



Select Board

Town of Hinesburg
10632 Route 116 Hinesburg VT 05461
802.482.2281 | hinesburg.org

Meeting Minutes – July 5, 2018

- Draft -

Attending the meeting; Phil Pouech, Aaron Kimball, Merrily Lovell, Tom Ayer, Andrea Morgante, Renae Marshall, Joy Dubin-Grossman and attached list.

Meeting called to order at 7:02 p.m.

There were no changes to the agenda or public comment.

Executive Session

Andrea moved the Select Board find that premature public disclosure on the Hannaford ongoing litigation would place the town at a substantial disadvantage. Second by Aaron and approved with 5 yes votes.

Andrea moved that the Select Board enter Executive Session including attorney David Rugh, Renae Marshall and Joy Dubin- Grossman under the provisions of 1 V.S.A. § 313(a)(1). Second by Aaron and approved with 5 yes votes.

Andrea moved to come out of executive session, second by Merrily and approved with 5 yes votes.

Consider Approving the FY 19 Assessor Services Agreement with NEMRC

Marie Gardner, retiring Town assessor, reviewed the contract with the Board. Marie said the contract is the same as when she was working other than now NEMRC will be paid for services they are providing in Marie's absence. NEMRC will be present at Town Hall once a week (40 -45 days a year). Help with preparation of tax maps does not show up in the new contract as NEMRC is also the Town's tax map contractor.

Andrea moved to approve the contract with NEMRC for a period beginning July 1, 2018 to June 30, 2019 with corrections. The contract can renewed annually with the approval of the Hinesburg Select Board. Second by Aaron.

Andrea asked if there are other firms that provide this service if the Town wants to go out to bid. Marie said there are but she recommends staying with NEMRC. Motion voted and approved with 5 yes votes.

Phil thanked Marie for all her hard work and care for the Town and her work on setting up this contract.

Consider Approving Hinesburg / St George Police Services Contract

Renae advised this is exactly the same contract as approved last year. She spoke with Chief Koss who said it worked well.

Andrea moved to approve the Intermunicipal Police Agreement between the Town of Hinesburg and the Town of St. George for a period of a year. Aaron second and approved with 5 yes votes.

Consider Authorizing the Highway Foreman to Award the FY 19 Paving Bid

Renae explained that Mike wants to get in the queue for paving as early as possible.

Phil agreed the Board could authorize this if staying within budget and expectations, and typically awards to the lowest bidder. Aaron added it might not be the lowest bidder for some reason but as long as within budgeted amount. Merrily agreed with Aaron and trusts Mike's judgement.

Andrea moved to authorize the Highway Foreman to award the FY 19 paving bid as long as it is within the budget and accomplishing the parameters expected for Shelburne Falls Road. Second by Aaron.

Tom asked if there will be ditching done on the road prior to paving. Mike advised Renae they will be doing ditch work.

Motion voted and approved with 5 yes votes.

Town Administrator Report

Renae noted the memo in the Board's packet regarding pay raises of 3% effective 7/1/18. The Board was in agreement.

Village North Sidewalk – the RFP's for inspection services for construction were ready but costs since the grant was done in 2013 have increased dramatically. Renae is working to see if they can accept bids without the financing being in place. Ultimately this is the responsibility of NRG and Jolley who have the condition from the DRB to construct this as part of their project.

The water main repair done by the church on Rt116 is now back again. There is also a break in the 4 inch line south of the Village. Both repairs will be done at the same time.

Town Highway Garage paving of the driveway and parking area is done.

Renae reported the parade on the 30th went well as did the events at the Fire Station.

The committee formed for work at the wastewater plant will be interviewing the two firms that responded.

Joy brought up the fact that the contract with St George for fire protection is needing a committee to work on developing a better way to structure the contract. Merrily said she would be interested in participating.

Select Board Forum

Aaron thanked Roger Kohn for his organization of the balloon sales and the Hinesburg Business and Professional Association fundraiser. Between the two they have raised enough to pay for the fireworks for 2019.

Andrea brought up the article written in the Citizen regarding hiring a Resource Officer for the schools. Phil said he was contacted by WCAX 3 News and asked to comment. He spoke with Chief Koss who said he has not been working the school board. Phil told WCAX 3 the Board met and understands the objective but Hinesburg has nothing budgeted for a position. Andrea added the importance of communicating with the school board and to stay involved in the process.

Merrily asked if there was any update on Chittenden Solid Waste. Renae said they have been invoiced for their costs of the well. Phil noted the upcoming meetings of CSWD board and said he could attend one to let them know the status of construction and continued interest by the Town to have CSWD return. Also suggested was reaching out to Lynn Gardner, the Town representative on the CSWD Board.

Review Minutes of 6/21/18

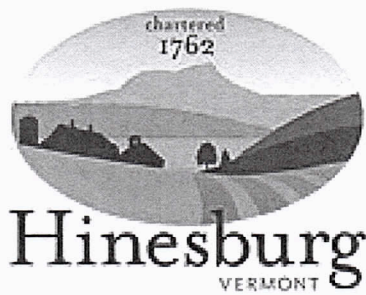
Andrea moved to approve the minutes of 6/21/18 as amended. Second by Aaron and approved with 4 yes votes and Tom abstaining.

Warrants

Aaron moved to approve the warrants for 7/05/18, including payroll, as submitted by the Town Treasurer. Second by Andrea and approved with 5 yes votes.

Aaron moved to adjourn at 9:00 p.m., second by Tom and approved with 5 yes votes.

Respectfully submitted,
Valerie Spadaccini, clerk of the Board



Selectboard Meeting

Sign-in Sheet

July 5, 2018

1. David Rygh, Esq.

2. Maria Gordon

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