a town we've voted to support these services believing they are necessary for a strong community. We also agreed to provide our town workers a fair and just living salary. We acknowledge the dedicated and professional teams who are ready to serve our needs 24-7, 365 days per year.

Special recognition and milestones over the last year:

- ✓ Joy Dubin Grossman was hired as a full-time Assistant Town Administrator. We have quickly realized how additional support in the "front office" results in more responsiveness to town employees and better meets citizen needs. Town government is a lot of work and we appreciate Joy's contributions.
- ✓ Marie Gardner retired from her position as town assessor. She has served the town for more years than Marie cares to document. Before leaving she made sure our town assessing processes were in good order. Marie will continue to serve the town as a volunteer on the Town Planning Commission. Thank you Marie.

- ✓ Chief Frank Koss has announced his pending retirement. His steady leadership established our successful community-focused police strategy. We know he and his team are more than officers, they really are our friends and in Chief Koss's situation, a caring neighbor. He takes on weekend shifts to give his team a break, responds to late-night alarms, serves as a volunteer on our fire department, and supports our EMT's. He is a "rare breed" in today's world. Fortunately, Chief Koss plans to stay in our community; he will continue to serve our town for a long time to come.
- ✓ We recognized Mike Anthony's dedication to the Town of Hinesburg by naming our new town garage in his honor. With more than 37 years of maintaining our roads and keeping us safe (while we drive these challenging hills), this honor was well deserved. Now every day when Mike goes to work, he will be reminded how much we appreciate his work.
- ✓ Andrea Morgante is stepping down from the Selectboard after 27 years. It is important to recognize the wide-range of service she has given to Hinesburg. Along with her time on the Selectboard, you cannot look anywhere in our town without seeing Andrea's impact. Historic farm properties are now conserved, her support of our two Town Forest properties provides recreation and environmental beauty, her water quality initiatives help save our river waterways, her involvement in town planning has shaped our Village, and her vision of community helped make our town walkable. This list goes on and on. From sharing her expertise as the Hinesburg representative on the Chittenden County Regional Planning Commission to the nurturing support she provides children while making a Stone Soup for our annual Fall Festival, Andrea embodies what it means to be an active community servant who gets things done. Her departure from the board will be difficult for me personally as I leaned on her historical perspective and honest approach to small-town government. I am reassured knowing she plans to stay involved in town affairs.
- ✓ Valerie Spadaccini has served as our Clerk of the Board for more than 35 years, attending Selectboard meetings and making sure everyone knows what is being said and done. Her dedication and professionalism is a fine example of a servant for this town; we appreciate her continued support.
- ✓ Cheryl Hubbard is planning to retire in the upcoming year after 22-years of service in our town office. She provides another example of the hard working and truly caring people we have serving this town. Her smile and historical knowledge will be missed.
- ✓ Melissa Ross has hit her 20-year milestone as our elected Town Clerk and Treasurer. Missy's knowledge and dedication to Hinesburg is well known. Locals know if you show up at our town office, you will be respectfully served, and you may even walk out with a lollipop or biscuit for your dog.
- ✓ Steve Russell who was a town forest caretaker for decades recently passed away. Hinesburg was fortunate to have such a dedicated and knowledgeable champion of our Town Forest. Steve helped forge our town's rural character and for that and more, he will be missed.
- ✓ We lost a community member who's care of his neighbors was demonstrated through years of unselfish service and donations to Hinesburg. Brad Wainer served on the Selectboard, was a leader in our fire department and worked on the

Cemetery Committee. Brad's philanthropic donations to this community were extensive and unselfish. They included beautiful stone walls on our cemetery land and donating the land that made our water treatment facility possible.

Our Volunteers:

Every citizen in Hinesburg can be proud when our neighbors engage in efforts to make our community better. Their work covers a wide spectrum of support whether it is showing up in the middle of the night when there is an accident, coaching a child's first experience in team sports, defining the future planning for town development, Greening-up our town in the rain, (although it never rains on Green-Up day), or providing critical feedback to the Selectboard. Concern and appreciation for our town is demonstrated every day when we all step up to make it better. We have lots of active volunteers and lots of work to do together. We always have committees and boards looking for more help so if you want to join in, just let us know. Everyone is welcome.

Special Warned item on Lantman's Intersection:

The Selectboard decided to add a special warned item for Town Meeting to consider adding \$50,000 to our budget in order to address Rt. 116 traffic. Townspeople complain about traffic delays, which appear to have been increasing over the last few years. Traffic studies tell us there is no "silver bullet" to reduce our traffic but do suggest modifications to Rt. 116 which should result in some traffic delay reduction. These projects include:

1. Realignment of the Lantman's exit to allow signal light timing changes.
2. The addition of signal turning lanes at the Shelburne Falls Rd/CVU/Rt. 116 intersection. This is a large state project which has been in the planning stages for years. This project is presently underway and is expected to be completed in 2020.

The special warned item allows the town to move forward with the Lantman's exit project. It will allow the town to complete intersection modifications required before the signal timing can be updated. The work will reconfigure Lantman's exit lane and crossing sidewalk. Improving the visibility of this sidewalk and exit lane is required before the state will modify the signal to be like a typical 4-way intersection. The signal will then allow Lantman's exit and Charlotte Rd to have simultaneous green lights. It is important to note that this work is a DRB condition on the Hannaford development. This permit condition requires the Hannaford's developer to pay for this work. The Selectboard believes, even in the best case, this development permit is still years away and considering the legal issues, the intersection changes may never be completed. The reason this project is not in the Selectboard proposed budget is the Board feels this should be a taxpayer decision. It is hard to predict how much better traffic will flow and what that is worth to taxpayers. \$50,000 is a significant sum that impacts the tax rate, so taxpayers will want to understand this project in order to make an informed voting decision.

Selectboard Activities:

- ✓ Our Town Garage building is complete. The committee who oversaw this development project, the largest public building project in town history, did an

excellent job. This project was on-time and on-budget. Hinesburg can expect to be well served for many years in the future. This garage will allow our crew to safely and efficiently maintain and store our town trucks and equipment. We should also recognize this project site has significant environmental benefits through the inclusion of proper stormwater protection and floodplain restoration. Our town can be proud of this project.

- ✓ The Selectboard acknowledges while our new town garage is finished, the town garage site will not be complete until the Chittenden Solid Waste District returns to Hinesburg and provides a new drop-off facility. It has been disappointing how slow this process has been and we've heard loud and clear from our town that we all want the drop off site returned as promised. The Selectboard and town employees are making every effort to get this center installed and operational as soon as possible.
- ✓ The Bissonette recreation fields have been essentially completed and will be fully operational this year. This successful project was built primarily on the support of volunteers, town-wide donations both large and small, and allocation of \$190K from the VT Gas Geprag park easement agreement. These fields will provide both organized and individual recreation opportunities. Just think of the celebrated goals, home runs, family activities, quiet time and even disappointing losses yet to come. The fields will provide happy memories for many years to come. Our Recreation Coordinator, Jen McCuin, and the committee should be proud of their work.
- ✓ Our Town wastewater permit was recently updated by the state. Though our wastewater department has done an excellent job meeting our discharge permit limits to date, the new discharge limits challenge our existing treatment system capability. We realize the stricter limits are in response to pollutant pressure to our receiving waters (Lake Champlain). The new permit reduces allowed phosphorus and ammonia discharge levels to extremely low levels. We did argue that our town discharge accounts for a very small amount of phosphorus entering the lake when compared to other discharge sources, but a wastewater treatment system is an easy target and the state has chosen to squeeze more out of town and city sewer systems. To meet our new permit will require costly design changes resulting in significant capital expenditure. We have an active committee working with the selected design firm of Aldrich and Elliot to find the most efficient solutions to implement. The town obtained help funding for this effort through use of the States Clean Water Revolving fund loan but the majority of the expected cost will be burdened by existing and future wastewater users. We expect to develop some preliminary design proposals and cost estimates of capital expenditure and operation budgets in the next few months. Prepare for a bond proposal.
- ✓ After a couple of years of limited drinking water capacity holding up town development, we've begun to issue new allocations. This became possible by our Water Department's hard work repairing leaks in our aging water infrastructure and the additional capacity made possible by demonstrated lower water usage by existing users. We will see new development in coming years. Because we do not have the required water (and wastewater) capacity to facilitate a complete buildout of our village district, the Selectboard created a water allocation committee. The committee will provide guidance to the Selectboard and DRB on how best to allocate

our limited capacity by focusing on development proposals that best satisfy our town plan.

- ✓ We have an aging water system, and we realize numerous water line failures have a real impact to our citizens and businesses. The town has obtained grant money to develop a water asset management plan. This will help us map and document our current system, which will assist us with on-going maintenance and upkeep. We will also invest in additional isolation valves and controls to minimize the impact when our water system must be temporarily shut down to perform repairs or upgrades.
- ✓ Finding additional water capacity has been a goal of the town for several years. Despite hydrological studies and exploratory wells, we did not find an obvious water source. We recently began a partnership with the local developer, BlackRock. We have an agreement to evaluate an existing well, located on the Haystack property that is a promising new source of water. In exchange for giving the town this well and the necessary property easement, BlackRock would be allocated a portion of the well's capacity. The well is located very close to our existing water system infrastructure. The close proximity and expected yield helps reduce the cost to bring this potential source on line. We are completing yield studies and the state approval process in hopes to secure the necessary capacity required to allow full development of our planned village district. As with our wastewater system, the town will need to fund this through both new development impact fees and a bond vote.
- ✓ Several new ordinances were approved by the Selectboard. An updated traffic ordinance standardizes and clarifies town road speed limits and simplifies enforcement of those limits. A new ordinance was approved to put "controls" on both personal and business burglar and fire alarms. The purpose is to provide our emergency responders with accurate up to date information required to safely respond to alarms and provides authority to issue fines for repeated false alarms. The Planning Commission, after thorough review and public input, presented the Selectboard with suggestions for changes to our existing zoning regulations. The Selectboard approved a wide range of these changes, the majority of which can be characterized as "housekeeping" improvements.
- ✓ Over the last few years, one of the biggest complaints about our public Selectboard meetings was poor acoustics in the town hall's large multi-purpose room. The Selectboard decided to move their regular meetings to the downstairs town hall conference room to address this issue. Without question our new venue has improved this problem. It also reduces set up and take down time for both staff and our broadcaster VCam. The space feels less formal and provides a much better broadcast. We will only use the Main Hall room when large attendance is expected. The Selectboard and town staff encourage continued public feedback to ensure our meetings are open and accessible. We work for you.
- ✓ Champlain Valley School District (CVSD) approached the town to consider proposing an officer and police vehicle to support a new School Resource Officer position at CVU. The town and Police department provided a proposal to fill this position. The proposal was developed to cover the entire cost of this added position and required vehicle. While we all agreed that having a Hinesburg officer as the SRO was a great opportunity, the Selectboard felt it was inappropriate to move forward

with a proposal that increased our Police budget without town approval. In the end, CVSD decided to go with a lower cost proposal from Shelburne.

- ✓ The Selectboard and town are involved in some legal issues. The Selectboard and Town Administrator are sensitive to minimizing legal costs, but also realize we need to defend our town's best interests.
 - The Selectboard was brought into the Hannaford development permit process after the DRB denied their latest application for failure the Town Official Map. This action requires the Selectboard to decide if Lot 15 (or a portion of Lot 15) should be purchased for community use using eminent domain as allowed by State Statute. The Selectboard has requested the environmental court put a hold on the timeline for this process to allow several other legal issues surrounding this permit be resolved. This is an active on-going legal issue the Selectboard is trying to navigate in our town's best interest.
 - The Selectboard is involved in a pending lawsuit over a road drainage issue on Magee Hill Road
 - We also have an old land/road agreement on Observatory Road that may become a legal concern.
- ✓ Our first responders continue to see an increasing number of calls, primarily focused on medical issues. We are fortunate the Hinesburg Fire Department is well organized and has increased the number of active volunteers. Despite our strong volunteer force, emergency medical response and capacity will continue to be strained in years as our population ages. Compounding these issues, our long-term relationship with St. Michaels ambulance service will be ending in 2020 because they too are impacted by increased demands. The town will need to explore all options for providing efficient medical services; this options list will likely include having a town ambulance service. The process of exploring options will start by seeking public input immediately.
- ✓ The Hinesburg Fire Department celebrated 75 years of active service to our town. Hinesburg citizens and many of our state fire departments came together to recognize those who have unselfishly given time and service to our community. Of course the celebration included a town-wide parade that lived up to its promise of a never-ending line of fire trucks, a true tribute to this department and its members.
- ✓ Our town plan calls for sidewalks, recreational paths and trails to interconnect our homes, commercial facilities, schools and businesses. Hinesburg has made significant progress over the last 10 years and there is more to come. Two sidewalk extensions are in active planning. The Riggs Rd (NRG) to Commerce street sidewalk, known as the Village North sidewalk has been years in the planning and approval process and hopefully will be completed in 2019. Another sidewalk expansion (Village South Sidewalk) will extend from the Hinesburg Community School south down Rt. 116 to the Meadow Mist development presently under construction. Another expansion project in the discussion phase is a sidewalk or trail system to connect the North Rd Texas Hill area to the CVU/Mechanicsville intersection via the Richmond Rd. The Selectboard plans to work with the Trails committee and others to seriously explore how we can accomplish this project. This will be a significant challenge and we look forward to working with all stakeholders including landowners to make this a reality. Along with additional sidewalks, as noted above,

we've begun to plan and budget for long-term maintenance of our existing system. Looking into our future, it is imperative we provide safe access throughout the town to all of citizens, of all ages, who desire practical and recreational alternatives to single occupancy vehicles.

- ✓ Our Town Forest Committee updated their 10-year management plan that includes a new round of sustainable harvesting, which funds ongoing maintenance. Our town forests have been a true treasure to Hinesburg. They provide recreation, hunting and quite solitude for our people as well as a buffer to ever-increasing environmental pressures. We are fortunate to have an active and knowledgeable Town Forest Committee.

Summary:

The Selectboard is proud of this town. We feel supported by our community even when we have differences of opinion. We hold ourselves accountable for listening and carefully considering all sides of the issues brought before us; we are committed to finding common ground to move this town forward. If anyone feels we are moving in the wrong direction or need to act more quickly to address a concern, please attend our meetings, speak up, or just give us a call directly. We thank our employees who put their heart, time and muscle into serving Hinesburg. We thank every volunteer and community member who gives back to their neighbors. While a new town garage is a great place to store our trucks, it is the people whose work and heart that makes our town a community. Please accept the Selectboard's gratitude on behalf of every town member.

Phil Pouech, Chair



Community Supper at the United Church, sponsored by the Planning Commission & Selectboard

Affordable Housing Committee

The Hinesburg Affordable Housing Committee (HAHC) was formed by the Selectboard in August, 2006 with the charge to “gather, generate and prioritize ideas and plans which will help to increase the availability of affordable housing in the Town”. The committee makes recommendations to the Planning Commission, Development Review Board and Selectboard based on its findings. Meetings, which are open to the public, are usually held the first Wednesday of every month at 7:00 pm, first floor conference room in Town Hall. Meeting agendas and minutes are posted on the Town website.

The consultant, Development Cycles, completed the 2017 Housing Needs Assessment Report (updated from 2010) which provides current data to identify rental and ownership housing needs for our community- senior housing, special needs housing, affordable housing, and reasonably priced housing. The HAHC has begun writing short informational articles in the Hinesburg Record to highlight information from the Assessment Report to better inform the community of housing issues facing us. The full report is on the Town’s website.

The HAHC continues to follow the situation of the residents of Sunset Lake Villa Estates Mobile Home Park since the property went on the market in 2017. The concern was the possible loss of the Park’s 54 mobile home lots as affordable housing. The Park residents formed a Co-op and have worked very hard since 2017 to try to purchase the park to maintain their living situation. A pending Purchase and Sales Agreement exists with the owner, and the hope is that it will be executed by the end of 2018. The HAHC will continue to monitor the progress to assess if it can assist in some way if affordability is at risk.

We continue to follow three proposed large housing projects- Hinesburg Center Phase II, Haystack Crossing and Wind Energy Associates. These three projects have the potential to construct over 400 housing units, and they each are phasing their projects due to water and waste water supply constraints. The HAHC provides input to the Selectboard and the Development Review Board on the projects based on how they address the housing needs identified in the 2017 Housing Needs Assessment Report.

The HAHC partnered with the Hinesburg Energy Committee and worked with UVM’s Department of Community Development & Applied Economics to do a research project to assess the most favorable home heating options when comparing natural gas from Vermont Gas to other alternative energy options. The students provided a report that included the results of their research along with a draft community survey to initiate with Hinesburg residents in the future. The Energy Committee continues to work with UVM to determine next steps, and the HAHC will assist as appropriate.

Finally, HAHC members along with town staff, have been attending periodic housing meetings sponsored by the Chittenden County Regional Planning Commission. All Chittenden County communities have been sending representatives to these meetings to share ideas and information, and these meetings will continue in 2019.

We have one opening on our committee and would love to get to full membership. If interested, please contact Renae Marshall at Town Hall or feel free to attend one of our meetings.

Committee members: Carl Bohlen (Chair), Dale Wernhoff (Secretary), Rocky Martin, George Bedard, Andrea Brainard, and Julie Pierson.

Agency Request Review Committee

The mission of the Hinesburg Agency Request Review Committee is to review and evaluate funding requests and make funding recommendations to the Selectboard during the annual budgeting process.

Each year, the Town of Hinesburg receives numerous requests for funding from agencies that provide programs for prevention, intervention, advocacy, and direct services to the residents of our community. The intent of the Agency Request Review Committee is to ensure that our taxpayer dollars will benefit the greatest number of residents possible, with priority given to agencies that provide food, shelter, health and emergency services, and with additional consideration given to Hinesburg-based agencies.

The reports received from agencies, and their annual requests, indicate that while we are achieving our goal of assisting community members who are in need, that need is still with us and likely to increase.

Current Committee members are Kathleen Newton (Chair), Susan Marino (Secretary), Michelle Stidsen, Maureen Barnard, and Roberta Soll.

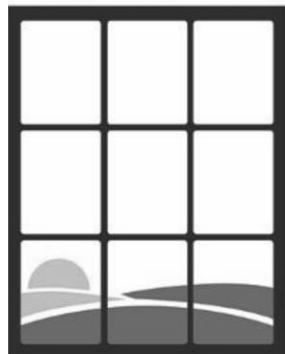
- Kathleen Newton (Chair)



Clothing swap set-up in the town hall; photo by Mitch Cypes

Carpenter-Carse Library

CARPENTER-CARSE LIBRARY



»»» HINESBURG, VT «««

Carpenter-Carse Library contributes to the thriving community of Hinesburg by being a vital center for gathering, learning, communication and enjoyment.

2018 has been a year of growth for the library. Here are some numbers to highlight:

24,522 patron visits to our library last year.

13,998 The number of WiFi sessions executed at the library this year. Patrons use our internet to apply for jobs, file taxes, and stay in touch with family and friends.

900 items get checked out of the library each week.

100 new Hinesburg residents got library cards during September's National Library Card Sign-Up Month Campaign.

36 "After-school snack Tuesdays" will be offered during the current school year. This is an opportunity for Hinesburg residents to get a free, healthy snack after early-release from HCS on Tuesdays. This is a collaboration with the Hinesburg Food Shelf (HCRC).

26 The number of one-on-one tech time sessions we facilitated in 2018.

9 weeks of exciting Summer Reading Programs were offered with "Libraries Rock!" as this year's theme. (up from five weeks in 2017.)

7 We now host seven regularly-scheduled adult programs that meet every month, including two new ones: A Mystery (and Muffins!) Book Club, and an Adult Coloring Group.

6.5 average hours of free programs were offered at the library each week in 2018.

1 new online resource was added: Freegal for downloading and streaming music.

In addition to these accomplishments, the library has been focusing efforts on communicating to our patrons in a variety of ways, including a monthly e-newsletter featuring programming and other library on-goings, and a fresh, up-to-date website that is easy to navigate and provides more information and links to our online resources. We continue to get positive feedback from patrons about our website and new logo. We make every effort to make sure patrons are aware of different library resources including sharing accurate and clear information at the front desk by word of mouth, descriptive fliers, and one-on-one tech training.

New this year, the library has been using the state-wide Inter-Library-Loan system, Clover, to fill materials requests from other libraries, or to borrow items from other libraries for our patrons. Clover has been a more efficient way to handle our patron's needs for materials outside of our collection. We have been able to fill more requests and obtain them more quickly through this system, which includes courier delivery.

In August, Friends of the Carpenter-Carse Library, Inc., was founded. The purposes of the Friends group are to provide a medium to share enthusiasm for books, to focus public attention on the library, to stimulate the use of library resources and services, to support the library in developing services and facilities, to raise funds and to encourage volunteerism at the library. Friends of the Carpenter-Carse Library is a registered 501(c)(3) non-profit organization and open to new members!

In February, with grant support from the Network of National Libraries of Medicine, Carpenter-Carse and Charlotte Libraries collaborated to bring mental health programming to their communities. This effort included panels of local mental health specialists. The prevalent issues of anxiety, depression, and suicide prevention, specifically amongst children and families were discussed. As part of this grant, the library received iPads that they loaded with toolkits of reputable mental health information so patrons can now easily and privately research these topics.

Looking Ahead...

As we look forward to our new fiscal year (starting July 2019), we aim to be aligning with town plan goal 6.6.2 to ensure that more quality afterschool programs are available in Hinesburg. The library is in a unique position to offer free after-school programming to Hinesburg youth- currently a need we are hearing about from families in our community.

In 2019 we will continue to build our adult programs as well. We aim to engage community members, specifically by having them share their unique skills and talents through library-sponsored workshops and programming at the library. We recognize the wealth of knowledgeable professionals and creative individuals in our community and plan to highlight more of them in the coming year.

We plan to acquire a new online resource for streaming educational and entertaining movies, documentaries and television shows. We have heard from patrons that this is part of what they would like to see us move forward with in our collection development. We will also add a new, reputable online medical resource that is searchable and user-friendly. In addition to these new online resources, we will start the process of updating our public computer fleet.

Thank you!

We continually hear from Hinesburg residents that our staff is the best part of the library. The feeling is mutual- the people in our community make the library a great place to spend our days. We look forward to seeing you more often!



A group of children ages five and up worked together at the library in May of 2018 to put together a mural based on the artwork of Henri Matisse. The mural process was run by local artist, Laurel Waters, and generously funded by Community Bank, NA.

Cemetery Commission

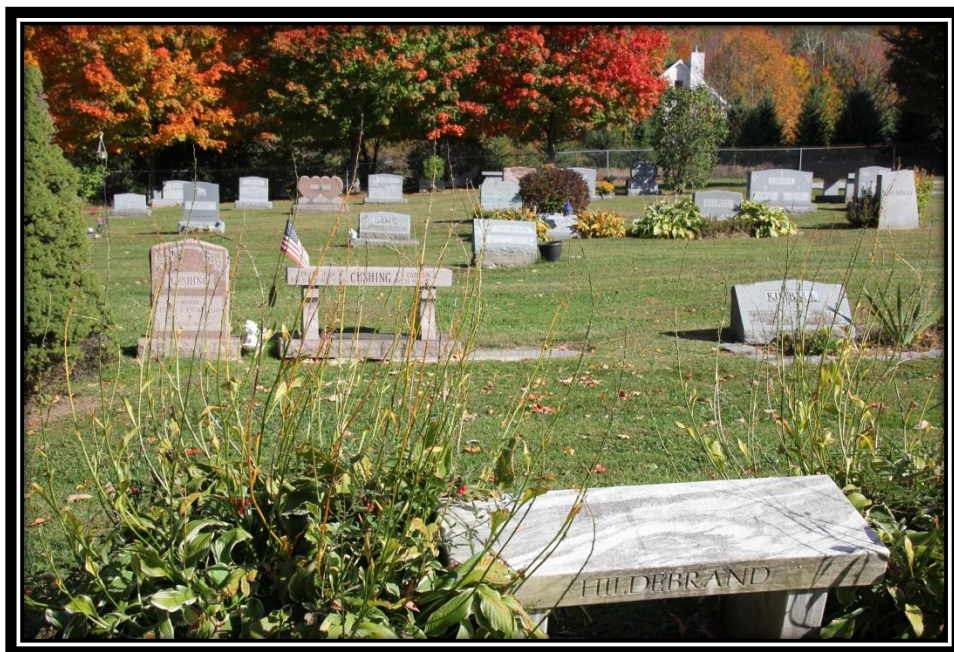
The cemetery commission would like to recognize Jean Miner for more than two decades of devoted service to the Hinesburg town cemeteries and our community. She began the important task of charting cemetery plots in 1995 and soon thereafter began helping families find/purchase plots. Although this role was supposed to be temporary, she continued until Mary Jo Brace took over in 2017.

In November 2018 an impaired driver went off the road and damaged roughly 16 historic stones (from the early 1800s) at the Calkins/McDonough Cemetery. The driver's insurance has paid for repairs which will be done in spring 2019.

We are researching the possible addition of a columbarium (building for above-ground storage of urns) and a space for green burials (minimizing the use of non-degradable materials in the grave), and would like to hear from residents who are interested in either option.

There are currently three "active" cemeteries in Hinesburg: Village Cemetery, Barker Cemetery (also known as Rhode Island Corners), and Bissonnette Cemetery on Gilman Road, which opened in 2011 and received its first burial in 2015. Lots are currently available for purchase (Hinesburg residents only) in all three cemeteries. Each site can accommodate one casket or up to four cremains. Contact the Town Clerk's office or Mary Jo Brace at 802-310-0727 or 802-482-2182 to inquire.

-Cemetery Commission Members: Glenn Place, Jeri Belisle and Mary Jo Brace



Conservation Commission

The Hinesburg Conservation Commission (HCC) was very busy last year. Here are some of the projects the HCC has been involved with:

Geprags Park- This year, working with Audubon, the HCC developed a multi-year work plan for the park. Using money from the VT Gas agreement, the plan this year includes work to improve habitat for rare Golden-winged Warblers as well as other park residents:

- Habitat improvement work in the east
- Chainsaw work in the west.

The work will be completed this winter or early in the spring.

Natural Resource Inventory and Mapping- This upcoming year, the Hinesburg Conservation Commission (HCC) is planning to begin the development of a Hinesburg Natural Resources Inventory and Map. The inventory map would make our local natural resources information readily accessible to the Hinesburg town government, institutions, and citizens at large.

This initiative is directed by the 2017 Hinesburg Town Plan, Action 3.5.1 - Conduct natural resource and wildlife habitat inventories for public use, and for use by the DRB in the development review process.

This effort will require the services of a qualified natural resource consultant. The first phase would consist of three main efforts:

1. Assess the natural resource data needs of the town,
2. Coalesce existing sources of data to address those needs,
3. Develop an efficient, effective interface for accessing the data.

Essentially, the interface will consist of a map with an underlying database that will provide access to the data associated with a particular map feature. The map and inventory will provide local (as opposed to state-level) information about the important natural resources and features here in Hinesburg, and future phases will involve public and volunteer work for on-the-ground surveys.

The goal is to complete the Natural Resource Map within approximately 3-4 years. This mapping will provide landowners, town officials and committees/boards valuable information concerning Hinesburg's land, and will hopefully help guide development in the best places, and help protect Hinesburg's most important natural resources.

The Hinesburg Conservation Commission gets a little batty- This year the HCC hosted a presentation by Barry Genzlinger of the Vermont Bat Center. The presentation was well attended and very informative. The HCC also worked with students from CVU to purchase lumber and build nine bat houses. The plan is to place the bat houses in public spots in the community, including our

HINESBURG VERMONT ANNUAL REPORT

school campuses. Check out the three houses placed at Geprags Park! Thanks to the Association of Vermont Conservation Commissions for a tiny grant that supported this effort.

Development of a Town Calendar- The Hinesburg Conservation Commission is working to create a town calendar that can be used by town boards and commissions, as well as town officials, to reserve space in Town Hall, list events, and to view up-to-date meeting schedules. This calendar will then be shared and used to update a more expansive town-wide calendar that is currently hosted by the Hinesburg Record.

I want to thank everyone on the Hinesburg Conservation Commission for their hard work this year. Once again it has been an educational and enjoyable experience. We meet the 2nd Tuesday of the month at 7:00 pm on the 3rd floor of the Town Hall. Come join us and share some Nature Notes with us. As the owl says "It's a Hoot."

Respectfully submitted,

Michael Bissonette



Photo: Trails Committee

Development Review Board (DRB)

2018 Overview

The DRB had 35 different applications in 2018. This was a slight decrease from the 38 applications from 2017. The breakdown by zoning district for the 2018 hearings are 7 Agricultural, 10 Rural Residential 1, 3 Shoreline, 2 Industrial-3, 2 Residential 1, 4 Rural Residential 2, 1 Village, 4 Commercial, 1 Village Northeast, 1 Commercial & Village Northeast.

2018 Applications

The DRB reviewed 7 Conditional Use, 7 Site Plans, 3 Subdivisions Sketches, 1 Subdivision Preliminary, 8 Subdivision Finals, 5 Subdivision Revisions, 1 Development on a Private Right of Way, 1 Transfer of Land, 1 Sign request and 1 Appeal. One site visit took place this year.

2018 Points of Interest

- Of the 35 applications reviewed, 2 were withdrawn and 1 was denied.
- 7 New Lots and 16 New Dwellings were approved in 2018.

Volunteer Board and Staff

I would like to thank the existing members; it is your hard work and dedication that allows the DRB to function efficiently: John Lyman, Ted Bloomhardt, Greg Waples, Richard Jordan, Rolf Kielman and Sarah Murphy. Andy Greenberg and Jon Slason have been great filling in when needed. I would also like to thank our new recording secretary Kate Kelly for her fantastic work with our minutes.

My goal as Chairperson is to make everyone involved in the process feel heard and respected during our meetings, and to help projects through the process as they meet our regulations along the way.

Dennis Place, DRB Chairperson

Energy Committee

The Hinesburg Energy Committee prioritized community education in 2018, hosting six workshops with over one-hundred from Hinesburg and surrounding communities. Four of the workshops were held in the spring and provided participants guidance for creating their path to zero energy homes. Two of the workshops were held in the fall in coordination with Button-up offering low and no-cost tips for home weatherization and healthy home improvements and living. Workshop slides, and some recordings, may be found on the Energy Committee page of the Town website. Each workshop was delivered in partnership with Efficiency Vermont and with in-kind support from All Earth Renewables; NRG Systems provided meeting space for the spring workshop series.

Additionally, the Energy Committee drafted an energy resolution for the town limiting future infrastructure for fossil fuels, and launched a study to assess the homeowner realized life-cycle cost differences between connecting to natural gas and weatherizing a home.

The Energy Committee is currently making recommendations for updating the Hinesburg Town Plan and applying for substantial deference for all new development projects at the state. This will allow the town to have more of a say in how renewable energy is sited in Hinesburg.

Another goal for our committee this coming year it to help the town access the energy efficiency of our municipal buildings and the renewable energy potential for each building. It is our stated goal in our town plan to be 90% renewable energy based by 2050. Moving by example the town can help us all move toward a sustainable energy future.

The Energy Committee continues to respond to inquiries from community members regarding residential and business energy efficiency, and has established a central email – hinesburgenergy@gmail.com.

Our meetings are the 1st Tuesday of the month and we welcome anyone who has interest in our town's energy future.

Respectfully Submitted for the Hinesburg Energy Committee by Chuck Reiss

Highway Department

Hinesburg Highway Department – Michael Anthony, Tom Boivin and Dominic Musumeci want to thank Hinesburg for the new garage and sand/salt shed. We moved in mid-September which was just in time for us to get ready for winter. It has been nice not having to climb over trucks to work on them.

Ditching and rip-rap work was done on Turkey Ln. and Lincoln Hill Rd. both projects were grant funded. Lincoln Hill Rd. was a “Better Roads Grant” which covered approximately \$18,000 of the work and Turkey Ln. was a “Grant in Aid” funded project covering approximately \$11,000.

In the spring we have two more grants, which will allow us to ditch and rip-rap part of Lavigne Hill Rd. and ditch and do culvert work on Hayden Hill West. Completing these projects will help us with the Municipal Road General Permit Standards and meeting some of the requirements mandated by the State.

Ditching was done on Shelburne Falls Rd. along with 2.3 miles of paving, with a 2-inch shim and overlay. With voter approval, in the summer of 2019, the last .5 miles of Shelburne Falls Rd. will be paved along with 1.8 miles of Charlotte Rd.

This coming year there will be additional opportunities for paving grants, if awarded, the Town could get caught up on these projects

Lastly the wooden deck, on a Texas Hill Rd. bridge, was replaced with a concrete deck, new guard rails and paved aprons.

Thank you,

Michael Anthony

Road Foreman



Hinesburg Community Police Department

It is with mixed emotions that I have announced my retirement as chief of police to be effective in June. When my wife and I came to Vermont, I always thought that my 25 year career with the California Highway Patrol would be the pinnacle of a law enforcement career spanning over 40 years. I was wrong. The 13 years on the Hinesburg police and specifically my seven years as chief have been the most fulfilling job I have ever had. This is in no small part to the support I have received from the citizens of Hinesburg, town staff and the Selectboard.

I would also like to take this opportunity to formally thank all the members of the department who have contributed to make this department what it is today. Regardless of who's the chief, no department can be successful without a hardworking and a community orientated staff. My replacement will be fortunate to be starting with such a staff.

2018 marked a slight reduction in overall calls by five percent. The department's largest category increase was assistance to Hinesburg First Response for medical calls with an increase of 22 percent. The 182 medical calls we responded to with EMS trained officers continues a tradition that combines lifesaving response time reduction with cost savings to the town.

We cannot do our job without the help of our residents. We still need doors to be locked and more importantly, calls reporting suspicious activity. It is amazing to continue to hear stories where a resident sees something out of the ordinary but decides "they don't want to bother us." Finally, please be wary of anyone calling or emailing that wants personal information. Call us and we can give advice regarding the legitimacy of the request.

Chief Frank Koss



Hinesburg Community Resource Center

The Hinesburg Community Resource Center (HCRC) is a community based non-profit organization of neighbors helping neighbors. Our core programs include the Food Shelf, Friends of Families, Emergency Assistance Fund, Medical Equipment Lending, and Hinesburg Rides.

The Hinesburg Food Shelf is run by volunteers and is located at 51 Ballards Corner Road, in a building that was donated to us this year by Jan Blomstrann. The Food Shelf had 935 visits this past year. We are open twice per week, and families are able to visit once per month to stock up on groceries and an extra time per month to pick up fresh produce; we also offer a full Thanksgiving meal. A family visiting the food shelf receives produce, frozen meats, eggs, cheese, canned and boxed staples, and personal care supplies. We recently partnered with the Champlain Valley Junior League to regularly offer diapers at the Food Shelf, and we are committed to efforts like these to help struggling families with costly items that are not able to be purchased with Federal assistance.

We partner with the Hinesburg Community School Partners in Education (PiE) and Lantman's Market to offer vacation meal bags to families receiving free and reduced lunch. This year HCRC provided 61 vacation food bags, impacting 24 families (53 students); bags include healthy snacks, fruits and vegetables, protein, and simple meal items.

For those unable to meet basic needs, HCRC offers an Emergency Assistance Fund. This year HCRC assisted 21 families (62 individuals) with utility bills, fuel oil, gas, rent, car repairs, car insurance, bedding, and heating system repairs. Small grants from community agencies and churches are often the last line of defense for working families who start to struggle financially. Many families in Hinesburg work so hard and barely make enough to meet expenses; they also do not qualify for many state or federal assistance options because they "make too much," but a few financial setbacks can have a devastating effect.



Hinesburg Food Shelf



Girls Scouts food drive for School Vacation Food Bags

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The 2017 Hinesburg Town Plan shows that Hinesburg has the 5th highest percent of households earning below the federal poverty level in Chittenden County with about 10% of Hinesburg families with children under 18 living below the poverty level. The number of Hinesburg households receiving Supplemental Nutrition Assistance Program (SNAP, 3Squares program in VT, formerly Food Stamps) benefits has also risen dramatically since 2009. Programs that meet basic needs, close to home, are critical to helping families thrive, and we are committed to providing that support.



Our Friends of Families program connects young families with community resources; programs are free and open to all. We hold regular playgroups throughout the week, and this year 272 caregivers and children attended. Our facilitators plan a weekly activity and healthy snack, as well as early learning concepts through song and circle time activities. Friends of Families also offers a yearly Welcome Baby Brunch, two Clothing and Book Swaps, kindergarten transition support for families in cooperation with Hinesburg Community School, parent education programs, and family activities. All Friends of Families programs work toward the Town Plan objective to provide for the social needs of our community, and we know these programs are an investment in the next generation of Hinesburg residents.

Medical Equipment Lending is offered to anyone in need. Donations of gently used equipment can be made to the HCRC, and individuals can borrow this equipment as long as needed, free of charge. This year, HCRC served 22 people with medical equipment loans.

This year, we launched a Senior Calendar on our website to gather area activities for seniors in one place. We hope to be able to offer this in print in the future, and the goal is to work with other community partners to bring more offerings to town (we were able to demonstrate a need to the United Way for Bone Builders classes, and those are now offered, and the class is regularly full).

The work we do is already in high demand by residents, and many rely on our programs. With Town trends like an aging population, and the Town's priority of building more affordable housing, we will see even more need for our programs. We look forward to working with the Town and other community partners to address these needs and to plan for the future.

HCRC received additional funding this year from The Vermont Community Foundation, SCHIP, the Vermont Food Bank VT Fresh Program, the Towns of Huntington and St. George, the Hinesburg Business and Professional Association, area faith groups, and donations from individuals, organizations and businesses throughout the community. All profits from our Twice is Nice thrift store also fund our programs. We would like to thank the many generous volunteers, donors and

HINESBURG VERMONT ANNUAL REPORT

food drive organizers who have given time, dedication and resources in the past year. We are all neighbors helping neighbors, and we are grateful to partner with you all in this work to make sure basic needs are met and people are connected and supported in our community.

Rachel Kring, Executive Director



CVU volunteers doing Food Shelf fall cleanup and gardening

Hinesburg Fire & First Response

Current Status

This year the Fire Department had many ups and downs, but continued to persevere. We again, like in years past, continued to see an increase in types of calls. Over the past fiscal year, we responded to 446 calls, with the breakdown of 326 medical calls and 120 fire calls. Currently, as of 1/29/2019, we are at 302 calls since July 1, 2018. Our average response time for an EMS call was 7.45 minutes and fire 9.37 minutes. This equates to 1959 hours of service provided to the community. Additionally, there was 1564 hours of training time spent honing our skills and meeting mandatory state requirements.

As a result of the increased number of calls for service in FY17-18, we were over budget by a few hundred dollars. We opted to level fund the FY18-19 budget, but are currently over last year's number for the same time period. Despite our best efforts to control costs, we anticipate being over budget; therefore, we are requesting a modest budget increase for FY19-20 of just over 5% in our operating budget.

Future Projections

Looking forward there are several factors which will impact our budget in the future years: an aging population, growth within our community and the loss of St.Mike's Rescue in June, 2020, our primary ambulance service. We are all well aware of the aging population impacts on our community and nationwide. We have not experienced the growth in elderly housing that many other communities have; however, we are beginning to see growth on the horizon with proposed projects beginning to take shape. These projects are needed in our community, yet they will impact the fire and EMS services provided by the Department requiring expansion of services.

Future Ambulance Services in Hinesburg/St. George

Because of the growth in calls for service in our community, as well as all those around us, St.Mike's Rescue, who has provided primary ambulance service since 1969, notified us they will end service in June, 2020. The Department has been anticipating this for a few years. We have worked on several scenarios preparing us for this change. One of the reasons we have been promoting an expanded Department facility was to enable the expansion of services when the time came. We now know timeline which is only 18 months away.

We continually review response times to the community of various agencies around us. Unfortunately, the only way to improve the outcome for critical patients is to shorten the transport time to the hospital. This means not waiting for an ambulance to arrive from an outside community to address an emergency within our community. None of the surrounding agencies have been able to improve on response time, because every ambulance service is experiencing growth in call volumes. It's a cascading effect on all services in the regional area with more and more calls bringing ambulances out of their primary service area to run mutual aid calls. When we rely on outside services, we have no control on the quality of the services the community receives or the

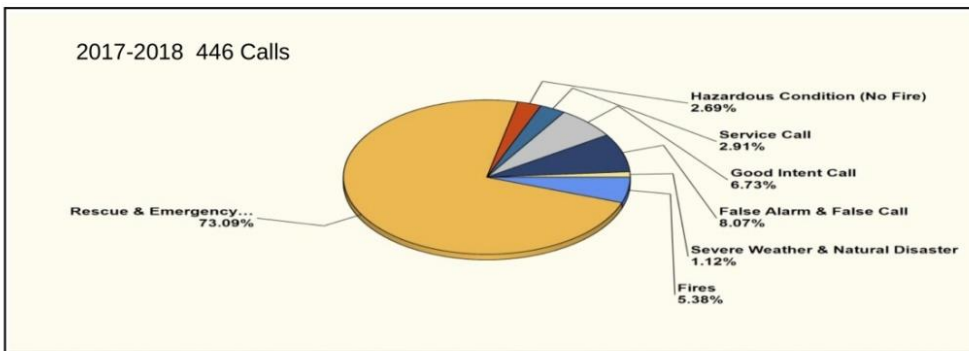
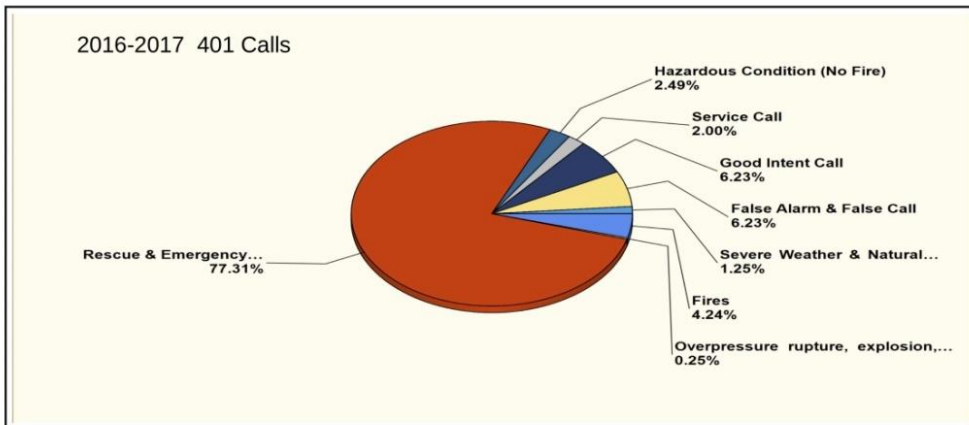
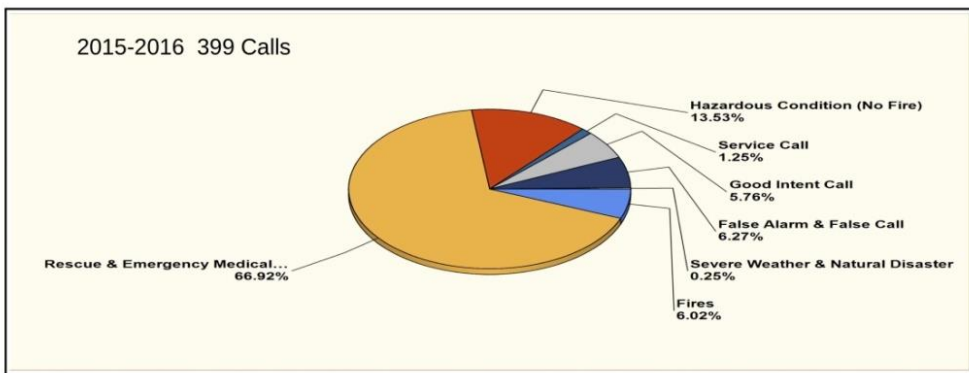
time it takes to get here. Over the next few months we will be engaging you in planning for the future EMS service.

Membership

As we look to the future, we certainly know we need more membership on both the fire and EMS sides of the Department (volunteers do not need to do both). If you're interested, please reach out to us. Serving on your local Fire Department can be the most rewarding community service experience anyone will ever have - just ask someone that's done it.

Chief Al Barber

By The Numbers:



Hinesburg Land Trust

The Hinesburg Land Trust (HLT) is a non-profit, all volunteer, community organization, founded in 1988 by local citizens interested in land planning and conservation issues. Its mission is to ensure thriving, connected human and natural communities through land conservation.

Working with private landowners and other conservation organizations, HLT has helped to conserve over 2,000 acres of farmland, wetlands, and forests in Hinesburg. Much of this land is accessible to the public and is managed not only for traditional uses such as hunting and fishing, but also for walking, snowshoeing, and cross-country skiing. These special places are often venues for natural history related activities such as birding, wildflower identification, and winter wildlife tracking - events hosted by HLT and other organizations.

Properties conserved by HLT over the years include the O'Neil Farm, LaFreniere Farm, Carse Wetlands (now a UVM Natural Area), Full Moon Farm, LaPlatte Headwaters Town Forest, Lewis Creek Fish & Wildlife land, Lincoln Hill Fish & Wildlife land, Russell Farm, Parker Farm, and Mountain's Edge Farm. The farms continue in private ownership and contribute to Hinesburg's grand list.

In 2018 HLT paused between conservation projects to devote time to updating the organization's mission statement, logo, and website and to reach out to partner organizations. In an effort to help identify high priority lands for conservation HLT is working with the Hinesburg Conservation Commission on its Natural Resource Inventory Initiative. HLT has also agreed to support the new Vermont Master Naturalist Program to train Hinesburg citizens in local natural history across the earth, life, and social sciences.

In late October a dozen friends and neighbors gathered on HLT's land near Lewis Creek to honor Louise Roomet, who inspired the creation of HLT, and to dedicate two large flat stones that offer a peaceful resting spot along the public walking trail near the pond. A message on one of the stones, engraved by Kevin Donegan, reads, "In loving memory of Louise Roomet, ardent conservationist who loved these woods."

After seven years, the reins for HLT's annual Louise Roomet Turkey Lane Turkey Trot passed from John Kiedaisch to Aaron Miller. Alas, despite much preparation and support from local businesses, this year's event had to be canceled due to icy conditions.

Another fall tradition is HLT's "Stone Soup Supper," featuring produce purchased from local growers. Held at the United Church's parish hall, this year's supper raised \$200 for the Hinesburg Community Resource Center.

Board members of the Hinesburg Land Trust are Lenore Budd, Meg Handler, Carol Jenkins, Shannon Kelly, John Kiedaisch, Alison Lesure, Aaron Miller, Andrea Morgante, and Paul Wiczorek.

Lenore Budd

Hinesburg Rides

Hinesburg Rides is a program under the Hinesburg Community Resource Center (HCRC), a 501(c)3 nonprofit organization. Hinesburg Rides was established in 2007 to address the wide range of transportation needs of all Hinesburg residents, employees, and employers.

The Volunteer Driver Program was created to provide rides to doctors' appointments, grocery stores, post office, banks, etc. to anyone who has no other means of transportation. Hinesburg Rides has had a few changes to the program this past year.

Due to the increased costs of providing rides, Hinesburg Rides Volunteer Driver Program will now be administered by Age Well, formerly Champlain Valley Agency on Aging. The procedure is still the same, call Special Services Transportation Agency, SSTA, at 878-1527 to schedule a ride. Please call at least 48 hours in advance. If you have any questions regarding rides and SSTA cannot answer them, please call Age Well's Senior Help Line at 800-642-5119. If there are general questions regarding Hinesburg Rides, please call 482-4946. HCRC is also looking into a local option to provide better transportation to all Hinesburg Residents. But, unfortunately, we will probably still have to work with SSTA for medical trips.

116 Commuter Bus Service and Rideshare Programs: The 116 Commuter bus service ridership remains consistent and GMT (Green Mountain Transit) is presently conducting a study on expanding and methods to better service their customers. Please visit the State's Go!Vermont program to utilize their carpooling/ridesharing program (www.connectingcommuters.org). We continue to participate in Way to Go Week every year to try to increase carpooling/ridesharing and bus ridership.

Karla Munson

12/9/18

Hinesburg Senior Meal Site

The Hinesburg Senior Community Meals is a gathering of seniors each Friday (except the first Friday of each month) at the United Church of Hinesburg's Parish House for a meal, exercise, and friendly conversation. In addition to a nutritious meal, this offering provides socialization and companionship for older people who may be isolated or live alone. Also, one Friday per month, a librarian from Carpenter-Carse brings books and videos to be checked out and a VNA nurse comes approximately every six weeks for a foot clinic.

Throughout the year, birthdays are celebrated monthly and the tables are beautifully decorated by volunteers for all of the major holidays. Volunteers are in charge of the set-up, decorating, serving the meal, and doing the clean-up afterward.

For lunch reservations, seniors can call Debbie Wisell at 482-3058, Madine Churchill at 482-3870 or Judy Clark at 453-2121. All seniors are welcome!

Lake Iroquois Association

The Lake Iroquois Association has had an extremely busy and eventful year and we are looking forward to yet another busy year in 2019. Here are some of the projects LIA worked on during the 2018 season:

- We continued the greeter program and boat wash station at the fishing access. With the support of a grant from the Vermont Department of Environmental Conservation and the support of LIA members and the surrounding towns, we were able to add Friday afternoon hours to the program and hire a supervisor who was tremendously helpful managing the program. Thanks also to the work of several members of the LIA Board and our fiscal partner the Town of Williston, this program has continued to be successful and is a model for other programs in the state.
- For four weeks this summer we were able to bring in the Diver Assisted Suction Harvesting team as part of our integrated approach to controlling the invasive Eurasian Water Milfoil (EWM) in the lake. This effort was made possible by a grant from the Lake Champlain Basin Program, contributions, and membership dues.
- Once again, this year, we placed benthic (bottom) barriers at the fishing access in order to keep that particular channel free of invasive EWM. We purchased additional barriers which we plan to add to the Lake Iroquois Recreation District (LIRD) beach area to help expand the swimming area and help mitigate the impact of the EWM. These barriers could also be used to cover a small infestation if a new invasive species is found in the lake.
- New this summer we partnered with the University of Vermont Spatial Analysis Lab to conduct an aerial plant survey in September. They flew a fixed wing drone over the lake to collect imagery. This data will be used to observe the aquatic plant community and quantify the EWM infestation, particularly in the littoral zone close to shore. Future image collection will allow for objective year to year comparisons. This survey was funded by a grant from the Vermont Department of Environmental Conservation.
- The stream restoration and road rehabilitation project to remediate the tributary parallel to Pine Shore Drive was completed this year. This tributary contributes significant amounts of phosphorous to the lake. More sampling data is needed in future years but water quality data from the 2018 season already shows reduced levels of phosphorus entering the lake.
- We are happy to report the awarding of a conceptual design grant to address the erosion and, sedimentation contribution issues of Beebe Lane and the tributary at the north end of the lake. This is a Block Grant from The Chittenden County Regional Planning Commission and will be a cooperative effort among multiple organizations including LIA, LIRD, Town of Williston, Town of Hinesburg, and the residents of Beebe Lane. This project will include a management plan implemented by the LIRD. Based on years of sampling data, this tributary demonstrates the highest average source of phosphorus contributing to the lake in addition to other environmental impacts from sedimentation. The project goal is to perform a complete review and restructuring of this road over the next few years as funds become available.

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- We continued the LaRosa Partnership grant-funded tributary water quality sampling project in 2018. This effort continues to be a critical data source informing the organization where rehabilitation and restoration efforts should be focused.
- We also continued supporting Lay Monitoring, Vermont Invasive Patrollers, and blue-green algae monitoring on Lake Iroquois.
- In July, LIA held its annual meeting and sponsored its second annual 'Garden Tour' showcasing several Lakewise Award Winning properties and the Pine Shore remediation project site.
- Throughout the year we made a number of public presentations in the area regarding our work and the EWM infestation, including meeting with town select boards and conservation commissions, as well as attending statewide meetings and training sessions. In addition, we co-presented with the Lewis Creek Association at their spring Water Matters event held in the Hinesburg Town Hall. The presentation highlighted the LaRosa Partnership Program tributary water quality monitoring project.
- We continue to provide information and outreach via our newsletter, The Lake Iroquois Monitor, our website, www.lakeiroquois.org, and our Facebook page, www.facebook.com/lakeiroquois.
- Finally, we continue to study and research additional methods to reduce runoff and nutrient loading in the lake and to control the EWM problem.

As widely reported by multiple media outlets, our application for a permit to use the aquatic herbicide Sonar to control EWM in the lake was formally denied by the Vermont Department of Environmental Conservation in October. We are disappointed that after several years of careful study and research, development of a five-year lake management plan, the support of many, many stakeholders around the lake, and nearly a two year wait for a response to our application, denial was the final outcome.

In spite of this setback, we are continuing our commitment to protecting the health of the lake not only by preventing additional invasive species and pollutants from entering the lake, but also continuing to find ways to reduce and control the invasive EWM currently present in the lake. If EWM is ignored and allowed to spread to the fullest extent possible in the lake, it will continue to choke out native species, reduce the ability of native fish and other aquatic species to spawn and thrive, and reduce, if not eliminate, the ability of humans to enjoy the lake. An ecosystem is not healthy when overrun by an invasive species. We firmly believe as stewards of this precious resource, each of us have a responsibility to do everything we can to contribute to the health and well-being of Lake Iroquois. The Lake Iroquois Association will continue to work tirelessly to find effective tools to help reduce the spread of this invasive species.

Chris Conant
President

Lake Iroquois Recreation District

The Lake Iroquois Recreation District beach area, along with its 150 acres of open land, continues to serve the district towns (Williston, Richmond, Hinesburg and St. George) as well as all non-residents. The district lands provide access to swimming, picnicking, playground equipment, and walking trails. The beach area also continues to host birthday parties and other individual and group functions. Costs for septic maintenance and summer staff continue to represent the bulk of our annual expenses. Water quality sampling continues on a weekly basis and results are within State limits for beach facilities.

An Ecosystem Restoration Grant has been received to help with water quality issues that are from LIRD property. This grant will mainly focus on the property near and around Beebe Lane. One other item of note is there was more milfoil harvesting completed by Diver Assisted Suction Harvesting (DASH) near the swim area. The work was paid for from contributions from the towns of Williston and Hinesburg and the Lake Iroquois Association.

The beach continues to be a beautiful and affordable local recreation area. We will open for the 2018 summer season on Memorial Day weekend and close on Labor Day weekend. Please come and enjoy this wonderful facility.

Jack Linn – Richmond

Jeff Davis, – Hinesburg, Chair

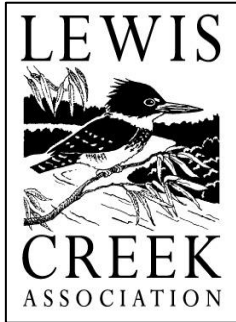
Nina Friscia – St. George, Secretary

Sarah Francisco – Williston, Treasurer



Photo: Lake Iroquois Association

Lewis Creek Association 2018 Program Highlights



2018 was full of exciting projects for Lewis Creek Association. So many reliable and talented volunteers as well as town and state staff helped LCA to grow its community service programs, especially the water quality education and improvement work that we promote through the “Ahead of the Storm” program. With many years of nature study, data collection and interpretation, LCA and its watershed towns have known since 2015 that Lake Champlain receives the bulk (~80%) of its phosphorus pollution when the streams are experiencing their highest flows. Since too few people are using this knowledge today, LCA’s “Ahead of the Storm” program is critically important for Lake Champlain Valley towns and watersheds from Addison County to Chittenden County.

This year your contributions were critical in helping to leverage funds from Lake Champlain Basin Program, private donors and various State funding sources. Your contributions, town funds and grant funds helped to afford the projects highlighted below. Our partner network continues to grow, and includes town, state and regional government groups, South Chittenden River Watch, Lake Iroquois Association, Charlotte Invasives Collaborative, Responsible Growth Hinesburg, Addison County River Watch Collaborative, Vermont Family Forests, schools, state and local land trusts, foundations and conservancies, Watersheds United Vermont, Vermont Clean Water Network, Vermont Housing and Conservation Coalition and the Vermont Natural Resources Council. The list goes on and we welcome your interest. To visit a board meeting or assist with special projects and board activities, please call and visit our growing library at lewisecreek.org, and learn about daily activities on Facebook.

Program Highlights (\$100,000 annual budget)

Restoration and Conservation

Worked with SCS students and engineers to design and implement a rain garden on campus (Shelburne)

Worked with Shelburne to identify and design two new stormwater infrastructure projects (Shelburne)

Worked with CCS students to make a funding plan to address stormwater on campus (Charlotte)

Worked with the Big Oak Lane neighborhood to install water quality treatments for protecting Thorp Brook (Charlotte)

Worked with Hinesburg Town to improve stormwater management at the town garage and create a river floodplain restoration plan (Hinesburg)

Year 10 - Thorp / Kimball invasive European Frogbit and other invasive plant control (Charlotte)

Year 7 - LaPlatte invasive European Frogbit plant control (Shelburne)

Year 3 - Invasive Yellow Iris survey and control (Ferrisburgh, Charlotte, Shelburne)

Planning and Data Collection

Provided fiscal sponsorship support for South Chittenden and Addison County River Watch groups

Prepared educational materials for LCA “Ahead of the Storm” demonstration sites and educational tours

Completed water quality sampling plans for the Lewis, LaPlatte, McCabe’s, Thorp and Kimball streams

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Education and Outreach

Cosponsored a “Water Matters” event with Responsible Growth Hinesburg, preventing water quality impairment in Hinesburg village (Hinesburg)

Cosponsored a Groundwater talk with the Starksboro Conservation Commission (Starksboro)

Participated in Shelburne Stormwater Advisory Committee and VT Clean Water Network meetings

Shared water quality condition reports with towns, VT DEC and Chittenden Reg. Planning Commission

Worked with area schools to share the math & science behind installing AOTS sites on campuses

LCA BOARD of DIRECTORS and STAFF

Louis duPont, Chris Runcie - Starksboro;

Chris Slesar- Monkton;

Callie Douglass- Ferrisburgh;

Peter Erb, Andrea Morgante –Hinesburg;

Susan Moegenburg- Shelburne;

Myra Handy, Glynda McKinnon – Charlotte.

Stevie Spencer- Administration;

Krista Hoffsis and Kate Kelly- Program Coordinators;

Marty Illick- Executive Director



Water Matters workshop

Planning Commission

The Hinesburg Planning Commission focused on three significant projects in 2018; periodic update of current zoning and subdivision regulations, work on a set of village area design standards and update of the town's official map.

While the planning commission is more often tasked with larger studies and new regulations, periodic update of the existing zoning and subdivision regulations is necessary to provide clarifications on questions generated by the development review board and/or the zoning/planning staff and to keep up with state regulations and current best practices. In 2018, the planning commission drafted updates to the current regulations with the most significant changes providing update of the outdoor lighting standards, improving flexibility with regard to accessory apartments, updating boundary change adjustment procedures to avoid the subdivision process and require a survey, providing guidance on permitting for longer-term temporary structures and the prohibition of new internally illuminated signs. The draft changes were submitted to the Hinesburg Selectboard and approved in June.

As new development is proposed in the Village Northeast and Village Northwest districts, concerns have been raised about whether these development plans realize the vision under which these zones were created. To better guide development in these areas, the Hinesburg Planning Commission embarked on the creation of a set of village area design standards with a clear set of goals; creating vibrant and connected greenspace in the village, transforming RT116 into Hinesburg's main street using street trees and design elements to slow traffic, providing for a diverse economic core, providing for a village where residents are able to live work and play without having to use vehicles, encouraging organic growth with character and providing guidance to create a concentrated retail block. The planning commission is currently working a set of village area public open space standards to address a portion of these goals with a plan to hold public hearings and submit the proposal to the Hinesburg Selectboard in the first quarter of 2019.

Vermont state statute provides for the use of an official map to plan the location of future community infrastructure and consider municipal needs during review of development proposals that may conflict with these needs. While Hinesburg has maintained an official map for the village area since 2009, completion of certain town facilities envisioned on the 2009 map necessitated update of the document. In addition, the planning commission recognized that update of the map would be an opportunity to resolve deficiencies in the original map with regard to specificity on uses as well as addition of planning elements for new state-level hot button issues such as storm water. The commission took on update of the map in 2018 with a concentration on removing development from the map that has been competed, considering town infrastructure needs outside of the village area, planning for storm water infrastructure and concentrating on the Village Northwest district and village connectivity. A draft map for public discussion was completed in October and notice was sent to landowners whose property is considered for public infrastructure on the map. At the time this report was drafted, the planning commission was still soliciting landowner and public input on the map at our weekly meetings. Consideration of feedback and drafting of a final map proposal to be submitted to the select board is expected in the first half of 2019.

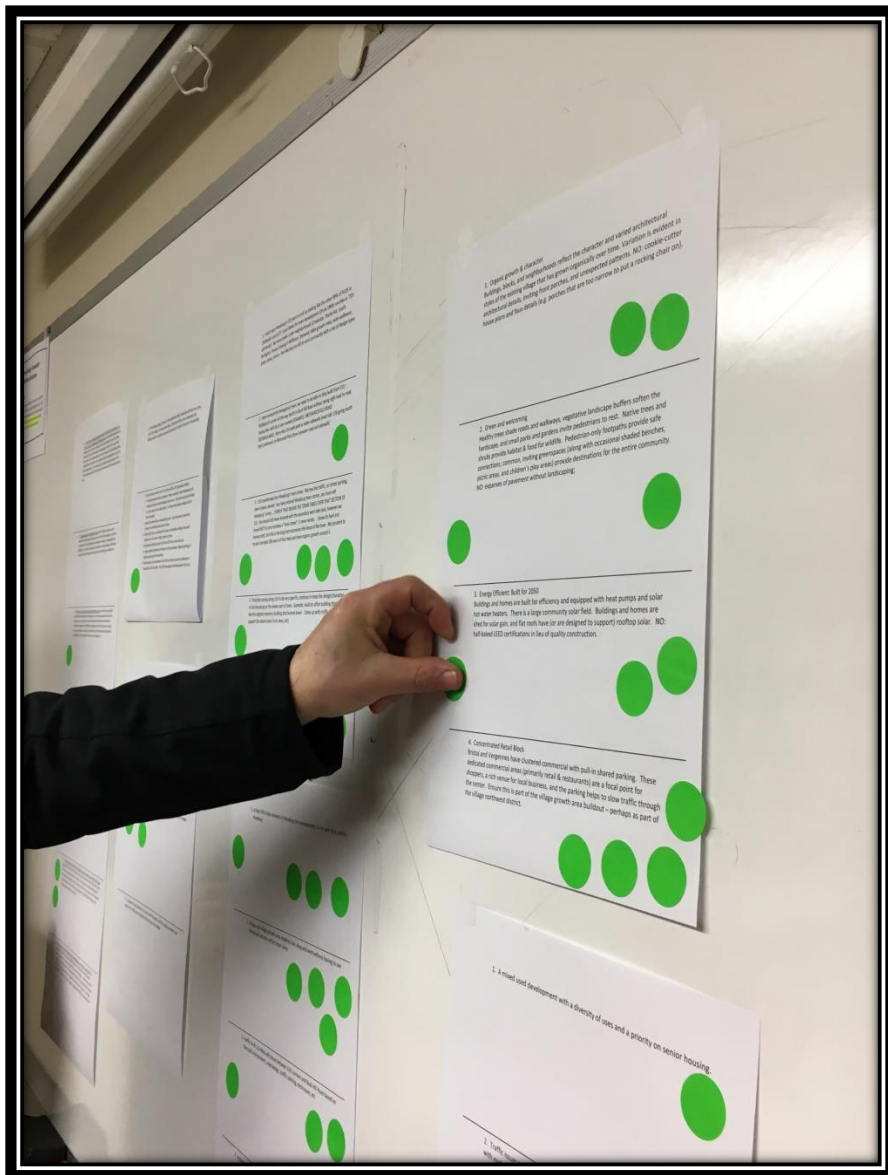
In addition to our work on regulations, design standards and the official map, the planning commission was excited to co-sponsor one of the monthly community suppers at the United Church with the selec board and we hope to do this again in 2019.

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While the make-up of the planning commission has been quite volatile over the past decade, there was no turnover of members in 2018. We did however lose our recording secretary, Dawn Morgan in May. We sincerely thank Dawn for her efforts and welcome Kate Kelly as our new recording secretary.

We very much appreciate the support provided by the Director of Planning and Zoning, Alex Weinhausen and recording secretary Kate Kelly as well as the support of the Hinesburg Selectboard. As Chair, I would also like to express my thanks to the members of the Planning Commission for their many hours of service, and to the residents of Hinesburg, for your feedback and support.

Joe Iadanza, Planning Commission Chair



March 14, 2018 Planning Commission meeting – Village area desired outcomes prioritization exercise

Recreation Department

The Recreation Commission continues to support a well-utilized Recreation Department (HRD). Youth sports such as soccer, basketball, baseball, lacrosse, ultimate frisbee, along with track and field remain vibrant programs. After-school enrichment of art, choir, horseback riding, literature, and piano continue their accessibility thanks to the support from HCS in utilizing space. Adult activities such as dog obedience, safe driver courses, driver education, golf, early morning endurance and strength classes, pickup basketball, futsal, volleyball and yoga also continue to be well-utilized. Ongoing feedback is that residents appreciate accessible and affordable activities in town. Online registration at www.hinesburgrec.com provides an easy display of programs and events, convenience for payment, navigation to other registration sites, and provides detailed reporting for the Rec. Dept. On the fiscal side, all programs, including the online registration, remain self-supporting and continue to be accomplished without any expense to the taxpayer.

With the Hinesburg Fire Association celebrating its 75th Anniversary in 2018 and their desire of having as many organizations participate in the July 4th parade to celebrate this incredible milestone, the Recreation Commission created Hinesburg's first Old Home Week. Old Home Week was a five-day celebration that started on Sat. June 30 with the annual July 4th parade and ended on July 4 with our traditional fireworks. After losing count at more than 50 fire trucks during the parade, it was clear this was one of those moments you were going to remember. Look at how many organizations came to support Hinesburg's Fire Association's 75th Anniversary! With an awards ceremony, member recognition, historical memorabilia, food, kid's activities, and a DART copter landing on the lawn, it was a quite a special day. In true Hinesburg fashion, various groups pulled together activities and options for our 5-day affair. Rik Palieri hosted a Great Vermont Barn Dance at Town Hall and the Trails Committee hosted a historical trek at the Russell Trails. The 40th Army Band was scheduled to perform on July 2, a BBQ sponsored by Dee PT was set for concert goers, and a Craft Fair/Farmer's Market was organized by Diane Barber. We planned the annual Hilly Hobble Foot Race on the eve of July 4th as tradition dictates. In an ironic twist, a heat wave set in and we had to cancel the band, the BBQ, craft fair, and even the foot race! Thanks to the fundraising of the Hinesburg Business & Professional Association, our beautiful fireworks display behind HCS starting at dusk concluded the 5-day Old Home Week. The display was funded entirely by HBPA's efforts, thanks to their successful golf benefit in June at Cedar Knoll. Special thanks also to our parade prize sponsors: Aubuchon, Automotion, Friends of July 4th, Good Times Café, Grateful Dog, Jiffy Mart, Papa Nick's, Rocky Ridge Golf Course, and The Paisley Hippo Sandwich Shop. Thanks to our community for supporting this change in tradition.

Thanks to Waitsfield Champlain Valley Telecom and Wahl Landscaping LLC for their continued financial sponsorship of our long-time Summer Concert in the Park series. The concert series on Wednesday evenings in July and August, behind Hinesburg Community School, brings community members of all ages together for free, local entertainment. Thanks to our 2018 performers: Rodney Putnam, Tenderbellies, Loose Ends, Rik Palieri and the Hinesburg Community Band! Recreation Commission member Tom Giroux continues to be the heart and soul of these concerts in the park each summer with his tireless support to put out signs, set up the banner, give golf cart rides and keep all the children from birth to about 12 years entertained with bubbles, hula hoops, soccer balls, and goody bags. Tom is truly the pied piper of these concerts and we appreciate his community spirit!

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The Bissonette Recreation Area project saw incredible progress in 2018. On Sunday, May 13th which was also Mother's Day, over 200 people gathered at the Bissonette Recreation Area to dedicate the first completed field to Millicent Gabbeitt Eddy, wife to Paul and mother to Mary, Susan, and David, naming it "Millie's Field". Thanks to David Newton, a beautiful commemorative stone was set in the ground at the eastern edge of the field. After a blessing by Father Cray and Pastor Jared Hamilton, a U10 girls Iroquois Soccer team played the first game on Millie's Field. With pictures of Paul Eddy and the entire, extended Eddy family, those in attendance realized they were witnessing a special milestone in a community project and in Hinesburg history.

With such a dry summer, there was concern in creating and seeding the second field and baseball diamond. Luckily, the work was able to be completed in mid-fall. By mid-August, Millie's Field was in good shape, despite the lack of rain and was ready for our first Recreation soccer season. Unfortunately, we experienced a set-back when a vehicle accessed the field and proceeded to drive and burn out on the entire field, taking divots of turf out of the field in sections, along with creating deep tire track imprints. We were heartbroken. We mended deeper sections and luckily upon receiving more rain, were able to roll out sections and fill in the gaps. It wasn't perfect, but a full recreation soccer and ultimate frisbee season was possible, full of practices, games, and even a multi-town "Hat Tourney" hosted by the ultimate program. Another highlight to this project is the Bissonette Recreation Area sign. Hinesburg resident and CVU Senior Sean Garey designed and built a sign, complete with a planter base that had an assortment of mums. Sean and his Eagle Scout buddies were present on the opening day of the recreation soccer season, digging, setting concrete, and planting mums with this beautiful, custom sign, welcoming people to our new recreation area. Indeed, it was another special milestone and further evidence of so many people "doing their part" for this project.

During the fall soccer and ultimate season, the second field and baseball field were constructed and seeded. With a late warm fall and some good rainfall, the grass came in beautifully and was mowed several times. We installed a gate to the complex to keep joy riders off the fields, but most impressively were able to install the fencing around the baseball diamond and thanks to another donation, completed a split rail fence on the southern end of the parcel just as the snow was starting to fly in mid-November.

The 6th Annual Quadra Concert and The Growlers is set again at the Old Lantern in Charlotte for Jan. 4, 2019 with all proceeds to benefit the Bissonette Recreation Area. There is still a storage facility to construct, along with a tot playground, along with a desire to create a sustainable way to fund operating costs to run the facility. With another spring to go before using the second soccer field and the baseball field, we look to the fall of 2019 or the spring of 2020 to "officially" open the complete Bissonette Recreation Area. Who says that good things don't come to those who wait?!

Members of the Recreation Commission are Kyle Bostwick, Tom Giroux, Henry Moreno, Rodney Putnam, Heidi Turner and Frank Twarog (Chairman).

Jennifer McCuin
Recreation Coordinator

Town Clerk & Treasurer

The town clerk and treasurer's office had a particularly busy year this year. The Federal election cycle always adds a lot of work to our docket and 2018 was no exception with 3 elections held during the year. We had all of the usual things happening which tend to be cyclical in nature. Spring is our quietest time, typically, and it is a welcome reprieve and a time that we designate for such things as cleaning up and organizing, working on record preservation projects and implementing any new programs or requirements. For example, this spring we are exploring setting up computerized work stations for title searchers so that they can research and print records without handling the actual documents. This helps with long-term preservation of the documents.

In April of 2018, I reached my 20th anniversary of working for the town, initially as the recreation coordinator for 3 and a half years before becoming town clerk and treasurer in the fall of 2001. It is a job I have greatly enjoyed and I want to take this opportunity to thank everyone in Hinesburg for entrusting me with such a role in our community. Now that I have officially entered my sixties, it has caused me to reflect on my time both working for the town and being a resident of this very special community. Like all towns, Hinesburg has its share of controversy and disagreement, but we seem to weather those and move forward with neighborliness and consideration for those with whom we may disagree. I am grateful to live in such a community and look forward to continuing working for the town in my capacity as town clerk and treasurer.

My long-time assistant, Cheryl Hubbard, will be retiring at the end of 2019. She has worked for the town as the assistant clerk and treasurer since December of 1997 which will make a total of 22 years when she retires. She has been an asset to the town in her role as assistant clerk and treasurer, serving the people of Hinesburg with dedication, humor and a strong desire to help people with whatever issues arise. Many thanks to Cheryl as she prepares for the next phase of her life!

In the fiscal year running from July 1, 2017 to June 30, 2018 there were 35 births, 26 deaths and 41 marriages. We also recorded 1374 separate documents ranging from Warranty Deeds to Discharges, Trusts and Assignments with a total of 9417 pages. All of these documents are kept in the vault for safe-keeping and will be there in perpetuity. Hopefully our vault will be large enough to accommodate the records for the foreseeable future. Vault expansion is a major expense for communities and one we hope to avoid in the near future. Space could become an issue if lots of new, large developments come down the pipeline as each transfer of real estate generates approximately 25 pages of recording between the Warranty Deed, the Property Transfer form and the mortgage. We currently have room for an additional 90-100 books of land records and at that point will need additional shelving. Electronic record storage does not currently negate the need for paper copies as technology is constantly shifting. We will have to wait and see the evolution of records storage in the age of digital computerization.

We look forward to a busy and productive fiscal year 2020.

Sincerely,
Missy Ross, Town Clerk & Treasurer



The New Vital Records Law (Act 46) and What It Means for You

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records –namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. **The changes go into effect on July 1, 2019.**

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called “informational” copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

For text of Act 46, go to

<https://legislature.vermont.gov/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>

Town Forest Committee

Sadly, long time Town Forest care taker and committee chair and committee member Steve Russell passed away in April of 2018. Steve became active in caring for the Town Forest in 1963. For well over 40 years he was a significant contributor to the management of the forest and to the development of current and past management plans. Steve's expertise, institutional knowledge, and calm demeanor greatly contributed to the Town Forest's continued existence as a treasured forest products and recreation resource.

The Town Forest Committee had an active and productive year. An important achievement was the adoption of the Town Forest Inventory and Assessment as a supplement to the Management Plan. The plan was developed following two years of field work in the Town Forest by Harris Roen of Long Meadows Resource Management. A draft of the plan was presented at a public hearing in March of 2018. Comments from the hearing were incorporated into the plan that was then forwarded to the Selectboard for approval. A copy of the plan can be found on the Town Forest Committee section of Town web site. The outcome of the inventory and assessment is a ten year timber harvesting plan. The Selectboard approved a contract with logger Tim Brown of Hinesburg to begin phase one of the harvesting plan in the winter of 2019. Because of the revenue this project will generate the Town Forest Committee will not ask the Town for any money from the Town budget this year.

With the support of grant money from the Winooski Natural Resource Conservation District, the Vermont Youth Conservation Corps and volunteers from the Hinesburg community, 700 more trees were planted in the flood plain of the LaPlatte Headwaters Town Forest this year. This is part of an ongoing effort to restore the flood plain to increase storm water storage, and thereby reduce downstream flooding and pollution of Lake Champlain.

Hinesburg participated in a grant project from the Vermont Urban and Community Forestry Program, funded by the US Forest Service to assess the level of use of the Town Forest and how the natural systems of the forest are impacted by those uses. The Town Forest Committee used the grant to collect objective data on the level of use. That data serves as a base line measurement to which future changes to the level of use and impacts to the natural systems can be compared. The final report will soon be on the Town website.

The boundaries of the Town Forest were flagged as part of the Inventory and Assessment. Committee members and community volunteers used the flags to repaint all the boundaries in 2017 and 2018. There is one section where there is a discrepancy between the Town forest map and that of an abutting landowner. Work will be done in the next year or two to clarify the boundary in that section.

CVU students began a project of collecting and documenting an oral history of the Town Forest. Students began interviewing Hinesburg residents in 2018. Anyone who is interested and has not been contacted should reach out to CVU and let them know of their interest.

HINESBURG VERMONT ANNUAL REPORT

Erik Engstrom of the Snow Beavers snow machine club, that is affiliated with VAST organization, requested use of part of the Town Forest Eagles trail to connect the VAST trail from Hinesburg to Huntington. The existing route to Huntington is no longer available. The request is to connect to the Eagles trail at the Birmingham property line and travel the length of the old Economu Road (Eagle's trail) to the Huntington trail head. The committee is receptive to the plan, but more negotiation over terms and conditions is needed. The request will require Selectboard approval and there is no plan to seek that approval before the winter of 2018/2019.

At the November meeting, Greg Ranallo, owner of Teacher's Tree Service, proposed a plan for treating some ash trees in the Town Forest to protect them from the inevitable infestation by the Emerald Ash Borer (EAB). The EAB has killed nearly all ash trees in some regions of the country and has now been found in several Vermont counties. Treatment of the trees with a pesticide has proven effective in other parts of the country. Greg estimated the annual cost per tree is \$100 and treatment would need to continue for a period of 12 years. He proposed funding the treatment program by reaching out to community members and users of the forest to adopt a tree. Those participating would pay the cost of pesticide treatment. The committee is considering the proposal.

The Town Forest Committee added three new members this year including Darren Johnson, Jon Trefry, and Aaron Miller.

County Forester, Ethan Tapper, is an invaluable asset to the Town and Town Forest Committee. This year Ethan reviewed and edited the Inventory and Assessment, assisted in presenting the plan at a public hearing, reviewed and recommended several loggers for a timber harvest, was approved by the Selectboard to supervise the harvest, marked all the trees to be harvested, conducted walking tours of the forest and the proposed harvest area, participated in the grant project investigating levels of use, and in general supported the committee in many other ways. Thank you, Ethan!

Respectfully submitted,

Chair Pat Mainer

Town Planner

2018 was the year of infrastructure. The Town spends a lot of time, effort, and money maintaining our community infrastructure, but only infrequently do we replace or add to it. In 2018, we saw the dedication of our new Town highway garage, the installation of two more recreation fields at the Bissonette Recreation Area, and the resolution of nearly a year of difficult water leak detection and repair of the municipal water system. As the year closes, Green Mountain Power is also completing the extension of three-phase power down Route 116 to the Industrial 1 district near Hollow Road – a long sought after upgrade to improve energy efficiency and increase the possibility of additional industrial development in south Hinesburg.

Planning for infrastructure was also front and center this year. Although it ran into delays, the village north sidewalk project (east side of Route 116 between Riggs Road and Mechanicsville Road) is back on track with construction anticipated in 2019. The village south sidewalk project (southwest side of Route 116 between HCS and Buck Hill Road) cleared an important state/federal permit review at the end of 2018, with construction anticipated in 2020. The State continues to make slow progress on the proposed improvement to the Route 116, Shelburne Falls Road, CVU Road intersection (adding turn lanes, pedestrian crossing, and new signals). The State anticipates replacing four culverts in 2019, and completing construction of the intersection improvements in 2020.

Major water and wastewater infrastructure upgrades are also on the horizon. The Town is working collaboratively with a private developer to drill a well, in the hopes of adding new water supply capacity. Fingers crossed that we will know in the spring of 2019 whether the well will be sufficient. As part of the Lake Champlain cleanup and more stringent State standards, we are also working with an engineer to design municipal wastewater treatment facility upgrades. The Selectboard appointed two related committees for this effort. One to work with the engineer to review design options and attempt to minimize fiscal impacts. Another to make recommendations on a new allocation system for our limited municipal water and wastewater resource – to ensure new development pays its fair share, and to prioritize allocation for projects based on how they help implement community priorities.

Three big development proposals (Haystack Crossing, Hinesburg Center Phase Two, Blomstrann property) totaling over 400 new homes and over 200,000 square feet of commercial/industrial space have been in limbo for several years due to the municipal water supply issues. All three of these projects received water and wastewater allocation in 2018 for limited first phases, roughly totaling 100 new homes (including 50 for senior living) and 60,000 square feet of commercial/industrial space. Depending on the economy, we expect each project to restart the development review process in 2019 for their first phase proposals. The other big development under review is the long running Hannaford supermarket proposal. Due to appeals and court rulings, the Development Review Board reviewed the project a second time in 2018. The project is now back in court as the appeal process continues – any resolution will be late in 2019 or beyond.

HINESBURG VERMONT ANNUAL REPORT

2018 was also a milestone year for volunteer service on our DRB and Planning Commission. We appreciate all our volunteers, and extend special gratitude to Ted Bloomhardt, who has been on the DRB and before that the Planning Commission for a total of 35 years! Other DRB members with many years volunteer service include: Greg Waples (18 years), Dennis Place (11 years), Dick Jordan (11 years), Sarah Murphy (7 years), and John Lyman (4 years). Planning Commissioners with many years of service include: Joe Iadanza (21 years), Maggie Gordon (6 years), Rolf Kielman (4 years), Dennis Place (4 years).

Alex Weinhagen, Town Planner



Trails Committee

The Hinesburg Trails Committee, in collaboration with the Town Forest Committee, the Conservation Commission, the Hinesburg Land Trust, the Fellowship of the Wheel, and many individual volunteers, maintains over 28 miles of public trails in the Hinesburg Town Forest, the LaPlatte Headwaters area, Geprags Park, the Russell Family Farm, the High Rock neighborhood, and through the Sleepy Hollow Ski and Bike Center. Our mission is to maintain these trails and develop new ones to create an interconnected network of sidewalks, pedestrian trails, and unpaved roads throughout Hinesburg.

In 2018, the Committee's efforts focused mostly on trail maintenance. On the Russell Farm we rerouted the steep Overlook Trail onto a gentler course, benched a rocky, sloping stretch of trail just above the main bridge, and installed puncheon on a muddy portion of trail on the eastern side of the property.

At Geprags Park we re-routed one section of trail and have scouted and flagged another reroute. We explored potential trail connections to Carpenter-Carse Library, and are contributing to the Conservation Commission's evolving management plan for the park.

As part of Town Forest Committee-sponsored recreation study, Trails Committee members counted trail users at various trailheads this summer. We evaluated and made recommendations regarding a possible future snowmobile trail in the Forest, and secured a VT Youth Conservation Corps crew that made significant drainage improvements to the Class IV portion of Hayden Hill Road between the two trailhead parking areas. We continue to work with the Town Forest Committee, the Fellowship of the Wheel, and the county forester to coordinate logging in the Forest over the next two years.

In the LaPlatte Headwaters Town Forest (LHTF) we installed puncheon on a muddy stretch of the main trail, and negotiated a 5-year renewal of our license agreement with the VT Dept. of Fish & Wildlife, allowing us to continue to maintain the trails in the Hidden Meadow and surrounding area.

As required for the opening of the new Rec fields, we created a temporary path connecting them to Route 116. As new neighborhoods are developed, this path will be replaced by a permanent path or sidewalks.

This year we instituted the practice of sending an annual thank you to the many landowners who host parts of the trail network on their land. These generous, civic-minded citizens deserve recognition and gratitude for providing critical links in the trail network.

Our events this year included bird banding at Geprags in May, a StoryWalk in the LHTF and guided village historical walk for Old Home Week, and National Trails Day in June with over twenty volunteers lending a hand with trail maintenance.

The Committee's priorities for 2019 include:

- Scouting a pedestrian trail connection between Lincoln Hill Road and Route 116.
- Working with the Town Forest Committee to improve parking and access to the Hinesburg Town Forest via Economou Road, improve trail signage, and evaluate possible viewpoints.
- Improving drainage along the Sullivan Trail.
- Acquiring additional permanent trail easements.

HINESBURG VERMONT ANNUAL REPORT

- Moving forward with planned sidewalks in the Village.

Two long-term committee members, Stewart Pierson and Sue Rusten, are stepping down this year. Both have contributed great energy and enthusiasm in improving our trails and encouraging their use.

Committee Roster: Lenore Budd, Chair, Sue Rusten, Vice Chair, Jane Sheldon, Secretary, George Dameron, Oren Guttman, Chic McArthur, Ray Mainer, Peter Modley, Stewart Pierson.

Lenore Budd, Chair



Utilities & Facilities

2018 was a productive and healthy year for the Utilities & Facilities Department. The department was recognized with two awards, one from the Center for Disease Control and Prevention for consistency and professional adjustment in water fluoridation and a second for Excellence in recognition of the quality of our laboratory in proficiency with testing for WP-271. In the September, 2018 Volume of the *Journal of The New England Water Works Association*, Hinesburg's new drinking water "nano-filtration" system was highlighted with a lengthy article complete with many color pictures.

While the department has been shorthanded since December 31, 2018 with Erik Bailey, Director of Utilities, on military leave, both John Alexander, Assistant Chief Operator, and Bart Sherman, Operator, have increased their responsibilities and demonstrated their ability to be nimble. Both John and Bart continue to "carve out" time for continuing education classes supporting the town's current water and wastewater needs with an eye towards state requirements and future innovation.

Creating and maintaining a workplace where safety is the "Number One" priority and has been a common goal across all departments. In 2018 the Utilities & Facilities Department exemplified excellence in workplace safety with "No lost work days" due to injury!

Throughout the year we worked to enhance our relationships with the community by increased communication to our users. Our small department has learned to work together to meet the needs and demands of the aging infrastructure with new technologies to map waterlines and a keen awareness of the present challenges of the system.

Once again, we would like to thank James Donegan, Tom and Jordan Ayer for "stepping-in" to help with everything from plowing sidewalks, parking lots, and recreation paths to painting hallways and bathrooms.

We look forward to continuing to provide service to the Town and please stop in our office, or call, if you have questions.

Thank you,
The Utilities & Facilities Department



HINESBURG VERMONT ANNUAL REPORT

Zoning Administrator

Zoning Permits by Year from 2008 to 2018

Permit Type	2018*	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Dwellings - New	15	8	7	22	8	9	15	18	12	13	12
Dwellings – Replacement	8	1	5	3	6	5	3	4	5	5	4
Accessory Apartments	0	4	2	3	2	3	0	3	0	0	4
Accessory Structures	25	28	17	26	14	16	17	21	30	21	31
Additions	33	23	33	34	32	30	30	34	36	23	41
Home Occupations	1	3	0	0	3	3	4	2	4	3	2
Comm/Ind/Municipal	5	2	2	1	2	3	0	8	3	1	2
Other Permits	21	13	14	16	8	16	8	11	15	8	13
Denied Applications	0	0	0	2	1	1	0	0	1	2	1
Total Permit Actions	103	82	80	107	76	86	77	101	106	76	110
Agricultural Exempt Reviews	3	1	4	0	2	1	4	1	5	2	2
New Dwelling Units**	15	12	9	44	9	15	21	19	12	13	15
Zoning Compliance Statement Requests (Bianchi Requests)	59	59	58	51	50	43	42	28	42	44	43

* 2018 calendar year total as of December 14, 2018

**New Dwelling Units includes both permits for new homes and permits for accessory apartments

An above average number of permits were issued in 2018. The types of permits issued in 2018 are consistent with past years, except there were more new residential units permitted than in the last few years. The same number of Zoning Compliance Statements were issued again this year as last year, which are often requested prior to property purchases and home refinancing.

My office hours are Mondays and Tuesdays 9 am- 4pm and Friday afternoons by appointment. I am available during my office hours by phone at 482-2281 extension 232, or by email at smantegna@hinesburg.org to answer any permitting questions, to assist you in the permitting process, to provide statements of compliance or for the reporting of potential zoning violations. The Hinesburg Zoning regulations and additional information are available on the Town website: www.hinesburg.org.

Suzanne Mantegna, Hinesburg Zoning Administrator

2018 Annual Report

Champlain Valley School District

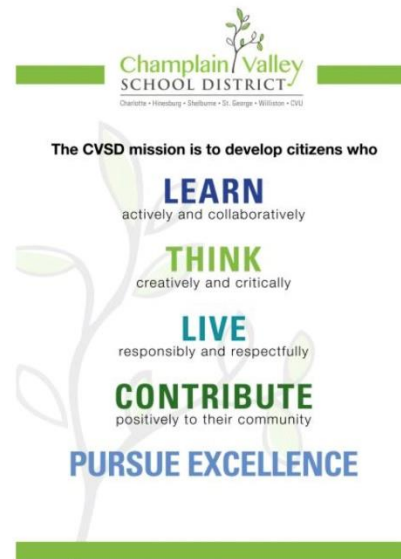


The Champlain Valley School District's Annual Report including the proposed annual Budget and annual Report Card is available in the following ways:

- Posted on the web at www.cvsdvt.org,
- Upon request, a printed copy will be sent to you at your home address. Please call 985-1914, or
- A printed copy may be picked up at your local school or town office.

This report includes information that is no longer in the local annual Town Report.

CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL REPORT



Dear Families and Community Members,

Research and common sense tells us that schools succeed when educators, parents, and communities collaborate. Of course, there is much more to the success equation. In the Champlain Valley School District, we are proud of the work we are doing around the six elements of successful schools most recently articulated by the National School Boards Association.

- We focus on the total child. Our goal is to help all students become effective and empowered learners. We support their academic and social-emotional learning so that they will develop the skills and habits to succeed in our ever-changing world.
- We are committed to equity and access. We set high standards for learning and we make sure that all students have the individual and collective resources and supports to reach them. Please read Jeff Evans' and Meagan Roy's executive summaries in the CVSD School Report for specific ways in which we do this.
- We value family and community engagement. We believe that every family wants the best for its children and we encourage and support collaboration through parent/teacher conferences, strong parent/school organizations (FAPAC, PTO, PiE, etc.), and meaningful structures and opportunities for input.
- We distribute leadership in meaningful and important ways. There are many opportunities in CVSD schools to take on leadership roles regardless of official title. Our joint commitment - teachers and administrators - is to work together to do everything it takes to make our schools better.
- We have a strong teaching force and staff. Our principals, teachers, school counselors, specialists, and coordinators are well educated and well prepared, and they are committed to continuous learning.
- We value relationships. We care about each other, our students and their families. We place a high priority on ensuring a climate of safety, mutual trust, and respect. Each of our schools works with their parent groups to ensure that our schools are welcoming.



Of course, any one of these essential elements alone does not guarantee success. It is the interaction between the elements – the sum total – that makes the difference. We are proud of the work we've done to coordinate this work and to ensure a cohesive and coherent learning environment. Still, we are continually looking for ways to improve. Our students deserve no less.

With gratitude and appreciation,
Elaine F. Pinckney
Superintendent of Schools

CVSD Board of Educators Annual Report



I am honored to share highlights of Champlain Valley School District's first eighteen months as the largest consolidated district in the state. The CVSD School Report contains a wealth of information and provides a glimpse into the incredible work of the entire CVSD community. Please be sure to take a look. Since consolidation, our Board has focused on ensuring that the CVSD mission drives our work and that equity and autonomy guide our decision making.

The CVSD mission is to develop citizens who learn actively and collaboratively, think creatively and critically, live responsibly and respectfully, contribute positively to their community and pursue excellence. As a consolidated district, all of our common learning expectations and proficiency based graduation requirements have been aligned with this mission. The Board, through its Indicator Committee, has worked with the District's administration to answer the question "How do we know we are accomplishing our mission?" Utilizing our Continuous Improvement Plan, we now have indicators in four major categories (Proficiency, Personalization, Multi-Tiered Systems of Support and Social-Emotional Learning) that will help us monitor progress towards fulfillment of our mission.

While we have one mission for a consolidated CVSD, we recognize the autonomy that each school brings to meet that mission. What does equity and autonomy look like in a district with 3950 students in six schools in five towns? The Board spent considerable time at our retreat determining what "equity" means in CVSD. We adopted the VSBA/VSA working definition of "equity":

Educational equity means that each student receives the resources and educational opportunities they need to learn and thrive.

- Equity means that a student's success is not predicted nor predetermined by characteristics such as race, ethnicity, religion, family economics, class, geography, disability, language, gender, sexual orientation, gender identity or initial proficiencies.
- Equity means that every school provides high quality curriculum, programs, teachers and administrators, extracurricular activities and support services.
- Equity goes beyond formal equality where all students are treated the same. Achieving equity may require an unequal distribution of resources and services.
- Equity involves disrupting inequitable practices, acknowledging biases, employing practices that reflect the reality that all students will learn, and creating inclusive multicultural school environments for adults and children.

Although we are one district, we value the talents and differences that make each school unique. We strive to preserve the autonomy of each school which helps drive innovation and student success. The balance of equity/autonomy is a conversation we often have as we develop and revise our policies and budget.

Consolidation has also allowed the Board to change its budgeting and facilities management practice. Because our enrollment is projected to remain steady, we are now using a five year strategic model, based on economic indicators, as a target for our budgets. In addition, with the

CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL REPORT

completion of the Williston and Shelburne building project, a five year capital improvement plan has been developed to address current and anticipated future needs of our six buildings. This capital improvement plan will allow us to more accurately plan and budget for those necessary improvements.

External factors have also had an impact on our new district. Just after the publication of last year's annual report, the CVSD Board responded to the Parkland School shootings and the thwarted plot in Fair Haven, Vermont by passing a resolution on gun related violence. In addition to expanding the safety and security measures at each school, we have contracted for a school resource officer to be provided by the Shelburne Police Department.

While there have been challenges associated with merging districts we have met them by utilizing the strengths we possess. CVSD is looked upon as a model for consolidation for good reason. Our focus is on what is best for all students with the belief in the learning ability of every child.

Finally, I'd like to recognize Kevin Mara's retirement from the CVSD School Board. Kevin has been a member and chair of the Williston School Board, the CSSU Board, the consolidation study committee, and the facilities committee before joining the CVSD Board. His comprehensive knowledge and quiet fortitude will be missed.

Respectfully Submitted,
Lynne Jaunich
Chair, CVSD School Board



CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL REPORT

WARNING CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL MEETING MARCH 4, 2019 AND MARCH 5, 2019

The legal voters of the Champlain Valley School District, are hereby notified and warned to meet at the Champlain Valley Union High School Room 160 in the Town of Hinesburg at five o'clock in the evening (5:00p.m.) on March 4, 2019, to transact any of the following business not involving voting by Australian ballot, and to conduct an informational hearing with respect to Articles of business to be considered by Australian ballot on March 5, 2019.

ARTICLE I: To elect a moderator, clerk and treasurer.

ARTICLE II: To hear and act upon the reports of the school district officers.

ARTICLE III: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year?

ARTICLE IV: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to provide a mailed notice of availability of the Annual Report to residents in lieu of distributing the Annual Report?

ARTICLE V: To establish the date of the Champlain Valley School District Annual Meeting of Monday, March 2, 2020 at 5pm at CVU High School and recessed and opened back up at Australian ballot voting on Town Meeting Day.

ARTICLE VI: To transact any other business proper to come before the meeting.

BALLOT QUESTIONS

The legal voters of the Champlain Valley School District, are hereby notified and warned to meet at their respective polling places on Tuesday, March 5, 2019, at seven o'clock in the forenoon (7:00a.m.), at which time the polls will open, and seven o'clock in the afternoon (7:00p.m.), at which time the polls will close, to vote by Australian ballot on the following articles of business:

ARTICLE VII: Shall the voters of the Champlain Valley School District approve the expenditure by the Board of School Directors of the sum of Seventy-Eight Million, Nine Hundred One Thousand, One Hundred Seventy Dollars (\$78,901,170) which is the amount the Board of School Directors has determined to be necessary for the ensuing fiscal year commencing July 1, 2019? It is estimated that the proposed budget, if approved, will result in education spending of Sixteen Thousand Seventy-One Dollars (\$16,071) per equalized pupil. This projected spending per equalized pupil is 2.0% higher than spending for the current year.

ARTICLE VIII: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to allocate its current fund balance, without effect upon the District tax levy, as follows: assign, Five Hundred Thousand Dollars (\$500,000) of the school district's current fund balance as revenue for the 2019-2020 operating budget, assign up to One Million Dollars (\$1,000,000) of the school district's current fund balance to the District's Construction Fund for facilities repairs and maintenance projects, and assign the remaining balance, One Million,

CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL REPORT

Eight Hundred Twenty-Nine Thousand, Six Hundred Ninety-Eight Dollars (\$1,829,698) as revenue for future budgets?

ARTICLE IX: Shall the voters of the Champlain Valley School District authorize the Board of Directors to borrow money by issuance of notes not in excess of Four Hundred Eighty-Five Thousand Dollars (\$485,000) for the purpose of purchasing five (5) school buses?

POLLING PLACES

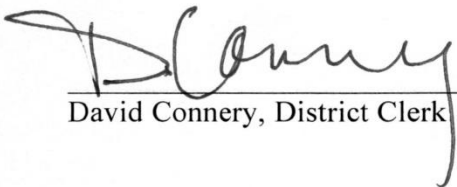
Charlotte	Charlotte Central School – Multi Purpose Room
Hinesburg	Hinesburg Town Hall – Upstairs
Shelburne	Shelburne Town Center – Gymnasium
Williston	Williston Armory
St. George	St. George Town Hall/ Red Schoolhouse


Ballots shall be transported and delivered to the Champlain Valley Union High School in the Town of Hinesburg and there commingled and counted by members of the Boards of Civil Authority of several towns under the supervision of the Clerk of the Champlain Valley School District.

The legal voters of the Champlain Valley School District are further notified that voter qualification, registration and absentee/early voting relative to said annual meeting shall be as provided in Section 706u of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Adopted and approved at a duly noticed, called and held meeting of the Board of School Directors of the Champlain Valley School District on January 22, 2019. Received for record and recorded in the records of the Champlain Valley School District on January 23, 2019.

ATTEST:


David Connery, District Clerk

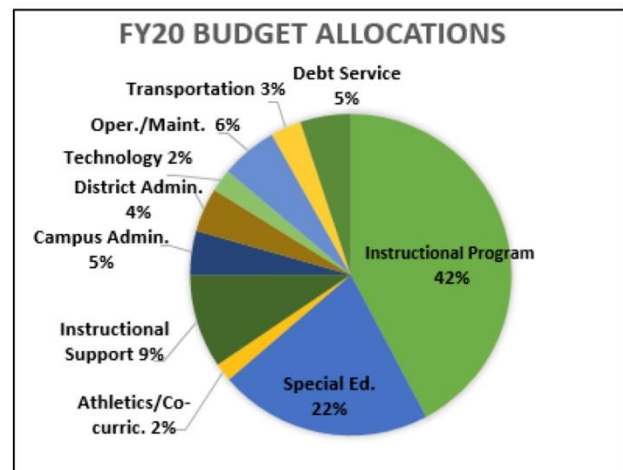

Lynne Jaunich, Chairperson

CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL REPORT

CVSD PROPOSED BUDGET INFORMATION

FY19 Budget	\$76,838,041
FY20 Budget	\$78,901,170
Percent Increase	2.7%

Expense Changes FY19 to FY20	
FY19 Budget	\$76,838,041
FY19 to FY20 Increases/Decreases	
Salary and Benefits (Regular Ed)	\$1,341,684
Special Education	\$573,772
Tuition Costs	(\$211,597)
Educational supplies, books, fees, etc.	\$216,737
Operations and Maintenance	\$142,095
Technology	\$28,122
Transportation	\$216,650
Food Service Subsidy	\$86,666
Consolidation Savings	(\$331,000)
CHANGE (2.7%)	\$2,063,129
FY20	\$78,901,170



CVSD Board Budget Goals

- Support implementation of Mission and Vision
- Meet or Exceed Education Quality Standards
- Implement key initiatives
- Implement and continue to improve the budget process, including the focus on community input
- ...at a cost the community will support

The proposed budget is increasing by 2.7% this year. Spending covers the increase of goods and services, such as energy costs and contractually obligated salary. These increases are partially offset by reductions made possible by the district consolidation implemented on July 1, 2017.



CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL REPORT

BUDGET IMPLICATIONS

Homestead Tax Rate

The forecasted state-wide homestead yield is \$10,666 which, based on the state's formula, produces a pre-CLA equalized homestead tax rate of \$1.51 (per \$100 of property value) for the CVSD towns. Adjusting for our 6¢ consolidation incentive, our equalized tax rate becomes \$1.45. Actual tax rates are adjusted further in each town for a statewide Common Level of Appraisal (CLA).

Equalized Tax Rate

FY '19	FY '20	FY '20, After 6¢ Consolidation Incentive is Applied
\$1.46	\$1.51	\$1.45 = Adjusted Equalized Tax Rate

CLA and Actual Homestead Tax Rate with CLA Applied

Adjusted Equalized Tax Rate = \$1.45	Common Level of Appraisal or CLA, issued 12/2018	Est. Actual Homestead Rate w/CLA Applied	Chg. From Previous Year
Charlotte	97.7%	\$1.48	-0.3%
Hinesburg	99.8%	\$1.45	0.1%
Shelburne	95.1%	\$1.52	-0.2%
St. George	93.1%	\$1.55	1.2%
Williston	94.7%	\$1.53	2.4%

Cost Per Equalized Pupil

FY '19 Cost per Equalized Pupil	FY '20 Cost per Equalized Pupil	Percent Change
\$15,749	\$16,071	2.0%

Property Tax Relief

You may be eligible for an education property tax reduction that will be applied to your 2018-19 tax bill. To apply for tax relief contact the Vermont Department of Taxes at www.tax.vermont.gov or 802-828-2505.



HINESBURG TOWN SCHOOL DISTRICT ANNUAL REPORT

PECK ESTATE FUND REPORT

JULY 1, 2017 – JUNE 30, 2018

FUND BALANCE - 7/1/17:

Cash and Money Market Funds - Schwab	\$ 25,061.80
Investments - Schwab	<u>964,040.91</u>

TOTAL FUND BALANCE - 7/1/17: \$ 989,102.71

SCHWAB INTEREST AND DIVIDENDS:

Dividends, Gains, and Distributions	15,882.70
Corporate Bond and Other Interest	8,627.94
Certificate of Deposit Interest	<u>2,285.10</u>

TOTAL INTEREST AND DIVIDENDS: 26,795.74

INVESTMENT APPRECIATION (DEPRECIATION): 6,409.25

EXPENDITURES:

Fund Distribution to Hinesburg School	38,000.00
Investment Advisor Fees (Hanson & Doremus)	4,887.00
Other Fees	<u>43.50</u>

TOTAL EXPENDITURES: (42,930.50)

FUND BALANCE - 6/30/18:

Cash and Money Market Funds - Schwab	8,504.14
Investments - Schwab	<u>970,873.06</u>

TOTAL FUND BALANCE – 6/30/18: \$ 979,377.20

PECK ESTATE TRUSTEES

Kristy McLeod
Gill Coates
Frank Twarog

Term Expires 2019
Term Expires 2020
Term Expires 2021

Submitted by Gill B. Coates, Clerk, Peck Estate Trustees

HINESBURG VERMONT ANNUAL REPORT

NOTES

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HINESBURG VERMONT ANNUAL REPORT

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HINESBURG VERMONT ANNUAL REPORT

NOTES

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**Town of Hinesburg,
10632 Route 116, Hinesburg, VT 05461
www.hinesburg.org**

Town Chartered – June 24, 1762

Est. Population – 4396

Total Acreage – 25,250

Registered Voters – 4124 Grand List - \$6,178,300.00

Tax Rate - \$2.0342 (residential)
\$2.1522 (non-residential)

Elevation Range – 300' at Lewis Creek
1700' at Town Forest near Hayden Hill

**Town of Hinesburg
10632 VT Route 116
Hinesburg, Vermont 05461**

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**Town of Hinesburg, Vermont
Champlain Valley School District
Annual Reports**

Please bring this Report with you to all meetings!