

1 **SELECTBOARD MEETING**

2 September 7, 2022

3 Attending the meeting in person; Merrily Lovell, Mike Loner, Dennis Place, Phil Pouech, Todd Odit, Joy
4 Dubin Grossman, Wayne Elliot, John Lyman

5 Attending remotely; Alex Weinhausen

6 Meeting called to order at 7:00 p.m. via zoom

7 Agenda Additions or Deletions

8 None

9 Public Comment

10 None

11 Approve Minutes of 8/17

12 Phil moved to approve the minutes of 8/17 with any agreed upon changes. Seconded by Mike and
13 approved with 4 yes votes.

14 Selectboard Forum

15 Phil said he advised the school about the grant for the study of the crosswalk, he noted a crosswalk at
16 the bottom of Buck Hill Rd is also included in the study.

17 Phil said as a member of the Green Mtn Transit Board representing Hinesburg he has been elected
18 secretary. According to the By-laws of GMT they are three year terms and end June 30th. We need to
19 look at when the last appointment was done for him and for Richard Watts who is the alternate.

20 Mike said the Racial Equity group was awarded the grant from the Vermont Community Foundation to
21 work with a consultant. They met with the consultant, Taylor Small, last week and are now working on a
22 vision statement.

23 Merrily said she would like to start up the Meet & Greet again. She, Todd and Chief Cambridge will host
24 one at the Police Station on 9/29 from 11 to noon.

25 Update on WWTF Upgrade – Wayne Elliott

26 Wayne reviewed the update presentation with the Board. A copy of the presentation is in the packet for
27 tonight's meeting.

28 Wayne noted the fact that the sludge removal is incredibly costly to remove and dispose the buildup in
29 the lagoons.

30 The fund sources were reviewed and Wayne said they are watching for any other funding opportunities.

31 Consider Approval of CWSRF Step III Loan Application

Wayne explained the amount requested for the loan is \$8,000,000, the reason is that the subsidy is not all available yet and will be allocated over multiple years. The \$8,000,000 is not the expectation of what the final loan amount will be.

Phil moved to approve the CWSRF step III loan application for \$8,000,000. Seconded by Mike and approved with 4 yes votes.

Continued Discussion on Budget Survey and Next Steps

Phil and Maggie sent their thoughts on the responses to the Board. Merrily said she agreed that the responses were all over the place but you could pick out three areas that got the most responses

Dennis asked what is the number of registered voters? Joy said around 1000. Dennis thanked those who responded to the survey but feels 76 is not enough representation. He is willing to distribute surveys around Town. Merrily agrees about the number of responses.

Phil liked the survey and said it is good to let people think about things and pick priorities. He thinks doing more surveys would just get the same people responding.

Mike said to try to have as many opportunities as possible for people to share their opinions.

Phil said once we have a draft budget, people can look at it and respond.

Merrily noted some items have no flexibility, loans need to be repaid. What is not essential and could be adjusted?

Phil suggested having a "budget week" where residents could come in and speak with a Board member about the budget and share their opinions.

Todd said looking at the survey he noted the budget priorities. He suggests taking the top 3 or 5 priorities and come up with targeted questions on how the Board could address that.

Discussed was looking into a local option tax. If we did, what would it be used for?

John Lyman said one way to look at it is for example water lines. If you have 10 miles of water lines and they last 10 years. Every year you do a mile of replacing water lines, that could be correlated to how many square footage of Town buildings need painting. Paint lasts X number of years. Is there a way to detail what needs to be done yearly.

Todd and Joy will put together some questions and proposals regarding each of the budget priority areas for the next meeting.

John suggests showing how each department budget increase effects the amount of tax. Merrily said charts are included in the Town report. John said the more that is shared the better.

Review Draft Public Safety Strategic Plan RFP

Merrily said Maggie was asking if it could be more specific on how they plan to reach out to the public.

Todd said that is covered under the Scope of Work. We would be looking for something specific in the proposal submitted.

66 Merrily asked to add when the PD started doing overnight on-call service.

67 Phil asked if in this process will we be able to have examples of what other towns might be doing as far
68 as public safety. Possible nontraditional ways of proving public safety.

69 Todd said that is covered in the summary. Specifically noting “any aspect that makes a community
70 member feel comfortable, secure or welcome in Hinesburg”.

71 Todd addressed the idea of a task force to oversee the process. They could provide input in reviewing
72 the proposals.

73 Mike asked if we want to be clearer about diversity and racial equity in the scope of work. Suggested
74 wording changes to the summary were made.

75 Todd asked if the Board wants to appoint a task force first to review the draft and make suggestions.

76 Merrily said she feels it is important to put it out and then appoint a task force. If we wait to make
77 appointments it will delay the process. The Board said in June they would get this out as soon as
78 possible. She would like Todd to take the suggestions, put it into a final copy to come back to the Board
79 to be sent out.

80 Phil said it might be interesting to solicit some opinions from people who showed an interest in this
81 process. It was suggested to have Taylor Small review and Todd will connect with Phil on who he
82 suggests

83 Todd said the next step would be to get more input and make some changes to the draft as discussed
84 tonight.

85 Consider Bids for Rebuilding Access Road to Lyman Meadows Pump House

86 Dennis asked about putting road fabric down, this is not included in the bid. He also asked about the
87 top coat material. Tod will check on that.

88 Merrily said she does not understand why the Town owns that water system and could we sell it back to
89 them

90 Todd said that can be looked into.

91 Phil moved the Board convene as the Water and Wastewater Commissioners. Seconded by Mike and
92 approved with 4 yes votes.

93 Phil moved that Todd moves forward with All Terrain Excavating at the price of \$32,544 to rebuild the
94 access road at Lyman Meadow pump station. Seconded by Mike and approved with 4 yes votes.

95 (Note, the Selectboard recognizes that it did not adjourn from being the board of water and wastewater
96 commissioners)

97 Consider Approval of Quit Claim Deed to the United Church of Hinesburg

98 Phil recused himself on this vote.

99 Merrily moved that the Selectboard approve the Quit Claim Deed to the United Church of Hinesburg as
100 written in their packet. Seconded by Dennis and approved with 3 yes votes.

101 Merrily moved to authorize the Selectboard Chair to sign the deed. Seconded by Mike and approved
102 with 3 yes votes.

103 Discussion of Request to Reduce Impact Fees and W&WW Fees for Affordable Housing

104 Phil wrote a proposal to develop a policy which would create a budget line for this. Projects would pay
105 fees as usual and the Town develops a fund. It could be recommended to the Board to provide grant
106 funds to help support affordable projects.

107 Discussed was the fact that the Board wants to support the Kelly's Field project and this fund would not
108 be available now. Todd will work on a solution to help Kelley's Field for the Board to review at the next
109 meeting.

110 Denis suggested to add an incentive for perpetually affordable housing. He wants to encourage home
111 purchase not just rental units.

112 The Board will ask for input from the Affordable Housing Committee on the proposal.

113 Road Standards Discussion

114 Board members will review the policy as written.

115 Town Manager Report

- 116 • The Town was awarded the Northern Borders Grant in the amount of \$460,000 for the new well
- 117 • Todd is working on a job description for the Public Works Director
- 118 • Joy set up an employee training for next week which is a continuation of the training on creating
119 a respectful and welcoming workplace. Joy was able to get a scholarship to cover the training.
- 120 • Two people showed up for the site visit for the Richmond Rd intersection proposed work
- 121 • Two contractors showed up for the site visit for changing the doors on the pump stations
- 122 • Work on the landfill is continuing
- 123 • Meeting set up for next week on the Town Hall Building study
- 124 • Fog lines on Silver St., Mechanicsville Rd., and Pond Rd. should be done in the next couple of
125 weeks as well as some crosswalks. The plan is to have the crosswalks done again in the Spring
126 and have more fog lines done then too
- 127 • There is a new employee in the water and wastewater department, Matt Grey.

128 Approve Warrants and Payroll

129 Phil moved to approve the warrants, including payroll, signed by Merrily and Maggie as submitted by
130 the Town Treasurer. Seconded by Mike and approved with 4 yes votes.

131 Consider a Motion to Enter Executive Session Under Provisions of 1 V.S.A. § 313(a)(3)

132 Merrily moved to go into executive session under provisions of 1 V.S.A. § 313(a)(3) to discuss potential
133 employment of an employee including Todd and Joy. Seconded by Mike and approved with 4 yes votes.

134

135 Merrily moved to exit executive session at 9:20 pm which was seconded by Mike. The motion passed 4-0.

136 Merrily moved to adjourn the meeting at 9:20 pm which was seconded by Mike. The motion passed 4-0.

137

138 Respectfully submitted,

139 Valerie Spadaccini, clerk of the Board

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