



Town of Hinesburg
10632 Rte. 116
Hinesburg, VT 05461
www.hinesburg.org
(802) 482-2281

SELECTBOARD AGENDA

December 1, 2021

6:00PM

**MEETING WILL BE HELD IN-PERSON & REMOTELY
FACE MASKS REQUIRED FOR IN-PERSON ATTENDANCE**

Join Zoom Meeting

<https://us06web.zoom.us/j/85917556711?pwd=aEhkMjl6UDhHalpTQmlNaHlMNWg0QT09>

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: **859 1755 6711**

Passcode: **668860**

Link to meeting on Media Factory: <https://www.mediafactory.org/hinesburg>

You can also view on Comcast Ch.1084

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|--|--------|
| 1. Meeting Call to Order | 6:00PM |
| 2. Agenda Additions or Deletions | 6:00PM |
| 3. Public Comment | 6:05PM |
| 4. Selectboard Forum | 6:10PM |
| 5. Approve Minutes of 11/17/21 | 6:15PM |
| 6. Review of Proposed Fire Department Budget | 6:20PM |
| 7. Continued PD Budget Discussion | 6:40PM |
| 8. Energy Committee Budget and Charging Station Discussion | 7:00PM |
| 9. Discuss Legislation Regarding Local Mask Mandates | 7:10PM |
| 10. Continued Discussion of Selectboard Goals | 7:20PM |
| 11. Approve Engineering Agreement Amendment for WWTF Upgrade | 7:30PM |
| 12. Approve Delinquent Tax Warrant | 7:35PM |
| 13. Town Manager Update | 7:40PM |
| 14. Consider Approving Warrants | 7:45PM |
| 15. Adjourn | 7:50PM |

Questions or comments during the live broadcast? Email selectboard@hinesburg.org and those questions or comments may be read during the meeting. ***All times are approximate. For meeting materials, please visit: <https://www.hinesburg.org/select-board>*** Contact the Town Manager if you have questions: toedit@hinesburg.org; or 482-4206

1 **SELECTBOARD MEETING DRAFT**

2 November 17, 2021

3 Attending the meeting in person; Merrily Lovell, Maggie Gordon, Dennis Place, Phil Pouech, Mike Loner,
4 Todd Odit, Brian Bock, Chief Anthony Cambridge.

5 Attending the meeting remotely; Joy Dubin Grossman, Andrea Morgante, Chris Haviland, Scooter
6 MacMillan, Bob Heiser, Adam Morse, Pat Mainer, Lenore Budd, Carolyn Lawrence, Jonathan Trefry.

7
8 Meeting called to order at 7:00 p.m.

9 Agenda Additions or Deletions

10 None

11 Public Comment

12 Andrea asked that the Board mention the 11/30 informational meeting and the 12/7 vote regarding the
13 possible change to voting by Australian Ballot.

14 Selectboard Forum

15 Phil said he heard on VPR that the Legislature is getting together to look at passing legislation to allow
16 towns to do a mask mandate. If they do, the Selectboard will need to address the question. Merrily said
17 she does not hear anyone in Town saying they are looking for the mandate and added when in the local
18 stores people are wearing masks.

19 Merrily announced that there will be an informational meeting on 11/30 for the upcoming vote which is
20 on 12/7. This will be a Town wide vote on the question of whether we will vote the budget and public
21 questions by Australian Ballot.

22 Approve Minutes of 11/3/21 and 11/10/21

23 Phil moved to approve the minutes of 11/3 with any agreed upon edits. Seconded by Maggie and
24 approved with 5 yes votes.

25 Phil moved to approve the minutes of 11/10 with any agreed upon edits. Seconded by Maggie and
26 approved with 5 yes votes.

27 Consider Acquiring 291 +/- Acres for HTF and Conveying a Conservation Easement to the Vermont Land
28 Trust and Vt Housing and Conservation Board on the 1,125 acre HTF

29 Todd explained to move forward with what the Board previously voted to support, they will need to
30 approve a conveyance of the land to the Vermont Land Trust and the Vt Housing and Conservation
31 Board and post a notice of the conveyance. And authorize Merrily as Chair of the Board to sign the
32 conveyance as well as any further documents related to the transaction.

33 Phil said the Board supported this but has not yet approved it. Phil asked for an explanation of the fact
34 that the Town is not giving the land to the Land Trust, we are providing the conservation easement.

35 Bob H, of the Vermont Land Trust, said the Town takes ownership of the Carse property and is
36 conveying a conservation easement on the larger Town Forest. That will conserve it as a Town Forest
37 and the Town still owns the property. Phil noted we don't own the Carse land at this time. Bob said the
38 closing is scheduled for February. At a simultaneous closing the Town will acquire the land and at the
39 same closing convey the Town Forest to the Land Trust.

40 Pat M said just one management plan is required. The current one is due for review so the committee
41 will come back with a Management Plan for the entire 1100 acres.

42 Mike asked if there will be public comment for the Management Plan? Pat said there will be
43 opportunity for public comment.

44 Maggie moved to approve the Resolution of Conveyance of Easement to the Vermont Land Trust, Inc.
45 and the Vermont Housing and Conservation Board and post a notice of Conveyance of Interest in
46 Municipal Real Estate pursuant to 24.VSA §106(a)(1) for the same. Seconded by Mike with an
47 amendment to authorize Merrily to sign. Maggie accepted the amendment. Motion voted and
48 approved with 5 yes votes.

49 Consider Approving the Interim Management Plan for the 291 acre Carse Property Addition

50 Phil moved to approve the Interim Management Plan that includes the 291 acre Carse property
51 addition. Seconded by Maggie.

52 Pat said this was put together by a subcommittee of the Town Forest Committee with input from Bob H.
53 They held a public hearing at the last Town Forest Committee meeting.

54 Jon T said the plan was reviewed by the Land Trust and some suggested changes were made to the plan.
55 Motion voted and approved with 5 yes votes.

56 Phil asked Bob what future hurdles they have going forward. Bob said fund raising and some legal
57 documents that need to be completed.

58 Consider Appointments to the Trails Committee – Brian Bock

59 Brian said he is a frequent user of the trails and can support the Committee's mission through his
60 experiences.

61 Maggie asked if he has attended a Trail Committee meeting. Brian said he attended one meeting so far
62 at which he became aware of the Committee's involvement with the sidewalks and interconnectivity in
63 Town.

64 Merrily asked what he will bring from his small business experience. Brian said dealing with limited
65 resources in terms of budgets and people and prioritizing these.

66 Mike asked if he had any projects or vision as to what he would like to work on. Brian said the work on
67 turnpike area which is always soggy was interesting and would like to see more work done on the
68 perimeter trail.

69 Phil moved to appoint Brian Bock to the Trails Committee for a term to expire in 2024. Seconded by
70 Dennis and approved with 5 yes votes.

71 Review FY 23 Police Dept Budget and Discuss the Number of Full-time Officers for FY 23

72 Chief Cambridge was present to review the proposed budget.

73 Todd noted that it is not clear regarding the COPS Grant if the number of officers can be reduced. He
74 will seek an opinion from the Town Attorney.

75 Dennis asked what coverage is equal to how many officers? Merrily said she would like to know if
76 Charlotte is satisfied with State Police coverage.

77 Phil said the COPS Grant plan was to hire someone we had. That did not work out, did we hire a more
78 experienced person costing more than originally planned?

79 Anthony said everybody is short on personnel, including the State Police. The State does not have the
80 staff to be able to cover Hinesburg. He does not think contracting with the State Police is an option.

81 Merrily asked if anything further has been done in attempting to share the work regionally. Anthony
82 said Hinesburg is doing well and has a great working model, do we want to take on another agencies
83 problem.

84 The Board asked to be provided with call data for CVU as well as the entire Town.

85 Todd said there is not enough time to make a fair comparison of 6 vs 5 officers. He recommends
86 including 6 for the budget and that will allow time to look at data. Mike said at least if we have the data
87 now, we can start to look at it.

88 Andrea mentioned the two things the Board is wrestling with; what are the citizens expectations for
89 level of service and officers' safety.

90 Todd will contact the Town Agent about the grant.

91 Phil said generally the salary costs will go up when the COPS Grant runs out. He asked if there is a policy
92 of police response for medical calls and the required level of medical training for the officers. Anthony
93 said there is no written policy – police are not primary responders but will assist. Phil said he would like
94 to have a written policy. Todd said when the ambulance comes on line it will be clear who responds.

95 The Board will come up with some questions to ask towns that are served by the State Police.

96 Discuss How the Budget Will be Warned for Town Meeting Vote

97 Todd gave examples of three options on presenting the budget.

98 The Board is leaning toward option three which is a hybrid of the way the budget has been warned in
99 the past while consolidating some departments and agencies into the general budget.

100 Discussion of Selectboard Goals

101 The goal of affordable housing was discussed. What does this goal mean for the Board, how can the
102 Board support this? Maggie suggested requesting the PC look at ways to implement this goal in specific
103 ways. Phil suggested including the Affordable Housing Committee in the discussion.

104 Review Budget Adoption Schedule

105 The 12/1 meeting will start at 6 p.m. to review the Fire Department budget prior to the regular SB
106 meeting.

107 12/8 Selectboard budget work session at 7p.m.

108 Consider Approval of Second Class Liquor License Application

109 Mike moved that the Selectboard, acting as the Local Liquor Control Board, approve a second class
110 liquor license to Bushel Market INC, dba Bushel Market. Seconded by Maggie and approved with 5 yes
111 votes.

112 Consider Approving Warrants

113 Phil moved to approve the warrants signed by Merrily and Maggie, including payroll, as submitted by
114 the Town Treasurer. Seconded by Mike and approved with 5 yes votes.

115 Executive Session Pursuant to 1 VSA §313(a)(3)

116 Phil moved the Board go into executive session Pursuant to 1 VSA §313(a)(3) to discuss the evaluation of a
117 public employee, premature disclosure of which could prejudice the Town. Seconded by Mike and approved
118 with 5 yes votes. The Selectboard entered executive session at 9:22 pm.

119

120 Phil moved to exit executive session at 9:26 pm. The motion was seconded by Mike. The motion passed 5-0.

121 Phil moved to approve the Selectboard's Town Manager evaluation form. The motion was seconded by Mike.
122 The motion passed 5-0. .

123 Phil moved to adjourn the meeting. The motion was seconded by Mike. The motion passed 5-0.

124

125 Respectfully submitted,

126 Valerie Spadaccini, clerk of the Board

127

128

129

130

	Item	FY20 Actual	FY21 Actual	FY22 Budget	FY23 Dept	FY23 Manager	FY23 Board	FY22 to FY23 Change
59								
60	Assessor							
61	Supplies	\$113	\$6	\$250	\$250	\$250		\$0
62	Ads & Notices	\$128	\$145	\$0	\$0	\$0		\$0
63	Professional Development	\$265	\$215	\$0	\$0	\$0		\$0
64	Prof SVC Tax Maps	\$2,483	\$0	\$2,500	\$2,500	\$2,500		\$0
65	Professional Service	\$31,285	\$31,343	\$35,000	\$35,000	\$35,000		\$0
66	TOTAL	\$34,274	\$31,709	\$37,750	\$37,750	\$37,750		\$0
67								
68	Buildings & Facilities							
69	Salary/Wages	\$25,679	\$24,331	\$27,053	\$27,099	\$27,099		\$46
70	FICA	\$1,964	\$1,861	\$2,070	\$2,073	\$2,073		\$3
71	Supplies	\$2,384	\$880	\$1,300	\$1,100	\$1,100		-\$200
72	Bldg Fixtures	\$837	\$2,596	\$1,000	\$800	\$800		-\$200
73	Professional Service	\$25,024	\$26,221	\$26,000	\$26,000	\$26,000		\$0
74	Building R&M	\$6,171	\$2,710	\$6,000	\$6,000	\$6,000		\$0
75	Green Up Day	\$33	\$0	\$350	\$350	\$350		\$0
76	Sidewalks	\$695	\$2,065	\$0	\$0	\$0		\$0
77	Bldg Utilities	\$6,955	\$6,962	\$7,600	\$7,600	\$7,600		\$0
78	Vehicle Fuel	\$3,052	\$3,638	\$3,000	\$3,000	\$3,000		\$0
79	Equipment R&M	\$6,562	\$5,705	\$7,000	\$7,000	\$7,000		\$0
80	Stormwater	\$0	\$16,122	\$0	\$0	\$0		\$0
81	Streetlights	\$5,372	\$5,508	\$5,000	\$5,000	\$5,500		\$500
82	Solar O&M	\$3,425	\$2,783	\$3,400	\$4,200	\$3,800		\$400
82	TOTAL	\$88,153	\$101,383	\$89,773	\$90,222	\$90,322		\$549
83								
84	Community Police							
85	Police Salaries	\$363,222	\$404,424	\$470,621	\$514,902	\$495,953	\$480,899	\$25,332
86	FICA	\$27,786	\$31,049	\$36,003	\$39,390	\$37,940		\$1,937
87	Supplies	\$3,500	\$3,624	\$4,000	\$4,500	\$4,000		\$0
88	Police Equipment	\$4,910	\$7,792	\$9,500	\$10,500	\$10,500		\$1,000
89	Evidence Collection	\$0	\$65	\$250	\$250	\$250		\$0
90	Public Relations	\$616	\$884	\$900	\$1,100	\$1,100		\$200
91	Community Outreach	\$0	\$3,576	\$7,365	\$14,000	\$8,000		\$635
92	Uniforms	\$4,271	\$3,712	\$4,500	\$5,000	\$4,500		\$0
93	Postage	\$77	\$55	\$300	\$300	\$300		\$0
94	Prof. Services	\$110	\$0	\$2,000	\$2,000	\$1,500		-\$500
95	Dispatch Services	\$33,750	\$56,250	\$45,000	\$45,000	\$45,000		\$0
96	Computer/Copier	\$2,845	\$2,541	\$3,500	\$3,500	\$3,500		\$0
97	CAD	\$3,260	\$2,933	\$4,500	\$4,500	\$4,000		-\$500
98	Vehicle Repair/Maint	\$5,746	\$8,448	\$8,000	\$8,000	\$8,000		\$0
99	Mileage	\$0	\$0	\$750	\$750	\$750		\$0
100	Telephone	\$3,364	\$3,779	\$3,800	\$4,700	\$4,700		\$900
101	MDT Maint	\$1,760	\$2,140	\$3,360	\$5,400	\$5,400		\$2,040
102	Vehicle Fuel	\$7,294	\$7,698	\$10,000	\$10,000	\$14,000		\$4,000
103	Professional Development	\$2,596	\$3,802	\$4,500	\$4,500	\$4,500		\$0
104	Station - Prof Service	\$4,218	\$8,562	\$9,680	\$9,680	\$9,500		-\$180
105	Station - R&M	\$2,017	\$4,942	\$2,500	\$12,000	\$3,000		\$500
106	Station - Utilities	\$6,386	\$7,700	\$7,000	\$7,000	\$7,000		\$0
107	CUSI	\$8,274	\$8,510	\$8,479	\$8,479	\$8,479		\$0
108	Dog Control	\$0	\$0	\$462	\$2,500	\$2,500		\$2,038
109	Grant Work	\$100	\$18,297	\$0	\$0	\$0		\$0
110	TOTAL	\$486,102	\$590,782	\$646,970	\$717,951	\$684,372		\$37,402
111								
112								
113	Fire Warden	\$0	\$0	\$350	\$350	\$350		\$350
114	TOTAL	\$0	\$0	\$350	\$350	\$350		\$350
115								
116	Fire & Rescue							
117	Call Reimbursable	\$39,627	\$37,297	\$32,000	\$35,000	\$35,000		\$3,000
118	Chief Pay	\$9,000	\$12,000	\$12,000	\$0	\$0		-\$12,000
119	FT/PT Salaries	\$0	\$0	\$50,000	\$167,347	\$154,337		\$104,337
120	Employee Benefits/FICA	\$3,720	\$3,771	\$7,191	\$15,480	\$11,806		\$4,615
121	Hose & Fittings	\$0	\$0	\$1,000	\$10,000	\$6,000		\$5,000

	Item	FY20 Actual	FY21 Actual	FY22 Budget	FY23 Dept	FY23 Manager	FY23 Board	FY22 to FY23 Change
122	EMS PPE	\$5,018	\$5,661	\$5,700	\$0	\$0		-\$5,700
123	Fire Gear (Bunker Gear)	\$12,420	\$14,314	\$15,000	\$20,000	\$20,000		\$5,000
124	Fire Gear Maint.	\$27	\$1,759	\$1,000	\$0	\$0		-\$1,000
125	Fire/Rescue Equipment	\$4,244	\$2,908	\$1,000	\$12,000	\$10,000		\$9,000
126	Res. Equip. Maint.	\$823	\$1,509	\$2,000	\$0	\$0		-\$2,000
127	Fire Fighting Foam	\$509	\$2,900	\$1,900	\$1,200	\$1,200		-\$700
128	Fire Dispatch Service	\$15,241	\$17,450	\$5,650	\$5,800	\$5,800		\$150
129	Wellness and Fitness	\$0	\$0	\$0	\$5,000	\$3,000		\$3,000
130	Forestry Equipment	\$0	\$0	\$0	\$2,500	\$2,500		\$2,500
131	Comm. Equip & Maint	\$5,508	\$9,077	\$2,500	\$10,000	\$9,000		\$6,500
132	Dues and Subscriptions	\$0	\$0	\$0	\$3,500	\$3,500		\$3,500
133	Prevention Ed.	\$492	\$1,580	\$1,800	\$1,800	\$1,800		\$0
134	Medical Supplies	\$11,782	\$20,161	\$5,000	\$0	\$0		-\$5,000
135	Oxygen Refill	\$358	\$432	\$0	\$0	\$0		\$0
136	Insurance	\$19,029	\$24,141	\$25,500	\$26,500	\$26,500		\$1,000
137	Medical Supplies	\$2,682	\$729	\$1,000	\$0	\$0		-\$1,000
138	Office Supplies	\$341	\$887	\$500	\$2,100	\$2,100		\$1,600
139	Vehic. Maint.	\$38,778	\$29,971	\$24,000	\$28,000	\$28,000		\$4,000
140	Station Repair	\$15,623	\$9,370	\$30,000	\$30,000	\$15,000		-\$15,000
141	Utilities	\$7,650	\$9,043	\$10,000	\$10,000	\$10,000		\$0
142	COVID-19 Expenses	\$0	\$47,114	\$0	\$0	\$0		\$0
143	Vehicle Fuel	\$2,669	\$2,696	\$3,500	\$3,600	\$3,600		\$100
144	Telephone	\$4,270	\$5,596	\$4,500	\$5,500	\$5,500		\$1,000
145	Prof. Development	\$10,400	\$9,529	\$15,000	\$18,000	\$18,000		\$3,000
146	Portable Defibrillator	\$1,892	\$2,140	\$1,900	\$0	\$0		-\$1,900
147	TOTAL	\$212,103	\$272,035	\$259,991	\$413,677	\$372,643		\$112,652
148								
149	EMS							
150	Service Contract	\$0	\$12,000	\$0	\$0	\$0		\$0
151	Call Employee Pay	\$0	\$0	\$25,000	\$60,000	\$40,000		\$15,000
152	EMS Responder	\$0	\$0	\$50,000	\$0	\$0		-\$50,000
153	Payroll Taxes	\$0	\$0	\$5,738	\$4,590	\$3,060		-\$2,678
154	Uniforms	\$0	\$0	\$3,000	\$4,200	\$4,200		\$1,200
155	Protective Outer Clothing	\$0	\$0	\$4,000	\$4,000	\$4,000		\$0
156	Rescue Equipment	\$0	\$0	\$5,000	\$0	\$0		-\$5,000
157	Equipment & Maintenance	\$0	\$0	\$6,500	\$6,500	\$6,500		\$0
158	Dispatch Services	\$0	\$0	\$14,400	\$15,500	\$15,500		\$1,100
159	Comm. Equip & Maint	\$0	\$0	\$5,000	\$0	\$0		-\$5,000
160	Medical Supplies	\$0	\$0	\$12,000	\$18,000	\$16,000		\$4,000
161	Oxygen Refill	\$0	\$0	\$1,500	\$2,000	\$2,000		\$500
162	Information Technology	\$0	\$0	\$3,500	\$3,500	\$3,500		\$0
163	Portable Defibrillator	\$0	\$0	\$2,000	\$4,000	\$4,000		\$2,000
164	EMS Continuing Education	\$0	\$0	\$3,600	\$3,900	\$3,900		\$300
165	Employee Vaccinations	\$0	\$0	\$1,200	\$1,200	\$1,200		\$0
166	Patient Billing Service Fee	\$0	\$0	\$6,949	\$7,100	\$7,100		\$151
167	Ambulance Agency Fee	\$0	\$0	\$2,887	\$3,100	\$3,100		\$213
168	Intercept Fees Paid to Other serv	\$0	\$0	\$6,250	\$6,300	\$6,300		\$50
169	Insurance WC	\$0	\$0	\$8,500	\$8,500	\$8,500		\$0
170	EMS Insurance -Apparatus	\$0	\$0	\$2,500	\$3,100	\$3,100		\$600
171	Dues & Subscriptions	\$0	\$0	\$625	\$0	\$0		-\$625
172	Apparatus Fuel	\$0	\$0	\$5,000	\$5,000	\$5,000		\$0
173	Apparatus R & M	\$0	\$0	\$3,000	\$3,000	\$3,000		\$0
174	TOTAL	\$0	\$12,000	\$178,149	\$163,490	\$139,960		-\$38,189
175								
176	Highway Department							
177	Highway Salaries	\$243,807	\$216,807	\$290,478	\$282,711	\$282,711		-\$7,767
178	FICA	\$18,651	\$16,586	\$22,222	\$21,627	\$21,627		-\$595
179	Supplies	\$873	\$1,741	\$2,500	\$2,500	\$2,500		\$0
180	Tools & Equipment	\$3,377	\$2,843	\$3,000	\$3,000	\$3,000		\$0
181	Ads Notices	\$100	\$0	\$0	\$0	\$0		\$0
182	Dues	\$0	\$0	\$300	\$300	\$300		\$0
183	CDL License	\$0	\$13	\$250	\$300	\$300		\$50
184	CDL Testing	\$0	\$0	\$0	\$0	\$0		\$0
185	Pro. Serv/Town Garage	\$0	\$2,400	\$14,000	\$14,000	\$14,000		\$0
186	Uniforms	\$4,214	\$3,324	\$5,000	\$5,000	\$5,000		\$0

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Assessor

No changes

Buildings and Facilities – Total Increase of \$549

A few small changes to some line items in this budget. In the future when the new wastewater treatment plant begins operation there will likely be changes in this budget regarding staffing. Especially if the town develops recreational facilities such as playgrounds, pavilions, Lot 1 and the other community areas identified in the official map.

Police Department – Total Increase of \$43,752

Line 85 Police Salaries is increasing by \$25,332 due to trying to more accurately estimate overtime, call-outs, double time and holiday for each of the officers. In addition, the officer that originally filled the COPS position was replaced by an experienced officer resulting in a higher salary.

Line 88 – Police Equipment is increasing by \$1,000 to help cover the cost of replacing body cameras.

Line 91 – Community Outreach is increasing by \$635 to cover the estimated increase in the Howard Center program.

Line 92 – Uniforms is increasing by \$500 due to the increase cost of uniforms and the need for more uniforms due to the 6th officer.

Line 100 – Telephone is increasing by \$900 because the department's telephone and internet service will need to be upgraded to support building alarm and camera systems.

Line 101 - Mobile Data is increasing by \$2,040 to cover the cost of data charges for tablets as well as department issued cell phones for officers.

Line 108 - Dog Control is increasing by \$2,038 to reflect the amount historically budgeted.

Fire & Rescue – Total Increase of \$112,652

Line 117 – Call Reimbursable is increasing by \$3,000 to better reflect past actual expenses.

Line 118 - Chief Pay combined with Line 119

Line 119 – FT/PT Salaries is a Net Increase of \$42,337 and is a combination of the two-full time employees as well as a part-time Chief at an average of 24 hours a week. The budget considers promoting one of the FT employees to a Lieutenant which would include a raise in

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salary. The Chief's salary is based on an annual salary of \$75,000 but pro-rated to 24 hrs/wk. The thought is that there should be some pay parity between the Fire Chief and Police Chief. The proposed annualized salary is lower than the Police Chief salary by 6.3%.

Line 120 – FICA is increasing by \$4,615 as a result of the added salaries.

Line 121 – Hose & Fittings is increasing by \$5,000 because much if not all of the hose is very old and needs to be replaced. In addition, the department will start annual hose testing.

Line 122 – EMS PPE is combined with Line 155

Line 123 – Bunker Gear is a net increase of \$4,000 since it is now combined with **Line 124**. The goal is to provide each member with two sets of gear so that they never need to wear contaminated gear as they will always have at least one clean set. This would be offered to every member that is a firefighter. Gear has a 10-year life expectancy.

Line 125 – Fire Rescue Equipment is a net increase of \$7,000 since it is now combined with **Line 126**. Increase is to reflect department equipment replacement needs.

Line 129 – Wellness and Fitness is a new line and covers physicals, x-rays and other similar test for employees. Goal to offer to volunteers

Line 130 – Forestry Equipment is a new line item. Covers PPE, tools, hose that are specific to a woodland or brushland response.

Line 131 – Communication Equipment and Maintenance is a net increase of \$1,500 as it is combined with **Line 159**

Line 132 Dues and Subscriptions is a net \$2,875 increase as it is combined with **Line 171** and covers professional memberships.

Line 134 – Medical Supplies is combined with **Line 160**

Line 136 – Insurance is a \$1,000 increase to cover potential premium increases

Line 138 – Office Supplies is increasing by \$1,600 to cover supplies for employees, including adding one computer.

Line 139 – Vehicle Maintenance is increasing by \$4,000 due to the number of repairs Engines 2 & 3 will likely need before they can be replaced.

Line 140 – Station Repair is decreasing by \$15,000 due to the completion of the bunk room renovation. Additional funds are in the capital budget for station improvements.

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Line 145 – Professional Development is increasing by \$3,000 to cover the cost of trainings and travel for employees and members.

EMS – Total Decrease of \$38,189

Line 151 Call Reimbursable is a \$15,000 increase. To ensure the ambulance is staffed by members at the station outside of employee hours, it is expected that some form of pay will need to be offered for covering shifts.

Line 154 – Uniforms is a \$1,200 increase to cover uniform costs.

Line 160 – Medical Supplies is a net decrease of \$2,000 as this is now combined with Lines 134 and 137.

Highway Department is a Total Increase of \$10,688

Line 191 – Striping is a \$10,000 increase to cover the expense of painting fog lines on more roads more often. Assuming a unit cost of \$0.41 per linear feet, \$21,000 would allow for painting almost 5 miles of road per year.

Line 192 – Guardrails is an increase of \$2,000. Guardrails fail or get damaged and need to be replaced.

Line 203 – Salt is increasing by \$5,000 to cover the increase in cost per ton.

Line 213 Vehicle Repair and Maintenance is increasing by \$5,000 to cover part cost increases.

Town Hall Technology is a Total Increase of \$9,650

Line 225 is increasing by \$1,000 to more accurately reflect the NEMRC software contract cost.

Line 228 Computer R&M is increasing by \$10,000 to cover the cost of the network management contract with the Tech Group.

Line 230 – Website Maintenance is decreasing by \$3,300 since the new website is maintained by staff.

Line 235 – Phone/Fax/Internet is increasing by \$3,500 to cover service cost increases.

Landfill Closure is a Total Increase of \$38,500

For the foreseeable future, the town will have significantly more annual maintenance and testing requirements as part of the post-closure plan. Annual environmental monitoring and reporting is

Zimbra**todithvt@gmavt.net**

RE: selectboard meeting

From : Chuck Reiss <vbrreiss@gmavt.net>
Subject : RE: selectboard meeting
To : Todd Odit <todithvt@gmavt.net>

Mon, Nov 22, 2021 10:50 AM

📎 1 attachment

Hi Todd,

We would like to discuss the energy committee budget for FY 21-22, the proposal for the energy charging station and our ongoing solar pv projects.

If time is limited just the budget and charging station. We are meeting tomorrow night to review and finalize these items.

Thanks.

Chuck

Sent from [Mail](#) for Windows

From: [Todd Odit](#)
Sent: Monday, November 22, 2021 9:33 AM
To: [vbrreiss](#)
Subject: selectboard meeting

Chuck,

I understand the committee would like to be on the 12/1 agenda. I am creating that agenda now, what is the purpose of meeting with the SB so I can put that on the agenda?

--

Todd Odit
Town Manager
802-482-4206
todit@hinesburg.org



TOWN OF HINESBURG

TO: SELECTBOARD
FROM: TODD ODIT, TOWN MANAGER
SUBJECT: PD DISCUSSION
DATE: 12/1/2021

ISSUE:

The issue is providing the Selectboard with additional information for the police department discussion.

- 1) The town spends approximately \$8,500 a year to respond to calls between 11:00 pm and 7:00 am. An officer that is on-call is only paid if they have to respond to a call.
- 2) Removing the COPS position from the FY24 budget would result in a net decrease in tax dollars of \$50,000. Total COPS officer cost is budgeted at \$100,000 and the budget includes \$50,000 of COPS grant revenue.
- 3) Having 6 full-time officers appears to have reduced 1-person shifts. The number of scheduled 1-person shifts for October 2020 and 2021 was compared to the number of scheduled 1-person shifts in October 2016, 2017, 2018 and 2019. The average for 2020 & 2021 was 10.5 shifts while the average for 2016-2019 was 25. The actual number scheduled for the month of October for those years is as follows: 2016 – 34, 2017- 20, 2018 – 17, 2019 – 32, 2020 – 13, and 2021 – 8.
- 4) The total salaries budgeted for FY23 for 6 FT officers is \$424,286. The grant should be finished in FY24. Assuming annual salary increases of 3%, the total salary budget for 6 FT officers is estimated at \$450,125 for FY25.
- 5) If the Selectboard decided to reduce the number of FT officers to 5, terminating the COPS grant would be the safest approach. It appears that termination is possible according to the DOJ Grants Financial Guide.
- 6) With 6 FT officers, the number of part-time hours budgeted per week can be reduced from 40 to 24. This change brings the total FY23 salaries down to \$480,899, which is a \$10,278 or 2.2% increase from the FY22 budget.

Zimbra**todithvt@gmavt.net**

Re: Police Budget questions

From : Maggie Gordon <mgordon@gmavt.net>

Thu, Nov 18, 2021 08:03 PM

Subject : Re: Police Budget questions**To :** Phil Pouech <ppouech@hinesburg.org>**Cc :** Merrily Lovell <mlovell@hinesburg.org>, Mike Loner <mloner@hinesburg.org>, Dennis Place <dplace@hinesburg.org>, Todd Odit <todithvt@gmavt.net>

I'm interested in a) what kind of coverage other Chittenden County towns provide, and b) what kind of coverage other Vermont towns the size of Hinesburg provide. More specifically:

- Hours of coverage;
- Number of officers per shift;
- Overnight coverage or ???

I've started collecting some numbers and will be in touch with Todd the week after next.

Best,
Maggie

From: "Phil Pouech" <ppouech@hinesburg.org>**To:** "Merrily Lovell" <mlovell@hinesburg.org>, "Mike Loner" <mloner@hinesburg.org>, "Dennis Place" <dplace@hinesburg.org>, "Maggie Gordon" <mgordon@gmavt.net>**Cc:** "Todd Odit" <todithvt@gmavt.net>**Sent:** Thursday, November 18, 2021 8:52:03 AM**Subject:** Police Budget questions

Here are some questions/information I would like to see. This is information we should have so we can answer questions we regularly get from townspeople.

1. How much does Charlotte pay for contract policing? Can we see the contract (to understand the level of service)? How do they measure performance to the contract?
2. If we use the VSP for overnight coverage, is there a cost and what will be the expected response?
3. Does the VSP always respond with two officers?
4. What is the estimated PD budget after the COPS grant runs out (with 6 FT officers)?
5. We need to see data from our PD on calls, call types. For example, how often are traffic enforcement stops done and what are the results.

Thanks,
Phil

III. Postaward Requirements

3.17 REMEDIES FOR NONCOMPLIANCE

Introduction

If the Department of Justice (DOJ) grant-making component or pass-through entity finds that the award recipient or subrecipient has failed to comply with Federal statutes, regulations, or the terms and conditions of an award, additional conditions may be imposed as described in [2 C.F.R. § 200.207](#). However, if it is determined that noncompliance cannot be remedied by imposing additional conditions, the DOJ grant-making or pass-through entity may take one or more of the following actions under [2 C.F.R. § 200.338](#):

- Temporarily withhold cash payments pending correction of the deficiency or more severe action by the grant-making component or pass-through entity;
- Disallow all or part of the cost of activities or actions not in compliance;
- Wholly or partly suspend or terminate the Federal award;
- Initiate suspension or debarment proceedings as authorized under 2 C.F.R. § 180 and DOJ's implementing regulations at [2 C.F.R. § 2867](#) (or in the case of a pass-through entity, recommend such a proceeding be initiated by the grant-making component);
- Designate the award recipient as a high-risk recipient under the DOJ high-risk policy;
- Withhold future awards for the project or program; or
- Take other remedies that may be legally available.

Termination

A Federal award may be terminated in whole or in part as follows:

- By the DOJ awarding agency or pass-through entity for failure to comply with the terms and conditions of an award;
- By the DOJ awarding agency or pass-through entity for cause;
- By the DOJ awarding agency or pass-through entity with consent of the recipient, in which case the two parties must agree upon termination conditions, including the effective date, and in the case of partial termination, the portion to be terminated; or
- By the recipient upon sending the DOJ awarding agency or pass-through entity written notification including the reasons for such termination, the effective date, and in the case of partial termination, the portion to be terminated. However, if the DOJ awarding agency determines that partial termination of the award will not accomplish the purposes for which the award was made, then DOJ may terminate the award in its entirety.

The awarding agency or pass-through entity will provide the recipient or subrecipient with notice of termination. If the award is terminated for failure to comply with the statutes, regulations, or terms and conditions of the award, the notification must state that the termination decision may be considered in evaluating future applications received from the non-Federal entity.

When an award is terminated or partially terminated, the awarding agency or pass-through entity and the recipient or subrecipient remain responsible for compliance with the requirements in [2 C.F.R. § 200.343](#) (Closeout) and [2 C.F.R. § 200.344](#) (Post-closeout adjustments and continuing responsibilities).

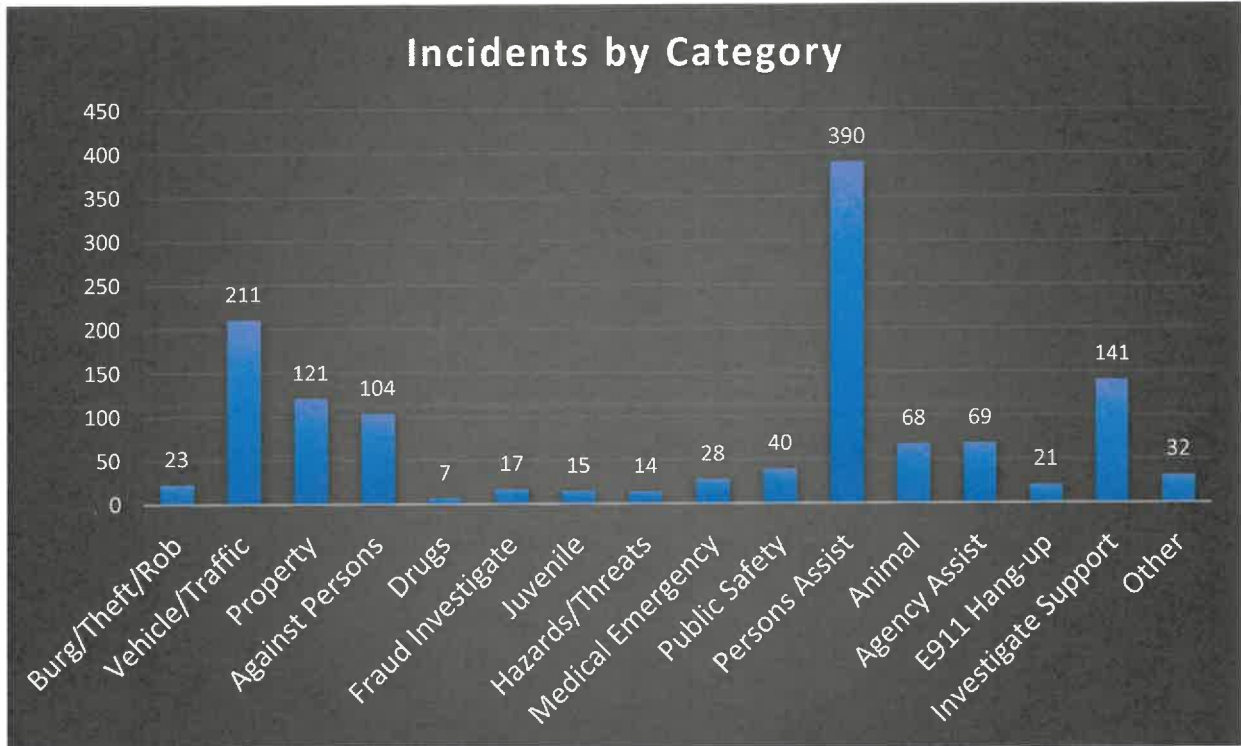
Hinesburg Police Department



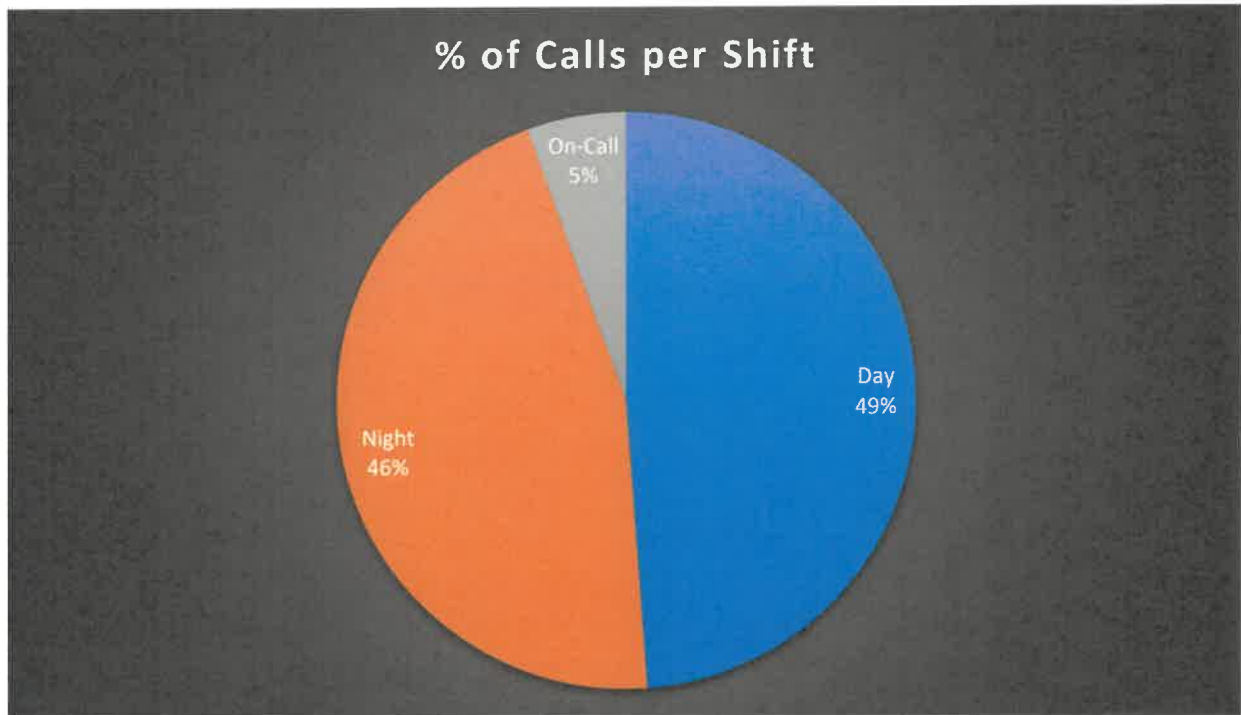
Year to Date Statistics Report

2021

The following data was compiled from the date range of 01/01/2021-11/18/2021.



Total number of Incidents: 1301



Incident Related Statistics

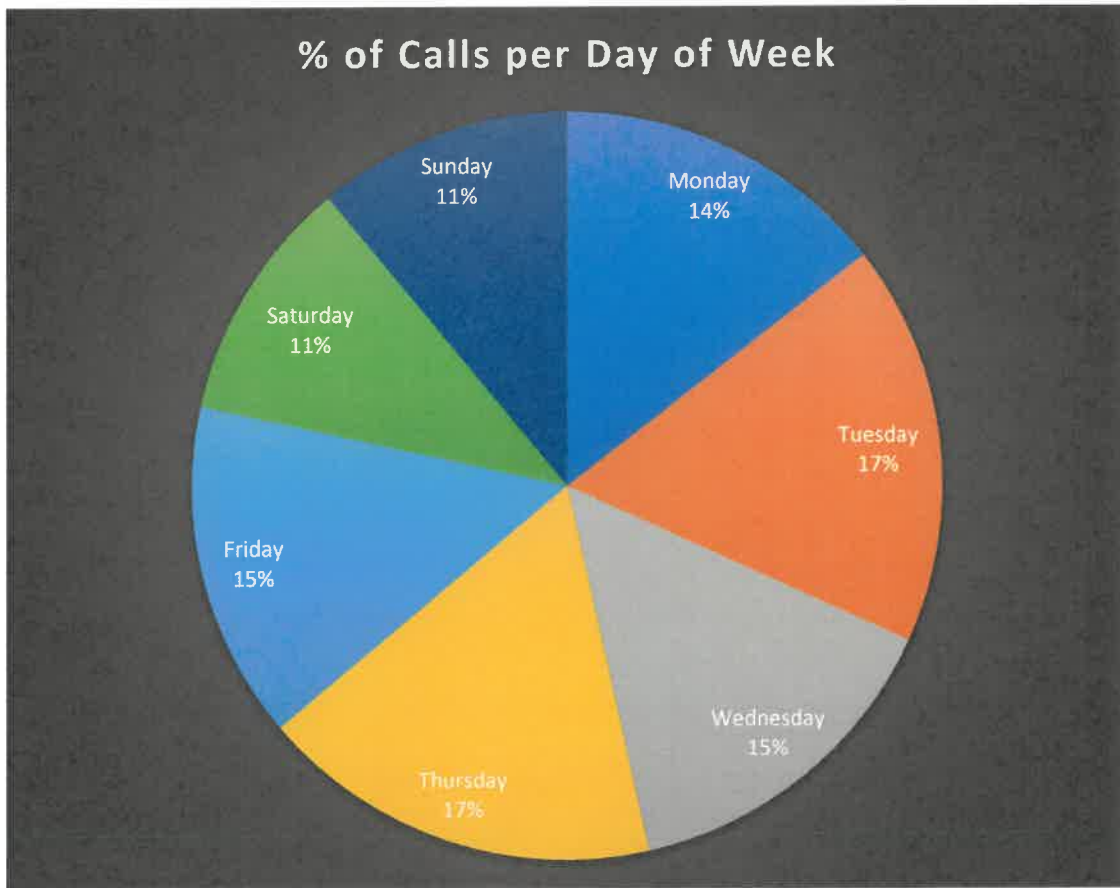
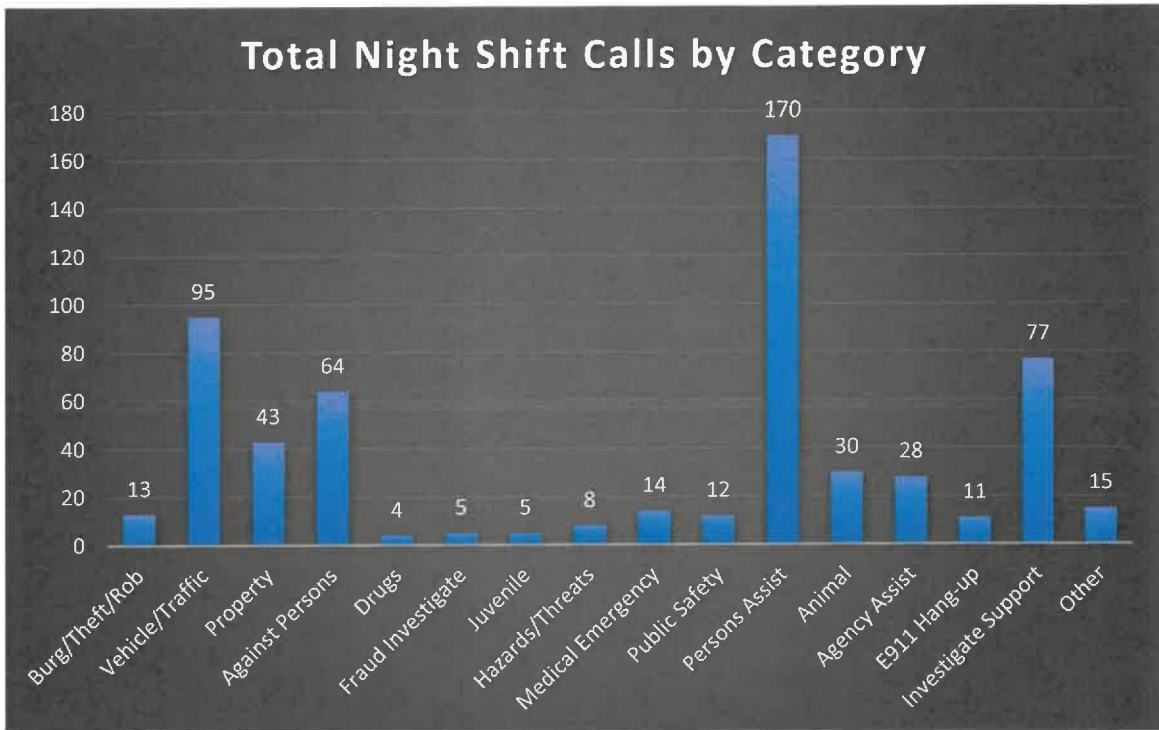
The sixteen categories listed below provide the classifications for incident type summarization. This incident category list is identical to what Doug Olufsen had provided the town. Some examples of typical incident types by category include the following:

Examples of incidents by Category:

1. Burg/Theft/Rob.
 - a. Larceny, Burglary, Theft
2. Vehicle/Traffic
 - a. Crash, Traffic Offense, Motor Vehicle Disturbance
3. Property
 - a. Alarms, Vandalism, Trespassing
4. Against Persons
 - a. Family Fight, Assault, Harassment, Disorderly Conduct
5. Drugs
 - a. Intoxicated Persons, Possession of Regulated Drugs
6. Fraud Investigate
 - a. Bad Check, Theft of Services, Identity Fraud
7. Juvenile
 - a. Juvenile Problem, Runaway Juvenile
8. Hazards/Threats
 - a. Bomb Threat, Fireworks, Chemical Spills
9. Medical Emergency
 - a. Ambulance or Medical Assist
10. Public Safety
 - a. Traffic Hazard, Warrant Arrest, Condition of Release Violation
11. Persons Assist
 - a. Citizen Assist, VIN Inspection, Lockout, Welfare Check
12. Animal

- a. Vicious Dog, Found Dog, Loose Animals
- 13. Agency Assist
 - a. Police, Fire, Rescue, Service of Orders
- 14. E911 Hang-up
 - a. 911 Hang-up calls
- 15. Investigate Support
 - a. Suspicious Person/Circumstances
- 16. Other
 - a. Lost/Found Property, Littering





Total number of Traffic Stops: 481

1 SPECIAL SESSION

2 S.1

3 Introduced by Senator White

4 Referred to Committee on

5 Date:

6 Subject: Municipal and county government; municipal police powers;
7 temporary provisions

8 Statement of purpose of bill as introduced: This bill proposes to authorize the
9 legislative body of a municipality to adopt a temporary rule requiring
10 individuals to wear face coverings while indoors at locations open to the
11 public, provided that:

12 (1) the municipal rule shall not apply to school buildings or school
13 property, which shall remain under the authority of the school board;

14 (2) the legislative body of the municipality shall meet at minimum once
15 every 45 days to reconsider and vote to either rescind or extend the rule for the
16 ensuing 45 days; and

17 (3) any municipal rule adopted pursuant to this act shall expire on
18 April 30, 2022.

19 An act relating to temporary municipal rules in response to COVID-19

1 It is hereby enacted by the General Assembly of the State of Vermont:

2 Sec. 1. MUNICIPAL REGULATORY AUTHORITY; TEMPORARY

3 AUTHORITY TO ADOPT RULES REQUIRING FACE

4 COVERINGS

5 (a) As used in this section, "municipality" means a city, town, or
6 incorporated village.

7 (b) For the purpose of COVID-19 prevention and mitigation, the legislative
8 body of a municipality shall have the authority to adopt a temporary rule
9 requiring individuals to wear face coverings while indoors at locations that are
10 open to the public. A rule adopted pursuant to this section shall not apply to
11 school buildings or school property, which shall remain under the authority of
12 the school board.

13 (c)(1) The legislative body of a municipality shall adopt a rule authorized
14 by this section at a regular or special meeting of the legislative body warned
15 for that purpose.

16 (2) Notwithstanding 24 V.S.A. §§ 1972 and 1973 or any municipal
17 charter provision to the contrary, a rule adopted pursuant to this section shall
18 take effect upon adoption and shall not be subject to a petition for permissive
19 referendum.

20 ~~(d) The legislative body of a municipality shall meet at minimum once~~
21 ~~every 45 days to reconsider any rule adopted pursuant to this section. At the~~

1 ~~meeting, the legislative body shall vote to either rescind or extend the rule for~~
2 ~~the ensuing 45 day period.~~

(d) A rule adopted pursuant to this section shall remain in effect for not more than 45 days following its initial adoption. The legislative body of a municipality that adopted a rule pursuant to this section shall meet during the period in which the initial rule is in effect and vote either to rescind the rule or to extend the rule for an additional 30 days. Thereafter, the legislative body shall meet at a minimum once every 30 days to reconsider the rule, at which meeting the legislative body shall vote either to rescind the rule or to extend the rule for an additional 30-day period.

3 (e) The authority granted by this section shall expire on April 30, 2022,
4 and any municipal face covering rule in effect on that date shall be repealed.

5 Sec. 2. EFFECTIVE DATE

6 This act shall take effect on passage.

HINESBURG SELECTBOARD RETREAT

MEETING HIGHLIGHTS & NEXT STEPS

Presented by



Facilitators: Susan Clark & Susan McCormack

On October 6, 2021, the Hinesburg Selectboard, Town Manager, and Assistant Town Manager met for several hours to build relationships among selectboard and staff members, clarify roles of the selectboard and staff as the town transitions to a town manager form of government, and establish goals for the coming year.

Participants: Phil Pouech, Merrily Lovell, Maggie Gordon, Mike Loner, Dennis Place, Todd Odit, Joy Dubin Grossman

Below we suggest two immediate actions steps and offer several recommendations. Also included are meeting highlights as well as the flip chart notes that were recorded during the meeting.

Immediate Action Steps

1. Chairperson Merrily Levell and Selectboard member Phil Poeuch will create an evaluation process and conduct an initial evaluation of the town manager.
2. Create a communications calendar featuring a schedule for monthly opportunities for townspeople to chat with the Town Manager and a selectboard member. These informal “coffee chats” will be held in a variety of places around town and also include several virtual get togethers.

Recommendations

1. Set aside time on a regular basis over the next year for the board to reflect on how the transition to town manager is going and make adjustments as needed
 - a. Refer to the values that were identified during the retreat on a regular basis and continue to define and refine them.
 - b. Encourage the selectboard to self-assess areas where their work has been well aligned with their values and identify areas for growth.

2. Be mindful that the transition to town manager is a cultural as well as a technical change.

- a. Town manager to engage in an iterative process with the board on big decisions (for example, restructuring town departments) with frequent communication about decision-making and next steps.
- b. Be prepared for times when the selectboard and the town manager experience a lack of clarity and possible tension around this transition. Agree on a process to follow and supporting documents to consult (for example the ICMA Code of Ethics) to help the board and managers work through these moments.

3. Racial Equity Committee.

- a. Center the voices of people who are directly impacted by racism and discrimination in everything that happens.
 - i. Create ongoing opportunities for listening, including affinity spaces where people who hold similar identities can openly share their experiences and articulate their needs.
- b. On June 10, 2020, the municipality stated an intention to work in partnership with schools, businesses, and housing programs across the municipality. This is a solid approach and hopefully one that the selectboard is pursuing.
- c. Create conditions on the committee that are as informal, welcoming and inclusive as possible
 - i. Offer supports such as stipends, child care, transportation, etc..
 - ii. Include time at each meeting for relationship building and learning.
 - 1. People on the committee should have opportunities to continue to build awareness about how their own

race, ethnicity and identities have informed their experiences and perspectives. The committee should also have opportunities to continue to build understanding about the way racist systems have shaped our national, state and local communities.

- d. Be intentional in your communication that the work is designed to meet the needs of BIPOC and people who have historically and continue to be marginalized. At the same time, be prepared to be steadfast in your commitment, as this work will have vocal opposition. Be prepared to articulate ways this work will benefit the full community ([The Sum of Us](#) by Heather McGhee offers a framework that can be useful).

Meeting highlights

1. Participants identified a set of shared values that can serve as guideposts to ensure that the selectboard and town managers work together effectively (trust, professionalism, respect, community oriented, community pride, supportive, courageous).
2. Participants discussed the transition from town administrator to town manager. They engaged in a conversation about what to hold onto from the past, what to hope for in the future, and how to leverage these qualities to gain the best outcome for the community. Participants envision a future where opportunities for volunteerism persist; where community members continue to have access to town leaders and a meaningful voice in public decisions. They also look forward to holding and implementing a clear vision, and the opportunity for decisive action on issues facing the community.
3. Meeting participants identified four top priorities to guide their work over the coming year (see Appendix 1 for details)
 - a. Priority 1: Restructure town departments
 - b. Priority 2: Evaluate town manager

- c. Priority 3: Create a racial equity committee
- d. Priority 4: Community engagement, visioning, and communication

APPENDIX 1

Flipchart Notes

Selectboard & Staff Values

Trust

no surprises in public meetings

open communication

Professionalism

Respect (for diverse views)

Community-oriented

Community Pride

Supportive

Courageous

Key Issues / Priorities Facing Hinesburg

**Affordable Housing

*RT 116 /traffic

*Stormwater ->Roads ->***Aging Infrastructure

Sustainability

->cost

->climate change

->energy policy

->growth

development



->planning for future -----****services

->natural resources--forest blocks

->Municipal assets

->Development

Polarity map

Benefits to Retain	What we hope to Gain
Volunteerism People feel they have an impact Open door at town hall People feel their voice is heard Comfort-authentic-not formal Rural character Strong sense of community passion	Long term vision Confidence, decisive leadership, experience Not afraid to make mistakes Delegate when appropriate SB still listens and leads
HINESBURG SO FAR 	 HINESBURG MOVING FORWARD
What we won't miss	What we want to avoid
Dealing with employees directly Needing clear management – staff/HR Lingering /repeating problems Lack of coordination among departments, budgets Town leadership inability to make a decision Overworked town staff 4 hour SB Meetings Second-guessing “gotcha moments”	Selectboard step back & let town manager make decisions Lose control Losing trust Having one group feel pushed out, not heard “go talk to Todd” – top down Lose participation of town residents

Shopping for answers with SB triangulation	
---	--

Transitional Risks?

“become another Williston- keep rural character

*budget, development challenges could get blamed on Town Manager shift

Lazy complacent board

“Why are we doing things differently? “ courage to respond

Vulnerable to criticism/concern

Describe the Best

Selectboard will experience

Informal decision making

Greater effectiveness – not wasting time

Out of the weeds

Clear information

Town manager will experience

Shorter meetings = more effective

Room to breathe

Collaboration, harmony with SB

Support, respect, wherewithal

Critical feedback – performance appraisal no surprises

Residents will experience

Continuity

Clear vision for town

Voices heard, views respected

Smooth functioning admin

Pride

Their vision implemented

Open & inclusive

Goals for the coming year

* Structure for town departments (Priority 1)

Budget as a planning tool

cohesion – think of town employee not department - iterative process

* Community Engagement (Priority 4)

Communication about transition to TM

Monthly coffee with TM & SB member

Continue FPF meeting highlights

Visioning future possibilities

DEI (Racial Equity Committee) (Priority 3)

Evaluation process for TM and other town employees (Priority 2)

Affordable housing oversight

State of Vermont
Chittenden County, SS

TO: Melissa B. Ross
Collector of the Town of Hinesburg
In the County of Chittenden

GREETINGS:

By the authority of the State of Vermont, you are hereby commanded to levy and collect of the several persons named in the foregoing list herewith committed to you the sum of money annexed to the name of each person respectively, with your own fees, and pay the same to the Treasurer of the Town of Hinesburg on or before sixty days from the date hereof; and if any person neglects or refuses to pay such sums with your fees, you are hereby commanded to extend this Warrant for the collection of such sums so assessed against such delinquent person, with costs and your fees, upon any land in this town belonging to such delinquent, according to law.

Dated at Hinesburg, in the County of Chittenden,
this 23rd day of November, A.D., 2021.

Tax Year: 2021

Total: \$489,283.61

Hinesburg Selectboard Members

TOWN OF HINESBURG

TO: SELECTBOARD
FROM: TODD ODIT, TOWN MANAGER
SUBJECT: WWTF ENGINEERING AMENDMENT #6
DATE: 12/1/2021

ISSUE:

The issue is whether the Selectboard will approve Engineering Amendment #6 for the WWTF upgrade project.

DISCUSSION:

This amendment is to cover post construction monitoring of the settlement progress. There will be weekly surveys and piezometer readings. The amendment is based on a 10-month long monitoring period.

After this amendment, the loan balance stands at \$229,989.

COST:

Lump sum fee of \$31,300. The original budget was \$20,000.

RECOMMENDATION:

It is recommended that the Selectboard approve Engineering Amendment #6.

This is **EXHIBIT K**, consisting of **3** pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated **September 17, 2018**.

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 6

The Effective Date of this Amendment is: December 1, 2021

Background Data

Effective Date of Owner-Engineer Agreement: September 17, 2018

Owner: Town of Hinesburg

Engineer: Aldrich + Elliott PC

Project: Hinesburg Wastewater Treatment Facility – Subgrade Improvements

Nature of Amendment:

- Additional Services to be performed by Engineer
- Modifications of payment to Engineer
- Modifications to time(s) for rendering services

Description of Modifications:

INTRODUCTION

For this amendment, the scope of services includes Post Construction Monitoring of the wick-drains and pre-load fill. This scope of work is based on the monitoring period lasting 10 months.

SCOPE OF SERVICES

The ENGINEER will provide the following scope of services:

POST CONSTRUCTION MONITORING

Post construction monitoring includes weekly survey and weekly piezometer readings. This information will be reviewed and used to monitor settlement progress and determine if settlement is occurring within the timeframe expected. This data will be used to determine the completion of the preload phase and notification that the next phase of construction can begin.

Bid Phase Services Total Fee: \$31,300 – Lump Sum

Amendment No. 6 Summary of Fees

Special Services – Post Construction Monitoring	\$ <u>31,300</u>	Lump Sum
Total	\$ 31,300	

Agreement Summary:

Original agreement amount:	\$ <u>59,900</u>
Net change for prior amendments:	\$ <u>340,900</u>
This amendment amount:	\$ <u>31,300</u>
Adjusted Agreement amount:	\$ <u>432,100</u>

Change in time for services (days or date, as applicable): This phase of work is expected to begin in December 2021 and extend to October 2022.

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER:

Town of Hinesburg

By: _____

Print

name: _____

Title: _____

Date Signed: _____

ENGINEER:

Aldrich + Elliott PC

By: _____

Jason R. Booth, PE

Print

name: _____

Title: _____

Vice-President

Date Signed: _____

11/18/2021

**TOWN OF HINESBURG
WASTEWATER TREATMENT FACILITY - SUBGRADE IMPROVEMENTS
CONTRACT NO. 1
TOTAL PROJECT COST SUMMARY
November 15, 2021**

ITEM DESCRIPTION	ORIGINAL BUDGET (5/2021)	UPDATED TOTAL PROJECT COST
WWTF		
Contract No. 1 - Subgrade Improvements ⁽¹⁾	\$ 1,520,000	\$ 1,170,625
Small Purchase No. 1 - Lagoon No. 1 Sludge Removal	\$ 250,000	\$ 912,321
CONSTRUCTION SUBTOTAL	\$ 1,770,000	\$ 2,082,946
CONSTRUCTION CONTINGENCY		
Construction Contingency (5%)	\$ 177,000	\$ 31,415
CONSTRUCTION CONTINGENCY SUBTOTAL	\$ 177,000	\$ 31,415
STEP I - PRELIMINARY ENGINEERING⁽²⁾		
Preliminary Engineering Report	\$ 57,000	\$ 57,000
Geotechnical Investigation	\$ 18,000	\$ 18,000
Predesign Services	\$ 23,800	\$ 23,800
STEP I SUBTOTAL	\$ 98,800	\$ 98,800
STEP II - FINAL DESIGN⁽²⁾		
Basic Services - Final Design	\$ 74,500	\$ 74,500
Special Services	\$ 17,000	\$ 17,000
STEP II SUBTOTAL	\$ 91,500	\$ 91,500
STEP III - CONSTRUCTION SERVICES⁽³⁾		
Bid Phase Services	\$ 8,700	\$ 8,700
Construction Administration	\$ 79,800	\$ 79,800
Resident Project Representative	\$ 106,900	\$ 67,900
Special Services	\$ 9,200	\$ 9,200
STEP III SUBTOTAL	\$ 204,600	\$ 165,600
POST CONSTRUCTION MONITORING		
Basic Services ⁽⁴⁾	\$ 20,000	\$ 31,300
SUBTOTAL	\$ 20,000	\$ 31,300
OTHER COSTS		
Administrative/Permit Fees	\$ 250	\$ 250
Bond Vote/ Funding Assistance	\$ 5,900	\$ 5,900
Easements	\$ -	\$ -
Legal & Fiscal	\$ 2,500	\$ 2,500
Short Term Interest	\$ 5,000	\$ 5,000
OTHER SUBTOTAL	\$ 13,650	\$ 13,650
TOTAL PROJECT COST	\$ 2,375,550	\$ 2,515,211
Total Step III Loan Amount		\$ 2,745,200
LOAN BALANCE REMAINING	\$ -	\$ 229,989
USE		

Notes:

1. Contract No. 1 - Subgrade Improvements based on bid received by Munson Earth-Moving Corp. Current project cost to-date
2. Based on executed agreement.
3. Based on Draft Step III ESA, and includes the materials and installation of the piezometers. Includes projection for final costs.
4. Based on a Draft ESA

11/18/21
01:08 pm

Town of Hinesburg Payroll
Check Warrant Report #15474
Check date 11/18/21 to 11/18/21

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
ALEXANDER, JOHN C., JR	1757.70	0.00	0.00	176.05	108.98	25.49	55.68	0.00	0.00	246.67	0.00	1144.83	E 14963
ANTHONY, MICHAEL W.	1589.30	0.00	0.00	194.18	98.54	23.04	69.15	0.00	0.00	89.40	0.00	1114.99	E 14964
BAILEY, ERIK B.	1575.20	0.00	0.00	175.73	97.66	22.84	52.51	0.00	0.00	297.89	0.00	928.57	E 14965
BRYAN, FRANK M.	1078.24	0.00	0.00	107.21	66.85	15.63	31.95	0.00	0.00	79.07	0.00	777.53	E 14966
CAMBRIDGE, ANTHONY S.	1492.00	0.00	0.00	83.55	92.50	21.63	26.86	0.00	0.00	135.69	0.00	1131.77	E 14967
CASCO, CALEB M.	1382.40	0.00	0.00	108.75	85.71	20.04	34.22	0.00	0.00	214.60	0.00	919.08	E 14968
CHEESEMAN, JOHN K.	840.00	0.00	0.00	62.34	52.08	12.18	24.51	0.00	0.00	74.88	0.00	614.01	E 14969
COONRADT, AMY A.	132.00	0.00	0.00	0.00	8.18	1.91	2.38	0.00	0.00	0.00	0.00	119.53	E 14970
CYPES, MITCHEL S.	1206.93	0.00	0.00	100.88	74.83	17.50	32.02	0.00	0.00	67.89	0.00	913.81	E 14971
FOX, BRIAN K.	1439.96	0.00	0.00	97.50	89.28	20.88	39.39	0.00	0.00	132.76	0.00	1060.15	E 14973
DUBIN GROSSMAN, JOY	1484.13	0.00	0.00	122.35	92.02	21.52	37.95	0.00	0.00	83.48	0.00	1126.81	E 14972
HULSHOF, JEREMY B.	1253.76	0.00	0.00	96.26	77.73	18.18	30.67	0.00	0.00	122.28	0.00	908.64	E 14974
JARVIS, JAMES L.	504.44	0.00	0.00	2.17	31.28	7.31	10.76	0.00	0.00	0.00	0.00	452.92	E 14975
LINDEMUTH, BRETT A.	1540.64	0.00	0.00	185.02	95.52	22.34	42.57	0.00	0.00	138.42	0.00	1056.77	E 14976
MACAIG, DANIEL C.	961.35	0.00	0.00	76.08	59.60	13.94	30.26	0.00	0.00	105.84	0.00	675.63	E 14977
MCCUIN, JENNIFER	801.09	0.00	0.00	43.40	49.67	11.62	15.97	0.00	0.00	141.06	0.00	539.37	E 14978
MUSUMECI, DOMINIC	1280.64	0.00	0.00	167.42	79.40	18.57	50.14	0.00	0.00	109.83	0.00	855.28	E 14979
ODIT, TODD R.	2349.73	0.00	0.00	253.15	145.68	34.07	111.52	0.00	0.00	132.17	0.00	1673.14	E 14980
ROBERTS, HEATHER J.	938.40	0.00	0.00	40.70	58.18	13.61	23.53	0.00	0.00	104.55	0.00	697.83	E 14981
ROSS, MELISSA B.	1445.60	0.00	22.40	241.67	89.63	20.96	75.42	0.00	0.00	99.74	0.00	940.58	E 14982
SHERMAN, BART	1027.60	0.00	0.00	96.69	63.71	14.90	28.80	0.00	0.00	121.29	0.00	702.21	E 14983
SHORT, ERIK M.	703.50	0.00	0.00	46.88	43.62	10.20	20.20	0.00	0.00	39.57	0.00	543.03	E 14984
SILVER, DANIEL A.	375.00	0.00	0.00	0.00	23.25	5.44	6.43	0.00	0.00	0.00	0.00	339.88	E 14985
WAGER, WILLIAM H.	392.32	0.00	0.00	0.00	24.32	5.69	1.34	0.00	0.00	0.00	0.00	360.97	E 14986
WEINHAGEN, ALEXANDER C.	1433.60	0.00	0.00	177.18	88.88	20.79	53.07	0.00	0.00	217.48	0.00	876.20	E 14987
	28985.53	0.00	22.40	2655.16	1797.10	420.28	907.30	0.00	0.00	2754.56	0.00	20473.53	

11/18/21
01:08 pm

Town of Hinesburg Payroll
Check Warrant Report #15474
Check date 11/18/21 to 11/18/21

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
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To the Treasurer of Hinesburg

SELECT BOARD

we hereby certify that there is due to the several persons whose
names are listed hereon the sum against each name and that
here are good and sufficient vouchers supporting the
payments

aggregating \$ **20,473.53

Let this be your order for the payments of these amounts.

11/19/21
07:46 am

Town of Hinesburg Accounts Payable
Invoice Edit List-Current-Last-Next FY
Invoices Up To 11/19/21

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
ATT	AT&T MOBILITY	11122021	11/18/21	11/18/21	04	6 NEW IPADS FOR TRUCKS		
		440-4600-25.00	INFORMATION TECHNOLOGY			2,504.52	0.00	0.00
		440-4500-77.00	F/R TELEPHONE			377.66	0.00	0.00
Invoice 11122021 Total						2,882.18	0.00	0.00
AUBUCHON	AUBUCHON HARDWARE	SUB#6 OCT 21	11/18/21	11/18/21	04	FIRE STATION MAINT		
		440-4500-69.00	F/R STATION REPAIRS/MAINT			247.45	0.00	0.00
BASIC	BASIC	2193142	11/17/21	11/17/21	04	NOV 2021 COBRA		
		440-9705-00.00	HEALTH INSURANCE			30.00	0.00	0.00
CASELLA	CASELLA WASTE MANANGEMENT	3228445	11/17/21	11/17/21	04	HWY GARAGE TRASH REMOVAL		
		440-5310-76.00	HW BLDG C/M UTILITIES			181.06	0.00	0.00
		3229976	11/17/21	11/17/21	04	TOWN HALL		
		440-3710-76.00	BLDG & FACILITIES UTILITI			96.18	0.00	0.00
		3230110	11/17/21	11/17/21	04	POLICE STATION		
		440-4151-80.60	HPD STATION - PROF SERVIC			43.83	0.00	0.00
		3230393	11/17/21	11/17/21	04	LYMAN MDWS		
		440-5600-80.00	REC FACILITIES MAINT			48.84	0.00	0.00
		3230743	11/17/21	11/17/21	03	W/W TRASH		
		330-5331-66.00	TRASH REMOVAL			104.51	0.00	0.00
Total For CASELLA WASTE MANANGEMENT						474.42	0.00	0.00
CREEKSIDE	CREEKSIDE COMMUNITY ASSOC	74	11/17/21	11/17/21	04	STORMWATER POND MAINT		
		440-4500-69.00	F/R STATION REPAIRS/MAINT			106.81	0.00	0.00
		440-4151-60.00	POLICE PROF SERVICES			106.81	0.00	0.00
Invoice 74 Total						213.62	0.00	0.00
ENDYNE	ENDYNE INC	392253	11/17/21	11/17/21	03	WASTEWATER TESTING		
		330-5480-60.00	TESTING			185.00	0.00	0.00
		392438	11/18/21	11/18/21	03	WW TESTING		
		330-5480-60.00	TESTING			20.00	0.00	0.00
Total For ENDYNE INC						205.00	0.00	0.00
VISA	FIRST NATIONAL BANK OF OM	OCT 2021	11/17/21	11/17/21	04	VARIOUS CHARGES		
		440-3711-00.02	HWY DISCHARGE FEES			348.80	0.00	0.00
		440-5600-80.00	REC FACILITIES MAINT			631.34	0.00	0.00
		440-5600-20.00	REC OFFICE SUPPLIES			45.00	0.00	0.00
		440-4500-79.00	F/R PROFESSIONAL DEV			360.00	0.00	0.00

11/19/21
07:46 am

Town of Hinesburg Accounts Payable
Invoice Edit List-Current-Last-Next FY
Invoices Up To 11/19/21

Page 2 of 4
gross

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	CK Acct	Invoice Amount	Discenc. Amount	Discount Amount
	440-3710-21.00					-50.00	0.00	0.00
	440-5600-20.00					17.97	0.00	0.00
	440-3600-40.00					540.00	0.00	0.00
	440-4500-57.00					24.21	0.00	0.00
	440-5360-23.00					15.89	0.00	0.00
	440-3200-20.00					56.75	0.00	0.00
	440-5360-23.00					19.95	0.00	0.00
	601-4500-00.02					98.57	0.00	0.00
	440-5100-23.00					190.30	0.00	0.00
	330-5331-20.00					8.99	0.00	0.00
	330-5000-23.00					25.98	0.00	0.00
	440-3710-96.02					89.98	0.00	0.00
	440-5360-23.00					19.99	0.00	0.00
	440-5801-05.00					61.76	0.00	0.00
	440-3000-79.00					12.99	0.00	0.00
Invoice OCT 2021 Total						2,518.47	0.00	0.00
BENJAMIN GARY BENJAMIN	FY19-20 TAX		11/18/21	11/18/21	04			
	440-2000-10.00					2,333.08	0.00	0.00
H&MENERGY HART & MEAD ENERGY LLC	30440		11/18/21	11/18/21	04			
	440-4500-70.00					87.60	0.00	0.00
CADORETTE HENRY CADORETTE	NOV 2021		11/18/21	11/18/21	04			
	440-4500-69.00					208.00	0.00	0.00
IDS IDENTIFICATION SOURCE	22-23		11/18/21	11/18/21	04			
	440-4151-90.10					197.19	0.00	0.00
JOHANSEN KIM JOHANSEN	11/15/21 INV		11/17/21	11/17/21	04			
	440-5600-90.20					144.00	0.00	0.00
KINNEY KINNEY DRUGS INC	OCT 2021		11/18/21	11/18/21	04			
	440-4600-24.04					13.74	0.00	0.00
KONICA KONICA MINOLTA PREMIER FI	457455574		11/18/21	11/18/21	04			
	440-4151-62.00					224.88	0.00	0.00
LAMOUREUX LAMOUREUX & DICKINSON INC	59166		11/18/21	11/18/21	04			
	440-3000-60.00					1,083.00	0.00	0.00
LEWIS LEWIS CREEK ASSOCIATION	FY22 FUNDS		11/17/21	11/17/21	04			
	440-5700-05.00					550.00	0.00	0.00
MOUNT TEK MOUNTAIN TEK	18546		11/18/21	11/18/21	04			
	440-4500-79.00					461.00	0.00	0.00
PEOPLE'SU PEOPLE'S UNITED BANK	RF1-145 2021		11/17/21	11/17/21	04			
	440-3710-82.05					27,614.46	0.00	0.00

11/19/21
07:46 am

Town of Hinesburg Accounts Payable
Invoice Edit List-Current-Last-Next FY
Invoices Up To 11/19/21

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
REYNOLDS REYNOLDS AND SON INC	3398794		11/18/21	11/18/21	04	FIRE EQUIPMENT		
	440-4500-21.06	F/R	RESCUE EQUIP MAINT			43.97	0.00	0.00
	3399024		11/18/21	11/18/21	04	FIRE EQUIPMENT		
	440-4500-21.06	F/R	RESCUE EQUIP MAINT			352.23	0.00	0.00
Total For REYNOLDS AND SON INC						396.20	0.00	0.00
S&D LANDS S&D LANDSCAPES	210890		11/18/21	11/18/21	04	BISS FIELD AERATION		
	440-5600-80.00	REC	FACILITIES MAINT			442.23	0.00	0.00
TAILHOOK TAILHOOK TOWING LLC	9800		11/17/21	11/17/21	04	2006 INTERNATIONAL		
	440-4500-68.05	2006	TANKER INTL			1,960.38	0.00	0.00
	9802		11/17/21	11/17/21	04	2021 FORD F-350		
	440-4500-68.12	FD	2012 FORD F-350			1,398.09	0.00	0.00
	9810		11/17/21	11/17/21	04	2001 INTERNATIONAL		
	440-4500-68.02	ENGINE 2	2001			5,251.63	0.00	0.00
	9870		11/17/21	11/17/21	04	2015 E-1 RESCUE VEH		
	440-4500-68.13	RESCUE	PUMPER 2015			1,901.60	0.00	0.00
Total For TAILHOOK TOWING LLC						10,511.70	0.00	0.00
TECHGROUP TECH GROUP, INC	95311		11/17/21	11/17/21	04	UPS BATTERY FOR SERVER		
	440-5360-83.00	COMPUTER	HARDWARE			195.00	0.00	0.00
UNIFIRST UNIFIRST CORPORATION	1080051200		11/17/21	11/17/21	04	HWY UNIFORMS		
	440-5100-76.00	GEN	HWY UNIFORMS			45.46	0.00	0.00
VHB VANASSE HANGEN BRUSTLIN I	0357651		11/18/21	11/18/21	04	VILLAGE SO. ENGINEERING		
	605-3000-00.02	VILLAGE S	SIDEWALK-\$12050			227.27	0.00	0.00
VLEAGUE VERMONT LEAGUE OF CITIES	MIS2021-072		11/18/21	11/18/21	04	JOY TRAINING		
	440-3200-40.00	PROFESSIONAL	DEVELOPMT			68.00	0.00	0.00
VTEMS VTEMSD#3	PORTER AEMT		11/18/21	11/18/21	04	LYNN PORTER AEMT CLASS		
	440-4500-79.00	F/R	PROFESSIONAL DEV			1,100.00	0.00	0.00
WAHL WAHL LANDSCAPING, LLP	160718		11/17/21	11/17/21	04	SIDEWALK MOWING		
	440-3710-68.00	BLDG & FACIL	REPAIR/MAINT			65.00	0.00	0.00
WITMER WITMER PUBLIC SAFETY GROU	E2115389		11/18/21	11/18/21	04	RESCUE GEAR		
	440-4600-21.04	PROTECTIVE	OUTERWEAR			116.22	0.00	0.00
	E2115389.001		11/18/21	11/18/21	04	RESCUE GEAR		
	440-4600-21.04	PROTECTIVE	OUTERWEAR			1,489.48	0.00	0.00

11/19/21
07:46 am

Town of Hinasburg Accounts Payable
Invoice Edit List-Current-Last-Next FY
Invoices Up To 11/19/21

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
	E2120860		11/18/21	11/18/21	04 RESCUE OUTERWEAR	152.15	0.00	0.00
	440-4600-21.04		PROTECTIVE OUTERWEAR					
	E2125206		11/18/21	11/18/21	04 RESCUE OUTERWEAR	661.50	0.00	0.00
	440-4600-21.04		PROTECTIVE OUTERWEAR					
	E2125221		11/18/21	11/18/21	04 RESCUE GEAR	346.18	0.00	0.00
	440-4600-21.04		PROTECTIVE OUTERWEAR					
Total For WITMER PUBLIC SAFETY GROUP						2,765.53	0.00	0.00
Report Grand Total						55,304.48	0.00	0.00

Fund Totals	Expenditures	Dis-Encumbrance
440	54,634.16	0.00
330	344.48	0.00
601	98.57	0.00
605	227.27	0.00
	55,304.48	0.00

For checks For Check Acct 04(GENERAL FUND) 38606 To 38632 11/19/2021 To 11/19/2021

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
ATT	AT&T MOBILITY	11122021 6 NEW IPADS FOR TRUCKS	2882.18	0.00	2882.18	38606	11/19/21
AUBUCHON	AUBUCHON HARDWARE	SUB#6 OCT 21 FIRE STATION MAINT	247.45	0.00	247.45	38607	11/19/21
BASIC	BASIC	2193142 NOV 2021 COBRA	30.00	0.00	30.00	38608	11/19/21
CASELLA	CASELLA WASTE MANANGEMENT	3228445 HWY GARAGE TRASH REMOVAL	181.06	0.00	181.06	38609	11/19/21
CASELLA	CASELLA WASTE MANANGEMENT	3229976 TOWN HALL	96.18	0.00	96.18	38609	11/19/21
CASELLA	CASELLA WASTE MANANGEMENT	3230110 POLICE STATION	43.83	0.00	43.83	38609	11/19/21
CASELLA	CASELLA WASTE MANANGEMENT	3230393 LYMAN MDWS	48.84	0.00	48.84	38609	11/19/21

					Check Total	369.91	
CREEKSIDE	CREEKSIDE COMMUNITY ASSOCIATIO	74 STORMWATER POND MAINT	213.62	0.00	213.62	38610	11/19/21
VISA	FIRST NATIONAL BANK OF OMAHA	OCT 2021 VARIOUS CHARGES	2518.47	0.00	2518.47	38611	11/19/21
BENJAMIN	GARY BENJAMIN	FY19-20 TAX FY 20&21 PROP TAX ABATEM	2333.08	0.00	2333.08	38612	11/19/21
H&MENERGY	HART & MEAD ENERGY LLC	30440 OLD FIRE STATION HEAT	87.60	0.00	87.60	38613	11/19/21
CADORETTE	HENRY CADORETTE	NOV 2021 FIRE STATION CLEANING	208.00	0.00	208.00	38614	11/19/21
IDS	IDENTIFICATION SOURCE	22-23 DOG LICENSES	197.19	0.00	197.19	38615	11/19/21
JOHANSEN	KIM JOHANSEN	11/15/21 INV ADDITIONAL STUDENT	144.00	0.00	144.00	38616	11/19/21
KINNEY	KINNEY DRUGS INC	OCT 2021 MEDICAL SUPPLIES	13.74	0.00	13.74	38617	11/19/21
KONICA	KONICA MINOLTA PREMIER FINANCE	457455574 POLICE COPIER	224.88	0.00	224.88	38618	11/19/21
LAMOUREUX	LAMOUREUX & DICKINSON INC	59166 ENGINEERING	1083.00	0.00	1083.00	38619	11/19/21
LEWIS	LEWIS CREEK ASSOCIATION	FY22 FUNDS FY 22 FUNDING ALLOCATION	550.00	0.00	550.00	38620	11/19/21
MOUNT TEK	MOUNTAIN TEK	18546 FIRE TRAINING EQUIPMENT	461.00	0.00	461.00	38621	11/19/21
PEOPLE'SU	PEOPLE'S UNITED BANK	RF1-145 2021 MTNVIEW PASSTHRU 2021	27614.46	0.00	27614.46	38622	11/19/21
REYNOLDS	REYNOLDS AND SON INC	3398794 FIRE EQUIPMENT	43.97	0.00	43.97	38623	11/19/21
REYNOLDS	REYNOLDS AND SON INC	3399024 FIRE EQUIPMENT	352.23	0.00	352.23	38623	11/19/21

					Check Total	396.20	
S&D LANDS	S&D LANDSCAPES	210890 BISS FIELD AERATION	442.23	0.00	442.23	38624	11/19/21
TAILHOOK	TAILHOOK TOWING LLC	9800 2006 INTERNATIONAL	1960.38	0.00	1960.38	38625	11/19/21
TAILHOOK	TAILHOOK TOWING LLC	9802 2021 FORD F-350	1398.09	0.00	1398.09	38625	11/19/21
TAILHOOK	TAILHOOK TOWING LLC	9810 2001 INTERNATIONAL	5251.63	0.00	5251.63	38625	11/19/21
TAILHOOK	TAILHOOK TOWING LLC	9870 2015 E-1 RESCUE VEH	1901.60	0.00	1901.60	38625	11/19/21

					Check Total	10511.70	

11/19/21
07:51 am

Town of Hinesburg Accounts Payable
 Check Warrant Report # 43097 Current Prior Next FY Invoices
 For checks For Check Acct 04(GENERAL FUND) 38606 To 38632 11/19/2021 To 11/19/2021

Page 2
gross

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
TECHGROUP TECH GROUP, INC	95311	UPS BATTERY FOR SERVER	195.00	0.00	195.00	38626	11/19/21
UNIFIRST UNIFIRST CORPORATION	1080051200	HWY UNIFORMS	45.46	0.00	45.46	38627	11/19/21
VHB VANASSE HANGEN BRUSTLIN INC	0357651	VILLAGE SO. ENGINEERING	227.27	0.00	227.27	38628	11/19/21
VTLBAGUE VERMONT LEAGUE OF CITIES AND T	MIS2021-072	JOY TRAINING	68.00	0.00	68.00	38629	11/19/21
VTEMS VTEMSD#3	PORTER AEMT	LYNN PORTER AEMT CLASS	1100.00	0.00	1100.00	38630	11/19/21
WAHL WAHL LANDSCAPING, LLP	160718	SIDEWALK MOWING	65.00	0.00	65.00	38631	11/19/21
WITMER WITMER PUBLIC SAFETY GROUP	E2115389	RESCUE GEAR	116.22	0.00	116.22	38632	11/19/21
WITMER WITMER PUBLIC SAFETY GROUP	E2115389.001	RESCUE GEAR	1489.48	0.00	1489.48	38632	11/19/21
WITMER WITMER PUBLIC SAFETY GROUP	E2120860	RESCUE OUTERWEAR	152.15	0.00	152.15	38632	11/19/21
WITMER WITMER PUBLIC SAFETY GROUP	E2125206	RESCUE OUTERWEAR	661.50	0.00	661.50	38632	11/19/21
WITMER WITMER PUBLIC SAFETY GROUP	E2125221	RESCUE GEAR	346.18	0.00	346.18	38632	11/19/21

					Check Total	2765.53	

Report Total					54,994.97	0.00	54,994.97

To the Treasurer of Hinesburg, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****54,994.97
 Let this be your order for the payments of these amounts.

11/19/21
07:50 am

Town of Hinesburg Accounts Payable
Check Warrant Report # 43096 Current Prior Next FY Invoices
For checks For Check Acct 03 (SEWER & WATER) 13775 To 13776 11/19/21 To 11/19/21

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
CASELLA	CASELLA WASTE MANANGEMENT	3230743	W/WW TRASH	104.51	0.00	104.51	13775 11/19/21
ENDYNE	ENDYNE INC	392253	WASTEWATER TESTING	185.00	0.00	185.00	13776 11/19/21
ENDYNE	ENDYNE INC	392438	WW TESTING	20.00	0.00	20.00	13776 11/19/21
					Check Total	205.00	
Report Total			309.51	0.00	309.51		

To the Treasurer of Hinesburg, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *****309.51
Let this be your order for the payments of these amounts.
