



## Select Board

Town of Hinesburg  
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### Meeting Minutes – October 29, 2018

- Approved 11/05/18 -

**Attending the Meeting:** Phil Pouech, Aaron Kimball, Merrily Lovell, Tom Ayer, Andrea Morgante, Renae Marshall, Joy Dubin Grossman, David Rugh (Stitzel, Page & Fletcher), Michelle Morris (CSWD), Mike Anthony, Maddie Hughes (The Citizen), Peter Erb, Laura Capps, Mary Beth Bowman, Stephanie Spencer, Nancy Baker, Sally Reiss, Chuck Reiss, Ray Nails, Michael Webb, Ben Avery, Theora Ward and 2 others

Meeting called to order at 6:30 p.m.

#### Executive Session

Tom moved that the Select Board enter Executive Session under the provisions of 1 V.S.A. § 313(a)(1), (a)(2) and (a)(3). Seconded by Andrea and approved with 5 yes votes.

Tom moved executive session to include Renae, Joy, and David Rugh as premature public disclosure would jeopardize the Town's legal position on issues of personnel and legal matters concerning a recent DRB decision. Second by Aaron and approved with 5 yes votes.

Andrea moved to come out of executive session. Second by Merrily and approved with 5 yes votes.

#### Discussion Regarding CSWD Drop-Off Center

Renae Marshall explained that over the past month she's received 26 emails from residents about the return of the CSWD DOC in Hinesburg in response to the Select Board's letter to the community.

Michele Morris, CSWD Communications Specialist, was present and shared that CSWD will be hosting a working meeting on Tuesday, November 13, at the Town Hall in Hinesburg from 7:00 - 9:00 p.m. to which all are invited to attend. There were no residents in the audience to share about CSWD.

### **Discussion Regarding Bushes Planted in the Right-of-Way on Pond Brook Road**

Mike Anthony, Highway Foreman, explained that the resident at 270 Pond Brook Road has planted shrubs within the town Right-of-Way (ROW). These are an obstruction and blocking sightlines. Mike explained to the resident the shrubs must be moved. At this time, Mike is requesting support from the Select Board and Renae Marshall. Renae will write a letter to the resident explaining the ROW requirements and that the shrubs need to be moved.

**Action item – Town Administrator send letter to land owner**

### **Discussion regarding Need for Transmission Replacement on the 2008 Grader**

Mike Anthony, Highway Foreman, was present to discuss a significant issue that occurred with the 2008 John Deere Grader. Nortrax looked at the grader and determined it would need a new transmission. The grader is ten years old and has been paid off. There was no plan for a replacement grader for another 8 years. The grader has been well maintained and otherwise in good condition. There are many gravel roads in Hinesburg some that are very steep which cause wear and tear. Once the grader was apart, Nortrax also diagnosed a worn set of springs which were replaced. The final invoice will be closer to \$39,000.

### **Request by Creekside Association for Halloween Road Closure**

Creekside has become a Trick-or-Treat gathering place for Hinesburg ie Halloween Hub; once again the association has requested the roads, into and within, the Creekside Development be closed to cars on Halloween Night to allow for safe trick-or-treating.

Motion - Tom moved to close the roads into and within the Creekside Development for Halloween Evening. Second by Merrily and approved with 5 yes votes.

### **Consider Approving an Amended Traffic Ordinance**

Anthony Cambridge, Hinesburg Police Department, presented and requested amending the speed section of a Hinesburg Traffic Ordinance which would replace the previous version that was originally adopted on August 15, 1988. The amended ordinance does not change any existing speed limits but updates the ordinance to match current speed limits. Conversation and questions ensued about adding and adjusting speed limits on specific roads, parking direction and stop signs. Officer Cambridge explained other questions and concerns would eventually be addressed with another ordinance at a later date.

Ray Nails, a Hinesburg Resident and retired Burlington Police Officer, voiced his concern about the Richmond Road being a speedway, creating a public safety issue as well. He advocated for additional sidewalks to be constructed. Andrea explained a scoping study had already been done on the Richmond Road.

## **Consider Draft Energy Resolution Proposal by Energy Committee**

Chuck Reiss, Energy Committee Chair, attended the June 21, 2018 Select Board Meeting to discuss the Draft Energy Resolution Proposal. Chuck requested a more formal discussion with the Select Board at the October 29, 2018 meeting. Chuck explained the goal of the Energy Committee is to get to 90% renewable energy by 2050. Laura Capps and Mike Webb further supported Chuck's explanation. The committee is hoping the town can lead by example by using renewables in municipal buildings and schools.

Aaron supported and appreciated the work of the committee and emphasized this is a resolution not a law. He suggested more specificity by including different types of renewables would be helpful. He was clear by asking the committee not to target the pipeline. Phil asked for more specificity in the resolution, adding other types of fossil fuels, not targeting the pipeline and suggested the Energy Committee bring the resolution to Town Meeting. Tom appreciated the work of the committee, yet cautioned them that "outlawing" specific energies is a turn off. Andrea suggested the Energy Committee talk with the Planning Commission and the DRB with the intention of incorporating the resolution into the Town Plan. Nancy Baker stated her concern with natural gas being a problem. Peter Erb said he thought that in the area of the Greenfield Development that happened in town, he felt infrastructure for natural gas shouldn't be extended into those areas.

The Energy Committee will work further on the wording of the resolution and bring it to Town Meeting.

## **Consider BlackRock Construction (Haystack Crossing) Water/Wastewater Allocation**

As the Select Board received the information they requested from the Affordable Housing Committee, Ben Avery, BlackRock Construction, returned for the third or fourth time for a Water/Wastewater allocation for Haystack Crossing, Ben answered questions from the Select Board member and good conversation ensued. Merrily asked to be brought up to speed since she missed the previous meeting. Ben shared his opinion that Hinesburg would be better served with senior housing units. These units could serve Hinesburg residents. Presently there's an "outflow" of seniors.

The Select Board made two additional requests. 1. Discern how many of the units are ADA approved 2. What would a preservation agreement with Cathedral Square (or BHA) look like. These two non-profits are third party regulators that manage compliance of affordable housing. Ben will get back to Renae with these answers.

Brief update on Haystack Well from Ben Avery

Action Item Ben Avery will check with Cindy Sprague. Cindy Sprague is looking at keeping the existing test well.

## **Consider Approving Planning Loan Documents and Resolution for the Wastewater Upgrade**

The Vermont Municipal Bond Bank approved the Planning Loan Application for the Wastewater Upgrade.

Andrea moved to adopt the Resolution as defined in Exhibit D for the Vermont Clean Water State Revolving Loan Fund for \$62,400. Second by Aaron and all approved with five yes votes.

Tom moved to sign State Revolving Loan Fund Application. Aaron second. All approved with five yes votes.

## **Consider Approving Asset Management Loan Documents and Resolution**

The Vermont Municipal Bond Bank approved the Asset Management Loan Documents and Resolution.

Andrea motion to Adopt Resolution Exhibit D for the Assessment Management Plan. Second by Aaron. All in favor with five yes votes.

Andrea Motion to accept State Revolving Loan Fund application for \$42,000. Second by Aaron. All in favor with five yes votes.

## **Discussion on Budget Priorities, Capital Improvement Plan and Budget**

Phil shared we are 25% into the fiscal year. Renae explained excluding the transmission on the Highway Grader and the Fire Department purchasing many items in the early part of the fiscal year, the budget looks good. She's asked the Department Heads to look line-by-line at their budgets. Renae recently sent an RFP for Town insurance including workers comp, property and liability insurance... as another potential cost saving measure for FY20. She explained some thoughts and suggestions about the Capital Improvement Plan. Phil emphasized in planning CIP that we focus on maintaining our present resources and might our next hire be someone to maintain municipal vehicles? Specifically now that we have the garage to work on vehicles. Both Merrily and Andrea agreed. Andrea talked about cooperation between the departments as well - specifically in maintenance- keeping in mind cost.

Adopt a Department - Renae will send department budget worksheets out to Department Heads. Select Board Members will work with the same department as last year.

Ray Nails stated that Richmond Road is a Public Safety issue and having sidewalks on Richmond Road should be a priority! Phil, Tom & Andrea responded by acknowledging his concern. Perhaps applying for federal money for the sidewalk construction, but there were concerns expressed about the challenges inherent in accepting federal funding. Andrea will speak with RPC. Ray also felt that other Hinesburg residents should be consulted about their feelings about the need for a sidewalk. He also acknowledged that the Select Board has done a great job. Ray was emphatic that a sidewalk is needed. Renae will send the Scoping Study to Ray and simultaneously he will look for it on the town website.

## **Town Administrator Report**

Renae shared with VLCT that Hinesburg intends to go out to bid on insurance. We've received indications of interest from two agents and VLCT. Renae explained insurance and the budget are the two major foci.

Sheridan Lane, Gilman Road Property - Judgement order issued and the court \$39,530.54 recover some of the cost of the cleanup. The process of recovery is long but we'll discuss with the attorney how to move forward.

## **Select Board Forum**

Tom shared the Bissonette Fields are done. A few signs are still in the works. The band, Quadra, will be playing January 4, 2019 at the Old Lantern. Merrily will be away the week of November 19 meeting.

## **Minutes of October 1, 2018**

Tom motion to approve minutes of October 1, 2018. Second by Aaron. All in favor with five yes votes.

## **Approval of Warrants & Payroll**

Aaron motion to approve warrants and payroll. Second by Andrea. All in favor with five yes votes.

## **Adjournment**

Andrea motion to adjourn. Second by Tom. All in favor with five yes votes.