

TOWN OF HINESBURG VT

SELECT BOARD MEETING MINUTES - December 10, 2018

- DRAFT -

Attending the meeting; Phil Pouech, Aaron Kimball, Merrily Lovell, Tom Ayer, Andrea Morgante, Renae Marshall, Joy Dubin Grossman and attached list.

Meeting called to order at 7:02 p.m.

There were no changes to the agenda and no public comment.

Selectboard Response to Lot 15 Comments Received

Phil advised the group Responsible Growth for Hinesburg asked to address the issue of lot 15 at this meeting, the Board would allow 15 minutes for this item and asked if anyone besides Catherine Goldsmith, representing RGH, wanted to speak. Two people in the audience raised their hand. Phil said the Board will not be taking any action today and will take comments into consideration. They will be talking with council on any comments shared.

Andrea said she will be sitting and listening to comments as a Board member, she disclosed that she testified during the Act 250 hearing about the canal path and was advised to disclose this by the Town attorney. At this point in the Board taking comments she feels she can listen and contribute.

Catherine Goldsmith was speaking as one member of RGH. She was unable (due to technical issues) to share some pictures to clarify some of text she previously read at a past meeting. She shared language from the original project description "Commercial Industrial Park" intended for primarily local small-scale and startup businesses which are appropriate to the local scale of development. This was attached to the original ACT 250 permit. Catherine said Hannaford said the economic impact to taxpayers would result in a \$6.60 decrease in the average tax payer municipal tax bill. She said the Giroux subdivision was approved in 1986, in 2007 lot 15 was recognized by the Village Steering Committee as an important central piece of land that could be crucial in planning a pleasant and walkable village downtown area. In 2009 it was put on the official map by the PC. The official map allows a way of warning a future developer that the Town has interest in a certain piece of property. Catherine showed a copy of the lot 15 committee report, Phil said all SB members have seen that. Addressing using lot 1 for a Town Green Catherine said lot 1 is only 1.6 acres, lot 15 is 4.6 acres.

Dawn Francis, Hinesburg resident, said she does not think the issue of lot 15 is about Hannaford. The Board has a copy of what she wrote which she also posed on FPF. She feels the issue of whether or not the Town should acquire lot 15 is really about prioritizing and maximizing the use of commercially zoned land, which is limited in Hinesburg. Lot 15 is in the designated Village Growth Area which is State recognized. She continued by saying there are other options and land that exist in the

community. Dawn asks why the Town would take the only vacant commercially zoned parcel that can accommodate more than 20,000 sq ft retail use on Commerce St., in Commerce Park, in the Village Center, served by traffic control and utilities and then dedicate it for use as a park. As a former local Town Manager and Community Planner this does not make sense to her. Dawn also asked if the Board should make such an important decision to acquire this land without a Town vote or designated acquisition fund. Thirdly why is the Town continuing to pay legal fees and spend time working against a potential investor in the community providing a service needed in the community? Regardless if it is Hannaford, or other commercial use Dawn sees the land as a potential revenue generator to add to the limited tax base and important services and respectfully suggest the Board reject the proposal to buy this piece of land by eminent domain and further asks to take action to remove entirely from the official map as a public facility so we can maximize its potential. Let's take care of what the Town already has and make improvement to land we now own before acquiring more. Dawn said since sharing her thoughts on FPF she has had more than 50 people reach out to her or share her message so she feels she is speaking for more people than just herself.

Phil said the Board will have some discussions in executive session with the Town Attorney. Andrea added that after discussions in executive session it is important to share with the public all the things the Board is considering and in making a decision. Phil added they would not come out of executive and come up with a surprise decision but will have open discussion.

Carpenter-Carse Library FY20 Budget Request and Presentation

Sara Donegan and Paul Lamberson presented the budget for the library. This year the request for the Town is at a 4 % increase. Sara said programs are well attended and with help from the Community Recourse Center they have added an after school program providing snacks to the elementary school children.

There are no immediate plans for expansion or staffing increases.

FY20 Capital Budget and Department Budget Presentations

- Clerk / Treasurer / Delinquent Tax Collector

Missy Ross, Town Clerk, explained the main change this year is that she is combining several areas, such as including the delinquent tax collector in the clerk/treasurer wages line. Accounting assistant increased to reflect actual for FY 18. Tom asked about the Land Records line being zero, Missy said that was an error and should be \$2750.00. Andrea asked about the fee for dog licenses, Missy said the State sets guidelines and the Town can set the amount within those guidelines. Andrea said there was a suggestion to increase license fees to fund disposal of dog waste around Town. Missy is proposing to leave the salaries line at \$1,000 in the elections budget as she plans to get some help with the early voting.

- Recreation

Recreation director Jenn McCuin and committee member Rodney Putnam reviewed the proposed budget.

Jenn said there are three changes she wants to highlight. The first is salary and wages increased to include mowing of the new rec fields by Tom Giroux which was moved from recreation facility maintenance. Recreation facility maintenance will still include mowing of other areas with the contract with Wahl. Addition of a new line item Equipment maintenance and fuel to track the gas and maintenance for the new mower purchased with funds from last year's benefit concert.

- Police

Chief Frank Koss and Sergeant Caleb Casco reviewed the proposed budget.

Frank said overall there is a 1.95% increase. He noted with the new pay scale one officer is eligible for a 5% increase and the rest 3%. He recommends lowering the chief's salary which will allow for raises and is a fair amount for a starting salary for the new hire. He thanked Renae for her work in getting a fixed dispatch rate (\$7,500 less than last year) with Shelburne.

Frank said he discussed with Renae as a capital expense to combine computers, radios and cameras into mobile technology, they do not anticipate grants to replace these items.

- Fire

Al Barber, Fire Chief, reviewed the proposed budget. Specifically discussed was the FY 19-20 and beyond Capital Improvement Plan and Narrative. Al said he has been advised by St. Mike's that in 2020 they will discontinue ambulance service to Hinesburg. Phil said we have some options, one being our own ambulance service which has been discussed before. Al said it will be a stretch for the Town to be ready to support Hinesburg ambulance service by that date. Al said when we are ready there is a grant that can be applied for which will pick up salary for an employee for three years after which the Town takes over that cost.

Phil asked what the vision is regarding a new facility. Al said they have spent a lot of money getting different designs but just can't fit what they need into the current building. They could build out the back of the building but would need a lot of retrofitting which makes it very expensive. They have been looking at the Tail Hook building as a possible location which is double the current space. Phil said when Al has the information to move ahead it can then be put in the capital plan. The Fire Department will be looking at a potential bond vote in March of 2020.

Tom asked about a regional ambulance service. Al said there was and it failed due to volume of calls.

The regular budget has an increase of 5.22%. The increased number of calls is the major contributing factor. Tom asked about the high cost of insurance. Al said they use a different insurer than the Town due to the needs of the department and the new truck.

Consider Adoption of Alarm Ordinance

The Board reviewed the proposed alarm ordinance with Anthony Cambridge and Al Barber.

Phil asked the draft to be labeled as such and the pages dated and noted if adopted or revised.

Anthony said the police are often responding to nuisance alarms and so the idea for the ordinance. He spoke with Chief Koss to see what Hinesburg needs addressed, looked at other ordinances for Chittenden County and the State of Vermont and from that put together the draft. Recently he met with Al to adapt the ordinance to also deal with fire.

Phil asked for a description of how this would be implemented and outreach to residents done when next discussed which could be at an open meeting perhaps in February.

Andrea asked about the administrative costs associated and will the fees cover those costs.

Tom likes the idea of registering the alarms but asked how that information and contact information will be accessed. Al said Shelburne will likely have a spread sheet and Anthony said they can keep track in their data base.

Town Administrator Report

Renae reports a lot of budget work being done. Comments received on lot 15. Insurance RFP's reviewed and meetings with the two companies.

Aaron asked about the sidewalk plow and Renae said it is repaired and back in Town.

Andrea asked about the status of Gilman Rd. Renae said the Planning and Zoning office is monitoring, there is some construction activity going on.

Selectboard Forum

Tom reminded us of the Jan 4th benefit concert for the recreation fields.

Phil said the Wastewater committee met with Aldrich and Elliot. This was a required meeting for the 30% completion to show the State for the Clean Water Revolving Loan application. They are starting to look at some design options.

Review Minutes from 12/03/18

Andrea moved to approve the minutes of 12/03/18 as amended, second by Tom and approved with 5 yes votes.

Warrants

Aaron moved to approve the warrants as submitted, including payroll, by the Town Treasurer. Second by Tom and approved with 5 yes votes.

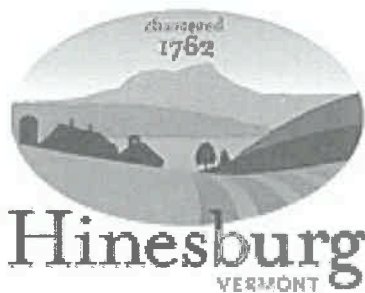
There was no need for executive session.

Phil moved to adjourn at 10:04p.m. Second by Tom and approved with 5 yes votes.

Respectfully submitted,

Valerie Spadaccini, clerk of the Board

Town of Hinesburg | 10632 Route 116 Hinesburg VT 05461 | (802) 482-2281 | hinesburg.org



Selectboard Meeting Sign-in Sheet December 10, 2018

1. John Lyman

2. Mary Jo Grace

3. Ed McGuire

4. Lily H. Grace

5. Catharine Goldsmith

6. FRANK KUSS

7. Eric Spivack

8. Bill Marks

9. Michael Bissonette

10. *Al Ball*

11. Dave Estey

Kevin +
12. Dawn Francis

13. *Replac*

14. SHERRY OSBORN

15. John Little

16. Matt Girard

17. John Kiedzisch

18. Jean Kiedzisch

19. Steve Simons

20. Mary Beth Borowka

21. Bob Thieffes

22. Barb Segal

23. *Sam M*

24. *Beth*

25. Jen McAlister

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28. TOM GIRALX

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