



Select Board

Town of Hinesburg
10632 Route 116 Hinesburg VT 05461
802.482.2281 | hinesburg.org

Meeting Minutes – December 3, 2018

- Draft -

Attending the meeting; Phil Pouech, Aaron Kimball, Merrily Lovell, Tom Ayer, Andrea Morgante, Renae Marshall, Joy Dubin Grossman and attached list

Meeting called to order at 7:00 p.m.

There were no changes to the agenda.

Public Comment

Gill Coates was inquiring about a statement in the Citizen newspaper regarding lot 15 and use of the VT Gas payment. He is wondering where the VT Gas payment stands. Phil explained some money went to the rec fields and \$60,000 was to be put in a fund. Andrea added interest from that was to be used toward stewardship of public land and education and the principle to be invested.

Andrea noted her suggestion of having the Peck Estate trustees come talk with the Select Board about how they might invest and manage the funds.

FY20 Budget and FY20-FY24 Capital Improvement Plan Review

Renae explained this is a review of where we are at right now based on the meetings with the Department Heads. Renae included information she has received from Boards, Committees and outside sources into the general fund expenditure budget. Phil asked if by next Monday's meeting does Renae think she will have the final missing pieces. Renae noted she just heard back from the Lake Iroquois Recreation District who do not have final numbers yet but she anticipates an increase for road maintenance for Beebe Lane. Andrea said before we approve their request it is important to have a memorandum of understanding identifying the responsibilities. What the residents are paying, what the LIA is contributing, what LIRD is paying, (who is responsible for what on that road).

The Board went over the Capital Narrative with Renae, this will continue to be revised as things are added before the January public hearing on the plan.

Capital transfers were reviewed and noted that some are payments due and some are savings for future purchases.

Board members discussed tracking mileage on the Town Highway trucks as a better way to determine efficiency in budgeting for fuel.

Phil noted after review of the chart for debt service, he considered items that may in the future be included such as medical apparatus for the Fire Department, wastewater (which we know is coming), possibly the Richmond Road sidewalk, and solar on the new Town Garage. Phil introduced the idea of a Town wide efficient vehicle that could be used at times instead of a truck. Regarding recreation, he said there had been discussion of a small building at the recreation fields and addressed crossing Patrick Brook. Andrea said Brett Grabowski is required to build a bridge in this phase of construction. Aaron added the need for equipment such as for mowing, and a new sidewalk plow. Andrea said she has been encouraging the Cemetery Commission to think about creating a capital line. Andrea also said we should look at the culvert inventory and bridges to see where it might be possible to upgrade to the appropriate sizes. Phil said we should look at increasing the amount for the Town Hall building considering the roof work. Andrea added including upgrading Town buildings for efficiency. Andrea suggested including capital improvement for public lands for work on lot 1, and possible trails work.

Errors & Omissions of the Grand List – Assessor’s Office

Lisa Truchon, of NEMRC, reviewed the E&O report with the Board.

Andrea moved to approve the Errors & Omissions of the Grand List as presented. Second by Tom and approved with 5 yes votes.

Assessor’s Office Budget Presentation

Proposed budget reviewed with Lisa and will be level funded.

VTrans Request for Easement Rights Related to Shelburne Falls Rd./VT Route 116 Intersection

This is in preparation for the work to be done to create turning lanes at the CVU Road/Shelburne Falls Rd intersection. The right of way needed from the Town is 6 sq. feet to the north of the intersection.

Tom moved to approve the request from VTrans regarding the Shelburne Falls Road / Route 116 intersection to provide easement rights both permanent and temporary. Second by Andrea and approved with 5 yes votes.

Town Administrator Report

Rena reports work continues on the budgets with meeting with all the departments this past week. Insurance proposals have been received, (there were two proposals).

The sidewalk plow broke down but residents pitched in and helped clear the snow in true community support.

Highway Garage open house was well attended and the building dedication to Mike Anthony managed to stay a surprise.

The formal letter from Chief Koss announcing his impending retirement in June 2019 has been received.

Action Item - Aaron brought up the need for a timeline for the process of finding a replacement and agreed to put together a timeline.

Select Board Forum

Andrea said she looked at the minutes of the Chittenden Solid Waste District meeting and she noticed they are needing to go for a bond for re-doing multiple drop off centers and hopes Hinesburg is not included. Phil reminded us that funds have been put aside in the CSDW budget for Hinesburg. Andrea said the full CSWD board will be meeting on December 19.

Phil said the Board has received a numbers of letters from residents regarding lot 15. Phil will forward any he personally received to Renae and Renae asked she be copied on all the ones received by Board members.

Phil wanted to make it clear that legal council is working toward getting a request for a stay for the timeline for the eminent domain per advice given the Board by council.

Phil referred to an article either in FPF or the newspaper stating he was in favor of eminent domain. Phil said that he did not make that statement.

Phil addressed the motion by Andrea at the last meeting regarding the Ash Trees that was tabled, no action will be taken now but will discuss when reviewing budgets to see where there might be funds to do in the spring.

Merrily said when considering what to do with lot 15 she thinks it would be good to go back and look at the testimony of Steve Revell, hydrogeologist, who spoke at the meeting of Nov 5 regarding water collection on the property.

Andrea said the Board is not deciding what to do with lot 15. Their role is look at what the DRB had identified as deficiencies and what they asked for the easement. It is important to look at all the potentials the property has.

Andrea thanked Renae and Joy for organizing the Town Garage open house.

Review minutes from November 19, 2018

Aaron moved to approve the minutes of November 19, 2018 as amended, second by Andrea and approved with 5 yes votes.

Warrants

Aaron moved to approve the warrants, including payroll, as submitted by the Town Treasurer. Second by Andrea and approved with 5 yes votes.

There was no need to go into executive session.

Merrily moved to adjourn at 8:45 p.m., second by Andrea and approved with 5 yes votes.

Respectfully submitted,
Valerie Spadaccini, clerk of the Board