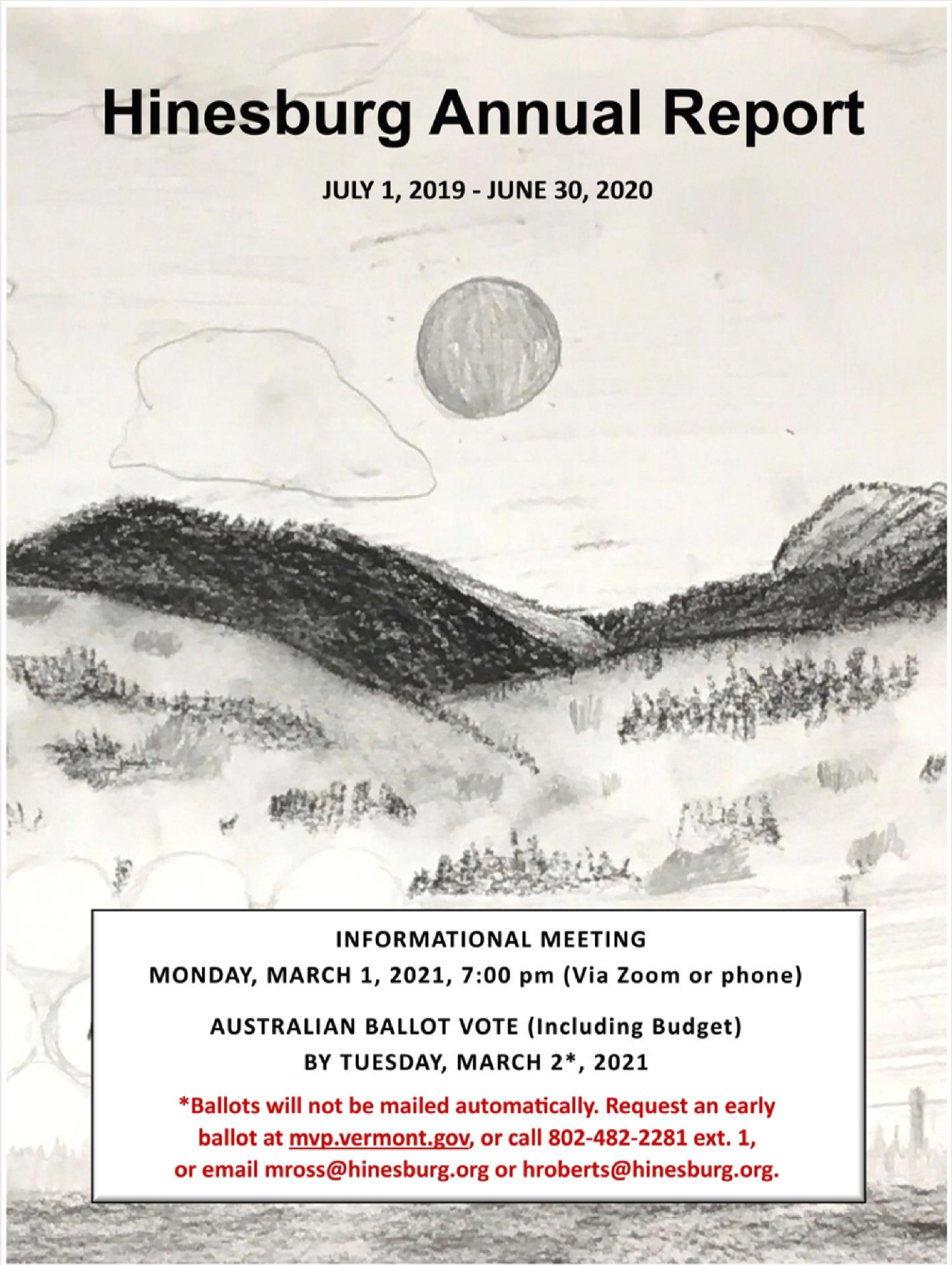


# Hinesburg Annual Report

JULY 1, 2019 - JUNE 30, 2020



## INFORMATIONAL MEETING

MONDAY, MARCH 1, 2021, 7:00 pm (Via Zoom or phone)

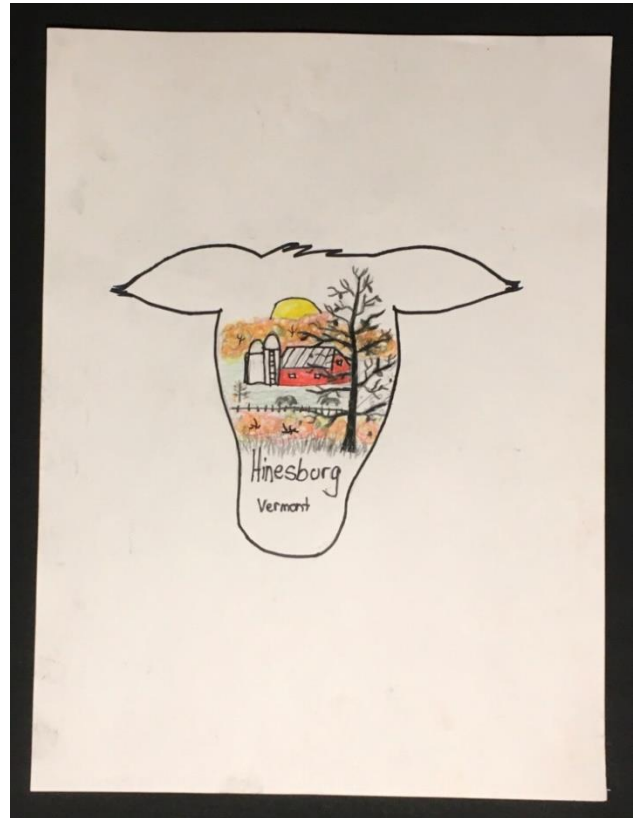
AUSTRALIAN BALLOT VOTE (Including Budget)

BY TUESDAY, MARCH 2\*, 2021

**\*Ballots will not be mailed automatically. Request an early ballot at [mvp.vermont.gov](http://mvp.vermont.gov), or call 802-482-2281 ext. 1, or email [mross@hinesburg.org](mailto:mross@hinesburg.org) or [hroberts@hinesburg.org](mailto:hroberts@hinesburg.org).**



*Art by Brendan Chevier, Grade 7*



*Art by Annika Johnson, Grade 7*



*Art by Dylan Martin, Grade 7*



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### WAYS TO REQUEST AN EARLY BALLOT:

Visit My Voter Page at [mvp.vermont.gov](http://mvp.vermont.gov)

E-mail [mross@hinesburg.org](mailto:mross@hinesburg.org) or [hroberts@hinesburg.org](mailto:hroberts@hinesburg.org)

Call the town clerk's office at 482-2281 ext. 1

Pick up a ballot at the clerk's office Monday-Friday 8 a.m. to 4 p.m.

Early in-person voting at the clerk's office

*Seventh and Eighth Graders from Hinesburg Community School were asked by their teacher, Rebecca Gove, to create a piece of artwork that shows an image or images which describe Hinesburg. They used pencils, colored pencils, and chalk.*

*Cover Art by Jasmine Counter, Grade 8*

Appointed Officials  
(P=Paid Staff; V=Volunteer)

**Affordable Housing Committee (V)**

Carl Bohlen, Chair  
Rocky Martin  
Andrea Brainard  
Dale Wernhoff  
George Bedard

**Agency Request Review Committee (V)**

Maureen Barnard  
Kathy Newton  
Roberta Soll  
Michelle Stidsen

**Animal Control Officer (P)**

Ed Waite

**Assessor (P)**

Lisa Truchon (NEMRC)

**Assistant Town Clerk (P)**

Heather Roberts

**Board of Civil Authority (V)**

Justices of the Peace Selectboard

**CCRPC (V)**

Andrea Morgante, Alternate  
Michael Bissonette

**Green Mountain Transit (V)**

Phil Pouech  
Richard Watts, Alternate

**Community Resource Center (P)**

Alex Koncewicz

**CSWD Representative (V)**

Doug Taff

**Conservation Commission (V)**

Michael Bissonette  
Marie Ayer  
Meg Handler  
Bob Hyams  
Kate Kelly, Chair  
George Leclair  
Darcie Mumley  
Elizabeth Doran

**Constable (V)**

Anthony Cambridge

**Development Review Board (V)**

Dennis Place, Chair  
Richard Jordan  
Ted Bloomhardt  
John Lyman  
Sarah Murphy  
Jonathan Slason  
Greg Waples  
Bryan Currier, Alternate  
Brendan Martin, Alternate

**Development Review Coordinator (P)**

Mitch Cypes

**E-9-1-1 Coordinator (P)**

Mitch Cypes

**Revolving Loan Fund/Economic  
Development Committee (V)**

Andrew Frost, Chair  
Steve Gladstone  
Melissa Levy  
Will Eggleston

**Energy Committee (V)**

Chuck Reiss, Chair  
Laura Capps  
Josh Leckey  
William Scott  
Michael Webb

**Fence Viewers (V)**

Pam Durda  
Susan Johnson  
Suzanne Kneller

**Fire Chief & Emergency Manager (P)**

Al Barber

**Forest Fire Warden (P)**

Ed Waite

**Health Officer (P)**

Phillip Stolz



**Highway Department (P)**

Michael Anthony, Road Foreman  
Dominic Musumeci  
Matt Denis

**Inspector of Lumber, Shingles & Wood (V)**

Norman Smith

**Lake Iroquois Recreation District Rep (V)**

Jeff Davis

**Planning Commission (V)**

Maggie Gordon, Chair  
Rolf Kielman  
John Kiedaisch  
Dennis Place  
Barbara Forauer  
James Donegan  
Marie Gardner  
Dan Myhre  
Denver Wilson

**Planning & Zoning Director (P)**

Alex Weinhagen

**Police Department (P)**

Anthony Cambridge, Chief  
Caleb Casco, Sergeant  
Frank Bryan  
Jeremy Hulshof  
Ben Hollwedel  
William Wager  
Robert Worley  
Brett Lindemuth  
Joshua Turner  
Francis Smith, Administrative Assistant

**Recreation Commission (V)**

Frank Twarog, Chair  
Tom Giroux  
Henry Moreno  
Kyle Bostwick  
Rodney Putnam

**Recreation Coordinator (P)**

Jennifer McCuin

**Sidewalk Maintainer (P)**

Ryan Gladstone

**Interim Town Administrator & Road Commissioner (P)**

Joy Dubin Grossman

**Town Forest Committee**

Pat Mainer, Chair  
Darren Johnson  
Brent Francis  
Chris Haviland  
Corinne Johansson  
Aaron Miller  
Jonathan Trefry  
Thomas Marrinson  
Stevie Spenser

**Town Report Coordinator (P)**

Ann Thomas

**Town Service Officer (P)**

Rachel Kring

**Trails Committee (V)**

Oren Guttman  
Ray Mainer  
Charles "Chic" McArthur  
Peter Modley  
Jane Sheldon  
Nick Certo  
Colin Hunt  
Bret Golann  
Chris Rivard

**Tree Warden (V)**

Paul Wieczoreck

**Village Steering Committee (V)**

Michael Buscher, Chair  
Catherine Goldsmith  
Owiso Makuku  
Nathan Fry

**Water & Wastewater (P)**

Erik Bailey, Superintendent  
John Alexander, Assistant Chief Operator  
Bart Sherman, Water Resources Operator

**Website Manager (P)**

Aaron Kimball

**Weigher of Coal (V)**

Lanny Dennison

**Interim Zoning Administrator (P)**

Alex Weinhagen





**TOWN MEETING WARNING**  
**Informational Meeting March 1, 2021**  
**Annual Meeting March 2, 2021**  
**Town of Hinesburg, Vermont**

COVID -19 UPDATE: Due to the COVID-19/coronavirus pandemic, the meeting on March 1, 2021 will be held remotely. Available options to watch or join the meeting are below:

**Informational Meeting March 1, 2021 via Remote Access**

The legal voters of the Town of Hinesburg, Vermont are hereby warned and notified to meet remotely in said Town of Hinesburg, on Monday, March 1, 2021 at 7:00 P.M. for an informational meeting on the articles to be voted upon by Australian Ballot on Tuesday, March 2, 2021.

This Informational Meeting will be held remotely. Available options to watch or join the meeting:

- Join the Zoom online platform: information will be available on [www.Hinesburg.org](http://www.Hinesburg.org)
- View remotely by streaming on VCAM
- Join via conference call (audio only): information will be available on [www.Hinesburg.org](http://www.Hinesburg.org)
- For the purpose of recording minutes, you will be asked to provide your first and last name.
- When listening to the meeting, please keep your phone or computer on mute to prevent interruptions during the meeting. Voters are encouraged to email [jdubingrossman@hinesburg.org](mailto:jdubingrossman@hinesburg.org) in advance to ask questions. Questions may be submitted via the “chat” function or by calling into the conference call.
- **HOW TO REGISTER TO VOTE:** There is no deadline to register to vote. You can register by going to [olvr.vermont.gov](http://olvr.vermont.gov) to register on-line, by going to the town clerk’s office and filling out a paper registration form, or on election day at the polls.
- **HOW TO REQUEST AN EARLY BALLOT:** You or a family member can request an early ballot by visiting [mvp.vermont.gov](http://mvp.vermont.gov) and signing in to your voter page. You may also request a ballot by phone, in person or via email at [mross@hinesburg.org](mailto:mross@hinesburg.org) or [hroberts@hinesburg.org](mailto:hroberts@hinesburg.org).

**ARTICLE 1:** To hear the reports of the officers of the Town of Hinesburg.

**Annual Meeting Tuesday, March 2, 2021 via Australian Ballot**

The legal voters of the Town of Hinesburg, Vermont are hereby warned and notified to meet at the Town Hall at 10632 Vermont Route 116 in Hinesburg, on Tuesday, March 2, 2021 to transact the following business by Australian ballot. Said voting by Australian ballot will begin with the polls opening at 7:00 A.M. and closing at 7:00 P.M.

**ARTICLE 2:** To elect the necessary Town and School District officers by Australian ballot Tuesday, March 2, 2021:

- Selectboard member for a term of 3 years
- Selectboard member for a term of 2 years
- Selectboard member for a term of 1 year remaining of a 2-year term



- Town Moderator for a term of 1 year
- Cemetery Trustee for a term 3 years
- 3 Library Trustees for terms of 3 years each
- Peck Estate Trustee for a term of 3 years
- Champlain Valley School District Director for a term of 1 year remaining of a 3-year term

**ARTICLE 3:** “Shall the Town of Hinesburg adopt the town manager form of governance in accordance with the provisions of chapter 37 of Title 24 of the Vermont Statutes Annotated?” (Amended 2019, No. 67 Section 21.)”

**ARTICLE 4:** Shall the Town approve a General Government budget of \$1,946,828 with the estimated sum of \$1,411,403 appropriated from property taxes to defray the general government expenses of the Town?

**ARTICLE 5:** Shall the Town approve a Highway Department budget of \$979,902 with the estimated sum of \$841,902 appropriated from property taxes to defray the highway expenditures of the Town?

**ARTICLE 6:** Shall the Town approve the Hinesburg Community Police Department budget of \$686,970 with the estimated sum of \$596,470 appropriated from property taxes to defray the police expenditures of the Town?

**ARTICLE 7:** Shall the Town approve the Hinesburg Fire Department budget of \$376,295 with the estimated sum of \$336,295 appropriated from property taxes to defray the fire expenditures of the Town?

**ARTICLE 8:** Shall the Town approve a new ambulance transport service budget of \$178,149 with the estimated sum of \$105,760 appropriated from property taxes to defray the ambulance transport service of the Town?

**ARTICLE 9:** Shall the Town approve the Carpenter-Carse Library allocation from the Town of Hinesburg of \$225,487 with the estimated sum of \$225,487 appropriated from property taxes to defray the library allocation from the Town?

**ARTICLE 10:** Shall the Town appropriate the sum of \$37,700 with the estimated sum of \$37,700 appropriated from property taxes, to be distributed as specifically designated to the following agencies and organizations?


Hinesburg Community Resource Center	\$23,100
UVM Home Care & Hospice (VNA)	\$6,500
Agency on Aging (CVAA)	\$2,000
VT Family Network	\$1,000
American Red Cross	\$400
Hinesburg Senior Meal Site	\$650
Vermont Center for Independent Living	\$200
Steps to End Domestic Violence	\$2,350
Prevent Child Abuse Vermont	\$500
COTS	\$1,000


(If voters approved Articles 4 through 10 as presented, total general fund expenditures of \$4,431,331 will be required, with the estimated amount of \$3,555,017 to come from property tax revenue.)


**ARTICLE 11:** Shall voters authorize the payment of real and personal property taxes for the fiscal year ending June 30, 2022, payable in full to the Town of Hinesburg in one (1) installment, with the due date being November 15, 2021 and to be collected by the Town Treasurer? Any and all payments received in the Town Treasurer's Office later than midnight on November 15, 2021 will be considered delinquent and will be subject to the collection of interest at the rate of 1% per month or fraction thereof for the first three (3) months and thereafter at the rate of 1.5% per month or fraction thereof.

Signed and dated this 26 day of January 2021, and as attested to by:

  
\_\_\_\_\_  
Phil Pouech, Chair

  
\_\_\_\_\_  
Merrily Lovell, Vice-Chair

  
\_\_\_\_\_  
Maggie Gordon

  
\_\_\_\_\_  
Attest: Melissa Ross, Town Clerk

  
\_\_\_\_\_  
Jeff French

  
\_\_\_\_\_  
Michael Loner

**ANNUAL TOWN AND SCHOOL DISTRICT MEETING  
LIST OF OFFICERS FOR ELECTION  
HINESBURG, VERMONT  
March 2, 2021**

**FOR SELECTBOARD**

**(3-year term) Vote for not more than 1  
Maggie Gordon**

**FOR SELECTBOARD**

**(2-year term) Vote for not more than 1  
Dennis Place**

**FOR SELECTBOARD**

**(1-year remaining of a 2-year term)  
Vote for not more than 1  
Phil Pouech**

**TOWN MODERATOR**

**(1-year term) Vote for not more than 1  
Frank Twarog**

**CEMETERY TRUSTEE**

**(3-year term) Vote for not more than 1  
Mary Jo Brace**

**LIBRARY TRUSTEE**

**(3-year term) Vote for not more than 3  
Emily Alger  
Susan McClure  
Heather Roberts**

**PECK ESTATE TRUSTEE**

**(3-year term) Vote for not more than 1  
Frank Twarog**

**CHAMPLAIN VALLEY SCHOOL DISTRICT DIRECTOR**

**(1 year remaining of a 3-year term) Vote for not more than 1  
Keith A. Roberts**





To: The Hinesburg Selectboard, residents and voters  
From: Joy Dubin Grossman, Interim Town Administrator  
Date: January 24, 2021  
Re: Proposed FY22 Municipal Budget

---

The proposed FY22 municipal budget is \$4,431,331 an increase in expenditures of \$136,769 (3.18%) from the FY21 budget, as approved by voters. The bulk of the proposed increases are due: 1) to the addition of the Town's first ambulance transport service requiring an increase in both staff and supplies. 2) A new police officer, partially funded with \$125,000 from a COPS grant over the next three years. 3) An increase in the Town Administrator's budget to include more competitive salaries, and the capital transfer for stormwater administration of approximately 17%. While the increase in the health insurance premiums was less than 2%, the town's increase was 25% over FY21 due to an increase in personnel.

The FY22 General Fund budget includes \$1,326,900, or 29.9%, for employee salaries/wages, which includes 19 full-time staff, 3 regular part-time and 1 FTE, temporary part-time or seasonal staff, as needed, as well as on-call pay for fire/ems volunteers.

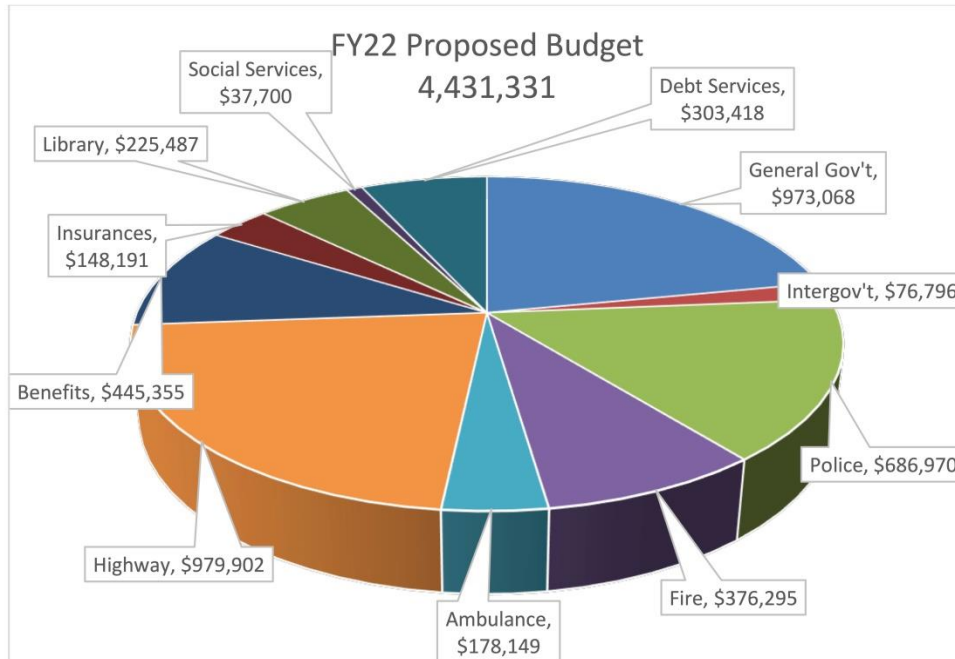
The capital improvement program is the mechanism through which capital items (heavy equipment, facilities, infrastructure projects, etc.) are funded. In FY22, the Selectboard is continuing their commitment to maintain the buildings and infrastructure that we currently have and continuing the transition of saving towards vehicle and equipment replacement as interest rates for now remain low. In FY22, a total of \$558,984, or 12.61% of the overall general fund budget, is proposed for capital projects, vehicle/equipment replacement or planned savings for the future, according to the capital improvement plan.

Increase in Expenditures over FY21:

- Salary/Wages for staff across all departments (\$109,730) – reflects FY22 wage increases for a new full-time employee for the Ambulance Transport Service, Community Police Department, and an increase in Town Administrator salary as well as continuing to provide additional funds for temporary part-time assistance in Highway Department.
- Health Insurance (\$73,215.00) – reflects an estimated cost of coverage of two new employees, based on a family plan
- Ambulance Transport Service (\$83,279) – to cover the cost of labor (one new full-time employee), insurance, and equipment
- Highway Department (\$10,000) – reflects increase in engineering costs for culverts
- Police Department (\$14,365) – to cover the cost of half a year of the Howard Center Community Outreach Program, an increase in dispatch services, added costs for a new officer and equipment repair and replacement

Decrease in Expenditures over FY21:

- Clerk's Office – a shift of 20% in the allocation of staff resources reflected in the Water/Wastewater Budget versus the General Fund
- Debt Service – (\$134,000) balance of Highway Garage Bond funds not utilized in garage construction applied to annual principal payments
- Highway Department – (\$79,000) utilization of reserves to decrease capital transfer
- Recreation Department – a decrease in both adult and children's programming as a result of the pandemic
- Fire Department - (\$58,209) of Fire budget transferred to the Ambulance Transport Service



**General Gov't** = Selectboard, Town Administrator, Clerk/Treasurer, BCA, Elections, Planning & Zoning, Assessor, Recreation, Buildings & Facilities, Technology, Public Health, Dog Control, Cemetery, Conservation Commission, Hinesburg Preservation Fund  
**Insurances** = Property & Casualty Insurance, Worker's Compensation, Unemployment Insurance  
**Benefits** = Health Insurance, Health Insurance Opt-out, Vision, Dental, Short and Long-term Disability, and the employer's contribution to the Vermont Municipal Retirement Fund (VMERS)  
**Fire** = Fire Department and Fire Warden  
**Intergov't** = Green Mountain Transit, County Tax, Lake Iroquois Recreation District

Revenue

Projected non-property tax revenue is \$880,315 (which includes a \$100,000 from the Fund Balance as noted below) leaving \$3,555,017 to be raised by property taxes.

Grand List Growth/Loss

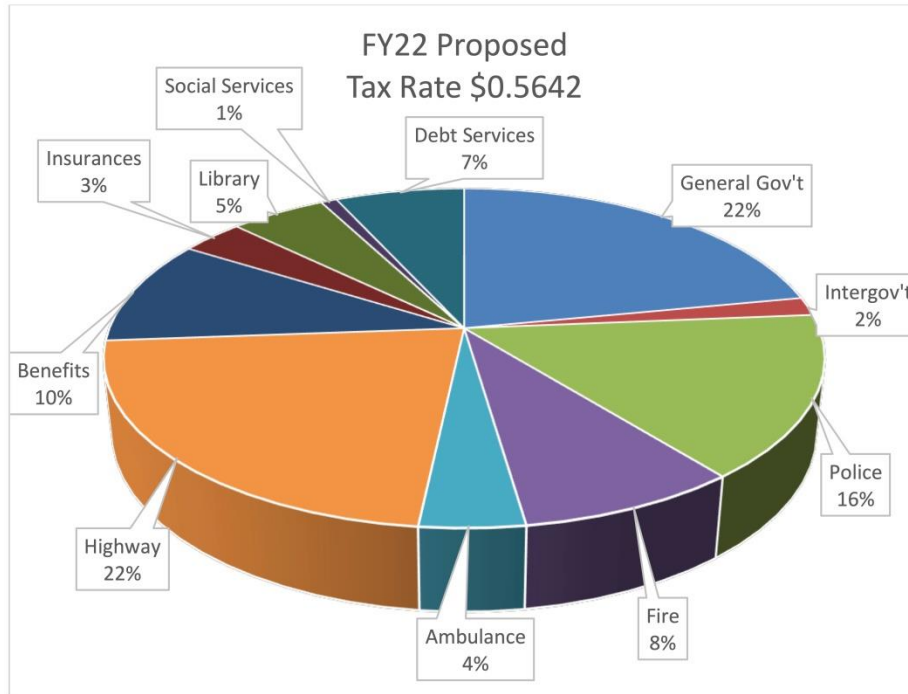
The proposed budget assumes growth at one half of one percent over the FY21 grand list based on current data from the assessor. The grand list value is estimated to be \$6,301,197.

Fund Balance

The FY22 budget proposes to apply \$100,000.00 of unassigned fund balance to decrease the tax rate by approximately one and a half cents which is an increase of two cents over FY21.

Summary

FY22 **proposed**: \$4,431,331  
 FY21 **approved**: \$4,294,563  
 +/- (expenditures): +\$136,769  
 Preliminary FY22 Tax Rate: \$0.5642<sup>1</sup>  
 +/- (from approved FY21 tax rate): \$0.0191



<sup>1</sup> Tax Rate Calculation: (FY22 Budget – non-property tax revenue) ÷ grand list.  
 (\$4,431,331 – \$880,315) ÷ \$6,301,197 = \$0.5642

*Estimated Municipal Property Tax impact (compared to FY21) – Residential Property Owners*

Assessed Value:	\$200,000	\$300,000	\$400,000
Annual +/-	\$38.16	\$57.24	\$76.32
Monthly +/-	\$3.18	\$4.77	\$6.36

*Total Estimated FY22 Municipal Property Tax impact – Residential Property Owners*

Assessed Value:	\$200,000	\$300,000	\$400,000
Annual +/-	\$1,128.36	\$1,692.54	\$2,256.72
Monthly +/-	\$94.03	\$141.05	\$188.06

*FY22 Municipal Impact to the taxpayer by budget based on value of property:*

Budget	200K	300K	400K
General Government	\$ 248.24	\$ 372.36	\$ 496.48
Community Police	\$ 176.02	\$ 264.04	\$ 352.05
Fire	\$ 95.91	\$ 143.87	\$ 191.82
Ambulance	\$ 45.13	\$ 67.60	\$ 90.27
Highway	\$ 249.37	\$ 374.05	\$ 498.74
Debt Service	\$ 76.73	\$ 115.09	\$ 153.46
Intergov't	\$ 19.18	\$ 28.77	\$ 38.36
Benefits	\$ 112.84	\$ 169.25	\$ 225.67
Insurance	\$ 37.24	\$ 55.85	\$ 74.47
Social Services	\$ 10.16	\$ 15.23	\$ 20.31
Library	\$ 57.55	\$ 86.32	\$ 115.09
<b>Total</b>	<b>\$ 1,128.36</b>	<b>\$ 1,692.54</b>	<b>\$ 2,256.72</b>



The table above represents the total annual cost to the taxpayer, based on property value, for the above municipal services. For example, a home valued at \$400,000 pays a total of \$498.74 in taxes per year to cover the cost of paving and grading of approximately 55 miles of town roads (21.37 miles paved, 33.17 gravel), road material, culverts, building and equipment needs as well as highway wages.

FY22 General Fund Budget - Expenditures Summary

Department/Section	% Total FY22 Budgeted	FY19 Approved	FY20 Approved	FY21 Approved	FY22 Budgeted	+/-	% Change
Selectboard	2.0%	\$77,971	\$84,077	\$85,801	\$90,432	\$4,631	5.40%
Town Administrator	3.5%	\$126,303	\$136,987	\$133,173	\$156,271	\$23,098	17.34%
Board of Civil Authority	0.0%	\$315	\$0	\$0	\$0	\$0	
Elections	0.1%	\$5,077	\$3,077	\$7,306	\$3,038	-\$4,268	-58.41%
Clerk/Treasurer	2.9%	\$126,028	\$136,823	\$130,418	\$128,145	-\$2,273	-1.74%
Delinquent Tax Collector	0.0%	\$5,560	\$0	\$0	\$0	\$0	
Planning & Zoning Assessor	4.6%	\$194,631	\$201,523	\$200,593	\$205,720	\$5,126	2.56%
Buildings & Facilities	0.9%	\$39,750	\$37,750	\$37,750	\$37,750	\$0	
Community Police	2.8%	\$90,920	\$115,828	\$120,589	\$125,051	\$4,462	3.70%
Fire & Rescue	15.5%	\$558,510	\$574,391	\$606,783	\$686,970	\$80,186	13.21%
Ambulance Transport Service	8.5%	\$317,122	\$311,939	\$434,503	\$376,295	-\$58,209	-13.40%
Highway	4.0%	\$0	\$0	\$94,870	\$178,149	\$83,279	87.78%
Technology	22.1%	\$1,002,241	\$967,344	\$1,041,884	\$979,902	-\$61,982	-5.95%
Recreation	1.2%	\$50,900	\$45,963	\$48,250	\$52,950	\$4,700	9.74%
Conservation Commission	2.4%	\$109,340	\$111,551	\$112,951	\$104,524	-\$8,427	-7.46%
Boards, Committees, Comm.	0.4%	\$8,750	\$18,883	\$11,870	\$18,474	\$6,604	55.63%
Public Health	0.1%	\$0	\$6,850	\$7,300	\$6,100	-\$1,200	-16.44%
Dog Control	0.0%	\$1,800	\$1,800	\$1,800	\$1,800	\$0	
Cemetery	0.0%	\$2,200	\$2,400	\$2,400	\$0	-\$2,400	-100.00%
Debt Service	0.9%	\$32,000	\$35,600	\$36,815	\$38,815	\$2,000	5.43%
County Tax	6.8%	\$317,652	\$311,557	\$308,261	\$303,418	-\$4,843	-1.57%
Preservation (land) funds	0.6%	\$28,976	\$29,845	\$27,242	\$27,027	-\$216	-0.79%
Retirement	0.1%	\$1,500	\$1,500	\$1,500	\$2,500	\$1,000	66.67%
Health Insurance	1.8%	\$55,382	\$58,318	\$63,184	\$79,878	\$16,695	26.42%
Unemployment Insurance	8.2%	\$210,516	\$239,808	\$292,261	\$365,477	\$73,215	25.05%
PACIF/Worker's Compensation	0.0%	\$3,500	\$2,000	\$2,000	\$2,014	\$14	0.70%
Agency Funding	3.3%	\$196,859	\$185,000	\$170,000	\$146,177	-\$23,823	-14.01%
Carpenter-Carse Library	0.3%	\$29,100	\$28,550	\$16,700	\$14,600	-\$2,100	-12.57%
Hinesburg Comm. Resource Ctr	5.1%	\$216,815	\$225,487	\$225,487	\$225,487	\$0	
Green Mountain Transit	0.5%	\$0	\$0	\$23,100	\$23,100	\$0	
Lake Iroquois Recreation District	1.1%	\$43,322	\$44,992	\$46,770	\$46,770	\$0	
<b>TOTAL</b>	<b>100.0%</b>	<b>\$3,855,039</b>	<b>\$3,922,742</b>	<b>\$4,294,563</b>	<b>\$4,431,331</b>	<b>\$136,769</b>	<b>3.18%</b>



**Town of Hinesburg, VT - General Fund (as approved by the Selectboard 1-26-2021)**

Item		FY 20 Budget	FY 20 Actual	FY 21 Budget	FY 22 Proposed Budget	Change (FY21 to FY22)
<b>Expenditures</b>						
1	<b>Selectboard</b>					
2	440 - 3000 - Wages	8,100	8,100	8,100	8,100	0
3	440 - 3000 - FICA	770	813	774	844	70
4	440 - 3000 - Secretary Pay	1,963	2,524	2,022	2,083	61
5	440 - 3000 - Town Report Coord.	850	959	500	850	350
6	440 - 3000 - Office Supplies	600	0	750	750	0
7	440 - 3000 - Ads, Notices	1,500	2,213	1,750	1,750	0
8	440 - 3000 - Dues, Meet, Sub	6,295	6,363	6,555	6,555	0
9	440 - 3000 - Prof. Services	5,000	965	6,000	10,000	4,000
10	440 - 3000 - Professional Audit	23,000	21,000	23,750	23,750	0
11	440 - 3000 - Town Report	3,000	2,571	2,600	2,750	150
12	440 - 3000 - Selectboard Misc	3,000	835	3,000	3,000	0
13	440 - 3000 - Attorney Fees	30,000	4,057	30,000	30,000	0
14		84,077	50,400	85,801	90,432	4,631
15	<b>TOTAL</b>					
<b>Town Administrator</b>						
17	440 - 3200 - Wages	118,427	123,211	119,529	135,412	15,883
18	440 - 3200 - FICA	9,060	9,426	9,144	10,359	1,215
19	440 - 3200 - Office Supplies	400	363	500	500	0
20	440 - 3200 - Prof. Development	1,500	236	1,500	2,500	1,000
21	440 - 3200 - Energy Committee	3,100	513	0	0	0
22	440 - 3200 - Econ. Dev. Committee	2,000	0	0	0	0
23	440 - 3200 - Capital Transfer	2,500	2,500	2,500	7,500	5,000
24		136,987	136,248	133,173	156,271	23,098
25	<b>TOTAL</b>					
<b>Board of Civil Authority</b>						
27	440 - 3299 - Meetings & Mailings	0	0	0	0	0
28	440 - 3299 - Salary	0	0	0	0	0
29	440 - 3299 - FICA	0	0	0	0	0
30		0	0	0	0	0
	<b>TOTAL</b>	0	0	0	0	0



	Item	FY20 Budget	FY20 Actual	FY21 Budget	FY22 Proposed Budget	Change (FY21 to FY22)
31						
32	<b>Elections</b>					
33	440 - 3300 - Election Salaries	1,000	0	4,000	500	(3,500)
34	440 - 3300 - FICA	77	0	306	38	(268)
35	440 - 3300 - Supplies	500	241	500	500	0
36	440 - 3300 - Professional SVC	1,500	1,611	2,500	2,000	(500)
37	440 - 3300 - Printing	0	0	0	0	0
38	<b>TOTAL</b>	<b>3,077</b>	<b>1,852</b>	<b>7,306</b>	<b>3,038</b>	<b>(4,268)</b>
39						
40	<b>Clerk/Treasurer</b>					
41	440 - 3400 - Wages	109,313	115,707	100,158	97,582	(2,576)
42	440 - 3400 - Accounting Assistant	15,000	11,638	15,000	15,000	0
43	440 - 3400 - FICA	9,510	9,742	8,810	8,613	(197)
44	440 - 3400 - Office Supplies	2,000	2,567	2,000	2,500	500
45	440 - 3400 - Dues, Meet, Sub	0	0	0	0	0
46	440 - 3400 - Ads & Notices	500	0	500	500	0
47	440 - 3400 - Land Record Supp	0	2,361	2,750	2,750	0
48	440 - 3400 - Travel	0	64	500	500	0
49	440 - 3400 - Professional Devel	300	0	500	500	0
50	440 - 3400 - Records Restoration	0	8,239	500	500	0
51	440 - 3400 - Misc.	200	0	200	0	0
52	<b>TOTAL</b>	<b>136,823</b>	<b>150,318</b>	<b>130,418</b>	<b>128,145</b>	<b>(2,273)</b>
53						
54	<b>Delinquent Tax Collector</b>					
55	440 - 3440 - Wages	0	0	0	0	0
56	440 - 3440 - FICA	0	0	0	0	0
57	440 - 3440 - Supplies	0	0	0	0	0
58	440 - 3440 - Ads, Notices	0	0	0	0	0
59	440 - 3440 - Dues, Meet, Sub	0	0	0	0	0
60	440 - 3440 - Legal	0	0	0	0	0
61	<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
62						

	Item	FY 20 Budget	FY 20 Actual	FY 21 Budget	FY 22 Proposed Budget	Change (FY 21 to FY 22)
63	<b>Planning &amp; Zoning</b>					
64	440 - 3600 - Salary/Wages	166,728	162,381	170,095	174,442	4,347
65	440 - 3600 - FICA	12,755	12,422	13,012	13,345	333
66	440 - 3600 - Supplies	500	176	500	500	0
67	440 - 3600 - Ads, Notifications	1,500	706	1,500	1,500	0
68	440 - 3600 - Professional Development	2,000	2,123	2,000	2,000	0
69	440 - 3600 - Professional Services	750	0	0	0	0
70	440 - 3600 - Mileage	700	611	800	800	0
71	440 - 3600 - Printing	200	105	200	200	0
72	440 - 3600 - CCRPC	6,790	6,790	6,886	6,833	(53)
73	440 - 3600 - GBIC Dues	600	600	600	600	0
74	440 - 3600 - Special Projects	8,000	4,006	2,000	2,000	0
75	440 - 3600 - Village Steering	500	0	0	0	0
76	440 - 3600 - Afford. Housing Commun.	500	0	0	0	0
77	440 - 3600 - Capital Transfer	0	0	3,000	3,500	500
78						
79	<b>TOTAL</b>	<u>201,523</u>	<u>189,920</u>	<u>200,593</u>	<u>205,720</u>	<u>5,126</u>
80	<b>Assessor</b>					
81	440 - 3650 - Assessor	0	0	0	0	0
82	440 - 3650 - FICA	0	0	0	0	0
83	440 - 3650 - Supplies	250	113	250	200	(50)
84	440 - 3650 - Ads & Notices	0	128	0	0	0
85	440 - 3650 - Professional Development	0	265	0	50	50
86	440 - 3650 - Prof SVC Tax Maps	2,500	2,483	2,500	2,500	0
87	440 - 3650 - Professional Service	35,000	31,285	35,000	35,000	0
88	440 - 3650 - Mileage	0	0	0	0	0
89	440 - 3650 - Capital Transfer	0	0	0	0	0
90	440 - 3650 - Reappraisal	0	0	0	0	0
91	<b>TOTAL</b>	<u>37,750</u>	<u>34,273</u>	<u>37,750</u>	<u>37,750</u>	<u>0</u>



Town of Hinesburg, VT  
Proposed FY22 Budget (as adopted by the Selectboard, 1/26/2021)

	Item	FY20 Budget	FY20 Actual	FY21 Budget	FY22 Proposed Budget	Change (FY21 to FY22)
92						
93	<b>Buildings &amp; Facilities</b>					
94	440 - 3710 - Salary/Wages	25,750	25,679	26,523	27,053	531
95	440 - 3710 - FICA	1,970	1,964	2,029	2,070	41
96	440 - 3710 - Supplies	1,200	2,384	1,300	1,300	0
97	440 - 3710 - Bldg Fixtures	3,000	837	3,000	1,000	(2,000)
98	440 - 3710 - Professional Service	26,000	25,024	26,000	26,000	0
99	440 - 3710 - Building R&M	5,250	6,171	5,250	6,000	750
100	440 - 3710 - Green Up Day	350	33	350	350	0
101	440 - 3710 - Trails Committee	750	695	0	0	0
102	440 - 3710 - Bldg Utilities	7,300	6,955	7,600	7,600	0
103	440 - 3710 - Town Forest	0	0	0	0	0
104	440 - 3710 - Vehicle Fuel	1,400	3,052	1,800	3,000	1,200
105	440 - 3710 - Equipment R&M	2,000	6,562	4,000	7,000	3,000
106	440 - 3710 - Connector Road	0	0	0	0	0
107	440 - 3710 - Streetlights	5,000	5,372	5,000	5,000	0
108	440 - 3710 - Solar O&M	3,400	3,425	3,400	3,400	0
109	440 - 3710 - Capital Transfer	32,458	32,458	34,338	35,278	940
110	<b>TOTAL</b>	<b>115,828</b>	<b>120,610</b>	<b>120,589</b>	<b>125,051</b>	<b>4,462</b>
111						

	Item	FY 20 Budget	FY 20 Actual	FY 21 Budget	FY 22 Proposed Budget	Change (FY 21 to FY 22)
112	<b>Hinesburg Community Police</b>					
113	440 - 4151 - Police Salaries	395,155	363,222	416,398	470,621	54,223
114	440 - 4151 - FICA	30,229	27,787	31,854	36,003	4,148
115	440 - 4151 - Supplies	4,000	3,500	4,000	4,000	0
116	440 - 4151 - Police Equipment	7,500	4,910	7,500	9,500	2,000
117	440 - 4151 - Evidence Collection	250	0	250	250	0
118	440 - 4151 - Public Relations	900	616	900	900	0
119	440 - 4151 - Community Outreach	0	0	0	900	900
120	440 - 4151 - Uniforms	4,000	4,271	4,000	7,365	7,365
121	440 - 4151 - Postage	300	77	300	4,500	500
122	440 - 4151 - Prof. Services	750	110	750	300	0
123	440 - 4151 - Dispatch Services	40,000	33,750	40,000	2,000	1,250
124	440 - 4151 - Computer/Copier	3,000	2,845	3,000	45,000	5,000
125	440 - 4151 - CAD	4,500	3,260	4,500	3,500	500
126	440 - 4151 - Vehicle Repair/Maint	8,000	5,746	8,000	4,500	0
127	440 - 4151 - Mileage	750	0	750	8,000	0
128	440 - 4151 - Telephone	3,800	3,364	3,800	750	0
129	440 - 4151 - MDT Maint	2,250	1,760	3,800	3,800	0
130	440 - 4151 - Vehicle Fuel	10,000	7,294	3,360	3,360	0
131	440 - 4151 - Professional Development	4,500	2,596	10,000	10,000	0
132	440 - 4151 - Station - Prof Service	5,000	4,218	4,500	4,500	0
133	440 - 4151 - Station - R&M	1,500	2,017	9,680	9,680	0
134	440 - 4151 - Station - Utilities	8,000	6,386	2,500	2,500	0
135	440 - 4151 - CUSI	8,274	8,274	6,000	7,000	1,000
136	440 - 4151 - Dog Control	0	0	8,510	8,479	(31)
137	440 - 4151 - Major Case Expense	0	100	0	462	462
138	440 - 4151 - Capital Transfer	31,732	31,732	36,231	40,000	3,769
139		574,391	517,837	606,783	686,970	80,186
140	<b>TOTAL</b>					
141	<b>Fire Warden</b>					
142	440 - 4300 - Fire Warden	350	0	350	350	0
143		350	0	350	350	0
144	<b>TOTAL</b>					

Town of Hinesburg, VT  
Proposed FY22 Budget (as adopted by the Selectboard, 1/26/2021)

	Item	FY20 Budget	FY20 Actual	FY21 Budget	FY22 Proposed Budget	Change (FY21 to FY22)
145	<b>Hinesburg Fire &amp; Rescue</b>					
146	440 - 4500 - Call Reimbursable	48,000	39,627	52,000	32,000	(20,000)
147	440 - 4500 - Chief Pay	9,000	9,000	12,000	12,000	0
148	440 - 4500 - Firefighter/EMT Coordin.	0	0	50,000	50,000	0
148	440 - 4500 - Employee Benefits/FICA	4,361	3,720	8,721	7,191	(1,530)
149	440 - 4500 - Hose & Fittings	1,000	0	1,000	1,000	0
150	440 - 4500 - EMS PPE	4,000	5,018	5,700	5,700	0
151	440 - 4500 - Fire Gear (Bunker Gear)	15,000	12,420	15,000	15,000	0
152	440 - 4500 - Fire Gear Maint.	1,000	27	1,000	1,000	0
153	440 - 4500 - Rescue Equipment	1,500	4,244	3,000	1,000	(2,000)
154	440 - 4500 - Res. Equip. Maint.	1,000	823	2,000	2,000	0
155	440 - 4500 - Fire Fighting Foam	2,400	509	2,400	1,900	(500)
156	440 - 4500 - Fire Dispatch Service	22,000	15,241	22,000	5,650	(16,350)
157	440 - 4500 - EOP planning-payroll	0	0	0	0	0
158	440 - 4500 - EOP pay benefits	0	0	0	0	0
159	440 - 4500 - Comm. Equip & Maint	5,000	5,508	7,500	2,500	(5,000)
160	440 - 4500 - EOP planning-other	0	0	0	0	0
161	440 - 4500 - Prevention Ed.	1,800	492	1,800	1,800	0
162	440 - 4500 - Medical Supplies	12,000	11,782	17,000	5,000	(12,000)
163	440 - 4500 - Oxygen Refill	400	358	600	0	(600)
164	440 - 4500 - Insurance	28,000	19,029	28,000	25,500	(2,500)
165	440 - 4500 - Medical Supplies	500	2,682	500	1,000	500
166	440 - 4500 - Office Supplies	500	341	500	500	0
167	440 - 4500 - Vehic. Maint.	12,000	38,778	24,000	24,000	0
168	440 - 4500 - Station Repair	16,000	15,623	30,000	30,000	0
169	440 - 4500 - Utilities	6,500	7,650	10,000	10,000	0
170	440 - 4500 - Heating Fuel	3,000	0	0	0	0
171	440 - 4500 - Vehicle Fuel	3,000	2,669	3,500	3,500	0
172	440 - 4500 - Telephone	4,300	4,270	4,300	4,500	200
173	440 - 4500 - Prof. Development	9,000	10,400	15,000	15,000	0
174	440 - 4500 - Portable Defibrillator	1,900	1,892	1,900	1,900	0
175	440 - 4500 - Capital Transfer	98,429	98,429	114,732	116,304	1,571
176	<b>TOTAL</b>	<b>311,939</b>	<b>310,530</b>	<b>434,503</b>	<b>376,295</b>	<b>(58,209)</b>

Employee Benefits Aggregated on Lines 359 - 366



	Item	FY20 Budget	FY20 Actual	FY21 Budget	FY22 Proposed Budget	Change (FY21 to FY22)
177	<b>Ambulance Transport Service</b>					
179	440 - 4600 - Service Contract	0	0	94,870		(94,870)
180	440 - 4600 - Call Reimbursable	0	0	0	25,000	25,000
181	440 - 4600 - EMS Responder	0	0	0	50,000	50,000
182	440 - 4600 - Payroll Taxes	0	0	0	5,738	5,738
183	440 - 4600 - Protective Clothing Uniforms	0	0	0	3,000	3,000
184	440 - 4600 - Protective Outer Clothing	0	0	0	4,000	4,000
185	440 - 4600 - Rescue Equipment	0	0	0	5,000	5,000
186	440 - 4600 - Equipment & Maintenance	0	0	0	6,500	6,500
187	440 - 4600 - Dispatch Services	0	0	0	14,400	14,400
188	440 - 4600 - Comm. Equip & Maint	0	0	0	5,000	5,000
189	440 - 4600 - Medical Supplies	0	0	0	12,000	12,000
190	440 - 4600 - Oxygen Refill	0	0	0	1,500	1,500
191	440 - 4600 - Information Technology	0	0	0	3,500	3,500
192	440 - 4600 - Portable Defibrillator	0	0	0	2,000	2,000
193	440 - 4600 - Training & Pro Develop	0	0	0	3,600	3,600
194	440 - 4600 - Employee Vaccinations	0	0	0	1,200	1,200
195	440 - 4600 - Patient Billing Service Fee	0	0	0	6,949	6,949
196	440 - 4600 - Ambulance Agency Fee	0	0	0	2,887	2,887
197	440 - 4600 - Intercept Fees Paid to Other s	0	0	0	6,250	6,250
198	440 - 4600 - Insurance WC	0	0	0	8,500	8,500
199	440 - 4600 - EMS Insurance -Apparatus	0	0	0	2,500	2,500
200	440 - 4600 - Dues & Subscriptions	0	0	0	625	625
201	440 - 4600 - Apparatus Fuel	0	0	0	5,000	5,000
202	440 - 4600 - Apparatus R & M	0	0	0	3,000	3,000
203	440 - 4600 - Capital Transfer	0	0	0	0	0
204				94,870	178,149	0
205	<b>TOTAL</b>					



	Item	FY20 Budget	FY20 Actual	FY21 Budget	FY22 Proposed Budget	Change (FY21 to FY22)
206	<b>Hinesburg Highway Department</b>					
207	440 - 5100 - Highway Salaries	265,135	243,807	292,676	290,478	(2,198)
208	440 - 5100 - FICA	20,283	18,651	22,390	22,222	(168)
209	440 - 5100 - Supplies	2,000	873	2,500	2,500	0
210	440 - 5100 - Tools & Equipment	2,750	3,377	3,000	3,000	0
211	440 - 5100 - Ads Notices	100	100	0	0	0
212	440 - 5100 - Dues	300	0	300	300	0
213	440 - 5100 - CDL License	200	0	250	250	0
214	440 - 5100 - CDL Testing	50	0	0	0	0
215	440 - 5100 - Pro. Serv/Town Garage	4,000	0	4,000	14,000	10,000
216	440 - 5100 - Uniforms	5,000	4,214	5,000	5,000	0
217		<u>299,817</u>	<u>271,023</u>	<u>330,116</u>	<u>337,750</u>	<u>7,634</u>
218	440 - 5110 - Supplies & Equip	3,250	874	3,250	3,250	0
219	440 - 5110 - Dust Control	37,500	43,920	40,000	40,000	0
220	440 - 5110 - Blacktop	2,500	1,059	2,500	2,500	0
221	440 - 5110 - Striping	7,500	701	11,000	11,000	0
222	440 - 5110 - Guardrails	0	0	0	0	0
223	440 - 5110 - Reconstruction	0	0	0	5,000	5,000
224	440 - 5110 - Brush Cutting	4,500	5,145	10,000	10,000	0
225	440 - 5110 - Flood Control	0	0	0	0	0
226	440 - 5110 - Rental Equipment	4,000	1,154	3,000	3,000	0
227	440 - 5110 - Excavation Work	1,000	0	1,000	1,000	0
228		<u>60,250</u>	<u>52,852</u>	<u>70,750</u>	<u>75,750</u>	<u>5,000</u>
229	440 - 5130 - Sign Supplies	1,000	324	1,000	1,000	0
230	440 - 5130 - Sign New	1,000	1,307	1,500	1,500	0
231		<u>2,000</u>	<u>1,630</u>	<u>2,500</u>	<u>2,500</u>	<u>0</u>
232	440 - 5140 - Supplies	1,000	152	1,000	1,000	0
233	440 - 5140 - Salt	65,000	76,213	68,000	68,000	0
234	440 - 5140 - Sand	18,000	13,790	18,000	18,000	0
235		<u>84,000</u>	<u>90,155</u>	<u>87,000</u>	<u>87,000</u>	<u>0</u>
236	440 - 5310 - Bldg Supplies	500	462	1,000	1,000	0
237	440 - 5310 - Bldg R&M	500	2,437	1,000	1,000	0
238	440 - 5310 - Bldg Utilities	24,000	17,976	22,000	22,000	0
239	440 - 5310 - Building Phone	2,250	1,861	3,000	3,000	0
240		<u>27,250</u>	<u>22,736</u>	<u>27,000</u>	<u>27,000</u>	<u>0</u>

	Item	FY20 Budget	FY20 Actual	FY21 Budget	FY22 Proposed Budget	Change (FY21 to FY22)
241	440 - 5330 Vehicle Blades	16,000	16,458	16,000	16,000	0
242	440 - 5330 Vehicle Supplies	7,000	4,251	7,000	7,000	0
243	440 - 5330 Vehicle R&M	30,000	28,478	30,000	35,000	5,000
244	440 - 5330 Vehicle Fuel	48,000	40,688	48,000	48,000	0
245	440 - 5330 Radio Maintenance	2,000	399	2,000	2,000	0
246	440 - 5330 Grants	0	0	0	0	0
247		103,000	90,275	103,000	108,000	5,000
248	440 - 5100 Capital Transfer	438,673	438,673	421,519	341,902	(79,617)
249	440 - 5100 Total Capital Transfer	438,673	438,673	421,519	341,902	(79,617)
250		978,429	967,344	1,041,884	979,902	(61,982)
251						
<b>Town Hall Technology</b>						
252	440 - 5360 - Computer Supplies	700	115	700	700	0
253	440 - 5360 - Copier Supplies	750	747	900	900	0
254	440 - 5360 - Computer Software	1,200	1,339	1,200	1,200	0
255	440 - 5360 - NEMRC Contract	2,163	2,174	5,000	5,000	0
256	440 - 5360 - NEMRC R&M	250	0	250	250	0
257	440 - 5360 - Computer Training	150	0	150	150	0
258	440 - 5360 - Computer R&M	5,000	1477.89	5,000	5,000	0
259	440 - 5360 - Copier R&M	8,500	6,939	8,500	8,500	0
260	440 - 5360 - Website Maint.	5,300	5,456	5,300	5,300	0
261	440 - 5360 - Website Operations	0	0	0	0	0
262	440 - 5360 - Computer Hardware	5,250	3,748	5,250	2,250	2,250
263	440 - 5360 - Digital Projector	0	0	0	3,500	(1,750)
264	440 - 5360 - Postage	6,700	7,492	8,000	1,200	1,200
265	440 - 5360 - Phone/Fax/Internet	5,500	6,255	6,000	8,000	0
266	440 - 5360 - Capital Transfer	4,500	4,500	2,000	6,500	500
267		45,963	40,242	48,250	4,500	2,500
268	<b>TOTAL</b>				52,950	4,700
269						
<b>Landfill Closure</b>						
270	440 - 5420 - Landfill Mowing	0	0	0	1,500	1,500
271		0	0	0	0	0
272	<b>TOTAL</b>				1,500	1,500
273						



Town of Hinesburg, VT  
Proposed FY22 Budget (as adopted by the Selectboard, 1/26/2021)

	Item	FY20 Budget	FY20 Actual	FY21 Budget	FY22 Proposed Budget	Change (FY21 to FY22)
274	<b>Recreation</b>					
275	440 - 5600 - Salary/Wages	41,292	40,928	41,292	40,570	(722)
276	440 - 5600 - FICA	3,159	3,131	3,159	3,104	(55)
277	440 - 5600 - Supplies	300	187	300	300	0
278	440 - 5600 - Postage	1,100	1,096	1,200	1,200	0
279	440 - 5600 - Professional Development	700	573	700	600	(100)
280	440 - 5600 - Printing & Ads	2,950	2,946	3,000	3,000	0
281	440 - 5600 - Rec Facility Maint	10,000	10,668	11,000	11,500	500
282	440 - 5600 - Equipment Maint. & Fuel	500	0	500	500	0
283	440 - 5600 - Youth Sports	6,500	1,721	6,500	3,250	(3,250)
284	440 - 5600 - Events & Perform	500	2,602	500	0	(500)
285	440 - 5600 - Artist Series	750	750	1,000	1,000	0
286	440 - 5600 - July 4th	3,000	8,067	3,000	3,000	0
287	440 - 5600 - Adult Programs	8,500	3,663	8,500	4,000	(4,500)
288	440 - 5600 - Youth Programs	24,000	35,645	24,000	24,000	0
289	440 - 5600 - Capital Transfer	5,000	5,000	5,000	5,000	0
290	440 - 5600 - Software	3,300	3,495	3,300	3,500	200
291		<u>111,551</u>	<u>120,471</u>	<u>112,951</u>	<u>104,524</u>	<u>(8,427)</u>
292						
293	<b>Conservation Commission</b>					
294	440 - 5700 - Ed. Materials	200	210	200	200	0
295	440 - 5700 - Supplies	0	0	0	0	0
296	440 - 5700 - Lewis Creek Assoc.	550	550	550	1,654	1,104
297	440 - 5700 - Geprags Mowing	1,933	2,218	2,920	2,920	0
298	440 - 5700 - Tree Planting	500	0	500	0	(500)
299	440 - 5700 - General Operations	200	50	200	200	0
300	440 - 5700 - Natural Resources	8,000	1,750	0	6,000	6,000
301	440 - 5700 - Lake Iroquois Assoc	7,500	7,500	7,500	7,500	0
302	440 - 5700 - CVU Collaboration	0	0	0	0	0
303		<u>18,883</u>	<u>12,278</u>	<u>11,870</u>	<u>18,474</u>	<u>6,604</u>
304						
305	<b>Boards and Committees</b>					
306	440 - Affordable Housing Comm	500	0	1000	1000	0
307	440 - Economic Dev. Comm.	2000	0	2000	2000	0
308	440 - Energy Committee	3100	512.5	2800	1600	-1200
309	440 - Town Forest Comm.	0	0	0	0	0
310	440 - Trails Committee	750	695.48	1000	1000	0
311	440 - Village Steering Comm.	500	0	500	500	0
312		<u>6850</u>	<u>1207.98</u>	<u>7300</u>	<u>6100</u>	<u>-1200</u>
313						

	Item	FY20 Budget	FY20 Actual	FY21 Budget	FY22 Proposed Budget	Change (FY21 to FY22)
314	<b>Public Health</b>					
315	440 - 6140 - Heating Fuel Assist	500		500	500	0
316	440 - 6140 - Public Health Misc	300		300	300	0
317	440 - 6140 - Town Health Officer	1000		1000	1000	0
318		1800		1800	1800	0
319	<b>TOTAL</b>					
320	<b>Dog Control</b>					
321	440 - 6150	2400	2211.96	2400	0	(2,400)
322						
323	<b>Cemetery</b>					
324	440 - 6820 - Coordinator	600	600	600	600	0
325	440 - 6820 - Cemetery Contract	30,000	31,215	31,215	31,215	0
326	440 - 6820 - Cemetery R & M	2,000	4,805	2,000	2,000	0
327	440 - 6820 - Capital Transfer	3,000	3,000	3,000	5,000	2,000
328		35,600	39,620	36,815	38,815	2,000
329	<b>TOTAL</b>					
330	<b>Debt Service</b>					
331	440 - 9150 - Police Station	72,394	71,927	71,769	69,758	(2,011)
332	440 - 9150 - Fire/Police/Lot 1	0	0	0	0	0
333	440 - 9150 - Trackers	37,839	37,839	37,220	36,563	(657)
334	440 - 9150 - PW Garage	201,324	201,324	199,272	197,097	(2,175)
335		311,557	311,090	308,261	303,418	(4,843)
336	<b>TOTAL</b>					
337	<b>County Tax</b>					
338	440 - 9300 - County Tax	29,845	15,764	27,242	27,027	(216)
339		29,845	15,764	27,242	27,027	(216)
340	<b>TOTAL</b>					
341	<b>Hinesburg Preservation Fund</b>					
342	440 - 9500 - Land Preservation	1,500	0	1,500	2,500	1,000
343		1,500	0	1,500	2,500	1,000
344	<b>TOTAL</b>					
345	<b>Retirement</b>					
346	440 - 9700 - Employee Retirement	58,318	57,549	63,184	79,878	16,695
347		58,318	57,549	63,184	79,878	16,695
348	<b>TOTAL</b>					



	Item	FY20 Budget	FY20 Actual	FY21 Budget	FY22 Proposed Budget	Change (FY21 to FY22)
349	<b>Health Insurance</b>					
350	440 - 9705 - Health Insurance	178,479	181,036	244,726	313,814	69,089
351	440 - 9705 - Opt-Out	32,000	16,109	17,500	20,000	2,500
352	440 - 9705 - Opt-out FICA	2,448	1,232	1,339	1,530	191
353	440 - 9705 - Dental	15,174	12,279	17,108	18,402	1,294
354	440 - 9705 - Disability - Short Term	5,100	4,430	5,100	5,100	0
355	440 - 9705 - Disability - Long Term	4,700	4,361	4,700	4,700	0
356	440 - 9705 - Vision	1,907	1,374	1,789	1,931	142
357	<b>TOTAL</b>	<b>239,808</b>	<b>220,822</b>	<b>292,261</b>	<b>365,477</b>	<b>73,215</b>
358						
359	<b>Unemployment Insurance</b>					
360	440 - 9300 - Unemployment	2,000	475	2,000	2,014	14
361	<b>TOTAL</b>	<b>2,000</b>	<b>475</b>	<b>2,000</b>	<b>2,014</b>	<b>14</b>
362						
363	<b>Insurance - PACIF</b>					
364	440 - 9731 - Property & Liability	85,000	83,647	80,000	83,500	3,500
365	440 - 9731 - Workers Comp	100,000	48,413	90,000	62,677	(27,323)
366	<b>TOTAL</b>	<b>185,000</b>	<b>132,060</b>	<b>170,000</b>	<b>146,177</b>	<b>(23,823)</b>
367						
368	<b>Agency Funding</b>					
369	440 - 9900 - Steps to End Dom. Violence	0	0	2,350	2,350	0
370	440 - 9900 - Comm. Res. Center	13,000	13,000	0	0	0
371	440 - 9900 - UVM Home Care & Hosp.	6,500	6,500	6,500	6,500	0
372	440 - 9900 - COTS	0	0	1,000	1,000	0
373	440 - 9900 - CVAA/Age Well	2,000	2,000	4,000	2,000	(2,000)
374	440 - 9900 - Howard Center	1,000	0	0	0	0
375	440 - 9900 - Chit Com Action/CVOEO	1,000	0	1,000	0	(1,000)
376	440 - 9900 - Hinesburg Rides	1,800	1,800	0	0	0
377	440 - 9900 - VT Family Network	1,000	1,000	1,000	1,000	0
378	440 - 9900 - Hope Works	200	0	0	0	0
379	440 - 9900 - VT Red Cross	400	400	0	400	0
380	440 - 9900 - VCIL	0	0	200	200	0
381	440 - 9900 - Hinesburg Meal Site	650	650	650	650	0
382	440 - 9900 - Lund	1,000	1,000	0	0	0
383	440 - 9900 - Prevent Child Abuse	0	0	0	500	500
384	<b>TOTAL</b>	<b>28,550</b>	<b>26,350</b>	<b>16,700</b>	<b>14,600</b>	<b>(2,100)</b>
385						

	Item	FY20 Budget	FY20 Actual	FY21 Budget	FY22 Proposed Budget	Change (FY21 to FY22)
386	<b>Library</b>					
387	440 - 9910 - Carpenter-Carsc	225,487	225,487	225,487	225,487	0
388	<b>TOTAL</b>	<u>225,487</u>	<u>225,487</u>	<u>225,487</u>	<u>225,487</u>	0
389						0
390	<b>Hinesburg Community Resource Center</b>					
391	440 - 9910 - HCRC	0	0	23,100	23,100	0
392	440 - 9910 - <b>TOTAL</b>	<u>0</u>	<u>0</u>	<u>23,100</u>	<u>23,100</u>	0
393						
394	<b>CMT Funding</b>					
395	440 - 9910 - Green Mountain Transit	44,992	44,992	46,770	46,770	0
396	<b>TOTAL</b>	<u>44,992</u>	<u>44,992</u>	<u>46,770</u>	<u>46,770</u>	0
397						
398	<b>Lake Iroquois Beach</b>					
399	440 - 9910 - Lake Iroq. Rec Dist.	2,900	1,500	3,000	3,000	0
400	<b>TOTAL</b>	<u>2,900</u>	<u>1,500</u>	<u>3,000</u>	<u>3,000</u>	0
401						
402	<b>TOTAL</b>	<u>3,926,977</u>	<u>3,730,243</u>	<u>4,294,563</u>	<u>4,431,331</u>	<u>136,769</u>



Town of Hinesburg, VT - Proposed FY22 General Fund Budget (Revenue)

Accounting Line	Item	FY19 Budget	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY21 Budgeted	Change (FY21 to FY22)
<b>1</b>	<b>Property Tax</b>							
2	440 - 2000 - Property Tax	3,101,622	3,166,565	3,263,860	3,312,653	3,599,863	3,555,017	(44,846)
3	440 - 2000 - VT Gas	100,800	0	0	0	0	0	0
4	440 - 2000 - Delinquent Tax Int.	22,000	22,865	22,000	18,718	22,000	22,000	0
5	TOTAL	3,224,422	3,189,430	3,285,860	3,331,370	3,621,863	3,577,017	(44,846)
<b>6</b>	<b>State Land Payments</b>							
7	440 - 2032 - PILOT	6,600	5,562	5,500	6,931	4,800	4,899	99
8	440 - 2032 - Current Use	66,000	51,636	66,000	51,910	51,500	51,500	0
9	440 - 2032 - Act 60 Reappraisal	17,000	17,187	17,000	17,272	17,000	17,000	0
10	440 - 2032 - Act 60 Listing	2,000	2,022	2,000	0	2,000	2,000	0
11	440 - 2032 - Lister Education	0	0	0	50	0	0	0
12	440 - 2032 - Reappraisal	0	0	0	0	0	0	0
13	TOTAL	91,600	76,407	90,500	76,163	75,300	75,399	99
<b>14</b>	<b>Liquor Licenses</b>							
15	440 - 2101 - Licenses	1,100	1,225	1,100	1,155	1,100	1,000	(100)
16	TOTAL	1,100	1,225	1,100	1,155	1,100	1,000	(100)
<b>17</b>	<b>Dog Fees</b>							
18	440 - 2120 - Dog License Sales	3,500	3,454	3,500	2,238	3,500	3,500	0
19	440 - 2120 - Dog Fines & Charges	0	691	0	75	0	0	0
20	TOTAL	3,500	4,145	3,500	2,313	3,500	3,500	0
<b>21</b>	<b>Zoning</b>							
22	440 - 2121 - Building Permits	27,000	17,732	27,000	23,794	27,000	30,000	3,000
23	440 - 2121 - DRB Applications	5,000	10,060	10,000	41,600	10,000	10,000	0
24	440 - 2121 - Bianchi	3,000	3,400	3,000	2,950	3,000	3,000	0
25	TOTAL	35,000	31,212	40,000	68,344	40,000	43,000	3,000
<b>26</b>	<b>Marriage Licenses</b>							
27	440 - 2123 - Marriage / CU License	300	260	300	270	300	300	0
28	440 - 2123 - Marr/CU License State	0	300	0	300	0	0	0
29	TOTAL	300	560	300	570	300	300	0
<b>30</b>	<b>Highway Aid</b>							
31	440 - 2232 - State Highway Aid	138,000	138,064	137,500	141,666	138,000	138,000	0
32	440 - 2232 - Sinking Fund	0	0	0	0	0	134,533	134,533
33	TOTAL	138,000	138,064	137,500	141,666	138,000	272,533	134,533
<b>34</b>	<b>Facilities Income</b>							
35	440 - 2250 - Solar Trackers	38,417	47,843	38,417	51,443	42,000	38,000	(4,000)
36	TOTAL	38,417	47,843	38,417	51,443	42,000	38,000	(4,000)
<b>37</b>	<b>Recording Fees</b>							
38	440 - 2310 - Recording Fees	38,000	34,176	36,000	51,585	45,000	45,000	0
39	440 - 2310 - Rec. Restoration Fees	4,500	3,894	4,000	18,720	4,000	4,000	0
40	TOTAL	42,500	38,070	40,000	70,305	49,000	49,000	0
<b>41</b>	<b>Photocopy Income</b>							
42	440 - 2350 - Photocopy Income	6,000	5,042	5,500	4,814	5,500	4,500	(1,000)
43	TOTAL	6,000	5,042	5,500	4,814	5,500	4,500	(1,000)
<b>44</b>	<b>Misc. Clerk Fees</b>							
45	440 - 2390 - Misc. Clerks Fees	1,000	879	1,000	1,102	1,000	1,000	0
46	TOTAL	1,000	879	1,000	1,102	1,000	1,000	0
<b>47</b>	<b>St. George Contract</b>							
48	440 - 2420 - St. George - Fire Aid	28,000	29,500	40,000	40,000	40,000	40,000	0



Accounting Line	Item	FY19 Budget	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY22 Budgeted	Change (FY21 to FY22)
49	TOTAL	28,000	29,500	40,000	40,000	40,000	40,000	0
50	Town Forest							
51	440 - 2421 - Town Forest	0	0	0	0	0	0	0
52	TOTAL	0	0	0	0	0	0	0
53	Police Fines, Contracts, Enforcement Rev.							
54	440 - 2590 - Accident Reports	1,000	1,230	1,000	790	1,000	1,000	0
55	440 - 2590 - Overweight Truck Fines	10,000	0	0	0	0	0	0
56	440 - 2590 - Judicial Fines	20,000	53,885	35,000	49,395	40,000	40,000	0
57	440 - 2590 - Special Detail	2,500	3,060	2,500	1,673	2,500	1,500	(1,000)
58	440 - 2590 - St. George Traffic Control	3,000	1,537	3,000	3,000	3,000	3,000	0
59	440 - 2590 - Impact Fee	23,000	27,666	0	0	0	0	0
60	TOTAL	59,500	87,379	41,500	51,858	46,500	45,500	(1,000)
61	Ambulance Transport Service							
62	440 - 2410 - Patient Billing Hinesburg	0	0	0	0	0	72,389	72,389
63	TOTAL	0	0	0	0	0	72,389	72,389
64	Recreation							
65	440 - 2600 - Fees & Registration	65,000	72,449	75,000	56,719	72,500	56,719	(15,781)
66	440 - 2600 - Other Rec Income	1,000	2,100	1,000	6,604	2,000	500	(1,500)
67	440 - 2600 - Rental Town Hall	500	795	500	475	500	475	(25)
68	TOTAL	66,500	75,344	76,500	63,798	75,000	57,694	(17,306)
69	Interest Income/Investment							
70	440 - 2931 - Interest Investments	2,200	19,517	2,300	13,608	7,500	7,500	0
71	TOTAL	2,200	19,517	2,300	13,608	7,500	7,500	0
72	Cemetery Reimburse							
73	440 - 2932 - Cemetery Reimburse	1,500	2,709	2,000	2,642	2,000	2,000	0
74	TOTAL	1,500	2,709	2,000	2,642	2,000	2,000	0
75	Police Grant							
76	440 - 2935 - Police Grants	0	10,372	0	11,340	0	45,000	45,000
77	TOTAL	0	10,372	0	11,340	0	45,000	45,000
78	Misc. Income							
79	440 - 2999 - Misc. Income	0	14,158	0	0	1,000	0	(1,000)
80	TOTAL	0	14,158	0	0	1,000	0	(1,000)
81	Applied Fund Balance							
82	440 - 2990 - Applied Fund Balance	120,000	0	125,000	0	150,000	100,000	(50,000)
83	TOTAL	120,000	0	125,000	0	150,000	100,000	(50,000)
84	Total General Fund	3,859,539	3,747,325	3,930,977	3,932,491	4,298,563	4,433,331	367,586



Major Increases and Decreases FY22 Proposed Budget <i>Amounts all greater than \$5,000</i>					
	<u>Increases</u>	<u>Line #</u>	<u>\$ Amount</u>	<u>Detail</u>	
Town Administrator Wages	\$ 15,883.00	17		Salary increase for Town Manager /Town Administrator & stormwater permitting	
Police - Wages	\$ 44,465.00	113		Salary adjustment for current staff, balance of expenses for additional officer from COPS Grant, OT, Holiday & SHARP	
Police -Community Outreach	\$ 7,365.00	119		Cost of 6 months of a contract with Howard Center Community Services	
Police - Dispatch Services	\$ 5,000.00	123		Increase in dispatch services	
Ambulance Transport-call reimbursable	\$ 25,000.00	180		Call reimbursables for new ambulance transport service	
Ambulance Transport -EMS Responder	\$ 50,000.00	181		Salary for new EMS responder for new ambulance transport service	
Ambulance Transport - Payroll taxes	\$ 5,738.00	182		Payroll taxes for new employee for new ambulance transport service	
Ambulance Transport -Rescue Equipment	\$ 5,000.00	185		Rescue equipment for new ambulance transport service	
Ambulance Transport- Equipment & Maint.	\$ 6,500.00	186		Reflects equipment & maintenance for new ambulance transport service	
Ambulance Transport - Dispatch Services	\$ 14,400.00	187		Dispatch services for new ambulance transport service	
Ambulance Transport-Com. Equip & Maint.	\$ 5,000.00	188		Needed commercial equip & maint. for new ambulance transport service	
Ambulance Transport-Medical Supplies	\$ 12,000.00	189		Medical supplies needed for new ambulance transport service	
Ambulance Transport -Patient Billing Services	\$ 6,949.00	195		Reflects cost of patient billing service for new ambulance transport service	
Ambulance Transport -Intercept Fees to other services	\$ 6,250.00	197		Fees paid to other ambulance services	
Ambulance Transport - WC Insurance	\$ 8,500.00	198		Workers compensation insurance for new ambulance transport service	
Ambulance Transport -Apparatus Fuel	\$ 5,000.00	201		Reflects cost of apparatus fuel for new ambulance transport service	
Highway - Professional Services/ Town Garage	\$ 10,000.00	215		Increase in engineering costs for culverts	
Highway - Reconstruction	\$ 5,000.00	223		Reflects North Rd & Richmond Rd pilot project	
Highway - Vehicle Repair & Maintenance	\$ 5,000.00	243		Increase repair & maintenance of town vehicles	
Conservation Commission - Natural Resources	\$ 6,000.00	300		Reflects cost of one module of NRI phase 2	
Health Insurance - MVP Health Care	\$ 69,089.00	350		Reflects cost for add '1 ambulance EMS responder, police officer and % increase	
<b>TOTAL</b>	<b>\$ 318,139.00</b>				
	<u>Decreases</u>	<u>Line #</u>	<u>\$ Amount</u>	<u>Detail</u>	
Hinesburg Fire & Rescue - Call Reimbursable	\$ 20,000.00	146		Reallocation of cost of calls reimbursable to ambulance transport services	
Hinesburg Fire & Rescue - Fire Dispatch Services	\$ 16,350.00	155		Reallocation of fire dispatch services to ambulance transport services	
Hinesburg Fire & Rescue - Commercial Equip & Maint.	\$ 5,000.00	158		Reallocation of commercial equip & maintenance to ambulance transport service	
Hinesburg Fire & Rescue - Medical Supplies	\$ 12,000.00	164		Reallocation of medical supplies to ambulance transport service	
Highway - Capital Transfer	\$ 79,617.00	249		Utilized reserves for paving & tractor payment	
Insurance/PACIF - Worker's Comp	\$ 27,323.00	364		Reflective of rate decrease by PACIF	
<b>TOTAL</b>	<b>\$ 160,290.00</b>				

**Town of Hinesburg CIP - FY22 Expenditure Summary**  
*Approved by the Selectboard on 1-20-2021*

Project/Equipment	Department	Description	FY22 GF Transfer	Capital Reserve	Impact Fee Rev.	Grant Funds	FY22 CIP
Paving	Highway	Pond Road	\$200,000.00	\$50,000.00	\$0.00	\$0.00	\$250,000.00
Gravel Road Projects	Highway	Regular gravel road work	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00
Culvert Replacement	Highway	Regular culvert work, + savings toward grant match	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00
2020 Massey-Ferguson Tractor/Diamond Mower	Highway	Payment for replacement (annual through FY26)	\$0.00	\$24,240.16	\$0.00	\$0.00	\$24,240.16
2018 Freightliner (Dump)	Highway	Payment for replacement (annual through FY23)	\$27,961.78	\$0.00	\$0.00	\$0.00	\$27,961.78
Grader	Highway	Savings towards replacement	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00
One-ton Pickup (Ford F350 w/plow & crane)	Highway	Payment for replacement (annual through FY23)	\$13,953.90	\$0.00	\$0.00	\$0.00	\$13,953.90
2017 Volvo Loader	Highway	Payment for replacement (annual through FY23)	\$29,986.75	\$0.00	\$0.00	\$0.00	\$29,986.75
Vehicle 1 (2020 Ford Interceptor)	Police	Payment for replacement (annual through FY24)	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00
Vehicle 2 (2020 Chevy Tahoe)	Police	Payment for replacement (annual through FY24)	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00
Mobile Technology	Police	Savings towards mobile technology replacement	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Engine 3 Replacement	Fire	Savings towards replacement	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00
SCBA Units	Fire	Payment for replacement (annual through FY23)	\$16,303.87	\$0.00	\$0.00	\$0.00	\$16,303.87
Sidewalk Construction	B&F	Reserves for future sidewalk projects, grant match	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Tree Planting & Maintenance	B&F	Savings towards future tree planting and replacement	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Town Hall Upgrades	B&F	Reserves for future upgrades to Town Hall	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Lot 1	B&F	Savings towards improvements	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
Utilities Pick-up (GF share)	B&F	Payment for replacement (annual through FY23)	\$2,778.35	\$0.00	\$0.00	\$0.00	\$2,778.35
Sidewalk Plow	B&F	Savings towards replacement	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Bissonette Fields**	Recreation	Savings towards facilities completion	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Stormwater	Administrator	Savings towards planning, infrastructure	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00
Zoning Regulations Overhaul	P&Z	Savings towards the cost of hiring a consultant	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00
Website Upgrade	Technology	Savings/Payment for website upgrade	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
Server Replacement	Technology	Savings towards replacement	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Cemetery	Cemetery	Reserves for cemetery maintenance/repairs	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
			<b>\$558,984.65</b>	<b>\$74,240.16</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$633,224.81</b>

**FY22 TOTAL**

CIP Totals for Remaining Fiscal Years (totals for planning purposes only; actual proposed funding adjusted annually)		
FY23	FY24	FY25
\$633,224.81	\$663,244.48	\$709,864.52
		FY26
		\$732,426.10

To see the CIP detail, narrative, and other supporting documents, please visit [www.hinesburg.org](http://www.hinesburg.org) or contact the Town Administrator's office [jtabingrossman@hinesburg.org](mailto:jtabingrossman@hinesburg.org): 482-4207.

\*\*Does not include funds spent to date, pipeline funds, or outside funding sources (donations, etc.)

FY22 CIP	FY22 GF Transfer	Department/Area
\$416,142.59	\$341,902.43	Highway
\$40,000.00	\$40,000.00	Police
\$116,303.87	\$116,303.87	Fire
\$35,278.35	\$35,278.35	Buildings & Facilities
\$5,000.00	\$5,000.00	Recreation
\$3,500.00	\$3,500.00	Planning & Zoning
\$7,500.00	\$7,500.00	Stormwater
\$4,500.00	\$4,500.00	Technology
\$5,000.00	\$5,000.00	Cemetery
<b>\$633,224.81</b>	<b>\$558,984.65</b>	<b>TOTALS</b>





<b>HCRC Budget Report FY 2022</b>						
	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	
<b>Revenue</b>						proposed
Indiv.&Bus. Contrib.	41,360	66,576	48,006	51,750	51,750	
Grants	15,045	12,727	26,732	8,000	8,000	FY19: fundraising campaign -Building
Covid Response			40,000			
Town of Hinesburg	12,000	13,000	13,000	23,100	23,100	
Thrift Shop Income	3,000	5,000	11,810	8,000	8,000	
Fundraisers		300	5,173	4,000	4,000	
St. George/Huntington	1,000	1,500	1,300	2,000	2,000	
Cash reserves	11,000	12,000		20,000	15,248	
<b>Total</b>	<b>83,405</b>	<b>111,103</b>	<b>146,021</b>	<b>116,850</b>	<b>96,850</b>	
* As of 6/2020.....total cash reserve is \$30,000. which will be allocated to an emergency operation fund.						
<b>Expenditures</b>						
Programs						
Food Shelf/Vacation Bags	\$ 50,788.00	\$ 45,109.00	\$ 45,109.00	\$ 55,000.00		All funds go directly to buying food
Emergency Fund	\$ 5,037.00	\$ 2,763.00	\$ 2,763.00	\$ 8,850.00		All funds go directly to emergency grants to families
Friends of Families	\$ 1,588.00	\$ 779.00	\$ 779.00	\$ 1,500.00		
Salaries	\$ 24,969.00	\$ 21,218.00	\$ 21,218.00	\$ 21,500.00		Salary includes .5 Director and .2 FoF Coordinator
Accounting/Payroll	\$ 4,882.00	\$ 4,068.00	\$ 4,068.00	\$ 7,200.00		
OfficeSupplies/Postage	\$ 2,300.00	\$ 3,934.00	\$ 3,934.00	\$ 3,300.00		
Building Costs						
Utilities	\$ 2,530.00	\$ 3,564.00	\$ 3,564.00	\$ 5,700.00		
Maintenance	\$ 11,663.00	\$ 475.00	\$ 475.00	\$ 6,000.00		
Insurance	\$ 3,985.00	\$ 4,310.00	\$ 4,310.00	\$ 4,800.00		
Snow/trash Removal	\$ 2,275.00	\$ 2,477.00	\$ 2,477.00	\$ 2,500.00		
Capital Improve. Funds		\$ 22,000.00	\$ 22,000.00			Major repairs incl. handicap ramp
Conferences	\$ 200.00	\$ 76.00	\$ 76.00	\$ 500.00		
<b>TOTAL</b>	<b>\$ 110,217.00</b>	<b>\$ 110,773.00</b>	<b>\$ 110,773.00</b>	<b>\$ 116,850.00</b>	<b>\$ 23,100.00</b>	

## BALANCE SHEET - GOVERNMENTAL FUNDS

JUNE 30, 2020

	Major Funds			Non-Major Funds	Totals
	General Fund	Capital Projects Fund	VCDP Fund	Special Revenue Funds	
<b>ASSETS</b>					
Cash and cash equivalents, unrestricted	\$1,330,792	\$ 0	\$ 0	\$ 0	\$1,330,792
Cash, restricted	1,563	317,034	92,468	152,417	563,482
Investments, restricted	0	0	0	51,006	51,006
Receivables:					
Delinquent taxes, net allowance of \$11,000	75,887	0	0	0	75,887
Delinquent tax interest	15,473	0	0	0	15,473
State of Vermont	7,683	0	0	0	7,683
Other	68,430	0	0	0	68,430
Note receivable	334,307	0	1,372,241	0	1,706,548
Prepaid expenses	79,394	0	0	0	79,394
Due from other funds	0	347,785	0	7,875	355,660
<b>Total assets</b>	<b>\$1,913,529</b>	<b>\$ 664,819</b>	<b>\$1,464,709</b>	<b>\$ 211,298</b>	<b>\$4,254,355</b>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>					
<b>LIABILITIES</b>					
Accounts payable	\$ 87,320	\$ 1,052	\$ 37,659	\$ 0	\$ 126,031
Accrued and withheld payroll deductions	19,960	0	0	0	19,960
Taxes collected in advance	21,283	0	0	0	21,283
Unearned grant revenue - police	1,563	0	0	0	1,563
Unearned grant revenue - other	24,306	0	0	0	24,306
Due to other funds	319,577	0	0	2,642	322,219
<b>Total liabilities</b>	<b>474,009</b>	<b>1,052</b>	<b>37,659</b>	<b>2,642</b>	<b>515,362</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Unavailable revenue - taxes	69,000	0	0	0	69,000
Unavailable revenue - community developer	334,307	0	1,372,241	0	1,706,548
<b>Total deferred inflows of resources</b>	<b>403,307</b>	<b>0</b>	<b>1,372,241</b>	<b>0</b>	<b>1,775,548</b>
<b>FUND BALANCES</b>					
Nonspendable - prepaids	79,394	0	0	0	79,394
Restricted	120,389	339,129	54,809	208,656	722,983
Assigned	182,009	324,638	0	0	506,647
Unassigned	654,421	0	0	0	654,421
<b>Total fund balances</b>	<b>1,036,213</b>	<b>663,767</b>	<b>54,809</b>	<b>208,656</b>	<b>1,963,445</b>
<b>Total liabilities, deferred inflows of resources, and fund balances</b>	<b>\$1,913,529</b>	<b>\$ 664,819</b>	<b>\$1,464,709</b>	<b>\$ 211,298</b>	<b>\$4,254,355</b>

See Notes to Financial Statements.

TOWN OF HINESBURG, VERMONT  
STATEMENT OF NET POSITION  
PROPRIETARY FUND  
JUNE 30, 2020

EXHIBIT H

	Water and Sewer
<b>ASSETS</b>	
Current assets:	
Cash and cash equivalents	\$ 639,796
Accounts receivable:	
Water/sewer and other fees	408,460
Other	
Prepaid expenses	13,367
Total current assets	1,061,623
Noncurrent assets:	
Capital assets	
Land	341,619
Construction in progress	123,316
Buildings	687,443
Equipment and vehicles	958,818
Improvements	6,142,447
Accumulated depreciation	(2,961,318)
Total noncurrent assets	5,292,325
Total assets	6,353,948
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Pension related	36,569
Total assets plus deferred outflows of resources	6,390,517
<b>LIABILITIES</b>	
Current liabilities:	
Accounts payable	24,269
Accrued interest	418
Due to other funds	33,441
Net pension liability	100,764
Accrued compensated absences	5,393
Bonds, note, and leases payable due within one year	161,798
Total current liabilities	326,083
Noncurrent liabilities:	
Bonds, note, and leases payable due after one year	2,073,206
Total liabilities	2,399,289
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Pension related	2,976
Total liabilities and deferred inflows of resources	2,402,265
<b>NET POSITION</b>	
Invested in capital assets, net of related debt	3,057,321
Unrestricted	930,931
Total net position	\$3,988,252

See Notes to Financial Statements.



STATEMENT OF FIDUCIARY NET POSITION  
FIDUCIARY FUNDS

JUNE 30, 2020

	<u>Private Purpose Trust</u> <u>Peck</u> <u>Estate</u>
ASSETS	
Cash	\$ 8,371
Investments	<u>982,601</u>
Total assets	<u>\$ 990,972</u>
NET POSITION	
Held in trust for others	<u>\$ 990,972</u>

See Notes to Financial Statements.

TOWN OF HINESBURG, VERMONT  
 COMBINING AND INDIVIDUAL FUND BALANCE SHEETS  
 ALL NON MAJOR GOVERNMENTAL FUNDS  
 JUNE 30, 2020

SCHEDULE 1

	Special Revenue Funds		Total
	Cemetery Fund	Impact Fee Fund	Special Revenue Funds
<b>ASSETS</b>			
Cash, restricted	\$ 15,748	\$ 136,669	\$ 152,417
Investments, restricted	51,006	0	51,006
Due from General Fund	0	7,875	7,875
	<u>\$ 66,754</u>	<u>\$ 144,544</u>	<u>\$ 211,298</u>
<b>LIABILITIES</b>			
Liabilities:			
Due to General Fund	\$ 2,642	\$ 0	\$ 2,642
<b>FUND BALANCES</b>			
Restricted for specific purposes	64,112	144,544	208,656
Total liabilities and fund balances	<u>\$ 66,754</u>	<u>\$ 144,544</u>	<u>\$ 211,298</u>

TOWN OF HINESBURG, VERMONT  
 NOTES TO FINANCIAL STATEMENTS  
 JUNE 30, 2020

**NOTE 5 - INTERFUND RECEIVABLE AND PAYABLE BALANCES**

The Town has combined some of the cash resources of its governmental funds for accounting and reporting purposes. That portion of the pooled cash balance is reported in the specific fund as an interfund balance. Interfund balances at June 30, 2020 are as follows:

	Interfund Receivables	Interfund Payables
General Fund	\$ 0	\$ 319,577
Capital Projects Fund	347,785	0
Special Revenue Funds	7,875	2,642
Proprietary Fund	0	33,441
	\$ 355,660	\$ 355,660

**NOTE 6 – ACCOUNTS RECEIVABLE – GENERAL FUND**

Accounts receivable in the Governmental Funds consists of:

Delinquent taxes and interest, net of \$11,000 allowance	\$ 91,360
State of Vermont	7,683
Green Mountain Power	22,859
St George	40,000
Other grants and fees	5,571
Total	\$ 167,473

**NOTE 7 - LONG-TERM LIABILITIES**

Notes, bonds and leases payable of the various funds consist of the following:

<u>Governmental Activities</u>	<u>Total</u>	<u>Due within one year</u>
Capital Lease Payable - First Niagara Leasing, interest at 3.42%, maturing July 15, 2020, payments of \$35,395 including interest due annually.	\$ 34,339	\$ 34,339
Note Payable - Northfield Savings Bank, interest at 2.85%, maturing July, 2022, payments of \$15,000 plus interest due annually.	45,000	15,000
Note Payable - National Bank of Middlebury, interest at 1.9%, maturing August, 2020, payments of \$25,741 plus interest due annually.	25,740	25,740
Note Payable - Community National Bank, interest at 1.78%, annual payments of \$32,175 plus interest, maturing August, 2020.	32,175	32,175
Capital Lease Payable - First Niagara Leasing, interest at 2.59%, maturing July 15, 2020, payments of \$98,429 including interest due annually.	95,912	95,912



TOWN OF HINESBURG, VERMONT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020

**NOTE 7 - LONG-TERM LIABILITIES (Continued)**

<u>Governmental Activities (continued)</u>	<u>Total</u>	<u>Due within one year</u>
Note Payable - National Bank of Middlebury, interest at 1.9%, maturing August, 2022, payments of \$28,695 plus interest due annually.	86,085	28,695
Note Payable - National Bank of Middlebury, interest at 2.22%, maturing August, 2022, payments of \$13,353 plus interest due annually.	40,058	13,353
Note Payable - National Bank of Middlebury, interest at 1.9%, maturing August, 2022, payments of \$26,757 plus interest due annually.	80,272	26,757
Note Payable - National Bank of Middlebury, interest at 2.22%, maturing August, 2022, payments of \$2,659 plus interest due annually.	7,975	2,659
Bond - Vermont Municipal Bond Bank, interest from 0.444% - 4.954%, maturing November, 2043, payments of \$35,173 plus interest due annually.	844,161	35,173
Bond - Vermont Municipal Bond Bank, interest from 1.78% - 3.87%, maturing November, 2047, payments of \$103,343 plus interest due annually.	2,893,388	103,343
Bond - Vermont Municipal Bond Bank, interest from 1.78% - 3.05%, maturing November, 2027, payments of \$31,200 plus interest due annually.	249,535	31,136
State of Vermont - Vermont Community Development Program, 0% interest, maturing January, 2022, payments due as it is repaid from VT Smoke & Cure.	63,620	36,218
Note Payable - Clean Water State Revolving Loan, 2% interest, maturing December 2033, payments of \$27,614 including interest due annually.	334,307	20,928
Total bonds, notes and leases payable	<u>4,832,567</u>	<u>501,428</u>
State of Vermont - Vermont Community Development Program, 0% interest, maturing July, 2045, no payments due until it is repaid from Kelley Field.	470,000	0
State of Vermont - Vermont Community Development Program, 0% interest, maturing November, 2047, no payments due until it is repaid from Green Street.	675,000	0
Total due to State of Vermont over one year	<u>1,145,000</u>	<u>0</u>
Accrued compensated absences	109,316	0
Total governmental activities	<u>\$ 6,086,883</u>	<u>\$501,428</u>
 <u>Business-type Activities</u>		
Bond Payable - Vermont Municipal Bond Bank, interest between 4.0% and 6.2%, maturing December 1, 2026, principal payments of \$70,000 due on December 1, interest due June 1 and December 1.	\$ 490,000	\$ 70,000

TOWN OF HINESBURG, VERMONT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020

**NOTE 7 – LONG-TERM LIABILITIES (Continued)**

<u>Business-type Activities (continued)</u>	<u>Total</u>	<u>Due within one year</u>
Bond Payable - Vermont Revolving Loan Fund, interest at 1%, admin fee at 2%, maturing February 2034, annual payments of \$100,824 including interest beginning June, 2018, total available \$1,500,000.	1,093,433	46,699
Bond Payable - Vermont Municipal Bond Bank, \$125,111 at 0% interest, with a 2% admin fee, maturing July 1, 2031, annual payments of \$1,833 including interest. A principal payment of \$95,134 was made in January, 2010 utilizing Federal ARRA funds.	19,387	1,446
VT EPA Revolving Loan Fund, \$80,400 at 0% interest, maturing November, 2027 with first payment due November, 2023 and annual payments of \$8,040.	69,300	0
VT EPA Revolving Loan Fund, \$42,000 at 0% interest, maturing November, 2027 with first payment due November, 2023 and annual payments of \$8,400.	42,000	0
Bond Payable - Vermont Municipal Bond Bank, \$776,608 at 0% interest with a 2% admin. fee, maturing July 1, 2031, annual payments of \$47,495 including interest. This loan totalled \$1,553,216 and 50% was forgiven at the completion of the project through an ARRA loan subsidy.	502,274	37,449
Note Payable - National Bank of Middlebury, interest at 2.22%, maturing August, 2022, payments of \$8,862 plus interest due annually.	18,610	6,204
Total business activities bonds, notes, and leases payable	<u>2,235,004</u>	<u>161,798</u>
Accrued compensated absences	5,393	0
Total business activities	<u>\$ 2,240,397</u>	<u>\$ 161,798</u>

During the fiscal year ended June 30, 2020, the following changes occurred in long-term liabilities:

	<u>Total</u>	<u>Governmental Activities</u>	<u>Business-type Activities</u>
Long-term liabilities at July 1, 2019	\$ 8,937,265	\$ 6,574,843	\$ 2,362,422
Increase in accrued vacation payable	26,841	26,841	0
Decrease in accrued vacation payable	(17,825)	(17,825)	0
Bond and note proceeds	37,650	0	37,650
Bonds, notes and leases payments	<u>(656,651)</u>	<u>(496,976)</u>	<u>(159,675)</u>
Long-term liabilities at June 30, 2020	8,327,280	6,086,883	2,240,397
Due within one year	663,226	501,428	161,798
Due after one year	<u>\$ 7,664,054</u>	<u>\$ 5,585,455</u>	<u>\$ 2,078,599</u>

## **DELINQUENT TAX POLICY AND DELINQUENT TAXES**

1. Tax payments are due annually on November 15th. Taxes are considered delinquent the day following the tax due date. Interest will be added at a rate of 1% per month or portion thereof for the first 3 months and 1 1/2 % per month or portion thereof thereafter, on the unpaid principal. When partial payments are received, interest must be credited first, and the remainder applied to the principal.
2. Each month a notice will be sent to each delinquent taxpayer, which will reflect additional charges (interest) as well as payments. Interest will roll on the 15th of the month, meaning that payments should be received PRIOR to the 15th in order to avoid the additional interest charges.
3. Mortgage and lien holders will be notified of delinquent taxes within 60 days after the first notice of delinquency has been sent.
4. Payment arrangements, which fully pay the taxes by July 1, are required. Failure to make arrangements or to abide by them will require the Collector to begin the following actions to sell as much of the property as is necessary to pay the tax, costs and fees:
  - a. The Collector will notify the taxpayer of the Tax Sale decision, the date by which full payment must be received, and the costs to expect once the Sale process has begun.
  - b. The collector will notify all mortgage and lien holders.
  - c. Once the deadline date has expired, and full payment has not been received, the Collector will proceed with the Tax Sale according to the procedures specified in 32 V.S.A. Section 5252.
  - d. Cost of preparing and conducting the sale, including legal fees up to a maximum of 15 % of the amount of the delinquent tax, will be charged to the delinquent taxpayer.

### **Delinquent Taxes as of December 30, 2020**

<b>Year</b>	<b>Original</b>	<b>Outstanding</b>	<b># of Delinquencies</b>
2004-2014		\$2479.46	1
2015	\$303,717	\$ 480.67	3
2016	\$347,298	\$ 549.17	4
2017	\$331,967	\$1265.17	6
2018	\$543,312	\$2782.88	14
2019	\$320,836	\$22,179.46	28
2020	\$305,001	\$135,143.14	88





**TOWN MEETING MINUTES**  
**Town of Hinesburg, Vermont**  
**MARCH 2, 2020**

Hinesburg, VT Town Clerk's Office  
Received for record 11/25/2020  
at 3 o'clock 15 minutes PM  
recorded in Book Misc 2 Page 155-157  
Attest: Heather J. Burtis <sup>Asst</sup> Town Clerk

The meeting was called to order at 7:00 p.m.

**ARTICLE 2:** To hear the reports of the officers of the Town of Hinesburg and take action thereon.

*The Selectboard gave their report on the year and recognized several long-time employees and volunteers who were leaving their positions. They include Tom Boivin from the highway department, Cheryl Hubbard from the town clerk's office, Joe Iadanza from the Planning Commission and Lenore Budd from the trails committee. They also recognized the long-term commitments of Al Barber and Dave Estey from the fire department. The report was moved and seconded and approved by voice vote.*

**ARTICLE 3:** Shall the Town approve a General Government budget of \$1,851,236 with the estimated sum of \$1,380,036 appropriated from property taxes to defray the general government expenses of the Town? *The article was moved and seconded and approved on a voice vote.*

**ARTICLE 4:** Shall the Town approve a Highway Department budget of \$1,041,884 with the estimated sum of \$903,884 appropriated from property taxes to defray the highway expenditures of the Town? *The article was moved and seconded and approved on a voice vote.*

**ARTICLE 5:** Shall the Town approve the Hinesburg Community Police Department budget of \$606,783 with the estimated sum of \$560,283 appropriated from property taxes to defray the police expenditures of the Town? *The article was moved and seconded and approved on a voice vote.*

**ARTICLE 6:** Shall the Town approve the Hinesburg Fire Department budget of \$434,503 with the estimated sum of \$394,503 appropriated from property taxes to defray the fire expenditures of the Town? *The article was moved and seconded and approved on a voice vote.*

**ARTICLE 7:** Shall the Town approve the Carpenter-Carse Library allocation from the Town of Hinesburg of \$225,487 with the estimated sum of \$225,487 appropriated from property taxes to defray the library allocation from the Town? *The article was moved and seconded and passed on a voice vote.*

**ARTICLE 8:** Shall the Town approve the Hinesburg Community Resource Center (HCRC) allocation from the Town of Hinesburg of \$21,000 with the estimated sum of \$21,000 appropriated from property taxes to defray the HCRC allocation from the Town? *The article was moved and seconded. Mary Beth Bowman made a motion to add \$2100.00 to the appropriation which is 10 percent of what they were requesting. After some discussion suggesting that the same amount of money could be raised through fund-raising, the vote was called and the amendment was passed. Moderator Twarog then read the revised Article 8 which was passed on a voice vote for a total amount to be allocated to the HCRC of \$23,100.*

**ARTICLE 9:** Shall the Town appropriate the sum of \$14,350 with the estimated sum of \$14,350 appropriated from property taxes, to be distributed as specifically designated to the following agencies and organizations? *The motion was moved and seconded. A resident asked that we consider adding Steps to End Domestic Violence funding in the amount of \$2350.00 as they had missed the deadline for filing requests with the committee through an inadvertent administrative error. She stated that the Town has funded STEPS for many years and they would greatly appreciate continued support. After lengthy discussion, the amended article was approved on a voice vote for a total of \$16,700 in agency funding.*

UVM Home Care & Hospice (VNA)	\$6,500
Age Well (CVAA)	\$4,000
Chittenden Comm. Action (CVOEO)	\$1,000
Committee on Temporary Shelter	\$1,000
VCIL	\$200
Hinesburg Senior Meal Site	\$650
Vermont Family Network	\$1,000
Steps to End Domestic Violence	\$2,350

**ARTICLE 10:** Shall the voters authorize up to \$94,870 in expenditures for the purpose of providing a dedicated town-wide ambulance transport service? *The article was moved and seconded. After some lengthy discussion and a clarification that this is for contract services for ambulance transport to replace St. Michael's Rescue, the motion passed on a voice vote.*

(If voters approved Articles 3 through 10 as presented, total general fund expenditures of \$4,294,563 will be required, with the estimated amount of \$3,598,863 to come from property tax revenue).

**ARTICLE 11:** Shall the Town of Hinesburg vote on whether to establish and manage an ambulance transport service by Australian ballot in November pursuant to 17 V.S.A. § 2680(d)? *This article generated a fair amount of debate and consternation over the wording therein. There was general agreement that the wording was confusing at best. Colleen MacKinnon offered an amendment reading: "Shall the Town of Hinesburg vote by Australian ballot on whether to establish and manage an ambulance transport service at a date uncertain pursuant to 17 V.S.A. § 2680(d)?" After discussion, the motion was defeated on a voice vote. Dawn Francis then made the following motion: "Shall the Town of Hinesburg vote on the method by which an ambulance transport service shall be provided to the Town of Hinesburg by Australian ballot in November pursuant to 17 V.S.A. § 2680(d)?" The motion was seconded and discussion was had. The question was called and the amended language was approved, as was the Article as amended. Both passed on a voice vote.*

**ARTICLE 12:** Shall voters authorize the payment of real and personal property taxes for the fiscal year ending June 30, 2021, payable in full to the Town of Hinesburg in one (1) installment, with the due date being November 15, 2020? Any and all payments received in the Town Treasurer's Office later than midnight on November 15, 2020 will be considered delinquent and will be subject to the collection of interest at the rate of 1% per month or fraction thereof for the first three (3) months and thereafter at the rate of 1.5% per month or fraction thereof. *The motion was made and seconded. The article was approved on a voice vote.*

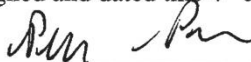
**ARTICLE 13:** To transact any other business, as proper, to be brought before said meeting? *Maxamed Ibrahim asked if the town was doing anything to combat global warming. The short answer was not directly, though we do have some solar generation facilities and the Energy Committee is looking at additional sites that might be good for future solar power generation.*


*The motion was made to adjourn the meeting, seconded, and approved on a voice vote. The meeting was adjourned at 10:35 p.m.*

Respectfully Submitted,

Melissa B. Ross  
Town Clerk & Treasurer

Signed and dated this 4<sup>th</sup> day of November 2020, and as attested to by:

  
Philip Pouech, Chair

  
Merrily Lovell

\_\_\_\_\_  
*Aaron Kimball, Vice-Chair*

\_\_\_\_\_  
*Jeff French*

\_\_\_\_\_  
*Thomas Ayer*

*Melissa B Ross*  
\_\_\_\_\_  
*Attest: Melissa Ross, Town Clerk/Treasurer*

\* Please note that only 2 signatures were required.

## Selectboard Report

### Introduction:

On behalf of our Selectboard, I begin this report by recognizing everyone who is helping to keep our families, friends and neighbors safe throughout this on-going pandemic. This includes Hinesburg's first responders, our local businesses and their front-line employees, teachers and school staff, our local charitable organizations, town employees and the overwhelming love and care shown by neighbors and strangers. You all are wearing masks, staying flexible, accepting change, and finding ways to continue town services and life. This virus is a true pandemic; it is causing much pain and suffering but at the same time, it allows Hinesburg to demonstrate the value of our loving community. We will get through this challenge because of our care for each other.

### Quick Summary of 2020

- ✓ Renae Marshall resigned after many years of selfless service to the town, including as our full-time Town Administrator. Renae worked tirelessly committing her time and skills at great personal sacrifice to address every challenge that came to Hinesburg. She always showed compassion, transparency and honesty while treating each and every personal contact with care and respect. On behalf of the town, I thank Renae for her service.
- ✓ The town has started the process to hire a new Town Administrator (or Town Manager) depending on election results from town meeting day.
- ✓ Here is the time to recognize Joy Dubin Grossman for stepping up in our time of need to serve as our interim Town Administrator. Joy's dedication and willingness to take over in our busy budgeting season shows her strong character is up for this challenge. I am happy to say, while it has not been easy, the town has not missed a beat.
- ✓ The town reacted quickly and decisively in response to the Covid-19 pandemic. This included new safety procedures for all department activities especially our emergency responders. The town hall closed and then reopened following pandemic guidelines, while all town meetings transitioned to virtual platforms. Our town services continue to operate effectively and safely, and we commit to doing so for as long as necessary.
- ✓ The town spent two years developing a response to St Michael's Fire and Rescue's need to end our ambulance transport coverage after 50 years of free service. After much review and discussion of our options and their costs, last November the town overwhelmingly voted to develop our own town ambulance transport service. If the ambulance budget passes in March, this service is expected to start in July 2021. I want to thank everyone who contributed to the extensive investigations and discussions needed to honestly understand this complicated issue. We kept it civil which in the end made our final decision have the authority it requires to be successful.
- ✓ After several years of fact finding and investigations on how Hinesburg would respond to our new state wastewater permit, the town voted and approved a \$11.7M bond proposal. This vote took place after a huge amount of work by the town and our selected design firm to find and secure a significant amount of grant monies to support this project. We went from having \$0 grant funding less than 1 year ago to obtaining more than 50% of the total bond cost before the vote. We continue to seek out additional funds and expect planned village development and their allocation fees will also help reduce final cost to users. Don't expect much visible action on this project as it will take several years to get to completion.
- ✓ The long-awaited upgrade of the Route 116 and CVU road intersection by VTrans is close to completion. We expect this upgrade, with the added turning lanes, to improve traffic flow and safety.



- ✓ The Selectboard makeup changed in mid-term when Jeff Tobrocke resigned the same night the Selectboard held a special meeting and passed a Resolution of Censure for his improper behavior as a board member. After an open application process Maggie Gordon was appointed by the Selectboard to finish this year's term. This Selectboard position will be an added ballot item in March to complete this two-year term. Two other Selectboard openings, including a two-year and three-year position are also on the ballot.
- ✓ Hinesburg's police department joined the Howard Center Community Outreach Program to bring social services support to our town and community policing. The board is excited to bring these services to town and our police department is already incorporating the Howard Center's program into their community policing practice.
- ✓ Hinesburg applied for a COPS grant in February and received word the grant was approved just as the nation-wide protests were taking place in response to the killing of George Floyd. The irony of this timing did not go unnoticed. After much discussion, the board accepted the grant for the addition of a full-time officer. The board felt this need was justified to improve overall public safety and the committed mission of community policing.
- ✓ The board issued a statement in solidarity of Black Lives Matter protests and helped to kick off an ad-hoc community advisory committee to work on social justice issues to help our town recognize and respond to these neglected needs. The board approved a resolution to recognize and support our community's black, indigenous and people of color (BIPOC) by approving the flying of a Black Lives Matter flag at our town hall from the start of Black History month until after June 19, known as Juneteenth. Beyond flying this symbolic flag, we hope to initiate improved policies and procedures that recognize systemic racism and take town-wide actions to eliminate these injustices.
- ✓ The town selected a local firm's proposal (Resource Systems Group, Inc) to help Hinesburg review and optimize impact fee ordinances for fire and police. Reviewing and optimizing impact fees will help to minimize the additional cost of town services required to meet increasing demands as a result of new development in our village.
- ✓ The town Energy Committee made significant progress to increase Hinesburg's renewable energy use. They created and issued RFPs for numerous solar opportunities. We completed a solar installation on our new highway garage and continue to work on additional proposals including solar atop the closed landfill property and adding panels to our police station building. These actions allow our town to use more renewable energy with reduced energy costs. More solar opportunities are on the "to do" list of our Energy Committee.
- ✓ Our Economic Development Committee was very active in response to the impact of the pandemic to our local businesses. They worked to utilize our revolving loan fund to provide local business grants, support for marketing and initiated Hinesburg "Burg Bucks" program, which provided up to \$10,000 of support to local businesses. We so much appreciate their focus on our business community in their time of need.
- ✓ And last but not least, the Chittenden Solid Waste District completed the new town drop-off center at our town garage. Yay!

### **Selectboard:**

The Selectboard along with other town committees (and every other business and organization) pivoted immediately in response to the Covid-19 outbreak and our Governor's shut-down order. We switched to a zoom platform for meetings with little disruption. Our meetings continue to be open and live broadcasted. Through this time of disruption, we worked hard and remained committed to accomplishing our duties with

open dialogue and respectful deliberations. Our board worked diligently to make every meeting open and inclusive to town residents.

The board decided to add a warned item for town meeting concerning our present form of governance. This item will ask the town to decide if we should change to a Town Manager governance structure. The Board's unique position in this town has shown the limitation of our present Town Administrator structure in our growing town and the increasing challenges of managing Hinesburg. The board believes (along with our recent Town Administrator) it is time to give our town's day to day oversight to a strong manager and allow the board to focus more on the vision and long-term strategies that will position our town for a strong future. Daily decisions have become too complex and time sensitive for a volunteer board. Our hiring process for a new Town Administrator will happen regardless of the outcome of this vote.

### **Town Budget:**

A primary duty of the Selectboard is to present citizens a budget for their approval. This year there was much concern how the pandemic will impact our town's budget and our citizen's ability to continue to pay for services. The town immediately asked each department to minimize spending and adjust services appropriately. The town departments responded in many ways. For example, our highway crew pushed out paving and their costs, our recreation department adjusted where possible to on-line programs and most importantly, our first responders maintained their critical services staying within their budget, despite new challenges. The town even reached out to our local non-profits to offer to help them meet increasing critical services. Overall, our systems continued, and town employees and volunteers stepped up as needed. While we were pleased that property tax revenues came in as expected, we fully recognize that many town citizens have been negatively impacted by this pandemic. As always, our budget must weigh services provided against affordability.

This year we did our best to hold down costs. Each department was asked to start at level funding, and most were able to comply. We do have new costs that were added in response to requested services. These include:

- Adding our ambulance service. There are additional costs and the addition of a full-time employee to support this service. The town was fortunate to receive a donation of a new ambulance so added capital costs will not start until next year. We will learn from our first year and with the dedication of our fire and emergency response volunteers create a new town service that meets Hinesburg's high standards while keeping costs as low as possible.
- The budget also includes the addition of a full-time police officer with a portion of the initial costs offset by the approved grant. This will help ensure two officers will be on duty during critical times, alleviate shortages of coverage and provide the time necessary to continue our community policing goals.

With the guidance of our Town Administrator and department managers, we continue to budget for long-range capital planning so as not to find ourselves forced to fund large, unexpected purchases. We are also committed to maintain our existing infrastructure and equipment to ensure these resources last as long as possible.

The town does face a few challenging issues:

- At least two large development projects for our village are in the planning stages. While these will help us meet our established town plan for a vibrant village core, there will be strain on some town services. These include some obvious services like added roads and sidewalks to maintain and plow, to an expected need for an aerial fire truck to reach planned multi-floor elderly housing facilities. We are actively planning for these challenges by utilizing impact fees, water and wastewater allocation fees and saving for capital costs.

- We expect a bond vote in the next year or so to allow expansion of our town drinking water system. We have a very promising water supply well in development, in the best location possible to minimize the costs necessary to bring additional capacity online. The need for this expansion will be driven by expected development in our village district. Again, new development allocation fees are expected to keep these added costs manageable.
- With a successful bond vote, the town is starting the process to build a new wastewater facility. This is a huge multi-year project that will strain our project management ability while maintaining existing services. Difficult yes, but well worth the effort. Let's not forget this project will improve water quality in our Lake Champlain water basin, also worth the effort.
- We will hire a new Town Administrator/Town Manager. This always brings some challenges as the new employee "learns the ropes". This hire will also bring huge opportunity as "new eyes" can review, and possibly restructure our town government to meet our future needs

The bottom line with this year's proposed budget is an increase in expenses of 3.18%. Fortunately, Hinesburg has a very healthy fund balance. Our policy is to maintain a fund balance between 7.5%-10% of the town expense budget. Staying within this policy, the Selectboard voted to apply \$100,000 of the fund balance to reduce the estimated tax rate increase. This will still leave our fund balance just over 10% but allow an estimated tax rate to be less than \$0.02. The Selectboard will have another opportunity to apply more fund balance (if possible) to further reduce the rate increase prior to setting the final tax rate.

### **Selectboard Activities:**

Here are the significant activities the Selectboard worked on this year:

- ✓ The town overwhelmingly passed our wastewater bond vote after many informational meetings and open and honest discussions.
- ✓ The town decided to create our own town ambulance service through a town-wide vote, by a 2 to 1 margin. Prior to this vote the board held numerous informational meetings over the last two years to explore every option and understand the full costs required to add this service. We recognize all the volunteer time required to put this information together and the challenge our fire and emergency response team is willing to take on to add this additional service to our town.
- ✓ The board and our Town Administrator worked diligently to get the Chittenden Solid Waste District to re-establish our local drop-off center. I like to say, I never met a Hinesburger who did not want this service to return.
- ✓ We approved new purchasing/procurement policies.
- ✓ The board worked with our Fire Department to acknowledge their full integration into our town government. The Fire Department started 75 years ago as a volunteer non-profit association and over time, especially during the last 15 years, have merged into our town government. The board issued a formal resolution making this transition clear and final. As the Fire Department begins to have full-time employees, it was critical to clarify their reporting structure and define employment policies that fall within our town structure.
- ✓ This year's pandemic requires modifications in how Hinesburg conducts town meeting and approves proposed budgets. The state legislature gave towns the ability to make modifications to minimize pandemic risks so the Selectboard approved voting by Australian ballot rather than at our in-person town meeting. All warned items will be on the ballot, which may be voted early through the mail or in-person on town meeting day, March 2, 2021 while physically distanced. Either way, please practice your democratic responsibilities and vote safely.
- ✓ The Selectboard temporarily suspended interest accrual on delinquent taxes and water/wastewater billing in response to Covid-19 and the hardships this has brought to taxpayers.

- ✓ The board responded to our Town Administrator resignation by selecting and hiring Joy as our interim TA and providing her with additional supporting resources. We also selected a diverse hiring committee to immediately start working on this important hire for the town.
- ✓ The board was able to allocate additional water to help local businesses continue to expand. This capacity comes from improved system efficiency practiced by our water/wastewater team. While we recognize their professional approach to providing this service, we know we will need to add more water capacity beyond what is possible through efficient operation.
- ✓ The board continued saving for needed maintenance of town infrastructure
  - Added savings for maintenance of our extensive sidewalk structure
  - Continued to fund care of our town-owned trees
  - Added savings for a new sidewalk plow
  - Continued to fund land conservation which leverages local grant opportunities to conserve land, especially critical farmland.
  - Continued investment in the Bissonette recreation facility.
  - Continued to save for eventual improvements to our Lot 1 public space.
  - Explored improvements to the North Road and Richmond Road intersection. It is hoped this will start the process to make the Richmond Road to CVU road safer and walkable in the future.

### **Our Dedicated Town Employees:**

While the Selectboard meets regularly and our meetings seem long, it does not measure up to the effort our town employees make daily to provide the services this town not only expects but must have. Our employee dedication was tested and shined during this pandemic. When necessary, our employees pivoted to continue their essential work. Our Town Clerk asked, "How can we provide the service while remaining Covid safe"? The office layout was adjusted, outside space provided and new screening processes allowed the Clerk and her team to continue to meet our town needs. This is just an example of how each department adjusted and found ways to do their jobs in this pandemic environment.

Our town employees continued their essential work by keeping our village water and wastewater flowing, plowing and sanding icy roads, responding 24/7 to emergencies, addressing potential developers, and providing recreational programs.

### **Special recognition and milestones over the last year:**

- ✓ Thomas Boivin (aka, Hotdog) retired after 30 years of dedicated service. Now he can watch the quiet snow fall around his house without pulling on his boots and jumping into a plow truck in the middle of the night. Tom, enjoy your well-earned retirement.
- ✓ Matt Denis was hired to our town road crew. Another local Hinesburger, Matt, will join Dominic Musumeci and Mike Anthony as they work hard to maintain their neighbor's roads.
- ✓ Heather Roberts was hired as Assistant Town Clerk/Treasurer. Heather also lives in Hinesburg and we are sure her skills and welcoming personality will continue to make the town hall a friendly oasis for town business.

### **Our Volunteers:**

The town is blessed by community members who desire to serve. These volunteers round out our town services to make sure our town is not only efficient and effective but a welcoming place to live. They add to the quality of life for all of us. They helped build a skating rink when recreation had to move outside during our winter pandemic. They maintained our trails when heavy wind upset trees that blocked our recreational hikes. They provided books to our children despite having the library space closed for our safety. They served on



boards to ensure developers meet our town plan and desire for properly zoned growth. They dropped their Sunday dinner to rush out when there was a medical emergency.

I will repeat what I said last year. "If anyone wonders what happened to the good old days when neighbor helped neighbor, they only need to look at the long list of our volunteers sitting on our various boards, committees and emergency departments." We are living in the good old days.

We must also recognize volunteers and organizations who work outside our governing structure such as the Lewis Creek Association, Lake Iroquois Association and our well used Free Little Pantry.

I would like to recognize a couple volunteer efforts and activities this year that really stand out.

- ✓ The Hinesburg Community Resource Center "geared up" to meet this year's increasing demand for basic human services. We are fortunate to have so many people working to help our town families.
- ✓ The Lewis Creek Association led the effort to complete a grant funded storm water quality project at our town garage. Their on-going efforts help improve our local water quality.
- ✓ Our Fire and First Response volunteers spent hours and hours helping to champion the new ambulance proposal. This was in addition to the time and effort they already committed to respond to emergencies.

Our town is stronger by each volunteer who willingly gives to their neighbors their most valuable asset, time. Make it a point over the next year to let our volunteers know how much we or you appreciate and value their gift.

**Summary:**

The Selectboard is proud of this town. We work hard to make our decision-making processes open and honest. We believe with transparency we will arrive at the best decisions possible. We appreciate your opinions, suggestions and feedback. We want to thank all our employees, town volunteers and neighbors for making Hinesburg a great community in which to raise a family, work and have fun each and every day.

Phil Pouech, Chair

### Affordable Housing Committee

The Hinesburg Affordable Housing Committee (HAHC) was formed by the Selectboard in August, 2006 with the charge to “gather, generate and prioritize ideas and plans which will help to increase the availability of affordable housing in the Town”. The committee makes recommendations to the Planning Commission, Development Review Board and Selectboard based on its findings. Meetings, which are open to the public, are usually held the first Wednesday of every month at 7:00 pm, third floor conference room in the Town Hall, or via Zoom (link will be on the agenda). Meeting agendas and minutes are posted on the Town website.

Below are highlights of our work as related to the action items of our committee as written in the Town Plan.

In relation to action item 2.1.2, support affordable, senior and reasonably priced housing, the committee:

- ❖ met with Ben Avery, Vice President of Development for BlackRock Construction, for an update on the proposed affordable housing units at BlackRock’s Haystack Crossing project. The project will be developed in two phases, with phase 1 being in two parts, 1A and 1B. Their plans as of March 2020 are to have 20 affordable homes in phase 1, ten of which will be in their senior housing building. The number of affordable units in phase 2 is to be determined.
- ❖ Zoomed with Brett Grabowski, Director of Development for Milot Real Estate, for the latest affordable housing plans on the Hinesburg Center Phase II development. This project consists of two phases, phase I (already built, Kinney Drugs and the neighboring buildings) and phase II, which will be broken into two parts, IIA and IIB. As of October 2020, there is one affordable unit in the already-built phase I, while there will be three units in phase IIA and an additional five units in phase IIB, for a total of nine affordable units. There may be some shuffling of those numbers but the final result will be to provide at least nine units.

Regarding action item 2.1.5, identify properties that could be developed with affordable housing units, the committee:

- ❖ investigated a lot owned by the United Church of Hinesburg for a potential affordable housing site. Currently zoned for one unit, the soil on site and the site’s proximity to wetlands would require a custom septic system. A complex connection to the town sewage system is another possibility, but neither option lends itself to affordable housing.
- ❖ analyzed town-owned land for a possible site. We reviewed map 11 of the town’s Planning and Zoning department for any possible sites that could be used for affordable housing. At this time, we couldn’t find any parcel of suitable land that did not have deed restrictions.

We genuinely thank Andrea Brainard for serving on the committee for over ten years, and with her resignation effective January 2021, there are three openings on our committee. If interested, please contact Joy Dubin Grossman at Town Hall or feel free to attend one of our meetings.

Committee members: Carl Bohlen (Chair), Dale Wernhoff (Secretary), Rocky Martin, and George Bedard.

## Agency Request Review Committee

The mission of the Hinesburg Agency Request Review Committee is to review and evaluate funding requests and make funding recommendations to the Selectboard during the annual budgeting process.

Each year, the Town of Hinesburg receives numerous requests for funding from agencies that provide programs for prevention, intervention, advocacy, and direct services to the residents of our community. The intent of the Agency Request Review Committee is to ensure that our taxpayer dollars will benefit the greatest number of residents possible, with priority given to agencies that provide food, shelter, health and emergency services, and with additional consideration given to Hinesburg-based agencies.

The reports received from agencies, and their annual requests, indicate that while we are achieving our goal of assisting community members who are in need, that need is still with us and likely to increase.

Current Committee members are Kathleen Newton (Co-Chair), Roberta Soll (Co-Chair), Maureen Barnard (Co-Secretary), Michelle Stidsen (Co-Secretary).

- Kathleen Newton (Co-Chair)



*Memorial Day Photo: Mary Jo Brace*

**Assessor's Office**

Hinesburg Equalization results for 2020 were:  
CLA (Common Level of Assessment) 93.9%  
COD (Coefficient of Dispersion) 10.74

2018 CLA 99.80 COD 6.91  
2019 CLA 97.76 COD 8.71  
2020 CLA 93.90 COD 10.74

The real estate market continues to show steady improvement over the last three years. The COD increase is indicating a loss of valuation equity over different property types. This change is expected over time but needs to be monitored. The new statistical requirements of fair and equitable assessment are monitored by Property Valuation and Review. A CLA of less than .85 or greater than 1.15 would require a Town-wide reappraisal. Our assessed value compared to sale price are well within the State of Vermont's required parameters.

The Assessors' office accounts for all property value changes (new construction, subdivision, boundary line adjustment, additions, and improvements). There were 102 change notices sent out for 2020 Grand List, which is average for most years, and 5 official grievances with none going to the Board of Civil Authority. During the spring, the grievance process needed to be adjusted to comply with the State of Vermont's mandate for in person meetings. The residents of Hinesburg were exceptionally gracious in their willingness to find new solutions for the grievance process. Email exchanges, computer video meetings and driveway grievances were the new normal. Hopefully, next year will allow regular face to face interactions.

It has been a pleasure working with the residents and staff in Hinesburg. If you have any questions or concerns regarding assessment values or procedures, please contact the Assessor's Office at (802)482-2281 extension 228 or via email at [assessor@hinesburg.org](mailto:assessor@hinesburg.org).

Respectfully,

Lisa Truchon, VMPA  
Assessor, NEMRC  
Town of Hinesburg



*Photo: Mary Jo Brace*



## Carpenter-Carse Library

CARPENTER-CARSE  
LIBRARY



Carpenter-Carse Library contributes to the thriving community of Hinesburg by being a vital center for gathering, learning, communication and enjoyment.

There were many adjustments to the Library in 2020. Here are some numbers to highlight:

- **7,460** patron visits to our library this year - In March we closed to the public, then opened by appointment in June. We closed to browsing for the month of December. We answered over 2,000 reference questions this year.
- **457** WiFi and computer sessions were executed at the library this year. Patrons use our internet to apply for jobs, file taxes, and stay in touch with family and friends.
- **733** items were checked out of the library each week.
- **59** new Hinesburg residents received library cards in 2020.
- **35** one-on-one tech time sessions were facilitated in 2020.
- **5** weeks of exciting Summer Reading Programs were offered with “Imagine Your Story” as this year’s theme. Activities included visits from owls & turtles from VINS, dancing with Ashley, Fairy House Building & a concert with storyteller & musician Stephen Coronella.
- **53** Adult Programs were offered including a craft materials swap, movie nights, a gardening talk with Charlie Nardozi, a book discussion with Rik Palieri, and an Anti-racist reading club.

This year has been a challenge! We helped homebound residents file their taxes remotely, assisted folks who were completing their AARP driver safety course on our public computers, printed paperwork for people without printers at home, and made DMV appointments for people without the internet at home. We closed in March but began offering curbside library service very soon afterwards, then re-opened for browsing in June. We operated by appointment until November 30. We have returned to a curbside only model for the time being (following the lead of many neighboring community libraries).

We continue to communicate with our patrons in a variety of ways, including a monthly e-newsletter featuring programming and other library happenings, and regular updates to our easy-to-navigate website, which provides a calendar of events, research information, homeschooling resources and more. We make every effort to make sure patrons are aware of different library resources including sharing accurate and clear information in the newspaper, on our social media pages, and on our website.

There was an explosion of digital resource use - over **3,033** titles were borrowed this year from Listen Up Vermont and we introduced Hoopla!, which offers movies, music and TV shows in addition to ebooks and audiobooks. All you need is your library card!

## Looking Ahead...

As we look forward to our new fiscal year (starting July 2021), we hope to be aligning with Hinesburg Town Plan goal 6.6.2 to ensure that we can resume providing quality afterschool programs at no cost in Hinesburg. The library is in a unique position to offer free after-school programming to Hinesburg youth, but we need to be in a place where gathering is a safe choice. We are hopeful that this will be possible in the future.

Community engagement during a pandemic is not easy. We still feel appreciated and we appreciate the ways in which being your community library has been an evolving challenge this year. We have tried to find ways to spread hope & joy in an uncertain time, which included fortune cookies with takeout book orders & lots of to-go craft kits.

## Thank you!

To Hinesburg residents, including those who donate their spare vegetables for us to share with the community and residents who let us know what they have read and loved lately, it is a gift to share this space with all of you. We appreciate the support and funding the library receives from our community, and we are always eager to hear from you about other ways in which we can continue to provide a public space for reading & sharing that meets the unique and evolving needs of our community, particularly in this moment and in the future.

Beth Royer,  
Director



### Cemetery Commission

We have nine cemeteries in town along with a handful of historic family cemeteries. We are fortunate to be able to keep these maintained in remembrance of our past residents and ancestors. Especially during the Covid-19 pandemic, many people have utilized the Village Cemetery as a walking and meeting area, taking in the peace and natural beauty. We are pleased that the CVU cross country team uses the grounds for practice and a special thanks to the Hinesburg Fire Department for getting the fountain running each year.

The 2019 cemetery survey showed a strong interest among our town residents in adding a columbarium (for above-ground storage of cremains) as well as a natural or “green” burial ground that would be maintained in an ecologically-sensitive manner, and allow only biodegradable materials in the graves. The commission aims to form a working group in 2021 for researching and establishing a natural burial ground. Contact Jeri Belisle at 802-399-6877 if you are interested in helping with this project.

There are currently three “active” cemeteries in Hinesburg: Village Cemetery, Barker Cemetery (also known as Rhode Island Corners), and Bissonette Cemetery on Gilman Road. Sites are currently available for purchase (Hinesburg residents only) in all three cemeteries. Each site can accommodate one casket or up to four cremains. We also plan to offer a lot sell-back option for families who bought lots in the Village Cemetery and have since realized they will not use the space. Contact the Town Clerk’s office or Mary Jo Brace at 802-310-0727 to inquire.

Cemetery Commission Members: Glenn Place, Jeri Belisle and Mary Jo Brace



*Photos: Mary Jo Brace*

## Conservation Commission

Because of the Covid-19 Pandemic, this year was strange and disrupted; however, the Hinesburg Conservation Commission (HCC) did its best to continue to further its goals despite the challenges presented by the current circumstances. Our meetings went on as usual over Zoom rather than in person.

Geprags Park: The HCC continued to work on its multi-year plan for the park. This includes work to improve the habitat for rare Golden-winged Warblers as well as other members of the park's natural community. In furtherance of that goal, the HCC created and erected signs at various points in the park, to limit dogs to certain areas of the park and to remind dog owners that all dogs must be leashed in the park. The HCC also granted permission to the library to install story walks for children exploring the park.

Natural Resource Inventory and Mapping: The HCC completed phase one of its work with Native Geographic, a small ecological consulting firm, which has created a comprehensive natural resources inventory and map for Hinesburg. The inventory map will make our local natural resource information readily accessible to Hinesburg's town government, institutions, and citizens at large. This initiative falls under the 2017 Hinesburg Town Plan, Action 3.5.1 - Conduct natural resource and wildlife habitat inventories for public use, and for use by the DRB in the development review process.

Native Geographic has completed the following:

1. Assessed the natural resource data needs of the town
2. Brought together various sources of data to address those needs
3. Developed an efficient, effective interface for accessing all the data

The Commission is now reviewing the map and inventory and plans to pursue future phases of this project, which will involve volunteer public participation to complete on-the-ground field surveys. This mapping project will provide landowners, town officials and committees/boards valuable information to help guide development and help protect Hinesburg's most important natural resources.

Master Naturalist Program: Unfortunately, the Master Naturalist Program, initiated and run by Alicia Daniel, UVM Field Naturalist, was interrupted mid-year, because of the pandemic. One member of the HCC participated in the program but was unable to complete it by bringing her acquired knowledge out into the wider community. The commission hopes to see this program resume at some point, so that the community benefit can eventually be achieved.

Conservation Commission By-Laws: The HCC amended its by-laws to update and improve them. Most significantly, the size of the Commission was reduced from 9 to 7 members.

Vernal Pool Walk: Kate Kelly planned to lead a group in search of vernal pools in the Hinesburg Town Forest; however, it had to be cancelled because of the Pandemic.

Grassland Bird Outreach: The HCC worked with Liza Morse of Grassland Bird Outreach to schedule a talk about grassland birds and the importance of delayed mowing in order to accommodate ground-nesting birds in Vermont. Unfortunately, the talk was cancelled because of the Pandemic. Instead, the HCC held an in-person (masked) field trip and talk with Kevin Tolan of the Vermont Center for Ecostudies. Ten participants attended this event.

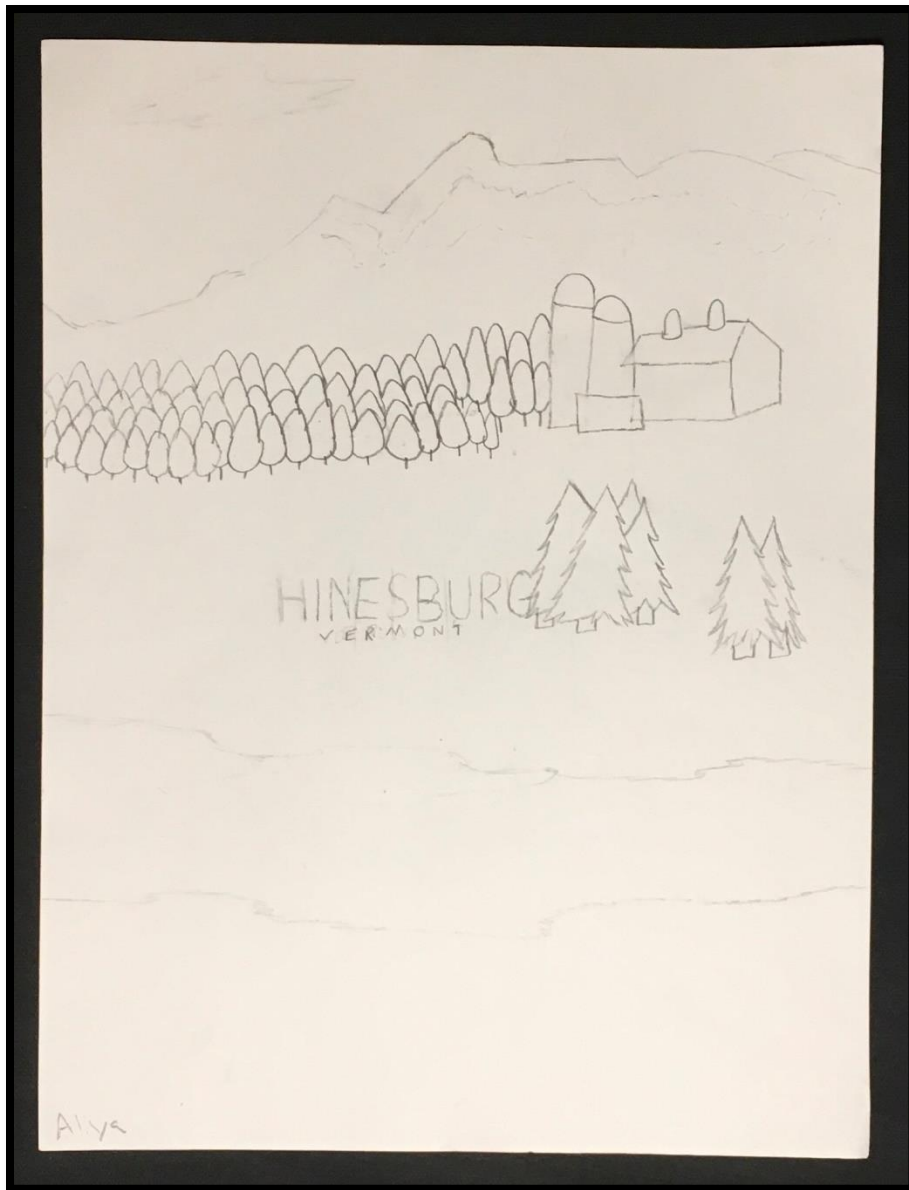
Haystack Crossing: The HCC weighed in with various comments and suggestions for the DRB regarding Haystack Crossing. In particular, the HCC made suggestions for improving stormwater runoff and other environmental factors within the development.



## HINESBURG VERMONT ANNUAL REPORT

Thank you to everyone on the Hinesburg Conservation Commission for an especially challenging year of hard work. The HCC meets the 2nd Tuesday of every month at 7:00 pm, normally on the 3rd floor of the Town Hall, but currently on Zoom!

Respectfully submitted, Meg Handler



*Art by Aliya, Grade 7*

*Seventh and Eighth Graders from Hinesburg Community School were asked by their teacher, Rebecca Gove, to create a piece of artwork that shows an image or images which describe Hinesburg. They used pencils, colored pencils, and chalk.*

## Development Review Board (DRB)

### 2020 Overview

The DRB had 28 different applications in 2020. This was a slight decrease from the 34 applications from 2019, but the DRB reviewed two very large applications. The breakdown by zoning district for the 2020 hearings are 9 Agricultural, 6 Rural Residential 1, 6 Rural Residential 2, 3.5 Village, 1 Residential 1, and Village North West.

### 2020 Applications

The DRB reviewed 7 Conditional Use, 3 Site Plans, 6 Subdivisions Sketches, 2 Subdivision Preliminary, 2 Subdivision Finals, 5 Subdivision Revisions, 1 Sign request, 1 Variance, and 1 Appeal.

### 2020 Points of Interest

- Haystack Cross LLC/Black Rock Construction LLC 176 residential unit plus non-residential preliminary plat review
- Hinesburg Center II/David Lyman Revocable Trust 22 residential unit plus non-residential preliminary plat review
- Of the 28 applications reviewed, none were withdrawn nor denied.
- 3 New Lots and 5 New Dwellings were approved in 2020.

### Volunteer Board and Staff

I would like to thank the existing members; it is your hard work and dedication that allows the DRB to function efficiently: John Lyman, Ted Bloomhardt, Greg Waples, Richard Jordan, Sarah Murphy, Jon Slason, alternates Bryan Currier and Branden Martin. Thank you to all who covered taking minutes this year. We recently hired a new recording secretary, Amy Coonradt, who started in December. I would also like to thank Mitch Cypes for his hard work getting staff reports completed, especially for the large projects this year.

My goal as Chairperson is to make each of our applicants feel heard and respected during our meetings and to ease them through the process as they meet our regulations along the way.

Dennis Place  
DRB Chairperson  
Hinesburg DRB Annual Application Data

**Economic Development Committee**

The Economic Development Committee (EDC) and the Revolving Loan Fund Committee have now been wrapped into one committee, responsible for managing the revolving loan fund (RLF) and also considering ways to create economic development in Hinesburg. The year 2020 was challenging all around. *Recognizing the stress that COVID-19 was putting on a number of businesses in the community, we moved our focus to supporting existing businesses rather than looking to encourage new business development.* It was clear that the most impactful thing we could do was to focus on the viability of existing businesses and help them navigate the challenges of running a business in the COVID-Economy. The Vermont Community Development Program reached a similar conclusion and changed the rules on where we could allocate RLF grants. The state allowed town RLFs like ours to use some of their funds to provide grants of up to \$5,000 to businesses struggling due to COVID-19.

We conducted a survey in the spring to learn more about what businesses needed. It was clear that for many businesses there were short-term capital needs that were creating cash flow challenges. Based on this information we solicited two rounds of grant applications from local businesses to supply short-term cash grants. In total, we ended up giving out \$63,300 in grants to 18 of our Hinesburg businesses, listed below:

- |                                 |                              |
|---------------------------------|------------------------------|
| Hinesburg Hair Studio           | Cedar Knoll                  |
| National Integrity Roof Testing | BT Catering dba Baba's Tacos |
| Sweet Yoga                      | Parkside Café                |
| Element Nail Salon              | Dark Star Lighting           |
| HCRC Twice Is Nice              | Astrocreepers                |
| Bucky's Pub                     | Blue Cottage                 |
| Shrubblly                       | Salon Ink                    |
| Ma and Pembum                   | AMV Photography              |
| Village Car                     | Good Times Café              |

The EDC deferred principal and interest payments for our two loan recipients for three months in the spring, to support them during the beginning of the COVID-19 pandemic. In addition, we were able to lower the interest rate on the two loans from our RLF this fall.

Most recently, the EDC was part of a team that applied for and received the Restart Vermont Regional Marketing and Stimulus Grant and implemented the Burg Bucks program, injecting about \$8,000 into the local economy and creating an even greater impact on our businesses.

In the coming year, we will continue to focus on our mission and support businesses through the pandemic and beyond. As a reminder, all information regarding our progress and meetings can be found at <http://www.hinesburg.org/hedc/>.

- Will Eggleston
- Andrew Frost
- Stephen Gladstone
- Melissa Levy

## Energy Committee

This has been an unusual year to say the least. The Hinesburg Energy Committee completed the rewrite of the energy section of the Hinesburg Town Plan this past year. This was necessary if Hinesburg wanted to have a significant say as to where renewable energy systems can be placed in our town. This is a requirement of Act 174 passed by the state, which gives individual towns that have an energy plan “substantial deference” or an active role in the review process that occurs at the Vermont Public Utilities Commission. The Hinesburg Planning Commission held an online public hearing on Wednesday, November 11, 2020 to receive public comment on proposed changes to the Town Plan. The feedback from that warned meeting is being considered by the Planning Commission and changes will be presented to the Selectboard for final adoption after additional warned meetings.

The Hinesburg Energy Committee's mission is to promote the wise use of energy resources in the town of Hinesburg. Through research, education and awareness efforts, the committee will help residents and town officials conserve energy and help them transition to renewable sources of energy. In light of our mission statement the energy committee proposed several PV solar arrays in town and two of those projects are now underway. The town garage roof now has the annual production capacity of 44,500 KWH, which will help offset the electrical use of the garage. Another project underway is a 150kw community PV solar array on the old town land fill. Both these systems are in VEC territory, and a portion the old landfill system will be offered to community residence as a true community PV solar opportunity. This project may be available to residents this coming summer. The energy committee is also actively looking for a community PV solar site in the GMP utility area. For more information about the status of the municipal and community PV solar system in Hinesburg, you can go to the town website or contact us at [hinesburgenergy@gmail.com](mailto:hinesburgenergy@gmail.com).

As for 2021, we also plan to see that the re-write of the energy section of the Town Plan gets through the town committees and the public review. We will also be continuing our energy assessment of the town’s municipal buildings and submitting a report on how these buildings can get to net zero energy, which is our stated energy goal for Hinesburg. It is also a goal of the energy committee to find ways to shift our mode of transportation from gas powered vehicles to electric vehicles. One initial way we are hoping to promote the transition to electric vehicles is to install one or two public charging stations in town.

As always, we welcome town residents to our monthly meetings, which are held the 1st Tuesday of the month at 7 PM online and encourage anyone who has interest in our town’s energy future to join us. The Hinesburg Energy Committee continues to respond to inquiries from community members regarding residential and business energy efficiency and renewable energy issues and has established a central email – [hinesburgenergy@gmail.com](mailto:hinesburgenergy@gmail.com).

Respectfully Submitted for the Hinesburg Energy Committee by

Chuck Reiss Dec. 11, 2020



## Highway Department

Thank you to Tom Boivin (aka Hot Dog). Tom retired from the Town in June. He worked for the Highway Department for over 30 years.

As we all know, due to COVID-19, there were limits on work that could be done this year. With Tom retired, there was only Dominic and me to take care of Hinesburg's roads. We managed to ditch and rip-rap Piette Hill Road, and re-gravel most of Baldwin Road, Drinkwater Road, and a few others. After some discussion with the Selectboard, we held back on doing all the paving that was planned for this year. However, we were able to complete some shimming on Richmond Road and Pond Road.

On August 17, we welcomed Matt Denis to the crew. After some fast training for Matt, we put him to work. We had received a grant to do some ditching and culvert work on Hayden Hill Road West. We installed 120 feet of 24-inch culvert in a ditch line with rip-rap and a new 36 inch culvert under the road. The project total was \$19,890.80. The grant paid for a little over \$15,000.00. We applied for another grant for the lower section of Texas Hill Road and one for a section on the back side of Lincoln Hill Road. These grants are connected to the Municipal General Roads Permit we are required to have every year. These sections of roads are hydraulically connected to water ways, making them eligible for the grants.

Like every year, we will continue serve the residents of Hinesburg by making our roads safe for all to enjoy.

Thank you,

Michael Anthony  
Road Foreman



*Police Department Photo: Mary Jo Brace  
See the Police Department Report on the following page*

## Hinesburg Community Police Department

The goal of the Hinesburg Police Department has always been to serve the people of Hinesburg in the best way possible. We strive for a respected and successful partnership between our department and the community, also known as Community Policing. While the nation struggles with what type of policing people would like to see, our department is committed to serving and protecting regardless of race, gender, culture, etc. and we are proud of that fact. Since I took over as Chief, we have had no use of force incidents and we strongly value our officer's ability to de-escalate a situation ensuring that justice will be received in a fair and impartial manner. The Hinesburg Police Department believes that kindness and a notion that we are guardians of the people rather than warriors will continue to make our bond with the community stronger. All our officers take yearly classes covering a range of different topics, such as fair and impartial policing, diversity, and mental health, among many more and we will continue to stay up to date on them. Our current policing policies were submitted and approved by both the Vermont Police Academy and the Attorney General.

It has been a different year for everyone, including the Hinesburg Police department. Although our traditional traffic enforcement has lessened because of Covid-19 and trying to maintain as much social distancing as possible, we were creative in still making our presence known. Just the sight of us tends to slow people down and since we cannot be everywhere, we appreciate when people let us know exactly where we are needed. That communication is just one of many ways that community policing works for our town.

As of January 1st, we will have a new full time employee, Francis Smith. Francis has already been employed with us as both an administrative assistant and a part time officer. His full-time position was secured with the help of a Federal Grant and his hiring was done via a search committee comprised of both members of the Seletboard, the community, the town administrator, and myself. Francis will help us prevent single officer shifts at night and help control traffic. Single officer shifts have become more prevalent with the increase in training requirement, increase in time acquired from overnight call-outs and officer longevity. He has already been a good fit for the town of Hinesburg and we are lucky to have him full-time now.

One of the most important goals this year was for us to obtain a contract for community outreach through the Howard Center. We are proud to say that we will now be working with them starting in the beginning of 2021. This will provide a partnership for both officers and social workers to address social service needs often stemming from substance use and mental health issues. Our next project for the upcoming year will be to further develop our partnership with the Community Justice Center. Working with both the Howard Center and Community Justice Centers will enable us to get people the help they need rather than simply criminalize them.

We will continue to navigate this time of the unknown and we appreciate all the kind words and support we have received. Since we pride ourselves in being the best we can for our town, it is rewarding to know that our efforts have not gone unnoticed.

Chief Anthony Cambridge

### Hinesburg Community Resource Center



The Hinesburg Community Resource Center (HCRC) is a volunteer driven non-profit organization of neighbors helping neighbors. We have served the Hinesburg Community since 1986. Program updates are for our fiscal year (July 1, 2019 to June 30, 2020).

We owe thanks to so many people this year. First, I am grateful to our volunteers, staff and board for rolling up their sleeves, donning masks (and smiles underneath!) and getting to work to invent new systems, take on new safety measures, and get creative to meet the needs of our community during the COVID-19 pandemic.

There has been hard work this year for sure, but there have also been so many moments that warmed our hearts. Children did a fundraiser for the Food Shelf by selling dandelions. People donated stimulus checks because “someone else needs it more.” A thoughtful community member brought over handmade masks for volunteers. Thank you to everyone for your time, your consideration and your care for neighbors.

The Hinesburg Food Shelf is run by volunteers and is located at 51 Ballards Corner Road. The Food Shelf had 949 visits from 159 families. We are open twice per week, and families may visit once per month to stock up on groceries and an extra time per month to pick up more fresh produce; we also offered a full Thanksgiving meal to 95 households. Our Food Shelf saw steady usage this past year, and those numbers are growing as the pandemic wears on and other supports for families end.

This year, 55 Hinesburg Community School kids received school vacation food support, and 550 snack bags were delivered to kids during the pandemic-related school closure. We also supported school meal efforts over the summer.

For those unable to meet basic needs, HCRC offers an Emergency Assistance Fund. This year we assisted 19 families (51 individuals) with utility bills, heating fuel, rent, baby items, and household appliances. Pauses in electric shutoffs and evictions slowed requests for a little while, but we are now seeing an increase in requests (and for higher amounts) as families continue to struggle during the pandemic.

Our Friends of Families program connects young families with a supportive community; programs are free and open to all. We hold regular playgroups, and 304 visits were made this year by 171 caregivers and kids. We also offered two Clothing and Book Swaps. During the pandemic, we pivoted to provide an outdoor music and movement playgroup and an outdoor swap, and currently playgroup has moved online during the colder weather.

Medical Equipment Lending is offered to anyone in need, and individuals can borrow this equipment, free of charge. This year, HCRC served 19 people with medical equipment loans.

HCRC received additional financial and in-kind support this year from businesses and individuals, the Towns of Huntington, Monkton and St. George, farms, faith groups, organizations, social clubs, and private foundations. All profits from our Twice is Nice thrift store also fund our programs. More than ever, we are grateful to our donors and partners, who help us meet basic needs and make sure people are connected and supported in our community.

Rachel Kring, Executive Director

## Hinesburg Fire & First Response

First, I would like to thank everyone for their continued support of the Fire Department, which enables us to support your needs. Over the past year we have faced untold challenges associated with the pandemic as you have also, and we have worked hard to meet those challenges head on to achieve positive outcomes.

The Ambulance question is a huge one. The November vote was positive for a Town operated service. Our membership on the EMS side has increased, as I expected, because of the prospect of an ambulance service starting. Many members have also been volunteering on other ambulance services to gain experience in order to be ready should the budget for an ambulance service pass.

### Changes at the Fire Station

While because of the Covid-19 we are unable to show you the many changes at the fire station, I am proud to share them with you in this report. While the 1945 Engine 1 has been proudly displayed in our meeting room since 2000, it has been moved to another safe storage area - thanks to a great community family - until we can bring it back home. In its place we have built two bunkrooms and a day room area to accommodate overnight housing for our EMS members and full-time staff. Also, as part of the renovations we have installed an exhaust evacuation system in the apparatus bays to remove the dangerous fumes that the trucks leave behind when running. Along with that, we have replaced all the windows, upgraded our electrical and lighting systems - all within our budget. A lot of overdue work has been done to ensure the station does not go into disrepair.

### Engine 3 Replacement

In our ongoing capital replacement budget, we have kept \$100,000/year to support all the Fire Department capital. This year we want to use it to start purchase of a replacement for Engine 3, our first truck out on all calls. It is a four-wheel drive pumper that is critical to our responses in bad weather and all our hill sections.

### Looking to the Future

As we look forward to what the growth may be in town, we believe we must have a plan in place to keep up with service demands that impact the Fire Department. As we see several new building projects are planned in the village, we believe a new ladder truck will be required to service these larger buildings, especially if the four-story elderly housing unit is built.

We believe the impact fees from this new development will enable us to purchase a reconditioned ladder truck without an initial impact directly on the fire budget or tax rate. However, it will increase maintenance costs over the long-term. We also expect the need for a building to house the ladder truck. We have had several designs and engineering studies done trying to reuse the current building and site but for many reasons, including cost, it has not been found feasible to reuse the site or building both because of costs and safety reasons. We believe the steady capital amount of \$100,000/year can cover the cost of the effort toward a new building after the new Engine 3's lease is paid for in four and a half years. If the ambulance service is added, there will be additional capital costs associated with that service starting in fiscal year 2023.

While our membership is solid, we believe the addition of full-time, paid staff is critical to maintaining our quality service to the community. That said, without the support of our outstanding volunteer community members, we would also be hard pressed to continue a high standard of service to the community.

Thank You,

Chief Al Barber



## Hinesburg Land Trust

### Hinesburg Land Trust Annual Report 2020

From the gently rolling farm fields, to the flat wetlands associated with the numerous rivers and streams, to the steeper forested hillsides, Hinesburg residents have strongly supported land conservation to protect the landscape we call home.

The Hinesburg Land Trust (HLT) has played an important role in conserving some of these significant places and natural communities. Beginning in 1988 with the conservation of over one mile of Lewis Creek frontage and hundreds of acres of forest and fields now owned by VT Fish and Wildlife in the Lewis Creek watershed, and more recently the conservation of agricultural land that remains in private ownership allowing the transfer of this productive land to a new generation of farmers, HLT has been guided by its mission “To Ensure thriving, connected human and natural communities through land conservation.”

This past year, the benefit of land and trails for walking and hiking close to home has been especially important. The easy access for Hinesburg residents and visitors to hundreds of acres of land and trails on conserved land is possible due to the generous donations from community members and grants from the town’s Hinesburg Land Conservation Fund, the Vermont Housing and Conservation Fund, and other foundations over the last 32 years.

Through the town planning and regulatory process, citizens have consistently voiced their desire maintain the ecologically, aesthetically, and economically important natural features and systems as the population has changed and grown. Using a non-regulatory approach and working with willing landowner’s, the town, and other conservation organizations, HLT has conserved a wide variety of land to ensure that the people, wildlife, and plants continue to thrive. From creating opportunities for access to the Russell trails in the village to protecting habitat for endangered bats and other wildlife, HLT looks forward to continued collaboration with town officials and residents to ensure that conservation is always a tool for shaping the changing landscape and demographics of the town.

Hinesburg Land Trust is a 501c3 non-profit organization registered with the VT Secretary of State and the IRS. Current board members are Meg Handler, Carol Jenkins, John Kiedaisch, Alison Lesure, Aaron Miller, Andrea Morgante, and Paul Wieczoreck.



*Memorial Day Photo: Mary Jo Brace*

### Hinesburg Senior Meal Site

Hinesburg Senior Community Meals is a gathering of Seniors each Friday (except the first Friday of each month) at the United Church of Hinesburg's Parish House for a meal, exercise, and friendly conversation. In addition to a nutritious meal, this offering provides socialization and companionship for older people who may be isolated or live alone. Also, one Friday per month, a librarian from the Carpenter-Carse Library brings books and videos to be checked out, and a UVM Medical Center nurse comes approximately every six weeks for a foot clinic.

Throughout the year, birthdays are celebrated monthly and the tables are beautifully decorated by volunteers for all major holidays. Volunteers are in charge of the set-up, decorating, serving the meal, and doing the clean-up work afterward.

We look forward to being able to gather safely at some point in the future. For lunch reservations, seniors can call Debbie Wisell at 482-3058, Madeline Churchills at 482-3870 or Judy Clark at 453-2121. All seniors are welcome!



*July 4<sup>th</sup> Photo: Mary Jo Brace*

## Lake Iroquois Association



**Lake Iroquois  
Association**

PO Box 569, Hinesburg, VT 05461

*Research, education, and action for a healthy lake*

We are pleased to be able to report that once again this year, Lake Iroquois has shown a highly significant decrease in phosphorus levels. This is an indication that the hard work of the Lake Iroquois Association (LIA) and its volunteers, along with the work of the surrounding communities to reduce nutrient and sediment flow into the lake, is having a real, measurable impact. Lake Iroquois has now moved from being a eutrophic waterbody (one that has excessive levels of nutrients) to one that is mesotrophic (containing a moderate level of nutrients). While the lake will always have naturally occurring nutrients, which are needed to maintain the aquatic life necessary to a healthy lake, our goal is to eliminate, to the extent possible, human caused nutrient increases and allow the lake to be at a natural level. Detailed data and information on how the data is collected can be found on the Vermont Department of Environmental Conservation's Lake Scorecard at <https://www.lakeiroquois.org/water/lake- data-maps>.

2020 has been another busy year for the LIA. This past spring, the LIA-Pine Shore Road Restoration and Erosion Control Project, a collaboration of the LIA, the Pine Shore Road Association, and the Town of Hinesburg, and supported by a grant from the Vermont Department of Environmental Conservation (VT DEC) Ecosystem Restoration Program and completed in 2018, was reviewed to determine its implementation success. We were honored to receive the highest rating possible – optimal – indicating that the project is above and beyond the baseline requirements for functionality. We also published the 4th edition of our Lakeshore Property Owner's Manual, which provides extensive information on lake-friendly best management practices that help to maintain and improve the lake's water quality. In February, we launched our new, completely re-designed website. It provides extensive information and data on Lake Iroquois and its watershed along with the many activities around the lake. In March, we developed an integrated pest management plan for controlling invasives, especially invasive Eurasian Watermilfoil. As part of that plan, we submitted an application for the use of the herbicide ProcettaCor on a small portion of the lake in an effort to reduce this widespread infestation so that in the future, we will be able to control it using mechanical means. We continue to work on a holistic plan for the entire Lake Iroquois watershed and to that end we have submitted a pre-proposal in partnership with the Lake Iroquois Recreation District, the Lewis Creek Association, and the Winooski Natural Resources Conservation District for funding to assess the watershed and create a Watershed Action Plan.

Our Greeter and Boat Wash Program, which we have operated for over 10 years, had another successful year. The purpose of this program is to prevent other invasives from entering the lake. The greeters also provide information to lake users on safety and best practices to protect water quality while using the lake. The greeter program operates from Memorial Day to Labor Day and this year the number of boats inspected more than doubled from 2019. This program, with its hot water boat wash, has become a model for other greeter programs in the state. It is supported by an Aquatic Nuisance Control grant from the VT DEC, the dues and donations of LIA members, and the towns of Williston, Hinesburg, and Richmond.

Due to the pandemic, several of our data collection programs were suspended but are expected to resume next year. The LaRosa Partnership Program grant that supports our tributary sampling was not funded this year due to diversion of state funds needed for COVID-19. We also were unable to conduct an aquatic plant survey or carry out any Diver Assisted Suction Harvesting of milfoil – again due to COVID-19 restrictions. However, we fully expect that these programs will be back in operation for the summer of 2021.



## HINESBURG VERMONT ANNUAL REPORT

In other good news, we once again had a loon pair successfully nest and raise two young on Lake Iroquois this summer. What a pleasure amid so much concerning news to watch our loon family swimming around the lake. The LIA works with the Loon Restoration Project under the Vermont Center for Ecostudies to maintain the loon nesting platform and to place signage protecting the nesting area. Our members also contribute to our Loonwatch spreadsheet to record loon activities as a contribution to the Project's data collection efforts.

Even as 2020 wanes, the LIA is already planning new projects and activities for 2021. Our newest project is our first annual Ice-Out Contest. Tickets will go on sale January 1st, 2021. Watch our website, our Facebook page, Front Porch Forum, and local news outlets for more information. Other projects in the works for 2021 include continued efforts to seek grant funded projects that reduce sediment flow into the lake and a renewed effort to increase lakeshore property owner participation in the Vermont Lake Wise program.

Christopher J. Conant  
President



*Photo: Pat Suozzi*



**Lake Iroquois Recreation District**

The Lake Iroquois Recreation District (LIRD) beach area, along with its 150 acres of open land, continues to serve the district towns (Williston, Richmond, Hinesburg and St. George) as well as all non-residents. The district lands provide access to swimming, picnicking, playground equipment, and walking trails. The beach area also continues to host birthday parties and other individual and group functions. Costs for septic maintenance and summer staff continue to represent the bulk of our annual expenses. Water quality sampling continues on a weekly basis and results are within the State of Vermont’s limits for beach facilities.

The Ecosystem Restoration Grant was received in fiscal year 19 to help with water quality issues that are from LIRD property. This grant funded 50% of the engineering design costs to redesign Beebe Lane grades and storm water collection points along the road. The design will correct the current storm water runoff problem that contributes to pollutants entering the lake. The remaining matching funds came from LIRD, Lake Iroquois Association, and Beebe Lane residents. LIRD is currently looking for grants to pay for the construction of the Beebe Lane road improvements. One other item of note is there was no milfoil harvesting completed by Diver Assisted Suction Harvesting (DASH) near the swim area this year due to the pandemic.

Due to the pandemic, the beach opened on June 13<sup>th</sup> in lieu of the typical opening date of Memorial Day weekend. On the positive side we did see an increase in activity on the LIRD property.

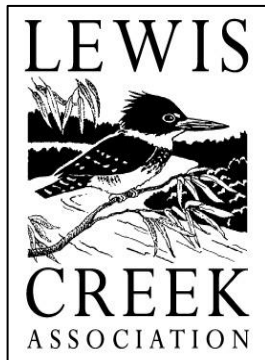
The beach continues to be a beautiful and affordable local recreation area. We anticipate opening for the 2021 summer season on Memorial Day weekend and close on Labor Day weekend. Please come and enjoy this wonderful facility.

- Jack Linn – Richmond
- Jeff Davis, – Hinesburg, Chair
- Harry Bowen – St George
- Sarah Francisco – Williston, Treasurer



*Photo: Pat Suozzi*

## Lewis Creek Association 2020 Program Highlights



Lewis Creek Association was busy with new projects this past year. Many reliable and talented volunteers and town and state staff helped to grow our community service programs, especially nature conservation activities and our water quality education and improvement program “Ahead of the Storm” (AOTS). Our area of work includes the middle Lake Champlain Valley and the Lewis Creek, LaPlatte, Thorp/Kimball/Holmes, and McCabe’s watersheds. We focus on the health of Lake Champlain and its basin feeder streams, which send the bulk (~80%) of phosphorus pollution to the lake when streams are experiencing their more frequent high flow events. LCA’s “Ahead of the Storm” program helps towns and landowners design more resilient stormwater fixes and habitat enhancements that consider the emerging impacts from our climate crisis.

This year, your contributions were critical in helping to secure funds from towns and others including seven new grants this year. With this support, we have been able to afford the projects highlighted below. Our partner network continues to grow, and includes town, state and regional groups. To visit a board meeting or assist with special projects and board activities, please do contact us. Visit our growing library at [lewis-creek.org](http://lewis-creek.org), and learn about our daily activities on Facebook.

### **Program Highlights** (\$200,000 annual budget)

#### Restoration and Conservation

- AOTS. Completed construction and plantings to restore the floodplain near the Hinesburg town garage
- AOTS. Worked with Champlain Valley School District to complete construction of two water quality improvement projects (at SCS and CVU), including work with students to select plants for the projects
- Completed aquatic invasive species surveys and management plan for Lewis Creek, Bristol Pond, and Monkton Pond, and sponsored a boat launch steward program at Bristol Pond
- Thorp / Kimball invasive European Frogbit and other invasive plant control – year 12 (Charlotte)
- LaPlatte Natural Area invasive European Frogbit and other invasive plant control – year 9 (Shelburne)
- Second year of invasive Yellow Iris control study on lower Lewis Creek (Charlotte/N. Ferrisburgh)
- First year of non-native invasive Flowering Rush control study (Charlotte)
- Worked with Charlotte Invasives Collaborative to manage Charlotte’s invasive plants
- Received a grant to begin studying restoration of an upstream area of Hollow Brook (Starksboro)

#### LCA BOARD OF DIRECTORS AND STAFF:

Louis duPont & Chris Runcie - Starksboro  
Krista Hoffsis - Ferrisburgh  
Peter Erb & Andrea Morgante - Hinesburg  
Myra Handy & Glynda McKinnon - Charlotte  
Ethan Swift – Monkton  
Stevie Spencer - Administration  
Kate Kelly - Program Manager  
Marty Illick - Executive Director



*Completed bio-retention area at CVU, October 2020*



*Completed Beecher Brook floodplain restoration, October 2020*



*Completed Beecher Brook floodplain restoration at Hinesburg Town Garage, May 2020*

*All photos: Jessica Louisos*

## Planning Commission

The Planning Commission worked on a number of projects in 2020 and hopes to forward several to the Selectboard in early 2021.

### Official Map Revisions and Public Open Space Design Standards

The Planning Commission began work on these revisions in 2018 and held a public hearing in March 2019. The Commission received significant feedback on the proposal throughout the process and, based on that feedback, made substantive changes before forwarding the revisions to the Selectboard. The Selectboard held public hearings on December 4, 2019 and February 5, 2020, and subsequently voted to adopt both revisions. These changes help implement action items in the Town Plan. Official Map update: action items 3.1.2, 6.1.5, and 6.3.1. Public open space design standards: action items 3.3.1 and 3.3.5.

### Water/Wastewater Allocation System

The Planning Commission made numerous revisions to the regulations in 2019 and held a public hearing in February 2020. Multiple issues involving allocation timing, especially for new businesses, were identified at that time. The allocation project is now on hold, pending a solution.

### Village Growth Area - architectural & streetscape design standards & retail size cap

Work began in 2019 on the development of more robust design standards for the village. As part of the new standards, the Planning Department applied for, and received, a grant to commission drawings to illustrate the new standards. The Commission plans to hold a public hearing on design standards in early 2021. If these standards are approved by the Selectboard, it will complete one of the Town's top priority action items (3.3.1) to create more specific development design standards (site and building) to more clearly articulate the community's expectations.

### Contractor Yards

A Planning Commission subcommittee began work on revisions to regulations governing contractor yards in fall 2019. The entire Commission continued work on the proposed changes in fall 2020 and hopes to schedule a public hearing in December. This work addresses Town Plan action item 4.3.5.

### Town Plan Revision - energy chapter update

The Energy Committee began work on these revisions in 2018 and delivered a draft to the Planning Commission in 2019. The Planning Commission reviewed the project through the summer of 2020 and held a public hearing on November 11 with the goal of forwarding it to the Selectboard by the end of the year.

### What's next?

In the near future, we are focusing our efforts on holding public hearings, responding to feedback, and finalizing draft zoning regulations regarding design standards and contractor yards. Possible projects that we might choose to take up in 2021 include revisions to river corridor regulations; Rural Residential 1 zoning; further discussions on village density and mixed use; and new zoning regulations for cannabis/marijuana establishments, which become legal in Vermont in 2022. If there are any projects you think the Planning Commission should add to its agenda, please let us know!

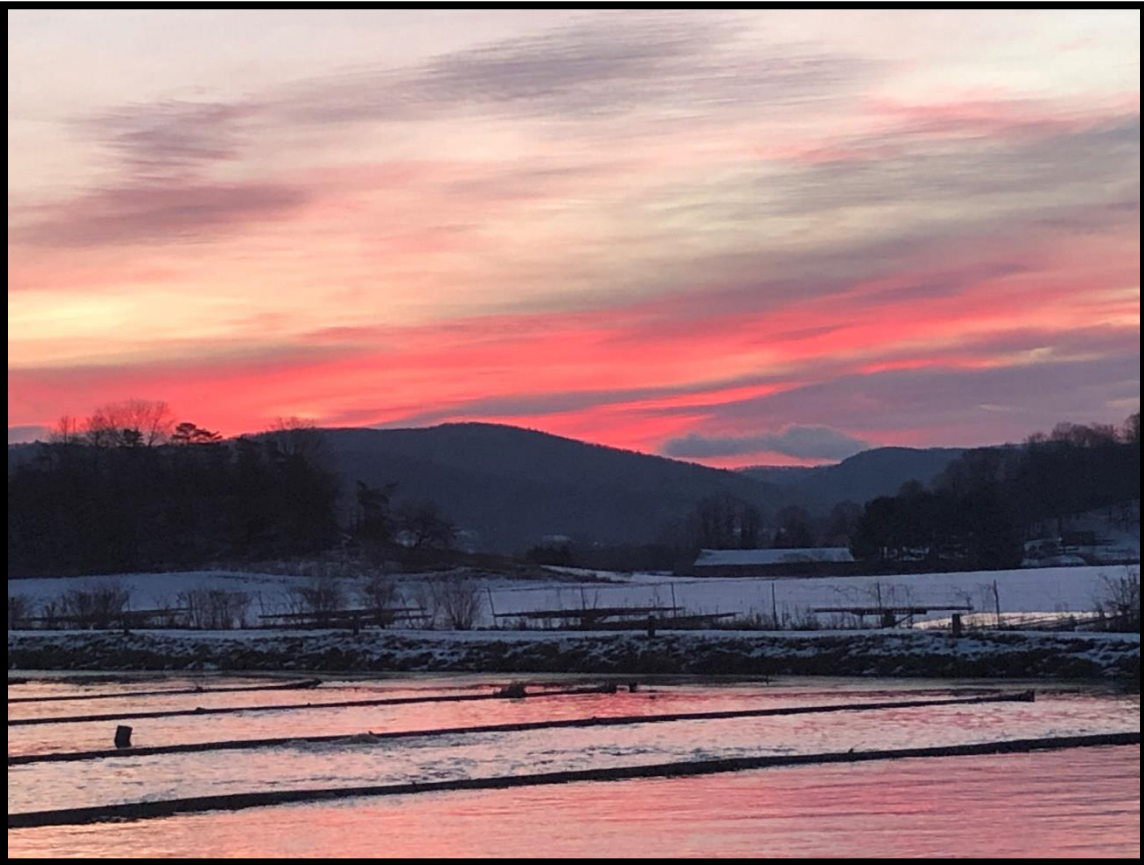


## Changes

There was one change to the composition of the Planning Commission this year: Dan Myhre, who worked overtime on both the Water/Wastewater Allocation Committee and the Subcommittee on Contractor Yards, stepped down in late summer. Many thanks to Alex Weinhagen, Director of Planning and Zoning, for his work in support of the Planning Commission and to our Recording Secretaries - Laura Sau, who wrapped up work in October; and Amy Coonradt, who started work in December.

Thanks to the dedicated Planning Commission members who show up and do the work throughout the year. Thank you all!

Maggie Gordon, Planning Commission Chair



*Photo: John Alexander*

## Recreation Department

This year's global pandemic marked unprecedented circumstance to date for so many of us. There were countless times since March that we all thought, "I never thought I'd see this day or I could have never, ever imagined this." But here I am writing an annual article for the Recreation Commission's edition of the Town Report and there's very little that resembles previous articles.

While we cancelled spring sports with the shut-down in March, youth programs like horseback riding and golf began to function in an abridged version with smaller numbers, masks, and new drop off and pick up schedules in June. When the schools closed in March, we also tried to figure out how to keep the kids playing piano. Zoom became our new best option. Parents repeatedly commented on their gratitude for keeping a bit of normalcy with their children's lessons. I am proud to report that both Mary Beth Bowman and Andrea Haulenbeek continued with the majority of their piano students and were each able to host their annual recitals in June via Zoom! To see these children dressed up, playing their pieces all on a screen with their instructors emceeding the event was pretty amazing. Parents, grandparents and even an aunt and cousin tuned in for the Zoom piano recital. The only thing that we truly missed besides being in person was Mary Beth's famous ginger ale and sherbet punch!

One of the most significant examples of the "I never thought I'd see this day or navigate this" was the loss of our July 4<sup>th</sup> Celebration. When the Recreation Commission made the decision that we could not host our annual parade and fireworks display safely, we opted for a "Home Float" to celebrate with prizes for photo submissions. Instead of asking our local businesses for their sponsorship, we decided to support the long-time local businesses with \$50 gift cards for each prize category. This option was made possible thanks to the financial support of Waitsfield Champlain Valley Telecom and Wahl Landscaping, LLC.

Our youth soccer season began according to schedule on the Saturday after Labor Day, but the similarities ended there. Recreation Departments across the State received "Return to Play Guidance" about a week before the season was to begin, which along with much protocol, confirmed every single player, coach, and spectator was required to wear a mask at all times, even during play outside! We changed the practices and game schedules which aimed at arrivals every 30 minutes for temperature checks, health questions, and avoiding too many people in one place at one time. We posted signs to physically distance and always have hand sanitizer available. There was no shared equipment, every child was given their own ball for the season, and any equipment was disinfected. The irony is that no one complained about the masks or the new safety measures. The kids played, the adults connected in a physically distanced manner, and we figured out this new, weird scenario together. If there was a silver lining in this pandemic, it was evident at every soccer practice and game. It was gratitude, perseverance, and a deeper connection between people, even with masks.

The Bissonette Recreation Area was especially appreciated this fall. Both Millie's and Ayer Field were happily used this past soccer season with plenty of room and space for people to spread out and enjoy. The baseball field is complete and while the dugouts still need to be constructed, the grass is finally coming in well and the infield was weeded thanks to Tom Giroux. The recreation area is absolutely stunning with its views to the east, west, north, and south and is exactly the little gem of an area that we envisioned. Tom Giroux continues his tireless effort to collect bottle and can returnables for the benefit of the Bissonette Recreation Area. He mows, weeds, and diligently cares for the recreation area all spring, summer, and fall. We are especially grateful for this recreation area in the midst of this pandemic as its beauty and space truly makes people forget all the changes that have occurred.

The Recreation Commission is comprised of Kyle Bostwick, Tom Giroux, Henry Moreno, Rodney Putnam & Frank Twarog (Chair). As of January, there are two openings on the Commission.

Jennifer McCuin, Recreation Coordinator

### Town Clerk & Treasurer

Another year has passed and this one was like no other with the impacts of the Coronavirus influencing many of our operations. The spring saw the retirement of Cheryl Hubbard at the end of March 2020 and the beginning of Heather Roberts' tenure as assistant town clerk and treasurer. Many thanks to Cheryl for her years of service and welcome to Heather! She is an excellent addition to our town hall staff and we look forward to having her on board as we move forward. I continue to appreciate the opportunity to serve in my position as town clerk and treasurer.

Town Hall has been closed to the public for many months and this has complicated our ability to run the office as usual. April, May and June were challenging in that we needed to allow searchers access to the records in the vault without actually having them come in to search for themselves. We were in the process of digitizing our records back to the year 2000 before the Covid-19 outbreak and have completed that process. This will allow us to have our records on-line for those people wishing to perform title searches. We will now begin working our way backwards in time until we have 40 years of records online.

This year was also marked by three Federal elections beginning with the Presidential Primary in March, the Congressional and Statewide Primary in August and the General Election in November. The last of these two presented real challenges in terms of maintaining safety for voters and staff while allowing people easy access to voting. The elections division at the Secretary of State's office did an outstanding job of guiding the towns through this process and carrying some of the burden of statewide mailings of postcards for the Primary and ballots for the November General Election. All three elections were successfully completed without compromising safety. We got them done in the nick of time as Covid-19 cases began to increase exponentially in the weeks following the election in November. Many thanks to the community for doing your part to allow us to safely and securely execute the elections.

The many rituals and passages of life continued despite the restrictions in our daily activities due to Covid-19. Hinesburg had 40 births, 25 deaths and 24 marriages in the year 2020. Welcome to the newest members of our community! I await the results of the 2020 census with great anticipation to see what has changed in our town over the last decade. Did we experience population growth? Did our demographics change? Are we older or younger as a community? All of these questions will be answered with the release of the newest statistics from the Census Bureau.

Respectfully Submitted,  
Melissa (Missy) Ross  
Town Clerk & Treasurer



*Photo: John Alexander*

## Town Forest Committee

The Town Forest Committee continues to provide stewardship and management for both the 864-acre Hinesburg Town Forest (HTF) and the 301-acre LaPlatte Headwaters Town Forest (LHTF) for the benefit of current and future generations. This report will highlight the committee's efforts in 2020.

### Trail Use

Coincident with the pandemic in Vermont, recreational use of both Town Forests increased significantly. Regular users probably noticed this increase. Most people were great about not using the trails when they were wet, so, fortunately, the damage to the trails from the increased use was not as significant as it could have been. It will be interesting to see whether the increased use continues post pandemic.

### Deer

Deer are a bit of a problem for forest health in both Town Forests. The committee is working on a number of projects to quantify the deer population and its impact and to reduce the deer population in both Town Forests. These will be long term projects, requiring a lot of volunteer time and won't provide quick or easy answers, but should eventually provide us useful data for managing both Town Forests.

In collaboration with the Vermont Master Naturalist Program and Chittenden County Forester Ethan Tapper members of the committee have begun to get data about the density of the deer population by following a deer pellet (poop) counting protocol along transects in the LHTF. The data we obtained is very preliminary and much more work needs to be done both at the LHTF and the HTF. We hoped that we could initiate a deer population estimate based on a deer browse data protocol later in the spring, but the pandemic interfered.

The Nature Conservancy, with local volunteers, has installed deer exclosures on the floodplain portion of the LHTF (part of the tree planting restoration grant reported below) and the committee has coordinated with Dave Trevithick's Natural Resources class at CVU to install some exclosures at the HTF. Those exclosures will also, over time, help us evaluate the impact of deer in both Town Forests.

After receiving comments from well over a hundred people, the committee voted to dedicate both the Hinesburg Town Forest and LaPlatte Headwaters Town Forest exclusively to hunting for specified periods of the 2020 deer hunting season. For more information about this decision see <http://www.hinesburg.org/townforest/trail-closures-notice-2020.pdf> on the Town website. The committee would like to hear from deer hunters to learn of their experience hunting deer in either or both Town Forests. Email: [Townforesthvt@gmavt.net](mailto:Townforesthvt@gmavt.net).

### LHTF Projects

On April 1, the Selectboard approved an updated Management Plan for the LHTF. We reorganized the original plan to make it more readable and user friendly and added a section on monitoring. We had collaborated with all the partners and held a public hearing. The substance of the plan wasn't changed, but it is a good practice to review forest management plans every ten years.

We have been locating and flagging the boundary of the LHTF. Once adjoining landowners agree, we will paint the boundary when the weather allows.



We were pleased with the results of work done in 2019 and used the profits from the harvesting in the HTF (see below) to again hire Trout Lily Forestry Services to treat buckthorn, honeysuckle and Japanese barberry in the wooded portion of the LHFTF. The success of the work over the last two years is quite apparent.

Although somewhat held up by the pandemic, The Nature Conservancy (TNC) planted a few dozen disease resistant American elms, some in deer exclosures, on the floodplain portion of the LHFTF. TNC plans to plant and monitor over 2000 more trees and shrubs of various species in 2021. This is the latest and largest in a series of plantings to restore the floodplain forest.

US Fish and Wildlife (in collaboration with VT Fish and Wildlife) continues to use the floodplain at LHFTF for experimental plots to study ways to promote forest regeneration in areas infested with reed canary grass. The variables Fish and Wildlife are studying are: mowing, tilling, and the application of herbicide as well as various re-seeding strategies. You can see the experimental plots on the west side of Rte 116 roughly across from Lavigne Hill Road. Work will continue in 2021.

### **HTF projects**

In the winter of 2019-20 the two year timber harvesting project in the HTF was finished. The goals were:

- Implement modern, responsible forest management that creates a healthier, more diverse and more resilient forest with better wildlife habitat
- Generate local, renewable resources
- Demonstrate modern, responsible forest management in an open, transparent, and inclusive way

The Trails Committee and Fellowship of the Wheel cleaned up the trails and the whole forest was again open to recreation.

A portion of the profits from the harvest was used to improve the Economou Road trailhead parking lot and the Class IV section of that road to the trailhead. Part of the Class IV section is in Huntington. The Town of Huntington Road Department donated three culverts. The Hinesburg Highway Department donated the gravel and crews from both towns hauled the gravel to the site.

In February the committee hosted a well attended Story Telling Night featuring Bill Torrey who had been Hinesburg's go-to logger from the 1970's through 2013. He is now an entertaining author and Moth story teller.

Until the pandemic forced his educational events on-line, Chittenden County Forester Ethan Tapper continued to host public walks in the HTF. The walks were focused on managing forests for wildlife, forest birds, climate change and forest carbon, managing in light of the Emerald Ash Borer and more.

Despite all the challenges, sadness, and uncertainty the pandemic brought, Hinesburg's two Town Forests provided places for recreation, quiet solitude, demonstration of sustainable forestry, water quality protection, wildlife habitat, carbon sequestration, and public education.

Pat Mainer for the Town Forest Committee

## Town Planner

The year 2020 was one that we will unfortunately all remember. The Covid-19 pandemic overshadowed everything this year. Even so, we transitioned to remote meetings via Zoom rapidly. Planning projects and development review continued, albeit more slowly. Planning and Zoning Office staff moved to largely remote work, but stayed on the job – assisting with zoning permits, pursuing zoning compliance and enforcement, shepherding projects large and small through the development review process, answering questions and providing information, sharing our community priorities and plans, and planning for Hinesburg’s future.

Supporting local businesses was a focus for our department and all of Town government this year. Multiple rounds of grants to local businesses from the Town’s revolving loan fund provided direct financial support. Our department touched base directly with many businesses to check in on how they were doing, to provide information about State and Town assistance programs, and to offer assistance with crowdfunding. We made sure that our restaurant owners knew that we would be extremely flexible with whatever temporary changes they needed to make to stay in business. In other words, no permitting needed for temporary Covid-19 survival strategies like increased outdoor dining, additional signage, etc. Papa Nicks responded by using some parking for additional outdoor picnic table seating. The Hinesburgh Public House responded by adding seating on the lawn, and putting a breakfast food cart into action.

The Planning and Zoning Department also provided assistance and encouragement to Frost Beer Works as this business explored expansion options. On December 9, the Selectboard granted Frost Beer Works substantial water/wastewater allocation in support of their proposed redevelopment of the former Green Mountain Organic Creamery space in the Cheese Plant. For years, we have worked with the landowners of the former Hinesburg General Store in the south part of town to keep the commercial use of this property viable for redevelopment. On December 2, the Development Review Board reviewed an exciting proposal for the property – a rejuvenated store with integrated food service, and potential for an occasional farmers market.

Detailed review of the two large development projects (Haystack Crossing and Hinesburg Center 2) continued in 2021. These reviews took longer than usual due to the size and scale of the projects, as well as the need to keep meetings from being too long given the remote format and Zoom meeting fatigue. The Haystack Crossing project received preliminary plat approval. A final application and review are anticipated in 2021. The Hinesburg Center 2 project started its preliminary plat review in the fall, and will likely wrap up in early 2021. Together, the first phases of these projects propose over 200 new homes, including approximately 23 perpetually affordable dwellings and 50 senior-living apartments.

On the planning front, our new Official Map, showing potential future community facilities, was adopted in February. New zoning regulations were adopted at the same time, which provide requirements and design guidance for public open spaces in larger developments. As detailed in the Planning Commission report, regulations were also drafted to improve our village growth area architectural design standards, and better address home occupation contractor yards. This on top of an update to the energy chapter of the Town Plan, which was prepared by the Energy Committee, reviewed by the Planning Commission, and is now headed to the Selectboard for action in 2021. On the transportation front, we completed a scoping study of options to improve safety at the Richmond Road, North Road, Texas Hill Road intersection. Also, the village south sidewalk project (along Route 116 from HCS to Buck Hill Rd) continues to make slow progress – still with hopes for late 2021 construction.

Alex Weinhagen, Town Planner

## Trails Committee

### Mission

*“The mission of the Hinesburg Trails Committee is to support the development, maintenance and enjoyment of an interconnected set of sidewalks, trails and unpaved roads, for recreational and non-motorized transportation uses. The Committee works to assure that Hinesburg is a community where sidewalks, trails, and unpaved roads provide a safe way for residents to travel, to connect with each other, and to enjoy both the village and surrounding rural area by foot, bicycle, and on horseback.”*

### Partners

The Trails Committee (TC) is grateful to private landowners and property associations (over 20), town committees and commissions (Hinesburg Town Forest Committee, Conservation Commission, Hinesburg Land Trust), state agencies (VT Fish and Wildlife), other user groups (Fellowship of the Wheel, Iroquois Snow Beavers) and individual volunteers who are invaluable in keeping the 30 plus miles of the Hinesburg Area Recreation Trails (HART) clear and safe.

### 2020

Due to the Covid-19 pandemic it has been challenging to start or finish the many projects scheduled for this year. We were forced to cancel our largest volunteer workday in June, National Trails Day, as well as erosion mitigation projects with CVU students in the RISE program. A bridge building project was also rescheduled. Despite these hiccups the TC members switched to meeting on-line and carried on planning and moving ahead with what projects we could.

TC members brush-cut and weed whacked several new and existing trails, solo or in small groups, keeping their distance. A call to the public for help put out on Front Porch Forum, to cut back overhanging vegetation when hiking, was answered in force. This was a huge help this summer.

Signs were replaced and damaged puncheons (elevated walkways) were repaired.

We continued to advocate for pedestrian easements in areas of new building development, such as Hinesburg Center Phase 2.

Laminated trail maps were put up at several locations around the Hinesburg Town Forest.

Geo-located trail maps were added to the phone app Avenza. Trail users can download the maps for free and the app allows them to follow their location on most of our town trails. QR codes were added to all the trail kiosks in town to allow for people to download the relevant map right before hiking, cell-phone service permitting.

### 2021 and Beyond

Our major plans for this coming year are:

- Complete the Baldwin Rd trail to connect Leavensworth Rd to the UVM Carse Wetlands Natural Area.
- Find a connecting path from Carpenter-Carse Library to Geprags Park.
- Work with the Hinesburg Center Phase 1 developer to provide a bridge over Patrick Brook in front of Kinney Drugs.
- Resolve erosion and mud problems on the Russell Trails.

## HINESBURG VERMONT ANNUAL REPORT

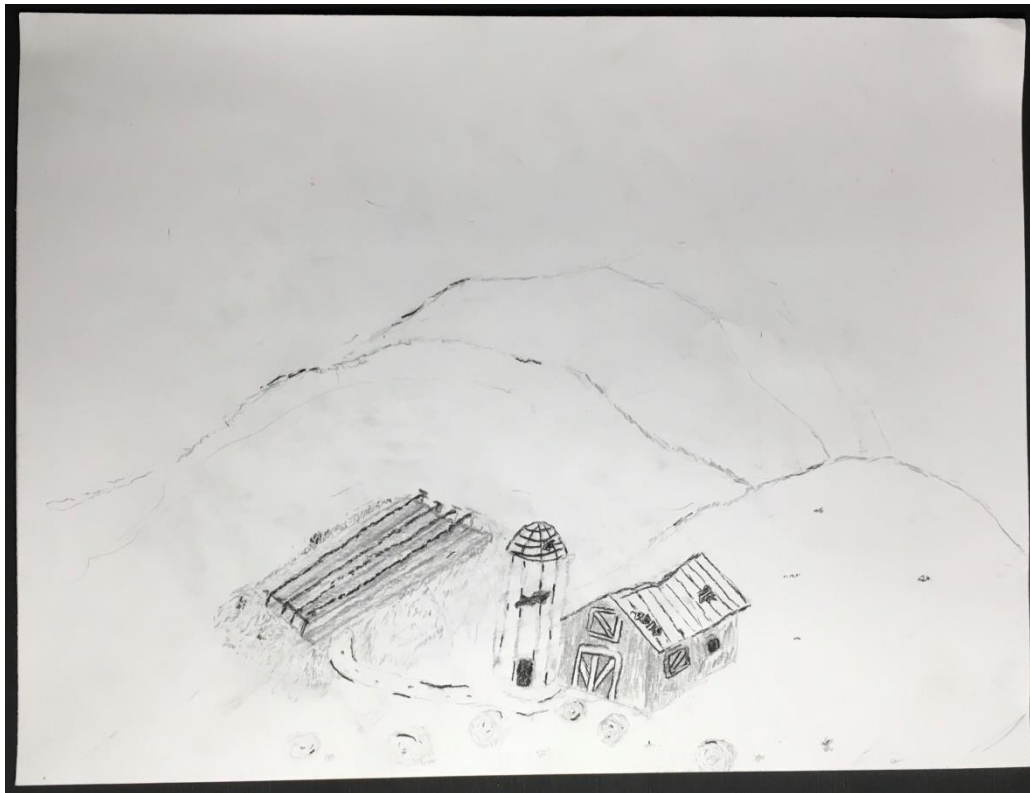
Our long-term goals are:

- Reduce reliance of trail users on paper maps by developing trail information on smart phone apps (e.g. Avenza).
- Improve trail signage.
- Increase awareness and usage of the HART system, especially in younger residents.
- Continue to find connections among the various trails, dirt roads and sidewalks to make Hinesburg an exceptionally walkable town.

### Members

Two new members joined the TC since the last annual report, Colin Hunt and Chris Rivard. They join Oren Guttman-Chair, Chic McArthur-Vice Chair, Jane Sheldon-Secretary, Peter Modley, Ray Mainer, Bret Golann and Nick Certo.

Oren Guttman,  
Chair, Hinesburg Trails Committee



*Art by Wylie Ricklefs, Grade 8*

*Seventh and Eighth Graders from Hinesburg Community School were asked by their teacher, Rebecca Gove, to create a piece of artwork that shows an image or images which describe Hinesburg. They used pencils, colored pencils, and chalk.*



## Utilities & Facilities

The year 2020 was an odd one in the Hinesburg Utilities & Facilities Department to say the least. The Global Pandemic presents unique challenges to providing clean, safe drinking water, and fishable, swimmable waterways. There are no opportunities to work remotely, as our efforts in the field are even more critical as citizens shelter in their homes, revamp their businesses, and rely on clean tap water to fuel their sanitizing efforts.

Early on, we needed to develop very fluid adaptations to keep our staff as safe as possible, while not reducing our standards of service. I'm proud to say we met those challenges and prevailed. In addition, we had to expand our functions on several fronts. A major one was a 3-month period of dosing liquid disinfectant (chlorine) into the Lyman Meadows Water System, which is not normally disinfected, but the State of VT forced all small systems to do so, without notice, in reaction to the pandemic. Others included stepping in for other Town Officials such as the Health Officer during the lockdown in order to keep exposure to a minimum. We also went through our second round of PFAS testing in our water systems, again with 100% non-detect results (no PFAS).

Despite the many COVID-19 related challenges we faced, we maintained 100% operations in a safe manner, all without a measurable increase in costs. In fact, even with employee COLA increases, we managed to maintain a level enough budget to not increase water or sewer rates at all!

Safety remains priority #1 in our department, as we lead the way in safety training and workplace practices. The year 2020 was the 4<sup>th</sup> Consecutive year that the Utilities & Facilities Department achieved excellence in this area with *zero* lost time injuries.

The Facilities Department focused on assisting other town functions in making their office spaces safe for limited public contact as well as making the polling place safe and ready for Election Day.

Once again, we would like to thank our part-time staff; Tom Ayer and Jordan Ayer for helping with snow removal.

Your Utilities and Facilities staff truly look forward to providing both the best drinking water and service to our residents and protection to our watershed in the coming year.

Thank you,

Erik Bailey  
Hinesburg Utilities &  
Facilities Director



# HINESBURG VERMONT ANNUAL REPORT

## Zoning Administrator

### Zoning Permits by Year from 2011 to 2020

Permit Type	2020*	2019	2018	2017	2016	2015	2014	2013	2012	2011
Dwellings - New	22	8	15	8	7	22	8	9	15	18
Dwellings – Replacement	2	3	8	1	5	3	6	5	3	4
Accessory Apartments	2	1	0	4	2	3	2	3	0	3
Accessory Structures	26	27	25	28	17	26	14	16	17	21
Additions	34	38	34	23	33	34	32	30	30	34
Home Occupations	1	2	1	3	0	0	3	3	4	2
Comm/Ind/Municipal	7	7	5	2	2	1	2	3	0	8
Other Permits	7	6	22	13	14	16	8	16	8	11
Denied/ Withdrawn	3	3	3	5	0	2	1	1	0	0
Total Permit Actions	104	95	105	82	80	107	76	86	77	101
Agricultural Exempt	2	2	3	1	4	0	2	1	4	1
New Dwelling Units**	24	9	15	12	9	44	9	15	21	19
Zoning Compliance Statement Requests (Bianchi Requests)	50	72	59	59	58	51	50	43	42	28

\* 2020 calendar year total as of December 11, 2020

\*\*New Dwelling Units includes both permits for new homes and permits for accessory apartments

The year 2020 was relatively busy for zoning permits, with a particularly large number of permits for new homes. This was boosted in part by the Meadow Mist project on the south side of the village, which began construction on the third building, which will contain seven dwellings.

In November, Suzanne Mantegna wrapped up work as our Zoning Administrator after three and half years of service. We wish her well in her new adventures. We hope to fill the Zoning Administrator position in 2021. In the meantime, the rest of the Planning & Zoning Department staff is available to assist with questions and help you with the permitting process. The Hinesburg Zoning regulations and additional information are available on the Town website: [www.hinesburg.org](http://www.hinesburg.org).

Alex Weinhagen, Acting Zoning Administrator

# 2020 Annual Report

## Champlain Valley School District



The Champlain Valley School District's Annual Report including the proposed annual Budget and annual Report Card is available in the following ways:

- Posted on the web at HYPERLINK "<http://www.cvsdvt.org>" [www.cvsdvt.org](http://www.cvsdvt.org),
- Upon request, a printed copy will be sent to you at your home address. Please call 985-1914, or
- A printed copy may be picked up at your local school or town office.

This report includes information that is no longer in the local annual Town Report.



### CHAMPLAIN VALLEY SCHOOL DISTRICT SUPERINTENDENT OF SCHOOLS REPORT



Dear CVSD Community Members,

In 2020, we learned to be more flexible, more nimble, more collaborative, and more resourceful. The pandemic that threw us all in lock-down and fully remote learning in March taxed our resiliency and creativity. Still, one thing was true; teachers, support staff, food service workers, custodial staff, bus drivers, and administrators stepped up to the plate. Over the course of one long weekend, teachers and administrators developed on-line schedules and lesson plans; custodial staff figured out new schedules for greatly expanded cleaning routines, food service providers along with bus drivers, figured out how to provide and deliver breakfast and lunch to all children under 18 years of age - a greatly expanded mission that they nonetheless embraced enthusiastically. Principals, special education administrators, and central office personnel figured out how to best provide supports and resources so that we could provide the best experiences possible for our students. Families struggled to figure out child care. Students struggled to adjust to a life without school and play friends. Teachers struggled to provide ways to provide the experiential experiences they knew were important to student learning. We learned a lot from this experience; we recognized how much we still needed to do, and we used what we learned to develop better online learning opportunities.

During the summer, CVSD educators took classes and participated in learning groups to extend their online teaching expertise. Teams of teachers and administrators worked to develop more rigorous and engaging learning structures and plans. They worked together to focus on social emotional learning and academic standards. As the Safe and Healthy school guidance changed, so did our plans. When school finally opened in September, we had 360 students enrolled in a locally developed online Virtual Learning Academy. Our students K-12 were in a hybrid structure attending school in identified learning pods two days a week. As soon as we started, we began to work on bringing our youngest students in for four days per week in-person learning. By the end of November, all of our Grade K-6 students were in school in-person four days per week. Meanwhile, our teachers and administrators continued to find ways to add rigor, relevance, and substance to the remote days.

Meanwhile, our work continued in critical areas. In the spring, we launched a search for a Diversity, Equity, and Inclusion (DEI) coach. Ultimately, this search failed, but what we learned from the process has positioned us to do a more comprehensive and extensive search for a Director of Diversity, Equity, and Inclusion. We established DEI coaches in each of our schools, led by two part-time coordinators. All educator groups, including the CVSD School Board, are participating in professional development. A board subcommittee, supported by Jeff Evans and Meagan Roy, is developing Indicators of Educational Equity. Recruitment and selection of diverse candidates is a priority.

Our focus on early literacy continues. Our commitment to continuous improvement is intact. As we plan for a return to a normal school year, we will have the benefit of the math and literacy assessment systems put in place this year. These quarterly assessments provide us information about how well our students are learning the identified core proficiencies. Currently, it helps us identify who needs additional support, re-teaching, or challenge. It will also help us as we pivot to “recovery” and plan an expanded summer program.

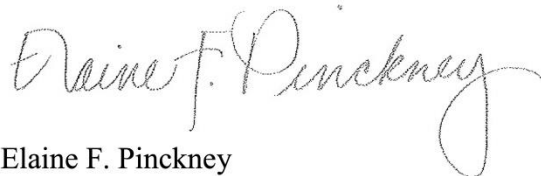


## CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL REPORT

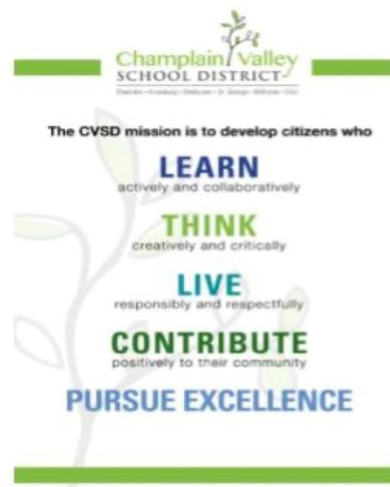
It has been an incredibly busy year. Through it all, I am proud of our teachers, our paras, our staff, and our administrators for their focus on doing what's right for our students. I'm proud that the system has remained calm and steady. I'm proud to work with individuals who show character, kindness, and generosity in everything they do, even as they themselves are challenged by this new world reality. I know the system is strong, and I know we will come out of this time with an even greater focus on making education for all our learners equitable, engaging, and authentic.

This is my last annual report as I will be retiring in June. I am grateful for the privilege and opportunity to have served the Chittenden South/ Champlain Valley communities. It has been an honor!

With gratitude and appreciation,



Elaine F. Pinckney  
Superintendent of Schools



**CHAMPLAIN VALLEY SCHOOL DISTRICT  
BOARD CHAIR ANNUAL REPORT**



I am honored to share highlights of Champlain Valley School District’s first eighteen months as the largest consolidated district in the state. This annual report contains a wealth of information and provides a glimpse into the incredible work of the entire CVSD community. Since consolidation, our Board has focused on ensuring that the CVSD mission drives our work and that equity and autonomy guide our decision making.

The CVSD mission is to develop citizens who learn actively and collaboratively, think creatively and critically, live responsibly and respectfully, contribute positively to their community and pursue excellence. As a consolidated district, all of our common learning expectations and proficiency based graduation requirements have been aligned with this mission. The Board, through its Indicator Committee, has worked with the District’s administration to answer the question “How do we know we are accomplishing our mission?” Utilizing our Continuous Improvement Plan, we now have indicators in four major categories (Proficiency, Personalization, Multi-Tiered Systems of Support and Social-Emotional Learning) that will help us monitor progress towards fulfillment of our mission.

While we have one mission for a consolidated CVSD, we recognize the autonomy that each school brings to meet that mission. What does equity and autonomy look like in a district with 3900 students in six schools in five towns? The Board spent considerable time at our retreat determining what “equity” means in CVSD. We adopted the VSBA/VSA working definition of “equity”:

Educational equity means that each student receives the resources and educational opportunities they need to learn and thrive.

- Equity means that a student’s success is not predicted nor predetermined by characteristics such as race, ethnicity, religion, family economics, class, geography, disability, language, gender, sexual orientation, gender identity or initial proficiencies.
- Equity means that every school provides high quality curriculum, programs, teachers and administrators, extracurricular activities and support services.
- Equity goes beyond formal equality where all students are treated the same. Achieving equity may require an unequal distribution of resources and services.
- Equity involves disrupting inequitable practices, acknowledging biases, employing practices that reflect the reality that all students will learn, and creating inclusive multicultural school environments for adults and children.

Although we are one district, we value the talents and differences that make each school unique. We strive to preserve the autonomy of each school, which helps drive innovation and student success. The balance of equity/autonomy is a conversation we often have as we develop and revise our policies and budget.

Consolidation has also allowed the Board to change its budgeting and facilities management practice. Because our enrollment is projected to remain steady, we are now using a five-year

strategic model, based on economic indicators, as a target for our budgets. In addition, with the completion of the Williston and Shelburne building project, a five-year capital improvement plan has been developed to address current and anticipated future needs of our six buildings. This capital improvement plan will allow us to more accurately plan and budget for those necessary improvements.

External factors have also had an impact on our new district. Just after the publication of last year's annual report, the CVSD Board responded to the Parkland school shootings and the thwarted plot in Fair Haven, Vermont by passing a resolution on gun-related violence. In addition to expanding the safety and security measures at each school, we have contracted for a school resource officer to be provided by the Shelburne Police Department.

While there have been challenges associated with merging districts we have met them by utilizing the strengths we possess. CVSD is looked upon as a model for consolidation for good reason. Our focus is on what is best for all students with the belief in the learning ability of every child.

Finally, I would like to recognize Kevin Mara's retirement from the CVSD School Board. Kevin has been a member and chair of the Williston School Board, the CSSU Board, the consolidation study committee, and the facilities committee before joining the CVSD Board. His comprehensive knowledge and quiet fortitude will be missed.

*Sincerely,*

*Lynne Jaunich  
CVSD School Board Chair*



**WARNING  
CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL MEETING  
MARCH 2, 2021**

The legal voters of the Champlain Valley School District, are hereby notified and warned to meet at their respective polling places on Tuesday, March 2, 2021, at seven o'clock in the forenoon (7:00am), at which time the polls will open, and seven o'clock in the afternoon (7:00pm), at which time the polls will close, to vote by Australian ballot on the following articles of business:

**BALLOT QUESTIONS**

ARTICLE I: To elect a moderator.

ARTICLE II: To elect a clerk.

ARTICLE III: To elect a treasurer.

ARTICLE IV: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year?

ARTICLE V: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to provide a mailed notice of availability of the Annual Report to residents in lieu of distributing the Annual Report?

ARTICLE VI: To establish the date of the Champlain Valley School District Annual Meeting of Monday, February 28, 2022 at 5pm at CVU High School and recessed and opened back up at Australian ballot voting on Town Meeting Day.

ARTICLE VII: Shall the voters of the Champlain Valley School District approve the expenditure by the Board of School Directors of the sum of Eighty-Five Million, Two Hundred Eighty-Five Thousand, Four Hundred Forty Dollars (\$85,285,440) which is the amount the Board of School Directors has determined to be necessary for the ensuing fiscal year commencing July 1, 2021? It is estimated that the proposed budget, if approved, will result in education spending of Sixteen Thousand, Seven Hundred Fifty-One Dollars (\$16,751) per equalized pupil. This projected spending per equalized pupil is 1.0% higher than spending for the current year.

ARTICLE VIII: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to allocate its current fund balance, without effect upon the District tax levy, as follows: assign Two Million, Fifty-Nine Thousand Dollars (\$2,059,000) of the school district's current fund balance as revenue for the 2021-2022 operating budget, and assign the remaining balance, Nine Hundred Thirty-One Thousand, Four Hundred Ninety-Five Dollars (\$931,495) as revenue for future budgets?

ARTICLE IX: Shall the voters of the Champlain Valley School District authorize the Board of Directors to borrow money by the issuance of notes not in excess of Three Hundred Five Thousand Dollars (\$305,000) for the purpose of purchasing three (3) school buses?



## CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL REPORT

### POLLING PLACES

Charlotte  
Hinesburg  
Shelburne  
Williston  
St. George

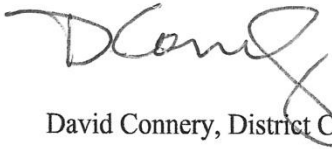
Charlotte Town Hall  
Hinesburg Town Hall  
Shelburne Town Center – Gymnasium  
Williston Armory  
St. George Red Schoolhouse

Ballots shall be transported and delivered to the Champlain Valley Union High School in the Town of Hinesburg and there commingled and counted by members of the Boards of Civil Authority of several towns under the supervision of the Clerk of the Champlain Valley School District.

The legal voters of the Champlain Valley School District are further notified that voter qualification, registration and absentee/early voting relative to said annual meeting shall be as provided in Section 706u of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Adopted and approved at a duly noticed, called and held meeting of the Board of School Directors of the Champlain Valley School District on January 19, 2021. Received for record and recorded in the records of the Champlain Valley School District on January 20, 2021.

ATTEST:



David Connery, District Clerk



Lynne Jaunich, Chairperson

**WARNING FOR HEARING**

**CHAMPLAIN VALLEY SCHOOL DISTRICT**

**March 1, 2021**

The legal voters of the Champlain Valley School District are hereby notified and warned that the Champlain Valley School District Meeting warned for **Monday, March 1, 2021** via Zoom, at **5:00 p.m.**, will constitute and be a public hearing on and for those items involving voting by Australian ballot on the succeeding day.

Zoom Meeting Details:

<https://cvsdvt-org.zoom.us/j/98936025245> Meeting ID: 989 3602 5245 Passcode: cvsd11

Phone Participation: 1-646-876-9923 Passcode: 528121

Dated this 19th day of January, 2021



David Connery, District Clerk



Lynne Jaunich, Chairperson

**CVSD BUDGET IMPLICATIONS**

***Homestead Tax Rate***

The forecasted state-wide homestead yield is \$10,763 which, based on the state's formula, produces a pre-CLA equalized homestead tax rate of \$1.56 (per \$100 of property value) for the CVSD towns. Adjusting for our 2¢ consolidation incentive, our equalized tax rate becomes \$1.54. Actual tax rates are adjusted further in each town for a statewide Common Level of Appraisal (CLA).

***Equalized Tax Rate***

FY '21	FY '22	FY '22 After 2¢ Consolidation Incentive is Applied
\$1.51	\$1.56	\$1.54 = Adjusted Equalized Tax Rate

***CLA and Actual Homestead Tax Rate with CLA Applied***

Adjusted Equalized Tax Rate = \$1.54	Common Level of Appraisal or CLA, issued 12/2020	Est. Actual Homestead Rate w/CLA Applied	Chg. From Previous Year
Charlotte	95%	\$1.62	5.5%
Hinesburg	93.9%	\$1.64	9.0%
Shelburne	91.5%	\$1.68	6.0%
St. George	84.8%	\$1.81	9.3%
Williston	92.0%	\$1.67	5.5%

***Cost Per Equalized Pupil***

FY '21 Cost per Equalized Pupil	FY '22 Cost per Equalized Pupil	Percent Change
\$16,585	\$16,751	1.0%

***Property Tax Relief***

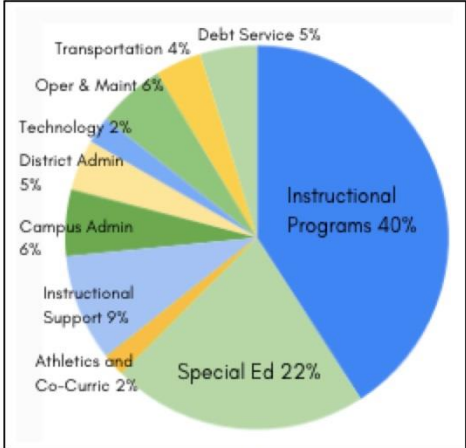
You may be eligible for an education property tax reduction that will be applied to your 2021-22 tax bill if your household income is less than \$138,250. To apply for tax relief contact the Vermont Department of Taxes at [www.tax.vermont.gov](http://www.tax.vermont.gov) or 802-828-2505.

# CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL REPORT

## CVSD PROPOSED BUDGET INFORMATION

FY21 Budget	\$82,398,769
<b>FY22 Budget</b>	<b>\$85,285,440</b>
Percent Increase	3.5%

Expense Changes FY21 to FY22	
FY21 Budget	\$82,398,769
<b>FY21 to FY22 Increases/Decreases</b>	
Salary	\$910,848
Health Insurance	\$779,247
Special Education	\$813,591
Other Benefits	\$195,018
Supplies, Materials, Energy	\$98,568
District Initiatives	\$66,559
Debt Service	\$22,840
<b>FY22</b>	<b>\$85,285,440</b>



- CVSD Board Budget Goals**
- Support implementation of Mission and Vision
  - Meet or Exceed Education Quality Standards
  - Implement key initiatives
  - Implement and continue to improve the budget process, including the focus on community input
  - ...at a cost the community will support

This budget assumes a return to a normal, 5-day per week in-person instruction beginning in August. While additional educational supports for students are expected to be needed, CVSD will manage this with existing staff.



# HINESBURG TOWN SCHOOL DISTRICT ANNUAL REPORT

**APPROVED – NOVEMBER 11, 2020**

PECK ESTATE FUND REPORT

JULY 1, 2019 – JUNE 30, 2020

FUND BALANCE - 7/1/19:

Cash and Money Market Funds - Schwab	\$ 9,467.81
Investments - Schwab	<u>981,851.52</u>

TOTAL FUND BALANCE - 7/1/19: \$ 991,319.33

SCHWAB INTEREST AND DIVIDENDS:

Dividends, Gains, and Distributions	15,007.25
Corporate Bond and Other Interest	13,897.39
Certificate of Deposit Interest	<u>1,125.20</u>

TOTAL INTEREST AND DIVIDENDS: 30,029.84

INVESTMENT REALIZED AND UNREALIZED GAINS (LOSSES):

18,401.32

EXPENDITURES:

Fund Distribution to Hinesburg School	45,000.00
Investment Advisor Fees (Hanson & Doremus)	<u>3,778.00</u>

TOTAL EXPENDITURES: (48,778.00)

FUND BALANCE - 6/30/20:

Cash and Money Market Funds - Schwab	8,371.14
Investments – Schwab	982,601.35

TOTAL FUND BALANCE – 6/30/20: \$ 990,972.49

PECK ESTATE TRUSTEES

Frank Twarog	Term Expires 2021
Kristy McLeod	Term Expires 2022
Gill Coates	Term Expires 2023

Submitted by Gill B. Coates, Clerk, Peck Estate Trustees



Photos: Carpenter-Carse Library



HINESBURG VERMONT ANNUAL REPORT

*Fire Dept food drive*

*Volunteer packing food box*



*Packing 95 Thanksgiving boxes*

*Volunteer holiday spirit*



*Outdoor Playgroup during COVID19*

*Outdoor clothing swap*

*Photos: Hinesburg Community Resource Center*



HINESBURG VERMONT ANNUAL REPORT



*Photos: Hinesburg Recreation Department*





**Town of Hinesburg,  
10632 Route 116, Hinesburg, VT 05461  
[www.hinesburg.org](http://www.hinesburg.org)**

Town Chartered June 24, 1762

Est. Population 4,525\*

Total Acreage 25,250

Registered Voters 4187

Grand List \$6,269,648.00

Tax Rate - \$2.0465 (residential)  
\$2.2103 (non-residential)

Elevation Range 300' at Lewis Creek  
1700' at Town Forest near Hayden Hill

\*Source: Vermont Department of Health Website, [HS-STAT-2019-Population-Estimates-Bulletin.pdf \(healthvermont.gov\)](https://healthvermont.gov/HS-STAT-2019-Population-Estimates-Bulletin.pdf)

**Town of Hinesburg  
10632 VT Route 116  
Hinesburg, Vermont 05461**

**Presorted Standard  
US Postage PAID  
Hinesburg, Vermont  
Permit No. 12**

**\*\*ECRWSS\*\* Carrier  
Route Presort Postal  
Patron**

**Town of Hinesburg, Vermont  
Champlain Valley School District  
Annual Reports**

***Please bring this Report with you to all meetings!***