

## TOWN OF HINESBURG - SELECT BOARD MEETING DRAFT

March 25, 2019

Attending the meeting; Phil Pouech, Aaron Kimball, Merrily Lovell, Tom Ayer, Jeff French, Renae Marshall, Joy Dubin Grossman and attached list.

Meeting called to order at 7:00 p.m.

### Additions, Deletions or Changes to the Agenda.

Phil noted there will be need for an executive session at the end of the meeting for a personnel issue. Joy noted the need to include signing of the quit claim deed easement in reference to the work that will be done on Rt116.

There was no public comment.

### Organizational Meeting

Election of Chairperson of the Board. Aaron nominated and moved that the Board vote to elect Phil Pouech to serve as Chair of the Selectboard for a one-year period, until the annual organizational meeting in March 2020. Second by Tom. Phil accepted the nomination and it was unanimously approved.

Election of Vice-Chairperson of the Board. Phil nominated and moved that the Board vote to elect Aaron Kimball to serve as Vice-Chair of the Selectboard for a one-year period, until the annual organizational meeting in March 2020. Second by Merrily. Aaron accepted the nomination and it was unanimously approved.

Appointments: Phil moved that the Board vote to appoint the following individuals to the following positions for a one-year term. Second by Aaron.

- Suzanne Kneller, Pam Durda, and Susan Johnson as Fence Viewers
- Norman Smith as Inspector of Lumber, Shingles and Wood
- Lanny Dennison as Weigher of Coal
- Paul Wiecezoreck as Tree Warden
- Frank Koss as Constable
- Rachel Kring as Town Service Officer
- Ed Waite as Fire Warden and Animal Control Officer
- Al Barber as Fire Chief
- Renae Marshall as Road Commissioner
- Mitch Cypes as E-9-1-1 Coordinator

Tom asked about the constable position and if it is still a needed position.

Action item – Phil will look into this.

Merrily asked about the weigher of coal position. Renae said these positions are required by the State and is an effort to keep a part of Vermont history. Merrily said she would like to see the wording changed if possible so as not to refer to coal which is a fossil fuel. Joy offered to do some research on this item.

Motion voted and approved with 5 yes votes.

### Consider Designation of Newspaper of Record

Tom moved to designate The Citizen as the newspaper of record in which required warnings and or notices are published. Second by Merrily and approved with 5 yes votes.

### Consider Bonding for Public Officials

Tom moved to recognize Crime and Fidelity coverage of \$500,000 per occurrence, as provided via the Vermont League of Cities and Towns Property and Casualty Intermunicipal Fund as the bonding instrument required by 24 V.S.A § 832(b). Second by Aaron and approved with 5 yes votes.

### Honor Andrea Morgante's 27 Years of Service on the Hinesburg Selectboard

Phi moved the Board approve the citation and dedication to Andrea Morgante.

Phil read the Town of Hinesburg, Vermont Selectboard Citation and Dedication to Andrea Morgante. The Board is dedicating the pedestrian foot bridge spanning the Mechanicsville Canal adjacent to Mechanicsville Rd in honor of Andrea Morgante. Second by Aaron.

Approved with 5 yes votes. Plans will be made for an official dedication at the bridge and placement of a plaque.

### Town Meeting Recap

Tom reported that in watching it via the internet it came through in real time and was clear. The Board agreed they felt inviting the public to all the budget review meetings helped residents understand the budget as presented.

### Consider Adjusting Selectboard Meeting Night

The meetings will be changed to the 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays of the month. The change will start the 3<sup>rd</sup> week of April.

### Committee, Board, Commission Interviews

Bryan Currier was present to express his interest in serving as an alternate on the DRB. Bryan has lived in Hinesburg for 3 years and brings experience as a Civil Engineer who has been before DRB Boards representing residential and commercial projects.

Tom moved to appoint Bryan Currier as Development Review Board Alternate for a term expiring 1/1/2022. Second by Merrily and approved with 5 yes votes.

### Discuss Water Source Development Agreement Communication with the DRB

Ben Avary of BlackRock Development was present to review this issue with the Board. He noted they have submitted their allocation request as the 36,000 gpd allocation from the agreement does not meet their needs.

Phil reviewed the agreement the Town made with BlackRock in February 2018 which includes the offer of dedication for the well from BlackRock in exchange for BlackRock being granted 30% of estimated yield or 36,000 gpd (whichever is less). Phil said the DRB rules require the Town to have water to allocate water, Phil said the agreement indicates it is acceptable to take the permit process to the next step. There is a proposed motion to inform the DRB about the agreement and the Boards intention. Ben has concerns about this and asked for a directive from the Selectboard to the DRB go along with the allocation regarding the agreement. Phil said the Board could provide a motion with the information Ben is asking for.

Tom asked about the Bond and how that impacts the Town legally if the Bond vote fails. Phil said he believes if the Bond fails the agreement is on hold.

Action item- the Board will look at a potential motion and review any possible issues between the DRB and the Board.

There was some discussion regarding the width of the roads in the residential development and on street parking.

#### Review/Discussion of Geprags Park Workplan

Bob Hyams said the park has been divided into 5 different management units with a description and management objectives for each one. Mike Bissonette said a dog park is not included in the plan as there was no management plan or evidence of adequate commitment and resources from those interested in creating the park. Bob reviewed the zones and plans for management of each.

Discussion of the management plan will be scheduled for a future meeting to allow for public input.

#### Quit Claim Deed

Phil moved to sign the quit claim deed with Vermont Agency of Transportation for an easement for the development of turning lanes associated with CVU Road/ Shelburne Falls Road / and Rte 116. Second by Aaron and approved with 4 yes votes and Jeff abstaining.

#### Consider Approving Liquor Licenses

Aaron moved to convene as the Local Board of Liquor Control, second by Tom and approved with 5 yes votes.

Merrily moved to approve a 1<sup>st</sup> class liquor license for Cedar Knoll Country Club and Back to Basics Vermont, Inc. dba Hinesburgh Public House. Second by Aaron and approved with 4 yes votes and Tom abstaining.

Merrily moved to approve 2<sup>nd</sup> class license for Global Montello Group (Jiffy Mart) and Frost Beer Works, LLC. Second by Aaron and approved with 5 yes votes.

Aaron moved to adjourn as the Local Board of Liquor Control, second by Tom and approved with 5 yes votes.

#### Town Administrator Report

Renae attended the first meeting on the Conservation Commission mapping initiative.

Renae reports the school is submitting a grant for the flashing beacon light at the crosswalk at HCS with help from Renae.

Renae attended a meeting with VTrans along with representatives from NRG, BlackRock Construction related to the Riggs Rd/Rte 116 intersection.

VTrans has agreed to continue the 30 mph speed further south.

The Village North Sidewalk pre-construction meeting will be this Thursday.

A volunteer appreciation dinner has been planned for April 18.

Joy reports progress is being made on having an official designated medical provider.

Police Chief search applications were reviewed last Friday.

## Selectboard Forum

Aaron noted the problems with the Town Web Site. Plans are moving forward with a solution.

Merrily advised she and Renae will be participating on a panel called "Hinesburg Women Making a Difference" at the Library tomorrow evening.

Tom announced the Bissonette Field Calcutta fund raiser on May 11.

Phil reminded the Board to consider a time to work on goals and norms again this year.

Phil also reported the ww treatment plant had a permit violation in April likely due to heavy business users in Town. They will be meeting with a consultant on best practices and identifying the problem.

Phil addressed the problem with dropbox that needs addressing.

Phil noted it is time to review the Town impact fees.

## Review Minutes of 2/11/19 and Town Meeting 3/4/19

The Board agreed to wait on the Town Meeting minutes.

Aaron moved to approve the minutes of 2/11/19 as amended, second by Merrily and approved with 4 yes votes and Jeff abstaining.

## Warrants

Aaron moved to approve the warrants, including payroll, as submitted by the Town Treasurer. Second by Phil and approved with 4 yes votes and Jeff abstaining.

## Consider a Motion to Enter Executive Session Under Provisions of 1 V.S.A. § 313(a)(1)(a)(2)&(a)(3)

Aaron moved to go into executive session for personnel discussion and public disclosure would be inappropriate, second by Tom and approved with 5 yes votes.

Aaron moved to enter executive session to discuss a personnel issue under provisions of 1 V.S.A. § 313(a)(1)(E),(F)&(a)(2) including Renae and Joy. Second by Tom and approved with 5 yes votes.

Aaron moved to come out of executive session and adjourn. Second by Tom and approved with 5 yes votes.

Respectfully submitted,

Valerie Spadaccini, clerk of the Board