



**Town of Hinesburg**  
**10632 Rte. 116**  
**Hinesburg, VT 05461**  
**www.hinesburg.org**  
**(802) 482-2281**

## **SELECTBOARD AGENDA**

**June 16, 2021**

**7:00PM**

**MEETING WILL BE HELD REMOTELY**

**Due to closure of Hinesburg Town Hall**

**Join Zoom Meeting**

**<https://zoom.us/j/95555378492?pwd=U1ZQdEtELzJsSjBlBL1dsSkhVcmZrQT09>**

**Dial by your location**

**+1 929 205 6099 US (New York)**

**Meeting ID: 955 5537 8492**

**Passcode: 883 293**

**Link to meeting on Media Factory: <https://www.mediafactory.org/hinesburg>**

**You can also view on Comcast Ch.1084**

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|--|--------|
| 1. Meeting Call to Order   | 7:00PM |
| 2. Public Hearing – Town Plan Chapter 8 Energy Plan Revisions                    | 7:00PM |
| 3. Agenda Additions or Deletions   | 7:15PM |
| 4. Public Comment  | 7:15PM |
| 5. Selectboard Forum   | 7:20PM |
| 6. Approve Minutes of 6/2/21   | 7:25PM |
| 7. Discuss Proposed Zoning Amendments RE: Contractor Yards, Vehicle Repair       | 7:30PM |
| 8. Warn Public Hearing on Zoning Amendments                                      | 7:45PM |
| 9. Discuss Enforcement of Whitetail Landscaping & Excavating Notice of Violation | 7:50PM |
| 10. Discussion of “Near Me” Project with Economic Development Commission         | 7:55PM |
| 11. HTF Management Plan Amendment – Rare, Threatened, & Endangered Species       | 8:10PM |
| 12. Approve Audit Engagement Letter  | 8:20PM |
| 13. Discussion of Future Meeting Format  | 8:25PM |
| 14. Consider Approving Warrants of 5/20, 5/27, 6/3 & 6/10                        | 8:30PM |
| 15. Adjourn  | 8:35PM |

Questions or comments during the live broadcast? Email [selectboard@hinesburg.org](mailto:selectboard@hinesburg.org) and those questions or comments may be read during the meeting. *All times are approximate. For meeting materials, please visit: [http://www.hinesburg.org/selectboard/meeting\\_packet/](http://www.hinesburg.org/selectboard/meeting_packet/)*  
Contact the Town Manager if you have questions: [todit@hinesburg.org](mailto:todit@hinesburg.org); or 482-4206

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**TOWN OF HINESBURG**

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**TO:** SELECTBOARD  
**FROM:** TODD ODOT, TOWN MANAGER  
**SUBJECT:** TOWN PLAN PUBLIC HEARING  
**DATE:** 6/16/2021

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**ISSUE:**

The issue is holding the first of two public hearings on Chapter 8 of the Town Plan - Energy.

**DISCUSSION:**

The Selectboard has discussed the revisions at previous meetings. This is an opportunity for the Selectboard to take public comment on the proposal. Depending on the comments received, the Selectboard may or may not want to have a further discussion. The second public hearing is scheduled for July 7.



**Town of Hinesburg  
Planning & Zoning Department  
10632 Route 116, Hinesburg, VT 05461  
802-482-2281 (ph) 802-482-5404 (fax)  
www.hinesburg.org**

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## MEMORANDUM

**TO:** Selectboard & Town Administrator  
**CC:** Energy Committee  
**FROM:** Alex Weinhagen, Director of Planning & Zoning  
**DATE:** January 27, 2021  
**RE:** Town Plan Revision (Energy Chapter) – Planning Commission Proposal

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At their November 25, 2020 meeting, the Planning Commission (PC) voted to forward a Town Plan revision proposal to the Selectboard. Revisions are proposed to the energy chapter of the plan (chapter eight) – i.e., complete re-write of this chapter, and a series of nine new supporting maps. There are corresponding changes to the table of action items in the implementation chapter (chapter 10), and minor changes to the introduction and top priority action list.

Our Town Energy Committee worked cooperatively with Chittenden County Regional Planning Commission (CCRPC) staff in 2018-2019 on these updates, in order to better align Hinesburg's energy goals with the State Comprehensive Energy Plan. The Planning Commission reviewed this in 2020, held a formal public hearing on November 11, and made some minor adjustments. All resulting in the proposal now before you.

I am providing Joy Dubin Grossman with digital versions of this memo, the proposed plan, and the nine new maps. These materials are also available on the via Dropbox from a link on the Town Plan webpage - <https://www.hinesburg.org/townplan/index.html>.

I encourage the Selectboard to begin its review of the plan soon, and to strive to complete this review as expeditiously as possible so that the required public hearings can be held in early spring – e.g., April/May. See below for the procedural steps from here. The sooner we adopt the new plan, the sooner we can garner “enhanced energy plan” status from the CCRPC, which will give our Town Plan more weight when new utility facilities are reviewed by the State Public Utility Commission.

One final “to-do” item is the identification of one or more top priority action items from the energy chapter. The Planning Commission felt the Select Board and the Energy Committee should collaborate on selecting which actions items should be elevated as top priorities. I’m copying the Energy Committee on this memo, so that they are in the loop, and can make a recommendation on this front.

Here are the remaining steps in the process – see Title 24, Chapter 117, Section 4385 for details:

1. Review the plan and decide if you want to make any further changes. I will attend Selectboard meetings to work with you.

2. Make any changes and then schedule two public hearings approximately one month apart. These hearings should be more than 15 days apart to allow for changes (and additional public notice) between the first and second hearing.
  - a. Public notice/warning must be 15 days prior to a hearing.
  - b. There are special warning requirements (Title 24, Chapter 117, Section 4444).
  - c. Any changed proposal must be filed with the Town Clerk and PC.
  - d. You may make minor changes to the Town Plan revisions between the two hearings. However, if you make “substantial changes in the concept, meaning or extent” of the proposed Town Plan, then you have to start the two hearing process over again.
3. Hold the two public hearings.
4. Decide if further changes are needed.
  - a. After the second hearing, if you make ANY further changes (except for grammar, punctuation, numbering, etc.), then you must warn another public hearing.
  - b. If you make no changes, then you can proceed with adoption.
5. Adopt the Town Plan\*.

**\* Note – if the new Town Plan is not approved by 11/11/2021, it is considered rejected.**

Citizens cannot appeal or petition for a town-wide vote on the Town Plan revisions. The power to adopt Town Plan revisions rests with the Selectboard, unless/until the community elects (at a Town Meeting) to move to Australian Ballot adoption. This is why two Selectboard hearings are required, along with all the related public notice.

# **ENERGY PLAN REVISION**

**1/21/2021**

## **PLANNING COMMISSION PROPOSAL**

- Complete rewrite of Chapter 8 (Energy)
- Nine new energy maps
- Corresponding updates to Chapter 10 action items (Implementation)
- Will require corresponding updates to plan revision history in Chapter 1 (to be drafted) and Top Priority Actions section (to be drafted)

# **Hinesburg Town Plan**

**Hinesburg | Vermont | 2017**



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- Appendix A: Early Town History
- Appendix B: Land Use History
- Appendix C: Zoning Districts
- Appendix D: Economic Development Detailed Goals & Actions

**Town Plan Maps - available separately:**

- Map 1: Base Map
- Map 2: Current Zoning
- Map 3: Future Land Use
- Map 4: Building Locations
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- Map 6: Current Land Cover
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- Known Town Constraints
- Possible State Constraints
- Possible Town Constraints
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# Top Priority Actions

To be updated based on new/ revised top priority action item from Chapter 8 (Energy)

Each chapter of this plan includes topic-specific goals and actions. The following subset are action items with the highest priority because they: 1) address critical issues; 2) require a timely response; 3) are readily achievable given existing/expected resources (personnel, cost, etc.). Note – each action item description is abbreviated. See relevant chapter for complete action item descriptions.

- **Facilitate public/private partnerships for new housing (affordable, senior, reasonably priced) and for rehabilitation of existing housing. Support affordable and reasonably priced housing townwide with emphasis on higher densities in the village area.**  
*Action 2.1.2 & 2.1.4; Time Horizon: ongoing*  
*Lead: Affordable Housing Committee, Selectboard*
- **Refine Hinesburg's regulations and other municipal tools to implement the Village Growth Area vision with sensitivity to infrastructure limits.**  
*Action 3.1.2; Time Horizon: ongoing*  
*Lead: Planning Commission, Selectboard*
- **Create more specific development design standards (site and building) to more clearly articulate the community's expectations.**  
*Action 3.3.1; Time Horizon: 3-5 years*  
*Lead: Planning Commission, Village Steering Committee*
- **Guide development to minimize agricultural and forestry impacts.**  
*Action 3.4.2; Time Horizon: ongoing*  
*Lead: Development Review Board*
- **Direct development to minimize impacts on natural systems in Chapter 5, with emphasis on wildlife habitat and connectivity.**  
*Action 3.4.5, 3.4.6, 5.11.3, 5.11.4; Time Horizon: ongoing & 3-5 years*  
*Lead: Development Review Board & Conservation Commission*
- **Encourage the voluntary protection of existing and potentially productive agricultural and forest land.**  
*Action 5.3.3; Time Horizon: ongoing*  
*Lead: Conservation Commission*
- **Create a stormwater management plan for Town roads.**  
*Action 5.6.4; Time Horizon: 1-2 years*  
*Lead: Selectboard*
- **Construct the Bissonette Recreation Area.**  
*Action 6.4.1; Time Horizon: 1-2 years*  
*Lead: Recreation Commission, Selectboard*
- **Prioritize improvements to the Route 116, Charlotte Road intersection. Discourage a new traffic light at the Route 116, Mechanicsville Road intersection.**  
*Action 7.1.2; Time Horizon: 1-2 years*  
*Lead: Selectboard*
- **Maximize energy efficiency in Town buildings and vehicles.**  
*Action 8.4.1; Time Horizon: ongoing*  
*Lead: Energy Committee*

# Energy

## Chapter 8

### Introduction

Energy planning has come to the forefront in Vermont in the 21<sup>st</sup> century. In addition to energy generation, distribution, and use, energy planning and policy are tied to economic development, land use, transportation, community, and Vermont’s landscape. Sound energy policy not only recognizes the challenges posed by climate change, but also seeks to implement mitigation measures and chart a course to adapt to new realities. In 2016 Vermont adopted a Comprehensive Energy Plan (CEP) with specific goals for energy consumption, renewable energy and greenhouse gas emission reductions and, with Act 174, established an “enhanced energy planning process” aimed at helping regions and towns meet their share of the CEP goals. This Energy Chapter, as well as portions of Chapter 3 (Land Use; smart growth vision) and Chapter 7 (Transportation), have been written to be compliant with Vermont’s new municipal energy planning standards. This will benefit our ongoing energy planning efforts and provide Hinesburg with a greater voice in any energy siting proceedings before the Vermont Public Utilities Commission. Specifically, compliance with the State’s enhanced energy planning requirements ensures that Town Plan recommendations will be given “substantial deference” by the Public Utilities Commission in their review of energy projects.

Underlying the new municipal planning standards is an acceptance of the goal of transforming the energy profile of Hinesburg’s residents, businesses and Town government in ways consistent with our State’s Comprehensive Energy Plan, which calls for greater energy efficiency, reduced reliance on fossil fuels and increased local generation of renewable energy, all leading to a major reduction in greenhouse gas emissions by 2050. This Chapter presents a quantification of one specific pathway to achieve this goal, recognizing that there are many possible pathways and that long-term success will require support from federal and state policies and continued gains in technology. The quantified targets were developed by the Chittenden County Regional Planning Commission using available regional and local data and a state-wide analysis performed by the Vermont Energy Investment Corp. (VEIC) using the Long-Range Energy Alternatives Planning System (LEAP), a widely-used software tool for energy and climate policy analysis. Acceptance of these goals will satisfy the State’s enhanced energy planning requirements and will enable Hinesburg to receive “substantial deference” in energy siting hearings from the Public Utilities Commission. In the future Hinesburg will be free to develop new pathways with a different mix of quantitative objectives and will maintain “substantial deference” as long as the overall State goals are met.

***Goal 8.1 Adopt the State enhanced energy planning goals for Hinesburg and develop strategies and shorter-term objectives to achieve them.***

Actions:

- 8.1.1 Identify long-term strategies and shorter-term objectives for the Town to meet efficiency and renewable energy goals for:
  - Electrical Energy Use and Efficiency (see Table 2)
  - Commercial and Thermal Energy Use, Weatherization, and Conversion to Renewable Technologies (see Table 5)
  - Residential Thermal Energy Use, Weatherization, and Conversion to Renewable Technologies (see Table 6)
  - Transportation Energy Use and Conversion to Electric Vehicles (See Table 8)

- Reducing per capita energy use by 2050 (see Tables 9 and 10)
- 8.1.2 Develop programs with specific measurable objectives to make progress toward each efficiency and renewable energy goal.
  - 8.1.3 Use life cycle cost when evaluating energy-related Town capital expenditures, including vehicle acquisition.
  - 8.1.4 Use benchmarking of municipal, institutional and commercial buildings to educate the owners of their buildings' energy performance relative to other buildings or past performance.
  - 8.1.5 Work with the Energy Action Network, State and County agencies and other organizations to improve local data available from the Community Energy Dashboard, the Architecture 2030 Challenge for Planning and other sources and tools to better monitor and educate the community on Town progress.

**Goal 8.2** *Support the development of alternative renewable energy sources and business opportunities and site an additional 13,517 to 23,594 MWh of annual generation in Hinesburg to contribute to Vermont's goal of obtaining 90% of energy from renewable sources by 2050.*

**Actions:**

- 8.2.1 Identify strategies to increase renewable energy generation within Hinesburg and meet electricity generation targets consistent with Town land use policies and values (see Table 12).
- 8.2.2 Encourage the use of renewable energy systems for onsite electricity generation and thermal energy. Analyze and realize the potential for renewable energy generation (particularly solar and wind) on municipal property for municipal and/or community use.
- 8.2.3 Encourage farmers to use renewable energy in the production of their goods.
- 8.2.4 Promote smart grid and micro grid systems.
- 8.2.5 Consistent with the Public Utilities Commission process, designate additional preferred sites for renewable energy generation on a case-by-case basis via the joint letter process with the CCRPC.
- 8.2.6 Periodically update Energy Maps including Existing Renewable and Preferred Sites, Known Constraints, Area Without Constraints, Potential Solar Resource Areas, Potential Wind Resource Areas, and Hydro-Electric Resource Locations to facilitate development of renewable energy by land owners and energy developers consistent with constraints and Town preferences.
- 8.2.7 Encourage owners to install rooftop solar and trackers on existing buildings and land.
- 8.2.8 Work with electric utilities to modernize the grid to facilitate development of renewable energy in Hinesburg.
- 8.2.9 Encourage energy storage facilities as a component of new renewable energy developments when appropriate.
- 8.2.10 Analyze the potential for community solar projects based on current State and Federal policy and financing options.

### ***Goal 8.3 Preserve any existing or potential renewable energy resource.***

#### **Actions:**

- 8.3.1 Strengthen zoning and subdivision regulations to require that all buildings be designed to maximize passive and active solar gain. Ensure that larger buildings with expansive roofs are adequately designed such that their roofs can support future solar installations. Consider changing existing language from advisory (e.g., “should”) to required (e.g., “shall”) in section 5.26.2(5) of the Zoning Regulations and sections 5.1.12 and 6.12.4(6) of the Subdivision Regulations. Consider a town-wide requirement (ordinance or zoning regulation) for solar ready roofs on all new construction. Explore amending zoning and subdivision regulations to include design standards to preserve the southern exposure of buildings for passive and active solar gain. Balance this with other siting and design factors, especially in the Village Growth Area where compact development is more common and street trees are necessary.
- 8.3.2 Encourage plantings that maximize solar heating in the winter and provide shade in the summer.
- 8.3.3 Encourage ongoing sustainable forest management to maintain a local source of fuel wood (biomass).
- 8.3.4 Preserve open areas suitable for solar energy generation (e.g., southern aspect) that are situated close to the Village Growth Area. Such areas could be useful in the future for providing renewable energy to concentrated portions of Hinesburg Village.

### ***Goal 8.4 Improve energy efficiency, reduce building energy demand, and work towards 100% of businesses and homes being weatherized by 2050.***

#### **Actions:**

- 8.4.1 Maximize the energy efficiency in Town-owned buildings and vehicles.
- 8.4.2 Encourage homeowners and businesses to seek thermal efficiency upgrades and then invest in efficient renewable energy technologies.
- 8.4.3 Promote the use of energy efficient lighting, appliances, automatic setback thermostats and motion detecting light controls to save energy.
- 8.4.4 Promote the energy efficiency and weatherization services of Efficiency Vermont, Vermont Gas Systems, NeighborWorks, and the energy transformation programs of Vermont Electric Cooperative and Green Mountain Power (“Tier II”) and other efficiency programs. Keep track of how many homes are weatherized, with a goal of 60 homes per year in order to reach the 100% goal by 2050.
- 8.4.5 Promote cost-effective energy efficiency in future residential and commercial buildings by adopting Vermont’s stretch code for all development and major renovations in Hinesburg.
- 8.4.6 Work with Efficiency Vermont and other partners to develop a manual to educate homeowners on how to choose and complete the next step towards a net zero home. Highlight local success stories, including examples of net zero homes — both via new construction and via renovation of existing housing stock.
- 8.4.7 Consider future adoption of net zero ready requirements for new buildings to meet the State’s comprehensive energy plan goal of all new buildings being net zero by 2030. Assess how such requirements could impact initial purchase price of new homes, and whether this adversely impacts housing affordability, particularly for low to moderate income households.

- 8.4.8 Leverage and promote State and utility programs (e.g., energy audits, rebates, incentives) that make energy efficiency measures more attractive and affordable. Consider creating a related Town fund to provide assistance to low and moderate income home buyers and existing homeowners, possibly utilizing the Town’s existing revolving loan fund for housing and economic development.

***Goal 8.5 Reduce transportation related energy demand and switch transportation fuels to renewable electricity and renewable biofuel.***

**Actions:**

- 8.5.1 Promote cost-effective energy efficiency in future transportation planning.
- 8.5.2 Consider regulation or ordinance changes to require that new developments incorporate electric charging stations, and if possible, power these by solar photovoltaic systems.
- 8.5.3 Encourage the Town and the Champlain Valley School District to install electric charging stations, and to seek higher fuel efficiency and vehicles with alternative fuel types (e.g., biofuels, electric) when purchasing or leasing new vehicles.
- 8.5.4 Consider bicycle paths and lanes, pedestrian walkways, and mass transportation access in the review of all development proposals in the Village Growth Area. Support and promote bicycle and pedestrian use along existing roadways, including on-road bicycle lanes, and encourage these forms of transportation to neighboring town infrastructure.
- 8.5.5 Support efforts to increase public transit ridership (e.g., GMT, ACTR).
- 8.5.6 Promote more awareness of the State’s Governorment connecting commuters carpool/rideshare program. Go Vermont is a free resource for travelers who want to reduce the cost and environmental impact of driving. Encourage residents to register at [www.ConnectingCommuters.org](http://www.ConnectingCommuters.org).
- 8.5.7 Investigate why more school children don’t ride the school bus, and explore ways to increase ridership.

***Goal 8.6 Encourage a balanced approach between the placement of utility services and the character of the rural and village areas.***

**Actions:**

- 8.6.1 Continue to require new utility lines serving end users be underground, barring site limitations that make underground lines impossible. Seek to relocate existing above ground lines underground within the village core, especially along the “main street” portion of Route 116 from Mechanicsville Road to Friendship Lane.
- 8.6.2 Encourage cooperation between the town and Green Mountain Power to find a suitable site for a substation or other improvements that would increase power supply and reliability so that adequate electric power is available for both new development and three phase service for the Industrial 1 zone in South Hinesburg.

## ***Goal 8.7 Continue to define the role of the Hinesburg Energy Committee.***

### **Actions:**

- 8.7.1 The Energy Committee should take the lead in the execution of Town Plan energy goals and recommendations.
  - 8.7.2 Help property owners understand State energy efficiency building codes (Residential Building Energy Standards, RBES; Commercial Building Energy Standards, CBES) for new development and renovations – e.g., outreach when building permits are issued.
  - 8.7.3 Identify utility, federal and state incentives to support energy conservation efforts and efficiency improvements. Educate the public about potential incentives for energy conservation and efficiency improvements (e.g., workshops, published information, etc.).
  - 8.7.4 Participate in the public review processes of new utility facilities and municipal facilities and major residential and commercial developments. Review these projects for conformance with the Town Plan. Create an objective set of criteria to enable consistency in such reviews. Seek to preserve the Town’s rural character while recognizing the important function these projects serve.
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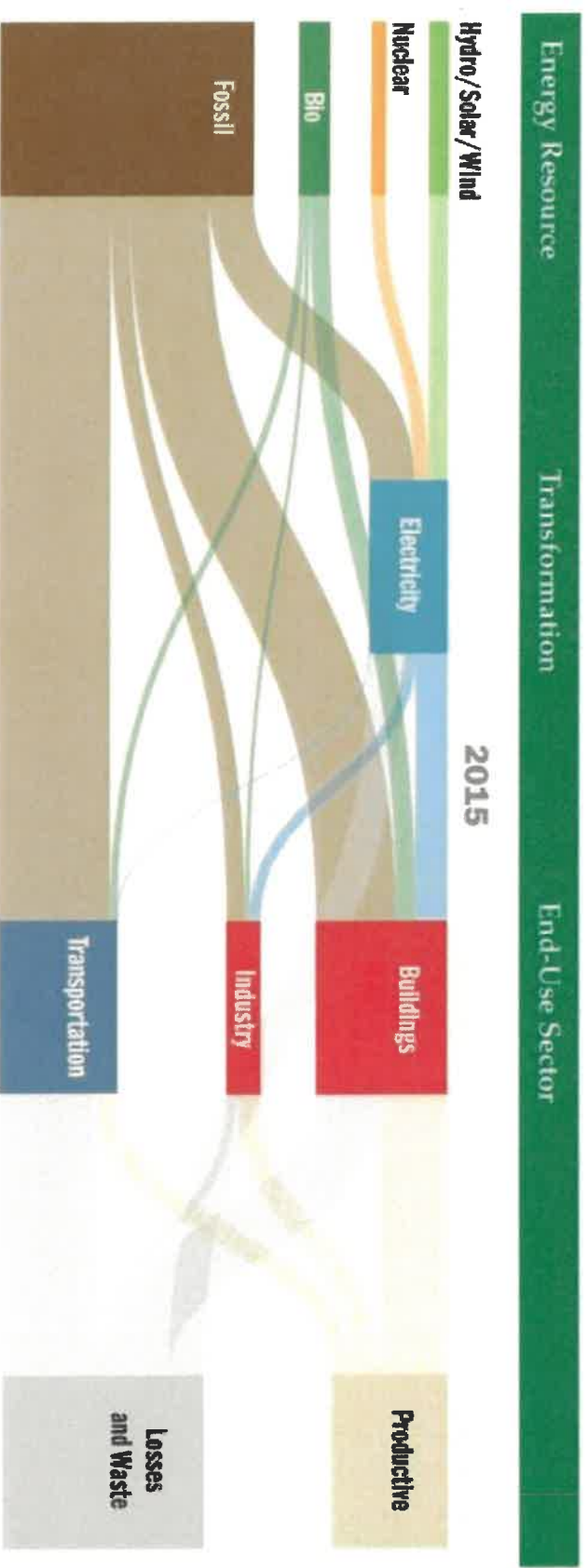
## **Enhanced Energy Planning**

The foundation of enhanced energy planning is the goals established in the 2016 Vermont Comprehensive Energy Plan (CEP) - [https://publicservice.vermont.gov/publications-resources/publications/energy\\_plan](https://publicservice.vermont.gov/publications-resources/publications/energy_plan):

- Reduce total energy consumption per capita by 15% by 2025, and by more than one third by 2050.
- Meet 25% of remaining energy needs from renewable source by 2025, 40% by 2035, and 90% by 2050.
- Three end-use sector goals by 2025: 10% renewable transportation, 30% renewable buildings, and 67 % renewable electric power.
- Reduce greenhouse gas emissions from energy use by 40% below 1990 levels by 2030 and 80% to 95% by 2050.
- All new buildings to be net zero by 2030.

The effects of achieving these goals on the energy system in Vermont is illustrated by the following two exhibits from the 2016 CEP for the years 2015 and 2050. These show graphically how a mix of primary energy resources, including fossil fuels and renewables, provide heat, light and power to end-users, as well as how much energy is transformed into electricity in the process and how much energy is ultimately productive or lost and wasted. From 2015 to 2050 the heavy reliance on fossil fuels (plus Vermont Yankee nuclear power) is replaced by renewable hydro/solar/wind power and bio-fuels. More energy resources are transformed into electricity and end-use of fossil fuels in buildings, industry and transportation is reduced to very low levels. Total energy use is also reduced by improved thermal efficiency in buildings and industry and greater efficiency of building equipment and lighting, industrial processes and vehicles. By 2050 light-duty vehicles are primarily EV’s and heavy-duty vehicles and trucks are heavily reliant on bio-fuels.

**Vermont Energy Flows (2015)**



Source: Vermont Comprehensive Energy Plan 2016

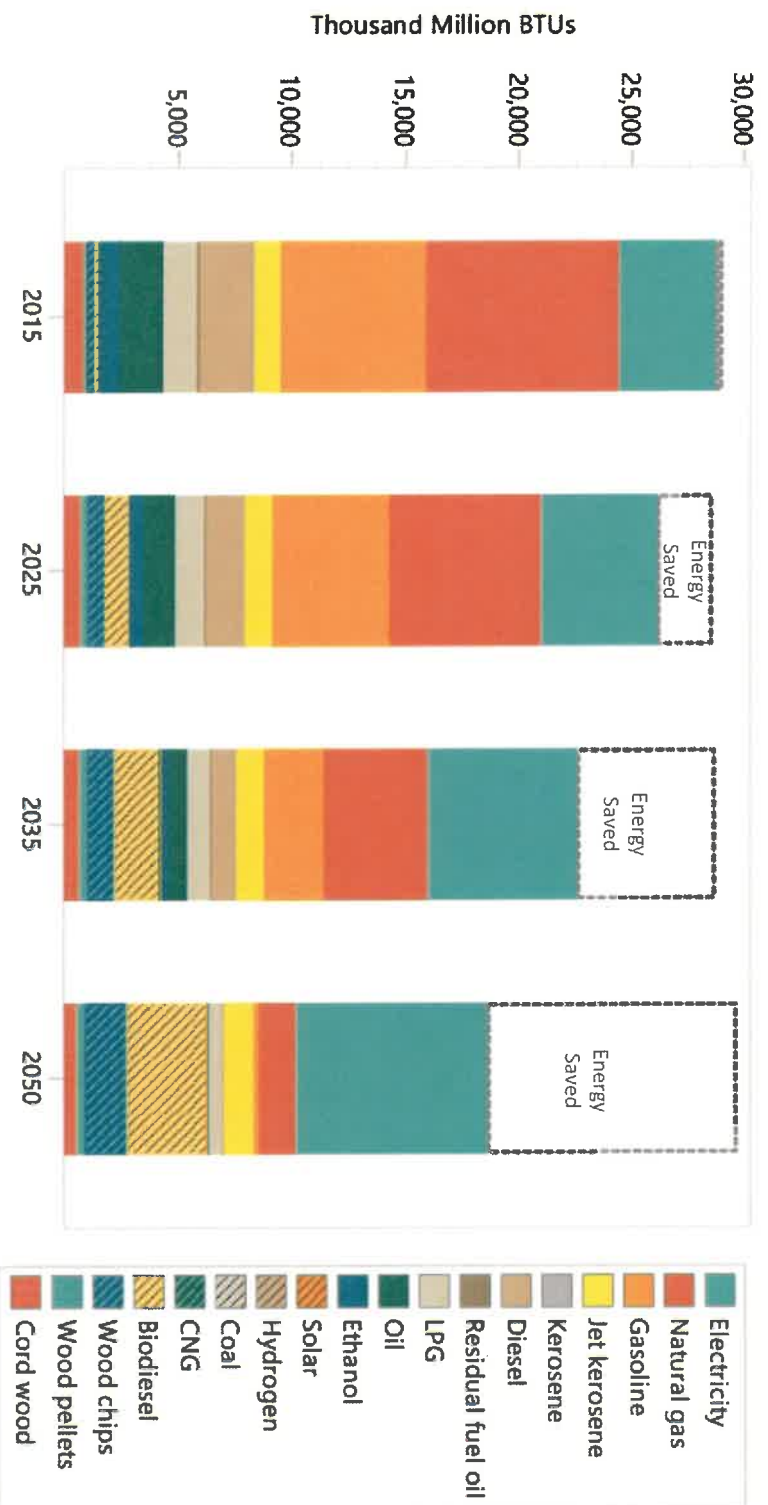


How the transformation described above would affect the profile of energy use in Chittenden County is illustrated in the graphic below prepared by the CCRPC. This shows the LEAP model's estimated change in energy use by fuel type for Chittenden County as well as energy saved across all sectors between



2015 and 2050. While the current mix of fuels for Hinesburg differs from that of the County as a whole, particularly in County's heavier reliance on natural gas, the overall pattern of increased Energy Saved and Electricity end use and the substitution of renewables for fossil fuels for Hinesburg would be similar.

**Chittenden County Energy Use by Fuel Source & Energy Saved Compared to "Business as Usual," 2015-2050**



Act 174 aims to facilitate this energy transformation through an enhanced energy planning process integrated with land use planning that establishes a new set of municipal and regional energy planning standards and goals, which if met would be consistent with the state-wide CEP goals. Enhanced energy planning is voluntary, but if the Hinesburg Town Plan is certified by the Chittenden County Regional Planning Commission as being in compliance our preferences on issues such as land use planning and siting of energy projects will receive "substantial deference" rather than "due consideration" in actions before the Vermont Public Utilities Commission. "Substantial deference" as defined in Act 174 means that "a land conservation measure or specific policy shall be applied in accordance with its terms unless there is a clear and convincing demonstration that other factors affecting the general good of the State outweigh the application of the measure or policy." This gives considerably more weight to Hinesburg's preferences in PUC proceedings than is provided by simple "due consideration."

In order to be certified as in compliance with enhanced energy standards, this Town Plan must first be approved by the Chittenden County Regional Planning Commission (CCRPC) as consistent with the standards laid out in 24 VSA §4352. These standards include consistency with the state climate and energy goals and compatibility with the approved Regional Plan. The CCRPC has provided Hinesburg with planning standards and quantitative pathways for future action, that if adopted would meet these standards, enabling Hinesburg to receive the formal “determination of energy compliance” that provides “substantial deference.” This Energy Chapter adopts the CCRPC suggested pathway but recognizes that there are many ways to meet energy and climate goals land that Hinesburg may adopt other pathways in the future as our plans and circumstances progress.

The standards and data provided by the CCRPC are the most current and detailed available. Unfortunately, data on energy consumption and end-use energy equipment at the town level is currently limited. For example, data on electrical consumption for Hinesburg is available but data on home or vehicle fuel consumption is not. Where actual town data is not available, allocations of State or regional data or estimates based on surveys are used. Efforts are being made to improve the data available for regional and town planning and as better information becomes available, Hinesburg may revise its energy planning accordingly.

State statute (24 V.S.A. section 4382) requires that municipal plans include an energy plan including, “an analysis of energy resources, needs, scarcities, costs and problems within the municipality, a statement of policy on the conservation of energy...” This chapter addresses these issues and includes policy on the development of renewable energy, which has seen tremendous growth in Vermont. Related land use policies to help conserve energy (e.g., smart growth) are discussed more fully in Chapter 3. Related transportation policies are discussed in Chapter 7.

### Enhanced Energy Planning Targets

The targets provided in the tables below are provided by the CCRPC and, taken as a whole, satisfy the requirements necessary for Hinesburg to receive a “determination of energy compliance” and receive “substantial deference” in hearings before the PUC.

They are developed with data from the Long-Range Energy Alternatives Planning (LEAP) model<sup>1</sup> to estimate one possible scenario to reach these goals. This scenario includes the following goals for Hinesburg for 2050 with interim targets for 2025 and 2035 as shown in the individual tables:

- Weatherization and Efficiency Upgrades: 28% of commercial and industrial establishments and 100% of residences will be weatherized. 84% of both commercial and industrial establishments and residences will have increased electric efficiency. Weatherization typically involves air sealing, but may include a wide variety of other measures. Weatherization options are evaluated and implemented based on efficacy and cost effectiveness. Note – the scenarios only include weatherization of 28% of commercial and industrial establishments as that is the goal in the statewide CEP. As noted in goal 8.4, the Town’s goal is to strive for weatherization of 100% of commercial/industrial establishments and residences by 2050.

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<sup>1</sup> For more information on the Long-Range Energy Alternatives Program and the work conducted by the Vermont Energy Investment Corporation, see the 2018 Chittenden County ECOS Plan, Appendix 6: [http://www.ecosproject.com/wp/wp-content/uploads/2017/09/ECOSPlan\\_ProcessSupplement6\\_EnergyData\\_Methodology\\_Final20180615.pdf](http://www.ecosproject.com/wp/wp-content/uploads/2017/09/ECOSPlan_ProcessSupplement6_EnergyData_Methodology_Final20180615.pdf)

- Total Energy Use per Capita: Total energy use per capita will be 45% lower than it was in 2015, as measured by aggregated community-wide data – actual or modeling equivalent to our better than the LEAP model.
- Transportation Fuels: Electric vehicles will increase to 89% of the light duty vehicle fleet, and 96% of energy used by heavy duty vehicles will come from biodiesel.
- Increased Generation: Additional renewable energy generation of 13,517 - 23,594 MWh annually will be sited in Hinesburg.

### Electricity

The power supply for Vermont’s electric utilities comes from many sources including Hydro Quebec, Seabrook, NH nuclear plant, small hydro, the New England power grid (predominately natural gas generation plants), biomass, wind, and solar. Hinesburg-based energy generation currently produces 1,458 MWh of electricity annually from renewable sources including building and ground-mounted photovoltaics on various properties, a small wind turbine on the north side of the village area (NRG Systems property). Electricity is also produced by diesel generators at Clifford Lumber and Hinesburg Sand and Gravel in the Industrial 1 district (necessitated by the lack of three phase power). Currently, Hinesburg’s local electric distribution is provided by Green Mountain Power and the Vermont Electric Cooperative. (See the “Renewables” section below for more information on generation in Hinesburg.) 2015 electric use in Hinesburg can be seen in Table 1 below.

**Table 1. Electrical Energy Use, 2015 (MWh)**

<b>Residential</b>	13,586
<b>Commercial and Industrial</b>	8,212
<b>Total</b>	21,797

Sources: *Efficiency Vermont, October 2017*

The Vermont Electric Power Company (VELCO) also maintains a high voltage (115kV) transmission line running north/south on the western side of the town. This line is part of VELCO’s statewide network of transmission lines that serve to bring electrical power into the state and to distribute it. The Town has a stake in future improvements to the VELCO line, especially given that much of the transmission line is located in the rural agricultural portion of Hinesburg. VELCO upgraded the transmission power poles on the high voltage lines extending through Hinesburg in 2014. Though energy use per capita must decrease to meet Vermont’s 2050 energy goals, the use of electricity will actually increase. Electricity from renewable sources will power things like vehicles and heat pumps, switching those sectors away from fossil fuels. See Table 2 below for the LEAP model’s projected electricity use between 2015-2050 to meet the State’s 2050 energy goals.

**Table 2. LEAP Model Estimated Future Electrical Energy Use in Hinesburg, 2015-2050**

	2015**	2025	2035	2050
<b>Without Industrial (MWh)</b>	14,480	17,446	22,236	28,816
<b>Industrial Only (MWh)</b>	3,990	5,661	7,320	9,825
<b>Total (MWh)</b>	18,470	23,106	29,555	38,641
<b>Total Electric Energy Saved (MWh)</b>	248	2,953	5,962	11,150
<b>Residences that have increased their Electric Efficiency</b>	3%	30%	58%	98%

**Commercial and Industrial Establishments that have Increased Their Electric Efficiency** 3% 30% 58% 98%

Source: LEAP Model

*\*Please note that industrial electricity use is recognized as the most difficult element to project in the LEAP model, because of regional discrepancies in data from the commercial and industrial sector. Therefore, projected electricity use and total energy use are reported two ways: with industrial electricity use included and excluded.*

*\*\*2015 numbers are derived from the LEAP model and may vary from the actual measurements reported by utilities.*

### Thermal Energy Use

#### Natural Gas, Fuel Oil, Propane, Kerosene

"Most of the energy used in Vermont comes from non-renewable sources. Natural gas and petroleum products account for 62% of Vermont's total energy usage... Vermont consumed 15.3 million barrels of petroleum and 9.6 billion cubic feet of natural gas in 2013, the most recent year for which data are available. Although they are the state's biggest drivers of climate change and air pollution, fossil fuels continue to account for our majority share of energy consumption because of their relatively low price, well-established distribution system, compatibility with existing infrastructure and equipment, and on-demand characteristics" (from VT CEP, pg. 389). Fuel oil, propane and kerosene are widely used to heat homes in much of Hinesburg, with the exception of the village area where natural gas is available. Exact usage of natural gas is reported annually by Vermont Gas (see Table 4) but there are no other exact counts of home heating fuel use for Hinesburg. However, estimates from the US Census Bureau are shown in Table 3.

**Table 3. 2017 Home Heating Estimates**

Utility gas	18% of homes
Fuel oil, Kerosene	35% of homes
Propane	27% of homes
Wood	12% of homes

*Please note that these are estimates with a relatively high margin of error and should be used with caution.*

*Sources: American Community Survey 2013-2017 5-Year Estimate, Table B25040: House Heating Fuel*

Vermont Gas brought natural gas to Hinesburg in 2009. Pipes were laid to serve most of the greater village area. Approximately 500 homeowners and businesses have the option to use natural gas. As of 2014, the conversion to natural gas has been 78% of the residential and non-residential buildings able to connect to the system. This includes the majority of the municipal, commercial, and institutional buildings in Town. Natural gas usage in Hinesburg as of 2015 is shown in Table 4 below.

**Table 4. Current Thermal Energy Use from Natural Gas, 2015**

Total Residential Natural Gas Consumption (MMBtu)	24,483 (52% of total)
Total Commercial/Industrial Natural Gas Consumption (MMBtu)	22,388 (48% of total)

Total Municipal Natural Gas Consumption (MMBtu) 46,872  
*Sources: Vermont Gas*

In 2014 Vermont Gas Systems became one of Vermont's [energy efficiency utilities](#) and has been actively assisting home and building owners to conserve natural gas. The programs help owners identify, contract and pay for a portion of gas energy improvements for the more efficient use of this fuel. Meeting Vermont's 2050 energy goals will require customers to switch away from natural gas to a renewable fuel. As of this writing, the town is debating a measure to prohibit additional pipeline expansions within Hinesburg.

### Commercial Energy Use & Efficiency Services

There are approximately 87 commercial, industrial and institutional buildings and facilities in Hinesburg. Commercial/Institutional/Industrial (CII) buildings are defined as where people are not living on a permanent basis. CII buildings consume approximately one half of the total building energy in Hinesburg. Much room for improvement remains, even though many gains have been made over the years through high efficiency equipment, shell retrofit, above-code new construction and improved processes. Energy efficiency and recapture are also possible in commercial agricultural operations – e.g., reverse osmosis in sugaring operations, dairy farm methane digesters, etc. CII entities are typically focused on return on investment for reduced energy dollar expenditures instead of greenhouse gas emissions. The Energy Committee can help building owners understand that economically attractive energy efficiency projects will have ecological benefits as well. The Energy Committee plans to assist CII owners to conform to the updated and more stringent building code CBES 2015. Additionally, the committee will advise the Planning Commission and Selectboard on possible adoption of a Stretch Energy code. The LEAP model's projected changes in commercial energy use to meet the State's 2050 energy goals are shown in Table 5 below.

**Table 5. LEAP Model Estimated Future Commercial Thermal Energy Use in Hinesburg, 2015-2050**

	2015	2025	2035	2050
<b>Total Commercial Thermal Energy Use (MMBtu)</b>	49,770	48,708	46,394	41,036
<b>Percent of Commercial Establishments Weatherized by Target Year</b>	8%	15%	16%	28%
<b>Energy Saved by Weatherization by Target Year (MMBtu)</b>	1,195	2,618	3,630	8,749
<b>Commercial Establishments Using Heat Pumps (%)</b>	0%	16%	25%	28%
<b>Commercial Thermal Energy Use by Heat Pumps (MMBtu)</b>	92	3,950	7,807	11,665
<b>Commercial Establishments Using Wood Heating (%)</b>	5%	7%	8%	8%
<b>Commercial Thermal Energy Use Attributable to Wood Heating (MMBtu)</b>	3,697	5,894	8,118	11,885

*Sources: LEAP Model, Department of Public Service, Department of Labor*

### Residential Energy Use & Efficiency Services

The residential sector of Hinesburg housing stock accounts for a significant proportion of energy use and Hinesburg's carbon release to the atmosphere. Hinesburg's housing stock varies significantly with regard to energy efficiency and the use of renewable energy. The LEAP model's projected changes to residential heating to meet the 2050 goals can be seen in Table 6 below.

**Table 6. LEAP Model Estimated Future Residential Thermal Energy Use in Hinesburg, 2015-2050**

	<b>2015</b>	<b>2025</b>	<b>2035</b>	<b>2050</b>
<b>Total Residential Thermal Energy Use (MMBtu)</b>	173,852	155,857	132,149	91,494
<b>Percent of Residences Weatherized by Target Year</b>	1%	14%	36%	100%
<b>Energy Saved by Weatherization by Target Year (MMBtu)</b>	618	7,275	19,872	62,199
<b>Percent of Residences Using Heat Pumps</b>	3%	18%	37%	60%
<b>Residential Thermal Energy Use from Heat Pumps (MMBtu)</b>	1,739	10,102	20,783	30,470
<b>Residences Using Wood Heating (%)*</b>	14%	14%	14%	14%
<b>Residential Thermal Energy Use from Wood Heating (MMBtu)</b>	27,214	28,621	28,649	25,171

*The LEAP model estimates a future scenario that shows one way for Chittenden County's communities to meet the state's 2050 energy goals. However, actually meeting these goals may take a different path than modeled. In Hinesburg, it may be more effective for residents to switch to wood heating systems rather than heat pumps, or to use wood heating as a backup system for heat pumps. Future iterations of this plan will examine new models to show an increased adoption of wood heating. This may also serve to reduce the small amount of natural gas energy that the LEAP model assumes will still be used in Hinesburg and other Chittenden County municipalities by 2050.*

*Sources: LEAP Model, Department of Public Service*

To move toward the goal of 90% renewable energy by 2050 and all new homes at net zero energy by 2030, the following are recommended:

- All new homes built are recommended to be net zero energy by the year 2030. Between 2015 and 2020 25% of the energy required to electrify and heat new homes will be supplied from renewable energy. Between 2020 and 2025 50% of the energy required to electrify and heat new homes will be supplied from renewable energy. Between 2025 and 2030 75% of the energy required to electrify and heat new homes will be supplied from renewable energy.
- New homes should be encouraged to include photovoltaics to charge an electric vehicle as well as ready connections to charge an electric vehicle. Work on developing requirements for electric vehicle charging capacity in large residential developments and multifamily dwellings.
- Reaching 90% energy use from renewables by 2050 will require changes to existing homes. Hinesburg should encourage residents to improve energy efficiency of existing homes (e.g., weatherization), and shift to non-fossil fuel thermal sources of energy.
- Homeowners should be encouraged to take advantage of the energy audit services of the various state agencies that sponsor and/or offer these services. These audits should be comprehensive in nature, looking at ways to reduce energy use as a first measure and then look to supply renewable energy.
- Building permits being issued for changes to existing homes should include information as to how a home can achieve net zero energy.

- Those homes that do not have a reasonable site to capture renewable energy should consider community sources of renewable energy.
- Wood combustion appliances should meet the state requirements for allowable particulates released in to the atmosphere. Wood combustion should be a secondary source of thermal energy to a cleaner primary source whenever possible.
- Energy efficient lighting and appliances should be encouraged in all new homes.
- Hinesburg should consider requiring new construction to achieve a higher level of efficiency above energy code (RBES).
- Hinesburg should promote weatherization and fuel switching opportunities from Efficiency Vermont and utilities working towards their Renewable Energy Standard Tier III requirements,<sup>2</sup> and have an inventory of other financing options for homeowners wishing to pursue energy efficiency measures and renewable energy. Between 2015 and 2017, customers in Hinesburg saved a total of \$275,910 on electric and thermal energy bills due to energy efficiency measures. The Hinesburg Energy Committee would be the logical group for organizing and dissemination this information. Recent projects coordinated in Hinesburg by Efficiency Vermont can be found in Table 7 below. Other weatherization projects that were not affiliated with Efficiency Vermont have probably also taken place, but are not measured here.

Higher energy efficiency measures enhance housing affordability in the long run by reducing monthly costs for heating and electricity. Savings will be substantial over the course of a typical 30-year mortgage, and will continue to accrue beyond that. With that said, further study of the cost of the highest efficiency measures (e.g., net-zero homes) is warranted to determine the potential impact on initial purchase price, particularly as it relates to affordability for low and moderate income households. The trend toward more energy efficient home construction is largely dictated by statewide energy efficiency building codes that are upgraded every three years. With that said, low to moderate income households should not be priced out of the new home market. Should it be determined that higher energy efficiency measures result in substantially higher purchase prices, both the Town and the State should initiate programs to assist low and moderate income households.

**Table 7. Recent Residential Energy Efficiency Projects**

	2014	2015	2016	2017
<b>Home Performance with ENERGY STAR® Projects</b>	14	18	21	26
<b>Total Residential Projects (includes Home Performance with ENERGY STAR® projects)</b>	37	86	111	265

Source: *Efficiency Vermont, November 2018*

<sup>2</sup> Visit the Vermont Public Utility Commission's website for more information about renewable energy standards for Vermont electric distribution utilities: <https://puc.vermont.gov/electric/renewable-energy-standard>

## Transportation

Transportation accounts for a large part of the state's overall energy usage, and is the leading producer of greenhouse gases in Vermont and Hinesburg. Gasoline continues to be the principal fuel for transportation.

In order to implement Vermont's Comprehensive Energy Plan, effort must be made on the local level to reduce both the vehicle miles traveled and the reliance on fossil fuels used in transportation. Successes on this front include the Hinesburg Rides program formed in 2008, the introduction of a Burlington-Hinesburg-Middlebury bus route in 2012, the introduction of a local bus service throughout Hinesburg in 2018, and the installation of EV chargers, as discussed in the Transportation section of this plan.

New sidewalks and crosswalks in the village area have promoted more walking in the town as an alternative to vehicle use. Continuing to build more sidewalk systems, as well as adding bike lanes to town roads and in new developments will encourage more local economic development at the same time as residents are using less fossil fuel to get around and staying more physically fit.

The need for a much higher use of renewable energy in transportation will be a challenge in Hinesburg and the state. In 2017, the DMV reported 3,155 fossil fuel burning light duty vehicles registered in Hinesburg, compared to only 12 electric vehicles. Hybrid vehicles meet that goal to some extent, but Hinesburg needs to plan to accommodate the use of plug-in electric vehicles by our residents and other drivers passing through our town. Electric charging stations, powered by photovoltaic arrays and from the grid, will be an important addition to the region's transportation infrastructure and should be considered as part of all new dwelling construction. Another way for Hinesburg to meet the goals of Vermont's Comprehensive Energy Plan is to promote the use of biofuel as a replacement for petroleum-based fuel for heavy duty vehicles. Oil seed crops, such as sunflowers, grown on what are now unproductive fields, could be an economic boost to local farmers and oil seed processors. The LEAP model's projected changes in transportation energy to meet the 2050 energy goals are shown in Table 8 below.

**Table 8. LEAP Model Estimated Future Transportation Energy Use in Hinesburg, 2015-2050**

	2015	2025	2035	2050
<b>Total Light Duty Transportation Energy Use (MMBtu)</b>	223,050	185,821	117,705	51,301
<b>Electricity Used for Light Duty Transportation (MMBtu)</b>	177	2,478	17,081	36,049
<b>Light Duty Electric Vehicles (% of Vehicle Fleet)</b>	0%	6%	41%	89%
<b>Biofuel Blended* Energy Used for Light Duty Transportation (MMBtu)</b>	222,873	183,343	100,625	15,252
<b>Biofuel Blend*Light Duty Vehicles (% of Vehicle Fleet)</b>	100%	94%	59%	11%
<b>Heavy-Duty Transportation Energy Use from Biodiesel (Percent of Total)</b>	94%	33%	58%	96%
<b>Heavy-Duty Transportation Energy Use from Fossil Fuels (Percent of Total)</b>	6%	67%	42%	4%

*\*This measures biofuels blended with fossil fuels. A common example is gasoline with ethanol mixed in.*

*Sources: VTrans, LEAP Model*



### Total Energy Use

Making these changes to meet the Vermont state energy goals will result a large decrease in per-capita energy use, as shown in Tables 9 and 10 below. Future projects are shown with and without industrial energy use, as the sector is not well represented by the LEAP model and the projections for this energy type may not be reliable.

**Table 9. LEAP Model Estimated Future Total Energy Use Per Capita (Including Industrial Electricity Use\*) in Hinesburg, 2015-2050**

	2015	2025	2035	2050
<b>Total Energy Use (MMBtu)</b>	509,692	469,224	397,090	315,675
<b>Population</b>	4,489	4,682	4,794	5,016
<b>Total Energy Use Per Capita (MMBtu)</b>	114	100	83	63
<b>Reduction in Total Energy Use Per Capita since 2015</b>	--	12%	27%	45%

Source: LEAP Model

*\*Please note that industrial electricity use is recognized as the most difficult element to project in the LEAP model, because of regional discrepancies in data from the commercial and industrial sector. Therefore, projected electricity use and total energy use are reported two ways: with industrial electricity use included and excluded.*

**Table 10. LEAP Model Estimated Future Total Energy Use Per Capita (Excluding Industrial Electricity Use) in Hinesburg, 2015-2050**

	2015	2025	2035	2050
<b>Total Energy Use (MMBtu)</b>	496,077	449,909	372,116	282,152
<b>Population</b>	4489	4682	4794	5016
<b>Total Energy Use Per Capita (MMBtu)</b>	111	96	78	56
<b>Reduction in Total Energy Use Per Capita since 2015</b>	--	13%	30%	49%

Source: LEAP Model

*\*Please note that industrial electricity use is recognized as the most difficult element to project in the LEAP model, because of regional discrepancies in data from the commercial and industrial sector. Therefore, projected electricity use and total energy use are reported two ways: with industrial electricity use included and excluded.*

## Public Energy Education

The town has already identified the need to create programs, processes and systems to foster sustainable procurement and use of energy. In 2014 the Selectboard initiated a Hinesburg Energy Committee to formally promote the responsible use of energy. The committee consists of up to seven members of the community each serving three-year terms. This committee acts in an advisory capacity for the other boards and commissions in town. The energy committee has helped the town's overall effort to promote sustainability through several initiatives:

- The committee has advised town officials on how several potential developments under review could orient buildings on the plans to take advantage of passive solar gains and how the developments could incorporate renewable energy.
- The committee submitted a motion to have the town adopt the Energy Code Plus building standards instead of the Residential Building Energy Code.
- The committee presents an annual Efficiency Vermont Button Up workshop for the community each fall. The purpose of the presentation was to educate residents on the importance of making energy efficiency upgrades on homes and shows homeowners how they can properly install efficiency upgrades on their own homes.
- The committee held a four-meeting Net Zero Energy and Healthy Homes workshop series in 2018.

### Renewable Energy Generation

In addition to reducing energy consumption, meeting Vermont’s renewable energy goals will require a significant increase in renewable energy generation in Hinesburg. Renewable energy resources are defined in State statute (24 V.S.A. §4303) as, “energy available for collection or conversion from direct sunlight, wind, running water, organically derived fuels, wood and agricultural sources, waste heat, and geothermal sources.” Achieving the State CEP goal of supplying 90% of our energy needs from renewables by 2050, requires an average increase in renewables of approximately 2.57% per year. The Town must promote this goal and work aggressively to achieve it. The Town has installed limited renewables on municipal property – e.g., solar trackers next to the wastewater treatment facility; solar powered lights for the Town Office park and ride. Residents and businesses have also increased usage of solar, wind, and biomass heat (e.g., wood pellets). As of May 2019, the Vermont Energy Dashboard (<http://www.vtenergydashboard.org/my-community/hinesburg/statistics>) showed 235 renewable energy sites in Hinesburg, as shown in Table 11 below.

**Table 11. Existing Renewable Electricity Generation**

	Sites	Power (MW)	Energy (MWh)
Solar	231	3.07	3,771
Wind	2	.012	29
Biomass (Wood)	2	Unknown	Unknown
Total	235	3.09	3,800

Source: *Community Energy Dashboard, May 2019*

Increasing the use of renewable energy sources will require concerted efforts by the entire community, such as:

- Additional renewables on municipal properties and facilities, particularly roof-mounted solar (e.g., Town Highway garage, etc.) and ground-mounted solar.
- Use of electric vehicles for light or medium duty municipal vehicles, and use of biofuel vehicles for heavy duty municipal vehicles to the extent possible. Provision of one or more public electric vehicle charging stations – e.g., Town Office, Police Station, Carpenter-Carse Library, etc.

- Ensure that new construction makes use of renewables to a far greater extent than currently mandated. Revise land use regulations to clarify and prioritize maximizing solar gain, such that any new construction must get as much direct sunlight as possible, while balancing the need to create vibrant streetscapes in the village growth area that necessarily include trees and variable building orientation.

In Hinesburg, these generation goals mean that annual generation capacity in Hinesburg must be increased by between 13,517 MWh and 23,594 MWh, as shown in Table 12 below.

**Table 12. New Renewable Electricity Generation Targets**

Generation Targets – Any Technology (MWh)	2025		2035		2050	
	Low	High	Low	High	Low	High
	3,862	6,741	7,724	13,482	13,517	23,594

Sources: LEAP Model and CCRPC Modeling

*These targets are in addition to the 1,458 MWh generated annually in the municipality as of July 2017 Chittenden County Regional Planning Commission has set high and low generation targets for the county and each municipality (see Supplement 6 of the 2018 ECOS Plan for the methodology). Any amount of generation within this range means that the town is producing its share of renewable energy generation for the county.*

The Town of Hinesburg has more than enough land area to meet these goals with current renewable energy technology. The graphics below show the amount of land needed to produce the generation targets with solar or wind. These hypothetical scenarios show that Hinesburg’s high generation goal could be met with as little as 0.6% of the Town’s total land area. Estimates of Hinesburg’s total generation capacity for various technologies can be found in Tables 13 and 14 below.

Figure 1. Land area needed to meet Hinesburg's generation targets with 100% solar

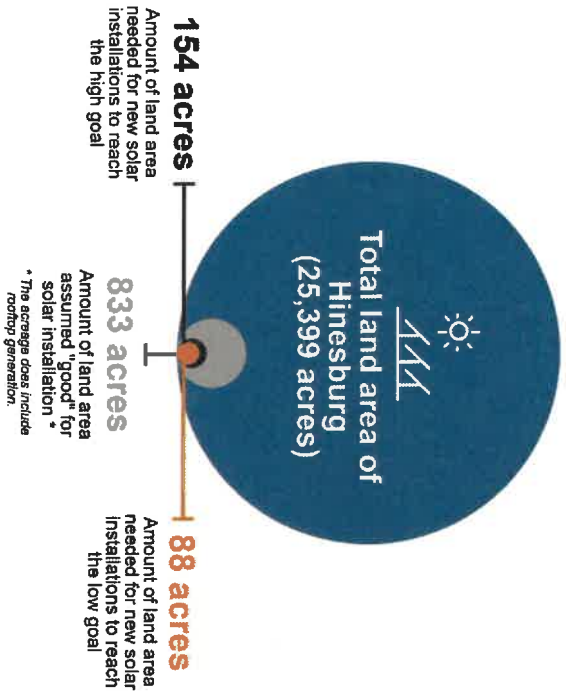
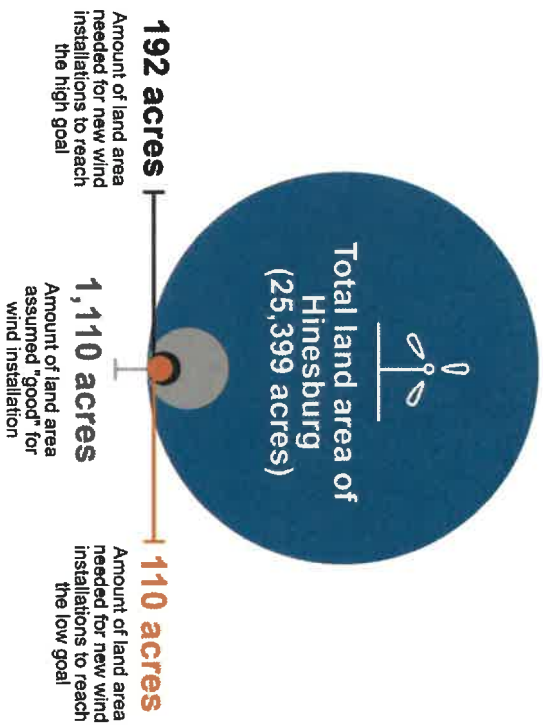


Figure 2. Land area needed to meet Hinesburg's generation targets with 100% wind



**Table 13. Land Available for Wind and Solar Generation**

	<b>Prime Potential</b>	<b>Base Potential</b>
<b>Solar</b>	833 acres (3% of town)	5,237 acres (21% of town)
<b>Wind</b>	1,110 acres (4% of town)	10,824 acres (43% of town)

*Source: CCRPC and the Department of Public Service, Vermont Center for Geographic Information*

**Table 14. Projected Renewable Electricity Generation Potential**

	<b>Power (MW)</b>	<b>Energy (MWh)</b>
<b>Rooftop Solar**</b>	4	4,463
<b>Ground-Mounted Solar* – Prime</b>	104	127,684
<b>Ground-Mounted Solar* – Base</b>	87	107,049
<b>Wind – Prime</b>	44	136,080
<b>Wind – Base</b>	433	1,327,422
<b>Hydro</b>		Future hydroelectric capacity may be available at existing small dams
<b>Biomass</b>		See Map 6 for forested areas

*Source: CCRPC and the Department of Public Service*

\*Rooftop solar potential is calculated by assuming that a certain percentage of rooftops can hold solar systems. Ground-mounted solar potential reports how much land could be developed with solar based on its aspect and elevation, and does not remove space taken up by impervious surfaces like roofs. Therefore, rooftop solar potential cannot be added to ground-mounted solar potential, as this would lead to some generation potential being double counted.

### Energy Siting & Screening Policies Local Policies

Hinesburg encourages the development of renewable energy generation and storage facilities (e.g., solar, wind, etc.), but the scale, context and impacts of a project must be considered. Visual screening from public roads and neighboring residences is an important consideration for any ground-mounted facility over 15kw, and is particularly sensitive for facilities over 150kw. Such screening need not hide such facilities, rather it should be used to ensure the facilities blend with the surroundings. State statute (24 V.S.A. §4413b) prohibits municipal land use regulations from regulating energy generation and transmission facilities. Such facilities are instead reviewed by the VT Public Utility Commission (PUC) pursuant to 30 V.S.A. §248. Section 248 does require that ground-mounted solar generation facilities comply with municipal screening requirements as long as the PUC finds that compliance would not have the effect of prohibiting or interfering with the functional use of the facility. Hinesburg’s Zoning Regulations were revised in 2016 to include screening requirements for such facilities. Although important, screening is only a tool to help blend or hide development after a site has been selected. More importantly, such development must be properly sited in the first place.

This Town Plan provides clear guidance as to the sensitive natural and cultural features that shall inform site selection for any development. The policies in this plan shall be applied to energy generation facilities over 15kw and to transmission facilities, to ensure that such facilities will not unduly interfere with orderly development. **Because this plan is an “enhanced energy plan,” the following policies will be given “substantial deference” in proceedings before the Public Utilities Commission.**

- Primary resource areas are inappropriate for siting of energy generation facilities and shall be avoided. Primary resource areas are:
  - Class 1 and 2 wetlands (Vermont Significant Wetland Inventory and advisory layers) and associated buffers (Map 7)
  - Flood hazard areas (Map 7);
  - Steep slopes 25% or greater (Map 9)
  - Surface waters and setback areas (Map 7)
  - Rare, threatened, and endangered species locations and significant natural communities (Map 9)
- Secondary resource areas shall also be considered, and impacts to such areas shall be minimized. Secondary resources areas are:
  - Moderately steep slopes 15-25% (Map 9)
  - Prime and statewide agricultural soils (Map 5);
  - Core wildlife habitat (Map 14)
  - Wildlife corridors (Map 14)
  - Deer wintering areas (Map 9)
- Particularly in the most rural portions of town (i.e., AG & RR2 zoning districts) forest clearing and impacts to prime agricultural soils shall be minimized to protect the working landscape. Context is important. For example, it’s reasonable for a working farm to use a portion of its prime agricultural soils for ground-mounted solar if it supports the continuation of the larger agricultural land use. However, the wholesale conversion of forest and/or prime agricultural soils so as to exclude concurrent farm and/or forestry use of a particular property is unacceptable. Important natural features are discussed in depth in Chapter 5, and are depicted on the maps that support this plan.
- Development potential within the village growth area should also be respected. As Hinesburg’s sole growth center, land intensive energy generation and transmission facilities shall be avoided, unless incorporated into a preferred location as noted below. The intent is not to prohibit such facilities entirely in the village growth area. However, energy generation and transmission facilities in this area must preserve the following:
  - buildout objectives as noted throughout this plan (e.g., affordable housing, senior housing, commercial/industrial, etc.), vibrant streetscapes, visual character of the village, ability to have actively used and interconnected greenspaces.
- Town-wide, preferred locations for energy generation facilities include already developed areas. For example: on structures (e.g., roof-mounted), in parking lots, within a grouping of structures and infrastructure (e.g., farm building complex, industrial campus/park, residential dwelling)

## ACT 174 AND SUBSTANTIAL DEFERENCE

In 2016, Act 174 established a process for “enhanced energy planning,” which encourages municipalities to write plans that are “energy compliant.” This plan meets the standards for energy planning established by Act 174 and outlined in 24 V.S.A. §4352. Therefore, the policies of this plan will receive substantial deference in §248 proceedings. The Public Utility Commission shall apply the land conservation measures or specific policies in accordance with their terms unless there is a clear and convincing demonstration that other factors affecting the general good of the State outweigh the application of the measure or policy. This is a higher standard of review than “due consideration,” which the municipal plan’s policies would otherwise receive.

cluster), on the old Town landfill site, in non-productive portions of gravel pits that have been through site reclamation. Many of these areas are already defined as preferred sites in the Vermont Net Metering Rules. Projects sited on preferred site benefit from larger generation limits and higher net metering rates. Preferred sites are not limited solely to already developed areas. Hinesburg plans to identify other preferred sites on a case-by-case basis based on evaluations of site context, site constraints, and other factors. As sites are suggested in the future, there are two ways they can be formally defined as preferred sites: through an amendment to this plan or through a joint letter from Hinesburg's Planning Commission, Selectboard and the Chittenden County Regional Planning Commission.

- The Town's Subdivision Regulations require underground utility lines for new service to subdivisions. Although substantially more expensive to install, underground utility lines make sense given the community's interest in maintaining the Town's rural character and aesthetics. Although large scale transmission lines are difficult to place underground, energy generation facilities should utilize underground lines both within the project and to feed the facility.

### State Policies

The policies above are not the only policies that apply to energy facility siting in Hinesburg. The State of Vermont has defined certain resources as known and possible constraints, some of which are the same as Hinesburg's primary and secondary resources and some of which are not. These areas are protected by the ECOS Regional Plan and state agency review during the Public Utility Commission review process. State defined known constraints are areas in which the State of Vermont finds that development, including renewable energy generation, is not appropriate. These resources are shown on the map of Known State Constraints. State constraints not covered by the local constraints listed above include:

- Department of Environmental Conservation River Corridors
- National Wilderness Areas
- Vernal Pools (confirmed and unconfirmed)

State defined possible constraints are areas in which the State of Vermont finds that the effects of development, including renewable energy generation, may need to be mitigated. These resources are shown on the map of Possible State Constraints. State possible constraints not covered by the local constraints listed above include:

- Hydric Soils
- Act 250 Agricultural Soil Mitigation Areas
- Vermont Conservation Design Highest Priority Forest Blocks – Connectivity, Forest Blocks – Interior, Forest Blocks – Physical Land Division)
- Highest Priority Wildlife Crossings
- Protected Lands (State fee lands and private conservation lands)



# Implementation

**No changes to this page – shown for reference**

# Chapter 10

## Introduction

There are many tools and techniques to help implement the Town Plan vision. This chapter begins by describing some of the most common implementation avenues, and concludes with a table that details the lead responsibility, completion time horizon, and resources necessary for every action item in the plan.

Town plans are meant to be aspirational, visionary documents. Not all of the proposed action items may be accomplished within the next five to 10 years. Some action items may prove to be politically or financially infeasible. When an action item identifies the need for funding, it does not mean that funding has been vetted by the Selectboard or approved by voters. The timing of such action items will be determined by annual work programs and adequate funding via the annual Town budget.



*Before (2010)*

*Cheese Plant Frontage*



*After (2013)*



**New  
Police  
Station  
(2014)**

**To achieve great things, two things are needed;  
a plan, and not quite enough time.**

- Leonard Bernstein 1918-1990

## No changes to this page – shown for reference

### Land Use Regulations

The most commonly used bylaw for controlling development at the local level are zoning and subdivision regulations. Zoning and subdivision regulations control the use of land and structures, and the density, height and bulk of development. 24 VSA Chapter 117 spells out specific requirements and limitations of any municipal land development regulations. The statutes also provide multiple optional tools that communities enact under zoning and subdivision, including:

- Establishment of zoning and overlay districts
- Site plan and conditional use standards
- Performance standards
- Form Based Code inspired standards
- Inclusionary zoning
- Waivers
- Planned unit development
- Transfer of development rights

Hinesburg has utilized these regulatory tools for decades, and will continue to improve and refine these regulations to better implement the Town Plan vision.

### Official Map

The official map is a local bylaw enabled by State legislation which reserves land for streets, recreation paths, drainage, parks, schools and other public facilities. Hinesburg adopted its first Official Map (covering the village growth area) in 2009. The Official Map needs to be updated to address changes since 2009, and on a regular basis as plans for community facilities evolve.

### Municipal Ordinances

Multiple municipal ordinances are used by the Town to implement the plan, and deal with a variety of issues: dog control, outdoor fires, municipal water and sewer, impact

fees, speed limits. Ordinances used in other municipalities, but not currently in Hinesburg cover a wide range of issues, such as: noise, backyard farm animals, peddlers/solicitation, food trucks, street trees, signs, outdoor lighting, etc.

### Municipal demonstration projects

Leading by example is an excellent way for the Town to both solve specific issues while demonstrating best practices. There are many opportunities, from energy efficient building construction to the installation of stormwater treatment infrastructure to nicely maintained and landscaped public spaces to the use of renewable energy technologies.

### Land Acquisition

The acquisition of land will likely be required in order to implement several goals and recommendations contained in the plan such as the construction of future community facilities. Land may be acquired through fee simple acquisition, conditions of subdivision approval, or donations.

Hinesburg has a long history of funding a Land Preservation Fund to help with costs related to land acquisition for conservation purposes – e.g., survey work, legal language drafting, matching funds for grants. With that said, contributions to this fund from the annual Town budget has been a relatively small fixed amount (\$1,500 - \$7,500) rather than a percentage of the tax rate as is done in some other communities. Furthermore, no dedicated fund exists for acquisition of non-conservation lands – e.g., sidewalks, recreation paths, economic revitalization, etc.

### Capital Budget & Annual Budget

The Town has adopted a capital budget and program in accordance with 24 VSA Section 4426. The capital budget,

**No changes to this page – shown for reference**

the principal guide for public spending, describes the capital projects to be undertaken during the next 5+ years, including the estimated costs and method of financing. The capital budget helps inform the annual operating budget. Each year, substantial time and effort is put into crafting a budget for the next fiscal year, which is voted on at Town Meeting. Many, if not most, of the action items in the Town Plan ultimately rely on funding in the annual budget – e.g., staffing, special projects, ongoing maintenance, etc.

**Impact Fees**

The Town has adopted an impact fee program in accordance with 24 VSA Chapter 131. Impact fees are a means by which developments are required to pay for their “fair share” of public capital expenditures needed as a result of their development. Impact fees may be levied for all improvements meeting this criteria, upon adoption by the municipality. At present, impact fees are only collected and used for fire and police capital needs.

**Special Assessment Districts**

Special assessment districts are designated areas in which property owners are charged to cover the costs of installing capital improvements from which the property owners will exclusively benefit. Typical improvements funded by special assessment include water and sewer service, stormwater infrastructure, sidewalk construction and street improvements.

**Public & Private Coordination**

The Town should continue to cooperate with regional, State and Federal entities and agencies as necessary to further the goals and policies of this plan. Regional partners include the Chittenden County Regional Planning Commission, Chittenden Solid Waste District, Champlain Housing Trust, Greater Burlington Industrial Corporation,

*Hinesburg Town Plan – 2017 – Adopted 9/25/2017*

Lake Champlain Chamber of Commerce, and Green Mountain Transit. Private partnerships are also extremely important, both with the non-profit sector (e.g., Hinesburg Community Resource Center, Hinesburg Land Trust, Hinesburg Historical Society, Champlain Housing Trust, Housing Vermont, etc.) and for-profit businesses and developers.

**Ongoing Planning and Studies**

The Town will continue to update the Comprehensive Plan as required by 24 VSA Section 4387. This Plan includes within it recommendation for future action and studies to be undertaken to help implement its overall goals.

**Implementation Table (following pages)**

Note – wording of some goals and action items truncated to save space.

**Lead Responsibility Groups:**

- SB Selectboard
- PC Planning Commission
- DRB Development Review Board
- AHC Affordable Housing Committee
- VSC Village Steering Committee
- TC Trails Committee
- CC Conservation Commission
- RC Recreation Commission
- TFC Town Forest Committee
- EC Energy Committee
- EDC Economic Development Committee
- RLC Revolving Loan Fund Committee

**Time Horizon:**

- ongoing continual process
- short 1-2 years
- medium 3-5 years
- long 5+ years

Goal	Action	Lead	Time Horizon	Necessary Resources			
				Staff, Volunteer	Annual Budget	Capital Budget	Grant, Other
	7.6.5 Minimize speeding through speed enforcement and road design, and seek lower speed limits in densely settled areas.	Police, DRB	ongoing	✓	✓		
8.1 Adopt the State enhanced energy planning goals for Hinesburg and develop strategies and shorter-term objectives to achieve them.	8.1.1 Identify long-term strategies and shorter-term objectives for the Town to meet efficiency and renewable energy goals.	EC	medium	✓			
	8.1.2 Develop programs with specific measurable objectives to make progress toward each efficiency and renewable energy goal.	EC, SB	ongoing	✓			
	8.1.3 Use life cycle cost when evaluating energy-related Town capital expenditures, including vehicle acquisition.	SB	ongoing	✓			
	8.1.4 Use benchmarking of municipal, institutional and commercial buildings to educate the owners of their buildings' energy performance relative to other buildings or past performance.	EC	long	✓			
	8.1.5 Work with the Energy Action Network, State and County agencies and other organizations to improve local data available from the Community Energy Dashboard, the Architecture 2030 Challenge for Planning and other sources and tools to better monitor and educate the community on Town progress.	EC	long	✓			
8.2 Support the development of alternative renewable energy sources ... to contribute to Vermont's goal of obtaining 90% of energy from renewable sources by 2050.	8.2.1 Identify strategies to increase renewable energy generation within Hinesburg and meet electricity generation targets consistent with Town land use policies and values (see Table 12).	EC	long	✓			
	8.2.2 Encourage the use of renewable energy systems for onsite electricity generation and thermal energy. Analyze and realize the potential for renewable energy generation (particularly solar and wind) on municipal property for municipal and/or community use.	EC	long	✓		✓	
	8.2.3 Encourage farmers to use renewable energy in the production of their goods.	CC, EC	ongoing	✓			
	8.2.4 Promote smart grid and micro grid systems	EC	ongoing	✓			
	8.2.5 Consistent with the Public Utilities Commission process, designate additional preferred sites for renewable energy generation on a case-by-case basis via the joint letter process with the CCRPC.	EC, PC, SB	ongoing	✓			

Goal	Action	Lead	Time Horizon	Necessary Resources			
				Staff, Volunteer	Annual Budget	Capital Budget	Grant, Other
	8.2.6 Periodically update Energy Maps to facilitate development of renewable energy by land owners and energy developers consistent with constraints and Town preferences.	EC	long	✓			
	8.2.7 Encourage owners to install rooftop solar and trackers on existing buildings and land.	EC	ongoing	✓			
	8.2.8 Work with electric utilities to modernize the grid to facilitate development of renewable energy in Hinesburg.	EC	long	✓			
	8.2.9 Encourage energy storage facilities as a component of new renewable energy developments when appropriate.	EC	ongoing	✓			
	8.2.10 Analyze the potential for community solar projects based on current State and Federal policy and financing options.	EC	short	✓			
8.3 Preserve existing or potential renewable energy resource	8.3.1 Strengthen zoning and subdivision regulations to require that all buildings be designed to maximize passive and active solar gain. Ensure that larger buildings with expansive roofs are adequately designed such that their roofs can support future solar installations. Consider changing existing language from advisory (e.g., "should") to required (e.g., "shall") in section 5.26.2(5) of the Zoning Regulations and sections 5.1.12 and 6.12.4(6) of the Subdivision Regulations. Consider a town-wide requirement (ordinance or zoning regulation) for solar ready roofs on all new construction. Explore amending zoning and subdivision regulations to include design standards to preserve the southern exposure of buildings for passive and active solar gain. Balance this with other siting and design factors, especially in the Village Growth Area where compact development is more common and street trees are necessary.	PC	long	✓			
	8.3.2 Encourage plantings that maximize solar heating in the winter and provide shade in the summer.	EC, DRB	ongoing	✓			
	8.3.3 Encourage ongoing sustainable forest management to maintain a local source of fuel wood (biomass).	CC	ongoing	✓			
	8.3.4 Preserve open areas suitable for solar energy generation (e.g., southern aspect) that are situated close to the Village Growth Area. Such areas could be useful in the future for providing renewable energy to concentrated portions of Hinesburg Village.	PC	long	✓			
8.4 Improve energy efficiency, reduce building energy demand, and work towards 100% of businesses and homes being weatherized by 2050.	8.4.1 Maximize the energy efficiency in town owned buildings and vehicles.	EC, SB	ongoing	✓			

Goal	Action	Lead	Time Horizon	Necessary Resources			
				Staff, Volunteer	Annual Budget	Capital Budget	Grant, Other
	8.4.2 Encourage homeowners and businesses to seek thermal efficiency upgrades and then invest in efficient renewable energy technologies.	EC	ongoing	✓			
	8.4.3 Promote the use of energy efficient lighting, appliances, automatic setback thermostats and motion detecting light controls to save energy.	EC	ongoing	✓			
	8.4.4 Promote the energy efficiency and weatherization services of Efficiency Vermont, Vermont Gas Systems, NeighborWorks, and the energy transformation programs of Vermont Electric Cooperative and Green Mountain Power ("Tier III") and other efficiency programs. Keep track of how many homes are weatherized, with a goal of 60 homes per year in order to reach the 100% goal by 2050.	EC	ongoing	✓			
	8.4.5 Promote cost-effective energy efficiency in future residential and commercial buildings by adopting Vermont's stretch code for all development and major renovations in Hinesburg.	PC, SB	medium	✓			
	8.4.6 Work with Efficiency Vermont and other partners to develop a manual to educate homeowners on how to choose and complete the next step towards a net zero home. Highlight local success stories, including examples of net zero homes – both via new construction and via renovation of existing housing stock.	EC	short	✓	✓		
	8.4.7 Consider future adoption of net zero ready requirements for new buildings to meet the State's comprehensive energy plan goal of all new buildings being net zero by 2030. Assess how such requirements could impact initial purchase price of new homes, and whether this adversely impacts housing affordability, particularly for low to moderate income households.	EC, PC	long	✓			
	8.4.8 Leverage and promote State and utility programs that make energy efficiency measures more attractive and affordable. Consider creating a related Town fund to provide assistance to low and moderate income home buyers and existing homeowners, possibly utilizing the Town's existing revolving loan fund for housing and economic development.	EC, SB	long	✓			
8.5 Reduce transportation related energy demand and switch transportation fuels to renewable electricity and renewable biofuel.	8.5.1 Promote cost-effective energy efficiency in future transportation planning.	EC, PC	ongoing	✓			
	8.5.2 Consider regulation or ordinance changes to require that new developments incorporate electric charging stations, and if possible, power these by solar photovoltaic systems.	PC	medium	✓			
	8.5.3 Encourage the Town and the Champlain Valley School District to install electric charging stations, and to seek higher fuel efficiency and vehicles with alternative fuel types (e.g., biofuels, electric) when purchasing or leasing new vehicles.	EC, SB	ongoing	✓			

Goal	Action	Lead	Time Horizon	Necessary Resources			
				Staff, Volunteer	Annual Budget	Capital Budget	Grant, Other
	8.5.4 Consider bicycle paths, pedestrian walkways, and mass transportation access in the review of all development proposals in the Village Growth Area. Support and promote bicycle and pedestrian use along existing roadways and encourage these forms of transportation to neighboring town infrastructure.	VSC, DRB	ongoing	✓			
	8.5.5 Support efforts to increase public transit ridership (e.g., GMT, ACTR).	EC, SB	ongoing	✓			
	8.5.6 Promote more awareness of the State's Governorment connecting commuters carpool/rideshare program.	EC	ongoing	✓			
	8.5.7 Investigate why more school children don't ride the school bus, and explore ways to increase ridership.	EC, PC	long	✓			
8.6 Encourage a balanced approach between the placement of utility services and the character of the rural and village areas.	8.6.1 Continue to require new utility lines serving end users be underground, barring site limitations that make underground lines impossible. Seek to relocate existing above ground lines underground within the village core, especially along the "main street" portion of Route 116 from Mechanicsville Road to Friendship Lane. 8.6.2 Encourage cooperation between the town and Green Mountain Power to find a suitable site for a substation or other improvements that would increase power supply and reliability so that adequate electric power is available for both new development and three phase service for the Industrial 1 zone in South Hinesburg.	PC, SB	long	✓			
8.7 Continue to define the role of the Hinesburg Energy Committee.	8.7.1 The Energy Committee shall take the lead in the execution of Town Plan energy goals and recommendations. 8.7.2 Help property owners understand State energy efficiency building codes for new development – e.g., outreach when building permits are issued. 8.7.3 Identify utility, federal and state incentives to support energy conservation efforts and efficiency improvements. Educate the public about potential incentives for energy conservation and efficiency improvements (e.g., workshops, published information, etc.). 8.7.4 Participate in the public review processes of new utility facilities and municipal facilities and major residential and commercial developments. Review these projects for conformance with the Town Plan. Create an objective set of criteria to enable consistency in such reviews. Seek to preserve the Town's rural character while recognizing the important function these projects serve.	EC	ongoing	✓			
		EC	medium	✓			
		EC	ongoing	✓			
		PC, SB	ongoing	✓			



## Select Board

Town of Hinesburg  
10632 Route 116 Hinesburg VT 05461  
802.482.2281 | hinesburg.org

### Meeting Minutes – June 2, 2021

- Draft -

**Attending the Meeting:** Phil Pouech, Merrily Lovell, Mike Loner, Maggie Gordon, Dennis Place, Joy Dubin Grossman, Todd Odit, Lenore Budd, Alex Weinhagen

Meeting called to order at 7:00 p.m. via Zoom.

#### Additions / Deletions and Public Comment

There were no agenda modifications.

There was no public comment.

#### Select Board Forum/Town Manager Report

Phil noted that at their following meeting they will have a public meeting on the Town Plan's energy chapter.

Todd said that interviews for the Interim Chief will be concluded by June 3 and a decision is expected to be made at some point next week and be announced at the Fire Department's business meeting, if this Board approves.

#### Approve Minutes of 5/19/21

Phil moved to approve the minutes from May 19, 2021 as amended, seconded by Merrily and approved with 5 yes votes.

The minutes were amended as follows:

- Line 161: replace "not" with "note"
- Line 178: replace "plan" with "plant"
- Line 192: replace "conversation" to "conservation"

#### Consider Appointment to the Planning Commission – Lenore Budd

Phil noted that this appointment's term would expire in 2025.

Lenore spoke briefly about wanting to join the Planning Commission. She said that it is important to be part of town life and to contribute time by serving on its boards.

Phil asked if there is an area of Town or a Town issue on which the Planning Commission should focus its attention. Lenore replied that the Planning Commission has begun revising the Rural Residential Zoning 1 District as well as revising components of the energy chapter of the Town Plan.



43 Merrily moved to appoint Lenore Budd to the Planning Commission for a term ending October 1, 2025,  
44 seconded by Mike and approved with 5 yes votes.

45

46 **Receive Proposed Zoning Amendment RE: Contractor Yards, Vehicle Repair**

47

48 Alex introduced the proposed changes to home occupation contractor yards and home occupation  
49 vehicle repair services by stating the goal of the revisions, which was to reduce the current required  
50 separation distances to facilitate the ability of new contractor yards to obtain permits in Hinesburg. He  
51 said that the current regulations make it difficult to locate a contractor yard in Town. He said that the  
52 Planning Commission held public hearings on its proposed revisions and incorporated public feedback  
53 into the revisions that the Selectboard is reviewing tonight.

54

55 Alex provided an overview of the proposed changes to the zoning regulations for home occupation  
56 contractor yards and home occupation vehicle repair services. He noted that the proposed changes for  
57 contractor yards would revise the definition to include more specificity about the types and number of  
58 vehicles on site, remove the 600 foot setback requirement that is in the current regulations, reduce the  
59 200 foot setback from the property line to 50 feet, add specificity to the screening requirements,  
60 increase the size of buildings connected to the contractor yard, clarify that processing materials is  
61 prohibited on site, and add certain requirements for storing of fuels and other materials. He noted that  
62 contractor yard and vehicle repair services regulations are combined in the current regulations, but this  
63 proposal seeks to separate them, recognizing that they are different types of home occupation. He said  
64 that the proposed changes would create standards for vehicle repair services, including requiring that  
65 vehicle repair services be conducted indoors, allowing for 10 customer vehicles to be stored outside at  
66 one time (unless the Development Review Board deems the property too small, and can adjust that  
67 number downward), clarifying how large a building one could have for vehicle repair services (1,000 sq  
68 ft) and reducing setback requirements.

69

70 Merrily asked if the setback reductions were a request from current contractor yard and vehicle repair  
71 services owners. Alex replied that this has been an action item from the Town Plan for a number of  
72 years, and that it was a suggestion from a previous Zoning Administrator. He said that they did not  
73 receive much feedback from current contractor yard owners. Merrily asked if the existing contractor  
74 yards have the large setbacks cited in the current regulations. Alex replied that because the setback  
75 requirements in the regulations are so strict, no new contractor yards have come into Hinesburg since  
76 the first set of regulations was adopted in 1996, and that existing contractor yards are all pre-existing  
77 non-conforming. He noted that there are several vehicle repair services that have been permitted under  
78 the current regulations, but were permitted through workarounds to the regulations that would greatly  
79 limit the number of vehicles allowed at any given time on the property.

80

81 Mike requested that the term “grandfathered” be removed from the proposed regulations, since the  
82 word has racial connotations dating back to certain Jim Crow laws.

83

84 Phil asked if these regulations apply to all zoning areas in Town. Alex replied that the proposed changes  
85 would apply to the Agricultural Zoning District, and Rural Residential 1 and 2 Districts, but would  
86 prohibit these developments in the Shoreline Zoning District, Industrial Zoning District, or the Village  
87 Growth Area District. Phil said he has received several complaints over the years about residential  
88 homes that have old vehicles and materials in their yards. He asked Alex about the process for resolving

89 such a complaint. Alex replied that those types of complaints don't fall under the purview of these  
90 proposed regulation changes, but that if a complaint is received, the Town will conduct a site visit and  
91 reach out to the owner of the property in question to attempt to resolve the issue.

92

93 Alex said he will take feedback from the Selectboard back to the Planning Commission for discussion.  
94 Phil agreed, saying that it would be good to finish these revisions up by the end of the summer.

95

#### 96 **Discuss Purpose and Use of Lot #1**

97

98 Todd said that there have been two requests for the official use of Lot 1, one of which was for a  
99 children's park (which was withdrawn) and the other for a Juneteenth celebration. He said that if the  
100 Town allows the Lot to be used in an organized fashion, there should be some rules around it and the  
101 Selectboard should consider renaming it something other than Lot #1. He suggested using the same  
102 guidelines that are in place for the use of Town Hall and potentially developing a more formal process  
103 and policy around it in future.

104

105 Alex spoke about planned activities in the Lot that were delayed due to Covid. He said that the Town  
106 had applied for a Vermont Natural Resources Council to conduct a design charette for the park for the  
107 public. He said that the Town has been setting aside money in the capital budget for work on this  
108 property. He said the design charette would be held this summer and he anticipates reporting back to  
109 the Selectboard in the autumn with the results.

110

111 Merrily expressed support for using the Town Hall guidelines for using the Lot, and also suggested  
112 referring to it as the Town Common.

113

114 Mike said that the Hinesburg Racial Equity Work Group would like to conduct a celebration on Lot #1  
115 around Juneteenth with an art installation, a resource table, a history walk, music, and other activities.

116

117 Phil moved to approve the Hinesburg Racial Equity Work Group to hold a Juneteenth educational event  
118 at Lot #1, following the Town Hall rental rules, seconded by Merrily and approved with 4 yes votes (Mike  
119 recused himself).

120

#### 121 **Approve Financing for Grader Purchase**

122

123 Todd said that the net cost of the grader after the trade-in is around \$245,300, not the previously-noted  
124 \$259,000. He said that the grader would be delivered soon and that the vendor would do a 60 day  
125 invoice. He recommended that the Selectboard pay with a down payment of \$100,000 and a loan period  
126 of 5 years. He recommended accepting the John Deere/Nortrax financing option. He said that between  
127 the capital fund balance and the unassigned fund balance, the Town has the funding to issue that down  
128 payment.

129

130 Merrily moved to approve financing up to \$155,000 over 5 years at 2.75% with annual payments in  
131 arrears through John Deere/Nortrax with a down payment of \$100,000, and utilizing \$50,000 of fund  
132 balance, seconded by Phil and approved with 5 yes votes.

133

#### 134 **Review Working Draft of Personnel Manual**

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Todd highlighted substantive changes made to the manual. He said that the basic provisions of the policy remain unchanged but there have been some modifications around employee conduct. He noted one area around accumulation of compensatory time and recommended discontinuing this policy for salaried, exempt employees, since exempt employees aren't usually eligible for compensatory time. Mike recommended seeking a legal opinion about exempt employees and the accumulation of compensatory time. Dennis asked what would happen with current salaried employees' compensatory time. Todd replied that there are several options and that he is interested in an attorney's opinion of phasing out compensatory time.

Todd said he will schedule a review for a future meeting and will provide a summary of changes. Joy noted that the policy revisions are adapted from the Vermont League of Cities and Town (VLCT) guidance as well as similar policies from Shelburne and Colchester. She said that the proposed changes shouldn't be controversial.

**Consider Approving the Warrants**

No vote at this meeting, as the Selectboard was not able to review the warrants at this time.

Merrily moved to adjourn at 8:35 p.m., seconded by Mike and approved with 5 yes votes.

Respectfully submitted,  
Amy Coonradt, Recording Secretary

Zimbra

todithvt@gmavt.net

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**RE: Whitetail Landscaping enforcement update**

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**From :** Alex Weinhagen <aweinhagen@hinesburg.org>

Thu, Jun 10, 2021 03:55 PM

**Subject :** RE: Whitetail Landscaping enforcement update

📎 1 attachment

**To :** 'Todd Odit' <todithvt@gmavt.net>**Reply To :** aweinhagen@hinesburg.org

Todd,  
Yes.

The Planning Commission provided a very simple answer to the Select Board's clarification question. The proposal states that home occupation contractor yards and home occupation vehicle repair services would only be allowed in the Agricultural, Rural Residential 1, and Rural Residential 2 zoning districts. After discussion, the PC reaffirmed that was their intent. I can fill the Select Board in on the rationale at the meeting if they would like.

I'd like to give the neighbors we met with (Vaneska Litz & Darren Johnson; Jennifer Chiodo & David Harcourt) and Chad Hayden (Whitetail Landscaping owner) a heads up that this will be discussed at the 6/16 meeting. Is it OK if I email them about this?

-----  
Alex Weinhagen  
Director of Planning & Zoning, Town of Hinesburg  
[aweinhagen@hinesburg.org](mailto:aweinhagen@hinesburg.org)  
[www.hinesburg.org](http://www.hinesburg.org) - Planning/Zoning page  
802-482-4209  
10632 Route 116, Hinesburg, VT 05461  
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**From:** Todd Odit <todithvt@gmavt.net>  
**Sent:** Thursday, June 10, 2021 11:00 AM  
**To:** aweinhagen <aweinhagen@hinesburg.org>  
**Subject:** Re: Whitetail Landscaping enforcement update

Based on the meeting last night, should I include warning a public hearing on the zoning regulations in addition to the discussion for the 6/16 SB meeting?

---

**From:** "aweinhagen" <[aweinhagen@hinesburg.org](mailto:aweinhagen@hinesburg.org)>  
**To:** "todit" <[todit@hinesburg.org](mailto:todit@hinesburg.org)>

**Sent:** Thursday, June 3, 2021 4:05:45 PM

**Subject:** Whitetail Landscaping enforcement update

Todd,

Per our discussion this morning, see attached for a memo to you and the Select Board recommending further discussion of the Whitetail Landscaping zoning violation.

Regarding the contractor yard regulation revision proposal... I hope to get the clarification the Select Board requested from the Planning Commission at the PC's June 9 meeting. In the hopes that the SB can continue that conversation at an upcoming meeting, and possibly warn a public hearing for August.

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Alex Weinhagen  
Director of Planning & Zoning, Town of Hinesburg  
[aweinhagen@hinesburg.org](mailto:aweinhagen@hinesburg.org)  
[www.hinesburg.org](http://www.hinesburg.org) - Planning/Zoning page  
802-482-4209  
10632 Route 116, Hinesburg, VT 05461  
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Planning & Zoning Department  
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## MEMORANDUM

**TO:** Select Board & Town Manager  
**FROM:** Alex Weinhagen, Director of Planning & Zoning  
**DATE:** May 16, 2021  
**RE:** Zoning Regulation Revision – Home Occupation Contractor Yards, Vehicle Repair Services

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At their May 12, 2021 meeting, the Planning Commission (PC) voted to forward a Zoning Regulation revision proposal to the Select Board. The purpose is to revise regulations for home occupation contractor yards and home occupation vehicle repair services. It focuses on revisions to section 5.3 of the Zoning Regulations. I'd like to attend an upcoming Select Board meeting to briefly explain the proposal and discuss next steps.

The proposal stems from Action item 4.3.5 of the 2017 Town Plan (page 41), which directs the PC to, "Review zoning regulations for contractor yards with a goal of developing performance standards that would allow the separation distances to be reduced to facilitate the review/approval of new yards that are compatible with the surroundings." Over the years, the Town has heard from landowners interested in relocating an existing contractor yard or starting a new one. The existing zoning regulations include minimum separation distances from property lines and adjacent homes makes this very difficult.

A subcommittee of the PC worked on draft language in the fall of 2019. Work stalled in early 2020, and the full PC began took up the draft language more intensively in the fall of 2020. Changes were made based on the legal review by Town counsel (Brian Monaghan, Monaghan Safar Ducham PLLC), and the PC held a public hearing on April 14, 2021. We made a special effort to reach out to existing home occupation contractor yard and vehicle repair service owners ahead of the hearing, but only received specific comments from two vehicle repair service owners. With that said, we did receive helpful feedback at the public hearing. The proposal was revised based on feedback received.

See attached for the proposal and a PC reporting form that details the rationale for the proposal. The rewrite is substantial enough that we've provided a clean version of the proposed language rather than a track changes version of the existing regulations. Some major changes include:

### Contractor Yards

- Revised definition with more specificity in terms of the types and numbers of vehicles.
- Removal of the 600-foot setback to any surrounding homes.
- Reduction of the 200-foot setback from property lines and 100-foot setback from roads. Now proposed as 50 feet from property lines.
- More specific screening requirements.

- Increased size allowance for buildings used for the business – increased limit from 2,000 to 4,000 square feet.
- Clarifies that processing of materials is not allowed.
- New requirement for containment of materials stored outside.

#### Vehicle Repair Services

- Requires conditional use review for all new home occupation vehicle repair services. Even for shops that service just one vehicle at a time.
- Clarifies that repair work must be conducted indoors.
- Allows for up to ten customer vehicles to be stored outside at one time, unless reduced by the Development Review Board due to site constraints.
- Allows the home business to occupy up to 1,000 square feet of a building. The current allowance for businesses with a simple zoning permit is home occupation vehicle repair services that get conditional use approval is 2,000 square feet.
- Greatly reduces required setbacks from property lines, surrounding homes, etc. Proposed setbacks: 10 feet from property boundaries, 20 feet from the traveled edge of any road, 75 feet from streams and water bodies.

#### **Select Board Review Protocol:**

1. Review the material and decide if you want to make any further changes.
2. Make any changes and then schedule a public hearing.
  - a. Public notice/warning must be 15 days prior to a hearing.
  - b. There are special warning requirements (VSA Title 24, Chapter 117, Section 4444).
  - c. Any changes to the proposal must be filed with the Town Clerk and PC.
3. Hold the public hearing.
4. Decide if further changes are needed.
  - a. If you make ANY further changes (except for grammar, punctuation, numbering, etc.), then you must warn and notice another public hearing.
  - b. If you make no changes, then you can proceed with adoption.
5. Adopt the revisions\*. You can do this at the same meeting as the public hearing if there are no additional changes. You simply need to close the hearing first.

**\* Note – if the revisions are not approved by 4/14/2022 (one year from the PC public hearing), they are considered disapproved.**

Normally, the Select Board takes action by voting on regulation revisions. However, you can defer to the voters, and hold a town-wide vote (via Australian ballot) on the proposal instead of a simple Select Board vote. If the Select Board does take action to adopt changes, citizens do have the right to petition for a popular vote on the proposed changes. A petition by at least five percent of the voters, filed within 20 days of Select Board adoption can force a popular vote on the regulation revisions – via Australian ballot.

If the Select Board feels there are problems with the proposal, you can choose to take no action or vote to reject the proposal (after a public hearing), and return it to the Planning Commission with guidance on the issues that need further work.

**Planning Commission Reporting Form  
for Municipal Bylaw Amendments  
3/11/2021**

**Proposed Revisions to Hinesburg's Zoning Regulations  
Contractor Yards & Vehicle Repair Services  
for Planning Commission draft proposal – April 14, 2021 public hearing**

This report is in accordance with 24 V.S.A. §4441 (c) which states:

When considering an amendment to a bylaw, the planning commission shall prepare and approve a written report on the proposal. The report shall provide:

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***(A) Brief explanation of the proposed bylaw, amendment, or repeal and ....include a statement of purpose as required for notice under section §4444 of this title,***

The Hinesburg Planning Commission will hold a public hearing on April 14, 2021 at 7pm to receive public comment on proposed changes to the Zoning Regulations. Due to covid-19 and the closure of the Town Office, this public hearing will be held remotely via Zoom – meeting id 850 5578 1467; meeting password 123456; meeting connection link <https://us02web.zoom.us/j/85055781467>; dial-in phone number 1-646-558-8656.

The purpose is to revise regulations for home occupation contractor yards and home occupation vehicle repair services. The geographic area affected is town-wide.

Copies of the proposed revisions and this report are available online - <https://www.dropbox.com/sh/5utaw46lpfmhpyk/AACnHCa4WVh7FSOc7Uc0hdo8a?dl=0>. Additional information can be found on the Town web site ([www.hinesburg.org](http://www.hinesburg.org)), and by contacting Alex Weinhagen (Director of Planning & Zoning) at [aweinhagen@hinesburg.org](mailto:aweinhagen@hinesburg.org) or 482-4209. A list of the affected section headings follows, as required pursuant to Title 24, Chapter 117 V.S.A. Section 4444 (b).

**Zoning Regulation Sections:**

5.1 - Home Occupations

5.3 - Contractors' Yards; Home Occup Vehicle Repair Services

10.1 - Definitions

**Background**

A home occupation contractor yard is a special type of home business addressed in section 5.3 of the Zoning Regulations – specifically, “Property used for storage of heavy equipment and construction materials for use in off-site construction... including but not limited to trucks, excavators, graders, and cranes, and trailers for the same...” Think landscaping, excavating, and construction businesses. These businesses are extremely important to Hinesburg’s rural economy. They also have the potential to pose issues for neighbors and the environment due to the heavy equipment and materials involved – e.g., back up beepers, diesel exhaust, piles of stone/dirt, etc.



Action item 4.3.5 of the 2017 Town Plan (page 41) directs the Planning Commission to, “Review zoning regulations for contractor yards with a goal of developing performance standards that would allow the separation distances to be reduced to facilitate the review/approval of new yards that are compatible with the surroundings.” Over the years, the Town has heard from landowners interested in relocating an existing contractor yard or starting a new one. The existing zoning regulations include minimum separation distances from property lines and adjacent homes makes this very difficult.

The proposed changes strive to make new home occupation contractor yards more possible, while still ensuring a public review process with adequate standards to respect the use of neighboring residential properties. The proposal identifies 14 sections:

- |   |   |
|---|---|
| 1. Conditional use approval requirement                           | 8. Business appearance  |
| 2. Definition & applicability – including a small-scale exception | 9. Hours of operation   |
| 3. Allowed locations & setbacks                                   | 10. Hazardous material storage  |
| 4. Screening  | 11. Containment of outside materials  |
| 5. Maximum amount of equipment                                    | 12. Pre-existing and “grandfathered yards” – not subject to these standards |
| 6. Employee parking   | 13. Transferability to a new owner  |
| 7. Maximum size of structures                                     | 14. Performance standards   |

The changes also revise the review standards for home occupation vehicle repair services, so that they are not addressed in the contractor yard section (section 5.3), but simply as conditional use home occupations via a new section (5.1.8). A definition of vehicle repair service is proposed, along with seven standards that address allowable locations, limits on building size and outdoor storage, as well as screening requirements.

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***Findings regarding how the proposal:***

***1. Conforms with or furthers the goals and policies contained in the municipal plan, including the effect of the proposal on the availability of safe and affordable housing:***

The proposal is directly tied to implementation of Town Plan action item 4.3.5 (page 41). The proposal will have no effect on the availability of safe and affordable housing.

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***2. Is compatible with the proposed future land uses and densities of the municipal plan:***

The proposed changes will have no substantial effect on future land uses and development densities.

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***3. Carries out, as applicable, any specific proposals for any planned community facilities.”***

Not applicable.

# Hinesburg Zoning Regulation Revisions

## Home Occupation Contractor Yards & Vehicle Repair Services

*Draft 7 – Planning Commission Proposal - Last updated 5/16/2021  
PC public hearing on 4/14/2021*

### **Contractor Yards**

*Revise Sections 5.3 & 10.1*

#### **Section 5.3 Contractor Yards as a Home Occupation**

**Section 5.3.1 Use Approval:** Home occupation contractor yards under this section are permitted only after conditional use review and site plan approval by the Development Review Board.

**Section 5.3.2 Definition & Applicability:** Per the definition in section 10.1, a contractor yard is a parcel of land, with or without buildings, used for the storage of equipment, materials, and/or vehicles used in off-site work (e.g., construction, excavating, landscaping, etc.). This includes the repair and maintenance of said equipment and vehicles. Contractor yards are allowed as a principal, stand-alone use in certain industrial zoning districts. Home occupation contractor yards are allowed more widely as outlined in section 5.3, but only on lots where the primary residence of the principal owner of the business is also located.

Small-scale exception – Small-scale home occupation contractor yards that have two or fewer of the following (in any combination), shall not be subject to section 5.3: registered vehicles used for the business; heavy equipment including but not limited to excavators, backhoes, bulldozers, graders, loaders, etc. Heavy equipment shall include smaller or light-duty versions – e.g., mini-loader, compact excavator, skid steer, etc. Lawn mowing equipment, field mowing equipment (including tractors and tractor attachments), and trailers (open or enclosed) shall not be considered heavy equipment for the purposes of this small-scale exception. Such small-scale home occupations shall be reviewed as a conditional use pursuant to the provisions of section 5.1.2.

**Section 5.3.3 Location & Setbacks:** All of the following provisions must be met for the establishment of a contractor yard:

1. Home occupation contractor yards are only allowed in the Agricultural, Rural Residential 1, and Rural Residential 2 Zoning Districts.
2. Contractor yards are allowed as a principal use in the Industrial 1, Industrial 2, and Industrial 4 Zoning Districts. Multiple principal uses are also allowed in these districts pursuant to section 2.5.5(1). Therefore, contractor yards in these districts shall not be reviewed as home occupations under section 5.1, 5.2, or

5.3, and shall instead be reviewed as principal, stand-alone uses.

3. The business must be located on a lot at least 3 acres in size, inclusive of any roads and shared right of way areas on the lot.
4. Any portion of the lot used in connection with the business must be at least 50 feet away from an adjoining property line.
5. The business must not be located on a lot accessed by a Class 4 Town road – either directly, or via a private road or right-of-way. If access is by a shared private right-of-way, the applicant shall address how the costs of maintenance, repair, and snow plowing of the shared private right-of-way will be handled. Furthermore, the applicant shall notify all landowners that utilize the right-of-way of the conditional use application. This notification shall be concurrent with, or in advance of, submitting the conditional use application.

**5.3.4 Screening:** All trucks and all other materials and equipment, and all parking for employees, shall be well screened from adjoining properties, from public and private roads, and from waterways. Screening shall be predominantly a mixture of vegetation that creates a visual buffer (not necessarily an impervious “wall”). Fencing integrated with the vegetation, can also be used. The amount and type of plantings required will be determined by the Development Review Board based on

- (a) the location and context of the site,
- (b) the type of use,
- (c) proximity to neighbors, and
- (d) the pattern and extent of existing vegetation (on-site and in the immediate area).

In all developments, to the extent practicable, existing trees shall be retained and used to satisfy the provisions of the minimum landscaping requirement.

**5.3.5 Amount of Equipment Allowed:** No more than a total of fifteen (15) business vehicles and pieces of equipment used for the business may be stored on the site at one time, regardless of the ownership of said vehicles and equipment. Any piece of equipment shall be considered a separate piece of equipment for the purposes of this section if it: a) has its own means of propulsion, or b) is registered or registerable but not including trailers (open or enclosed), or c) is not intended to be used by attachment to any other piece of equipment normally located on the site.

**5.3.6 Employee Parking:** No more than eight (8) employees may park on the site at any one time. Sufficient off-street parking shall be provided for all employees.

**5.3.7 Size of Structures:** Any structures used in connection with the business shall be no larger than 4,000 square feet in floor area, and shall be designed for easy conversion to residential, accessory, or agricultural use if the business ceases to operate.

**5.3.8 Processing of Materials:** Outdoor storage and loading/unloading of materials is allowed, but outdoor processing of materials (e.g., screening topsoil, gravel, etc.) is prohibited.

**5.3.9 Hours of Operation:** The Development Review Board, as part of conditional use approval, shall establish hours of operation for the contractor yard. In any event, except for simple ingress and egress from the site (not including loading vehicles, equipment, or materials), contractor yard hours of operation shall be limited to 6am-9pm on weekdays and 8am-5pm on weekends. Outside of these hours, the intent is to prohibit on-site work (e.g., delivery, moving and loading materials; loading vehicles/equipment on trailers, repair work, etc.), while allowing the departure and arrival of vehicles.

**5.3.10 Hazardous Materials:** On-site storage of hazardous materials shall be allowed only in accordance with applicable state and federal regulations. Storage of fuel and other hazardous materials shall be limited to that needed for heating of buildings and the operation of equipment and vehicles that are part of the business. The intent is to minimize the quantity of fuel and other hazardous materials stored on the site. Businesses which principally deal with toxic or radioactive materials, fuels, garbage or other refuse are not allowed as home occupations under this section.

**5.3.11 Erosion Control:** In addition to any applicable erosion and stormwater control measures required in section 5.27, the contractor yard shall be managed to minimize erosion. Stabilized gravel or paved surfaces shall be used for the storage/parking of equipment or vehicles. Materials such as dirt, gravel, mulch, compost, and vegetative debris shall be contained and/or stabilized to prevent erosion, as well as adverse impacts to streams, wetlands, and other water bodies. Unless contained in a concrete or similar barrier, these materials shall be stabilized and treated in accordance with the following provisions in the State of Vermont's "Low Risk Site Handbook for Erosion Prevention and Sediment Control" (February 2020, or most recent update):

#2 – Pollution Prevention

#4 – Site Stabilization - specifically, stabilize exposed soil stockpiles that are not in use for more than 14 days, through the use of seed/mulch, erosion control matting, hydroseeding, etc.

#7 - Install Perimeter Controls – e.g., silt fence, erosion control berms, filter socks, straw wattles.

#10 – Slow Down Channelized Runoff

#13 – Dewatering Activities

#16 – Inspection, Maintenance – specifically, inspect and perform maintenance to ensure the above practices are functioning properly.

**5.3.12 Pre-existing Non-conforming and Grandfathered yards:** Home occupation contractor yards that constitute a valid pre-existing non-conforming use shall conform with the provisions of section 5.10 rather than section 5.3. This includes home occupation contractor yards that were deemed “grandfathered yards” when zoning regulations for contractor yards were first adopted on June 3, 1996. Any such pre-existing non-conforming home occupation contractor yard may also seek conditional use approval under section 5.3 in order to become a conforming use, and to enjoy the greater ability to expand said use as provided in section 5.3.

**5.3.13 Transferability:** Contractor yard approvals shall not be transferable to a new owner/occupant of the property without first obtaining a zoning permit, and only if the property is in compliance with all applicable regulations, including, but not limited to, Section 5.3, as determined by the Zoning Administrator. The applicant shall provide any and all information the Zoning Administrator may require to assess compliance with the zoning regulations. If any compliance issues are not resolved to the satisfaction of the Zoning Administrator, the zoning permit shall be denied, and the applicant may either appeal that ruling or simply apply for a new conditional use approval under Section 5.3.

**5.3.14 Performance Standards:** Contractor yards must meet the performance standards set forth for home occupations in Sections 5.1.3(3), 5.1.3(4) and 5.1.3(5), and must not have an undue adverse effect upon the character of the residential area in which the contractor yard is located.

### **Section 10.1 – Revised Definition**

Contractor Yard: Property used for storage of heavy equipment and construction materials for use in off-site construction, as more fully set forth in Section 5.3.4.

A parcel of land, with or without buildings, used for the storage of equipment, materials, and/or vehicles used in off-site work (e.g., construction, excavating, landscaping, etc.). This includes the repair and maintenance of said equipment and vehicles. Home occupation contractor yards are more fully set forth in Section 5.3.

## **Vehicle Repair Service**

*Remove from Section 5.3. Add to section 5.1 & 10.1*

### **Section 10.1 – New Definition**

**Vehicle Repair Service:** Any property used for the commercial repair, detailing, restoration, or re-upholstering of motor vehicles and recreational vehicles (e.g., cars, pickup trucks, recreational vehicles, motorcycles, boats, snowmobiles, all-terrain vehicles, etc.).

**Section 5.1.8 Vehicle Repair Service:** Vehicle repair services shall require conditional use approval from the Development Review Board pursuant to section 5.1.2, even if such a use would otherwise be a permitted home occupation pursuant to Section 5.1.1. The following special standards shall apply:

1. Only allowed in the RR1, RR2, and AG zoning districts.
2. Repair work must be conducted indoors with the exception of work needed to get a vehicle inside for repairs. The intent is to allow for a simple visual inspection or a change of a flat tire outdoors, but otherwise keep the impacts of the repair work inside a building (e.g., noise, fluids, etc.).
3. No more than ten customer vehicles shall be outside at one time; however, the Development Review Board shall reduce this number if there are limitations due to small lot size, available parking, traffic circulation, and screening.
4. The use shall occupy not more than 1,000 square feet of a building – either in an accessory structure, the principal dwelling, or a combination of both.
5. Outdoor storage associated with the business (vehicles or equipment) must be setback at least 10 feet from property boundaries, 20 feet from the travelled edge of any road, and at least 75 feet from streams and water bodies.
6. Outdoor storage (vehicles and equipment) shall be screened from public roads, private roads, and adjacent residential uses by evergreen vegetation and/or fencing. This is not intended to require screening across the driveway access (e.g., gate).
7. The applicant shall demonstrate that the generation or accumulation of motor oil, gasoline, coolant and other hazardous chemicals/substances will be controlled in order to minimize risk to soils, surface water, ground water, and public health.

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**TOWN OF HINESBURG**

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**TO:** SELECTBOARD  
**FROM:** TODD ODOT, TOWN MANAGER  
**SUBJECT:** WARN ZONING AMENDMENT PUBLIC HEARING  
**DATE:** 6/16/2021

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**ISSUE:**

The issue is whether the Selectboard will warn a public hearing for the proposed zoning regulation amendments.

**DISCUSSION:**

If the Selectboard accepts the proposed revisions as amended by the Selectboard, then a public hearing can be warned for the first meeting in August.

**RECOMMENDATION:**

It is recommended that the Selectboard warn a public hearing for the proposed zoning regulations as last amended for August 4, 2021 at 7:00 pm.



**Town of Hinesburg**  
**Planning & Zoning Department**  
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## **MEMORANDUM**

**TO:** Select Board & Town Manager  
**FROM:** Alex Weinhagen, Director of Planning & Zoning  
**DATE:** June 3, 2021  
**RE:** Zoning Enforcement Update – Whitetail Landscaping & Excavating

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On October 7, 2019, the previous Zoning Administrator (Suzanne Mantegna) issued a notice of violation for an unpermitted sign and home occupation contractor's yard at 1174 North Road. See attached. Arnold Hayden owns the property, and his son Chad Hayden resides on the property. The violation has to do with the home occupation that Chad and Arnold operate from the property – Whitetail Landscaping & Excavating. Simply getting a permit for the home occupation was not an option because the operation couldn't meet the setback requirements for contractor yards (e.g., 600' to nearest home, 200' to property lines, etc.).

The Select Board discussed this matter at a November 20, 2019 meeting. At that time, I recommended and the Board agreed to delay taking court action, and reassess the situation in six months (i.e., April 7, 2020), in order to give the landowner time to come into compliance. I argued that delaying further enforcement action was advisable for two reasons:

- 1) A Planning Commission effort to revise the contractor yard provisions in the Zoning Regulations, which might provide a permitting pathway for the Whitetail Landscaping & Excavating contractor yard. No guarantees were promised, but Town Plan action item 4.3.5 does direct the Town to update these regulations to "facilitate the review/approval of new yards that are compatible with the surroundings."
- 2) Zero neighbor complaints at that time. This doesn't diminish the need for enforcement to protect the community and ensure equal treatment under the regulations. However, at that time, there were no aggrieved parties asking for immediate resolution, and no clear and present danger or immediate adverse impact.

The Select Board hasn't reassessed the situation since that November 20, 2019 meeting. The Planning Commission effort to revise the zoning regulations took about a year longer than originally anticipated. As you know, the Planning Commission only recently forwarded this zoning regulation revision proposal to the Select Board for consideration and action.

Furthermore, in May 2020, some neighbors to the north did begin expressing concerns about the Whitetail Landscaping & Excavating operation. These neighbors continue to be concerned about this unpermitted operation as well as the HLG Excavating operation at 1290 North Road (owned by Bradley Hayden) that is more immediately adjacent to their properties.



I recommend the Select Board discuss this again. I'm happy to be part of this discussion, to help explain the reasons for the delays, and to answer questions about possible next steps. Perhaps it could be scheduled for the same meeting in which the contractor yard zoning regulation revision proposal is taken up again.

#### Additional Background

It was actually the Whitetail Landscaping and Excavating sign (installed in 2019) that brought this issue to our attention. Prior to that sign going up, we weren't aware that this was a separate business from the adjacent, pre-existing contractor's yard run by other members of the Hayden family. This adjacent, pre-existing operation is HLG Excavating, which in 2019 was owned by Darryl Hayden and operated with his son Bradley Hayden. Darryl Hayden died late in 2019, and Bradley Hayden now owns the property and operates the business.

This was cleared up when the Zoning Administrator reached out to Arnold and Chad Hayden to discuss the home occupation and the sign, in the hopes of finding a pathway for after-the-fact permits to resolve the matter. Chad Hayden stopped by the office on July 9, 2019 to discuss the matter. Chad indicated that Whitetail Landscaping & Excavation has been in business for several years. Previously, Chad's grandmother (Pauline Hayden) owned and resided at the property. When she died, Chad moved into the property and started the business. Chad and his father did come to the Planning & Zoning office in 2016 to discuss both the business and land transfers with other Hayden family members related to settling the estate. Both the confusion on our part and Chad and Arnold Hayden's lack of follow up were unfortunate, as the core contractor yard issue could have been identified much earlier. The installation of the sign without a permit is another matter, as this was installed without seeking advice from our office regarding size limits and permit requirements.

Arnold Hayden owns two adjacent properties on Hayden Hill Road. One of these is a large property over 160 acres in size (owned as Hayden Hill Sugar Works LLP) with an old, unused house and a sugaring operation. We advised Chad Hayden that a home occupation contractor's yard could be permitted on this property under the current regulations. As a home occupation, the owner would have to reside on the property, so simply moving vehicles and equipment there is not a solution. Clearly, moving the home occupation to this property would entail significant cost, time, and energy. I think Chad would like to see if a regulatory revision could make permitting possible for his existing location before he considers a possible relocation up the road.



**Town of Hinesburg**  
**Office of the Zoning Administrator**  
10632 Route 116, Hinesburg, VT 05461  
802-482-2281 (ext. 232)  
smantegna@hinesburg.org

**NOTICE OF VIOLATION**

October 7, 2019

Arnold Hayden  
PO Box 247  
Hinesburg, Vermont 05461

Chad Hayden  
1174 North Rd  
Hinesburg, Vermont 05461

Re: Tax Map #09-01-12.000, 1174 North Rd

Dear Mr. Hayden and Mr. Hayden,

This is a follow-up to the two letters that I sent on June 25 and July 1, 2019 regarding a sign without a valid zoning permit and an unapproved contractor's yard being operated out of a residence at 1174 North Rd., as well as after the conversation with Chad Hayden on July 9, 2019. Unfortunately, I have no choice but to issue a Notice of Violation for the sign and business.

**Background:**

- *June 21, 2019-* Zoning Administrator (ZA) observes various trucks and a new sign for Whitetail Excavating.
- *June 25, 2019-* ZA contacts landowner of 1290 North Rd mistakenly along with Arnold Hayden, owner of Whitetail Excavating, regarding sign for Whitetail Excavating and need for permit.
- *June 26, 2019-* Planning and Zoning Staff contacted by Bradley Hayden, son of landowner, Darryl Hayden, of 1290 North Rd that Whitetail Excavating sign is actually located at 1174 North Rd.
- *July 1, 2019-* ZA sends second letter to Arnold Hayden regarding mistake and that bigger issue is that 1) it appears a business is being operated out of a residence without a permit and 2) that signs for Home Occupations can only be 5 sq. ft.
- *July 9, 2019-* Chad Hayden, son of landowner and resident of 1174 North Rd, visits P&Z office regarding letters. Chad states that he contacted previous ZA, Mitch Cypes, several years ago regarding business but this office never followed up. Mitch Cypes' recollection is that while he was contacted by Chad and Arnold in 2016, he believed that this was a potential change to an existing business, the grandfathered Contractor's Yard operated by Daryll and Bradley Hayden at 1290 North Rd., and not a new business. Due to work demands at the time, Mitch did not follow up with the Hayden's.

Chad described the various vehicles that are associated with the business and confirms that the sign is approximately 12 sq. ft. per face. ZA and the Director of P&Z, Alex Weinhagen, discussed with Chad that it appears that Whitetail Excavating would meet the Town's definition of a Contractor's Yard. The Zoning Regulations definition for a Contractor's Yard states: Property used for storage of heavy equipment and construction materials for use in off-site construction, as more fully set forth in Section 5.3.4.

Staff explains that a Contractor's Yard requires Development Review Board approval but would probably not be allowed at 1174 North Rd due to insufficient distance to neighboring properties, per Section 5.3.12 (3)(b). Note: the property in question 1174 North Rd is listed as 2.89 acres. Section 5.3.12(3)(a) requires that Contractor's Yards are allowed on lots that are three (3) acres in size in the Rural Residential 2 Zoning District.

Staff also explains that the sign that was installed would also not meet the Zoning Regulations for sign associated with Home Occupations. Since Contractor's Yards are a type of Home Occupation the sign would

need to be no more than 5 sq. ft. per Section 5.1.3(4). Staff offered to confirm with legal counsel that this interpretation was correct. Note: this interpretation was confirmed by counsel September 5, 2019.

Staff discussed a potential location that may conform with Section 5.3.12 that is owned by the landowner, at 231 Hayden Hill Rd West (tax map # 09-01-15.100) that is 166.47 acres and allows for the 600-foot distance to other neighboring dwellings.

- July 19, 2019- ZA photographs various large trucks and equipment on site.

The following items represent violations on your property at 1174 North Road:

- An unpermitted 12 sq. ft. sign.
- A Contractor's Yard that has not received Development Review Board approval, nor a zoning permit.

Section 5.4.9 of the Hinesburg Zoning Regulations (HZRs) requires a zoning permit for all signs except as set forth in Section 5.4.9(1).

Section 5.3.1 of the HZRs requires Contractor's Yards to be permitted only after review and approval by the Development Review Board under provisions of Section 4.2 (Conditional Use Review) and Section 4.3 (Site Plan Approval).

In conformance with State Statute 24VSA§4451, you are being formally notified that you are in violation of Sections 5.4.9 and 5.3.1 of the Hinesburg Zoning Regulations. If you fail to correct this violation within seven days, the Town may pursue legal action, which could result in you being fined as much as \$200 (Two Hundred Dollars) per day for each day that you continue to be in violation.

In accordance with State Statute 24VSA§4456, should you disagree with this notice of violation, you have the right to appeal this decision to the Hinesburg Development Review Board (DRB) within fifteen (15) days of the date of this notification. Appeals can be submitted to the Planning and Zoning Office in Town Hall at the address in the letter head. A notice of appeal must be in writing and shall include the name and address of the appellant, a brief description of the property with respect to which the appeal is taken, a reference to the regulatory provisions applicable to that appeal, the relief requested by the appellant and the alleged grounds why the requested relief is believed appropriate under the circumstances. The appeal must also be accompanied by an application fee of \$215. Should you appeal this notice, the DRB will most likely request a site visit to make their own determination as to whether a violation exists on your property.

The remedy for this violation is to:

- Remove the 12 sq. ft. sign.
- Remove the business.

If this violation has not been corrected or appealed, this letter will be entered into the Town records. Per State Statute 24VSA§4451, should this violation be repeated within a twelve (12) months of this date, a court action may be instituted immediately without providing an additional seven- day opportunity to cure the violation. Contact me should you have any questions regarding this.

Again, I'm sorry that I have to issue the Notice of Violation. My position requires that I interpret and enforce the zoning regulations literally.

Sincerely,



Suzanne Mantegna  
Zoning Administrator  
Town of Hinesburg

CC: Town Administrator  
Director of Planning & Zoning

## **HINESBURG ECONOMIC DEVELOPMENT COMMITTEE (HEDC)**

### **Near-Me Marketing Program Report June 2021 (6/11/21)**

*HEDC Members:* Will Eggleston, Andrew Frost, Stephen Gladstone, Melissa Levy

#### **PROGRAM OVERVIEW**

Providing technical assistance to Hinesburg businesses to improve their web presence and increase local awareness of the products and services they offer

Supporting local Hinesburg area businesses to increase their marketing presence in local markets

The grant program provides up to \$ 500 per business in free consultation time

Each business will get up to 10 hours of in-kind service and support from the web consultant.

#### **FUNDING**

The Hinesburg Revolving Loan Fund (RLF) provided the funding for this program.

The Vermont Department of Commerce who oversees the use of RLF funds approved the use of these funds.

The maximum funds to be expended was capped at \$5000.

The HEDC, which manages the Hinesburg RLF, presented this plan to the Hinesburg Selectboard and was given approval to proceed.

#### **PROGRAM DETAILS**

The HEDC announced the program and accepted applications during the winter of 2021.

Ten businesses signed up for the program,

The HEDC hired Craig Chevrier of Answer Media to provide the technical services to these businesses.

For each business the following steps were taken:

- 1. Initial consult and overview
- 2. Detailed audit of search optimization and website functionality
- 3. Strategy review and plan
- 4. Action/Implementation Plan

#### **SPECIFIC HINESBURG BUSINESSES IN PROGRAM**

Ukulele Clare

Element Nail Salon

Sweet Yoga

Access CVU

Letter 10 Creative

Twice As Nice

Habitat Restoration

Datamaster

Parkside Café

Stephens Family Dentistry

#### **PROGRESS TO DATE**

The various businesses are in a range of stages at this point.

The reality for small businesses is that they are very busy and do not always have the time or bandwidth to complete the work needed to progress to the next stage.

The work will proceed into the summer and Answer Media will continue to update us on progress and invoice when various milestones are met.

Invoicing to date is \$1215 and has been approved and paid to Answer Media.

Since some of the businesses are not fully engaging it appears that the full cost for the participating businesses will be closer to \$4000.

Follow-up final report will be provided once all the work is completed, likely by end of summer.

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**TOWN OF HINESBURG**

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**TO:** SELECTBOARD  
**FROM:** TODD ODIT, TOWN MANAGER  
**SUBJECT:** HTF MANAGEMENT PLAN AMENDMENT  
**DATE:** 6/16/2021

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**ISSUE:**

The issue is whether the Selectboard approve an amendment to the Hinesburg Town Forest Management Plan to include an inventory and assessment of rare, threatened and endangered species.

**DISCUSSION:**

The Hinesburg Town Forest, as a Certified Vermont Tree Farm, is required to have a management plan that includes an inventory of rare, threatened and endangered species. The committee was notified that their management plan was lacking that required section. As a result, they had the inventory completed and they approved the amendment in April. It is now before the Selectboard for consideration.

**RECOMMENDATION:**

It is recommended that the Selectboard approve an amendment to the Hinesburg Town Forest Management Plan to include an inventory and assessment of rare, threatened and endangered species.

# **INVENTORY AND ASSESSMENT**

**FOR THE**

***Hinesburg Town Forest***

***Hinesburg***

**Amendment April 2021**

**For the 10 years beginning January 2018**

**Supplement to the Hinesburg Town Forest Management Plan**

**Adopted September 2012**

**PREPARED BY:** *Harris Roen, Vermont Licensed Forester #148.0122043  
Long Meadow Resource Management LLC  
46 Scarff Ave, Burlington, VT 05401  
(802) 658-2368, LM@roen.net  
Website: [roen.net](http://roen.net)*

**REVIEWED BY:** *Ethan Tapper, Chittenden County Forester  
111 West Street  
Essex Junction, VT 05452-4695  
802-585-9099, ethan.tapper@vermont.gov*

## **I. PROPERTY INFORMATION**

**Name:** Hinesburg Town Forest (HTF)

**Acreeage / Grand List Description:** TOWN FOREST & (10-1-3) 864.5 acres

**School Property Account Number (SPAN):** 294-093-11677

**Biophysical Region:** Border of Champlain Valley and Northern Green Mountain

## **II. RARE, THREATENED, ENDANGERED SPECIES**

### Northern Long-Eared Bat

The U.S. Fish and Wildlife Service has listed the northern long-eared bat as threatened and established a new rule, "called the 4(d) Rule, to protect the bat population during its most vulnerable life stages in areas where the disease(white-nosed syndrome), is present." *Although there are no maternal roost trees or winter hibernaculum known on this property, this area is in the Long-eared bat's natural range. Follow recommendations set up in the 4d rule regarding management activities, which are included as part of this management plan.*

### Indiana Bat

This property is mapped as potential summer range for Indiana Bat. It should provide an interconnected network of forest blocks and riparian areas maintaining or enhancing an adequate long-term supply of large diameter dead and dying roost trees. A long-term supply of Indiana bat roost trees requires the retention of large diameter trees that serve as either current or future potential roost trees. Roost trees are trees with cervices and/or exfoliating bark, such as shagbark hickory. Management activities must avoid harming or killing any Indiana bats in roost trees while conducting such activities.

Research was provided through the VT ANR Atlas website.

**Zimbra****todithvt@gmavt.net**

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**Agenda item for the June 15 SB meeting?**

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**From :** Pat Mainer <mainers@gmavt.net>

Fri, Jun 04, 2021 03:15 PM

**Subject :** Agenda item for the June 15 SB meeting? 1 attachment**To :** Todd Odit <todithvt@gmavt.net>

Hi Todd -

Hope all is well with you and your family, as you settle into your new job.

The Hinesburg Town Forest is enrolled in the Vermont Tree Farm program. The Vermont Tree Farm program is part of the American Tree Farm System, whose sign we display at the trailheads. This means that our management of the HTF is monitored to be sure we are sustainably managing our woods for wood, water, wildlife, and recreation.

The Vermont Tree Farm program brought to our attention that the Hinesburg Town Forest Management Plan does not have a section addressing rare, threatened, and endangered species. We need to have that section if we want to continue to be certified. (Isn't it nice to know that someone is actually checking and monitoring our work right down to the details?)

Harris Roen, of Longmeadow Resource Management, wrote an amendment to his Inventory and Assessment which is an addendum to our Management Plan to specifically address the concern. It is attached.

Our Town Forest Committee approved the amendment at our April meeting and we had a warned public hearing on it at our May meeting. As you can see, this amendment is not controversial and doesn't inspire discussion. It just records and formalizes what we'd do anyway.

Could we put the amendment before the Selectboard for approval at the Selectboard's June 15 meeting?

Just let me know if that works for you. I can make sure there's a representative of the Town Forest Committee at the June 15 meeting.

Thanks.

With best wishes,

Pat Mainer  
Town Forest Committee chairperson

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 **HTF FMP amend01 rev Endangered Species.pdf**  
77 KB



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**TOWN OF HINESBURG**

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**TO:** SELECTBOARD  
**FROM:** TODD ODIT, TOWN MANAGER  
**SUBJECT:** AUDIT ENGAGEMENT LETTER  
**DATE:** 6/16/2021

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**ISSUE:**

The issue is whether the Selectboard will approve the FY21 audit engagement letter with Fothergill, Segale and Valley.

**DISCUSSION:**

The town is not currently under an agreement with a firm for auditing services. I am aware that there was discussion while reviewing the FY20 audit about possibly switching firms. However, the town did not engage in an RFP for auditing services as a result of that meeting so for FY21, the only feasible option is to continue with Fothergill, Segale & Valley for FY21. The proposed cost of the audit is \$25,500.

If the Selectboard is interested in issuing an RFP for auditing services for FY22 and beyond, then that is a process staff would need to start within the next few months. As a result, some direction is needed.

**RECOMMENDATION:**

It is recommended that the Selectboard approve the FY21 audit engagement letter with Fothergill, Segale and Valley.

# FOTHERGILL SEGALE & VALLEY

*Certified Public Accountants*



June 8, 2021

To the Selectboard and Management  
Town of Hinesburg, Vermont  
Hinesburg, VT 05461

We are pleased to confirm our understanding of the services we are to provide the Town of Hinesburg, Vermont, for the year ended June 30, 2021. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Town as of and for the year ended June 30, 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Town's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Town's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.
2. Schedule of Town's Proportionate share of Net Pension Liability
3. Schedule of Town's Contributions to VMERS

We have also been engaged to report on supplementary information other than RSI that accompanies the Town's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing

standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

1. Combining and Individual Fund Balance Sheets – All non major governmental funds
2. Combining and Individual Fund Statements of Revenues, Expenditures and Changes in Fund Balances – All non major governmental funds

### **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements taken as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the Town and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the Town's financial statements. Our report will be addressed to the governing board of the Town. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the Town is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

## **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste and abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

## **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant

to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Town's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

### **Other Services**

We will also assist in preparing the financial statements and related notes of the Town in conformity with U.S. generally accepted accounting principles based on information provided by you. We will also propose adjusting journal entries based on information provided by you for GASB 34, GASB 68, and entries to convert your business-type activities to full accrual basis. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

### **Management Responsibilities**

Management is responsible for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for

compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (a) you are responsible for presentation of the supplementary information in accordance with GAAP; (b) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (c) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

#### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, account receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the Town; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is property of Fothergill Segale & Valley, CPAs and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to State of Vermont or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Fothergill Segale & Valley, CPAs personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

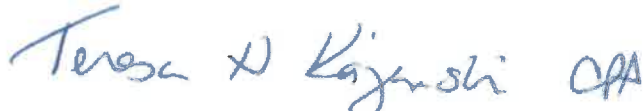
The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the State of Vermont. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Teresa H. Kajenski, CPA, is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fees for these services are based on the actual time spent at our standard hourly rates, plus travel and other out-of-pocket costs. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. We agree that our fee for the audit aspects of this engagement will be \$25,500. This is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary due to incomplete accounting, lack of cooperation, or the occurrence of unexpected circumstances, we will discuss it with the appropriate level of management and bill you for our additional time at our standard hourly rates. Progress bills for work done will be rendered monthly. All bills are due in 30 days. Total progress bills will not exceed 90% of the fees stated above - the balance will be billed at completion. Annual interest will be charged at 12% on outstanding balances over thirty days from the date the bill is presented for payment.

We appreciate the opportunity to be of service to the Town of Hinesburg and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,



Teresa H. Kajenski, CPA  
FOTHERGILL SEGALE AND VALLEY, CPAs

APPROVED:

\_\_\_\_\_  
Town Manager  
Town of Hinesburg, VT

\_\_\_\_\_  
Date

\_\_\_\_\_  
Selectboard Member on behalf of  
Town of Hinesburg, VT

\_\_\_\_\_  
Date



05/20/21  
03:01 pm

Town of Hinesburg Accounts Payable  
Invoice Edit List-Current-Last-Next FY  
Invoices Up To 05/20/21

Page 1 of 4  
gross

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Description	Invoice Amount	Discenc. Amount	Discount Amount
HAULENBEE ANDREA HAULENBEEK	MAY 2021		05/19/21	05/19/21	04	PIANO LESSONS			
	440-5600-90.20					YOUTH PROGRAMS	540.00	0.00	0.00
CASELLA CASELLA WASTE MANANGEMENT	3160834		05/19/21	05/19/21	04	HIGHWAY GARAGE			
	440-5310-76.00					HW BLDG C/M UTILITIES	178.06	0.00	0.00
	3162237		05/19/21	05/19/21	04	TOWN HALL DUMPSTER			
	440-3710-76.00					BLDG & FACILITIES UTILITI	93.18	0.00	0.00
	3162376		05/19/21	05/19/21	04	POLICE STATION			
	440-4151-80.60					HPD STATION - PROF SERVIC	40.48	0.00	0.00
	3162667		05/19/21	05/19/21	04	LYMAN PARK			
	440-5600-80.00					REC FACILITIES MAINT	45.84	0.00	0.00
	3163015		05/19/21	05/19/21	03	W/WW TRASH REMOVAL			
	330-5331-66.00					TRASH REMOVAL	101.51	0.00	0.00
Total For CASELLA WASTE MANANGEMENT							459.07	0.00	0.00
							*****	*****	*****
O'NEIL C CODY O'NEIL	5/17/21 INV		05/19/21	05/19/21	04	SHOOTING STARS SOCCER			
	440-5600-85.02					YOUTH SPORTS	358.25	0.00	0.00
DESORCIE DESORCIE EMERGENCY PRODUC	16809		05/18/21	05/18/21	04	FIRE EQUIPMENT			
	440-4500-68.13					RESCUE PUMPER 2015	512.50	0.00	0.00
	16821		05/18/21	05/18/21	04	FIRE FIGHTING FOAM			
	440-4500-21.07					FIRE FIGHTING FOAM	1,460.00	0.00	0.00
Total For DESORCIE EMERGENCY PRODUCTS, LLC							1,972.50	0.00	0.00
							*****	*****	*****
GMP GREEN MOUNTAIN POWER CORP	08290 5/21		05/18/21	05/18/21	03	FALLS ROAD WELLHOUSE			
	330-5000-76.00					UTILITIES	1,300.10	0.00	0.00
	14552 5/21		05/20/21	05/20/21	04	OLD FIRE STATION			
	440-4500-70.00					F/R UTILITIES	25.43	0.00	0.00
	19252 5/21		05/18/21	05/18/21	04	STREET LIGHTS			
	440-3710-97.00					STREETLIGHTS	483.02	0.00	0.00
	28552 5/21		05/18/21	05/18/21	04	TOWN HALL			
	440-3710-76.00					BLDG & FACILITIES UTILITI	239.31	0.00	0.00
	44552 5/21		05/18/21	05/18/21	04	FIRE STATION			
	440-4500-70.00					F/R UTILITIES	348.83	0.00	0.00
	45781 5/21		05/18/21	05/18/21	03	CVU PUMP REDUCER			
	330-5000-76.00					UTILITIES	240.04	0.00	0.00

Town of Hinesburg Accounts Payable  
Invoice Edit List-Current-Last-Next FY  
Invoices Up To 05/20/21

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Description	Invoice Amount	Discenc. Amount	Discount Amount	
	54552		5/21	05/18/21	05/18/21 03	PUMP STATION GBS				
	330-5480-76.00		UTILITIES				713.34	0.00	0.00	
	55682		5/21	05/18/21	05/18/21 04	POLICE STATION				
	440-4151-80.76		HPD STATION UTILITIES				496.88	0.00	0.00	
	55781		5/21	05/18/21	05/18/21 03	LYMAN MDWS PUMP				
	330-5000-76.00		UTILITIES				555.91	0.00	0.00	
	61781		5/21	05/18/21	05/18/21 04	REC FACILITIES				
	440-5600-80.00		REC FACILITIES MAINT				24.01	0.00	0.00	
	72881		5/21	05/18/21	05/18/21 04	SOLAR TRACKER ACCOUNT				
	440-3710-97.01		SOLAR TRACKER-OPER EXP				20.32	0.00	0.00	
	82881		5/21	05/18/21	05/18/21 03	LAGOON ROAD				
	330-5480-76.00		UTILITIES				1,116.38	0.00	0.00	
	91881		5/21	05/18/21	05/18/21 03	STELLA ROAD				
	330-5000-76.00		UTILITIES				58.85	0.00	0.00	
	Total For GREEN MOUNTAIN POWER CORP							5,622.42	0.00	0.00
H&M	H & M AUTO SUPPLY	APRIL 2021		05/17/21	05/17/21 04	VEHICLE MAINT				
		440-4500-68.00	F/R VEHICLE MAINTENANCE				10.96	0.00	0.00	
		440-5330-68.00	HW VEH REPAIR/MAINT				52.19	0.00	0.00	
	Invoice APRIL 2021 Total							63.15	0.00	0.00
CADORETTE HENRY CADORETTE		MAY 2021		05/18/21	05/18/21 04	FIRE STATION CLEANING				
		440-4500-69.00	F/R STATION REPAIRS/MAINT				208.00	0.00	0.00	
HERITAGE HERITAGE FORD		626822		05/18/21	05/18/21 04	UNDERCOVER VEHICLE				
		440-4151-68.12	15 FORD INTERCEPT CAR#3				2,472.70	0.00	0.00	
HOLLOWAY HOLLOWAY CPA PC		8688		05/20/21	05/20/21 04	PD 9 RECONCILIATION				
		440-3400-12.00	TREASURER ACCTNG ASSIST.				571.20	0.00	0.00	
		330-5331-12.00	ACCOUNTING ASSISTANT				108.80	0.00	0.00	
	Invoice 8688 Total							680.00	0.00	0.00
LINCOLN LINCOLN NATIONAL LIFE INS		JUNE 2021		05/19/21	05/19/21 04	DISABILITY INSURANCE				
		440-9705-04.00	DISABILITY SHORT TERM				364.88	0.00	0.00	
		440-9705-04.01	LONG TERM DISABILITY				432.03	0.00	0.00	
	Invoice JUNE 2021 Total							796.91	0.00	0.00
TRUCHON LISA TRUCHON		5/17/21 MAIL		05/19/21	05/19/21 04	CHANGE OF APPRAISAL MAIL				
		440-3650-30.00	ASSESSOR NOTICES				145.20	0.00	0.00	

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discanc. Amount	Discount Amount
O'NEIL M MAEVE O'NEIL	5/17/21 INV 440-5600-85.02		05/19/21	05/19/21	04 SHOOTING STARS SOCCER YOUTH SPORTS	358.25	0.00	0.00
BOWMAN MARY BETH BOWMAN	MAY 2021 440-5600-90.20		05/19/21	05/19/21	04 PIANO LESSONS YOUTH PROGRAMS	320.00	0.00	0.00
MEI ELECT MEI ELECTRICAL CONTACTORS	21447 440-4151-80.68		05/18/21	05/18/21	04 HPD STATION CAMERA HPD STATION REPAIRS/MAIN	190.00	0.00	0.00
	21523 440-4151-80.68		05/20/21	05/20/21	04 POLICE SECURITY SYSTEM HPD STATION REPAIRS/MAIN	200.00	0.00	0.00
Total For MEI ELECTRICAL CONTACTORS						390.00	0.00	0.00
SLAYTON MICHAEL SLAYTON	MAY 21 GOLF 440-5600-90.20		05/19/21	05/19/21	04 KIDS GOLF LESSONS YOUTH PROGRAMS	1,880.00	0.00	0.00
MVP MVP HEALTH CARE INC	JUNE 2021 440-9705-00.00		05/19/21	05/19/21	04 HEALTH INSURANCE HEALTH INSURANCE	19,788.14	0.00	0.00
FPSS P & P SEPTIC SERVICE INC	T-553908 440-5600-80.00		05/18/21	05/18/21	04 HAYSTACK LOCATION REC FACILITIES MAINT	110.00	0.00	0.00
REYNOLDS REYNOLDS AND SON INC	3390010 440-4500-21.06		05/18/21	05/18/21	04 FIRE EQUIPMENT F/R RESCUE EQUIP MAINT	26.67	0.00	0.00
	3390011 440-4500-21.06		05/18/21	05/18/21	04 FIRE EQUIPMENT F/R RESCUE EQUIP MAINT	105.04	0.00	0.00
	3390160 440-4500-21.06		05/18/21	05/18/21	04 FIRE DEPT EQUIPMENT F/R RESCUE EQUIP MAINT	5.00	0.00	0.00
Total For REYNOLDS AND SON INC						136.71	0.00	0.00
SPEAR ST SPEAR STREET MOWER SPECIA	49580 440-5600-80.00		05/19/21	05/19/21	04 REC DEPT MOWER REPAIR REC FACILITIES MAINT	94.50	0.00	0.00
TAILHOOK TAILHOOK TOWING LLC	9133 440-4500-68.12		05/18/21	05/18/21	04 MED 100 MAINT PD 2012 FORD F-350	443.46	0.00	0.00
UNIFIRST UNIFIRST CORPORATION	1080020201 440-5100-76.00		05/19/21	05/19/21	04 HWY UNIFORMS GEN HWY UNIFORMS	41.14	0.00	0.00
VERIZON VERIZON WIRELESS	9878066287 440-4151-77.01		05/18/21	05/18/21	04 POLICE CAR COMPUTERS MDT MAINTENANCE	160.06	0.00	0.00
VT LIFE S VERMONT LIFE SAFETY LLC	41337 440-4500-69.00		05/19/21	05/19/21	04 MAY 21-APR 22 ANNUAL FEE F/R STATION REPAIRS/MAINT	265.00	0.00	0.00

05/20/21  
03:41 pm

Town of Hinesburg Accounts Payable  
Invoice Edit List-Current-Last-Next FY  
Invoices Up To 05/20/21

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Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
	41604		05/19/21	05/19/21	04 JUN-21 TO MAY 22 DUES	265.00	0.00	0.00
	440-3710-60.00		BLDG & FAC PROFESSION SVC					
Total For VERMONT LIFE SAFETY LLC						530.00	0.00	0.00
						=====	=====	=====
W.B.MASON W.B. MASON CO. INC.	219674145		05/18/21	05/18/21	04 HPD OFFICE SUPPLIES	206.04	0.00	0.00
	440-4151-21.00		POLICE SUPPLIES					
	219706511		05/18/21	05/18/21	04 OFFICE SUPPLIES POLICE	12.38	0.00	0.00
	440-4151-21.00		POLICE SUPPLIES					
Total For W.B. MASON CO. INC.						218.42	0.00	0.00
						=====	=====	=====
Report Grand Total						37,788.88	0.00	0.00
						=====	=====	=====

Fund Totals	Expenditures	Dis-Encumbrance
440	33,593.95	0.00
330	4,194.93	0.00
	37,788.88	0.00

For checks For Check Acct 04(GENERAL FUND) 37998 To 38021 05/20/2021 To 05/20/2021

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date	
HAULENBEE ANDREA HAULENBEEK	MAY 2021	PIANO LESSONS	540.00	0.00	540.00	37998	05/20/21	
CASELLA	CASELLA WASTE MANANGEMENT	3160834	HIGHWAY GARAGE	178.06	0.00	178.06	37999	05/20/21
CASELLA	CASELLA WASTE MANANGEMENT	3162237	TOWN HALL DUMPSTER	93.18	0.00	93.18	37999	05/20/21
CASELLA	CASELLA WASTE MANANGEMENT	3162376	POLICE STATION	40.48	0.00	40.48	37999	05/20/21
CASELLA	CASELLA WASTE MANANGEMENT	3162667	LYMAN PARK	45.84	0.00	45.84	37999	05/20/21
					-----			
					Check Total	357.56		
O'NEIL C	CODY O'NEIL	5/17/21 INV	SHOOTING STARS SOCCER	358.25	0.00	358.25	38000	05/20/21
DESORCIE	DESORCIE EMERGENCY PRODUCTS, L	16809	FIRE EQUIPMENT	512.50	0.00	512.50	38001	05/20/21
DESORCIE	DESORCIE EMERGENCY PRODUCTS, L	16821	FIRE FIGHTING FOAM	1460.00	0.00	1460.00	38001	05/20/21
					-----			
					Check Total	1972.50		
GMP	GREEN MOUNTAIN POWER CORP	14552 5/21	OLD FIRE STATION	25.43	0.00	25.43	38002	05/20/21
GMP	GREEN MOUNTAIN POWER CORP	19252 5/21	STREET LIGHTS	483.02	0.00	483.02	38002	05/20/21
GMP	GREEN MOUNTAIN POWER CORP	28552 5/21	TOWN HALL	239.31	0.00	239.31	38002	05/20/21
GMP	GREEN MOUNTAIN POWER CORP	44552 5/21	FIRE STATION	348.83	0.00	348.83	38002	05/20/21
GMP	GREEN MOUNTAIN POWER CORP	55682 5/21	POLICE STATION	496.88	0.00	496.88	38002	05/20/21
GMP	GREEN MOUNTAIN POWER CORP	61781 5/21	REC FACILITIES	24.01	0.00	24.01	38002	05/20/21
GMP	GREEN MOUNTAIN POWER CORP	72881 5/21	SOLAR TRACKER ACCOUNT	20.32	0.00	20.32	38002	05/20/21
					-----			
					Check Total	1637.80		
H&M	H & M AUTO SUPPLY	APRIL 2021	VEHICLE MAINT	63.15	0.00	63.15	38003	05/20/21
CADORETTE	HENRY CADORETTE	MAY 2021	FIRE STATION CLEANING	208.00	0.00	208.00	38004	05/20/21
HERITAGE	HERITAGE FORD	626822	UNDERCOVER VEHICLE	2472.70	0.00	2472.70	38005	05/20/21
HOLLOWAY	HOLLOWAY CPA PC	8688	PD 9 RECONCILIATION	680.00	0.00	680.00	38006	05/20/21
LINCOLN	LINCOLN NATIONAL LIFE INSURANC	JUNE 2021	DISABILITY INSURANCE	796.91	0.00	796.91	38007	05/20/21
TRUCHON	LISA TRUCHON	5/17/21 MAIL	CHANGE OF APPRAISAL MAIL	145.20	0.00	145.20	38008	05/20/21
O'NEIL M	MAEVE O'NEIL	5/17/21 INV	SHOOTING STARS SOCCER	358.25	0.00	358.25	38009	05/20/21
BOWMAN	MARY BETH BOWMAN	MAY 2021	PIANO LESSONS	320.00	0.00	320.00	38010	05/20/21
MRI ELECT	MRI ELECTRICAL CONTACTORS	21447	HPD STATION CAMERA	190.00	0.00	190.00	38011	05/20/21
MRI ELECT	MRI ELECTRICAL CONTACTORS	21523	POLICE SECURITY SYSTEM	200.00	0.00	200.00	38011	05/20/21
					-----			
					Check Total	390.00		
SLAYTON	MICHAEL SLAYTON	MAY 21 GOLF	KIDS GOLF LESSONS	1880.00	0.00	1880.00	38012	05/20/21
MVP	MVP HEALTH CARE INC	JUNE 2021	HEALTH INSURANCE	19788.14	0.00	19788.14	38013	05/20/21

05/20/21  
03:51 pm

Town of Hinesburg Accounts Payable  
Check Warrant Report # 43028 Current Prior Next FY Invoices  
For checks For Check Acct 04(GENERAL FUND) 37998 To 38021 05/20/2021 To 05/20/2021

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gross

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
PPSS	P & P SEPTIC SERVICE INC	T-553908 HAYSTACK LOCATION	110.00	0.00	110.00	38014	05/20/21
REYNOLDS	REYNOLDS AND SON INC	3390010 FIRE EQUIPMENT	26.67	0.00	26.67	38015	05/20/21
REYNOLDS	REYNOLDS AND SON INC	3390011 FIRE EQUIPMENT	105.04	0.00	105.04	38015	05/20/21
REYNOLDS	REYNOLDS AND SON INC	3390160 FIRE DEPT EQUIPMENT	5.00	0.00	5.00	38015	05/20/21
					-----		
					Check Total	136.71	
SPEAR ST	SPEAR STREET MOWER SPECIALTIES	49580 REC DEPT MOWER REPAIR	94.50	0.00	94.50	38016	05/20/21
TAILHOOK	TAILHOOK TOWING LLC	9133 MED 100 MAINT	443.46	0.00	443.46	38017	05/20/21
UNIFIRST	UNIFIRST CORPORATION	1080020201 HWY UNIFORMS	41.14	0.00	41.14	38018	05/20/21
VERIZON	VERIZON WIRELESS	9878066287 POLICE CAR COMPUTERS	160.06	0.00	160.06	38019	05/20/21
VT LIFE S	VERMONT LIFE SAFETY LLC	41337 MAY 21-APR 22 ANNUAL FEE	265.00	0.00	265.00	38020	05/20/21
VT LIFE S	VERMONT LIFE SAFETY LLC	41604 JUN-21 TO MAY 22 DUES	265.00	0.00	265.00	38020	05/20/21
					-----		
					Check Total	530.00	
W.B.MASON	W.B. MASON CO. INC.	219674145 HPD OFFICE SUPPLIES	206.04	0.00	206.04	38021	05/20/21
W.B.MASON	W.B. MASON CO. INC.	219706511 OFFICE SUPPLIES POLICE	12.38	0.00	12.38	38021	05/20/21
					-----		
					Check Total	218.42	
Report Total			-----	-----	-----		
			33,702.75	0.00	33,702.75		
			=====				

To the Treasurer of Hinesburg, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*33,702.75  
Let this be your order for the payments of these amounts.

05/20/21

Town of Hinesburg Accounts Payable

03:50 pm

Check Warrant Report # 43027 Current Prior Next FY Invoices

mross

For checks For Check Acct 03(SEWER & WATER) 13629 To 13630 05/20/21 To 05/20/21

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
CASELLA	CASELLA WASTE MANANGEMENT	3163015 W/NW TRASH REMOVAL	101.51	0.00	101.51	13629	05/20/21
GMP	GREEN MOUNTAIN POWER CORP	08290 5/21 FALLS ROAD WELLHOUSE	1300.10	0.00	1300.10	13630	05/20/21
GMP	GREEN MOUNTAIN POWER CORP	45781 5/21 CVU PUMP REDUCER	240.04	0.00	240.04	13630	05/20/21
GMP	GREEN MOUNTAIN POWER CORP	54552 5/21 PUMP STATION GBS	713.34	0.00	713.34	13630	05/20/21
GMP	GREEN MOUNTAIN POWER CORP	55781 5/21 LYMAN MDWS PUMP	555.91	0.00	555.91	13630	05/20/21
GMP	GREEN MOUNTAIN POWER CORP	82881 5/21 LAGOON ROAD	1116.38	0.00	1116.38	13630	05/20/21
GMP	GREEN MOUNTAIN POWER CORP	91881 5/21 STELLA ROAD	58.85	0.00	58.85	13630	05/20/21
					Check Total	3984.62	
Report Total			4,086.13	0.00	4,086.13		

To the Treasurer of Hinesburg, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*\*4,086.13

Let this be your order for the payments of these amounts.

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Town of Hinesburg Payroll  
Check Warrant Report #15443  
Check date 05/20/21 to 05/20/21

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
ALEXANDER, JOHN C., JR	1405.88	0.00	0.00	137.83	87.16	20.39	41.75	0.00	0.00	212.04	0.00	906.71	E 14318
ANTHONY, MICHAEL W.	1341.60	0.00	0.00	166.53	83.18	19.45	61.39	0.00	0.00	72.11	0.00	938.94	E 14319
BAILEY, ERIK B.	1546.80	0.00	0.00	171.31	95.90	22.43	51.18	0.00	0.00	288.70	0.00	917.28	E 14320
BRYAN, FRANK M.	1446.96	0.00	0.00	184.56	89.71	20.98	55.16	0.00	0.00	95.88	0.00	1000.67	E 14321
BUDD, LENORE F.	246.61	0.00	0.00	17.06	15.29	3.58	6.22	0.00	0.00	0.00	0.00	204.46	E 14322
CAMBRIDGE, ANTHONY S.	1448.40	0.00	0.00	79.04	89.80	21.00	25.60	0.00	0.00	128.73	0.00	1104.23	E 14323
CASCO, CALEB M.	1342.00	0.00	0.00	104.58	83.20	19.46	33.05	0.00	0.00	208.34	0.00	893.37	E 14324
COONRADT, AMY A.	80.00	0.00	0.00	0.00	4.96	1.16	0.00	0.00	0.00	0.00	0.00	73.88	E 14325
CYPES, MITCHEL S.	1144.16	0.00	0.00	94.11	70.94	16.59	30.13	0.00	0.00	61.50	0.00	870.89	E 14326
GIROUX, TOM	305.91	0.00	0.00	14.73	18.97	4.44	5.37	0.00	0.00	0.00	0.00	262.40	E 14328
DUBIN GROSSMAN, JOY	1701.76	0.00	0.00	147.50	105.51	24.68	45.86	0.00	0.00	91.47	0.00	1286.74	E 14327
HULSHOF, JEREMY B.	1052.44	0.00	0.00	73.77	65.25	15.26	24.39	0.00	0.00	107.45	0.00	766.32	E 14329
JANDA, ANN	30.00	0.00	0.00	0.00	1.86	0.44	0.00	0.00	0.00	0.00	0.00	27.70	E 14330
JARVIS, JAMES L.	483.75	0.00	0.00	0.11	29.99	7.01	10.07	0.00	0.00	0.00	0.00	436.57	E 14331
LINDEMUTH, BRETT A.	1075.60	0.00	0.00	89.35	66.69	15.60	27.96	0.00	0.00	108.69	0.00	767.31	E 14332
MCCUIN, JENNIFER	683.70	0.00	0.00	31.63	42.39	9.91	12.32	0.00	0.00	132.75	0.00	454.70	E 14333
MUSUMECI, DOMINIC	1243.38	0.00	0.00	160.37	77.09	18.03	48.03	0.00	0.00	104.15	0.00	835.71	E 14334
ODIT, TODD R.	2307.76	0.00	0.00	245.71	143.08	33.46	109.29	0.00	0.00	124.04	0.00	1652.18	E 14335
ROBERTS, HEATHER J.	920.00	0.00	0.00	38.89	57.04	13.34	23.03	0.00	0.00	100.33	0.00	687.37	E 14336
ROSS, MELISSA B.	1417.21	0.00	11.50	236.56	87.87	20.55	73.89	0.00	0.00	94.29	0.00	915.55	E 14337
SHERMAN, BART	997.60	0.00	0.00	91.01	61.85	14.47	27.09	0.00	0.00	90.94	0.00	712.24	E 14338
SMITH, FRANCIS T.	896.16	0.00	0.00	88.82	55.56	12.99	26.36	0.00	0.00	48.17	0.00	664.26	E 14339
WAGER, WILLIAM H.	190.48	0.00	0.00	0.00	11.81	2.76	0.00	0.00	0.00	0.00	0.00	175.91	E 14340
WEINHAGEN, ALEXANDER C.	1405.60	0.00	0.00	172.14	87.15	20.38	51.56	0.00	0.00	210.50	0.00	863.87	E 14341
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	24713.76	0.00	11.50	2345.61	1532.25	358.36	789.70	0.00	0.00	2280.08	0.00	17419.26	
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05/20/21  
01:28 pm

Town of Hinesburg Payroll  
Check Warrant Report #15443  
Check date 05/20/21 to 05/20/21

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gross

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth	Dedu	Net Amt	Elec Amt	Check No
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To the Treasurer of Hinesburg

SELECT BOARD

we hereby certify that there is due to the several persons whose  
names are listed hereon the sum against each name and that  
here are good and sufficient vouchers supporting the  
payments

aggregating \$ \*\*17,419.26

Let this be your order for the payments of these amounts.

05/27/21

03:20 pm

Town of Hinesburg Accounts Payable  
Invoice Edit List-Current-Last-Next FY  
Invoices Up To 05/27/21

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mross

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
AFSCME	AFSCME COUNCIL #93	MAY 2021	05/27/21	05/27/21	04	MAY 2012 UNION DUES		
	440-1144-03.00	UNION DUES				121.92	0.00	0.00
ALARM NEW	ALARM NEW ENGLAND	1054424	05/26/21	05/26/21	04	HWY GARAGE ALARM TEST		
	440-5310-76.00	HW BLDG C/M UTILITIES				198.00	0.00	0.00
ASCAP	ASCAP	05/20/2021	05/27/21	05/27/21	04	ADDITIONAL FEE		
	440-5600-40.00	PROFESSIONAL DEVELOP				10.66	0.00	0.00
ATT	AT&T MOBILITY	05122021	05/27/21	05/27/21	04	FIRE TRUCK I-PADS		
	440-4500-77.00	F/R TELEPHONE				358.40	0.00	0.00
AXON	AXON ENTERPRISE INC	SI-1708822	05/25/21	05/25/21	04	POLICE EQUIPMENT		
	440-4151-23.00	POLICE EQUIPMENT				1,584.00	0.00	0.00
CARGILL	CARGILL INCCORPORATED	2906227643	05/26/21	05/26/21	04	WINTER HWY SALT		
	440-5140-21.10	WTR HGWY SALT				3,144.31	0.00	0.00
	2906236849	05/26/21	05/26/21	04	WINTER HWY SALT			
	440-5140-21.10	WTR HGWY SALT				2,983.57	0.00	0.00
Total For CARGILL INCCORPORATED						6,127.88	0.00	0.00
CIVES	CIVES CORPORATION	4507112	05/26/21	05/26/21	04	HWY VEH REPAIR		
	440-5330-68.10	2010 INT'L DUMP TRUCK				100.00	0.00	0.00
DESORCIE	DESORCIE EMERGENCY PRODUC	16797	05/27/21	05/27/21	04	FIRE VEH MAINT		
	440-4500-68.13	RESCUE PUMPER 2015				646.00	0.00	0.00
EAST ENG	EAST ENGINEERING	564	05/27/21	05/27/21	04	GRAVEL ROADS INVENTORY		
	440-5100-61.00	HWY PROFESS SERVICES				215.44	0.00	0.00
ENDYNE	ENDYNE INC	371536	05/27/21	05/27/21	03	TESTING		
	330-5480-60.00	TESTING				20.00	0.00	0.00
	371669	05/27/21	05/27/21	03	TESTING			
	330-5000-60.00	TESTING				20.00	0.00	0.00
	371670	05/25/21	05/25/21	03	TESTING			
	330-5000-60.00	TESTING				60.00	0.00	0.00
	371687	05/25/21	05/25/21	03	TESTING			
	330-5480-60.00	TESTING				185.00	0.00	0.00
Total For ENDYNE INC						285.00	0.00	0.00
ERA	ENVIRONMENTAL RESOURCE AS	973508	05/25/21	05/25/21	03	WASTEWATER SUPPLIES		
	330-5480-60.00	TESTING				485.72	0.00	0.00

05/27/21  
03:20 pm

Town of Hinesburg Accounts Payable  
Invoice Edit List-Current-Last-Next FY  
Invoices Up To 05/27/21

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mross

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
PRESCOTT EVERETT J PRESCOTT INC	5867594		05/27/21	05/27/21	03	808.59	0.00	0.00
	330-5000-22.00	REPAIR & MTCE. SUPPLIES						
FERGUSON FERGUSON WATERWORKS #576	1020798		05/26/21	05/26/21	03	351.82	0.00	0.00
	440-5110-22.00	SMR HIGHWAY BLACKTOP						
FOTHERGILL FOTHERGILL SEGALE & VALLE	FY20 100%		05/27/21	05/27/21	04	8,700.00	0.00	0.00
	440-3000-60.01	PROF SERVICES AUDIT						
HEFFERNAN HEFFERNAN BROS AGGREGATE	2777		05/27/21	05/27/21	04	4,410.00	0.00	0.00
	601-4500-00.01	GRAVEL ROADS						
ARTIST HINESBURG ARTIST SERIES	5/24/21 INV		05/25/21	05/25/21	04	1,000.00	0.00	0.00
	440-5600-90.12	HINESBURG ARTIST SERIES						
JV EMBROI JV EMBROIDERY	4781		05/27/21	05/27/21	04	2,141.25	0.00	0.00
	440-4500-21.01	F/R FIRE GEAR						
DENTAL NORTHEAST DELTA DENTAL	JUNE 2021		05/27/21	05/27/21	04	1,332.24	0.00	0.00
	440-9705-01.00	DENTAL INSURANCE						
REYNOLDS REYNOLDS AND SON INC	3390601		05/27/21	05/27/21	04	262.59	0.00	0.00
	440-4500-21.02	F/R FIRE GEAR MAINT						
STAPLES STAPLES ADVANTAGE	8062184102		05/25/21	05/25/21	04	249.99	0.00	0.00
	440-3710-22.00	BLDG& FAC FURN AND FIXTRS						
	8062254508		05/25/21	05/25/21	04	61.99	0.00	0.00
	440-3710-22.00	BLDG& FAC FURN AND FIXTRS				25.37	0.00	0.00
	440-3200-20.00	TOWN ADMIN OFFICE SUPPLY						
Invoice 8062254508 Total						87.36	0.00	0.00
Total For STAPLES ADVANTAGE						337.35	0.00	0.00
TOWN TOWN OF HINESBURG	5/21/21 DUE		05/27/21	05/27/21	03	25,000.00	0.00	0.00
	330-0251-00.00	DUE TO GENERAL FUND						
UNIFIRST UNIFIRST CORPORATION	1080021402		05/26/21	05/26/21	04	31.60	0.00	0.00
	440-5100-76.00	GEN HGWY UNIFORMS						
VALIC VARIABLE ANNUITY LIFE INS	0008413276		05/27/21	05/27/21	04	2,002.72	0.00	0.00
	440-1144-05.00	VALIC						
VISION VISION SERVICE PLAN	812384503		05/25/21	05/25/21	04	194.80	0.00	0.00
	440-9705-05.00	VISION CARE PLAN						
VTLEAGUE VLCT	MAC2021-0271		05/27/21	05/27/21	04	78.40	0.00	0.00
	440-3000-40.00	SELECTBOARD PROF DEV						

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03:20 pm

Town of Hinesburg Accounts Payable  
Invoice Edit List-Current-Last-Next FY  
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gross

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
VMERS DC VMERS DC	06092021		05/26/21	05/26/21	04 #111070 DENIS MATTHEW			
	440-9700-00.00				RETIREMENT EMPLOYER	109.11	0.00	0.00
	440-1143-02.00				VMERS DC EMPLOYEE	106.45	0.00	0.00
Invoice 06092021 Total						215.56	0.00	0.00
VTUMS VTUMS VERMONT UTILITY MAN 1584			05/26/21	05/26/21	04 STREET SWEEPING			
	440-5100-61.00				HWY PROFESS SERVICES	1,072.50	0.00	0.00
WORKSAFE WORK SAFE TRAFFIC CONTROL 25555			05/27/21	05/27/21	04 SIGNS HWY			
	440-5130-83.00				SIGNS NEW	94.90	0.00	0.00
	25556		05/27/21	05/27/21	04 SIGN BRACKETS			
	440-5130-21.00				SIGNS SUPPLIES	179.55	0.00	0.00
Total For WORK SAFE TRAFFIC CONTROL IND. INC						274.45	0.00	0.00
Report Grand Total						58,346.89	0.00	0.00

Fund Totals	Expenditures	Dis-Encumbrance
440	27,357.58	0.00
330	26,579.31	0.00
601	4,410.00	0.00
	58,346.89	0.00

05/27/2021

## Town of Hinesburg Accounts Payable

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## Check Warrant Report # 43030 Current Prior Next FY Invoices

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For checks For Check Acct 04(GENERAL FUND) 38023 To 38045 05/27/2021 To 05/27/2021

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
AFSCME	AFSCME COUNCIL #93	MAY 2021	MAY 2012 UNION DUES	121.92	0.00	121.92	38023 05/27/21
ALARM NEW	ALARM NEW ENGLAND	1054424	HWY GARAGE ALARM TEST	198.00	0.00	198.00	38024 05/27/21
ASCAP	ASCAP	05/20/2021	ADDITIONAL FEE	10.56	0.00	10.66	38025 05/27/21
ATT	AT&T MOBILITY	05122021	FIRE TRUCK I-PADS	358.40	0.00	358.40	38026 05/27/21
AXON	AXON ENTERPRISE INC	91-1708822	POLICE EQUIPMENT	1584.00	0.00	1584.00	38027 05/27/21
CARGILL	CARGILL INCCORPORATED	2906227643	WINTER HWY SALT	3144.31	0.00	3144.31	38028 05/27/21
CARGILL	CARGILL INCCORPORATED	2906236849	WINTER HWY SALT	2983.57	0.00	2983.57	38028 05/27/21
					Check Total	6127.88	
CIVES	CIVES CORPORATION	4507112	HWY VEH REPAIR	100.00	0.00	100.00	38029 05/27/21
DESORCIE	DESORCIE EMERGENCY PRODUCTS, L	16797	FIRE VEH MAINT	646.00	0.00	646.00	38030 05/27/21
EAST ENG	EAST ENGINEERING	564	GRAVEL ROADS INVENTORY	215.44	0.00	215.44	38031 05/27/21
FOTHERGIL	FOTHERGILL SEGALE & VALLEY INC	FY20 100%	COMPLETION OF FY20	8700.00	0.00	8700.00	38032 05/27/21
HEFFERNAN	HEFFERNAN BROS AGGREGATE LLC	2777	6-12 INCH RIP RAP	4410.00	0.00	4410.00	38033 05/27/21
ARTIST	HINESBURG ARTIST SERIES	5/24/21 INV	FY 21 CONTRIBUTION	1000.00	0.00	1000.00	38034 05/27/21
JV EMBROI	JV EMBROIDERY	4781	FIRE DEPT T-SHIRTS & HAT	2141.25	0.00	2141.25	38035 05/27/21
DENTAL	NORTHEAST DELTA DENTAL	JUNE 2021	DENTAL INSURANCE	1332.24	0.00	1332.24	38036 05/27/21
REYNOLDS	REYNOLDS AND SON INC	3390601	FIRE EQUIPMENT	262.59	0.00	262.59	38037 05/27/21
STAPLES	STAPLES ADVANTAGE	8062184102	TODD'S DESK	249.99	0.00	249.99	38038 05/27/21
STAPLES	STAPLES ADVANTAGE	8062254508	OFFICE SUPPLIES	87.36	0.00	87.36	38038 05/27/21
					Check Total	337.35	
UNIFIRST	UNIFIRST CORPORATION	1080021402	HWY UNIFORMS	31.60	0.00	31.60	38039 05/27/21
VALIC	VARIABLE ANNUITY LIFE INSURANC	0008413276	GROUP#56926 MAY 2021	2002.72	0.00	2002.72	38040 05/27/21
VISION	VISION SERVICE PLAN	812384503	JUNE 2021	194.80	0.00	194.80	38041 05/27/21
VTLEAGUE	VLCT	MAC2021-0271	TRAINING CLASSES	78.40	0.00	78.40	38042 05/27/21
VMERS DC	VMERS DC	06092021	#111070 DENIS MATTHEW	215.56	0.00	215.56	38043 05/27/21
VTUMS	VTUMS VERMONT UTILITY MANAGEME	1584	STREET SWEEPING	1072.50	0.00	1072.50	38044 05/27/21

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03:50 pm

Town of Hinesburg Accounts Payable  
Check Warrant Report # 43030 Current Prior Next FY Invoices  
For checks For Check Acct 04(GENERAL FUND) 38023 To 38045 05/27/2021 To 05/27/2021

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
WORKSAFE	WORK SAFE TRAFFIC CONTROL IND. 25555	SIGNS HWY	94.90	0.00	94.90	38045	05/27/21
WORKSAFE	WORK SAFE TRAFFIC CONTROL IND. 25556	SIGN BRACKETS	179.55	0.00	179.55	38045	05/27/21
					Check Total	274.45	
Report Total			31,415.76	0.00	31,415.76		

To the Treasurer of Hinesburg, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*31,415.76  
Let this be your order for the payments of these amounts.

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05/27/21  
03:50 pm

Town of Hinesburg Accounts Payable  
Check Warrant Report # 43029 Current Prior Next FY Invoices  
For checks For Check Acct 03(SEWER & WATER) 13631 To 13635 05/27/21 To 05/27/21

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mross

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
ENDYNE	ENDYNE INC	371536 TESTING	20.00	0.00	20.00	13631	05/27/21
ENDYNE	ENDYNE INC	371669 TESTING	20.00	0.00	20.00	13631	05/27/21
ENDYNE	ENDYNE INC	371670 TESTING	60.00	0.00	60.00	13631	05/27/21
ENDYNE	ENDYNE INC	371687 TESTING	185.00	0.00	185.00	13631	05/27/21
					-----		
					Check Total	285.00	
ERA	ENVIRONMENTAL RESOURCE ASSOCIA	973508 WASTEWATER SUPPLIES	485.72	0.00	485.72	13632	05/27/21
PRESCOTT	EVERETT J PRESCOTT INC	5867594 WATER VALVE	808.59	0.00	808.59	13633	05/27/21
FERGUSON	FERGUSON WATERWORKS #576	1020798 COLD PATCH ASPHALT	351.82	0.00	351.82	13634	05/27/21
TOWN	TOWN OF HINESBURG	5/21/21 DUE DUE TO TOWN FROM W/S	25000.00	0.00	25000.00	13635	05/27/21
Report Total			26,931.13	0.00	26,931.13	-----	
			=====	=====	=====		

To the Treasurer of Hinesburg, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*26,931.13  
Let this be your order for the payments of these amounts.

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05/27/21  
11:53 am

Town of Hinesburg Payroll  
Check Warrant Report #15444  
Check date 05/27/21 to 05/27/21

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
ALEKANDER, JOHN C., JR	1158.00	0.00	0.00	109.68	71.80	16.79	33.90	0.00	0.00	198.71	0.00	727.12	E 14342
ANTHONY, MICHAEL W.	1542.84	0.00	540.00	189.38	95.66	22.37	67.77	0.00	0.00	82.93	0.00	1624.73	E 14343
BAILEY, ERIK B.	1546.80	0.00	0.00	171.31	95.90	22.43	51.18	0.00	0.00	288.70	0.00	917.28	E 14344
BARBER, ALTON	1000.00	0.00	0.00	84.19	62.00	14.50	27.36	0.00	0.00	0.00	0.00	811.95	E 14345
BRYAN, FRANK M.	910.40	0.00	0.00	80.51	56.44	13.20	23.98	0.00	0.00	67.04	0.00	669.23	E 14346
BUDD, LENORE F.	341.46	0.00	0.00	28.03	21.17	4.95	9.39	0.00	0.00	0.00	0.00	277.92	E 14347
CAMBRIDGE, ANTHONY S.	1448.40	0.00	0.00	79.04	89.80	21.00	25.60	0.00	0.00	128.73	0.00	1104.23	E 14348
CASCO, CALEE M.	1543.32	0.00	0.00	127.44	95.69	22.38	39.44	0.00	0.00	219.16	0.00	1039.21	E 14349
COONRADT, AMY A.	192.00	0.00	0.00	0.00	11.90	2.78	0.00	0.00	0.00	0.00	0.00	177.32	E 14350
CYPES, MITCHEL S.	1144.16	0.00	0.00	94.11	70.94	16.59	30.13	0.00	0.00	61.50	0.00	870.89	E 14351
GIROUX, TOM	231.75	0.00	0.00	7.31	14.37	3.36	2.88	0.00	0.00	0.00	0.00	203.83	E 14353
DUBIN GROSSMAN, JOY	1701.76	0.00	0.00	147.50	105.51	24.68	45.86	0.00	0.00	91.47	0.00	1286.74	E 14352
HULSHOF, JEREMY B.	1166.56	0.00	0.00	86.73	72.33	16.92	28.01	0.00	0.00	113.58	0.00	848.99	E 14354
JARVIS, JAMES L.	419.25	0.00	0.00	0.00	25.99	6.08	7.91	0.00	0.00	0.00	0.00	379.27	E 14355
LINDEMUTH, BRETT A.	1075.60	0.00	0.00	89.35	66.69	15.60	27.96	0.00	0.00	108.69	0.00	767.31	E 14356
MCCUIN, JENNIFER	683.70	0.00	0.00	31.63	42.39	9.91	12.32	0.00	0.00	132.75	0.00	454.70	E 14357
MUSUMECI, DOMINIC	1081.20	0.00	0.00	126.61	67.03	15.68	37.90	0.00	0.00	95.43	0.00	738.55	E 14358
ODIT, TODD R.	2307.76	0.00	0.00	245.71	143.08	33.46	109.29	0.00	0.00	124.04	0.00	1652.18	E 14359
ROBERTS, HEATHER J.	920.00	0.00	0.00	38.89	57.04	13.34	23.03	0.00	0.00	100.33	0.00	687.37	E 14360
ROSS, MELISSA B.	1417.20	0.00	0.00	236.56	87.87	20.55	73.89	0.00	0.00	94.28	0.00	904.05	E 14361
SHERMAN, BART	1227.43	0.00	0.00	138.86	76.10	17.80	41.45	0.00	0.00	103.29	0.00	849.93	E 14362
SMITH, FRANCIS T.	896.16	0.00	0.00	88.82	55.56	12.99	26.36	0.00	0.00	48.17	0.00	664.26	E 14363
TURNER, JOSHUA M.	164.00	0.00	0.00	0.00	10.17	2.38	0.61	0.00	0.00	0.00	0.00	150.84	E 14364
WAITE, EDWARD	75.00	0.00	0.00	0.00	4.65	1.09	0.00	0.00	0.00	0.00	0.00	69.26	E 14365
WEINHAGEN, ALEXANDER C.	1405.60	0.00	0.00	172.14	87.15	20.38	51.56	0.00	0.00	210.50	0.00	863.87	E 14366
	25600.35	0.00	540.00	2373.80	1587.23	371.21	797.78	0.00	0.00	2269.30	0.00	18741.03	



05/27/21  
11:53 am

Town of Hinesburg Payroll  
Check Warrant Report #15444  
Check date 05/27/21 to 05/27/21

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mross

Employee

Gross Fringes Reimburse FWT FICA MEDI SWT SDI Local Oth Dedu Net Amt Elec Amt Check No

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To the Treasurer of Hinesburg

SELECT BOARD

we hereby certify that there is due to the several persons whose  
names are listed hereon the sum against each name and that  
here are good and sufficient vouchers supporting the  
payments

aggregating \$ \*\*18,741.03

Let this be your order for the payments of these amounts.

06/03/21  
01:55 pm

Town of Hinesburg Accounts Payable  
Invoice Edit List-Current-Last-Next FY  
Invoices Up To 06/03/21

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Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
APS	ALLEN POOLS & SPAS	111521573011	06/03/21	06/03/21	03	WASTEWATER CHEMICALS		
		330-5480-21.00	OPERATING SUPPLIES			912.35	0.00	0.00
ENDYNE	ENDYNE INC	372174	06/01/21	06/01/21	03	TESTING		
		330-5480-60.00	TESTING			20.00	0.00	0.00
PRESCOTT	EVERETT J PRESCOTT INC	5868917	06/01/21	06/01/21	03	WASTEWATER SUPPLIES		
		330-5480-22.00	REPAIR & MTCE. SUPPLIES			324.00	0.00	0.00
VISA	FIRST NATIONAL BANK OF OM MAY 2021		06/01/21	06/01/21	04	VARIOUS CHARGES		
		440-3710-21.00	BLDG & FACIL SUPPLIES			74.32	0.00	0.00
		440-3000-79.01	COVID EXPENSE			15.89	0.00	0.00
		440-4151-21.00	POLICE SUPPLIES			53.98	0.00	0.00
		440-4151-68.14	17 FORD INTERCEPT CAR#1			140.00	0.00	0.00
		440-5360-23.00	COMPUTER SOFTWARE			19.99	0.00	0.00
		440-3000-79.00	SELECTBOARD MISC			12.99	0.00	0.00
		330-5000-21.00	OPERATING SUPPLIES			14.59	0.00	0.00
		330-5480-21.00	OPERATING SUPPLIES			14.59	0.00	0.00
		440-5330-72.00	HW VEH P/M TAX,LIC,REGIS			47.00	0.00	0.00
		330-5000-21.00	OPERATING SUPPLIES			28.77	0.00	0.00
		330-5480-21.00	OPERATING SUPPLIES			28.76	0.00	0.00
		440-3200-20.00	TOWN ADMIN OFFICE SUPPLY			14.54	0.00	0.00
		440-3710-21.00	BLDG & FACIL SUPPLIES			30.84	0.00	0.00
		440-2999-00.00	MISC INCOME			-377.84	0.00	0.00
	Invoice MAY 2021 Total					118.42	0.00	0.00
MONTELLO	GLOBAL MONTELLO GROUP	272828	06/01/21	06/01/21	04	VEH FUEL MAY 2021		
		440-3710-96.01	B&F VEHICLE FUEL			297.19	0.00	0.00
		440-4500-70.02	F/R VEHICLE FUEL			193.12	0.00	0.00
		440-4151-78.00	POLICE VEHICLE FUEL			483.23	0.00	0.00
		330-5331-78.00	W/S VEH FUEL			320.78	0.00	0.00
	Invoice 272828 Total					1,294.32	0.00	0.00
KONICA	KONICA MINOLTA PREMIER FI	444111009	06/02/21	06/02/21	04	TOWN HALL COPIERS		
		440-5360-68.01	COPIER REPAIRS / MAINT			177.30	0.00	0.00
SLAYTON	MICHAEL SLAYTON	JUNE 2021 #1	06/02/21	06/02/21	04	JUNIOR GOLF LESSONS		
		440-5600-90.20	YOUTH PROGRAMS			1,755.00	0.00	0.00
CATAMOUNT	OFFSET HOUSE	10689	06/03/21	06/03/21	04	TOWN MEETING MAILER		
		440-3000-79.00	SELECTBOARD MISC			1,260.00	0.00	0.00
SPRAGUE	SPRAGUE GEOSCIENCE LLC	64589	06/03/21	06/03/21	03	WELL #6 PREP		
		330-5488-60.04	PROFESSIONAL SERVICES			8,645.00	0.00	0.00
STMICHAEL	ST MICHAEL'S COLLEGE FIRE	FY21 TRANSP	06/02/21	06/02/21	04	TRANSPORT CONTRACT		
		440-4520-20.00	AMBULANCE COVERAGE			12,000.00	0.00	0.00

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02:36 pm

Town of Hinesburg Accounts Payable  
Invoice Edit List-Current-Last-Next FY  
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Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
STAPLES	STAPLES ADVANTAGE	8062325798	06/02/21	06/02/21	04 FAX MACHINE			
		440-3710-22.00	BLDG& FAC FURN AND FIXTRS			139.99	0.00	0.00
UNIFIRST	UNIFIRST CORPORATION	1080022613	06/02/21	06/02/21	04 HWY UNIFORMS			
		440-5100-76.00	GEN HGWY UNIFORMS			41.14	0.00	0.00
VELCO	VERMONT ELECTRIC COOP INC	1384708	5/21	06/02/21	06/02/21	04 MT PRITCHARD TOWER		
		440-4500-70.00	F/R UTILITIES			21.35	0.00	0.00
		1475508	5/21	06/02/21	06/02/21	03 PIETTE RD PUMP		
		330-5000-76.00	UTILITIES			23.86	0.00	0.00
		6379601	5/21	06/02/21	06/02/21	04 HWY GARAGE		
		440-5310-76.00	HW BLDG C/M UTILITIES			47.33	0.00	0.00
Total For VERMONT ELECTRIC COOP INC						92.54	0.00	0.00
VT GAS	VERMONT GAS SYSTEMS, INC	1632173	5/21	06/01/21	06/01/21	04 TOWN HALL		
		440-3710-76.00	BLDG & FACILITIES UTILITI			198.18	0.00	0.00
		1633197	5/21	06/01/21	06/01/21	03 RTE 116 PUMP STATION		
		330-5480-76.00	UTILITIES			78.02	0.00	0.00
		1675990	5/21	06/01/21	06/01/21	04 FIRE STATION		
		440-4500-70.00	F/R UTILITIES			148.28	0.00	0.00
		1947464	5/21	06/01/21	06/01/21	04 POLICE STATION		
		440-4151-80.76	HPD STATION UTILITIES			50.52	0.00	0.00
		2150001	5/21	06/01/21	06/01/21	03 FALLS ROAD WELLHOUSE		
		330-5000-76.00	UTILITIES			80.18	0.00	0.00
Total For VERMONT GAS SYSTEMS, INC						555.18	0.00	0.00
WAHL	WAHL LANDSCAPING, LLP	158354	06/02/21	06/02/21	04 JUNE 2021 CEMETERY			
		440-6820-60.01	CEMETERY CONTRACT SVC			2,601.25	0.00	0.00
		158366	06/02/21	06/02/21	04 JUNE 2021 TOWN MOWING			
		330-5000-68.00	REPAIR & MTCE. LABOR			636.44	0.00	0.00
		440-5600-80.00	REC FACILITIES MAINT			353.58	0.00	0.00
		440-3710-60.00	BLDG & FAC PROPESSION SVC			2,645.73	0.00	0.00
Invoice 158366 Total						3,635.75	0.00	0.00
Total For WAHL LANDSCAPING, LLP						6,237.00	0.00	0.00
CVT	WAITSPFIELD/CHAMPLAIN VALL	36817	5/21	06/02/21	06/02/21	04 TOWN HALL		
		440-5360-77.00	PHONE/FAX/INTERNET			511.64	0.00	0.00

06/03/21  
01:55 pm

Town of Hinesburg Accounts Payable  
Invoice Edit List-Current-Last-Next FY  
Invoices Up To 06/03/21

Page 3 of 3  
gross

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
	40156	5/21	06/02/21	06/02/21	04	FIRE DEPT PHONE		
	440-4500-77.00	F/R	TELEPHONE			216.13	0.00	0.00
	43244	5/21	06/01/21	06/01/21	04	HIGHWAY GARAGE		
	440-5310-77.00	HW BLDG	TELEPHONE			178.92	0.00	0.00
	48173	5/21	06/02/21	06/02/21	04	FIRE DEPT PHONE		
	440-4500-77.00	F/R	TELEPHONE			47.33	0.00	0.00
	92288	5/21	06/02/21	06/02/21	03	WATER / WW PHONE		
	330-5331-77.00	TELEPHONE				200.56	0.00	0.00
Total For WAITSFIELD/CHAMPLAIN VALLEY TELECOM						1,154.58	0.00	0.00
Report Grand Total						34,726.80	0.00	0.00

Fund Totals	Expenditures	Dis-Encumbrance
330	11,327.88	0.00
440	23,398.92	0.00
	34,726.80	0.00

For checks For Check Acct 04(GENERAL FUND) 38046 To 38057 06/03/2021 To 06/03/2021

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
VISA	FIRST NATIONAL BANK OF OMAHA MAY 2021	VARIOUS CHARGES	118.42	0.00	118.42	38046	06/03/21
MONTELLO	GLOBAL MONTELLO GROUP 272828	VEH FUEL MAY 2021	1294.32	0.00	1294.32	38047	06/03/21
KONICA	KONICA MINOLTA PREMIER FINANCE 444111009	TOWN HALL COPIERS	177.30	0.00	177.30	38048	06/03/21
SLAYTON	MICHAEL SLAYTON JUNE 2021 #1	JUNIOR GOLF LESSONS	1755.00	0.00	1755.00	38049	06/03/21
CATAMOUNT	OFFSET HOUSE 10689	TOWN MEETING MAILER	1260.00	0.00	1260.00	38050	06/03/21
STMICHAEL	ST MICHAEL'S COLLEGE FIRE & RE FY21 TRANSP	TRANSPORT CONTRACT	12000.00	0.00	12000.00	38051	06/03/21
STAPLES	STAPLES ADVANTAGE 8062325798	FAX MACHINE	139.99	0.00	139.99	38052	06/03/21
UNIFIRST	UNIFIRST CORPORATION 1080022613	HWY UNIFORMS	41.14	0.00	41.14	38053	06/03/21
VELCO	VERMONT ELECTRIC COOP INC 1384708 5/21	MT PRITCHARD TOWER	21.35	0.00	21.35	38054	06/03/21
VELCO	VERMONT ELECTRIC COOP INC 6379601 5/21	HWY GARAGE	47.33	0.00	47.33	38054	06/03/21
					-----		
					Check Total	68.68	
VT GAS	VERMONT GAS SYSTEMS, INC 1632173 5/21	TOWN HALL	198.18	0.00	198.18	38055	06/03/21
VT GAS	VERMONT GAS SYSTEMS, INC 1675990 5/21	FIRE STATION	148.28	0.00	148.28	38055	06/03/21
VT GAS	VERMONT GAS SYSTEMS, INC 1947464 5/21	POLICE STATION	50.52	0.00	50.52	38055	06/03/21
					-----		
					Check Total	396.98	
WAHL	WAHL LANDSCAPING, LLP 158354	JUNE 2021 CEMETERY	2601.25	0.00	2601.25	38056	06/03/21
WAHL	WAHL LANDSCAPING, LLP 158366	JUNE 2021 TOWN MOWING	3635.75	0.00	3635.75	38056	06/03/21
					-----		
					Check Total	6237.00	
CVT	WAITSFIELD/CHAMPLAIN VALLEY TE 36817 5/21	TOWN HALL	511.64	0.00	511.64	38057	06/03/21
CVT	WAITSFIELD/CHAMPLAIN VALLEY TE 40156 5/21	FIRE DEPT PHONE	216.13	0.00	216.13	38057	06/03/21
CVT	WAITSFIELD/CHAMPLAIN VALLEY TE 43244 5/21	HIGHWAY GARAGE	178.92	0.00	178.92	38057	06/03/21
CVT	WAITSFIELD/CHAMPLAIN VALLEY TE 48173 5/21	FIRE DEPT PHONE	47.33	0.00	47.33	38057	06/03/21
					-----		
					Check Total	954.02	

06/03/2021

Town of Hinesburg Accounts Payable

03:58 pm

Check Warrant Report # 43032 Current Prior Next FY Invoices

gross

For checks For Check Acct 04(GENERAL FUND) 38046 To 38057 06/03/2021 To 06/03/2021

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
Report Total			24,442.85	0.00	24,442.85		

To the Treasurer of Hinesburg, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*24,442.85  
 Let this be your order for the payments of these amounts.

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06/03/21  
03:57 pm

Town of Hinesburg Accounts Payable  
 Check Warrant Report # 43031 Current Prior Next FY Invoices  
 For checks For Check Acct 03 (SEWER & WATER) 13636 To 13642 06/03/21 To 06/03/21

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
APS	ALLEN POOLS & SPAS	111521573011 WASTEWATER CHEMICALS	912.35	0.00	912.35	13636	06/03/21
ENDYNE	ENDYNE INC	372174 TESTING	20.00	0.00	20.00	13637	06/03/21
PRESCOTT	EVERETT J PRESCOTT INC	5868917 WASTEWATER SUPPLIES	324.00	0.00	324.00	13638	06/03/21
SPRAGUE	SPRAGUE GEOSCIENCE LLC	64589 WELL #6 PREP	8645.00	0.00	8645.00	13639	06/03/21
VELCO	VERMONT ELECTRIC COOP INC	1475508 5/21 PIETTE RD PUMP	23.86	0.00	23.86	13640	06/03/21
VT GAS	VERMONT GAS SYSTEMS, INC	1633197 5/21 RTE 116 PUMP STATION	78.02	0.00	78.02	13641	06/03/21
VT GAS	VERMONT GAS SYSTEMS, INC	2150001 5/21 FALLS ROAD WELLHOUSE	80.18	0.00	80.18	13641	06/03/21
					-----		
					Check Total	158.20	
CVT	WAITSFIELD/CHAMPLAIN VALLEY TE	92288 5/21 WATER / WW PHONE	200.56	0.00	200.56	13642	06/03/21
					-----		
Report Total					10,283.97	0.00	10,283.97
					-----		

To the Treasurer of Hinesburg, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*10,283.97  
 Let this be your order for the payments of these amounts.

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Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
ALEXANDER, JOHN C., JR	1970.45	0.00	45.00	204.06	122.17	28.57	69.92	0.00	0.00	242.38	0.00	1348.35	E 14367
ANTHONY, MICHAEL W.	1341.60	0.00	0.00	166.53	83.18	19.45	61.39	0.00	0.00	72.11	0.00	938.94	E 14368
BAILEY, ERIK B.	1546.80	0.00	45.00	171.31	95.90	22.43	51.18	0.00	0.00	288.70	0.00	962.28	E 14369
BRYAN, FRANK M.	1650.10	0.00	0.00	226.85	102.31	23.93	67.84	0.00	0.00	106.80	0.00	1122.37	E 14370
CAMBRIDGE, ANTHONY S.	1448.40	0.00	0.00	79.04	89.80	21.00	25.60	0.00	0.00	128.73	0.00	1104.23	E 14371
CASCO, CALEB M.	2180.75	0.00	0.00	216.84	135.21	31.62	74.75	0.00	0.00	253.43	0.00	1468.90	E 14372
CYPES, MITCHEL S.	1144.16	0.00	0.00	94.11	70.94	16.59	30.13	0.00	0.00	61.50	0.00	870.89	E 14373
GIROUX, TOM	120.51	0.00	37.04	0.00	7.47	1.75	0.00	0.00	0.00	0.00	0.00	148.33	E 14375
DUBIN GROSSMAN, JOY	1701.76	0.00	83.15	147.50	105.51	24.68	45.86	0.00	0.00	91.47	0.00	1369.89	E 14374
HULSHOF, JEREMY B.	1432.84	0.00	0.00	116.97	88.84	20.78	36.45	0.00	0.00	127.90	0.00	1041.90	E 14376
JARVIS, JAMES L.	548.25	0.00	57.50	6.56	33.99	7.95	12.23	0.00	0.00	0.00	0.00	545.02	E 14377
LINDEMUTH, BRETT A.	1675.85	0.00	0.00	214.01	103.90	24.30	49.82	0.00	0.00	140.96	0.00	1142.86	E 14378
MCCUIN, JENNIFER	683.70	0.00	33.75	31.63	42.39	9.91	12.32	0.00	0.00	132.75	0.00	488.45	E 14379
MUSUMECI, DOMINIC	1243.38	0.00	0.00	160.37	77.09	18.03	48.03	0.00	0.00	104.15	0.00	835.71	E 14380
ODIT, TODD R.	2307.76	0.00	0.00	245.71	143.08	33.46	109.29	0.00	0.00	124.04	0.00	1652.18	E 14381
PORTER, LYN M.	1740.00	0.00	28.00	163.07	107.88	25.23	48.53	0.00	0.00	0.00	1423.29	0.00	22532
ROBERTS, HEATHER J.	920.00	0.00	0.00	38.89	57.04	13.34	23.03	0.00	0.00	100.33	0.00	687.37	E 14382
ROSS, MELISSA B.	1417.20	0.00	11.50	236.56	87.87	20.55	73.89	0.00	0.00	94.28	0.00	915.55	E 14383
SHERMAN, BART	997.60	0.00	45.00	91.01	61.85	14.47	27.09	0.00	0.00	90.94	0.00	757.24	E 14384
SMITH, FRANCIS T.	896.16	0.00	0.00	88.82	55.56	12.99	26.36	0.00	0.00	48.17	0.00	664.26	E 14385
STOLZ, PHILLIP L.	500.00	0.00	0.00	0.00	31.00	7.25	0.00	0.00	0.00	0.00	461.75	0.00	22533
WAGER, WILLIAM H.	285.72	0.00	0.00	0.00	17.71	4.14	0.00	0.00	0.00	0.00	0.00	263.87	E 14386
WEINHAGEN, ALEXANDER C.	1405.60	0.00	0.00	172.14	87.15	20.38	51.56	0.00	0.00	210.50	0.00	863.87	E 14387
	29158.59	0.00	385.94	2871.98	1807.84	422.80	945.27	0.00	0.00	2419.14	1885.04	19192.46	



06/03/21  
01:23 pm

Town of Hinesburg Payroll  
Check Warrant Report #15445  
Check date 06/03/21 to 06/03/21

Employee

Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
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To the Treasurer of Hinesburg

SELECT BOARD

we hereby certify that there is due to the several persons whose  
names are listed hereon the sum against each name and that  
here are good and sufficient vouchers supporting the  
payments

aggregating \$ \*\*21,077.50

Let this be your order for the payments of these amounts.

06/10/21  
09:07 am

Town of Hinesburg Accounts Payable  
Invoice Edit List-Current-Last-Next FY  
Invoices Up To 06/10/21

Page 1 of 3  
gross

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
AIRGAS	AIRGAS USA LLC	9979845484	06/09/21	06/09/21	04 HWY GASSES			
		440-5100-21.00	GEN HIGHWAY SUPPLIES			35.27	0.00	0.00
		9980422818	06/09/21	06/09/21	04 ANNUAL LEASE AGREEMENT			
		440-5100-21.00	GEN HIGHWAY SUPPLIES			430.77	0.00	0.00
Total For AIRGAS USA LLC						466.04	0.00	0.00
ALDRICH	ALDRICH & ELLIOT PC, INC.	79894	06/07/21	06/07/21	03 WWTF UPGRADE ENGINEERING			
		330-5489-00.02	WW UPGRADE- ENGINEERING			14,157.85	0.00	0.00
BASIC	BASIC	40-511159	06/07/21	06/07/21	04 COBRA ADMIN			
		440-9705-00.00	HEALTH INSURANCE			30.00	0.00	0.00
BLUE TO	BLUE TO GOLD LLC	RWD-05461-CM	06/09/21	06/09/21	04 DE-ESCALATION VIDEOS			
		440-4151-79.00	PROFESSIONAL DEV			574.00	0.00	0.00
BOUCHARD	BOUCHARD-PIERCE	8586863	06/08/21	06/08/21	04 PORTABLE AIR CONDITIONER			
		440-3710-68.00	BLDG & FACIL REPAIR/MAINT			649.00	0.00	0.00
MCARTHUR	CHARLES MCARTHUR	6/1/21REIMB	06/07/21	06/07/21	04 TRAILS WORK DAY			
		440-5801-05.00	TRAILS COMMITTEE			41.67	0.00	0.00
CIVES	CIVES CORPORATION	4507333	06/09/21	06/09/21	04 HWY VEH MAINT			
		440-5330-68.15	2015 FREIGHTLINER			14.10	0.00	0.00
CONTACT	CONTACT COMMUNICATIONS	563-27033	06/08/21	06/08/21	03 JUNE 2021			
		330-5331-77.00	TELEPHONE			41.50	0.00	0.00
FASTENAL	FASTENAL COMPANY	VTBUR295017	06/08/21	06/08/21	04 HWY SUPPLIES			
		440-5100-21.00	GEN HIGHWAY SUPPLIES			17.41	0.00	0.00
GORMAN	GORMAN GROUP LLC	11011703	06/09/21	06/09/21	04 CALCIUM CHLORIDE			
		440-5110-21.05	SMR HGWY DUST CONTROL			10,743.15	0.00	0.00
H&MENERGY	HART & MEAD ENERGY LLC	28438	06/10/21	06/10/21	04 HWY DIESEL			
		440-5330-78.00	HWY VEHICLE FUEL			341.69	0.00	0.00
		28557	06/10/21	06/10/21	04 HWY DIESEL			
		440-5330-78.00	HWY VEHICLE FUEL			743.86	0.00	0.00
		28759	06/10/21	06/10/21	04 DIESEL FUEL			
		440-5330-78.00	HWY VEHICLE FUEL			785.96	0.00	0.00
Total For HART & MEAD ENERGY LLC						1,871.51	0.00	0.00
HART&MEAD	HART & MEAD INC	11335 5/21	06/04/21	06/04/21	04 POLICE VEH FUEL			
		440-4151-78.00	POLICE VEHICLE FUEL			295.00	0.00	0.00

06/10/21  
09:07 am

Town of Hinesburg Accounts Payable  
Invoice Edit List-Current-Last-Next FY  
Invoices Up To 06/10/21

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gross

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount	
	4770 5/21		06/08/21	06/08/21	04	VEHICLE FUEL			
	330-5331-78.00	W/S VEH FUEL				86.95	0.00	0.00	
	440-5330-78.00	HWY VEHICLE FUEL				48.67	0.00	0.00	
	Invoice 4770 5/21 Total						135.62	0.00	0.00
	Total For HART & MEAD INC						430.62	0.00	0.00
HAUN	HAUN WELDING SUPPLY INC	V749771	06/08/21	06/08/21	04	FIRE DEPT OXYGEN			
	440-4500-24.02	F/R OXYGEN REFILLS				94.50	0.00	0.00	
HEALTHY	HEALTHY HABITAT LLC	10324	06/08/21	06/08/21	04	TOWN HALL & HPD JANITORIA			
	440-3710-60.00	BLDG & FAC PROFESSION SVC				615.00	0.00	0.00	
	440-4151-80.60	HPD STATION - PROF SERVIC				360.00	0.00	0.00	
	Invoice 10324 Total						975.00	0.00	0.00
HOLLOWAY	HOLLOWAY CPA PC	8690	06/08/21	06/08/21	04	ACCOUNTING SERVICES			
	440-3400-12.00	TREASURER ACCTNG ASSIST.				803.25	0.00	0.00	
	330-5331-12.00	ACCOUNTING ASSISTANT				153.00	0.00	0.00	
	Invoice 8690 Total						956.25	0.00	0.00
JACKMANS	JACKMAN'S OF BRISTOL INCE	6/8/21 QUOTE	06/10/21	06/10/21	04	DEPOSIT FOR HEAT PUMPS			
	605-4601-00.01	TOWN HALL CAPITAL PROJ				4,400.00	0.00	0.00	
KINNEY	KINNEY DRUGS INC	MAY 2021	06/08/21	06/08/21	04	FIRE DEPT SUPPLIES			
	440-4500-69.00	F/R STATION REPAIRS/MAINT				34.90	0.00	0.00	
KONICA	KONICA MINOLTA PREMIER FI	443748918	06/08/21	06/08/21	04	2ND FLOOR APR-JUN 21			
	440-5360-68.01	COPIER REPAIRS / MAINT				411.00	0.00	0.00	
LANTMANS	LANTMAN'S MARKET	#1013 MAY 21	06/08/21	06/08/21	04	SELECTBOARD MISC			
	440-3000-79.00	SELECTBOARD MISC				24.77	0.00	0.00	
SLAYTON	MICHAEL SLAYTON	6/7/21 INV	06/07/21	06/07/21	04	GOLF LESSONS			
	440-5600-90.20	YOUTH PROGRAMS				135.00	0.00	0.00	
MONAGHAN	MONAGHAN SAFAR DUCHAM	17302	06/08/21	06/08/21	04	LEGAL MATTERS			
	440-3100-61.00	ATTORNEY FEES				612.50	0.00	0.00	
	17303		06/08/21	06/08/21	04	LEGAL MATTERS			
	440-3100-61.00	ATTORNEY FEES				778.13	0.00	0.00	
	17304		06/08/21	06/08/21	04	LANDFILL SOLAR CONTRACT			
	440-3100-61.00	ATTORNEY FEES				75.00	0.00	0.00	
	17305		06/08/21	06/08/21	04	LEGAL MATTERS			
	440-3100-61.00	ATTORNEY FEES				52.50	0.00	0.00	

06/10/21  
09:07 am

Town of Hinesburg Accounts Payable  
Invoice Edit List-Current-Last-Next FY  
Invoices Up To 06/10/21

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
-----						1,518.13	0.00	0.00
Total For MONAGHAN SAFAR DUCHAM						=====	=====	=====
NEMRC	NEW ENGLAND MUNICIPAL RES	48090	06/08/21	06/08/21	04 ASSESSMENTS JUNE 2021			
		440-3650-60.03	ASSESSOR PROF SERVICES			2,500.00	0.00	0.00
PAPA	PAPA NICK'S FAMILY RESTAU	6/7/21 SLIP	06/07/21	06/07/21	04 PIZZA FOR TRAIL DAY			
		440-5801-05.00	TRAILS COMMITTEE			57.66	0.00	0.00
TOWN	TOWN OF HINESBURG	6/8/21 DUE T	06/09/21	06/09/21	03 DUE TO GF FROM W/W			
		330-0251-00.00	DUE TO GENERAL FUND			20,000.00	0.00	0.00
		<del>MILLER 2019</del>	<del>06/09/21</del>	<del>06/09/21</del>	<del>04 PROPERTY TAX PAYMENT</del>	<del>119.31</del>	<del>0.00</del>	<del>0.00</del>
		<del>440-3400-98.00</del>	<del>MISC.</del>					
Total For TOWN OF HINESBURG						-----	-----	-----
						20,119.31	0.00	0.00
-----						=====	=====	=====
STOWE	VERMONT COMMUNITY NEWSPAP	250787	06/08/21	06/08/21	04 DRB NOTICE			
		440-3600-30.00	PLAN/ZONING ADS, NOTICES			66.00	0.00	0.00
		251057	06/08/21	06/08/21	04 PLANNING COMM NOTICE			
		440-3600-30.00	PLAN/ZONING ADS, NOTICES			110.40	0.00	0.00
		251326	06/08/21	06/08/21	04 SELECTBOARD WARNING			
		440-3000-30.00	SELECTBOARD ADS, NOTICES			92.00	0.00	0.00
		251327	06/08/21	06/08/21	04 DRB NOTICE			
		440-3600-30.00	PLAN/ZONING ADS, NOTICES			82.50	0.00	0.00
Total For VERMONT COMMUNITY NEWSPAPER GROUP						-----	-----	-----
						350.90	0.00	0.00
-----						=====	=====	=====
WAHL	WAHL LANDSCAPING, LLP	158947	06/08/21	06/08/21	04 TREE REMOVAL CEMETERY			
		440-6820-68.00	CEMETERY REPAIRS/MAINT			105.00	0.00	0.00
Report Grand Total						-----	-----	-----
						60,719.27	0.00	0.00
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Fund Totals	Expenditures	Dis-Encumbrance
440	21,879.97	0.00
330	34,439.30	0.00
605	4,400.00	0.00
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	60,719.27	0.00

06/10/2021

Town of Hinesburg Accounts Payable

11:00 am

Check Warrant Report # 43034 Current Prior Next FY Invoices

gross

For checks For Check Acct 04(GENERAL FUND) 38058 To 38080 06/10/2021 To 06/10/2021

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
AIRGAS	AIRGAS USA LLC	9979845484 HWY GASSES	35.27	0.00	35.27	38058	06/10/21
AIRGAS	AIRGAS USA LLC	9980422818 ANNUAL LEASE AGREEMENT	430.77	0.00	430.77	38058	06/10/21
					-----		
					Check Total	466.04	
BASIC	BASIC	40-511159 COBRA ADMIN	30.00	0.00	30.00	38059	06/10/21
BLUE TO	BLUE TO GOLD LLC	RWD-05461-CM DE-ESCALATION VIDEOS	574.00	0.00	574.00	38060	06/10/21
BOUCHARD	BOUCHARD-PIERCE	8566863 PORTABLE AIR CONDITIONER	649.00	0.00	649.00	38061	06/10/21
MCARTHUR	CHARLES MCARTHUR	6/1/21REIMB TRAILS WORK DAY	41.67	0.00	41.67	38062	06/10/21
CIVES	CIVES CORPORATION	4507333 HWY VEH MAINT	14.10	0.00	14.10	38063	06/10/21
FASTENAL	FASTENAL COMPANY	VTBUR295017 HWY SUPPLIES	17.41	0.00	17.41	38064	06/10/21
GORMAN	GORMAN GROUP LLC	11011703 CALCIUM CHLORIDE	10743.15	0.00	10743.15	38065	06/10/21
H&MENERGY	HART & MEAD ENERGY LLC	28438 HWY DIESEL	341.69	0.00	341.69	38066	06/10/21
H&MENERGY	HART & MEAD ENERGY LLC	28557 HWY DIESEL	743.86	0.00	743.86	38066	06/10/21
H&MENERGY	HART & MEAD ENERGY LLC	28759 DIESEL FUEL	785.96	0.00	785.96	38066	06/10/21
					-----		
					Check Total	1871.51	
HART&MEAD	HART & MEAD INC	11335 5/21 POLICE VEH FUEL	295.00	0.00	295.00	38067	06/10/21
HART&MEAD	HART & MEAD INC	4770 5/21 VEHICLE FUEL	135.62	0.00	135.62	38067	06/10/21
					-----		
					Check Total	430.62	
HAUN	HAUN WELDING SUPPLY INC	V749771 FIRE DEPT OXYGEN	94.50	0.00	94.50	38068	06/10/21
HEALTHY	HEALTHY HABITAT LLC	10324 TOWN HALL & HPD JANITORI	975.00	0.00	975.00	38069	06/10/21
HOLLOWAY	HOLLOWAY CPA PC	8690 ACCOUNTING SERVICES	956.25	0.00	956.25	38070	06/10/21
JACKMANS	JACKMAN'S OF BRISTOL INCE	6/8/21 QUOTE DEPOSIT FOR HEAT PUMPS	4400.00	0.00	4400.00	38071	06/10/21
KINNEY	KINNEY DRUGS INC	MAY 2021 FIRE DEPT SUPPLIES	34.90	0.00	34.90	38072	06/10/21
KONICA	KONICA MINOLTA PREMIER FINANCE	443748918 2ND FLOOR APR-JUN 21	411.00	0.00	411.00	38073	06/10/21
LANTMANS	LANTMAN'S MARKET	#1013 MAY 21 SELECTBOARD MISC	24.77	0.00	24.77	38074	06/10/21
SLAYTON	MICHAEL SLAYTON	6/7/21 INV GOLF LESSONS	135.00	0.00	135.00	38075	06/10/21
MONAGHAN	MONAGHAN SAFAR DUCHAM	17302 LEGAL MATTERS	612.50	0.00	612.50	38076	06/10/21
MONAGHAN	MONAGHAN SAFAR DUCHAM	17303 LEGAL MATTERS	778.13	0.00	778.13	38076	06/10/21
MONAGHAN	MONAGHAN SAFAR DUCHAM	17304 LANDFILL SOLAR CONTRACT	75.00	0.00	75.00	38076	06/10/21
MONAGHAN	MONAGHAN SAFAR DUCHAM	17305 LEGAL MATTERS	52.50	0.00	52.50	38076	06/10/21
					-----		
					Check Total	1518.13	

06/10/21  
11:00 am

Town of Hinesburg Accounts Payable  
Check Warrant Report # 43034 Current Prior Next FY Invoices  
For checks For Check Acct 04(GENERAL FUND) 38058 To 38080 06/10/2021 To 06/10/2021

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
NEMRC	NEW ENGLAND MUNICIPAL RESOURCE 48090	ASSESSMENTS JUNE 2021	2500.00	0.00	2500.00	38077	06/10/21
PAPA	PAPA NICK'S FAMILY RESTAURANT 6/7/21 SLIP	PIZZA FOR TRAIL DAY	57.66	0.00	57.66	38078	06/10/21
STOWE	VERMONT COMMUNITY NEWSPAPER GR 250787	DRB NOTICE	66.00	0.00	66.00	38079	06/10/21
STOWE	VERMONT COMMUNITY NEWSPAPER GR 251057	PLANNING COMM NOTICE	110.40	0.00	110.40	38079	06/10/21
STOWE	VERMONT COMMUNITY NEWSPAPER GR 251326	SELECTBOARD WARNING	92.00	0.00	92.00	38079	06/10/21
STOWE	VERMONT COMMUNITY NEWSPAPER GR 251327	DRB NOTICE	82.50	0.00	82.50	38079	06/10/21
					-----		
					Check Total	350.90	
WAHL	WAHL LANDSCAPING, LLP 158947	TREE REMOVAL CEMETERY	105.00	0.00	105.00	38080	06/10/21
Report Total			26,400.61	0.00	26,400.61		
			=====	=====	=====		

To the Treasurer of Hinesburg, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*26,400.61  
Let this be your order for the payments of these amounts.

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06/10/21  
11:00 am

Town of Hinesburg Accounts Payable

Check Warrant Report # 43033 Current Prior Next FY Invoices

mross

For checks For Check Acct 03(SEWER & WATER) 13643 To 13645 06/10/21 To 06/10/21

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
ALDRICH	ALDRICH & ELLIOT PC, INC.	79894	WWTF UPGRADE ENGINEERING	14157.85	0.00	14157.85	13643 06/10/21
CONTACT	CONTACT COMMUNICATIONS	563-27033	JUNE 2021	41.50	0.00	41.50	13644 06/10/21
TOWN	TOWN OF HINESBURG	6/8/21 DUE T DUE TO GF FROM W/WW	20000.00	0.00	20000.00	13645 06/10/21	
Report Total			34,199.35	0.00	34,199.35		

To the Treasurer of Hinesburg, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*34,199.35  
Let this be your order for the payments of these amounts.

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06/10/21  
10:49 am

Town of Hinesburg Payroll  
Check Warrant Report #15446  
Check date 06/10/21 to 06/10/21

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
ALEXANDER, JOHN C., JR	1375.13	0.00	0.00	134.34	85.26	19.94	40.78	0.00	0.00	210.38	0.00	884.43	E 14388
ANTHONY, MICHAEL W.	1542.84	0.00	0.00	189.38	95.66	22.37	67.77	0.00	0.00	82.93	0.00	1084.73	E 14389
BAILEY, ERIK B.	1546.80	0.00	0.00	171.31	95.90	22.43	51.18	0.00	0.00	288.70	0.00	917.28	E 14390
BAKER, NICHOLAS R.	398.00	0.00	0.00	0.00	24.68	5.77	7.20	0.00	0.00	0.00	360.35	0.00	22534
BARBER, ALTON	1513.00	0.00	0.00	145.75	93.81	21.94	45.02	0.00	0.00	0.00	0.00	1206.48	E 14391
BENOIT, DUSTIN L.	486.00	0.00	0.00	0.00	30.13	7.05	0.00	0.00	0.00	0.00	448.82	0.00	22535
BENSHMER, LIAM M.	342.50	0.00	0.00	0.00	21.24	4.97	0.00	0.00	0.00	0.00	316.29	0.00	22536
BLANCK, KENDALL A.	209.00	0.00	0.00	0.00	12.96	3.03	0.00	0.00	0.00	0.00	193.01	0.00	22537
BRYAN, FRANK M.	910.40	0.00	0.00	80.51	56.44	13.20	23.98	0.00	0.00	67.04	0.00	669.23	E 14392
CAMBRIDGE, ANTHONY S.	1448.40	0.00	0.00	79.04	89.80	21.00	25.60	0.00	0.00	128.73	0.00	1104.23	E 14393
CASCO, CALEB M.	1352.00	0.00	0.00	105.71	83.82	19.60	33.37	0.00	0.00	208.88	0.00	900.62	E 14394
CHARBONNEAU, LUCAS W.	698.00	0.00	0.00	22.88	43.28	10.12	11.11	0.00	0.00	0.00	610.61	0.00	22539
CHARBONNEAU, KATIE A.	780.00	0.00	0.00	0.00	48.36	11.31	13.86	0.00	0.00	0.00	706.47	0.00	22538
CONTOIS, CONNOR M.	1246.00	0.00	0.00	25.85	77.25	18.07	15.15	0.00	0.00	0.00	1109.68	0.00	22540
COONRADT, AMY A.	176.00	0.00	0.00	0.00	10.91	2.55	0.00	0.00	0.00	0.00	0.00	162.54	E 14395
CRAWFORD, SILAS H.	254.00	0.00	0.00	0.00	15.75	3.68	0.00	0.00	0.00	0.00	234.57	0.00	22541
CYPES, MITCHEL S.	1144.16	0.00	0.00	94.11	70.94	16.59	30.13	0.00	0.00	61.50	0.00	870.89	E 14396
EMMONS, PAUL D.	134.00	0.00	0.00	0.00	8.31	1.94	0.00	0.00	0.00	0.00	123.75	0.00	22542
ESTEY, DAVE	2638.00	0.00	0.00	0.00	163.56	38.25	0.00	0.00	0.00	0.00	2436.19	0.00	22543
FULLER, MICHAEL J.	108.00	0.00	0.00	0.00	6.70	1.57	0.00	0.00	0.00	0.00	99.73	0.00	22544
GIROUX, TOM	129.78	0.00	0.00	0.00	8.05	1.88	0.00	0.00	0.00	0.00	0.00	119.85	E 14398
GLADSTONE, RYAN P.	53.00	0.00	0.00	0.00	3.29	0.77	0.00	0.00	0.00	0.00	0.00	48.94	E 14399
DUBIN GROSSMAN, JOY	1701.76	0.00	0.00	147.50	105.51	24.68	45.86	0.00	0.00	91.47	0.00	1286.74	E 14397
HULSHOF, JEREMY B.	1289.14	0.00	0.00	100.65	79.93	18.69	31.89	0.00	0.00	120.17	0.00	937.81	E 14400
IANDOLI, ROBERT D.	241.00	0.00	0.00	0.00	14.94	3.49	0.00	0.00	0.00	0.00	222.57	0.00	22545



06/10/21  
10:49 am

Town of Hinesburg Payroll  
Check Warrant Report #15446  
Check date 06/10/21 to 06/10/21

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
JARVIS, JAMES L.	408.50	0.00	0.00	0.00	25.33	5.92	7.55	0.00	0.00	0.00	0.00	369.70	E 14401
KOSS, FRANK	1321.00	0.00	0.00	33.35	81.90	19.15	17.66	0.00	0.00	0.00	1168.94	0.00	22546
KOZLOWSKI, MATT S.	386.50	0.00	0.00	0.00	23.96	5.60	0.00	0.00	0.00	0.00	356.94	0.00	22547
LEWIS, DONNA	237.00	0.00	0.00	0.00	14.69	3.44	0.00	0.00	0.00	0.00	218.87	0.00	22548
LINDEMUTH, BRETT A.	1191.10	0.00	0.00	113.10	73.85	17.27	31.62	0.00	0.00	114.90	0.00	840.36	E 14402
LOFTUS, SCOTT L., JR	1786.00	0.00	0.00	79.85	110.73	25.90	33.24	0.00	0.00	0.00	1536.28	0.00	22549
LYMAN, JOHN K.	1608.00	0.00	0.00	0.00	99.70	23.32	0.00	0.00	0.00	0.00	1484.98	0.00	22550
MATHEWS, LUCY A.	182.00	0.00	0.00	0.00	11.28	2.64	0.00	0.00	0.00	0.00	168.08	0.00	22551
MCCUIN, JENNIFER	683.70	0.00	0.00	31.63	42.39	9.91	12.32	0.00	0.00	132.75	0.00	454.70	E 14403
MEAD, HARRISON B.	335.00	0.00	0.00	0.00	20.77	4.86	0.00	0.00	0.00	0.00	309.37	0.00	22552
MOORE, JOSEPH A.	580.50	0.00	0.00	0.00	35.99	8.42	0.00	0.00	0.00	0.00	536.09	0.00	22553
MUSUMECI, DOMINIC	1081.20	0.00	0.00	126.61	67.03	15.68	37.90	0.00	0.00	95.43	0.00	738.55	E 14404
ODIT, TODD R.	2307.76	0.00	0.00	245.71	143.08	33.46	109.29	0.00	0.00	124.04	0.00	1652.18	E 14405
PORTER, LYN M.	110.00	0.00	0.00	0.00	6.82	1.60	0.00	0.00	0.00	0.00	101.58	0.00	22554
RIVERS, MATTHEW D.	204.00	0.00	0.00	0.00	12.65	2.96	0.00	0.00	0.00	0.00	188.39	0.00	22555
ROBERTS, HEATHER J.	920.00	0.00	0.00	38.89	57.04	13.34	23.03	0.00	0.00	100.33	0.00	687.37	E 14406
ROSS, MELISSA B.	1417.20	0.00	0.00	236.56	87.87	20.55	73.89	0.00	0.00	94.28	0.00	904.05	E 14407
SHEA, KATHLEEN A.	111.00	0.00	0.00	0.00	6.88	1.61	0.00	0.00	0.00	0.00	102.51	0.00	22556
SHERMAN, BART	1564.12	0.00	0.00	208.95	96.98	22.68	62.48	0.00	0.00	121.39	0.00	1051.64	E 14408
SMITH, FRANCIS T.	896.16	0.00	0.00	88.82	55.56	12.99	26.36	0.00	0.00	48.17	0.00	664.26	E 14409
SOUTHWELL, JEREMY J.	347.00	0.00	0.00	0.00	21.51	5.03	0.00	0.00	0.00	0.00	320.46	0.00	22557
SPIVACK, ERIC	3660.00	0.00	0.00	0.00	226.92	53.07	0.00	0.00	0.00	0.00	3380.01	0.00	22558
THOMPSON, RANDY S.	208.00	0.00	0.00	0.00	12.90	3.02	0.00	0.00	0.00	0.00	192.08	0.00	22559
TITUS, JONATHAN D.	138.00	0.00	0.00	0.00	8.56	2.00	0.00	0.00	0.00	0.00	127.44	0.00	22560
TOSCANO, DAVID C.	31.00	0.00	0.00	0.00	1.92	0.45	0.00	0.00	0.00	0.00	28.63	0.00	22561

06/10/21  
10:49 am

Town of Hinesburg Payroll  
Check Warrant Report #15446  
Check date 06/10/21 to 06/10/21

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
TOSCANO, SARAH J.	56.00	0.00	0.00	0.00	3.47	0.81	0.00	0.00	0.00	0.00	51.72	0.00	22562
TURNER, JOSHUA M.	82.00	0.00	0.00	0.00	5.08	1.19	0.00	0.00	0.00	0.00	0.00	75.73	E 14410
WAGER, WILLIAM H.	272.48	0.00	0.00	0.00	16.89	3.95	0.00	0.00	0.00	0.00	0.00	251.64	E 14411
WAITE, EDWARD	1300.00	0.00	0.00	99.92	80.60	18.95	34.69	0.00	0.00	0.00	0.00	1065.94	E 14412
WAITE, SHAYNE M.	457.00	0.00	0.00	0.00	28.33	6.63	0.00	0.00	0.00	0.00	0.00	422.04	E 14413
WEINHAGEN, ALEXANDER C.	1405.60	0.00	0.00	172.14	87.15	20.38	51.56	0.00	0.00	210.50	0.00	863.87	E 14414
	47004.73	0.00	0.00	2772.56	2914.31	681.57	964.49	0.00	0.00	2301.59	17134.41	20235.80	

06/10/21  
10:49 am

Town of Hinesburg Payroll  
Check Warrant Report #15446  
Check date 06/10/21 to 06/10/21

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
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To the Treasurer of Hinesburg

SELECT BOARD

we hereby certify that there is due to the several persons whose  
names are listed hereon the sum against each name and that  
here are good and sufficient vouchers supporting the  
payments

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aggregating \$ \*\*37,370.21

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Let this be your order for the payments of these amounts.

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