

1 **SELECTBOARD MEETING**

2 September 21, 2022

3 Attending the meeting in person; Merrily Lovell, Maggie Gordon, Dennis Place, Phil Pouech, Joy Dubin
4 Grossman.

5 Attending the meeting remotely; Mike Loner, Todd Odit, Ronald

6 Meeting called to order at 7:00 p.m. via zoom

7 Agenda Additions or Deletions

8 none

9 Public Comment

10 none

11 Approve Minutes of 8/29 and 9/7

12 Phil moved to approve the minutes from the 8/29, joint meeting with Richmond Selectboard, with any
13 agreed upon edits. Seconded by Maggie and approved with 5 yes votes.

14 Phil moved to approve the minutes of 9/7 with any agreed upon edits. Seconded by Maggie and
15 approved with 4 yes votes and Maggie abstaining.

16 Selectboard Forum

17 Mike reports the DEI group is continuing work on the vision statement and taking the next steps on
18 goals to move forward.

19 Mike noted the invite to local business owners to meet with him and Todd tomorrow regarding use of
20 ARPA funds.

21 Dennis asked if adjustments are needed to the impact fees. Todd said we held off on updating the fire
22 impact fees as we needed updated information on costs for the fire station. When we have a better
23 idea for cost of remodel or replacement the fee will be updated.

24 Merrily addressed past budget processes where Board members chose departments or committees to
25 work with on their budgets. Phil said this allows for better understanding of their budget and is in favor.
26 All Board members are interested in doing this and will let Merrily know what department they would
27 like to work with.

28 Merrily said there was misinformation in an article written regarding Richmond and Hinesburg sharing
29 police services. She sent a letter to the editor with a correction that this has not been decided but is
30 being explored. The two Towns met today and decided that both Town Managers will put together a
31 rough draft of an MOU to create a committee to work on what a Union Municipal District would be.
32 Two topics of discussion were creating a big municipal district that would cover both towns and the
33 other was for the short term sharing police services. Todd will share with Richmond the Strategic Safety
34 Study that Hinesburg is doing.

35 Oct 5 meeting conflicts with Yom Kippur and will be rescheduled to a different date.

36 Consider Approval of Richmond Rd Intersection Change Bid

37 Maggie asked about the high cost for 4 stop signs and jersey barriers which we might be able to rent.

38 Phil said money was put in the budget with the expectation the Highway Department would do this. He
39 understands they can't do it.

40 Todd said the fact that the two bids were close supports it is a market rate. We will be purchasing the
41 jersey barriers.

42 Phil said \$12,000 or \$14,000 was put in the budget for the Town to do the work. Joy noted that amount
43 was with the idea of borrowing the barriers if possible.

44 Todd said to keep in mind with the Town doing the work it is not just the cost of equipment, the
45 employees are being paid to do this instead of another task. We could use what is in Capital Funds to
46 pay for this.

47 Maggie said the plan is to have this for about two years and then move forward with the project to
48 make it permanent if it works out. She asked if there are VTrans funds or grants to help with this. Todd
49 said there would not be. If we move forward to make it permanent the highway crew can do that work.

50 Dennis agrees with Maggie on the cost. He feels even if overtime is needed to do this it would still be
51 much cheaper. Maybe we move this project ahead of what they are currently working on. He would like
52 to explore this option more.

53 Todd said if we hold off on accepting a contract and then contract at a later date it is likely the work will
54 not get done this season.

55 Merrily moved to accept the bid from Ben Waterman for \$44,500 to complete the Richmond Rd.
56 intersection project. Seconded by Maggie. Phil, Maggie, Mike and Merrily voted yes. Dennis voted no.
57 Motion passed.

58 Consider Approval of Replacement of Pump Station Doors Bid

59 Phil moved to convene as the Water and Wastewater Commissioners. Seconded by Merrily and
60 approved with 5 yes votes.

61 Phil moved to replace the three water pump station doors priced at \$5,150.00 / \$5,280.00 and
62 \$7,200.00. Seconded by Dennis and approved with 5 yes votes.

63 Phil moved to adjourn as the Water and Wastewater Commissioners. Seconded by Maggie and
64 approved with 5 yes votes.

65 Todd noted the bid to seal off the door between the Town Manager and Assistant Town Managers
66 offices.

67 Phil moved to remove the door between the two officers at a cost of \$2,150.00. Seconded by Merrily
68 and approved with 5 yes votes.

69

70 Review Draft Budget Follow-up Survey

71 Merrily addressed the three top priorities and asked to add something noting why we are not going to
72 include the safe community as that will be covered in the bigger survey the Town will do. She thought
73 growth and the environment would be priority #3. She feels the idea of talking about limiting or slowing
74 down growth has gone by as those decisions have been made.

75 Maggie addressed including a set amount of funds for conservation.

76 Phil said regarding sidewalks if it would be better to note a percentage instead of a dollar amount. Todd
77 said another way to ask the question is to say based on the grand list and what is being budgeted the
78 individual is contributing X amount per \$100,000 of assessed value. Then ask would you support paying
79 more and if so, how much.

80 Maggie asked about the local tax option. Will there be a cost to businesses? Todd said he can ask that
81 tomorrow when he meets with business owners. They have to report their taxes quarterly and would
82 have to incorporate the local option tax with that.

83 Merrily asked about the summary ranking. She does not think it is necessary since the list is not
84 mutually exclusive. She suggests to put a number beside what you feel is important and numbers can be
85 repeated. Todd said he would have to work on wording for that as the survey does not allow multiple
86 uses of the same number.

87 Dennis suggests adding stormwater to #3 in regards to maintaining gravel roads and ditching.

88 Mike suggests adding that the purpose of this is for gathering information and the Selectboard is not
89 committing to doing any of these projects.

90 Discuss Draft Plan for Additional Budget Input Opportunities

91 The Board discussed ideas for “budget week “meetings for people to come meet with Board members
92 regarding the budget.

93 Review Draft Public Safety Strategic Plan RFP

94 Todd said he feels the purpose of the task force will be to guide and assist the work of the consultant.
95 The Board agreed the people on the task force should not influence the process.

96 Todd said they could remove the reference to the task force, put the RFP out and see what the
97 consultants recommend in their scope of work. The Board agreed to remove it.

98 Review ARPA Survey Results

99 The Board discussed the immediate need for the Town Hall renovation.

100 Phil asked if we can put money aside for any State Grants for the Richmond Rd path for matching
101 money. Todd said it would have to be spent by end of calendar year 2026.

102 Todd suggested a meeting to work just on the ARPA funds and start looking at the list of ideas proposed
103 in relation to the survey and make some decisions on what are priorities.

104 Phil asked for guidelines on how the Federal Government suggested using these funds.

105 Consider Disposal of Old Ice Rink Warming Hut

106 Todd said the school district is working on a new MOU.

107 Phil move the Selectboard vote to release any claim to the existing warming hut and to allow CVSD to do
108 with it what they want. Seconded by Maggie. Maggie said there are two hockey goals in the hut. Phil
109 will check with Jenn McCuin on that. Motion voted and approved with 5 yes votes.

110 Consider Approval of End of FY22 Assigned Fund Balances

111 Phil moved the Selectboard approve the proposed the FY 22 assigned capital fund balance as noted.
112 Seconded by Maggie and approved with 5 yes votes.

113 Town Manager Report

- 114 • The loan taken in 2018 from the drinking water revolving loan fund is not eligible to be forgiven
115 due to a requirement not being met.
- 116 • At department meetings Todd introduced personnel evaluation forms.
- 117 • The noon signal test the Fire Department sounds will only be done once a month now.
- 118 • Joy, Nick and he met with the architectural firm to go over some ideas for locations for the Town
119 Hall building and Fire Station. There is a plan to have a meeting in October with the public to
120 inform the reason and needs for the buildings.
- 121 • Continuing work on improvements to the cemetery pump station and advertising for the public
122 works director.

123 Joy announced that Hinesburg has been invited to the welcoming and engaging co-hort. October 7 will
124 be the first meeting. There are eight communities involved in this.

125 Merrily reminded us that on the 29th, she, Todd and Anthony will at the Police Station for a meet and
126 greet.

127 Merrily said in October and November on the Wednesday's there are no Board meetings it is suggested
128 to meet with department heads about budgets. Nov 9 and 30 would be budget presentations from
129 departments.

130 Approve Warrants and Payroll

131 Phil moved to approve the warrants, including payroll, signed by Merrily and Maggie as submitted by
132 the Town Treasurer. Seconded by Maggie and approved with 5 yes votes.

133 Phil moved to adjourn at 9:12 p.m., seconded by Maggie and approved with 5 yes votes.

134 Respectfully submitted,

135 Valerie Spadaccini, clerk of the Board

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