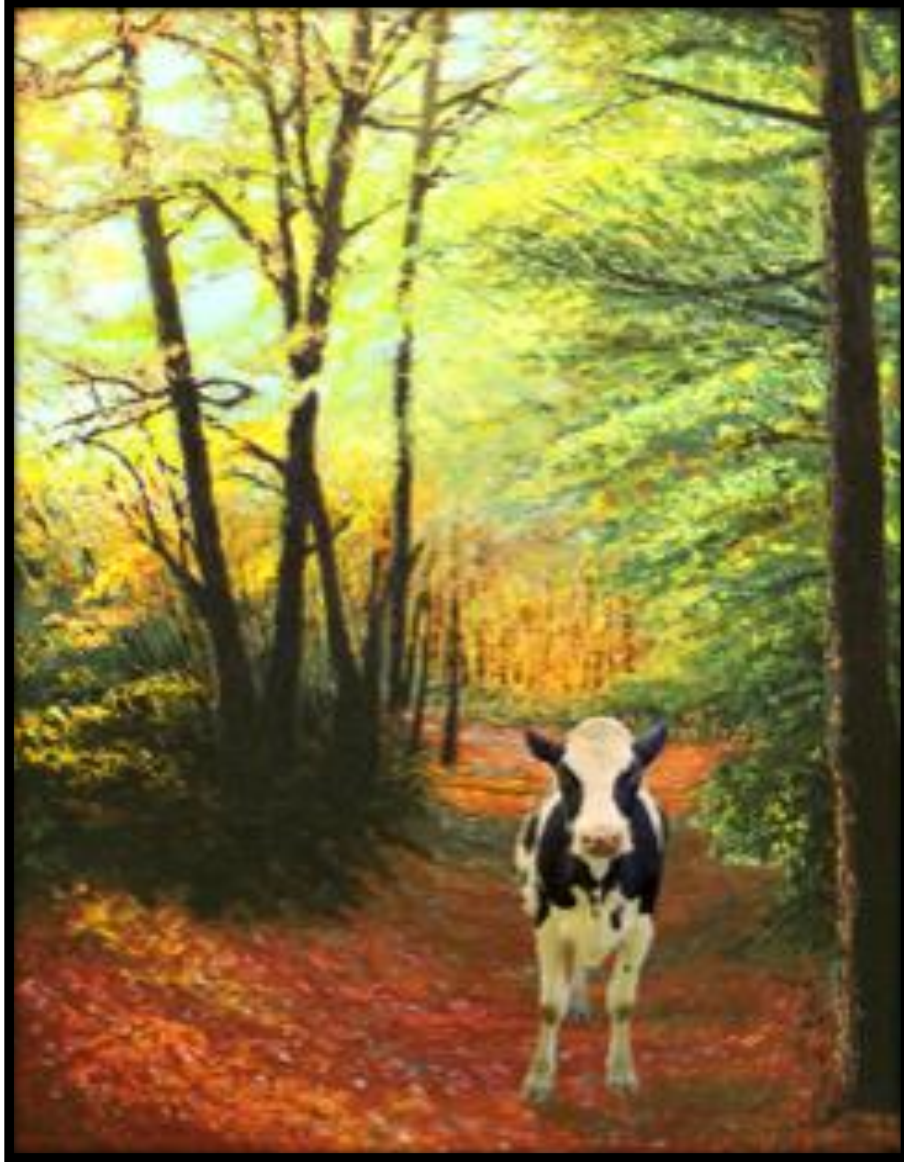


Hinesburg, Vermont Annual Report



**Fiscal Year July 1, 2018 to June 30, 2019
Hinesburg Town Meeting
Monday, March 2, 2020
CVU Auditorium, 7:00 pm**

**Australian Ballot Voting - Tuesday, March 3, 2020
Town Hall 7:00 am - 7:00 pm**



Highlights from 2019

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On the Cover:

September – oil, with cow photo spliced into the image, by Peter K.K. Williams

Peter K.K. Williams studied painting with the late Frank Hewett at the University of Vermont, and then earned an MFA at Johnson State College, in conjunction with the Vermont Studio Center. In addition to painting and building sculpture, Peter is a professional bassist and author.

An eclectic artist, Mr. Williams' work includes paintings inspired by Vermont, the Costa Rican rainforest and Lake Champlain. His most recent paintings feature accurate recreations of sections of cave wall paintings created in France 32,000 years ago. A wide selection of this artist's fine art prints can be seen at the Blue Cottage, here in Hinesburg. Additional images can be seen by visiting the artist's website. www.PeterKieronWilliams.com

Appointed Officials
(P=Paid Staff; V=Volunteer)

Affordable Housing Committee (V)

Carl Bohlen, Chair
Rocky Martin,
Andrea Brainard
Dale Wernhoff
George Bedard

Agency Request Review Committee (V)

Maureen Barnard
Sue Marino
Kathy Newton
Roberta Soll
Michelle Stidsen

Animal Control Officer (P)

Ed Waite

Assessor (P)

Lisa Truchon (NEMRC)

Assistant Town Clerk (P)

Cheryl Hubbard

Board of Civil Authority (V)

Justices of the Peace
Selectboard

CCRPC (V)

Andrea Morgante, Alternate
Michael Bissonette

Green Mountain Transit (V)

Phil Pouech
Richard Watts, Alternate

Community Resource Center (P)

Alex Koncewicz

CSWD Representative (V)

Lynn Gardner
Doug Taff, Alternate

Conservation Commission (V)

Michael Bissonette, Chair
Marie Ayer
Meg Handler
Bob Hyams
Kate Kelly
George Leclair

Constable (V)

Anthony Cambridge

Development Review Board (V)

Dennis Place, Chair
Richard Jordan
Ted Bloomhardt
John Lyman
Sarah Murphy
Jonathan Slason
Greg Waples
Bryan Currier, Alternate

Development Review Coordinator (P)

Mitch Cypes

E-9-1-1 Coordinator (P)

Mitch Cypes

Revolving Loan Fund/Economic Development Committee (V)

Andrew Frost, Chair
Steve Gladstone
Walter Hausermann
Melissa Levy
Wayne Maceyka
Will Eggleston

Energy Committee (V)

Chuck Reiss, Chair
Laura Capps
Josh Leckey
William Scott
Michael Webb

Fence Viewers (V)

Pam Durda
Susan Johnson
Suzanne Kneller

Fire Chief & Emergency Manager (P)

Al Barber

Forest Fire Warden (P)

Ed Waite

Health Officer (P)

Phillip Stolz

Highway Department (P)

Michael Anthony, Road Foreman
Tom Boivin
Dominic Musumeci

Inspector of Lumber, Shingles & Wood (V)

Norman Smith

Lake Iroquois Recreation District Rep (V)

Jeff Davis

Planning Commission (V)

Maggie Gordon, Chair
Joe Iadanza
Rolf Kielman
John Kiedaisch
Dennis Place
Barbara Forauer
James Donegan
Marie Gardner
Dan Myhre

Planning & Zoning Director (P)

Alex Weinhagen

Police Department (P)

Anthony Cambridge, Chief
Caleb Casco, Sergeant
Frank Bryan
Jeremy Hulshof
Ben Hollwedel
William Wager
Robert Worley
Brett Lindemuth
Francis Smith, Administrative Assistant

Recreation Commission (V)

Frank Twarog, Chair
Tom Giroux
Henry Moreno
Kyle Bostwick
Rodney Putnam

Recreation Coordinator (P)

Jennifer McCuin

Sidewalk Maintainer (P)

Jordan Ayer

Town Administrator & Road Commissioner (P)

Renae Marshall

Assistant Town Administrator (P)

Joy Dubin Grossman

Town Forest Committee

Pat Mainer, Chair
Darren Johnson
Brent Francis
Chris Haviland
Corinne Johansson
Aaron Miller
Jonathan Trefry
Thomas Marrinson

Town Report Coordinator (P)

Ann Thomas

Town Service Officer (P)

Rachel Kring

Trails Committee (V)

Lenore Budd, Chair
George Dameron
Oren Guttman
Ray Mainer
Charles "Chic" McArthur
Peter Modley
Jane Sheldon
Nick Certo
Colin Hunt

Tree Warden (V)

Paul Wiczorek

Village Steering Committee (V)

Michael Buscher, Chair
Catherine Goldsmith
Owiso Makuku
Nathan Fry

Water & Wastewater (P)

Erik Bailey, Superintendent
John Alexander, Assistant Chief Operator
Bart Sherman, Water Resources Operator

Website Manager (P)

Aaron Kimball

Weigher of Coal (V)

Lanny Dennison

Zoning Administrator (P)

Mitch Cypes

Elected Officials

Clerk & Treasurer

Melissa B. Ross – 3 years, 2020

Cemetery Trustees

Mary Joe Brace – 3 years, 2021

Glenn Place – 3 years, 2020

Justice of the Peace

Gill Coates – 2 years, 2020, Chair

Maureen Barnard – 2 years, 2020

Mary Crane – 2 years, 2020

Sheila Dodd – 2 years, 2020

Lynn Gardner – 2 years, 2020

Marie Gardner – 2 years, 2020

Tom Giroux – 2 years, 2020

Mary Hurlie – 2 years, 2020

Katherine Levasseur – 2 years, 2020

Vicki Matthews – 2 years, 2020

Henrique Peredo – 2 years, 2020

Sarah Toscano – 2 years, 2020

Library Trustee

Katherine Kjelleren - 3 years, 2020 Chair

Emily Alger - 3 years, 2021

Brian Dunlop – 3 years, 2022

Jim Jarvis – 3 years, 2022

Paul Lamberson – 3 years, 2020

Marianna Holzer – 3 years, 2022

Susan McClure – 3 years, 2021

Dan Mills – 3 years, 2020

Heather Roberts – 3 years, 2021

Town Moderator

Frank Twarog – 1 year, 2020

Peck Estate Trustees

Gill Coates – 3 years, 2020

Kristi McLeod – 3 years, 2022

Frank Twarog – 3 years, 2021

Representative to the VT Legislature

William Lippert – 2 years, 2020

Selectboard

Phil Pouch, Chair – 3 years, 2021

Thomas Ayer – 2 years, 2020

Jeff French – 2 years, 2021

Aaron Kimball – 3 years, 2022

Merrily Lovell – 3 years, 2020

Champlain Valley School District, Director

Colleen MacKinnon – 3 years, 2020

Ray Mainer – 3 years, 2022

TOWN MEETING PROCEDURES

Town Meetings are truly “the peoples meeting”, and are run by members of the Town’s voting assembly with the help of a moderator. The legislature requires that the meeting be run by “Robert’s Rules of Order”, some of which are described below. (We use the words “Article Three” to give examples of proper motions).

Motions

All articles must be placed on the floor for discussion by a “motion to adopt”, and a “second” from another person. The usual way this is done is with the words, “Mr. /Madam Moderator, I move we adopt Article Three.” (If the moderator requests you give your name, please do so.) Motions should be made in the affirmative.

If a voter wishes to make a motion or offer an opinion, they need to raise their hand and wait to be called upon (recognized) by the moderator. Speaking in a voice loud enough to be heard by all, any remarks should be addressed to the moderator only, and should not be personal in nature. All questions/opinions should be limited to the subject being discussed at the time, and each speaker should offer their opinion one time only on the given subject until all others have had a chance to speak.

After discussion appears to be over, the moderator will “call the question” by saying, “Are you ready to vote on Article Three?” Voters should try to avoid making a motion to call the question to limit discussion. Remember that Town Meeting comes only once a year, and everyone has a right to be heard.

Amendments

Amendments to a main motion can be made by a voter saying, “I move we amend Article Three to read...” and stating exactly how (s)he believes the amendment should read. Any motion for amendment needs to be seconded. Theoretically, there is no limit to the number of amendments that can be made to an article, provided they are reasonable and germane (closely related to the main motion). An amendment may itself be amended only once. Voting will take place on the amendment first, and then on the main motion.

Any article may be amended, including town and school budgets, and many money related articles. Amending a budget item may sometimes be better than voting it down. An article may be reconsidered before the next one is moved.

Voting

Voting can be done in three ways:

Voice: “all in favor of Article Three say aye, all opposed, “no”.

Standing vote: If the moderator feels the voice vote was close, or if any voter calls for a “division of the assembly”, people who voted either way must stand and be counted.

Secret Ballot: Seven (7) voters may request the vote be taken by secret ballot, the most time consuming and most accurate method.

Other Important Points

If a voter has a valid reason to postpone an article, they may request a postponement to a certain time by saying, “Mr. Moderator, I move to postpone Article Three until...” (after another article, at a specific time, etc.)

Tabling a motion is not recommended at Town Meeting. Postponing to a definite time may accomplish what is needed. However, you are always within your rights to use any legal and appropriate motion at any time.

Passing Over does not exist in Robert’s Rules of Order. All articles should be given consideration, and if a voter feels that an article is inappropriate, the best method is to bring it to the floor in the usual way, and hope it is voted down.

If any voter feels an article is inappropriate, contradictory, or confusing, it can be postponed indefinitely. This procedure requires a majority vote, is debatable, but not amendable.

Any voter stating, “I object to consideration of Article Three” can eliminate an article from consideration. This should be stated before the debate, and does not require a second, is not debatable or amendable. A two-thirds vote against consideration is required to sustain this motion.

Non-Voters

Only registered voters may speak and vote at their Town Meeting. If the assembly wishes to hear from a non-voter, it can suspend the rules: “I move we suspend the rules for Article Three”. This motion may not be amended or debated, and requires a 2/3 vote.

2020 Order of Proceedings

Open Town Meeting to discuss all Articles will be held on Monday, March 2, 2020 at 7:00 PM in the CVU Auditorium. Australian ballot voting for Articles will be on Tuesday, March 3, 2020 at the Town Hall, from 7:00 AM to 7:00 PM.



TOWN MEETING WARNING

Town of Hinesburg, Vermont

The legal voters of the Town of Hinesburg, Vermont are hereby warned and notified to meet at the Champlain Valley Union High School auditorium, in said Town of Hinesburg, Monday, March 2, 2020 at 7:00PM to transact business on all articles except Article 1, which will be voted upon by Australian Ballot on Tuesday, March 3, 2020. Australian Ballot voting will occur at the Town Hall at 10632 Vermont Route 116 in Hinesburg, with the polls to open on March 3rd at 7:00AM and close at 7:00PM. If necessary, the March 2nd meeting may be adjourned to the Hinesburg Town Hall at 9:00AM on March 3rd to conduct any business left unfinished on March 2nd.

ARTICLE 1: To elect the necessary town and school district officers by Australian ballot Tuesday, March 3, 2020 (see "Officers for Election" list in the Annual Report).

ARTICLE 2: To hear the reports of the officers of the Town of Hinesburg and take action thereon.

ARTICLE 3: Shall the Town approve a General Government budget of \$1,851,236 with the estimated sum of \$1,380,036 appropriated from property taxes to defray the general government expenses of the Town?

ARTICLE 4: Shall the Town approve a Highway Department budget of \$1,041,884 with the estimated sum of \$903,884 appropriated from property taxes to defray the highway expenditures of the Town?

ARTICLE 5: Shall the Town approve the Hinesburg Community Police Department budget of \$606,783 with the estimated sum of \$560,283 appropriated from property taxes to defray the police expenditures of the Town?

ARTICLE 6: Shall the Town approve the Hinesburg Fire Department budget of \$434,503 with the estimated sum of \$394,503 appropriated from property taxes to defray the fire expenditures of the Town?

ARTICLE 7: Shall the Town approve the Carpenter-Carse Library allocation from the Town of Hinesburg of \$225,487 with the estimated sum of \$225,487 appropriated from property taxes to defray the library allocation from the Town?

ARTICLE 8: Shall the Town approve the Hinesburg Community Resource Center (HCRC) allocation from the Town of Hinesburg of \$21,000 with the estimated sum of \$21,000 appropriated from property taxes to defray the HCRC allocation from the Town?

ARTICLE 9: Shall the Town appropriate the sum of \$14,350 with the estimated sum of \$14,350 appropriated from property taxes, to be distributed as specifically designated to the following agencies and organizations?

UVM Home Care & Hospice (VNA)	\$6,500
Age Well (CVAA)	\$4,000
Chittenden Comm. Action (CVOEO)	\$1,000
Committee on Temporary Shelter	\$1,000
VCIL	\$200
Hinesburg Senior Meal Site	\$650
Vermont Family Network	\$1,000

ARTICLE 10: Shall the voters authorize up to \$94,870 in expenditures for the purpose of providing a dedicated town-wide ambulance transport service?


(If voters approved Articles 3 through 10 as presented, total general fund expenditures of \$4,290,113 will be required, with the estimated amount of \$3,594,413 to come from property tax revenue).

ARTICLE 11: Shall the Town of Hinesburg vote on whether to establish and manage an ambulance transport service by Australian ballot in November pursuant to 17 V.S.A. § 2680(d)?

ARTICLE 12: Shall voters authorize the payment of real and personal property taxes for the fiscal year ending June 30, 2021, payable in full to the Town of Hinesburg in one (1) installment, with the due date being November 15, 2020? Any and all payments received in the Town Treasurer's Office later than midnight on November 15, 2020 will be considered delinquent and will be subject to the collection of interest at the rate of 1% per month or fraction thereof for the first three (3) months and thereafter at the rate of 1.5% per month or fraction thereof.

ARTICLE 13: To transact any other business, as proper, to be brought before said meeting?

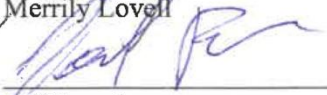
Signed and dated this 29th day of January 2020, and as attested to by:


Phil Pouech, Chair


Aaron Kimball, Vice-Chair


Tom Ayer


Merrily Lovell


Jeff French


Attest: Melissa Ross, Town Clerk

ANNUAL TOWN AND SCHOOL DISTRICT MEETING
LIST OF OFFICERS FOR ELECTION
HINESBURG, VERMONT
March 3, 2020

FOR SELECTBOARD

(2-year term) Vote for not more than 1
Thomas Ayer
Jeff Tobrocke

TOWN CLERK

(3-year term)
Melissa B. Ross

FOR SELECTBOARD

(3-year term) Vote for not more than 1
Michael Bissonette
Merrily Lovell

TOWN TREASURER

(3-year term)
Melissa B. Ross

FOR SELECTBOARD

(2-years remaining of a 3-year term)
Michael Loner

TOWN MODERATOR

(1-year term)
Frank Twarog

TOWN AGENT

(1-year term)

CEMETERY TRUSTEE

(3-year term)
Glenn Place

PECK ESTATE TRUSTEE

(3-year term)
Gill Coates

LIBRARY TRUSTEE

(3-year term) Vote for not more than 3
Katherine Kjelleren
Paul Lamberson

CHAMPLAIN VALLEY SCHOOL DISTRICT DIRECTOR

(3-year term)
Colleen MacKinnon



To: The Hinesburg Selectboard, residents and voters
 From: Renae Marshall, Town Administrator
 Date: January 29, 2020
 Re: Proposed FY21 Municipal Budget

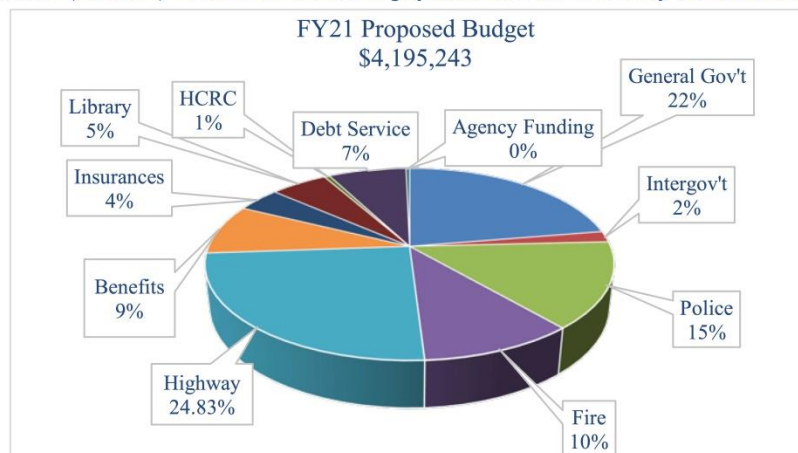
The proposed FY21 municipal budget is \$4,195,243, an increase in expenditures of \$231,704 (5.85%) from the FY20 budget, as approved by voters. The bulk of the proposed increases are due to increased health insurance costs resulting from employee mix changes during the current year, a new full-time employee in the Fire Department as well as salary/wage increases for all staff. In addition to these personnel costs, an increase in station repair/maintenance for the existing Fire Department building was also included.

The FY21 budget includes \$1,284,671, or 30.6% of the general fund budget, for employee salaries/wages which includes 17 full-time staff, 3 regular part-time and 1 FTE, temporary part-time or seasonal staff, as needed, as well as on-call pay for fire/ems volunteers.

The capital improvement program is the mechanism through which capital items (heavy equipment, facilities, infrastructure projects, etc.) are funded. In FY21, the Selectboard is continuing their commitment to maintain the buildings and infrastructure that we currently have and continuing the transition of saving towards vehicle and equipment replacement as interest rates begin to climb. In FY21, a total of \$622,320, or 14.83% of the overall general fund budget, is proposed for capital projects, vehicle/equipment replacement or planned savings for the future, according to the capital improvement plan.

Increase in Expenditures over FY20:

- Salary/Wages for staff across all departments (\$104,871) – reflects FY21 wage increases as well as new full-time employee in Fire Department and additional funds for temporary part-time assistance in Highway
- Health insurance (\$66,247) – reflects several employee-mix changes in current year as well as estimated cost of coverage of new employee, based on a family plan
- Fire station repairs (\$14,000) – to cover cost of building repair/maintenance needs planned for FY21
- Fire vehicle repairs (\$12,000) – Reflects maintenance/repair costs of vehicles based on age
- Hinesburg Community Resource Center (\$8,000) – previously included under agency requests for \$13,000
- Fire – Capital Transfer (\$16,304) – Reflects full FY21 payment that was offset by reserve funds in FY20.



General Gov't = Selectboard, Town Administrator, Clerk/Treasurer, BCA, Elections, Planning & Zoning, Assessor, Recreation, Buildings & Facilities, Technology, Public Health, Dog Control, Cemetery, Conservation Commission, Hinesburg Preservation Fund

Insurances = Property & Casualty Insurance, Worker's Compensation, Unemployment Insurance

Benefits = Health Insurance, Health Insurance Opt-out, Vision, Dental, Short and Long-term Disability, and the employer's contribution to the Vermont Municipal Retirement Fund (VMERS)

Fire = Fire Department and Fire Warden

Intergov't = Green Mountain Transit, County Tax, Lake Iroquois Recreation District

Revenue

Projected non-property tax revenue is \$695,700, leaving \$3,499,543 to be raised by property taxes.

Grand List Growth/Loss

The proposed budget assumes a 0.50% increase in the grand list over FY20 (the average increase between FY09 and FY19 was 1.10%) based on current data from the assessor. The grand list value is estimated to be \$6,272,528.

Fund Balance

The FY21 budget proposes to apply \$150,000 of unassigned fund balance to decrease the tax rate by approximately 2.4 cents. In addition, this budget proposes utilizing \$25,000 in fund balance to increase savings toward replacement of the current sidewalk plow as well as additional funds for future sidewalk repair/replacement projects (see FY21 Capital Transfer Summary).

Summary

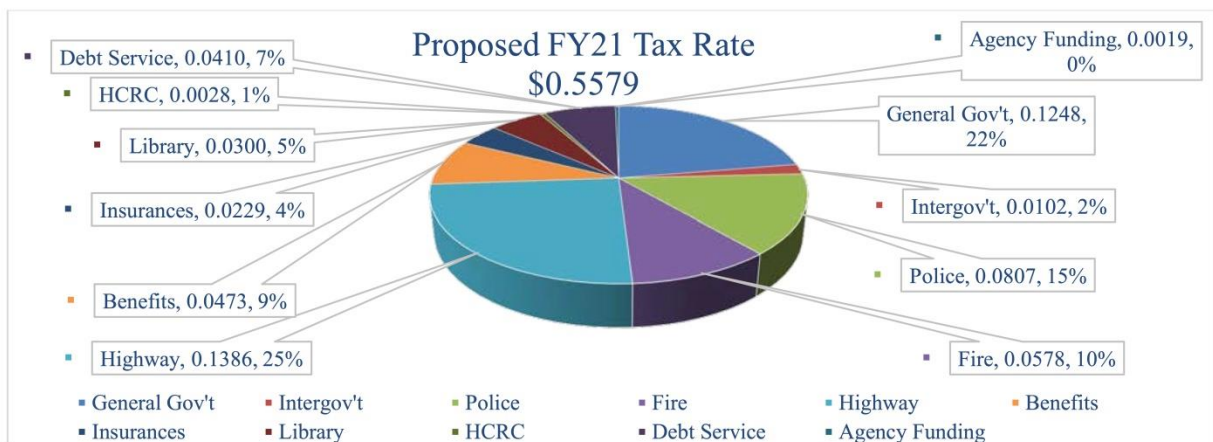
FY21 **proposed**: \$4,195,243

FY20 **approved**: \$3,963,539

+/- (expenditures): +\$231,704

Preliminary FY21 Tax Rate: \$0.5579¹

+/- (from approved FY19 tax rate): \$0.0283



¹ Tax Rate Calculation: (FY21 Budget – non-property tax revenue) ÷ grand list.
 $(\$4,195,243 - \$695,700) \div \$6,272,528 = \0.5579

Estimated Municipal Property Tax impact (compared to FY20) – Residential Property Owners

Assessed Value:	<u>\$200,000</u>	<u>\$300,000</u>	<u>\$400,000</u>
Annual +/-	\$56.63	\$84.95	\$113.26
Monthly +/-	\$4.72	\$7.08	\$9.44

Total Estimated FY21 Municipal Property Tax impact – Residential Property Owners)

Assessed Value:	<u>\$200,000</u>	<u>\$300,000</u>	<u>\$400,000</u>
Annual +/-	\$1,115.81	\$1,673.70	\$2,231.60
Monthly +/-	\$92.98	\$139.48	\$185.97

FY21 Municipal Impact to the taxpayer by budget based on value of property:

Budget	200k	300k	400k
General Government:	\$ 249.62	\$ 374.42	\$ 499.23
Intergov't	\$ 20.48	\$ 30.72	\$ 40.97
Police	\$ 161.38	\$ 242.08	\$ 322.77
Fire	\$ 115.56	\$ 173.35	\$ 231.13
Highway	\$ 277.11	\$ 415.66	\$ 554.22
Benefits	\$ 94.54	\$ 141.81	\$ 189.07
Insurances	\$ 45.75	\$ 68.62	\$ 91.49
Library	\$ 59.97	\$ 89.96	\$ 119.94
HCRC	\$ 5.59	\$ 8.38	\$ 11.17
Debt Service	\$ 81.99	\$ 122.98	\$ 163.98
Agency Funding	\$ 3.82	\$ 5.72	\$ 7.63
Total	\$ 1,115.81	\$ 1,673.70	\$ 2,231.60

The table above represents the total annual cost to the taxpayer, based on property value, for the above municipal services. For example, a home valued at \$400,000 pays a total of \$554.22 in taxes per year to cover the cost of paving and grading of approximately 55 miles of town roads (21.37 miles paved, 33.17 gravel), road material, culverts, building and equipment needs as well as highway wages.

Proposed FY21 General Fund Budget - Expenditures Summary

Department/Section	% Total FY21 Proposed GF Budget	FY19 Approved	FY20 Approved	FY21 Proposed	+/-	% Change
Selectboard	2.0%	\$77,971	\$84,077	\$85,801	\$1,723	2.0%
Town Administrator	3.2%	\$126,303	\$136,987	\$133,173	-\$3,814	-2.8%
Board of Civil Authority	0.0%	\$315	\$0	\$0	\$0	0.0%
Elections	0.2%	\$5,077	\$3,077	\$7,306	\$4,230	137.5%
Clerk/Treasurer	3.1%	\$126,028	\$136,823	\$130,418	-\$6,406	-4.7%
Delinquent Tax Collector	0.0%	\$5,560	\$0	\$0	\$0	0.0%
Planning & Zoning	4.8%	\$194,631	\$201,523	\$200,593	-\$930	-0.5%
Assessor	0.9%	\$39,750	\$37,750	\$37,750	\$0	0.0%
Buildings & Facilities	2.9%	\$90,920	\$115,828	\$120,589	\$4,762	4.1%
Community Police	14.5%	\$558,510	\$574,391	\$606,783	\$32,393	5.6%
Fire & Rescue	10.4%	\$317,122	\$311,939	\$434,503	\$122,564	39.3%
Highway	24.8%	\$1,002,241	\$1,014,991	\$1,041,884	\$26,894	2.6%
Technology	1.2%	\$50,900	\$45,963	\$48,250	\$2,287	5.0%
Recreation	2.7%	\$109,340	\$111,551	\$112,951	\$1,400	1.3%
Conservation Commission	0.3%	\$8,750	\$18,883	\$11,870	-\$7,013	-37.1%
Boards, Committees, Comm.	0.2%	\$0	\$0	\$7,300	\$7,300	0.0%
Public Health	0.0%	\$1,800	\$1,800	\$1,800	\$0	0.0%
Dog Control	0.1%	\$2,200	\$2,400	\$2,400	\$0	0.0%
Cemetery	0.9%	\$32,000	\$35,600	\$36,815	\$1,215	3.4%
Debt Service	7.3%	\$317,652	\$311,557	\$308,261	-\$3,296	-1.1%
County Tax	0.6%	\$28,976	\$29,845	\$27,242	-\$2,603	-8.7%
Preservation (land) funds	0.0%	\$1,500	\$1,500	\$1,500	\$0	0.0%
Retirement	1.5%	\$55,382	\$58,318	\$63,184	\$4,866	8.3%
Health Insurance	7.0%	\$210,516	\$239,808	\$292,261	\$52,453	21.9%
Unemployment Insurance	0.0%	\$3,500	\$2,000	\$2,000	\$0	0.0%
PACIF/Worker's Compensation	4.1%	\$196,859	\$185,000	\$170,000	-\$15,000	-8.1%
Agency Funding	0.3%	\$29,100	\$28,550	\$14,350	-\$14,200	-49.7%
Carpenter-Carse Library	5.4%	\$216,815	\$225,487	\$225,487	\$0	0.0%
Hinesburg Comm. Resource Ctr	0.5%	\$0	\$0	\$21,000	\$21,000	0.0%
Green Mountain Transit	1.1%	\$43,322	\$44,992	\$46,770	\$1,778	4.0%
Lake Iroquois Recreation District	0.1%	\$2,000	\$2,900	\$3,000	\$100	3.4%
TOTAL	100.0%	\$3,855,039	\$3,963,539	\$4,195,243	\$231,704	5.85%



Town of Hinesburg, VT - Proposed FY21 General Fund Budget - as approved by the Selectboard 1-29-2020

Expenditures		Item	FY19 Budget	FY19 Actual	FY20 Budget	FY21 Budget	Change (FY20 to FY21)
1 Selectboard							
2	440 - 3000 -	Wages	8,100	8,100	8,100	8,100	0
3	440 - 3000 -	FICA	765	749	770	774	5
4	440 - 3000 -	Secretary Pay	1,906	1,690	1,963	2,022	59
5	440 - 3000 -	Town Report Coord.	0	0	850	500	(350)
6	440 - 3000 -	Office Supplies	600	906	600	750	150
7	440 - 3000 -	Ads, Notices	1,000	1,679	1,500	1,750	250
8	440 - 3000 -	Dues, Meet, Sub	6,200	6,181	6,295	6,555	260
9	440 - 3000 -	Prof. Services	5,000	5,588	5,000	6,000	1,000
10	440 - 3000 -	Professional Audit	21,000	20,500	23,000	23,750	750
11	440 - 3000 -	Town Report	2,400	2,560	3,000	2,600	(400)
12	440 - 3000 -	Selectboard Misc	3,000	2,313	3,000	3,000	0
13	440 - 3000 -	Attorney Fees	28,000	37,244	30,000	30,000	0
14		TOTAL	77,971	87,510	84,077	85,801	1,723
15							
16 Town Administrator							
17	440 - 3200 -	Wages	110,175	116,476	118,427	119,529	1,102
18	440 - 3200 -	FICA	8,428	8,910	9,060	9,144	84
19	440 - 3200 -	Office Supplies	250	626	400	500	100
20	440 - 3200 -	Prof. Development	1,500	424	1,500	1,500	0
21	440 - 3200 -	Energy Committee	1,450	100	3,100	0	(3,100)
22	440 - 3200 -	Econ. Dev. Committee	2,000	0	2,000	0	(2,000)
23	440 - 3200 -	Capital Transfer	2,500	2,500	2,500	2,500	0
24		TOTAL	126,303	129,036	136,987	133,173	(3,814)
25							
26 Board of Civil Authority							
27	440 - 3299 -	Meetings & Mailings	100	0	0	0	0
28	440 - 3299 -	Salary	200	114	0	0	0
29	440 - 3299 -	FICA	15	9	0	0	0
30		TOTAL	315	123	0	0	0
31							
32 Elections							
33	440 - 3300 -	Election Salaries	1,000	276	1,000	4,000	3,000
34	440 - 3300 -	FICA	77	21	77	306	230
35	440 - 3300 -	Supplies	500	369	500	500	0

		Item	FY19 Budget	FY19 Actual	FY20 Budget	FY21 Budget	Change (FY20 to FY21)
36	440 -	3300 - Professional SVC	3,500	2,271	1,500	2,500	1,000
37	440 -	3300 - Printing	0	0	0	0	0
38		TOTAL	5,077	2,937	3,077	7,306	4,230
39							
40		Clerk/Treasurer					
41	440 -	3400 - Wages	101,334	102,994	109,313	100,158	(9,155)
42	440 -	3400 - Accounting Assistant	11,000	11,799	15,000	15,000	0
43	440 -	3400 - FICA	8,594	8,782	9,510	8,810	(700)
44	440 -	3400 - Office Supplies	1,500	2,062	2,000	2,000	0
45	440 -	3400 - Dues, Meet, Sub	100	55	0	0	0
46	440 -	3400 - Ads & Notices	0	0	500	500	0
47	440 -	3400 - Land Record Supp	3,000	1,707	0	2,750	2,750
48	440 -	3400 - Travel	100	100	0	500	500
49	440 -	3400 - Professional Devel	200	0	300	500	200
50	440 -	3400 - Records Restoration	0	3,300	0	0	0
51	440 -	3400 - Misc.	200	0	200	200	0
52		TOTAL	126,028	130,799	136,823	130,418	(6,406)
53							
54		Delinquent Tax Collector					
55	440 -	3440 - Wages	4,700	4,665	0	0	0
56	440 -	3440 - FICA	360	357	0	0	0
57	440 -	3440 - Supplies	0	0	0	0	0
58	440 -	3440 - Ads, Notices	0	0	0	0	0
59	440 -	3440 - Dues, Meet, Sub	500	0	0	0	0
60	440 -	3440 - Legal	0	0	0	0	0
61		TOTAL	5,560	5,021	0	0	0
62							
63		Planning & Zoning					
64	440 -	3600 - Salary/Wages	162,536	158,296	166,728	170,095	3,367
65	440 -	3600 - FICA	12,434	12,110	12,755	13,012	258
66	440 -	3600 - Supplies	500	770	500	500	0
67	440 -	3600 - Ads, Notifications	1,500	1,009	1,500	1,500	0
68	440 -	3600 - Professional Development	1,600	1,353	2,000	2,000	0
69	440 -	3600 - Professional Services	750	0	750	0	(750)
70	440 -	3600 - Mileage	700	892	700	800	100
71	440 -	3600 - Printing	200	225	200	200	0
72	440 -	3600 - CCRPC	6,811	6,811	6,790	6,886	96
73	440 -	3600 - GBIC Dues	600	600	600	600	0
74	440 -	3600 - Special Projects	6,000	3,621	8,000	2,000	(6,000)
75	440 -	3600 - Village Steering	500	264	500	0	(500)

		Item	FY19 Budget	FY19 Actual	FY20 Budget	FY21 Budget	Change (FY20 to FY21)
76	440 - 3600 -	Afford. Housing Comm.	500	0	500	0	(500)
77	440 - 3600 -	Capital Transfer	0	0	0	3,000	3,000
78		TOTAL	194,631	185,950	201,523	200,593	(930)
79							
80		Assessor					
81	440 - 3650 -	Assessor	2,000	301	0	0	0
82	440 - 3650 -	FICA	0	23	0	0	0
83	440 - 3650 -	Supplies	250	9	250	250	0
84	440 - 3650 -	Ads & Notices	0	0	0	0	0
85	440 - 3650 -	Professional Development	0	215	0	0	0
86	440 - 3650 -	Prof SVC Tax Maps	2,500	1,206	2,500	2,500	0
87	440 - 3650 -	Professional Service	35,000	30,749	35,000	35,000	0
88	440 - 3650 -	Mileage	0	0	0	0	0
89	440 - 3650 -	Capital Transfer	0	0	0	0	0
90	440 - 3650 -	Reappraisal	0	0	0	0	0
91		TOTAL	39,750	32,502	37,750	37,750	0
92							
93		Buildings & Facilities					
94	440 - 3710 -	Salary/Wages	25,000	14,387	25,750	26,523	773
95	440 - 3710 -	FICA	1,913	1,101	1,970	2,029	59
96	440 - 3710 -	Supplies	1,250	1,362	1,200	1,300	100
97	440 - 3710 -	Bldg Fixtures	2,750	2,531	3,000	3,000	0
98	440 - 3710 -	Professional Service	26,000	25,150	26,000	26,000	0
99	440 - 3710 -	Building R&M	5,250	3,974	5,250	5,250	0
100	440 - 3710 -	Green Up Day	350	267	350	350	0
101	440 - 3710 -	Trails Committee	750	671	750	0	(750)
102	440 - 3710 -	Bldg Utilities	7,250	7,876	7,300	7,600	300
103	440 - 3710 -	Town Forest	1,500	1,500	0	0	0
104	440 - 3710 -	Vehicle Fuel	1,000	2,640	1,400	1,800	400
105	440 - 3710 -	Equipment R&M	1,000	7,264	2,000	4,000	2,000
106	440 - 3710 -	Connector Road	0	0	0	0	0
107	440 - 3710 -	Streetslights	4,750	4,957	5,000	5,000	0
108	440 - 3710 -	Solar O&M	3,200	3,332	3,400	3,400	0
109	440 - 3710 -	Capital Transfer	8,957	8,958	32,458	34,338	1,880
110		TOTAL	90,920	85,969	115,828	120,589	4,762
111							
112		Hinesburg Community Police					
113	440 - 4151 -	Police Salaries	391,634	371,089	395,155	416,398	21,243
114	440 - 4151 -	FICA	29,960	28,388	30,229	31,854	1,625
115	440 - 4151 -	Supplies	4,000	4,703	4,000	4,000	0

Employee Benefits Aggregated on Lines 314-330

		Item	FY19 Budget	FY19 Actual	FY20 Budget	FY21 Budget	Change (FY20 to FY21)
116	440 -	4151 - Police Equipment	7,500	6,165	7,500	7,500	0
117	440 -	4151 - Evidence Collection	250	0	250	250	0
118	440 -	4151 - Public Outreach	900	752	900	900	0
119	440 -	4151 - Uniforms	4,000	4,025	4,000	4,000	0
120	440 -	4151 - Postage	300	280	300	300	0
121	440 -	4151 - Prof. Services	750	424	750	750	0
122	440 -	4151 - Dispatch Services	47,500	41,694	40,000	40,000	0
123	440 -	4151 - Computer/Copier	3,000	2,534	3,000	3,000	0
124	440 -	4151 - CAD	4,500	3,299	4,500	4,500	0
125	440 -	4151 - Vehicle Repair/Maint	8,000	4,887	8,000	8,000	0
126	440 -	4151 - Mileage	750	0	750	750	0
127	440 -	4151 - Telephone	3,800	2,821	3,800	3,800	0
128	440 -	4151 - MDT Maint	2,250	1,920	2,250	3,360	1,110
129	440 -	4151 - Vehicle Fuel	10,000	10,330	10,000	10,000	0
130	440 -	4151 - Professional Development	4,500	2,593	4,500	4,500	0
131	440 -	4151 - Station - Prof Service	5,000	5,686	5,000	9,680	4,680
132	440 -	4151 - Station - R&M	1,500	1,648	1,500	2,500	1,000
133	440 -	4151 - Station - Utilities	8,000	5,730	8,000	6,000	(2,000)
134	440 -	4151 - CUSI	8,188	8,192	8,274	8,510	236
135	440 -	4151 - Major Case Expense	0	0	0	0	0
136	440 -	4151 - Capital Transfer	12,228	12,228	31,732	36,231	4,499
137		TOTAL	<u>558,510</u>	<u>519,390</u>	<u>574,391</u>	<u>606,783</u>	<u>32,393</u>
138							
139		Fire Warden					
140	440 -	4300 - Fire Warden	350	29.62	350	350	0
141		TOTAL	<u>350</u>	<u>29.62</u>	<u>350</u>	<u>350</u>	<u>0</u>
142							
143		Hinesburg Fire & Rescue					
144	440 -	4500 - Call Reimbursable	43,000	41,692	48,000	52,000	4,000
145	440 -	4500 - Chief Pay	9,000	9,000	9,000	12,000	3,000
146	440 -	4500 - Fire/EMS Coordinator	0	0	0	50,000	50,000
146	440 -	4500 - Employee Benefits/FICA	3,978	3,878	4,361	8,721	4,361
147	440 -	4500 - Hose & Fittings	1,000	1,284	1,000	1,000	0
148	440 -	4500 - EMS PPE	4,000	2,304	4,000	5,700	1,700
149	440 -	4500 - Fire Gear	15,000	16,726	15,000	15,000	0
150	440 -	4500 - Fire Gear Maint.	1,000	27	1,000	1,000	0
151	440 -	4500 - Rescue Equipment	1,500	6,492	1,500	3,000	1,500
152	440 -	4500 - Res. Equip. Maint.	1,000	0	1,000	2,000	1,000
153	440 -	4500 - Fire Fighting Foam	900	1,773	2,400	2,400	0
154	440 -	4500 - Fire Dispatch Service	20,000	19,470	22,000	22,000	0
155	440 -	4500 - EOP planning-payroll	0	0	0	0	0

			<u>Item</u>	<u>FY19 Budget</u>	<u>FY19 Actual</u>	<u>FY20 Budget</u>	<u>FY21 Budget</u>	<u>Change (FY20 to FY21)</u>
156	440 -	4500 -	EOP pay benefits	0	0	0	0	0
157	440 -	4500 -	Comm. Equip&Maint	5,000	5,000	5,000	7,500	2,500
158	440 -	4500 -	EOP planning-other	0	0	0	0	0
159	440 -	4500 -	Prevention Ed.	1,800	1,473	1,800	1,800	0
160	440 -	4500 -	Medical Supplies	10,000	10,769	12,000	17,000	5,000
161	440 -	4500 -	Oxygen Refill	400	365	400	600	200
162	440 -	4500 -	Insurance	30,500	24,925	28,000	28,000	0
163	440 -	4500 -	Medical Supplies	500	549	500	500	0
164	440 -	4500 -	Office Supplies	500	729	500	500	0
165	440 -	4500 -	Vehic. Maint.	9,000	27,595	12,000	24,000	12,000
166	440 -	4500 -	Station Repair	12,000	9,992	16,000	30,000	14,000
167	440 -	4500 -	Utilities	7,500	9,713	6,500	10,000	3,500
168	440 -	4500 -	Heating Fuel	2,500	0	3,000	0	(3,000)
169	440 -	4500 -	Vehicle Fuel	3,200	2,616	3,000	3,500	500
170	440 -	4500 -	Telephone	3,500	4,036	4,300	4,300	0
171	440 -	4500 -	Prof. Development	9,000	9,168	9,000	15,000	6,000
172	440 -	4500 -	Portable Defibrillator	1,900	2,118	1,900	1,900	0
173	440 -	4500 -	Capital Transfer	119,094	119,094	98,429	114,732	16,304
174			TOTAL	317,122	330,824	311,939	434,503	122,564
175								
176			Hinesburg Highway Department					
177	440 -	5100 -	Highway Salaries	253,159	256,573	265,135	292,676	27,541
178	440 -	5100 -	FICA	19,367	19,628	20,283	22,390	2,107
179	440 -	5100 -	Supplies	2,000	2,259	2,000	2,500	500
180	440 -	5100 -	Tools & Equipment	2,750	2,995	2,750	3,000	250
181	440 -	5100 -	Ads Notices	100	0	100	0	(100)
182	440 -	5100 -	Dues	300	0	300	300	0
183	440 -	5100 -	CDL License	200	250	200	250	50
184	440 -	5100 -	CDL Testing	50	0	50	0	(50)
185	440 -	5100 -	P. Serv/Town Garage	4,000	1,750	4,000	4,000	0
186	440 -	5100 -	Uniforms	5,000	4,249	5,000	5,000	0
187			Total Gen HWY	286,926	287,704	299,817	330,116	30,298
188	440 -	5110 -	Supplies&Equip	3,250	1,268	3,250	3,250	0
189	440 -	5110 -	Dust Control	37,500	29,337	37,500	40,000	2,500
190	440 -	5110 -	Blacktop	2,500	1,791	2,500	2,500	0
191	440 -	5110 -	Striping	7,500	6,001	7,500	11,000	3,500
192	440 -	5110 -	Guardrails	0	0	0	0	0
193	440 -	5110 -	Reconstruction	0	0	0	0	0
194	440 -	5110 -	Brush Cutting	4,500	2,900	4,500	10,000	5,500
195	440 -	5110 -	Flood Control	0	0	0	0	0
196	440 -	5110 -	Rental Equipment	4,000	2,617	4,000	3,000	(1,000)

		<u>Item</u>	<u>FY19 Budget</u>	<u>FY19 Actual</u>	<u>FY20 Budget</u>	<u>FY21 Budget</u>	<u>Change (FY20 to FY21)</u>
197	440 -	5110 - Excavation Work	1,000	0	1,000	1,000	0
198		Total Summer HWY	60,250	43,913	60,250	70,750	10,500
199	440 -	5130 - Sign Supplies	2,000	293	1,000	1,000	0
200	440 -	5130 - Sign New	4,000	3,143	1,000	1,500	500
201		Total Signs	6,000	3,436	2,000	2,500	500
202	440 -	5140 - Supplies	1,000	104	1,000	1,000	0
203	440 -	5140 - Salt	60,000	83,473	65,000	68,000	3,000
204	440 -	5140 - Sand	20,000	12,288	18,000	18,000	0
205		Total Winter	81,000	95,865	84,000	87,000	3,000
206	440 -	5310 - Bldg Supplies	500	1,024	500	1,000	500
207	440 -	5310 - Bldg R&M	1,000	1,155	500	1,000	500
208	440 -	5310 Bldg Utilities	12,000	26,213	24,000	22,000	(2,000)
209	440 -	5310 Building Phone	2,600	3,353	2,250	3,000	750
210		Total Building	16,100	31,744	27,250	27,000	(250)
211	440 -	5330 Vehicle Blades	16,000	15,138	16,000	16,000	0
212	440 -	5330 Vehicle Supplies	7,000	5,917	7,000	7,000	0
213	440 -	5330 Vehicle R&M	30,000	57,809	30,000	30,000	0
214	440 -	5330 Vehicle Fuel	48,000	49,818	48,000	48,000	0
215	440 -	5330 Radio Maintenance	0	0	2,000	2,000	0
216	440 -	5330 Grants	0	0	0	0	0
217		Total Vehicle	101,000	128,683	103,000	103,000	0
218	440 -	5100 Capital Transfer	450,965	450,965	438,673	421,519	(17,154)
219	440 -	Total Capital Transfer	450,965	450,965	438,673	421,519	(17,154)
220		TOTAL HWY	1,002,241	1,042,310	1,014,991	1,041,884	26,894
221							
Town Hall Technology							
222	440 -	5360 - Computer Supplies	700	0	700	700	0
224	440 -	5360 - Copier Supplies	750	885	750	900	150
225	440 -	5360 - Computer Software	1,200	973	1,200	1,200	0
226	440 -	5360 - NEMRC Contract	2,100	2,110	2,163	5,000	2,837
227	440 -	5360 - NEMRC R&M	250	0	250	250	0
228	440 -	5360 - Computer Training	150	0	150	150	0
229	440 -	5360 - Computer R&M	5,000	4,834	5,000	5,000	0
230	440 -	5360 - Copier R&M	8,500	8,607	8,500	8,500	0
231	440 -	5360 - Website Maint.	5,300	5,360	5,300	5,300	0
232	440 -	5360 - Website Operations	0	0	0	0	0
233	440 -	5360 - Computer Hardware	11,750	8,595	5,250	5,250	0
234	440 -	5360 - Digital Projector	0	0	0	0	0
235	440 -	5360 - Postage	6,700	4,650	6,700	8,000	1,300
236	440 -	5360 - Phone/Fax/Internet	5,500	5,936	5,500	6,000	500

Employee Benefits Aggregated on Lines 314-329

		Item	FY19 Budget	FY19 Actual	FY20 Budget	FY21 Budget	Change (FY20 to FY21)
237	440 -	5360 - Capital Transfer	3,000	3,000	4,500	2,000	(2,500)
238		TOTAL	50,900	44,951	45,963	48,250	2,287
239							
240		Landfill Closure					
241	440 -	5420 - Landfill Mowing	0	0	0	0	0
242		TOTAL	0	0	0	0	0
243							
244		Recreation					
245	440 -	5600 - Salary/Wages	36,507	36,560	41,292	41,292	0
246	440 -	5600 - FICA	2,793	2,797	3,159	3,159	0
247	440 -	5600 - Supplies	300	143	300	300	0
248	440 -	5600 - Postage	1,100	1,062	1,100	1,200	100
249	440 -	5600 - Professional Development	700	562	700	700	0
250	440 -	5600 - Printing & Ads	2,900	2,859	2,950	3,000	50
251	440 -	5600 - Rec Facility Maint	13,555	10,704	10,000	11,000	1,000
252	440 -	5600 - Equipment Maint. & Fuel	0	0	500	500	0
253	440 -	5600 - Youth Sports	6,500	6,260	6,500	6,500	0
254	440 -	5600 - Events&Perform	500	1,600	500	500	0
255	440 -	5600 - Artist Series	750	750	750	1,000	250
256	440 -	5600 - July 4th	2,935	6,549	3,000	3,000	0
257	440 -	5600 - Adult Programs	8,500	12,324	8,500	8,500	0
258	440 -	5600 - Youth Programs	24,000	39,254	24,000	24,000	0
259	440 -	5600 - Capital Transfer	5,000	5,000	5,000	5,000	0
260	440 -	5600 - Software	3,300	3,295	3,300	3,300	0
261		TOTAL	109,340	129,718	111,551	112,951	1,400
262							
263		Conservation Commission					
264	440 -	5700 - Ed. Materials	200	30	200	200	0
265	440 -	5700 - Supplies	50	0	0	0	0
266	440 -	5700 - Lewis Creek Assoc.	550	550	550	550	0
267	440 -	5700 - Geprags Mowing	1,800	1,973	1,933	2,920	988
268	440 -	5700 - Tree Planting	500	939	500	500	0
269	440 -	5700 - General Operations	200	0	200	200	0
270	440 -	5700 - Natural Resources	450	0	8,000	0	(8,000)
271	440 -	5700 - Lake Iroquois Assoc	5,000	0	7,500	7,500	0
272		TOTAL	8,750	3,492	18,883	11,870	(7,013)
273							
274		Boards and Committees					
275	440 -	Affordable Housing Comm	500	0	500	1000	500
276	440 -	Economic Dev. Comm.	2000	0	2000	2000	0

		Item	FY19 Budget	FY19 Actual	FY20 Budget	FY21 Budget	Change (FY20 to FY21)
277	440 -	Energy Committee	1450	100	3100	2800	-300
278	440 -	Town Forest Comm.	1500	1500	0	0	0
279	440 -	Trails Committee	750	671	750	1000	250
280	440 -	Village Steering Comm.	500	264	500	500	0
281		TOTAL				7300	450
282							
283		Public Health					
284	440 -	6140 - Heating Fuel Assist	500	250	500	500	0
285	440 -	6140 - Public Health Misc	300	0	300	300	0
286	440 -	6140 - Town Health Officer	1000	0	1000	1000	0
287		TOTAL	1800	250	1800	1800	0
288							
289		Dog Control					
290	440 -	6150 - Dog Control	2200	2146	2400	2400	0
291							
292		Cemetery					
293	440 -	6820 - Coordinator	0	0	600	600	0
294	440 -	6820 - Cemetery Contract	30,000	31,215	30,000	31,215	1,215
295	440 -	6820 - Cemetery R & M	2,000	936	2,000	2,000	0
296	440 -	6820 - Capital Transfer	0	0	3,000	3,000	0
297		TOTAL	32,000	32,151	35,600	36,815	1,215
298							
299		Debt Service					
300	440 -	9150 - Police Station	76,000	72,767	72,394	71,769	(625)
301	440 -	9150 - Fire/Police/Lot 1	0	0	0	0	0
302	440 -	9150 - Trackers	38,417	38,416	37,839	37,220	(619)
303	440 -	9150 - PW Garage	203,235	203,246	201,324	199,272	(2,052)
304		TOTAL	317,652	314,429	311,557	308,261	(3,296)
305							
306		County Tax					
307	440 -	9300 - County Tax	28,976	26,842	29,845	27,242	(2,603)
308		TOTAL	28,976	26,842	29,845	27,242	(2,603)
309							
310		Hinesburg Preservation Fund					
311	440 -	9500 - Land Preservation	1,500	0	1,500	1,500	0
312		TOTAL	1,500	0	1,500	1,500	0
313							
314		Retirement					
315	440 -	9700 - Employee Retirement	55,382	57,117	58,318	63,184	4,866

Town of Hinesburg, VT
Proposed FY21 Budget (as adopted by the Selectboard, 01/29/20)
General Fund - Expenditures

			Item	FY19 Budget	FY19 Actual	FY20 Budget	FY21 Budget	Change (FY20 to FY21)
316			TOTAL	55,382	57,117	58,318	63,184	4,866
317								
318			Health Insurance					
319	440 -	9705 -	Health Insurance	144,634	168,070	178,479	244,726	66,247
320	440 -	9705 -	Opt-Out	36,500	23,787	32,000	17,500	(14,500)
321	440 -	9705 -	Opt-out FICA	2,792	1,819	2,448	1,339	(1,109)
322	440 -	9705 -	Dental	15,174	11,871	15,174	17,108	1,934
323	440 -	9705 -	Disability - Short Term	4,753	4,962	5,100	5,100	0
324	440 -	9705 -	Disability - Long Term	4,755	4,623	4,700	4,700	0
325	440 -	9705 -	Vision	1,907	1,544	1,907	1,789	(118)
326			TOTAL	210,516	216,675	239,808	292,261	52,453
327								
328			Unemployment Insurance					
329	440 -	9300 -	Unemployment	3,500	872	2,000	2,000	0
330			TOTAL	3,500	872	2,000	2,000	0
331								
332			Insurance - PACIF					
333	440 -	9731 -	Property&Liability	94,119	75,080	85,000	80,000	(5,000)
334	440 -	9731 -	Workers Comp	102,740	87,513	100,000	90,000	(10,000)
335			TOTAL	196,859	162,593	185,000	170,000	(15,000)
336								
337			Agency Funding					
338	440 -	9900 -	Steps to End Dom. Violence	2,350	2,350	0	0	0
339	440 -	9900 -	Comm. Res. Center	13,000	13,000	13,000	0	(13,000)
340	440 -	9900 -	UVM Home Care & Hosp.	6,500	6,500	6,500	6,500	0
341	440 -	9900 -	COTS	1,000	1,000	0	1,000	1,000
342	440 -	9900 -	CVAA/Age Well	0	0	2,000	4,000	2,000
343	440 -	9900 -	Howard Center	800	800	1,000	0	(1,000)
344	440 -	9900 -	Chit Com Action/CVOEO	1,000	1,000	1,000	1,000	0
345	440 -	9900 -	Hinesburg Rides	1,800	1,800	1,800	0	(1,800)
346	440 -	9900 -	VT Family Network	800	800	1,000	1,000	0
347	440 -	9900 -	Hope Works	200	200	200	0	(200)
348	440 -	9900 -	VT Red Cross	0	0	400	0	(400)
349	440 -	9900 -	VCIL	0	0	0	200	200
350	440 -	9900 -	Hinesburg Meal Site	650	650	650	650	0
351	440 -	9900 -	Lund	1,000	1,000	1,000	0	(1,000)
352			TOTAL	29,100		28,550	14,350	(14,200)
353								
354			Library					
355	440 -	9910 -	Carpenter-Carse	216,815	216,815	225,487	225,487	0

Employee Benefits Aggregated on Lines 314-330

		Item	FY19 Budget	FY19 Actual	FY20 Budget	FY21 Budget	Change (FY20 to FY21)
356		TOTAL	216,815	216,815	225,487	225,487	0
357							
358		Hinesburg Community Resource Center					
359	440 -	9910 - HCRC	0	0	0	21,000	21,000
360	440 -	9910 - TOTAL	0	0	0	21,000	21,000
361							
362		GMT Funding					
363	440 -	9910 - Green Mountain Transit	43,322	43,322	44,992	46,770	1,778
364		TOTAL	43,322	43,322	44,992	46,770	1,778
365							
366		Lake Iroquois Beach					0
367	440 -	9910 - Lake Iroq. Rec Dist.	2,000	600	2,900	3,000	100
368		TOTAL	2,000	600	2,900	3,000	100
369							
370		TOTAL	3,855,039	3,804,345	3,963,539	4,195,243	231,704



Town of Hinesburg, VT - Proposed FY21 General Fund Budget (Revenue)

Accounting Line	Item	FY19 Budget	FY19 Actual	FY20 Budget	FY21 Proposed	Change (FY20 to FY21)
Revenue						
1	Property Tax					
2	440 - 2000 - Property Tax	3,101,622	3,166,565	3,300,422	3,499,543	199,121
3	440 - 2000 - VT Gas	100,800	0	0	0	0
4	440 - 2000 - Delinquent Tax Int.	22,000	22,865	22,000	22,000	0
5	TOTAL	<u>3,224,422</u>	<u>3,189,430</u>	<u>3,322,422</u>	<u>3,521,543</u>	<u>199,121</u>
6	State Land Payments					0
7	440 - 2032 - PILOT	6,600	5,562	5,500	4,800	(700)
8	440 - 2032 - Current Use	66,000	51,636	66,000	51,500	(14,500)
9	440 - 2032 - Act 60 Reappraisal	17,000	17,187	17,000	17,000	0
10	440 - 2032 - Act 60 Listing	2,000	2,022	2,000	2,000	0
11	440 - 2032 - Lister Education	0	0	0	0	0
12	440 - 2032 - Reappraisal	0	0	0	0	0
13	TOTAL	<u>91,600</u>	<u>76,407</u>	<u>90,500</u>	<u>75,300</u>	<u>(15,200)</u>
14	Liquor Licenses					
15	440 - 2101 - Licenses	1,100	1,225	1,100	1,100	0
16	TOTAL	<u>1,100</u>	<u>1,225</u>	<u>1,100</u>	<u>1,100</u>	<u>0</u>
17	Dog Fees					0
18	440 - 2120 - Dog License Sales	3,500	3,454	3,500	3,500	0
19	440 - 2120 - Dog Fines & Charges	0	691	0	0	0
20	TOTAL	<u>3,500</u>	<u>4,145</u>	<u>3,500</u>	<u>3,500</u>	<u>0</u>
21	Zoning					
22	440 - 2121 - Building Permits	27,000	17,752	27,000	27,000	0
23	440 - 2121 - DRB Applications	5,000	10,060	10,000	10,000	0
24	440 - 2121 - Bianchi	3,000	3,400	3,000	3,000	0
25	TOTAL	<u>35,000</u>	<u>31,212</u>	<u>40,000</u>	<u>40,000</u>	<u>0</u>
26	Marriage Licenses					
27	440 - 2123 - Marriage / CU License	300	260	300	300	0
28	440 - 2123 - Marr/CU License State	0	300	0	0	0
29	TOTAL	<u>300</u>	<u>560</u>	<u>300</u>	<u>300</u>	<u>0</u>
30	State Highway Aid					
31	440 - 2232 - State Highway Aid	138,000	138,064	137,500	138,000	500
32	TOTAL	<u>138,000</u>	<u>138,064</u>	<u>137,500</u>	<u>138,000</u>	<u>500</u>
33	Facilities Income					
34	440 - 2250 - Trackers	38,417	47,843	38,417	42,000	3,583
35	TOTAL	<u>38,417</u>	<u>47,843</u>	<u>38,417</u>	<u>42,000</u>	<u>3,583</u>

Accounting Line	Item	FY19 Budget	FY19 Actual	FY20 Budget	FY21 Proposed	Change (FY20 to FY21)
36	Recording Fees					
37	440 - 2310 - Recording Fees	38,000	34,176	36,000	45,000	9,000
38	440 - 2310 - Rec. Restoration Fees	4,500	3,894	4,000	4,000	0
39	TOTAL	42,500	38,070	40,000	49,000	9,000
40	Photocopy Income					
41	440 - 2350 - Photocopy Income	6,000	5,042	5,500	5,500	0
42	TOTAL	6,000	5,042	5,500	5,500	0
43	Misc. Clerk Fees					
44	440 - 2390 - Misc. Clerks Fees	1,000	879	1,000	1,000	0
45	TOTAL	1,000	879	1,000	1,000	0
46	St George Contract					
47	440 - 2420 - St. George - Fire Aid	28,000	29,500	40,000	40,000	0
48	TOTAL	28,000	29,500	40,000	40,000	0
49	Town Forest					
50	440 - 2421 - Town Forest	0	0	0	0	0
51	TOTAL	0	0	0	0	0
52	Police Fines, Contracts, Enforcement Rev.					
53	440 - 2590 - Accident Reports	1,000	1,230	1,000	1,000	0
54	440 - 2590 - Overweight Truck Fines	10,000	0	0	0	0
55	440 - 2590 - Judicial Fines	20,000	53,885	35,000	40,000	5,000
56	440 - 2590 - Special Detail	2,500	3,060	2,500	2,500	0
57	440 - 2590 - St. George Traffic Control	3,000	1,537	3,000	3,000	0
58	440 - 2590 - Impact Fee	23,000	27,666	0	0	0
59	TOTAL	59,500	87,379	41,500	46,500	5,000
60	Recreation					
61	440 - 2600 - Fees & Registration	65,000	72,449	75,000	72,500	(2,500)
62	440 - 2600 - Other Rec Income	1,000	2,100	1,000	2,000	1,000
63	440 - 2600 - Rental Town Hall	500	795	500	500	0
64	TOTAL	66,500	75,344	76,500	75,000	(1,500)
65	Interest Income/Investment					
66	440 - 2931 - Interest Investments	2,200	19,517	2,300	7,500	5,200
67	TOTAL	2,200	19,517	2,300	7,500	5,200
68	Cemetery Reimburse					
69	440 - 2932 - Cemetery Reimburse	1,500	2,709	2,000	2,000	0
70	TOTAL	1,500	2,709	2,000	2,000	0
71	Police Grant					
72	440 - 2935 - Police Grants	0	10,372	0	0	0
73	TOTAL	0	0	0	0	0
74	Misc. Income					
75	440 - 2990 - Misc. Income	0	14,158	0	1,000	1,000
76	TOTAL	0	14,158	0	1,000	1,000
77	Applied Fund Balance					

Accounting Line	Item	FY19 Budget	FY19 Actual	FY20 Budget	FY21 Proposed	Change (FY20 to FY21)
78	440 - 2990 - Applied Fund Balance	120,000	0	125,000	150,000	25,000
79	TOTAL	120,000	0	125,000	150,000	25,000
80	Total General Fund	3,859,539	3,761,483	3,967,539	4,199,243	231,704

Major Increases and Decreases FY21 Proposed (Selectboard approved as of 01-29-20) <i>Amounts all greater than \$5,000</i>			
<u>Increases</u>	<u>\$ Amount</u>	<u>Line #</u>	<u>Detail</u>
Police - Wages	\$ 21,243.00	113	Reflects salary adjustment for current staff and proposed wage increase for FY21, including OT, Holiday & SHARP
Fire - Fire/EMS Coordinator	\$ 50,000.00	146	Proposed new full-time day position for Fire/EMS; must be AEMT certified
Fire - Medical Supplies	\$ 5,000.00	160	Reflects increase in medical supplies
Fire - Vehicle Maintenance	\$ 12,000.00	165	Reflects maintenance/repair cost of vehicles based on age
Fire - Station Repair	\$ 14,000.00	166	Reflects maintenance/repair cost of aging building
Fire - Capital Transfer	\$ 16,304.00	176	Reflects full payment of SCBA's that was offset by reserve funds in FY20
Highway - Salaries	\$ 27,541.00	177	Reflects a 3% wage increase per Union Contract as well as \$15,000 for temp. part time, as needed
Highway - Brush Cutting	\$ 5,500.00	194	Reflects cost to hire a contractor to assist in cutting trees and brush
Health Insurance	\$ 66,247.00	319	Reflects additional employees that came on group plan during current year
Hinesburg Community Resource Cntr	\$ 21,000.00	369	Previously included under agency requests in the amount of \$13,000
TOTAL	\$ 238,835.00		
<u>Decreases</u>	<u>\$ Amount</u>	<u>Line #</u>	<u>Detail</u>
Town Clerk/Treasurer - Salaries	\$ 9,155.00	41	Increased percentage of Assistant Town Clerk's salary for Water/Wastewater to 40%
P&Z - Special Projects	\$ 6,000.00	74	Not applying for UPWP funding for FY21 in order to get caught up on project backlog
Highway - Capital Transfer	\$ 17,154.00	218	Utilized \$50,000 in paving reserves and reduced savings toward replacement of tractor and 2009 dump truck
CC - Natural Resources	\$ 8,000.00	270	CC will be working on Phase 1 from current budget year
Health Insurance - Opt-out	\$ 14,500.00	320	More employees have moved on to the group health plan
Insurance/PACIF - Property & Liability	\$ 5,000.00	333	Reflective of rate decrease by PACIF
Insurance/PACIF - Worker's Comp	\$ 10,000.00	334	Reflective of rate decrease by PACIF
Agency Funding - HCRC	\$ 13,000.00	339	Hinesburg Community Resource Center is now a separate line item on the Town budget
TOTAL	\$ 82,809.00		

Town of Hinesburg CIP - FY21 Expenditure Summary

Approved by the Selectboard as of 01-22-2020

See CIP Plan Detail and Narrative. Capital Reserves refer to the balances as of 6/30/2019

Project/Equipment	Department	Description	FY21 GF Transfer	Capital Reserves	Impact Fee Rev.	Fund Balance	FY21 CIP
Paving	Highway	Pond Road	\$200,000.00	\$50,000.00	\$0.00	\$0.00	\$250,000.00
Gravel Road Projects	Highway	Regular gravel road work	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00
Culvert replacement	Highway	Regular culvert work, + savings toward grant match	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00
2014 Mack (Dump)	Highway	Payment for replacement (annual through FY21)	\$35,353.04	\$0.00	\$0.00	\$0.00	\$35,353.04
2016 Freightliner (Dump)	Highway	Payment for replacement (annual through FY21)	\$32,723.27	\$0.00	\$0.00	\$0.00	\$32,723.27
2018 Freightliner (Dump)	Highway	Payment for replacement (annual through FY23)	\$28,560.74	\$0.00	\$0.00	\$0.00	\$28,560.74
2009 International (Dump)	Highway	Savings towards replacement	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00
One-ton Pickup (Ford F350 w/plow & crane)	Highway	Payment for replacement (annual through FY23)	\$14,252.79	\$0.00	\$0.00	\$0.00	\$14,252.79
2017 Volvo Loader	Highway	Payment for replacement (annual through FY23)	\$30,629.09	\$0.00	\$0.00	\$0.00	\$30,629.09
Mulcher	Highway	Savings towards purchase	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
2000 Case Tractor	Highway	Savings towards replacement	\$5,000.00	\$20,000.00	\$0.00	\$0.00	\$25,000.00
Vehicle 3 (2017 Ford Interceptor)	Police	Payment for replacement (annual through FY21)	\$13,115.56	\$0.00	\$0.00	\$0.00	\$13,115.56
Vehicle 4 (2018 Chevy Tahoe)	Police	Payment for replacement (annual through FY21)	\$13,115.55	\$0.00	\$0.00	\$0.00	\$13,115.55
Mobile Technology	Police	Savings towards mobile technology replacement	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Rescue/Pumper	Fire	Payment for replacement (annual through FY21)	\$98,428.51	\$0.00	\$0.00	\$0.00	\$98,428.51
SCBA Units	Fire	Payment for replacement (annual through FY23)	\$16,303.87	\$0.00	\$0.00	\$0.00	\$16,303.87
Sidewalk Construction/Repair	B&F	Reserves for future sidewalk projects, grant match	\$10,000.00	\$0.00	\$0.00	\$15,000.00	\$25,000.00
Tree Planting & Maintenance	B&F	Savings towards future tree planting and replacement	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00
Town Hall Upgrades	B&F	Reserves for future upgrades to Town Hall	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Utilities Pick-up (GF share)	B&F	Payment for replacement (annual through FY23)	\$2,837.86	\$0.00	\$0.00	\$0.00	\$2,837.86
Sidewalk Plow	B&F	Savings towards replacement	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$20,000.00
Lot 1	B&F	Savings towards Lot 1 improvements	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
Bissonette Fields**	Recreation	Savings towards facilities completion	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Stormwater	Administrator	Savings towards planning, infrastructure	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
Town Server	Technology	Savings towards replacement	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Zoning Regulations Overhaul	P&Z	Savings towards the cost of hiring a consultant	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00
Cemetery	Cemetery	Reserves for cemetery maintenance/repairs	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00
FY21 TOTAL			\$622,320.28	\$70,000.00	\$0.00	\$25,000.00	\$717,320.28

CIP Totals for Remaining Fiscal Years (totals for planning purposes only; actual proposed funding adjusted annually)			
FY22	FY23	FY24	FY25
\$668,015.65	\$666,005.58	\$650,500.00	\$656,500.00

To see the CIP detail, narrative, and other supporting documents, please visit www.hinesburg.org; or contact the Town Administrator's office rmarschall@hinesburg.org; 482-2281, ext. 221).

**Does not include funds spent to date, pipeline funds, or outside funding sources (donations, etc.)

FY21 CIP	FY21 GF Transfer	Department/Area
\$491,518.93	\$421,518.93	Highway
\$36,231.11	\$36,231.11	Police
\$114,732.38	\$114,732.38	Fire
\$59,337.86	\$34,337.86	Buildings & Facilities
\$5,000.00	\$5,000.00	Recreation
\$2,000.00	\$2,000.00	Technology
\$3,000.00	\$3,000.00	Planning and Zoning
\$2,500.00	\$2,500.00	Stormwater
\$3,000.00	\$3,000.00	Cemetery
\$717,320.28	\$622,320.28	TOTALS

		Actual		Approved		Proposed			
		FY2019		FY2020		FY2021			
Cash Expenses								\$ Change Proposed less Approved	% Change
1	5070 - Books & Materials - Adult	\$ 13,188	\$ 13,750	\$ 14,000	\$ 250	\$ 1,000	\$ 83%	(200)	100%
2	5071 - Books & Materials - Youth	\$ 7,531	\$ 6,500	\$ 6,750	\$ 250	\$ 2,000	\$ 100%	-	100%
3	5075 - Bank Service Charges	\$ -	\$ -	\$ -	\$ -	\$ 1,100	\$ 1,100	\$ -	0%
4	5080 - Administrative	\$ 1,899	\$ 1,500	\$ 1,800	\$ 300	\$ -	\$ -	\$ -	0%
5	5085 - Computer Expenses	\$ 4,280	\$ 4,000	\$ 4,000	\$ -	\$ -	\$ -	\$ -	0%
6	5090 - VCF Investment Fees	\$ 2,748	\$ 2,771	\$ 2,748	\$ (23)	\$ 1,000	\$ 1,000	\$ -	100%
7	5120 - Copier	\$ 1,098	\$ 1,250	\$ 1,250	\$ -	\$ 800	\$ 1,000	\$ -	100%
8	5220 - Electricity	\$ 4,757	\$ 5,300	\$ 4,800	\$ (500)	\$ 15,272	\$ 15,000	\$ 3,500	100%
9	5221 - Employee Benefits	\$ -	\$ -	\$ 8,400	\$ 8,400	\$ 5,387	\$ 3,500	\$ -	100%
10	5225 - Fuel Oil (Nat. Gas)	\$ 1,205	\$ 1,488	\$ 1,500	\$ 12	\$ -	\$ -	\$ -	0%
11	5291 - Insurance	\$ 4,037	\$ 4,300	\$ 4,100	\$ (200)	\$ 244	\$ 250	\$ 250	100%
12	5320 - Legal & Accounting	\$ 1,500	\$ 1,800	\$ 1,600	\$ (200)	\$ 1,914	\$ -	\$ 1,915	76%
13	5325 - Mileage	\$ 360	\$ 450	\$ 450	\$ -	\$ 3,726	\$ 4,900	\$ 3,726	88%
14	5400 - Library Supplies	\$ 4,917	\$ 3,900	\$ 4,000	\$ 100	\$ 3,527	\$ 3,400	\$ 3,000	104%
15	5425 - Furniture & Equipment	\$ 751	\$ 1,000	\$ 800	\$ (200)	\$ 10,500	\$ 11,000	\$ 400	0%
16	5540 - Postage	\$ 2,073	\$ 2,000	\$ 2,100	\$ 100	\$ -	\$ -	\$ -	0%
17	5550 - Programs Adult	\$ 2,641	\$ 2,700	\$ 2,800	\$ 100	\$ 265,115	\$ 268,837	\$ 269,378	0%
18	5555 - Programs Youth	\$ 3,409	\$ 3,000	\$ 3,500	\$ 500	\$ 266,120	\$ 279,142	\$ 281,006	1%
19	5560 - Professional Development	\$ 1,218	\$ 2,025	\$ 2,000	\$ (25)	\$ 6,000	\$ -	\$ -	0%
20	5570 - Repairs & Maintenance	\$ 12,564	\$ 9,800	\$ 10,000	\$ 200	\$ 272,120	\$ 279,142	\$ 281,006	1%
21	5860 - Taxes - Payroll	\$ 14,746	\$ 16,200	\$ 17,000	\$ 800	\$ (216,815)	\$ (225,487)	\$ -	0%
22	5900 - Telephone & Internet	\$ 2,305	\$ 2,300	\$ 2,300	\$ -	\$ 55,305	\$ 53,655	\$ 55,519	7%
23	5980 - Wages & Salaries	\$ 175,630	\$ 189,308	\$ 181,308	\$ (8,000)	\$ 48,300	\$ 43,350	\$ 43,891	2%
24	5985 - Water & Sewer	\$ 1,695	\$ 2,200	\$ 2,200	\$ -	\$ (2,735)	\$ 10,305	\$ 11,628	9%
25	6560 - Payroll Expenses	\$ 1,566	\$ 1,600	\$ 1,600	\$ -	\$ 45,565	\$ 53,655	\$ 55,519	1%
26	Total Cash Expenses	\$ 266,120	\$ 279,142	\$ 281,006	\$ 17,992	\$ 4,521	\$ 14,522	\$ 17,992	7%
27	Depreciation	\$ 14,521	\$ 14,522	\$ 14,522	\$ -	\$ 280,641	\$ 293,664	\$ 295,528	7%
28	Cash Expenses plus Depreciation	\$ 280,641	\$ 293,664	\$ 295,528	\$ 17,992	\$ 280,641	\$ 293,664	\$ 295,528	7%

Hinesburg Community Resource Center

				Proposed	
Revenue	FY18	FY19	FY20	FY21	
Indiv.&Bus. Contrib.	41,360	66,576	47,700	48,000	FY19: fundraising campaign -Building
Grants	15,045	12,727	10,500	10,500	
Town of Hinesburg	12,000	13,000	13,000	21,000	
Thrift Shop Income	3,000	5,000	8,000	8,000	
Fundraisers		300	4,000	4,000	
St. George/Huntington	1,000	1,500	1,300	1,300	
Cash Reserves	11,000	12,000	10,000	2,000 *	
Total	83,405	111,103	94,500	94,800	

* As of 6/2020total cash reserve is \$30,000. which will be allocated to an emergency operation fund.

Expenditures	FY19 Actual	FY20 Approved	FY21 Agency Request	Notes
Programs				
Food Shelf/Vacation Bags	\$ 50,788.00	\$ 43,000.00		All funds go directly to buying food.
Emergency Fund	\$ 5,037.00	\$ 5,000.00		All funds go directly to emergency grants to families
Friends of Families	\$ 1,588.00	\$ 1,500.00		
Salaries	\$ 24,969.00	\$ 22,700.00		Salary includes .5 Director and .2 FoF Coordinator
Accounting/Payroll	\$ 4,882.00	\$ 4,500.00		
OfficeSupplies/Postage	\$ 2,300.00	\$ 2,300.00		
Building Costs				
Utilities	\$ 2,530.00	\$ 4,700.00		
Maintenance	\$ 11,663.00	\$ 3,300.00		FY 19 for heat pumps, painting, chimney, loading dock
Insurance	\$ 3,985.00	\$ 4,800.00		
Snow/trash Removal	\$ 2,275.00	\$ 2,500.00		
Conferences	\$ 200.00	\$ 200.00		
TOTAL	\$ 110,217.00	\$ 94,500.00	\$ 21,000.00	

BALANCE SHEET - GOVERNMENTAL FUNDS

JUNE 30, 2019

	Major Funds			Non-Major Funds	
	General Fund	Capital Projects Fund	VCDP Fund	Special Revenue Funds	Totals
ASSETS					
Cash and cash equivalents, unrestricted	\$ 1,194,595	\$ 0	\$ 0	\$ 0	\$ 1,194,595
Cash, restricted	1,561	347,437	217,309	137,089	703,396
Investments, restricted	0	0	0	53,036	53,036
Receivables:					
Delinquent taxes, net allowance of \$11,000	61,419	0	0	0	61,419
Delinquent tax interest	13,488	0	0	0	13,488
State of Vermont	29,906	0	0	0	29,906
Other	23,743	0	0	0	23,743
Note receivable	354,826	0	1,343,958	0	1,698,784
Prepaid expenses	84,440	0	0	0	84,440
Due from other funds	0	245,804	0	0	245,804
Total assets	<u>\$ 1,763,978</u>	<u>\$ 593,241</u>	<u>\$ 1,561,267</u>	<u>\$ 190,125</u>	<u>\$ 4,108,611</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
LIABILITIES					
Accounts payable	\$ 138,012	\$ 799	\$ 36,858	\$ 0	\$ 175,669
Accrued and withheld payroll deductions	10,726	0	0	0	10,726
Taxes collected in advance	16,584	0	0	0	16,584
Unearned grant revenue - police	1,562	0	0	0	1,562
Unearned grant revenue - other	24,956	0	0	0	24,956
Due to other funds	220,219	0	0	3,874	224,093
Total liabilities	<u>412,059</u>	<u>799</u>	<u>36,858</u>	<u>3,874</u>	<u>453,590</u>
DEFERRED INFLOWS OF RESOURCES					
Unavailable revenue - taxes	59,000	0	0	0	59,000
Unavailable revenue - community development	354,826	0	1,343,958	0	1,698,784
Total deferred inflows of resources	<u>413,826</u>	<u>0</u>	<u>1,343,958</u>	<u>0</u>	<u>1,757,784</u>
FUND BALANCES					
Nonspendable - prepaids	84,440	0	0	0	84,440
Restricted	120,389	339,129	180,451	186,251	826,220
Assigned	253,334	253,313	0	0	506,647
Unassigned	479,930	0	0	0	479,930
Total fund balances	<u>938,093</u>	<u>592,442</u>	<u>180,451</u>	<u>186,251</u>	<u>1,897,237</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 1,763,978</u>	<u>\$ 593,241</u>	<u>\$ 1,561,267</u>	<u>\$ 190,125</u>	<u>\$ 4,108,611</u>

See Notes to Financial Statements

TOWN OF HINESBURG, VERMONT
STATEMENT OF NET POSITION
PROPRIETARY FUND
JUNE 30, 2019

EXHIBIT H

	Water and Sewer
ASSETS	
Current assets:	
Cash and cash equivalents	\$ 554,803
Accounts receivable:	
Water/sewer and other fees	226,919
Other	932
Prepaid expenses	14,339
Total current assets	<u>796,993</u>
Noncurrent assets:	
Capital assets	
Land	341,619
Construction in progress	108,995
Buildings	687,443
Equipment and vehicles	958,818
Improvements	6,134,047
Accumulated depreciation	(2,787,816)
Total noncurrent assets	<u>5,443,106</u>
Total assets	6,240,099
DEFERRED OUTFLOWS OF RESOURCES	
Pension related	35,368
Total assets plus deferred outflows of resources	<u>6,275,467</u>
LIABILITIES	
Current liabilities:	
Accounts payable	25,824
Accrued interest	46,392
Due to other funds	21,711
Net pension liability	76,511
Accrued compensated absences	5,393
Bonds, note, and leases payable due within one year	159,675
Total current liabilities	<u>335,506</u>
Noncurrent liabilities:	
Bonds, note, and leases payable due after one year	<u>2,197,354</u>
Total liabilities	2,532,860
DEFERRED INFLOWS OF RESOURCES	
Pension related	<u>3,063</u>
Total liabilities and deferred inflows of resources	<u>2,535,923</u>
NET POSITION	
Invested in capital assets, net of related debt	3,086,077
Unrestricted	<u>653,467</u>
Total net position	<u><u>\$ 3,739,544</u></u>

See Notes to Financial Statements

STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS

JUNE 30, 2019

	Private Purpose Trust Peck Estate
ASSETS	
Cash	\$ 9,468
Investments	<u>981,852</u>
Total assets	<u>991,320</u>
NET POSITION	
Held in trust for others	<u><u>\$ 991,320</u></u>

See Notes to Financial Statements

TOWN OF HINESBURG, VERMONT
 COMBINING AND INDIVIDUAL FUND BALANCE SHEETS
 ALL NON MAJOR GOVERNMENTAL FUNDS
 JUNE 30, 2019

SCHEDULE 1

	<u>Special Revenue Funds</u>		<u>Total</u>
	<u>Cemetery</u>	<u>Impact Fee</u>	<u>Special Revenue</u>
	<u>Fund</u>	<u>Fund</u>	<u>Funds</u>
ASSETS			
Cash, restricted	\$ 13,715	\$ 123,374	\$ 137,089
Investments, restricted	53,036	0	53,036
Total assets	<u>\$ 66,751</u>	<u>\$ 123,374</u>	<u>\$ 190,125</u>
LIABILITIES			
Liabilities:			
Due to General Fund	\$ 2,709	\$ 1,165	\$ 3,874
FUND BALANCES			
Restricted for specific purposes	64,042	122,209	186,251
Total liabilities and fund balances	<u>\$ 66,751</u>	<u>\$ 123,374</u>	<u>\$ 190,125</u>

TOWN OF HINESBURG, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 5 - INTERFUND RECEIVABLE AND PAYABLE BALANCES

The Town has combined some of the cash resources of its governmental funds for accounting and reporting purposes. That portion of the pooled cash balance is reported in the specific fund as an interfund balance. Interfund balances at June 30, 2019 are as follows:

	Interfund Receivables	Interfund Payables
General Fund	\$ 0	\$ 220,219
Capital Projects Fund	245,804	0
Special Revenue Funds	0	3,874
Proprietary Fund	0	21,711
	<u>\$ 245,804</u>	<u>\$ 245,804</u>

NOTE 6 – ACCOUNTS RECEIVABLE – GENERAL FUND

Accounts receivable in the Governmental Funds consists of:

Delinquent taxes and interest, net of \$11,000 allowance	\$ 74,907
State of Vermont	29,906
Green Mountain Power	19,396
Other grants and fees	4,347
Total	<u>\$ 128,556</u>

NOTE 7 - LONG-TERM LIABILITIES

Notes, bonds and leases payable of the various funds consist of the following:

<u>Governmental Activities</u>	<u>Total</u>	<u>Due within one year</u>
Capital Lease Payable - First Niagara Leasing, interest at 3.42%, maturing July 15, 2020, payments of \$35,395 including interest due annually.	\$ 67,393	\$ 33,200
Note Payable - Northfield Savings Bank, interest at 2.85%, maturing July, 2022, payments of \$15,000 plus interest due annually.	60,000	15,000
Note Payable - National Bank of Middlebury, interest at 1.9%, maturing August, 2020, payments of \$25,741 plus interest due annually.	51,480	25,741
Note Payable - Merchants Bank, interest at 1.78%, annual payments of \$32,175 plus interest, maturing August, 2020.	64,350	32,175
Capital Lease Payable - First Niagara Leasing, interest at 2.59%, maturing July 15, 2020, payments of \$98,429 including interest due annually.	189,371	93,500

TOWN OF HINESBURG, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 7 - LONG-TERM LIABILITIES (Continued)

<u>Governmental Activities (continued)</u>	<u>Total</u>	<u>Due within one year</u>
Note Payable - National Bank of Middlebury, interest at 1.9%, maturing August, 2022, payments of \$28,695 plus interest due annually.	114,780	28,695
Note Payable - National Bank of Middlebury, interest at 2.22%, maturing August, 2022, payments of \$13,353 plus interest due annually.	53,411	13,353
Note Payable - National Bank of Middlebury, interest at 1.9%, maturing August, 2022, payments of \$26,757 plus interest due annually.	107,029	26,757
Note Payable - National Bank of Middlebury, interest at 2.22%, maturing August, 2022, payments of \$2,659 plus interest due annually.	10,635	2,659
Bond - Vermont Municipal Bond Bank, interest from 0.444% - 4.954%, maturing November, 2043, payments of \$35,173 plus interest due annually.	879,335	35,173
Bond - Vermont Municipal Bond Bank, interest from 1.78% - 3.87%, maturing November, 2047, payments of \$103,343 plus interest due annually.	2,996,721	103,343
Bond - Vermont Municipal Bond Bank, interest from 1.78% - 3.05%, maturing November, 2027, payments of \$31,200 plus interest due annually.	280,735	31,200
State of Vermont - Vermont Community Development Program, 0% interest, maturing January, 2022, payments due as it is repaid from VT Smoke & Cure.	99,477	35,762
Note Payable - Clean Water State Revolving Loan, 2% interest, maturing December 2033, payments of \$27,614 including interest due annually.	354,826	20,518
Total bonds, notes and leases payable	5,329,543	497,076
State of Vermont - Vermont Community Development Program, 0% interest, maturing July, 2045, no payments due until it is repaid from Kelley Field.	470,000	0
State of Vermont - Vermont Community Development Program, 0% interest, maturing November, 2047, no payments due until it is repaid from Green Street.	675,000	0
Total due to State of Vermont over one year	1,145,000	0
Accrued compensated absences	100,300	0
Total governmental activities	\$ 6,574,843	\$ 497,076
 <u>Business-type Activities</u>		
Bond Payable - Vermont Municipal Bond Bank, interest between 4.0% and 6.2%, maturing December 1, 2026, principal payments of \$70,000 due on December 1, interest due June 1 and December 1.	\$ 560,000	\$ 70,000

TOWN OF HINESBURG, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 7 – LONG-TERM LIABILITIES (Continued)

<u>Business-type Activities (continued)</u>	<u>Total</u>	<u>Due within one year</u>
Bond Payable - Vermont Revolving Loan Fund, interest at 1%, admin fee at 2%, maturing February 2034, annual payments of \$100,824 including interest beginning June, 2018, total available \$1,500,000.	1,138,772	45,350
Bond Payable - Vermont Municipal Bond Bank, \$125,111 at 0% interest, with a 2% admin fee, maturing July 1, 2031, annual payments of \$1,833 including interest. A principal payment of \$95,134 was made in January, 2010 utilizing Federal ARRA funds.	20,805	1,400
VT EPA Revolving Loan Fund, \$80,400 at 0% interest, maturing November, 2027 with first payment due November, 2023 and annual payments of \$8,040.	42,150	0
VT EPA Revolving Loan Fund, \$42,000 at 0% interest, maturing November, 2027 with first payment due November, 2023 and annual payments of \$8,400.	31,500	0
Bond Payable - Vermont Municipal Bond Bank, \$776,608 at 0% interest with a 2% admin. fee, maturing July 1, 2031, annual payments of \$47,495 including interest. This loan totalled \$1,553,216 and 50% was forgiven at the completion of the project through an ARRA loan subsidy.	538,989	36,725
Note Payable - National Bank of Middlebury, interest at 2.22%, maturing August, 2022, payments of \$8,862 plus interest due annually.	24,813	6,200
Total business activities bonds, notes, and leases payable	2,357,029	159,675
Accrued compensated absences	5,393	0
Total business activities	<u>\$ 2,362,422</u>	<u>\$ 159,675</u>

During the fiscal year ended June 30, 2019, the following changes occurred in long-term liabilities:

	<u>Total</u>	<u>Governmental Activities</u>	<u>Business-type Activities</u>
Long-term liabilities at July 1, 2018	\$ 9,528,900	\$ 7,069,229	\$ 2,459,671
Increase in accrued vacation payable	6,555	6,555	0
Decrease in accrued vacation payable	(21,488)	(21,488)	0
Bond and note proceeds	73,650	0	73,650
Asset and debt transferred to general fund	0	13,293	(13,293)
Bonds, notes and leases payments	<u>(650,352)</u>	<u>(492,746)</u>	<u>(157,606)</u>
Long-term liabilities at June 30, 2019	8,937,265	6,574,843	2,362,422
Due within one year	656,751	497,076	159,675
Due after one year	<u>\$ 8,280,514</u>	<u>\$ 6,077,767</u>	<u>\$ 2,202,747</u>

TOWN OF HINESBURG, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 7 – LONG-TERM LIABILITIES (Continued)

As of June 30, 2019, the maturities of the bonds, notes, and leases payable are as follows:

	Governmental Funds			Water and Sewer Fund		
	Principal	Interest and admin. fee	Total	Principal	Interest and admin. fee	Total
June 30, 2020	\$ 497,076	\$ 178,100	\$ 675,176	\$ 159,675	\$ 63,500	\$ 223,175
June 30, 2021	501,300	157,000	658,300	161,800	35,300	197,100
June 30, 2022	305,000	145,100	450,100	164,000	21,500	185,500
June 30, 2023	278,000	138,300	416,300	166,200	34,500	200,700
June 30, 2024	192,000	131,400	323,400	166,500	28,600	195,100
2025-2029	935,200	574,800	1,510,000	746,800	165,300	912,100
2030-2034	822,700	434,800	1,257,500	465,500	79,500	545,000
2035-2039	692,500	293,300	985,800	326,554	22,500	349,054
2040-2044	692,532	151,700	844,232	0	0	0
2045-2049	413,235	32,000	445,235	0	0	0
Total	<u>\$ 5,329,543</u>	<u>\$ 2,236,500</u>	<u>\$7,566,043</u>	<u>\$ 2,357,029</u>	<u>\$ 450,700</u>	<u>\$ 2,807,729</u>

NOTE 8 - ACCRUED COMPENSATED ABSENCES

The Town's policy is to permit employees to accumulate earned but unused combined time off pay benefits. The maximum that can be accumulated for combined time off is 1.5 times each employee's yearly earned amount. Fifty percent of the amount earned over the maximum can be carried over for an extended sick bank. Upon termination, employees will be paid the accumulated total of combined time off and extended sick bank. The long-term liability on June 30, 2019 was \$100,300 for governmental activities and \$5,393 for business-type activities and is reflected on the Government-wide Statement of Net Position. During fiscal year 2019, this balance decreased by \$14,933 for governmental activities and was unchanged for business-type activities.

DELINQUENT TAX POLICY AND DELINQUENT TAXES

1. Tax payments are due annually on November 15th. Taxes are considered delinquent the day following the tax due date. Interest will be added at a rate of 1% per month or portion thereof for the first 3 months and 1 1/2 % per month or portion thereof thereafter, on the unpaid principal. When partial payments are received, interest must be credited first, and the remainder applied to the principal.
2. Each month a notice will be sent to each delinquent taxpayer, which will reflect additional charges (interest) as well as payments. Interest will roll on the 15th of the month, meaning that payments should be received PRIOR to the 15th in order to avoid the additional interest charges.
3. Mortgage and lien holders will be notified of delinquent taxes within 60 days after the first notice of delinquency has been sent.
4. Payment arrangements, which fully pay the taxes by July 1, are required. Failure to make arrangements or to abide by them will require the Collector to begin the following actions to sell as much of the property as is necessary to pay the tax, costs and fees:
 - a. The Collector will notify the taxpayer of the Tax Sale decision, the date by which full payment must be received, and the costs to expect once the Sale process has begun.
 - b. The collector will notify all mortgage and lien holders.
 - c. Once the deadline date has expired, and full payment has not been received, the Collector will proceed with the Tax Sale according to the procedures specified in 32 V.S.A. Section 5252.
 - d. Cost of preparing and conducting the sale, including legal fees up to a maximum of 15 % of the amount of the delinquent tax, will be charged to the delinquent taxpayer.

Delinquent Taxes as of November 30, 2019

Year	Original	Outstanding	#of Delinquencies
2004-2014		\$2611.29	3
2015	\$303,717	\$ 501.89	3
2016	\$347,298	\$ 632.43	5
2017	\$331,967	\$2633.70	11
2018	\$543,312	\$24,478.66	28



TOWN MEETING MINUTES

Town of Hinesburg, Vermont

March 4, 2019

The meeting was called to order at 7:05 p.m. Moderator Frank Twarog gave a brief overview of the history of town meeting in Hinesburg. He then reviewed procedures for speaking and voting on the Articles before the body. He asked for a motion to let non-registered voters speak if they so desired. The motion was made and seconded and passed on a voice vote. Twarog then noted that Article 1 would be voted on the following day at the Hinesburg Town Hall with voting hours to be 7 a.m. to 7 p.m.

ARTICLE 1: To elect the necessary town and school district officers by Australian ballot Tuesday, March 5, 2019 (see “Officers for Election” list in the Annual Report).

ARTICLE 2: To hear the reports of the officers of the Town of Hinesburg and to take action thereon.

Selectboard Chair Phil Pouech gave an overview of important milestones in the town in the preceding year. He gave special recognition to Andrea Morgante who is not seeking reelection to her seat on the Board that she has held for 27 years. He presented her with flowers and she received a standing ovation from the audience. He also said that the pedestrian bridge over the canal will be dedicated to her with a plaque for the bridge. Phil then recognized several employees who were reaching important milestones. Frank Koss, Chief of Police, is retiring in June or July; Cheryl Hubbard, Assistant Town Clerk and Treasurer, is retiring at the end of 2019; Town Clerk Missy Ross reached her 20 year mark of working for the town; Marie Gardner had retired in 2018; and he acknowledged the hard work of the water and sewer department and highway department employees. He also gave a brief summary of the changes of note in the budget. There was a motion to accept the report of the Selectboard and it was seconded and approved on a voice vote.

ARTICLE 3: *Shall the Town approve a General Government budget of \$1,808,181 with the estimated sum of \$1,364,064 appropriated from property taxes to defray the general government expenses of the Town?* Moved, seconded and approved by a voice vote.

ARTICLE 4: *Shall the Town approve a Highway Department budget of \$1,014,991 with the estimated sum of \$877,491 appropriated from property taxes to defray the highway expenditures of the Town?*

The article was moved and seconded. Vicki Matthews stood to thank the highway department for all of their hard work during this challenging winter. Richard Watts asked whether there was money in the budget for fog lines on some of the roads which are important for pedestrian, cyclist and motorist safety. Andrea said yes, they were planning on doing fog lines where needed but that it was sometimes hard to find a company to implement the plan. Vicki Matthews asked if there was an increase in the salt budget and Andrea said yes, a \$5,000 increase. The motion was then called and passed on a voice vote.

ARTICLE 5: *Shall the Town approve the Hinesburg Community Police Department budget of \$574,391 with the estimated sum of \$532,891 appropriated from property taxes to defray the police expenditures of the Town?* There were a few questions about various things in the police budget,

particularly the unmarked car and whether our department was buying equipment from the military. The Board answered that we are not buying military equipment. Deb Light asked why there was such an increase in the police budget. Phil Pouech answered that the total increase was less than the 3 percent they were planning to give to all employees. He further stated that they were giving officers a bit more of an increase than 3 percent in an effort to retain officers. This was possible because they anticipate paying Chief Koss's replacement less than he is currently making which frees up a certain amount of money in the salary line. Selectboard member Aaron Kimball said that they are looking for a collaborative person to take the Chief's place.

ARTICLE 6: Shall the Town approve the Hinesburg Fire Department budget of \$311,939 with the estimated sum of \$271,939 appropriated from property taxes to defray the fire expenditures of the Town? The question was moved and seconded. Carl Bohlen asked about whether or not the Town was looking at a new fire station? Al Barber said that call volume was up and they needed more space for training and equipment. Phil stated that the Selectboard will be very involved in weighing the options for any expansion. Norm Smith asked if we can charge impact fees to help with the additional calls that any new senior housing might generate. Phil Pouech said that we can charge impact fees for very specific things and that those things must be spelled out in the ordinance. Greg Matthews got up to say that as we move forward we must keep affordability in mind. He quoted the old saying that we have champagne taste on a beer budget and that people will leave if we keep spending too much money. The moderator moved the question and the article passed on a voice vote.

ARTICLE 7: Shall the Town approve the Carpenter-Carse Library allocation from the Town of Hinesburg of \$225,487 with the estimated sum of \$225,487 appropriated from property taxes to defray the library allocation from the Town? Several people stated that we have a wonderful resource in our town library and that everyone should use it. Director Sara Armstrong Donegan recognized a couple of long serving employees, Judy Curtis for 25 years and Richard Pritzky for 15 years. The article passed on a voice vote.

ARTICLE 8: Shall the Town appropriate the sum of \$27,550 with the estimated sum of \$27,550 appropriated from property taxes, to be distributed as specifically designated to the following agencies and organizations? The motion was read, moved and seconded. Howdy Russell made a motion to add \$1,000 to the Article for Chittenden Community Action as they had gotten their request in a few days late. The motion was approved, bringing the total of the Article to \$28,550. The motion passed on a voice vote.

Hinesburg Community Resource Center	\$13,000
UVM Home Care & Hospice (VNA)	\$6,500
Agency on Aging (CVAA)	\$2,000
Howard Center	\$1000
Hinesburg Rides	\$1,800
VT Family Network	\$1000
Hope Works	\$200
American Red Cross	\$400
Hinesburg Senior Meal Site	\$650
Lund Center	\$1,000

ARTICLE 9: Shall the town appropriate an estimated sum of \$50,000 to be raised from property taxes for work required to modify the configuration and signal light timing of the Lantman's exit/Charlotte Rd/Rt. 116 intersection for the purpose of improving traffic flow in the village? The motion was moved

and seconded. Phil Pouech gave an overview of what the \$50,000 would accomplish. Deb Dameron, who lives adjacent to the intersection, expressed her concern that it would make it more difficult to turn left off of the Charlotte Road as you would have to yield to cars coming out of Lantman's. Ray Mainer said it was the worst idea he had heard in his 45 years of attending town meeting. He made a request to amend Article 9 by striking language concerning signal light timing and traffic flow. The amended motion reads: "Shall the town appropriate an estimated sum of \$50,000 to be raised from property taxes for work required to modify the configuration of the Lantman's exit/Charlotte Rd/Rt. 116 intersection for the purpose of improving safety at the exit of Lantman's?" The amended motion was seconded and following discussion, it failed.

(If voters approved Articles 3 through 9 as presented, total general fund expenditures of \$4,012,539 will be required, with the estimated amount of \$3,349,422 to come from property tax revenue).

ARTICLE 10: *Shall voters authorize the Selectboard to borrow money when needed to meet current expenses and indebtedness of the Town of Hinesburg?* Motion was made, seconded and passed on a voice vote.

ARTICLE 11: *Shall voters authorize the payment of real and personal property taxes for the fiscal year ending June 30, 2020, payable in full to the Town of Hinesburg in one (1) installment, with the due date being November 15, 2019? Any and all payments received in the Town Treasurer's Office later than midnight on November 15, 2019 will be considered delinquent and will be subject to the collection of interest at the rate of 1% per month or fraction thereof for the first three (3) months and thereafter at the rate of 1.5% per month or fraction thereof.* Motion was made, seconded and approved on a voice vote.

ARTICLE 12: *To transact any other business, as proper, to be brought before said meeting?* Chuck Reiss stood to ask that we consider the following motion, which Moderator Twarog read to the audience:

WHEREAS extreme and erratic temperatures and increasingly severe storms demonstrate that climate change is one of the most urgent problems facing our state, nation, and the planet, and
WHEREAS the State of Vermont and the Town of Hinesburg have goals in the Vermont Comprehensive Energy Plan and the Hinesburg Town Plan to achieve 90% of its energy from renewable sources by 2050, yet is making insufficient progress towards achieving that goal;
Now, therefore, be it resolved:

1. That the Town of Hinesburg urges the State of Vermont to:
 - a. Halt any new or expanded fossil fuel infrastructure, including but not limited to energy transmission and distribution pipelines;
 - b. Firmly commit to at least 90% renewable energy for all thermal, electrical and transportation energy needs for all people in Vermont, with firm interim deadlines; and,
 - c. Ensure that the transition to renewable energy includes the reduction of total energy demand through energy efficiency measures.
2. That the Town of Hinesburg will do our part to meet these demands by committing to the following:
 - a. Prohibit new construction of fossil fuel infrastructure on town-owned lands, with infrastructure defined as a structure and ancillary facilities used to move fossil fuel from one location to another, such as a natural gas or oil pipeline and other natural


gas facilities. The exception being connections to individual properties that abut an existing fossil fuel pipeline;


- b. Weatherize all town owned buildings and schools and promoting programs and regulations that support all non-town owned buildings to incorporate efficiency and weatherization ;
- c. Install renewable energy generation technologies on municipal buildings when financially viable;
- d. Pursue initiatives that would reduce the use of single occupancy vehicles while encouraging carpooling, mass transportation and the transition to electric vehicles;
- e. Strategically review all town government energy use and transition to new ways to provide necessary services in an energy sustainable way.

Article 12 involved extensive discussion about a non-binding resolution brought to the floor by Chuck Reiss (read by the moderator) and seconded. Then Ray Mainer made a motion to amend the resolution to strike 1a and replace it with the following language: "Encourage the State of Vermont to restart Vermont Yankee." The amended motion was seconded and discussion was had. Keith Roberts moved to call the question and was seconded. Following a voice vote, the amended resolution failed. Keith Roberts then moved to strike 2a altogether, which was seconded. Bill Marks then moved to amend the amendment by including 2a, but replacing the word "prohibit" with the word, "discourage." The amended amendment was seconded. Following discussion, the amended amendment passed by voice vote.

There was a motion made to adjourn at 10 p.m. Seconded and passed and the meeting was adjourned.

Signed and dated this 11th day of July 2019, and as attested to by:



Phil Pouech, Chair


Aaron Kimball, Vice-Chair

Andrea Morgante

Tom Ayer


Merrily Lovell

Attest: Melissa Ross, Town Clerk

Selectboard Report

Introduction:

On behalf of our Selectboard, I begin this report by recognizing our town employees, who execute their duties and serve our town efficiently and effectively. We know our town is in good hands. Resting on this strong foundation of our dedicated employees is our extensive volunteer network. Together they accomplish the necessary work that keeps our town running and provides for the quality of life we enjoy.

I especially want to recognize our Town Administrator Renae Marshall. Along with managing all town business, she guides the Selectboard by giving us the support we need to make informed decisions. I speak for the entire Selectboard in recognizing the dedication of our Town Administrator and all town employees for their open and respectful support for the board and our town duties.

Quick Summary of 2019

- ✓ Hired Anthony Cambridge as our new Police Chief after an open process with a committee consisting of a wide range of community representatives. The Selectboard and committee members were unanimous in selecting Anthony.
- ✓ We advanced our easement agreement with developer Blackrock, to secure an additional town water supply well.
- ✓ The wastewater committee, along with our design contractor selected a preliminary wastewater treatment system design that meets new state wastewater permit limits.
- ✓ The Selectboard was able to allocate water capacity to allow additional development in our village district.
- ✓ The Chittenden Solid Waste District is moving forward on a new town drop-off center at our town garage. It is expected to be completed in early spring.
- ✓ Our Selectboard decided not to act on an eminent domain option of Lot 15, the proposed Hannaford's site. This board decision was later followed by Hannaford's decision to drop their development plans.
- ✓ St. Michaels Rescue will stop ambulance coverage for Hinesburg. The town must now decide on how to provide local ambulance transport coverage.
- ✓ Our Hinesburg Fire Department received a prestigious award from the State of Vermont. They were recognized as the First Response Agency of the Year for 2019.
- ✓ We continued expansion of the town sidewalk system with the addition of the village north segment.
- ✓ Our new recreational fields continue to develop becoming a real town treasure for future generations.
- ✓ Our new town garage site work continued with extensive restoration of the Beecher Hill Brook floodplain.

Selectboard:

The Selectboard welcomed Jeff French onto our board in March. We remain committed to accomplishing our duties with open dialogue and respectful deliberations. Our board and Renae work diligently to make every meeting open and inclusive to town citizens. We faced some difficult issues including those involving the Hannaford's development and our town map, and recent meetings exploring the future of town ambulance coverage. Differing opinions are always welcomed and respectful discussions encouraged. Hopefully, our inclusive approach to challenging issues helps us all practice with and celebrate the benefit of local democracy.

Town Budget:

A primary duty of the Selectboard is to present citizens a budget for their approval. This budget must weigh concerns of service and affordability. We also watch over previously approved budgets and make regular decisions that impact both of those concerns.

I am happy to report that a demonstrated strength of Hinesburg's town government is its ability to develop and follow a budget. We carefully weigh day-to-day decisions and watch over our town money. Our budgeting skills are made evident by a continued strong fund balance which this year will allow us to reduce the expected tax rate and also save for needed capital improvements. The Selectboard regularly observes our town administrator and management team practice frugality in their daily decisions. Town problems that come up are typically solved through hard work and innovation by our dedicated town employees; their solutions often do not involve additional monies.

This year continues to challenge our ability to hold down expenses. Specific issues we face include paying employees fair wages in a competitive environment that could result in our neighboring towns "stealing" good employees with higher compensation. We counter this threat by offering our town employees a safe and open work environment where they are valued and respected. We also provide a strong benefit package that includes excellent medical insurance. In some cases, we've targeted additional salary increases to stay competitive and minimize the chances of a revolving door of new employees.

With the guidance of our town administrator and department managers, we support long-range capital planning so as not to find ourselves forced to fund large unexpected purchases. The last ten years of low interest rates has made leasing large purchases like trucks or capital equipment easy and effective as compared to direct purchases. The board realizes this funding approach may not be available in the future so we are trying to budget additional capital money to achieve more budget stability. The board also wants to properly take care of our existing infrastructure by budgeting for proper long-term maintenance.

The town does face a couple of challenging budget issues:

- How will we provide local ambulance transport? This decision will have long-term cost implications.
- A pending bond vote for our upgraded wastewater system. This is required to meet new state permit discharge limits.
- A likely bond vote in the next couple of years to allow expansion of our water system. The need for this expansion will be driven by expected development in our village district.
- With the support of our active energy committee we will carefully look at our town's energy budget and suggest actions to reduce our town's carbon footprint and thereby lower future costs. We must put sustainability into every decision we make.

Our town plan focuses on future growth for our village core surrounded by a healthy rural environment. We continue to make investments supporting a walk and bike friendly town. We are also working to properly size and maintain our water and wastewater systems to support expected future growth.

The Selectboard realizes that continued growth will stress some existing services. Planned elderly housing consisting of a multi-story facility, while a welcomed development, will stress our emergency service response capabilities. We need to review our development impact fees regularly in order to support required new town infrastructure while keeping development costs competitive. Despite these challenges to our budget and existing services, we believe properly planned development can help to stabilize our tax base and make this town more efficient and sustainable for the future. We will continue to make Hinesburg a highly desirable town to live, raise a family, work, recreate and shop.

Selectboard Activities:

Here are the significant activities the Selectboard worked on this year:

- ✓ The town was issued a new wastewater permit that will require significant spending to upgrade (or actually build new) a wastewater system. This will be a bond vote upwards of \$12 million dollars. Although initially planned for a vote this March, it is now delayed until November 2020 in an effort to secure state or federal funding to help us meet this mandated upgrade.
- ✓ Hinesburg now must decide how to secure an alternative ambulance transport service option because St. Michael's rescue will consolidate their service area after 50 years of service to our town. The board supports a town-wide vote to decide between a regionalize approach using contract services or development of our own ambulance transport capability.
- ✓ The board and our Town Administrator worked diligently to get the Chittenden Solid Waste District to re-establish our local drop-off center. It is now approved and in the works. We look forward to having local trash and recycling drop off along with the opportunity to "socialize" on Saturday mornings.
- ✓ Our Town Administrator took the lead in managing the village north sidewalk design and construction. This extends our sidewalk north from Commerce Street to Riggs Road.
- ✓ The board has continued to support our town goal to make Hinesburg walkable. We contracted a local engineer to help prioritize needed sidewalk maintenance. We also began some productive exploratory discussions on how we can connect the North and Richmond Rd section of town to our village sidewalk network. In addition, we added a new pedestrian crosswalk over Rt. 116 across from the United Church of Hinesburg.
- ✓ We are supporting work with the police department to improve our town ordinances including new ordinances for alarm systems and updating traffic speed limits.
- ✓ A wastewater permit violation revealed some industrial users who are stressing our system capability. Our wastewater operators and a local consultant were able to work with the identified local businesses to establish best practices which not only improve the quality of their discharge but help their businesses be more environmentally efficient. A real win-win approach that demonstrated how cooperation can result in effective solutions.
- ✓ The board squeezed the budget to save for capital money to use on some town improvements including:
 - Saving for future Lot 1 development
 - Saving for needed maintenance of our sidewalk infrastructure
 - Additional tree funds required to minimize the impact of the invasive emerald ash borer
 - Saving for a new sidewalk plow
 - Continued investment in the Bissonette recreation facility
- ✓ Hinesburg provided two revolving loans to local businesses through our economic development fund. This was the first use of these funds which allows us to support and grow local businesses.
- ✓ The board approved our Planning Commission's recommendations for our official map and zoning changes that better define green space requirements for developers. This work complements our established Town Plan.
- ✓ The town is working to address our shortage of drinking water capacity. We continue to reevaluate our existing capacity to allow additional development allocation while moving forward with a new well on the Blackrock Development. This well is very promising for capacity, water quality and its adjacent location to our water pumping and treatment facility. The town should expect a bond vote in the near future to provide the infrastructure to complete this project.
- ✓ The board is also concerned about the cost of providing more services to future developments for water, wastewater, and emergency response. We will continue to look for opportunities to raise funds through impact fees when it is appropriate and does not unduly impact development costs.

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- ✓ The town is working with VTrans to upgrade the CVU Rd./Rt. 116 intersection. We should see significant work begin this coming year. The board will continue to work with VTrans to work on traffic efficiency and improve walkability on our Rt. 116 corridor.

Our Dedicated Town Employees:

It can sometime feel that the town revolves around our regular Selectboard meetings, with our agenda of actions and decisions. This is far from the day-to-day reality. In between Selectboard meetings, our town employees come to work and serve our town. They make sure our village water and wastewater flows, sand icy roads, respond 24/7 to emergencies, handle your tax money, assist developers, provide after school recreational programs, and plan 4th of July Fireworks. Sure, our tax money pays their salaries and provides their tools and equipment, but it is our dedicated employees who join forces to accomplish this work.

Special recognition and milestones over the last year:

- ✓ Our town road crew, Mike Anthony, Thomas Boivin and Dominic Musumeci maintain our 55 miles of roads though an ever-increasing number of storm events. While short-handed, this team has worked continuously (weekend and nights) to keep our roadways safe.
- ✓ Cheryl Hubbard will retire this year after over 22 years of service. We'll miss her smile and professional capabilities.
- ✓ Frank Koss retired after years of dedication to Hinesburg. He helped mature our community policing policies with his demonstration of town service and his own volunteer activities. Frank has chosen to not ride off into the sunset but instead he continues to serve our community through his volunteer work with our Fire Department. Thanks Chief.
- ✓ Our first responders were recognized as First Responders of the Year. Hats off to Hinesburg's emergency responders, 50+ active volunteers who responded to over 450 service calls in a single year.
- ✓ Brett Lindemuth was welcomed as a new police officer. Brett comes with years of policing experience and is excited to become a supporting member of our community police team.
- ✓ Katie Charbonneau took a personal experience with our first responders and turned it into a lifesaving project with the fund raising and purchasing of town-wide AEDs.
- ✓ Joe Iadanza stepped down after 22-years of leadership on our Planning Commission. His dedication helped envision the future of this community
- ✓ Lenore Budd is leaving the Trails Committee after 12 years. She oversaw huge changes and expansion of this recreational system along with the quality of live improvements they bring to our town.

Our Volunteers:

The town is blessed by community members who desire to serve. I often say my favorite duty as a Selectboard member is participating in appointments to our volunteer boards. I am amazed each time neighbors step forward to serve our town. If anyone wonders what happened to the good old days when neighbor helped neighbor, they only need to look at the long list of our volunteers sitting on our various boards. Volunteers support critical town duties like planning and development, improve our quality of life with recreation opportunities and protect our environment through conservation and energy efficiency. We must also recognize volunteers and organizations who work outside our governing structure such as the Lewis Creek Association and Lake Iroquois Association. Our local Hinesburg Community Resource Center is a non-profit organization of neighbors helping neighbors. We are fortunate to have so many people working to make our town so special.

I would like to recognize a couple volunteer efforts and activities this year that really stand out.

- ✓ Again, our local emergency responders stepped up to answer our daily emergency situations in ever growing numbers. I am ever appreciative at their dedication to help neighbors in need.
- ✓ Our Town Forest committee actively works with our county forester Ethan Tapper to strengthen Hinesburg's nationally recognized town forest while conducting educational walks and programs to educate our local curiosity about the environment within our own town borders.
- ✓ Conservation efforts including those by the Lewis Creek Association continue to restore our local waterways resulting in cleaner streams, increasing our storm resiliency and improving water quality in the Lake Champlain watershed. This included local volunteers who were able to obtain grant money to complete a significant stormwater restoration project at our town garage facility.

Our town is stronger by each volunteer who willingly gives to their neighbors their most valuable asset, time. Make it a point over the next year to let our volunteers know how much we or you appreciate and value their gift.

Summary:

The Selectboard is proud of this town. We work hard to make our decision-making processes open and honest. We believe transparency will bring the best decisions possible. We appreciate your opinions, suggestions and feedback. We want to thank all our employees, town volunteers and neighbors for making Hinesburg a great community in which to raise a family, work and have fun each and every day.

Phil Pouech, Chair



Photo courtesy of Merrily Lovell

Affordable Housing Committee

The Hinesburg Affordable Housing Committee (HAHC) was formed by the Selectboard in August, 2006 with the charge to “gather, generate and prioritize ideas and plans which will help to increase the availability of affordable housing in the Town.” The committee makes recommendations to the Planning Commission, Development Review Board and Selectboard based on its findings. Meetings, which are open to the public, are usually held the first Wednesday of every month at 7:00 pm, third floor conference room in the Town Hall. Meeting agendas and minutes are posted on the Town website.

Below are highlights of our work as related to the goals of our committee as written in the Town Plan.

In support of affordable, senior and reasonably priced housing, the committee:

- ❖ supported the Selectboard approving water allocation for BlackRock Construction’s Haystack Crossing project provided it had a minimum of ten affordable senior units and five affordable non-senior units. The latest application, while not yet complete, includes twenty affordable senior units and twenty affordable non-senior units.
- ❖ is working with Jim Donovan and Patricia O’Donnell, who are trying to maximize the number of affordable units they can develop on the former Quinn property where it has frontage on Mechanicsville Road. The committee has also offered to assist the developers in seeking a partnership with Champlain Housing Trust to obtain funding to increase the likelihood of creating affordable units.
- ❖ met with David Mullin, Executive Director for Green Mountain Habitat for Humanity (GMHFH), to learn what the committee could do to bring an affordable home to Hinesburg using volunteers and sweat equity. A key factor for success is receiving a donated property or building.
- ❖ was a part of the Water/Wastewater Allocation Committee to develop a priority scoring system to reward projects that address Hinesburg’s housing needs when allocating limited water and wastewater resources.

In terms of the goal related to establishing a cooperative mobile home park, the committee is happy to report that Sunset Lake Villa Mobile Home Park is now a 54-lot cooperative park with the residents officially becoming owners in March, 2019. The committee monitored the situation continually since 2017 to determine if financial support was needed beyond the financing available.

We sincerely thank Julie Pierson for her time serving on the committee since its inception in 2006, and with her resignation due to moving out of town, there are two openings on our committee. If interested, please contact Renae Marshall at Town Hall or feel free to attend one of our meetings.

Committee members: Carl Bohlen (Chair), Dale Wernhoff (Secretary), Rocky Martin, George Bedard, and Andrea Brainard.

Agency Request Review Committee

The mission of the Hinesburg Agency Request Review Committee is to review and evaluate funding requests and make funding recommendations to the Selectboard during the annual budgeting process.

Each year, the Town of Hinesburg receives numerous requests for funding from agencies that provide programs for prevention, intervention, advocacy, and direct services to the residents of our community. The intent of the Agency Request Review Committee is to ensure that our taxpayer dollars will benefit the greatest number of residents possible, with priority given to agencies that provide food, shelter, health and emergency services, and with additional consideration given to Hinesburg-based agencies.

The reports received from agencies, and their annual requests, indicate that while we are achieving our goal of assisting community members who are in need, that need is still with us and likely to increase.

Current Committee members are Kathleen Newton (Co-Chair), Roberta Soll (Co-Chair), Maureen Barnard (Co-Secretary), Michelle Stidsen (Co-Secretary).

- Kathleen Newton (Co-Chair)



Assessor's Office

There have been many changes in the Lister/Assessor office in the past few years. Long time Lister/Assessor Marie Gardner retired following many years of dedicated service to the Town of Hinesburg. Marie committed to staying through the 2017 Town Wide Reappraisal, and we thank her for her time, effort and dedication. I am working with the Town as a Contracted Assessor through NEMRC.

When the 2017 Reappraisal was complete, the CLA (common level of assessment) was 100% with a COD (coefficient of dispersion) of 3.98. The CLA and COD is a three-year equalized ratio calculated by the State of Vermont Department of Taxes, Dept of Property Valuation and Review.

Year	CLA	COD
2018	100.85	4.65
2019	.9980	6.91
2020	.9776	8.71

The market continues to show slight improvement over the last three years. The COD increase is indicating a loss of valuation equity over different property types. This change is expected over time, but needs to be monitored. The requirements of fair and equitable assessment are monitored by Property Valuation and Review, a CLA of less than .85 or greater than 1.15 would require a Town Wide reappraisal. Our Assessed Value compared to Sale Price are well within the State's required parameters.

The Assessors' office accounts for all property value changes (new construction, subdivision, Boundary Line Adjustment, additions and improvements). There were 134 change notices sent out for 2019 Grand List which is fairly average for most years, 10 Grievances with 1 going to the Board of Civil Authority.

It has been a pleasure working with the residents and staff in Hinesburg. If you have any questions or concerns regarding assessment values or procedures, please contact the Assessor's Office phone (802)482-2281 extension 228 or email assessor@hinesburg.org

Respectfully,
Lisa Truchon, VMPA
Assessor, NEMRC
Town of Hinesburg

Carpenter-Carse Library

CARPENTER-CARSE LIBRARY



Carpenter-Carse Library contributes to the thriving community of Hinesburg by being a vital center for gathering, learning, communication and enjoyment.

2019 has been a year of growth for the library. Here are some numbers to highlight:

25,458 patron visits to our library this year.

2,799 The number of WiFi and computer sessions executed at the library this year. Patrons use our internet to apply for jobs, file taxes, and stay in touch with family and friends.

837 items get checked out of the library each week.

174 new Hinesburg residents got library cards in 2019.

129 Programs for Youth, to date, this year, including storytimes, LEGO Club, STEM Club, Summer Reading Programs, Music & Movement and Arts & Crafts Programs, many designed to provide after-school programming on early dismissal day.

42 The number of one-on-one tech time sessions we facilitated in 2019.

7 weeks of exciting Summer Reading Programs were offered with "A Universe of Stories" as this year's theme.

117 Adult Programs including

6.5 average hours of free programs were offered at the library each week in 2019.

1 new online resource was added: LearningExpress. LearningExpress library is a deep and broad tool that has something for everyone, from prep for the Commercial Driver's License (CDL) exam, nursing and medical testing prep, job interview and resume writing, computer skills, SAT, LSAT, and GRE test prep, to interactive tools to help people choose a career.

In addition to these accomplishments, the library continues to communicate with our patrons in a variety of ways, including a monthly e-newsletter featuring programming and other library happenings, and regular updates to our easy to navigate website which provides a calendar of events, research information and links to our online resources. We make every effort to make sure patrons are aware of different library resources including sharing accurate and clear information at the front desk by word of mouth, descriptive fliers, and one-on-one tech training.

HINESBURG VERMONT ANNUAL REPORT

In May, the library welcomed a fleet of bicycles which can be borrowed for a period of two days, thanks to a generous donation from VBT Bike Tours & RiseVT. We launched our *Take a Bike!* program in May of 2019 with a Celebration on Two Wheels, which featured bike repair stations and a bike safety rodeo. The aim of the *Take a Bike!* project is to promote equal access to fitness resources, recreation, health, and wellness through sharing bikes with community members.

In June, the Friends of the Carpenter-Carse Library, Inc., held an extremely successful Garden Tour, which featured an inside peek at some of Hinesburg's most exquisite verdant (and floral) landscapes. The Friends provides a medium to share enthusiasm for books, to focus public attention on the library, to stimulate the use of library resources and services, to support the library in developing services and facilities, to raise funds and to encourage volunteerism at the library. Friends of the Carpenter-Carse Library is a registered 501(c)(3) non-profit organization and open to new members!

In August, we installed an AED (Automatic External Defibrillator) thanks to the vision and donation of Katie Charbonneau for initiating the placement of the AEDs in public spaces including Town Hall (and the library).

In October, with grant support from the Network of National Libraries of Medicine, Carpenter-Carse and Charlotte Libraries collaborated to bring mental health resiliency programming to their communities. This effort included a program from KidPower Vermont!

Looking Ahead...

As we look forward to our new fiscal year (starting July 2020), we aim to be aligning with town plan goal 6.6.2 to ensure that we continue to provide quality afterschool programs at no cost in Hinesburg. The library is in a unique position to offer *free* after-school programming to Hinesburg youth- currently a need we are hearing about from families in our community.

In 2020 we will continue to build our adult programs as well. We will continue to engage community members to share their unique skills and talents through library-sponsored workshops and programming. We recognize the wealth of knowledgeable professionals and creative individuals in our community and plan to highlight more of them in the coming year.

We plan to acquire a new online resource for streaming educational and entertaining movies, documentaries and television shows. We will continue to add to these new online resources and we will start the process of updating our public computer fleet.

Thank you!

From residents who donate their spare vegetables for us to share with the community to the friendships that form at storytime, it is a gift to share this space with all of you. We appreciate the support and funding the library receives from our community, and we are always eager to hear from you about other ways in which we can continue to provide a public space for reading & sharing that meets the unique and evolving needs of our community.

Beth Royer,
Director

Cemetery Commission

Repairs are underway to the 1830s stones damaged by an impaired driver in the Calkins/McDonough Cemetery in the south end of Hinesburg. Repairs are being paid through the driver's insurance company. We cannot use cemetery funds to repair or restore old headstones that have simply been neglected.

Thank you to all residents who completed our online cemetery survey – your responses provide valuable information that will help guide the cemetery commission's efforts in coming years. We continue to investigate ways to access the meadow on the back side of the Village Cemetery, and find space for green/natural burials and a columbarium (above-ground structure to house cremains), as both options are gaining in popularity among our town residents.

We have nine cemeteries in town along with a handful of family cemeteries. We are fortunate to be able to keep these maintained in remembrance of our past residents and ancestors. Many people enjoy walking in the Village Cemetery, as it is a peaceful and beautiful area, but a few issues have arisen. Sadly, someone has been dumping trash in the cemetery, and a few dog walkers are not picking up after their dogs. We don't want to resort to locking the gate, so please refrain from these disrespectful acts, and if you see this happening please take a stand for our public space by speaking up and/or contact the police.

As a reminder, planting of trees and shrubs is not allowed (they overgrow and require maintenance and increase cost), and we do not allow artificial flowers (they bog down mowers). When visiting family sites, please try to find and uncover your corner markers so they are visible. Placement of all headstones and other structures must be approved prior to installation. Thank you for your cooperation.

There are currently three "active" cemeteries in Hinesburg: Village Cemetery, Barker Cemetery (also known as Rhode Island Corners), and Bissonette Cemetery on Gilman Road. Sites are currently available for purchase, Hinesburg residents only, in all three cemeteries. Each site can accommodate one casket or up to four cremains. Contact the Town Clerk's office or Mary Jo Brace at 802-310-0727 or 802-482-2182 to inquire.

Cemetery Commission Members: Glenn Place, Jeri Belisle and Mary Jo Brace



Conservation Commission

The Hinesburg Conservation Commission (HCC) once again had a productive year. Here are some of the projects the HCC has been involved with.

Geprags Park: This year, the HCC has continued to work on its multi-year work plan for the park. The plan continues to include work to improve habitat for rare Golden-winged Warblers as well as other members of the park's natural community.

Natural Resource Inventory and Mapping: The Hinesburg Conservation Commission (HCC) selected and will be working with Native Geographic, a small ecological consulting firm, to prepare a comprehensive Natural Resources Inventory and Map for Hinesburg. The inventory map will make our local natural resource information readily accessible to Hinesburg's town government, institutions, and citizens at large.

This initiative falls under the 2017 Hinesburg Town Plan, Action 3.5.1 - Conduct natural resource and wildlife habitat inventories for public use, and for use by the DRB in the development review process.

As part of this effort, Native Geographic will do the following:

1. Assess the natural resource data needs of the town
2. Bring together various sources of data to address those needs
3. Develop an efficient, effective interface for accessing all the data

The resulting map and inventory will provide local (as opposed to state-level) information about the natural resources and features present here in Hinesburg. The HCC plans to pursue future phases of this project which will involve volunteer public participation to complete on-the-ground field surveys.

Ultimately, this mapping project will provide landowners, town officials and committees/boards valuable information to help guide development and help protect Hinesburg's most important natural resources.

Master Naturalist Program: This year, the HCC supported Hinesburg's participation in a Master Naturalist Program initiated and run by Alicia Daniel, UVM Field Naturalist. One member of the HCC is currently participating in the program which aims to educate community members about Hinesburg's natural history and present ecology. The plan is to have members of the program bring their acquired knowledge out into the wider community. The HCC helped to publicize this program, and attendance in the program has been robust.

Vernal Pool Amphibian Lecture: The HCC co-sponsored a talk and field visit aimed at promoting awareness around vernal pools and amphibian protection. Kate Kelly, a member of the HCC and professional herpetologist, led this event.

Thank you to everyone on the Hinesburg Conservation Commission for another year of hard work. The HCC meets the 2nd Tuesday of every month at 7:00 pm on the 3rd floor of the Town Hall.

Respectfully submitted,
Meg Handler

Development Review Board (DRB)

2019 Overview

The DRB had 33 different applications in 2019. This was a slight decrease from the 35 applications from 2018. The breakdown by zoning district for the 2019 hearings are 7 Agricultural, 11.5 Rural Residential 1, 0.5 Residential 1, 2 each Rural Residential and Village North East, 3 Residential 2, 1 each Village, Industrial-1, Industrial 4 and Commercial.

2019 Applications

The DRB reviewed 11 Conditional Use, 4 Site Plans, 9 Subdivisions Sketches, 1 Subdivision Preliminary, 1 Subdivision Finals, 4 Subdivision Revisions, 1 Development on a Private Right of Way, 1 Sign request and, 2 Appeals.

2019 Points of Interest

- Of the 33 applications reviewed, 3 were withdrawn and 1 was denied.
- 24 New Lots and 1 New Dwelling were approved in 2019.

Volunteer Board and Staff

I would like to thank the existing members; it is your hard work and dedication that allows the DRB to function efficiently: John Lyman, Ted Bloomhardt, Greg Waples, Richard Jordan, Sarah Murphy and Jon Slason. Bryan Currier is the new alternate. I would also like to thank our new recording secretary Kate Kelly for her fantastic work with our minutes.

My goal as Chairperson is to make each of our applicants feel heard and respected during our meetings and to ease them through the process as they meet our regulations along the way.

Dennis Place

DRB Chairperson

Hinesburg DRB Annual Application Data

Energy Committee

The Hinesburg Energy Committee spent a good part of 2019 re-writing the energy section of the Town Plan. This was necessary if Hinesburg wanted to have a significant say as to where renewable energy systems can be placed in our town. This is a requirement of Act 174 passed by the state which can give individual towns “substantial deference” or an active role in the review process that happens at the regional and state level, ending up in front of the Public Utilities Commission. The Hinesburg Energy Committee completed the re-write in December of 2019 and the next steps are to have the Planning Commission and Selectboard review it and then have a warned public meeting before officially changing the Town plan.

In 2019 we also continued our public education effort with two workshops on energy efficiency and what is in a healthy home. We also had a joint meeting with the administration of Vermont Electric Coop at Town Hall this past October discussing the new battery storage facility they installed in Hinesburg.

As for 2020, we plan to see that the re-write of the energy section of the Town plan gets through the town committees and the public review. We will also be continuing our energy assessment of the town’s municipal building and submitting a report on how these buildings can get to net zero energy, which is our stated energy goal for Hinesburg. It is our hope that we can then use this process and lessons learned to help residential homes and businesses in town achieve similar energy retrofits. The energy committee will also be continuing to explore the feasibility of two community solar pv projects - one in VEC territory and one in GMP territory. It is also a goal of the energy committee to find ways to shift our mode of transportation from gas powered vehicles to electric vehicles. One initial way we are hoping to promote the transition to electric vehicles is to install several charging stations in town.

As always, we welcome the town residents to our monthly meetings which are the 1st Tuesday of the month and encourage anyone who has interest in our town’s energy future to join us.

The Energy Committee continues to respond to inquiries from community members regarding residential and business energy efficiency and renewable energy issues and has established a central email – hinesburgenergy@gmail.com.

Respectfully Submitted,
Chuck Reiss

Highway Department

Hinesburg Highway Department – Michael Anthony, Tom Boivin and Dominic Musumeci continue to work at keeping Hinesburg's roads safe.

After a very long winter and long mud season, we were very glad to have the new highway garage to work in; where repairs and maintenance on trucks and equipment was much safer and easier. We thank Hinesburg.

Ditching and rip-rapping work was done on Lavigne Hill Rd. The funding for this work was through a grant. Other ditching, around town, included areas of Baldwin Road, Gilman Road, Buck Hill Road East, and Burritt Road.

We were awarded a paving grant for approximately \$157,000.00 for Charlotte Road. Since the bid was less than anticipated, we were able to include paving the balance of Shelburne Falls Road, all of Charlotte Road, Commerce Street, Pond Brook Road, and some shim work on Pond Road.

October brought the Halloween storm. We measured four inches of rain here at the highway garage. While the water was high in many areas around town, there were minimal road washouts with only two locations, Hinesburg Hollow and Tyler Bridge, sustaining significant damage. As a result, we were declared a FEMA Disaster and will receive funding for the repairs.

This coming year we will be doing more ditching work on Baldwin Road and Drinkwater Road, and replacing culverts on North Road and Richmond Road (along with other roads around town). We will also do work in the areas of Sherman Hollow, Palmer Road and Magee Hill.

Late spring, in time for the mowing season, we hope to see the arrival of our new tractor/mower, which will have 2 different mowing heads. One head for mowing wider paths and the other for narrower areas that are more wooded.

Thank you,
Michael Anthony
Road Foreman



Hinesburg Community Police Department

I would like to thank the people of Hinesburg for the overwhelming support they provided me during the hiring process of chief. It was very much appreciated and I was humbled. In many professions we often see a product of the good work we do, in policing that isn't always the case. I was humbled by the amount of people that supported me and told me they remembered my interactions with them. I always say an act of kindness is never lost, I am proof of that.

My philosophy of policing is based on the community model - the same model that Chris Morell strived to create when we were founded. I will strive to not only maintain our community policing model, but build upon it as our town grow; fostering a police department that is kind, with police officers that are approachable. I also believe we are a walking/biking community and will focus on that as we move forward. My goal is to reduce speed in the village, with a combination of enforcement and updated town ordinances.

This year has been particularly tough in regard to staffing. We have been down our part-time administrative assistant position, and because of my promotion, a full-time officer position. I am also sad to announce that our long term volunteer, Doug Olufsen, has retired. Doug has provided countless time and dedication to the department. He will be missed by me, as well as the department, as both a friend and colleague.

I am pleased to announce several new staff members we hired to fill our open positions. We now have a new administrative assistant, Francis Smith, who started in December. Bob Worley has returned to fill a part-time officer position. As of January 1st we hired Brett Lindemuth as a full-time officer. Brett has seven years of experience and came to us from the Richmond Police Department.

The Hinesburg Police Department has a unique and amazing set of officers which is indicative of a special town. Our way of doing things is often different than other police departments. We pride ourselves on not only serving the community, but being a part of the community we serve. I truly appreciate our town support, and look forward to serving Hinesburg for years to come.

Chief Anthony Cambridge



Hinesburg Community Resource Center



Hinesburg Community
RESOURCE CENTER

The Hinesburg Community Resource Center (HCRC) is a volunteer driven non-profit organization of neighbors helping neighbors. We have served the Hinesburg Community since 1986. Our core programs include the Food Shelf, Friends of Families, Emergency Assistance Fund, Medical Equipment Lending, and Hinesburg Rides.

The Hinesburg Food Shelf is run by volunteers and is located at 51 Ballards Corner Road. The Food Shelf had 971 visits this past year. We are open twice per week, and families may visit once per month to stock up on groceries and an extra time per month to pick up fresh produce; we also offer a full Thanksgiving meal. In addition, we offer vacation food support to Hinesburg Community School families receiving free and reduced lunch. This year HCRC provided 67 vacation food bags, during the school year and over the summer, impacting 34 students.

For those unable to meet basic needs, HCRC offers an Emergency Assistance Fund. This year we assisted 30 families (85 individuals) with utility bills, fuel oil, gas, rent, car repairs, car insurance, clothing, and household appliances.

Our Friends of Families program connects young families with a supportive community; programs are free and open to all. We hold regular playgroups throughout the week, and 203 caregivers and children attended one or more playgroups this year. We also offer a yearly Welcome Baby Brunch, two Clothing and Book Swaps, and family activities.

Medical Equipment Lending is offered to anyone in need, and individuals can borrow this equipment, free of charge. This year, HCRC served 25 people with medical equipment loans.

HCRC offers a Senior Calendar on our website to gather area activities for seniors in one place. We hope to be able to offer this in print as more activities are added, and the goal is to work with community partners to bring more free offerings to town.

Last year, Age Well took over the administration of a grant formerly managed by Hinesburg Rides to provide transportation to elderly residents and residents living with a disability. 451 rides were provided to 24 people by volunteer drivers or by Special Services Transportation Agency (SSTA) vans and sedans. Starting this year, Age Well will be directly requesting the funds Hinesburg Rides used to receive from the Town to help with the cost of providing these rides to Hinesburg residents.

This year, HCRC is included as a line item in the Town budget because of some organizational growth and change, including the fact that we became building owners last December through a generous donation. The amount we were traditionally allocated by the Agency Request Review Committee was subtracted from that budget this year, so our inclusion in the Town budget represents a net increase in our budget, minus the amount we were traditionally allocated. The Agency Request budget is split among many social services agencies, so a change in the way Hinesburg supports HCRC services is necessary to continue programs and services at the current level for the coming year and to be positioned to work with the Town to respond to needs outlined in the Town Plan as Hinesburg grows.

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HCRC received support in FY 2019 from Wind NRG Partners LLC, SCHIP, the New England Grassroots Environment Fund, the Vermont Community Foundation, the Marie and John Zimmermann Fund, the Towns of Huntington and St. George, the Hinesburg Business and Professional Association, area faith groups, and donations from individuals, organizations and businesses throughout the community. All profits from our Twice is Nice thrift store also fund our programs. We would like to thank the many generous volunteers, donors and food drive organizers who have given time, dedication and resources in the past year. We are grateful to partner with you all in this work to make sure basic needs are met and people are connected and supported in our community.

Rachel Kring, Executive Director



Hinesburg Fire & First Response

This year's quick overview of the Fire Department looks like this, 52 members, 20 of them are EMS responders, 6,677 hours of training, 422 calls for service and many unaccounted for hours of planning and meetings.

Digging deeper into this year's budget proposals

Hinesburg Fire /EMS has been assessing their future needs in the community for nearly 12 years, hence over the past 5 years, we recognized there would be a need in the future for our first full-time employee to supplement our daytime staffing needs. This year, because of the changes in our day time responders, especially EMS responders, we know it's time to provide a full-time paid Firefighter/EMS responder. This position would ensure there is someone to respond to emergencies during the day. Many people are worried that there isn't enough for that person to do during the day; fear not, there is plenty for that person to do. Besides responding to emergencies, both Fire and EMS, they will be doing many jobs that the volunteers presently have to take time away from their families to get done. Some of these jobs include daily battery changes on medical equipment, vehicle checks, volunteer building inspections for insurance purposes, school safety meetings at Hinesburg Community School and CVU, CPR & first aid training, emergency planning for the community, pre-incident planning for buildings, outreach programs for elderly and day cares, mutual aid planning, Fire/EMS training schedules, burn permits and alarm tests. These are just a few of the jobs that will be assigned to this employee.

Part two of this proposal, as most of you know by now, St Mike's Rescue will end their service to our community in July, 2020; however, they are willing to extend service somewhat if we have a plan in place. One plan is our own Hinesburg ambulance service and another is to contract with an outside service. We have worked hard to ensure our population continues to receive excellent care in an emergency. We have worked to develop a plan to provide that service locally via an ambulance within the Fire Department. The community will have an opportunity in November to vote on this concept. There will be many opportunities over the summer and fall to learn the facts, giving community members the necessary time and education to make an informed decision. The Department is ready today and up to that challenge. However, we understand the community needs to feel more comfortable with the financial implications. There is a large number of citizens that questioned why don't we have an ambulance, and some newcomers that assumed we did. For many years, we have had the luxury of St.Mike's Rescue providing ambulance service for us. With an increase in St Mike's local call volume, along with an increase in Hinesburg's call volume, they are no longer able to provide the free service. It's not a matter of money but of practicality. Understanding this trend, the Fire Department has been preparing to step up to an ambulance service for over five years. We are already serving the community with First Response and are ready to advance our services to provide ambulance transport service to the community. Some members of the community think this is a huge leap for the Fire Department. We believe it's not, as testified by other local service heads. A great indicator of our preparedness is our commitment and already owning up- to-date equipment for a service. We would have to budget for the balance and are prepared to do that as well. We are fortunate to have two community members, Nancy Anisfield and Terry Wilson, who offered to purchase the ambulance, so we would not have that financial implication. With an ambulance transport service, we would be able to bill insurance companies for the services provided and the billing would help to offset cost.

Looking to the future

There's been a huge "up swell" of concern that we will need a new building because of the ambulance service. In the short term, three to five years, we will be able to continue in the two buildings we are in now. It will

depend on the growth rate of the community, when we will need more space to provide a safe environment for training and operation. As previously stated, we have a strategic plan identifying future needs of the Fire Department. The plan has helped us systematically track and monitor future needs of the Department. When the police station was built, the strategic plan suggested a combined police and fire facility; however, when the community voted, there was not enough support. We understand the tax implications and potential burden on our community. We want to work together in the present, so we don't have to play catch up in the future.

In closing, thank you for all of your community minded support. We are volunteers and here to help you in times of need. We are striving to be prepared for the next time you call us.

Chief Al Barber



Hinesburg Land Trust

In 1988 a small group of citizens, newcomers and longtime residents gathered to form the Hinesburg Land Trust (HLT) and explore ways to implement the goals of the Town Plan using a non-regulatory approach. By the mid-1980s Hinesburg was beginning to experience the unprecedented economic growth in Chittenden County that had begun in the 1970s as development opportunities increased and favored the subdivision of land. At this time, the Hinesburg Planning Commission recognized the importance of managing this growth by encouraging development in the village area and trying to encourage more thoughtful subdivision of forests and farmland. The protection of farmland, forests and wildlife were identified as important goals in the Hinesburg Town Plan. Statewide development pressures were forcing up land prices and to ensure the viability of farming and affordable housing the legislature established the Vermont Housing and Conservation Board (VHCB) to provide funding for the purchase of development rights to conserve farmland, forests and public access to natural areas and affordable housing. The Vermont Land Trust (VLT) had been conserving land statewide since the 1970s, primarily with private funding. The creation of VHCB in the late 1980s made it possible for local land trusts to form and address the conservation needs in their towns. Today the mission of the Hinesburg Land Trust is to “*Ensure thriving, connected human and natural communities through land conservation*” and through its continued work with willing landowners and guided by the goals in the Town Plan.

Over the past thirty years working with private landowners and other conservation organizations, HLT has helped conserve the 300 acres of LaPlatte Headwaters Town Forest on Gilman Rd, and over 250 acres along Lewis Creek managed by Vermont Fish and Wildlife that are available for hiking, birdwatching, hunting, and fishing. These public lands, along with over 1500 acres of privately conserved land, are vital to preserving access to and viability of farmland, wildlife habitat and connectivity, improving water quality, clean air, carbon sequestration in the soils and trees that are helping to ensure both the agricultural and forestry traditions that define Hinesburg.

Along with land conservation that allows neighbors informal or planned encounters in the woods and on trails, HLT also works to gather the community at its annual events. The Stone Soup Supper in September showcases the abundant fruits, vegetables, meats, eggs, and dairy products that are grown or produced locally much of it from farmers on conserved land. The mostly annual Turkey Lane Turkey Trot held on the Sunday after Thanksgiving, takes runners past much of the conserved land along Lewis Creek.

HLT meets monthly and the public is invited to attend. Please contact any board member to find out actual meeting dates and location. Board members of the Hinesburg Land Trust are Meg Handler, Carol Jenkins, Shannon Kelly, John Kiedaisch, Alison Lesure, Aaron Miller, Andrea Morgante, and Paul Wiczorek.

Andrea Morgante

Hinesburg Senior Meal Site

The Hinesburg Senior Community Meals is a gathering of seniors each Friday (except the first Friday of each month) at the United Church of Hinesburg's Parish House for a meal, exercise, and friendly conversation. In addition to a nutritious meal, this offering provides socialization and companionship for older people who may be isolated or live alone. Also, one Friday per month, a librarian from Carpenter-Carse brings books and videos to be checked out and a UVMMC nurse comes approximately every six weeks for a foot clinic.

Throughout the year, birthdays are celebrated monthly and the tables are beautifully decorated by volunteers for all of the major holidays. Volunteers are in charge of the set-up, decorating, serving the meal, and doing the clean-up afterward.

For lunch reservations, seniors can call Debbie Wisell at 482-3058, Madine Churchill at 482-3870 or Judy Clark at 453-2121. All seniors are welcome!



Photo courtesy of Merrily Lovell

Lake Iroquois Association

The year has brought a lot of work for the Lake Iroquois Association Board of Directors and much fun on the lake for the users. As we head into yet another winter solstice, our minds become forgetful of yet another year that has passed in a short blink of our eyes, mostly the amazing weather that we have all enjoyed over the spring, summer and fall seasons, and the fun surrounding our most precious recreation resource in Chittenden County, Lake Iroquois. As we venture down on the winter shores of the lake, most afternoons can be spent watching community members coming from the surrounding towns to the lake to play. This time of year, skaters, skiers, ice fishing, snowmobiles, and at times dozens of hockey players are enjoying the lake. On occasion we even enjoy the dirt bikes racing on a figure eight track. Most everyone out on the lake during the weekend braves the cold and enjoys the snow and ice. Living on the lake, there are many enjoyable moments, even during the off season. If you haven't spent time on the lake in winter or joining the dozens of walkers on our network of trails maintained by the LIRD, you certainly are missing out, even in the dead of the winter. Tons of fun is enjoyed by many! So even as you read this "Annual Report" during the winter months, fun can be found on the lake.

Speaking of tons of fun, your Lake Iroquois Association Board of Directors has spent the past several months planning next year's spring and summer projects. We have spent dozens of hours working collaboratively to build a new community outreach and educational program through a redesign of our association's website, which will launch in the early part of the new year. A number of our board volunteers spent much time this fall working as a group called "The Lake Iroquois Milfoil Action Committee" investigating the possible use of an herbicide, called ProcellaCOR. This product has been approved by the EPA, and VT Health Department. It was used successfully this past summer by several Vermont lakes for controlling Eurasian Watermilfoil (EWM). We see this as a possible part of an integrated lake management plan to reduce and control the infestation of invasive EWM in Lake Iroquois. As many recognize, we have a number of problems within the lake, one in which our lake's ecosystem is dramatically threatened due to the severity of this invasive weed problem. We continue to work tirelessly to determine every possibility that exists to mitigate the spread of EWM and to reverse the damage it is causing to the lake. Currently our board is working on a five year integrated management plan for the lake that will identify and determine the best management practices necessary to mitigate the spread of this problem, and try to bring the health of the lake forward instead of letting this lake die. This multi-faceted approach includes using Diver Assisted Suction Harvesting (DASH), hand pulling where possible and appropriate, the use of bottom barriers in high traffic areas, and the continued management of our state recognized Greeter/Boat Wash Station Program at the public boating access. All of these efforts are supported by obtaining various state and federal grant funds, membership dues, private donations, and support from the surrounding communities. We are committed to not sit back and allow this most amazing natural resource in our community fail.

During this past month, as an annual event each year, I have had the pleasure of meeting one on one with each community Town Manager and Selectboard as we review our program's efforts for the year. Over this past decade, our board of directors has worked closely with our surrounding municipalities. The board members before us worked for years with these boards and state agencies to gain the recognition and respect that we have today. I feel very fortunate to be one of many volunteers who carries on the torch of such an amazing group. Let's face it, without these endless efforts, who knows what the health of the lake would be today. As I said so many times in front of the Selectboard, we have an amazing resource with our lake and the recreation

lands surrounding it, that is enjoyed by thousands of users each year. Let's make certain that generations to come can continue to enjoy the beauty and pleasure of this resource that the Beebe family decades ago provided to our communities. We are the lucky ones, and we should be thankful and gracious for the opportunity to carry a healthy lake forward for many more decades. Working as hard as your volunteers do today is a small part of that accomplishment!

Chris Conant
President



Lake Iroquois Recreation District

The Lake Iroquois Recreation District beach area, along with its 150 acres of open land, continues to serve the district towns (Williston, Richmond, Hinesburg and St. George) as well as all non-residents. The district lands provide access to swimming, picnicking, playground equipment, and walking trails. The beach area also continues to host birthday parties and other individual and group functions. Costs for septic maintenance and summer staff continue to represent the bulk of our annual expenses. Water quality sampling continues on a weekly basis and results are within State limits for beach facilities.

The Ecosystem Restoration Grant received in FY19 to help with water quality issues that are from LIRD property. This grant is in the final stages focusing on Beebe Lane and the runoff associated with it. One other item of note is there was more milfoil harvesting completed by Diver Assisted Suction Harvesting (DASH) near the swim area. The work was paid for from contributions from the towns of Williston and Hinesburg and the Lake Iroquois Association.

The beach continues to be a beautiful and affordable local recreation area. We will open for the 2020 summer season on Memorial Day weekend and close on

Jack Linn – Richmond

Jeff Davis, – Hinesburg, Chair

Harry Bowen – St George

Sarah Francisco – Williston, Treasurer

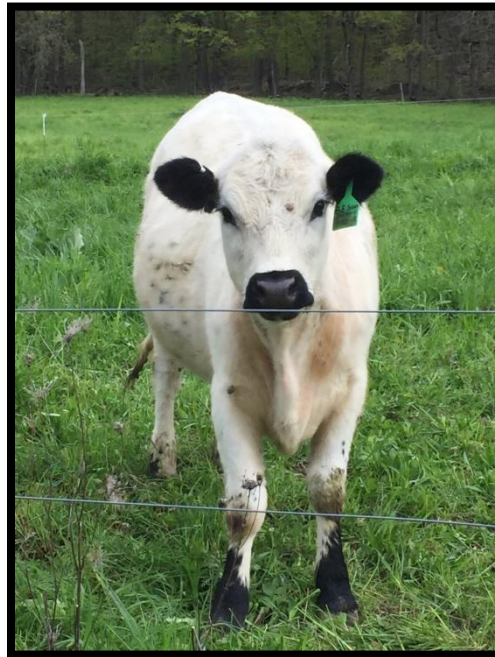
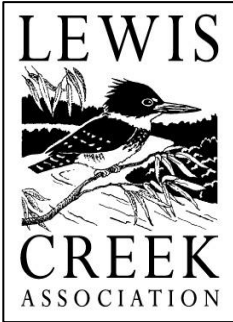


Photo courtesy of Merrily Lovell

Lewis Creek Association

2019 Program Highlights



Lewis Creek Association was busy with several new exciting projects in 2019. Many reliable and talented volunteers, as well as town and state staff, helped LCA grow its community service programs, especially the water quality education and improvement program “Ahead of the Storm.” Our area of work includes the middle Lake Champlain Valley including the Lewis Creek, LaPlatte, Thorp/Kimball/Holmes, and McCabe’s watersheds. We are concerned with the health of Lake Champlain and its feeder streams, which send the bulk (~80%) of phosphorus pollution to the lake when streams are experiencing their more frequent high flow events. LCA’s “Ahead of the Storm” program helps towns and landowners design more resilient stormwater fixes that consider the impacts from our climate crisis.

This year, your contributions were critical in helping to secure funds from towns, private donors, the Lake Champlain Basin Program, and various state funding sources (eight new grants this year). With this support, we have been able to afford the projects highlighted below. Our partner network continues to grow, and includes town, state and regional groups. To visit a board meeting or assist with special projects and board activities, please contact us. Visit our growing library at lewiscreek.org, and learn about daily activities on Facebook.

Program Highlights (\$100,000 annual budget)

Restoration and Conservation

- Worked with Shelburne Community School and local volunteers to build a rain garden on campus
- Began construction to restore the floodplain near the Hinesburg town garage, to be completed 2020
- Identified top three locations for climate change refugia enhancement for cold water species such as Brook Trout in Lewis Creek, led public education event (Charlotte/Hinesburg/Starksboro)
- Worked with Champlain Valley School District and Vermont Youth Conservation Corps to plan for two water quality improvement projects (at SCS and CVU), to be implemented 2020
- Thorp / Kimball invasive European Frogbit and other invasive plant control – year 11 (Charlotte)
- LaPlatte Natural Area invasive European Frogbit and other invasive plant control – year 8 (Shelburne)
- Began invasive Yellow Iris control study on lower Lewis Creek (Charlotte/N. Ferrisburgh)
- Began invasive Flowering Rush control study (Charlotte)
- Worked with Charlotte Invasives Collaborative to manage Charlotte’s invasive plants
- Helped conserve 2 miles of Lewis Creek and tributaries including 70 acres of uplands (Charlotte)
- Began investigating a Lewis Creek conservation project in Starksboro

Planning and Data Collection

- Completed water quality sampling plans for LaPlatte River, Patrick Brook, McCabe’s Brook, Thorp Brook, and Kimball Brook
- Provided support for completing Addison County River Watch sampling plans for 6 watersheds
- Initiated stream reclassification activities for Lewis Creek in cooperation with VT DEC

Education and Outreach

- Trained teachers and community members on stormwater, AOTS sites, and how to educate; organized school visits to educate students and help further train community members

HINESBURG VERMONT ANNUAL REPORT

- Held screenings of two films related to cyanobacteria and neurodegenerative diseases
- Held a vernal pool field trip (Hinesburg)
- Co-sponsored a “Septic Social” (Hinesburg)
- Co-sponsored a “Water Matters” event with Responsible Growth Hinesburg, preventing water quality impairment in Hinesburg village (Hinesburg)
- Participated in Basin Plan updates, Shelburne Stormwater Advisory Committee and VT Clean Water Network meetings
- Shared water quality condition reports with towns, VT DEC, Chittenden County RPC and others.

LCA Board of Directors and Staff

Louis duPont & Chris Runcie - Starksboro

Callie Douglass & John Brawley - Ferrisburgh

Peter Erb, Jake Sienkiewicz, & Andrea Morgante - Hinesburg

Myra Handy, Glynda McKinnon, & Krista Hoffsis - Charlotte

Ethan Swift – Monkton

Stevie Spencer - Administration

Kate Kelly - Program Manager

Marty Illick - Executive Director



Photo courtesy of Merrily Lovell

Planning Commission

The Planning Commission's work in 2019 focused primarily on the village. We made revisions and additions to the official map, identifying the type and location of future planned community facilities; developed regulations to ensure that there is enough public open space within the village to support the increased population as the village is built out; and began work on updating design standards for the entire village growth area.

Official Map Revisions and Public Open Space Design Standards

The Planning Commission began work on these revisions in 2018 and held a public hearing on March 27, 2019. The commission received significant feedback on the proposal throughout the process and, based on that feedback, made substantive changes before forwarding the revisions to the Selectboard. The Selectboard held a hearing on December 4th and, in response to additional feedback, voted to remove Community Facility #34 (the Eastern half of Lot 15 on Commerce Street) from the official map. The Selectboard will schedule a second public hearing on the revisions in early 2020.

Architectural & Streetscape Design Standards

The next major work project that the commission undertook is the development of more robust design standards for the village. As a prelude to that work, the commission hosted guest speakers and a midsummer field trip to Vergennes to help generate ideas for design elements that work well. Revisions to these standards will continue well into 2020.

Growth Management Scoring System for Water/Wastewater

This fall we put our work on Design Standards on hold in order to review the water/wastewater scoring system that was forwarded to us in late September by the Water/Wastewater Allocation Committee. The Planning Commission made numerous revisions to the proposal and has scheduled a public hearing for January 22nd, 2020.

Contractors Yards

In September, the commission decided to address a long-overdue town plan action item to review and revise the town zoning regulations on contractor's yards. A four-member subcommittee appointed to work on those revisions will present them by the end of this year to the full Planning Commission, which will begin soliciting feedback from community members in early 2020.

Our many thanks to Alex Weinhagen, Director of Planning and Zoning, for his work in support of the Planning Commission and to Kate Kelly, our intrepid recording secretary.

There have been a few changes to the composition of the Planning Commission this year: Jeff French stepped down to take a seat on the Selectboard and we were joined by Dan Myhre, who had served on the Water/Wastewater Allocation Committee. What hasn't changed is the dedication of the Planning Commission members who show up and do the work throughout the year. Thank you all!

Finally, at the end of December, Joe Iadanza stepped down after 22 years of service on the Planning Commission. We will miss his depth of knowledge, his dedication, and generosity in helping to guide the Commission over the years.

Maggie Gordon, Planning Commission Chair

Recreation Department

The Recreation Commission continues to support a well-utilized Recreation Department (HRD). Youth sports such as soccer, basketball, baseball, lacrosse, ultimate frisbee, and track and field continue to be well utilized. After-school enrichment of art, choir, horseback riding, literature, and piano continue their momentum. Adult activities such as dog obedience, safe driver courses, driver education, snowmobile safety, and early morning endurance and strength classes, pickup basketball, volleyball and yoga also continue. Ongoing feedback is that residents appreciate accessible and affordable activities in town. Online registration at www.hinesburgrec.com provides an easy display of programs and events, convenience for payment, navigation to other registration sites, and provides detailed reporting for the Rec. Dept. On the fiscal side, all programs, including the online registration, remain self-supporting and continue to be accomplished without any expense to the taxpayer.

The July 4th celebration returned to its traditional schedule and events this year after 2018's Old Home Week. We enjoyed the Hilly Hobble Foot Race on Thursday, July 3rd thanks to three generations of the Eddy family and watched our youngest runner complete the kid's 2K at age 3! There was strawberry shortcake, plants, and snow cones for sale underneath the striped tent at Town Hall compliments of RGH. On Friday morning, we kicked off the traditional Hinesburg July 4th Parade at the bottom of Buck Hill Rd. West according to tradition with spill over parking at Clinton St. thanks to Alan & Nancy Norris. Thanks to our judges Trish Chaput and Peter White for making the hard choices to select winners for all ten of our categories. Special gratitude to our parade prize sponsors: Aubuchon, Automotion, Friends of July 4th, Grateful Dog, Jiffy Mart, Papa Nick's, Rocky Ridge Golf Course, Mike and Andrea Francis and The Paisley Hippo Sandwich Shop. Thanks to the Hinesburg Public House's famous lawn party later in the afternoon, there was plenty of music, food, festive drinks, and lawn games prior to the fireworks. With vendors Mac's Sugar Shack and Sisters of Anarchy Ice Cream, we kept everyone fueled up to view the beautiful fireworks behind the Hinesburg Community School. Most of all, a special thank you to the fundraising of the Hinesburg Business & Professional Association for the fireworks display behind HCS starting at dusk. The display is funded entirely by HBPA's efforts, thanks to their successful annual golf benefit in June at Cedar Knoll Golf Course. Our July 4th celebration is certainly a special part of our town.

Thanks to Waitsfield Champlain Valley Telecom and Wahl Landscaping LLC for their continued financial sponsorship of our long-time Summer Concert in the Park series. The concert series on Wednesday evenings in July and August, behind Hinesburg Community School, brings community members of all ages together for free, local entertainment. Thanks to our 2019 performers: Rodney Putnam, About Time, Loose Ends, Mango Jam and the Hinesburg Community Band! Recreation Commission member Tom Giroux continues to be the heart and soul of these concerts in the park each summer with his tireless energy putting out signs, setting up the banner, giving golf cart rides and keeping the children entertained with bubbles, hula hoops, soccer balls, and goody bags. Tom is truly the pied piper of these concerts and we appreciate his community spirit. New on the food and beverage scene was Mac's Sugar Shack with the unforgettable Marshall Cummings serving taco in a bag, taco dogs and Hawaiian shave ice. Concert goers always appreciate the option to purchase food and drink.

We are particularly excited with the progress that was made at the Bissonette Family Recreation Area this past year. October saw the first season of recreation soccer on both fields – with 130 kids participating! Thanks to significant investment in proper drainage and soils, the surfaces withstood heavy rain events and consistent use – and are acknowledged as the finest playing surfaces around. A dedication of the second soccer field, to be named "Ayer Field," will take place later this year.

Throughout 2019, efforts at fundraising continued, including the Quadra concert at the Old Lantern, the Calcutta at Cedar Knoll, and a Hinesburgh Public House supper. We appreciate and count every penny –

whether it be a financial donation or a beer can. In fact, nearly \$650.00 worth were cashed in, with Tom Giroux delivering 4,058 bottles and cans in January, and another 8,929 in August! Special thanks go out to the Bissonette's for hosting the drop-off and expectations are high for continuing this revenue-source now that CSWD is returning to that corner of town. Thanks also goes out to area volunteers and vendors, who gave time and materials to improve the spaces around the fields, including mums from Trish Chaput at Aubuchon Hardware, posts and cabling from Giroux Body Shop, and another day of planting trees and shrubs by community members. Generous donations continue to be received, including aluminum bleachers from the Mead Family,

which will be constructed and placed this spring. A beautiful memorial bench with an engraving honoring Paul Hoeppner was placed near Millie's Field, providing a central spot to take in the view of both the fields and the hills.

Tom Giroux continues to tend to the mowing, weed whacking, and upkeep, and Tom Ayer oversees the maintenance necessities, including aeration and fertilizing. These efforts keep the carrying costs to a minimum, while ensuring that the appearance remains beautiful and the grass healthy.

Future improvements will include the placement of scoreboards, a donation recognition sign, and the construction of a storage building, with facilities envisioned for vending and lavatories. In the interim, a storage container has been placed near the ballfield to house supplies and the mower. Although somewhat unsightly, this unit can be sold to recoup most of the cost, while providing secure housing for the equipment. This solution is just one example of the efforts that the Recreation Commission members and fundraising volunteers put in to ensure that donations are maximized and costs kept to a minimum. We are extraordinarily proud of the work that has been accomplished over the years and hope that you will enjoy these fantastic facilities.

Members of the Recreation Commission are Kyle Bostwick, Tom Giroux, Henry Moreno, Rodney Putnam, and Frank Twarog (Chairman).

Jennifer McCuin
Recreation Coordinator



Revolving Loan Fund Committee

The Revolving Loan Fund (RLF) Team provides advisory recommendations to the Selectboard on received applications to the RLF fund. The fund balance is currently at \$115,000.00. In 2019 we received two applications for RLF funds and recommended both for approval to the Selectboard. These are \$50,000.00 for TLC Hospitality (Good Times Cafe) and \$50,000.00 for Shrubbly LLC. These loans have closed and will be administered by the Addison County Economic Development Corporation.

In 2020 we hope to do additional marketing of the RLF funds including highlighting the existing deals done in 2019 and also seeking additional applications to support small businesses in Hinesburg.



Governor Scott at Vermont Smoke & Cure

Town Clerk & Treasurer

Another year has come and gone and I am reflecting on my time thus far as the Hinesburg town clerk and treasurer. It has been a wonderful job that has enabled me to get to know so many members of our special community that I might not otherwise have met. I wanted to take this moment to thank all of you for your kind support over the last 18 plus years in this position. I look forward to serving the town in the future.

We no longer print the names associated with the vital records that were recorded with the town in order to safeguard the identity of those individuals, as well as to afford privacy to the families of those who may have passed away. Hinesburg recorded 47 births, 23 deaths and 27 marriages. We welcome all of the new babies to our community and say goodbye to those people who are no longer with us. The State of Vermont implemented a new statewide vital records system that became active on July 1, 2019. You can now request certified copies of birth and death certificates that are recorded anywhere in the State of Vermont from any town clerk. This means that if you were born in Newport or Bennington, or anywhere in between, you can now request these certified copies from our office or any other town clerk. Marriage license certified copies must still be requested from the town in which they are recorded.

Last year was a quiet year in terms of elections as we only had Town Meeting to contend with. On the other hand, 2020 will be extremely busy with the Presidential Primary in March, the General Election Primary in August followed by the main General Election in November in which we will choose our next President, Governor, and other Federal and State officers. It will be an exciting year to be part of the electoral process. Please be sure to register to vote if you are not already registered in the Town of Hinesburg. You can register, check the status of your registration and request early or absentee ballots by going to www.olvr.sec.state.vt.us. You may also call the clerk's office if you need help or have any questions. Don't forget that you can come in to the office to vote early if you want to avoid the lines and the traffic that often develops on Election Day, or if you will be out of town. You don't need a reason to vote early other than your desire to do so!

Long-time assistant town clerk and treasurer Cheryl Hubbard will be retiring on March 31, 2020. Her original plan had been to retire on December 31, 2019 but she agreed to stay through the Presidential Primary and I am grateful for her flexibility in that regard. She has also agreed to help out on an as-needed basis for the other big election events happening this year, as well as to act as a substitute when needed if someone goes on vacation. We have become a very busy office and it is difficult to complete the duties by oneself when one person is out on vacation. Thank you to Cheryl for her many years of service to our town and also for agreeing to help out over the next couple of years. We look forward to welcoming her replacement sometime in February.



Sincerely,
Melissa Ross, Town Clerk & Treasurer

Birthday party for Cheryl

Town Forest Committee

The Town Forest committee, with the excellent and enthusiastic assistance of Chittenden County Forester, Ethan Tapper, worked to manage both the LaPlatte Headwaters Town Forest (LHTF) and the Hinesburg Town Forest (HTF) with the objective of healthy sustainable forests for the long term enjoyment of all. Here are some of the things that have engaged the committee in the past year.

Plaques to honor outstanding service:

Last spring a plaque was placed in the LHTF at the head of the Bissonette Loop trail to honor Wayne Bissonette for his years of service to the Town. A similar plaque was placed in the HTF to honor Steve Russell for his 55 years of involvement with the HTF. The International Trail in the HTF was re-named Russell's Ramble.

Timber Harvesting in the HTF:

In the winter of 2018 -19 timber harvesting began again in the HTF after a long hiatus. The goals are:

Implement modern, responsible forest management that creates a healthier, more diverse and more resilient forest with better wildlife habitat.

Generate local, renewable resources.

Demonstrate modern, responsible forest management in an open, transparent, and inclusive way.

To that end we've hosted nine public events in the harvest area, including numerous forest management walks, a walk with wildlife biologists, and a presentation at the Carpenter-Carse Library. Over 200 people have attended these public events over the last year. At the same time, the harvest generated a lot of local, renewable forest products. All firewood from the job has stayed local, and the softwood saw timber has all remained in the county, including a good deal of it ending up at Clifford Lumber right here in Hinesburg. The income generated from the work has funded trail restoration at the HTF and invasive species control at the LaPlatte Headwaters Town Forest, among other things.

In addition, the harvest site was visited by classes of UVM Forestry and Wildlife Biology students, and was used as a demonstration site for the annual conference of the New England Society of American Foresters. Through our events we have partnered with Vermont Woodlands Association, Vermont Coverts, Audubon Vermont, Woods, Wildlife and Warblers, Vermont Fish and Wildlife, and the Vermont Land Trust.

Three projects to treat invasive plant species in the LHTF:

The long term goal for the river parcel at the LHTF is reestablishment of the floodplain forest. Reed canary grass, an invasive species, slows down the reforestation. Through various grants over the years numerous trees have been planted, some of which are thriving, some of which are surviving, and some of which have failed. The Nature Conservancy is undertaking a large project to study the area to find out which specific locations and which species are best for success, erect moveable fencing to prevent deer browse, and plant as many as 858 trees and 1742 shrubs. At the time of this writing, TNC and volunteers have erected ten of the proposed 14 deer fences. You'll hear more about this project in the spring.

U.S. Fish and Wildlife is using the floodplain at LHTF as well as other sites around the state for experimental plots to study ways to promote forest regeneration in areas infested with reed canary grass. The variables Fish and Wildlife are studying are: mowing, tilling, and the application of herbicide as well as various re-seeding strategies. You'll also hear more about this project in the spring.

The Town Forest committee hired Trout Lily Services to treat buckthorn, honeysuckle, and Japanese barberry in the forested portions of the LHTF. On September 28 Ethan Tapper led a well-attended public walk showcasing the need for the treatment of the invasive species and the benefits.

Encouraging deer hunting in both Town Forests:

After gathering information, listening to local hunters and a scientist from Vermont Fish and Wildlife, the committee decided that we need to address the problem of deer overpopulation in our area. An overpopulation of deer negatively impacts forest regeneration. Because hunters are the only effective predator to keep the deer population in check we decided to try to make both Town Forests more inviting for hunters. To do that we closed the Town Forests to non-hunting uses for parts of the deer hunting seasons. If you hunted in either Town Forest this past fall/winter we'd like to know about your experience. This could help with future planning.

LHTF Management Plan:

The original LHTF Management Plan was approved in 2009 and was overdue for review. The updated LHTF Management Plan, while including essentially all the substance of the original plan is more concise and easier to read. The updating effort included all the partners in the original conservation of the property. The Town Forest Committee held a public hearing in October. At the time of this writing, the new Management Plan is before the Selectboard for approval and adoption.

EAB pamphlets and stencils in the HTF:

Emerald ash borers are likely here in Hinesburg already. To raise awareness of the damage these insects will do, Greg Ranallo of Teacher's Tree Service put green beetle stencils on some ash trees near the trails in the HTF. Information about EAB can be found at the trailheads.

Town Forest History Night

In April, the Town was lucky to hear from Jean Miner of the Hinesburg Historical Society; Bill Torrey, former logger and now author and Moth storyteller; Mike Snyder, former Chittenden County Forester and now Commissioner of Forests, Parks and Recreation; Dave Brynn, former Addison County Forester and now executive director of Vermont Family Forests, and Ethan Tapper, Chittenden County Forester about the history of the HTF. It was a truly interesting, educational and enlightening evening of discussion and storytelling and a celebration of Hinesburg's history, community, and forestry.

Respectfully submitted,
Pat Mainer,
Town Forest Committee Chair

*Informative walk in the
Hinesburg Town Forrest*



Town Planner

2019 was a year for both new beginnings and project closure.

New Beginnings

Park Planning – On August 3, a park popped up in the town-owned greenspace behind the Police Station. In the few hours this popup park lasted, over 200 people enjoyed live music, a food truck, free ice cream sundaes, yard games, art in the park, and a multitude of kid’s games and activities. Attendees got an idea of what a vibrant space this grassy lawn could become, and the organizers got lots of great feedback on ways to transform the space into a real community resource and destination. We hope to follow up with a community design event in the spring of 2020, and pending Selectboard approval, start making some improvements in 2020!

Energy Planning – With the help of regional planning staff, the Town Energy Committee worked on draft language to update the energy chapter of our Town Plan. Much clearer data on existing energy use and our goals for the future! The Planning Commission will consider this in 2020, and then forward it to the Selectboard for action.

Allocation Planning – Municipal water and wastewater services are essential infrastructure in our village area. As a limited and prized resource, how this is allocated to new development is important. At the Selectboard’s request, a Water & Wastewater Allocation Committee was formed to discuss improvements to the allocation system. They proposed a scoring system to incentivize and prioritize projects that help achieve community goals expressed in our Town Plan. The Planning Commission reviewed and refined this scoring system, and will be taking public input in 2020!

Project Closure

Village North Sidewalk – After years of work, a new sidewalk on the east side of Route 116 from Commerce Street to Riggs Road was largely completed!

Hannaford Supermarket – On November 22, just a few weeks before a trial date, Hannaford announced that it was no longer going to pursue their proposed supermarket project on lot 15 in Commerce Park (Commerce Street, behind the Post Office). Originally proposed in 2010, this development went through lengthy reviews followed by even lengthier court appeals all the way up to the VT Supreme Court. The Court sent the project back for more Town review in 2018, which was to be followed by additional court proceedings.

In other news, the Town recaptured Village Center Designation from the State; once again making tax incentives available for rehabilitation of certain structures in the village core, and giving the Town priority points for various State grant programs. The village south sidewalk project (from HCS to Buck Hill Rd) was delayed, but is still underway with construction likely in 2021 instead of 2020. Progress was made on a new well that may solve our municipal water supply/capacity issue. The well drilled in partnership with a developer was turned over to the Town. The well yield looks very promising, and a decision on whether to move forward will likely be made in 2020 after additional testing. Planning for a State-mandated wastewater treatment facility upgrade moved forward with a preferred alternative selected. We are still shaking every funding tree to try to find grant funding sources to help offset what is a daunting price tag. A bond for that project may be put before the voters in March 2020.

HINESBURG VERMONT ANNUAL REPORT

Two of our three big development projects are moving forward in the development review process with the first phases – Haystack Crossing and Hinesburg Center Phase Two. Together, the first phases of these two mixed-use projects could total over 200 new homes (including substantial senior and affordable housing) as well as several thousand square feet of space for new businesses and businesses expansion. The third big project (Blomstrann property) withdrew an application, and is not pursuing their planned first phase at this time. The future of that project is now in question.

Alex Weinhagen, Town Planner



Photo courtesy of Karen Cornish

Trails Committee

The mission of the Hinesburg Trails Committee is to create an interconnected network of sidewalks, pedestrian trails, and unpaved roads throughout town – the HART system. In collaboration with the Town Forest Committee, the Conservation Commission, the Hinesburg Land Trust, the Fellowship of the Wheel, and many individual volunteers, the Trails Committee helps maintain over 30 miles of public trails. Most of these are on public land but crucial links cross the property of nearly two dozen private landowners who have generously given permission for a public trail on their land.

In 2019, the Committee focused on maintaining existing trails, creating new trails, and deepening collaborations with partner organizations.

Trail maintenance highlights include drainage improvements installed along the Class IV portion of Lavigne Hill Rd by a VT Youth Conservation Corps Crew; the introduction of switchbacks and water bars in the steep, wooded section of the Hill Spur Trail in Geprags Park; a minor reroute of a portion of the new Ravine Trail (near Lewis Creek) to allow skiing and snowshoeing; and the extension of boardwalk between the trail head kiosk and the first bridge on the Russell Perimeter Trail.

Thanks to the generosity of three landowners, an appealing new trail was added to the HART network late in the fall. “Paul’s Trail” extends southeast from the Beech Trail in the Thistle Hill neighborhood, and parallels a small stream to intersect the Russell Perimeter Trail. The Committee has started to clear a new trail along Baldwin Rd which, when completed in 2020, will provide an off-road connection from Leavensworth Rd to the recently expanded UVM Carse Wetlands Natural Area. The new stretch of sidewalk along the east side of Rte 116 from Commerce St. to Riggs Rd. is the result of a VTRANS grant co-written by the Trails Committee back in 2012 and a lot of town staff administrative work since then.

Partnerships and collaborations are essential to managing and extending the trail network. This past year the collaboration between the Trails Committee and Town Forest Committee focused on logging and hunting. We worked with the Conservation Commission to designate a dog-free trail in Geprags Park and to scout a potential new trail to connect the Carpenter-Carse Library directly with Geprags. We are working with the Iroquois Snow Beavers and residents of the Creekside neighborhood to secure a shared public trail along the LaPlatte River. We are assisting UVM land managers with trail layout and trailhead parking to ensure that the newly expanded Carse Wetlands Natural Area is connected to the HART system.

The Trails Committee’s priorities for 2020 include:

- Working with CVU students and staff to support the RISE program and to determine the feasibility/desirability of including CVU trails in the HART network,
- Opening a Library Link Trail between Geprags Park and Carpenter Carse Library,
- Following up with the Iroquois Snow Beavers and landowners to create a four-season, shared trail along the LaPlatte River from Charlotte Rd to the Bissonette rec fields,
- Pursuing new easements between O’Neil Rd and Shelburne Falls Rd to create a public trail from Weed Rd to O’Neil Rd, and
- Evaluating mountain bike trails between Lincoln Hill Rd and Hollow Rd for inclusion in HART network if landowner permission can be obtained.

HINESBURG VERMONT ANNUAL REPORT

Two committee members are stepping down after many years of dedicated service. Lenore Budd has served on the Committee since 2007. George Dameron has served on the Committee since 2014.

Committee Roster: Lenore Budd, Chair, Oren Guttman, Vice Chair, Jane Sheldon, Secretary, Nick Certo, George Dameron, Bret Golann, Ray Mainer, Chic McArthur, Peter Modley.

Lenore Budd, Chair
Hinesburg Trails Committee



*New bridge on the Russell trails
Photo courtesy of Merrily Lovell*

Utilities & Facilities

2019 was a year of challenges met and surpassed for the Utilities & Facilities Department. It began with my military duty from January through March. I am extremely proud of and grateful for my Assistant Chief, John Alexander, and Operator Bart Sherman for the way they stepped up and kept things in great shape during my absence. It is truly commendable.

On a related note; your Utilities & Facilities staff are *all* Military Veterans, and 2019 began with both SGT Bart Sherman, and SFC Erik Bailey still serving in the VT Army National Guard. SGT Sherman was Honorably Discharged on March 20, 2019 after 8 years of proud service, and SFC Bailey Honorably Retired from the military after 23 years of both active and reserve service on September 30, 2019.

In February 2019 The Hinesburg Community Water System competed nationally for the Best Tasting Public Drinking Water, after having won the Overall Best Tasting Water in Vermont! Also of note, the Lyman Meadows Water System (operated by the town) took 2nd place in the Groundwater Division for Best Tasting Water in Vermont. Congratulations to both systems! Hinesburg Water also got a Center for Disease Control & Prevention Award for consistency and professional adjustment in water fluoridation. The operations staff takes great pride in providing the best water for our customers.

The Hinesburg Wastewater Treatment Facility received an award for Excellence in Laboratory Proficiency & Quality for our outstanding results in the annual DMR-QA Study. The WWTF was expertly maintained and operated, maximizing the limited abilities of the lagoon system, and protecting the LaPlatte River and Lake Champlain. The Operations staff continues to increase their knowledge & education to meet the water and wastewater challenges of the future. We continue to research and lobby for the most affordable way to meet the new Lake Champlain Water Quality standards we are facing, ones that our WWTF was not designed to treat.

Safety remains Priority #1 in our department, as we lead the way in safety training and workplace practices. 2019 was the third consecutive year that the Utilities & Facilities Department has shown excellence in this area with zero lost time injuries.

The Facilities Department has seen energy enhancements with LED fixtures (grant funded) retrofitted in Town Hall, and LED lights in the Town Hall parking lot. As well as cost savings by striping the parking lot using 'in-house' resources.

Once again, we would like to thank our part-time staff; Tom Ayer, Jordan Ayer & James Donegan for helping with snow removal, as well as Andrea Morgante & her band of Merry Loppers; wonderful volunteers who did a terrific job at trimming trees all along our sidewalks so the sidewalk plow can get by.

Your Utilities & Facilities staff truly look forward to providing both the best drinking water & service to our residents and protection to our watershed in the coming year.

Thank you,

Erik Bailey
Hinesburg Utilities & Facilities Director

HINESBURG VERMONT ANNUAL REPORT

Zoning Administrator

Zoning Permits by Year from 2010 to 2019

Permit Type	2019 *	2018	2017	2016	2015	2014	2013	2012	2011	2010
Dwellings - New	8	15	8	7	22	8	9	15	18	12
Dwellings – Replacement	3	8	1	5	3	6	5	3	4	5
Accessory Apartments	1	0	4	2	3	2	3	0	3	0
Accessory Structures	27	25	28	17	26	14	16	17	21	30
Additions	38	34	23	33	34	32	30	30	34	36
Home Occupations	2	1	3	0	0	3	3	4	2	4
Comm/Ind/Municipal	7	5	2	2	1	2	3	0	8	3
Other Permits	6	22	13	14	16	8	16	8	11	15
Denied/ Withdrawn	3	3	5	0	2	1	1	0	0	1
Total Permit Actions	95	105	82	80	107	76	86	77	101	106
Agricultural Exempt	2	3	1	4	0	2	1	4	1	5
New Dwelling Units**	9	15	12	9	44	9	15	21	19	12
Zoning Compliance Statement Requests (Bianchi Requests)	72	59	59	58	51	50	43	42	28	42

* 2019 calendar year total as of December 13, 2019

**New Dwelling Units includes both permits for new homes and permits for accessory apartments

Slightly less permits were issued in 2019 than in 2018, but still greater than average. The types of permits issued in 2019 is consistent with past years. The number of Zoning Compliance Statements issued this year was the largest yet, these statements are often requested prior to property purchases and home refinancing.

My office hours are Mondays and Tuesdays 9 am- 4pm and Friday afternoons by appointment. I am available during my office hours by phone at 482-2281 extension 232, or by email at smantegna@hinesburg.org to answer any permitting questions, to assist you in the permitting process, to provide statements of compliance or for the reporting of potential zoning violations. The Hinesburg Zoning regulations and additional information are available on the Town website: www.hinesburg.org.

Suzanne Mantegna, Hinesburg Zoning Administrator

2019 Annual Report

Champlain Valley School District



The Champlain Valley School District's Annual Report including the proposed annual Budget and annual Report Card is available in the following ways:

- Posted on the web at HYPERLINK "<http://www.cvsdvt.org>"
- Upon request, a printed copy will be sent to you at your home address. Please call 985-1914, or
- A printed copy may be picked up at your local school or town office.

This report includes information that is no longer in the local annual Town Report.

CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL REPORT

CHAMPLAIN VALLEY SCHOOL DISTRICT SUPERINTENDENT OF SCHOOLS REPORT



Dear Families and Community Members,

Research and common sense tells us that schools succeed when educators, parents, and communities collaborate. Of course, there is much more to the success equation. In the Champlain Valley School District, we are proud of the work we are doing around the six elements of successful schools most recently articulated by the National School Boards Association.

- We focus on the total child. Our goal is to help all students become effective and empowered learners. We support their academic and social-emotional learning so that they will develop the skills and habits to succeed in our ever-changing world.
- We are committed to equity and access. We set high standards for learning and we make sure that all students have the individual and collective resources and supports to reach them. Please read Jeff Evans' and Meagan Roy's executive summaries later in this report for specific ways in which we do this.
- We value family and community engagement. We believe that every family wants the best for its children and we encourage and support collaboration through parent-teacher conferences, strong parent-school organizations (FAPAC, PTO, PiE, etc.), and meaningful structures and opportunities for input.
- We distribute leadership in meaningful and important ways. There are many opportunities in CVSD schools to take on leadership roles regardless of official title. Our joint commitment - teachers and administrators - is to work together to do everything it takes to make our schools better.
- We have a strong teaching force and staff. Our principals, teachers, school counselors, specialists, and coordinators are well educated and well prepared, and they are committed to continuous learning.
- We value relationships. We care about each other, our students and their families. We place a high priority on ensuring a climate of safety, mutual trust, and respect. Each of our schools works with their parent groups to ensure that our schools are welcoming.

Of course, any one of these essential elements alone does not guarantee success. It is the interaction between the elements – the sum total – that makes the difference. We are proud of the work we have done to coordinate this work and to ensure a cohesive and coherent learning environment. Still, we are continually looking for ways to improve. Our students deserve no less.

With gratitude and appreciation,

Elaine F. Pinckney
Superintendent of Schools



CVSD BOARD CHAIR ANNUAL REPORT



excellence.

The Champlain Valley School District (CVSD) has experienced significant changes over the past ten years. What has not changed is our adherence to our core belief that all of our 3927 students are capable of becoming citizens who can think creatively and critically, live responsibly and respectfully, learn actively and collaboratively, contribute positively to the community and pursue

To achieve this, our twelve-member board is committed to high expectations for student achievement and quality instruction. In addition, we strive to provide all students with the opportunity to learn in a safe, supportive setting where every member of the school community is treated with respect and dignity. I encourage you to delve further into this annual report to learn about all of the work that is being done in our district.

The board has four standing committees that meet monthly to deeply study: Finance/Facilities, Human Resources and Labor Relations, Indicators, and Policy. Each committee reports out at our monthly board meetings and makes recommendations for the full board to consider. Over the past year the board has focused our committee work on both educational and operational arenas:

Finance/Facility: Together with the Chief Operating Officer, this committee continued to fine tune and recommend the economic indicators approved by the board to be utilized for budget development by the administration. This committee scrutinized each budget component before presentation to the full board. Furthermore, utilizing the district's five year capital improvement plan, this committee recommended to the board the need for repair and renovation projects at all of our schools.

Human Resources and Labor Relations: This committee successfully negotiated a one-year contract with both the teacher and support staff unions for the 2019-2020 school year. This is the last contract where healthcare was negotiated at the district level. The committee has begun talks with the teacher's union to negotiate a successor agreement to replace the current contract upon expiration.

Indicators: Looking at internal and external academic data, this committee is working towards developing a process to identify and set specific board budget goals. These would be ambitious goals for student achievement that would be a starting point in the budget process.

Policy: Committee members (which include board members and building administration) updated our Tobacco and Nicotine policy as a result of the changes in nicotine delivery devices. In addition to reviewing current CVSD policies, the committee also developed the Flag Policy for CVU which was approved by the full board.

The full board, together with Central Office staff and building administrators, received initial training in Equity Literacy: Identity, Bias, and Student Achievement during our 2019 retreat. This focus came about in our ongoing effort to ensure equity (as defined last year <https://education.vermont.gov/sites/aoe/files/documents/edu-state-board-item-k-2-06-19-19.pdf>). As a result of that day, the board charged the administration to undertake an audit of equity literacy in CVSD. We expect that audit, including results and recommendations for Board reviews and consideration at our 2020 retreat.

As we enter a new decade, I am thankful for the support of our communities. Your trust and investment enables CVSD to provide the best educational experience we can for all of our children. I also want to express my gratitude for the time and talent of our retiring school board member Dave Connery. Dave began his tenure as a member of the Shelburne Community School's board in 2012, helping to usher in and oversee the school's major building project. He also served as chair of both the Chittenden South Supervisory District board, and the CVSD board while also sitting on the Policy and Human Resources/Labor Relations committees. Dave's tenacity, humor, wisdom and dedication to the students in our district is greatly appreciated and will be missed.

Respectfully submitted,
Lynne Jaunich
CVSD Board Chair

CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL REPORT

WARNING CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL MEETING MARCH 2, 2020 AND MARCH 3, 2020

The legal voters of the Champlain Valley School District, are hereby notified and warned to meet at the Champlain Valley Union High School Room 160 in the Town of Hinesburg at five o'clock in the evening (5:00pm) on March 2, 2020, to transact any of the following business not involving voting by Australian ballot, and to conduct an informational hearing with respect to Articles of business to be considered by Australian ballot on March 3, 2020.

ARTICLE I: To elect a moderator, clerk and treasurer.

ARTICLE II: To hear and act upon the reports of the school district officers.

ARTICLE III: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year?

ARTICLE IV: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to provide a mailed notice of availability of the Annual Report to residents in lieu of distributing the Annual Report?

ARTICLE V: To establish the date of the Champlain Valley School District Annual Meeting of Monday, March 1, 2021 at 5pm at CVU High School and recessed and opened back up at Australian ballot voting on Town Meeting Day.

ARTICLE VI: To transact any other business proper to come before the meeting.

BALLOT QUESTIONS

The legal voters of the Champlain Valley School District, are hereby notified and warned to meet at their respective polling places on Tuesday, March 3, 2020, at seven o'clock in the forenoon (7:00am), at which time the polls will open, and seven o'clock in the afternoon (7:00pm), at which time the polls will close, to vote by Australian ballot on the following articles of business:

ARTICLE VII: Shall the voters of the Champlain Valley School District approve the expenditure by the Board of School Directors of the sum of Eighty-Two Million, Three Hundred Ninety-Eight Thousand, Seven Hundred Sixty-Nine Dollars (\$82,398,769) which is the amount the Board of School Directors has determined to be necessary for the ensuing fiscal year commencing July 1, 2020? It is estimated that the proposed budget, if approved, will result in education spending of Sixteen Thousand, Five Hundred Eighty-Five Dollars (\$16,585) per equalized pupil. This projected spending per equalized pupil is 3.2% higher than spending for the current year.

ARTICLE VIII: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to allocate its current fund balance, without effect upon the District tax levy, as follows: assign Seven Hundred Twenty-Five Thousand Dollars (\$725,000) of the school district's current fund balance as revenue for the 2020-2021 operating budget, and assign the

CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL REPORT

remaining balance, One Million, Seven Hundred Fifty Thousand, Four Hundred and Seven Dollars (\$1,750,407) as revenue for future budgets?

ARTICLE IX: Shall the voters of the Champlain Valley School District authorize the Board of Directors to borrow money by the issuance of notes not in excess of Two Hundred Sixty-Six Thousand Dollars (\$266,000) for the purpose of purchasing three (3) school buses?

ARTICLE X: Shall general obligation bonds or notes of Champlain Valley School District in an amount not to exceed Six Million Dollars (\$6,000,000), subject to reduction from the application of available state and federal grants-in-aid and reserves, be issued for the purpose of financing the cost of making certain public school building improvements, namely (1) Charlotte Central School building mechanical, electrical and energy efficiency upgrades (\$4,500,000), (2) Champlain Valley Union High School grounds and building repairs and replacements (\$545,000), (3) Hinesburg Community School grounds and building repairs and upgrades (\$395,000), (4) Shelburne Community School building and grounds repairs and upgrades (\$380,000), (5) Allen Brook School security upgrades (\$90,000), and (6) District-wide stormwater management improvements (\$90,000), the aggregate cost of such improvements estimated to be Six Million Dollars (\$6,000,000). **State funds may not be available at the time these projects are otherwise eligible to receive state school construction aid. The District is responsible for all costs incurred in connection with any borrowing done in anticipation of the receipt of school construction aid.**

POLLING PLACES

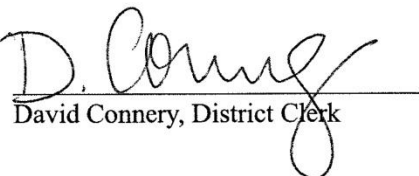
Charlotte	Charlotte Central School – Multi Purpose Room
Hinesburg	Hinesburg Town Hall – Upstairs
Shelburne	Shelburne Town Center – Gymnasium
Williston	Williston Armory
St. George	St. George Town Hall/ Red Schoolhouse

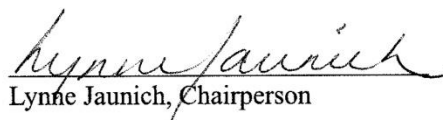
Ballots shall be transported and delivered to the Champlain Valley Union High School in the Town of Hinesburg and there commingled and counted by members of the Boards of Civil Authority of several towns under the supervision of the Clerk of the Champlain Valley School District.

The legal voters of the Champlain Valley School District are further notified that voter qualification, registration and absentee/early voting relative to said annual meeting shall be as provided in Section 706u of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Adopted and approved at a duly noticed, called and held meeting of the Board of School Directors of the Champlain Valley School District on January 21, 2020. Received for record and recorded in the records of the Champlain Valley School District on January 22, 2020.

ATTEST:


David Connery, District Clerk

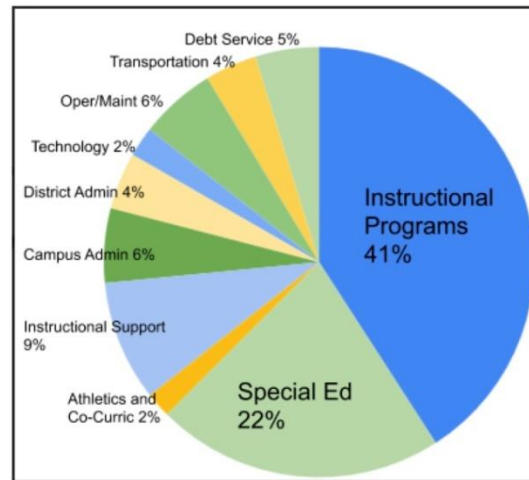

Lynne Jaunich, Chairperson

CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL REPORT

CVSD PROPOSED BUDGET INFORMATION

FY20 Budget	\$78,901,170
FY21 Budget	\$82,398,769
Percent Increase	4.4%

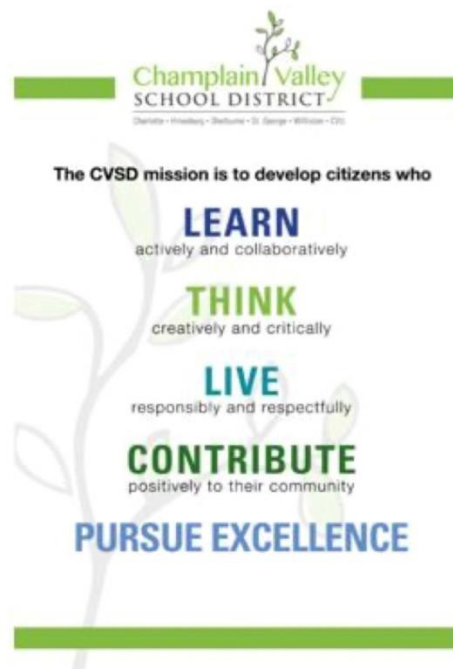
Expense Changes FY20 to FY21	
FY20 Budget	\$78,901,170
FY20 to FY21 Increases/Decreases	
Salary	\$1,054,022
Health Insurance	\$1,003,196
Special Education	\$885,514
District Initiatives (SEL, Early Literacy, STEM)	\$274,000
Tech Center Tuition	\$160,000
Educational Supplies (books, fees, etc.)	\$124,681
Other benefits	\$58,284
Debt Service	(\$62,098)
FY21	\$82,398,769



CVSD Board Budget Goals

- Support implementation of Mission and Vision
- Meet or Exceed Education Quality Standards
- Implement key initiatives
- Implement and continue to improve the budget process, including the focus on community input
- ...at a cost the community will support

The proposed budget is increasing by 4.4% this year. Spending covers the increase of goods and services, such as energy costs and contractually obligated salary. The cost of providing health care insurance to our employees is rising by 13.2%. Increases in Special Education services are the other major cause of the budget increase, but are partially offset with state revenue.



CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL REPORT

BUDGET IMPLICATIONS

Homestead Tax Rate

The forecasted state-wide homestead yield is \$10,883 which, based on the state's formula, produces a pre-CLA equalized homestead tax rate of \$1.53 (per \$100 of property value) for the CVSD towns. Adjusting for our 4¢ consolidation incentive, our equalized tax rate becomes \$1.49. Actual tax rates are adjusted further in each town for a statewide Common Level of Appraisal (CLA).

Equalized Tax Rate

FY '20	FY '21	FY '21 After 4¢ Consolidation Incentive is Applied
\$1.51	\$1.52	\$1.48 = Adjusted Equalized Tax Rate

CLA and Actual Homestead Tax Rate with CLA Applied

Adjusted Equalized Tax Rate = \$1.48	Common Level of Appraisal or CLA, issued 12/2019	Est. Actual Homestead Rate w/CLA Applied	Chg. From Previous Year
Charlotte	95.7%	\$1.55	4.5%
Hinesburg	97.8%	\$1.52	4.5%
Shelburne	92.7%	\$1.60	5.1%
St. George	87.7%	\$1.69	8.6%
Williston	92.8%	\$1.60	4.7%

Cost Per Equalized Pupil

FY '20 Cost per Equalized Pupil	FY '21 Cost per Equalized Pupil	Percent Change
\$16,071	\$16,585	3.2%

Property Tax Relief

You may be eligible for an education property tax reduction that will be applied to your 2019-20 tax bill. To apply for tax relief contact the Vermont Department of Taxes at www.tax.vermont.gov or 802-828-2505.

HINESBURG TOWN SCHOOL DISTRICT ANNUAL REPORT

APPROVED – NOVEMBER 19, 2019

PECK ESTATE FUND REPORT

JULY 1, 2018 – JUNE 30, 2019

FUND BALANCE - 7/1/18:

Cash and Money Market Funds - Schwab	\$ 8,504.14
Investments - Schwab	<u>970,873.06</u>

TOTAL FUND BALANCE - 7/1/18: \$ 979,377.20

SCHWAB INTEREST AND DIVIDENDS:

Dividends, Gains, and Distributions	13,065.97
Corporate Bond and Other Interest	12,549.80
Certificate of Deposit Interest	<u>2,000.00</u>

TOTAL INTEREST AND DIVIDENDS: 27,615.77

INVESTMENT APPRECIATION (DEPRECIATION): 25,385.36

EXPENDITURES:

Fund Distribution to Hinesburg School	37,353.00
Investment Advisor Fees (Hanson & Doremus)	<u>3,706.00</u>

TOTAL EXPENDITURES: (41,059.00)

FUND BALANCE - 6/30/19:

Cash and Money Market Funds - Schwab	9,467.81
Investments - Schwab	<u>981,851.52</u>

TOTAL FUND BALANCE – 6/30/19: \$ 991,319.33

PECK ESTATE TRUSTEES

Gill Coates
Frank Twarog
Kristy McLeod

Term Expires 2020
Term Expires 2021
Term Expires 2022

Submitted by Gill B. Coates, Clerk, Peck Estate Trustees



Every town is an important part of the American story.

Make sure your town's story is told by responding to the 2020 Census—the count of everyone living in the United States. When you do, you'll also help your town get the most out of the American dream.

Responding Is Important for Your Community

Census responses provide data that can attract new businesses and the jobs that come with them. The data also informs where over \$675 billion in federal funding is spent each year in states and communities. That includes money for things like:

- Medicare Part B
- Special education
- Supplemental Nutrition Assistance Program
- Cooperative Extension Service
- Substance Abuse Prevention and Treatment Block Grant
- Water and waste disposal systems for rural communities

Responding Is Safe

Your personal information is kept confidential by law.

Responding Is Easy

To complete the census, answer a handful of questions online, by phone, or by mail. Choose the option that works best for you.

Every Person Counts

Whether it's funding in communities across your state or helping determine the number of seats your state will have in the U.S. House of Representatives—every count makes an equal impact.

For more information, visit:

2020CENSUS.GOV

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2020**



**Town of Hinesburg,
10632 Route 116, Hinesburg, VT 05461
www.hinesburg.org**

Town Chartered – June 24, 1762

Est. Population – 4396

Total Acreage – 25,250

Registered Voters – 4059 Grand List - \$6,237,937.00

Tax Rate - \$1.9809 (residential)
\$2.1268 (non-residential)

Elevation Range – 300' at Lewis Creek
1700' at Town Forest near Hayden Hill

**Town of Hinesburg
10632 VT Route 116
Hinesburg, Vermont 05461**

**Presorted Standard
US Postage PAID
Hinesburg, Vermont
Permit No. 12**

****ECRWSS** Carrier
Route Presort Postal
Patron**

**Town of Hinesburg, Vermont
Champlain Valley School District
Annual Reports**

Please bring this Report with you to all meetings!