



Select Board

Town of Hinesburg
10632 Route 116 Hinesburg VT 05461
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Meeting Minutes – August 2, 2018

- Draft -

Attending the Meeting: Phil Pouech, Aaron Kimball, Merrily Lovell, Tom Ayer, Andrea Morgante, Joy Dubin-Grossman, Erik Bailey, and Brett Grabowski.

Meeting called to order at 7:00 p.m.

There was no public comment.

Agenda Changes

Phil added an item as number 4.5 to discuss the water/wastewater allocation process.

Consider Carrying Over List of Those Holding Allocations

Erik Bailey, water works department superintendent, provided the Board with a list of 11 wastewater allocation renewals. Erik explained they have all been paying the holding fee and the projects are moving forward.

Andrea asked if these are just the ones that have expired. Erik noted there are other allocations that are not expiring this year which are included in the total allocation amount and not on the list. Andrea addressed the water allocations and the need to clarify the numbers being used for water allocation.

Phil asked Erik to write a memo to the Town Administrator and Assistant Administrator with a list of all the grandfathered water allocations in the pool and the amounts.

Brett Grabowski asked why his project, Hinesburg Center, is not on the list. Erik said all the allocation assigned to that use is hooked on and being metered so it is active and not on the list. Erik said there are holding fees that need to be credited to Brett. Phil asked for a memo to explain what the situation is so it can be resolved.

Andrea moved to approve the wastewater allocation renewals for landowners as presented in the memo dated July 27, 2018. Second by Aaron and approved with 5 yes votes.

Consider Approving Water/Wastewater Applications Received

The Board reviewed the application request from Brett Grabowski for Hinesburg Center Phase II.

Phil noted the allocation pool designations for Category 2 is 5,000 gpd for enterprise and 5,000 gpd for residential. The application from Brett for Hinesburg Center Phase II is for 7020 gpd which is above the 5,000 the Board assigned to that allocation pool. Brett is requesting the Board, who by the ordinance has the authority to move capacity from one pool to the other do so.

Alex Weinghagen, Planning Director, sent a memo to the Board with some options. Alex noted in his memo that he recommends changing the pool to move more available allocation to residential.

Andrea said she would like to document that the numbers requested are based on low flow giving a 10% reduction in needed allocation as approved by the State.

Merrily asked if there are other businesses that we know of that will be looking for allocation from that enterprise pool who we would be taking water away from. Erik said nothing he knows of.

Phil said at the next meeting the Board will consider modifying appendix E allocation assigned to the different pools in category 2. The suggested amounts to be 7,500 for residential and 2,500 for enterprise.

Discussion on Allocation of Water and Wastewater Payment Requirements

Erik said the ordinance address this for new construction, when it is an expansion of existing use it is not clear.

A request was made from Frost Beer Works to pay their allocation fee over a six-month period. The expansion will not be complete for at least 6 months so they will not be using the additional allocation. Joy brought up that any individual who paid a large amount up front might not be happy if they knew they could have done it on a payment schedule and to this is setting a precedent.

Erik noted they will continue to pay the holding fee during this time.

It was agreed to have Frost write a contract for the Select Board to consider at the next meeting.

Also for the Board to make a goal to update the ordinance by June 2019 and address when payment is due for a new allocation and what it would be for an additional allocation, consider the allocation fee and number of gallons it is based on – the State number or from historical information.

Aaron asked Erik about the water line repair. Erik said it went well because it was small and they had a chance to test and investigate which led them to the faulty valve.

Town Administrator Report

Joy reported the Town received the check from CSWD for the well. August 10 they will meet with Sara Reeves, general manager of CSWD.

Regarding possible use of a historic bridge on the Village North sidewalk, the State is checking if an appropriate size is in their inventory. Joy is checking into the durability of asphalt vs concrete.

The next meeting will include discussion regarding the Service Resource Officer with Chittenden South Supervisory District. Jeanne Jensen, Adam Bunting and Chief Frank Koss will attend the meeting.

Select Board Forum

Andrea mentioned the Lake Iroquois Association garden tour of rain gardens and stormwater mitigation and the fact that Hinesburg was thanked for the work the Town did on stormwater run-off from Pond Road.

Phil mentioned the tours on Lake Champlain regarding water quality and suggested the possibility of the Board going as a group.

Andrea announced that the Lewis Creek Association is sponsoring a trip that some representatives from Hinesburg will attend to go out with researchers from UEVM on August 22nd.

Tom asked about the status of Gilman Road. Joy said she has been checking the site, the resident has a 90 camping permit and so is still on the property.

Tom thanked the crew from CVU for the work renovating an official softball field at Lyman Park.

Consider Approving the Minutes of 7/19 and 7/26

Aaron moved to approve the minutes of July 26, 2018 as amended. Second by Andrea and approved with 5 yes votes.

Andrea moved to approve the minutes of July 19, 2018 as amended. Second by Aaron and approved with 5 yes votes.

Warrants

Aaron moved to approve the warrants, including payroll, as submitted by the Town Treasurer. Second by Andrea and approved with 5 yes votes.

Merrily moved to adjourn at 8:26 p.m., second by Aaron and unanimously approved.

Respectfully submitted,
Valerie Spadaccini, clerk of the Board